

A G E N D A

SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

1333 Main Street, 5th Floor
Columbia, South Carolina 29201
September 18, 2023 10:30 a.m.

Meeting to be held in Hearing Room A

The Commission's Business Meeting will be broadcast live on the Internet via Zoom. Interested parties may access the broadcast at the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/8249297108?pwd=akcwMkMxSnYzQWFxdEs4V2x6UWtyUT09>

Meeting ID: 824 929 7108

Passcode: 073988

This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.

- | | |
|---|---------------|
| 1. CALL TO ORDER | CHAIRMAN BECK |
| 2. APPROVAL OF AGENDA OF BUSINESS MEETING OF AUGUST 28, 2023 | CHAIRMAN BECK |
| 3. APPROVAL OF MINUTES OF THE REGULAR BUSINESS MEETING OF JULY 17, 2023 (Tab 1) | CHAIRMAN BECK |
| 4. GENERAL ANNOUNCEMENTS | MR. CANNON |
| 5. APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2) | MS. BROWN |
| 6. DEPARTMENT DIRECTORS' REPORTS | |
| Human Resources (Tab 3) | MS.MCREE |
| Information Services (Tab 4) | MR. PLUSS |
| Insurance and Medical Services (Tab 5) | MR. DUCOTE |
| Claims (Tab 6) | MS. SPANN |
| Judicial (Tab 7) | MS. BRACY |
| Self-Insurance (Tab 8) | MS. BROWN |
| 7. DEPARTMENT OF VOCATIONAL REHABILITATION Monthly Report (Tab 9) | MR. CANNON |
| 8. EXECUTIVE DIRECTOR'S REPORT (Tab 10) | MR. CANNON |
| 9. FINANCIAL REPORT (Tab 11) | MR. CANNON |
| 10. OLD BUSINESS | CHAIRMAN BECK |
| 11. NEW BUSINESS | CHAIRMAN BECK |
| 12. EXECUTIVE SESSION | CHAIRMAN BECK |
| 13. ADJOURNMENT | CHAIRMAN BECK |

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TAB 1

THE
SOUTH CAROLINA WORKERS'
COMPENSATION COMMISSION
BUSINESS MEETING
August 28, 2023

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Monday, August 28, 2023, at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present:

T. SCOTT BECK, CHAIRMAN
AVERY WILKERSON, COMMISSIONER
R. MICHEAL CAMPBELL, II, COMMISSIONER
MELODY JAMES, COMMISSIONER
CYNTHIA DOOLEY, COMMISSIONER
AISHA TAYLOR, COMMISSIONER

Present also were Keith Roberts, General Counsel; Christy Brown, Self-Insurance Director; Sonji Spann, Claims Director; Amy Bracy, Judicial Director; Kristen Mcree, Director of Administration Services; Wayne Ducote, Insurance and Medical Services Director; Kris Pluss, Director of Information Technology; Chris Crump, IT Consultant; Nicole Hanzlik, Insurance Analyst I; Tracy Riddle, Insurance Analyst I; Amanda Young, Insurance Analyst; Erin Farthing, State Accident Fund; Whitney Klauck, SC Injured Workers Advocates; Stephen Samuels, Injured Workers Advocates; and Vincent C. Northcutt, SC Employers' Advocacy Association.

Chairman Beck called the meeting to order at 10:38 a.m.

AGENDA

Commissioner McCaskill moved that the agenda be approved. Commissioner Dooley seconded the motion, and the motion was approved.

APPROVAL OF MINUTES – BUSINESS MEETING OF JULY 17, 2023

Commissioner McCaskill moved that the minutes of the Business Meeting of July 17, 2023, be approved. Commissioner Dooley seconded the motion, and the motion was approved.

GENERAL ANNOUNCEMENTS

No general announcements.

APPLICATIONS FOR APPROVAL TO SELF-INSURE

Self-insurance applications were presented by Christy Brown, Self-Insurance Director. **Sixteen (16)** prospective members of **Three (3)** funds were presented to the Commission for approval. The applications were:

Palmetto Hospital Trust

Self-Medical Group, Inc.

Self-Regional Healthcare Partners dba Edgefield County Healthcare

The Surgery Center at Self Memorial Hospital LLC

Palmetto Timber Fund

Timm's Timber LLC

South Carolina Home Builders SIF

Ada M Rodriguez

C & B Electrical Services, Inc.

Cornerstone Estates LLC

KM Services LLC

M & K Construction of Oconee, Inc.

Paragon Inc of SC

Pinckney Home Services, Inc.

Rexroth Building LLC dba Rexroth Building & Design

Robinson Stucco LLC

Southern Coker Power LLC

Stronghold Installations LLC

Tuck and Howell, Inc.

After examination of the applications, it was determined that each complied with the Commission's requirements, and each was recommended for approval.

Commissioner Wilkerson made the motion to approve the applications to self-insure. Commissioner Taylor seconded the motion to approve the applications to self-insure, and the motion was approved.

DEPARTMENT DIRECTORS' REPORTS

Each Department report was submitted in written form and included in the Commission's agenda booklets.

HUMAN RESOURCES

Ms. Mcree presented the Human Resources report. There were no comments or questions from the Commission.

INFORMATION TECHNOLOGY DEPARTMENT

Mr. Pluss presented the IT report. There were no comments or questions from the Commission.

INSURANCE AND MEDICAL SERVICES DEPARTMENT

Mr. Ducote presented his report in written form. There were no comments or questions from the Commission.

CLAIMS DEPARTMENT

Ms. Spann presented her report in written form. There were no comments or questions from the Commission.

JUDICIAL DEPARTMENT

Ms. Bracy presented her report in written form. There were no questions from the Commission.

VOCABATIONAL RAHBAITIALBION

Mr. Cannon reviewed the Vocational Rehabilitation Report. There were no questions from the Commission.

EXECUTIVE DIRECTOR'S REPORT

Mr. Cannon submitted his report in written form. There were no comments or questions from the Commission.

ADMINISTRATION – FINANCIAL REPORT

Mr. Cannon submitted his report in written form. There were no questions from the Commission.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Mr. Vince Northcutt from Advocacy Association discussed the proposed changes to Form 15.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

Commissioner Taylor made the motion to adjourn. Commissioner Campbell seconded the motion, and the motion was approved.

The August 28, 2023, meeting of the South Carolina Workers' Compensation Commission adjourned at 11:10 am.

Reported September 11, 2023
Arnisha Keitt
Executive Assistant

TAB 2

TAB 3

State of South Carolina

1333 Main St, Suite 500
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Workers' Compensation Commission

TO: Gary Cannon

From: Kristen McRee

Date: September 18, 2023

RE: Monthly Human Resources Report for the September 2023 Business Meeting

This report summarizes Human Resources' activities from August 1, 2023 through August 31, 2023. At the end of August, the Commission had 50 full-time employees and two part-time employees.

- **New Hires:** One **Separations or Retirements:** None **FMLA Leaves:** None

HR Processed no SCEIS personnel transactions and no SCEIS time/leave transactions. HR sent eleven (11) "All Employees" emails during August and processed 12 travel trip reports. In addition, HR received and reviewed 1,429 and sent 746 emails.

HR Attended:

- Department of Administration Learning Consortium Meeting
- PEBA Open Enrollment Training.

There were three (3) parking issues in August and no building issues. All building and parking issues were resolved, and there were two (2) updates to the parking assignments. There were three (3) COVID cases in August. Contact tracing was completed and the appropriate and HR will continue to obtain testing kits from DHEC to provide convenient free testing for all employees.

During the month of August, the Commission began recruiting efforts for the Staff Attorney position. The position description was posted on the South Carolina Careers Website, distributed internally, and distributed to our major stakeholder groups and the Educational Association.

Vacant positions to be filled: One

Position(s) filled in August: One

TAB 4

State of South Carolina

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Workers' Compensation Commission

To: Gary Cannon, SCWCC Executive Director
From: Kris Pluss, IT Director
Date: September 11, 2023
Subject: IT Department August 2023 Full Commission Report

This report summarizes the activities and accomplishments for projects and initiatives in the IT Department during August 2023.

I. Systems Operations, Maintenance and Support

EDI

WCC IT and Verisk have mutually agreed to pause the weekly MS Teams Meetings to allow Verisk the opportunity to focus on the four deployments they have scheduled between June and November, 2023 and WCC IT to focus on the Legacy Modernization Project. WCC IT and Verisk will continue to exchange Historical Claims Data in the test formats until weekly meetings resume in the fourth quarter, 2023.

Security

No Phishing emails were reported to the WCC IT Team during August.

Reporting

82 Service Desk tickets were received by WCC IT during August 2023.
68 Tickets were assigned a priority of Low.
13 Tickets were assigned a priority of Medium.
1 Tickets were assigned a priority of High.
0 Tickets were assigned a priority of Urgent.

II. Projects, Enhancements and Development

Legacy Modernization

Progress

The new eCase Display system enhancements were successfully deployed in late July. WCC IT continues to work with external stakeholders to gather feedback and discuss potential system updates. WCC IT is currently working with Progress Professional Services to allow external stakeholders the ability to “opt-in” to notifications online and to allow external stakeholders the ability to enter Protection Requests via eCase.

SC.Gov – Filing of Forms

WCC IT attended 21 Virtual Meetings with SC.Gov and the Department of Administration's, Digital of Governmental Services Division in August. The first phased deployment will encompass the No-Fee Filings Forms. Several external stakeholders have volunteered to test the uploads and payment sections prior to a full launch. All of the No-Fee Filing Claims Forms have been created and WCC IT and WCC Subject Matter Experts have been processing submissions in SC.Gov's Test Portal Environment. SC.Gov Technical Staff are currently working to complete the No-Fee Filing Judicial Forms. With regard to forms requiring a filing fee, the fiscal accounts have been created with SC.Gov, the State Treasurer's Office and the payment processing services (example. Amex). Electronic payments will be tested internally to verify all funds are processed and routed correctly prior to external availability. WCC IT will continue to provide updates to external stakeholders via constant contact email blasts and the wcc.sc.gov website.

TAB 5

State of South Carolina



Workers' Compensation Commission

To: Mr. Gary Cannon
SCWCC Executive Director

From: Wayne Ducote, Jr.
IMS Director

Date: 13-Sep-23

Subj: Insurance and Medical Services Department
August 2023 Full Commission Report

Please find attached information provided to summarize the status and workflow of initiatives currently underway within the Insurance and Medical Services (IMS) Department.

In addition to the statistical data provided, please be advised of the following:

- | | |
|---------------------|--|
| Compliance Division | <ol style="list-style-type: none">1. Reviewing revenue metrics / projections.2. Working with staff to review workflow processes and additional training opportunities.3. Continuing to explore outreach opportunities with stakeholders. |
| Coverage Division | <ol style="list-style-type: none">1. Working with staff to review workflow processes and explore opportunities to enhance service provision.2. Lapse in Coverage (Progress): 73 new registrants; 0 notifications sent. |
| Medical Services | <ol style="list-style-type: none">1. One medical bill pricing review was done in the month of August. |

While this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key initiatives underway in the IMS Department and provide measures by which the Department's effectiveness can be gauged. IMS welcomes any guidance that you and/or our Commissioners can provide concerning our performance and direction.

Employer Rule to Show Cause Hearings and Compliance Activity

The Compliance Division docketed 2 new RTSC cases and 3 total RTSC cases in the month of August. And, compelled 23 South Carolina employers to come into compliance with the Act. Year to date, 2 new RTSC cases and 3 total RTSC cases have been docketed.

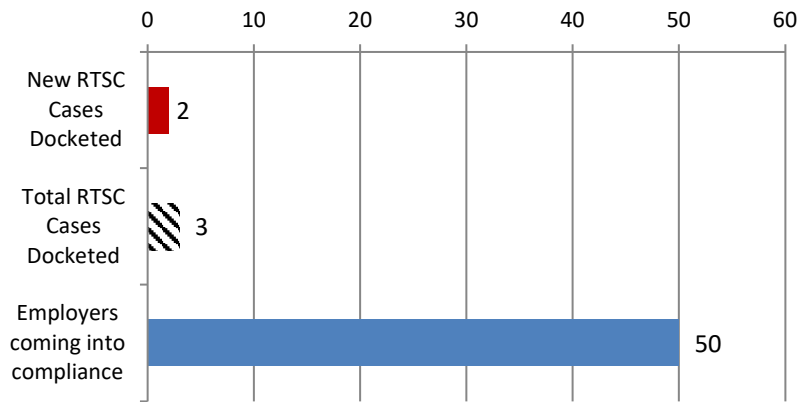
Employers Obtaining Coverage

Year to date, the Compliance Division has compelled **23** South Carolina employers to come into compliance with the Act. In so doing, approximately **151** previously uninsured workers are now properly covered.

Penalties Waived

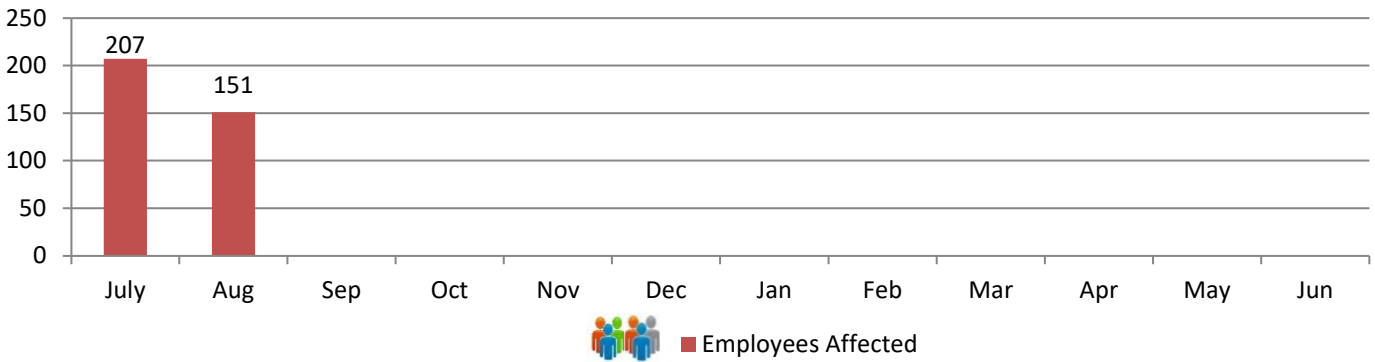
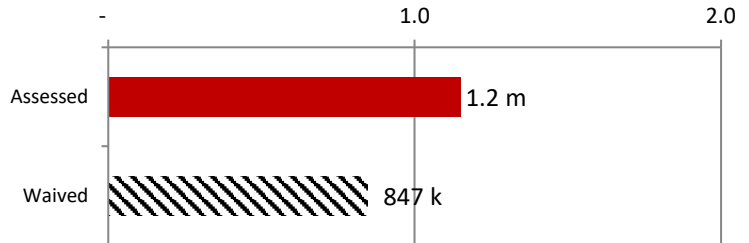
Although the Division has assessed \$494 k in fines this fiscal year, \$326 k have been waived or rescinded as employers have either obtained insurance coverage or were found not to be subject to the Act.

RTSC and Compliance Activity



Fines and Penalties

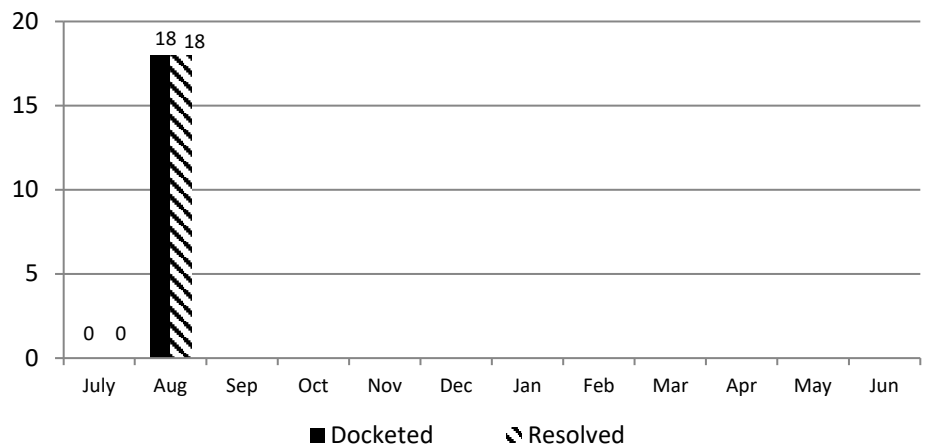
Millions



Carrier Rule to Show Cause Hearings

The Compliance Division manages the Rule to Show Cause process involving the recovery of outstanding carrier fines and penalties. In the month of August 2023, 18 carrier RTSC cases were docketed; 18 cases were resolved for a total of \$14,000.

Year to date, a total of 18 carrier RTSC cases have been docketed, 18 cases for a total of \$14,000 have been resolved.

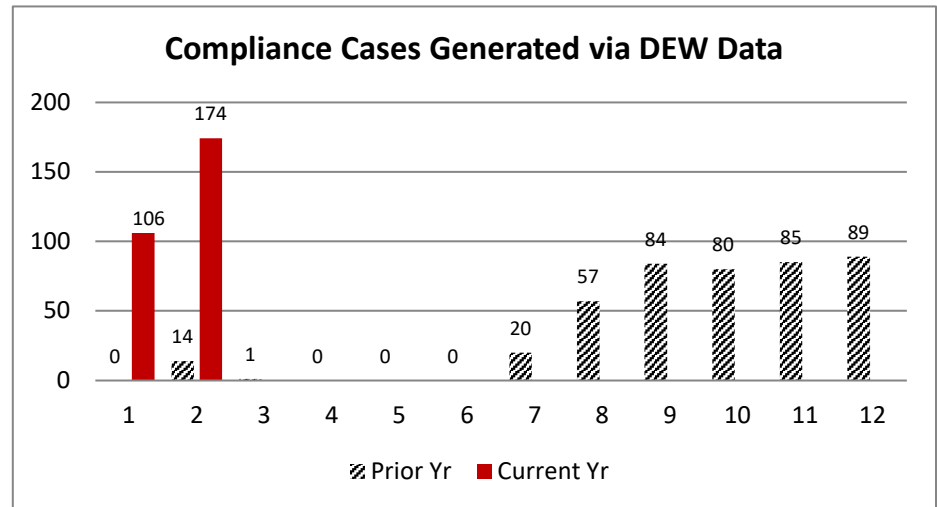
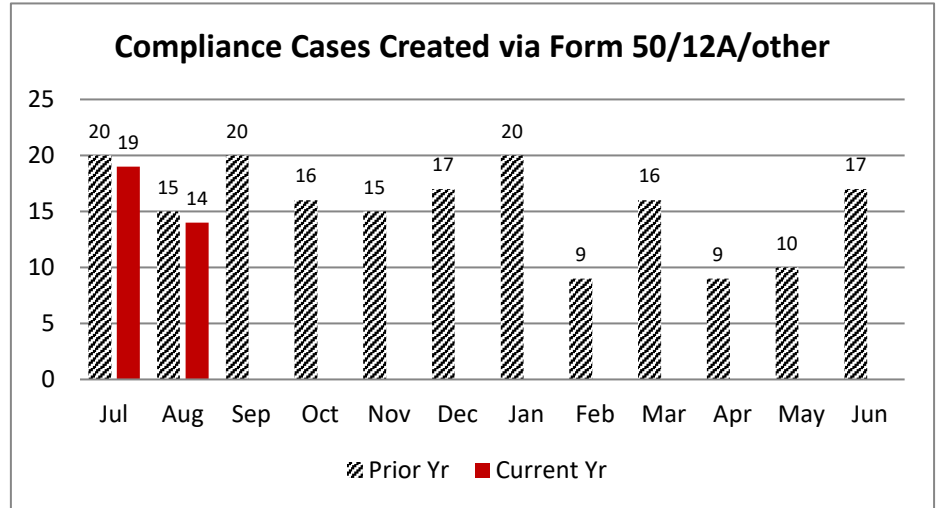


In August 2023, 14 compliance files were created from the combined filings of Form 50's, 12A's, and stakeholder reporting involving uninsured employers.

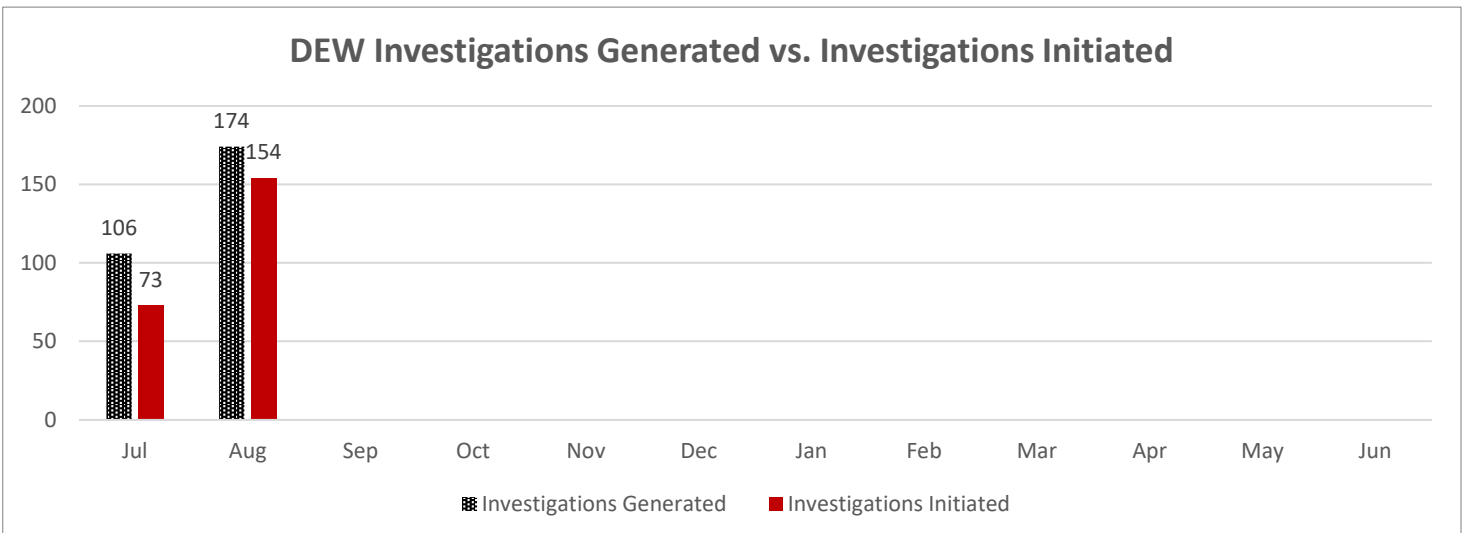
YTD vs. Prior Year total (184): 18%
 Aug 2022 to Aug 2023: 93%
 Current Yr End trend: 108% of 2022-2023
 YTD 2023-2024 v. YTD 2022-2023: 94%

In August 2023, 174 compliance files were generated from the DEW data process.

YTD vs. Prior Year total (430): 65%
 Aug 2022 to Aug 2023: 1243%
 Current Yr End trend: 391% of 2022-2023
 YTD 2023-2024 v. YTD 2022-2023: 2000%



The DEW Data Pool is determined by the total number of potential, non-compliant employers who report wages to DEW with at least 4 employees and who's FEIN does not match with any coverage records in the Commission's coverage database. The investigations generated is the number of compliance investigations generated from the pool. The investigations initiated is the number of compliance investigations initiated from those that were generated.



Carryover Caseload:

The Compliance Division closed August 2023 with 212 cases active, compared to an active caseload of 305 at the close of August 2022.

Cases Resolved:

For the month of August 2023, Compliance Division staff closed-out 164 cases.

Compliance Fines:

In August 2023, the Compliance Division collected \$64,671 in fines and penalties. Year to Date, the Compliance Division has collected \$132,052 in fines and penalties.

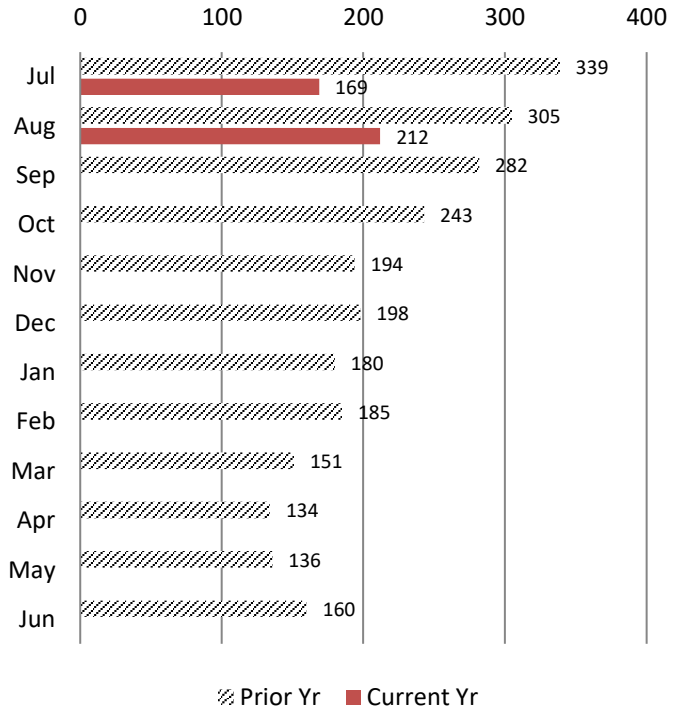
Year to Date vs Prior Year Total (\$483,063): 27%

Aug 2022 vs. Aug 2023: 183%

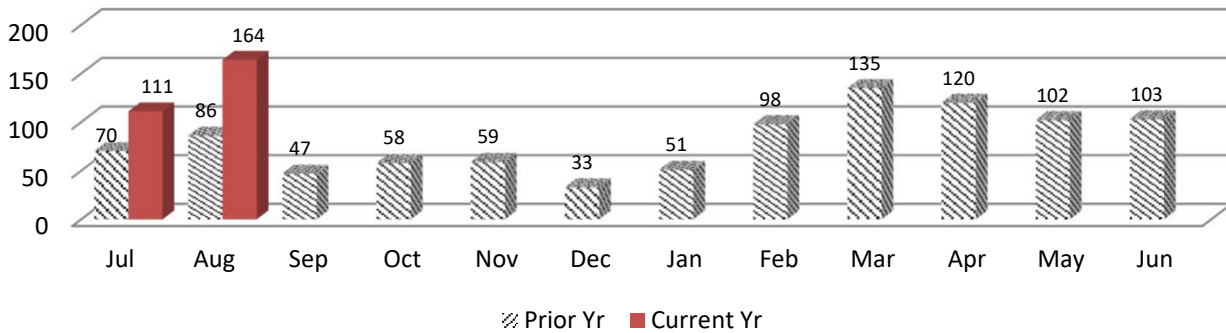
Current Year End trend is 164% of 2022-2023

YTD 2022-23 (Aug - June) vs YTD 2023-2024: 126%

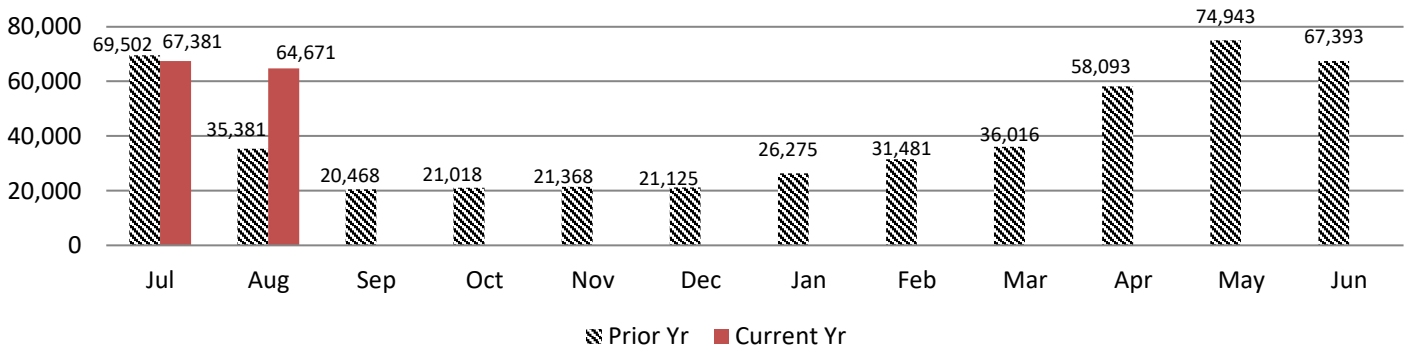
Caseload Pending v. Prior Year



Cases Resolved v. Prior Year



Compliance Fines Collected v. Prior Year

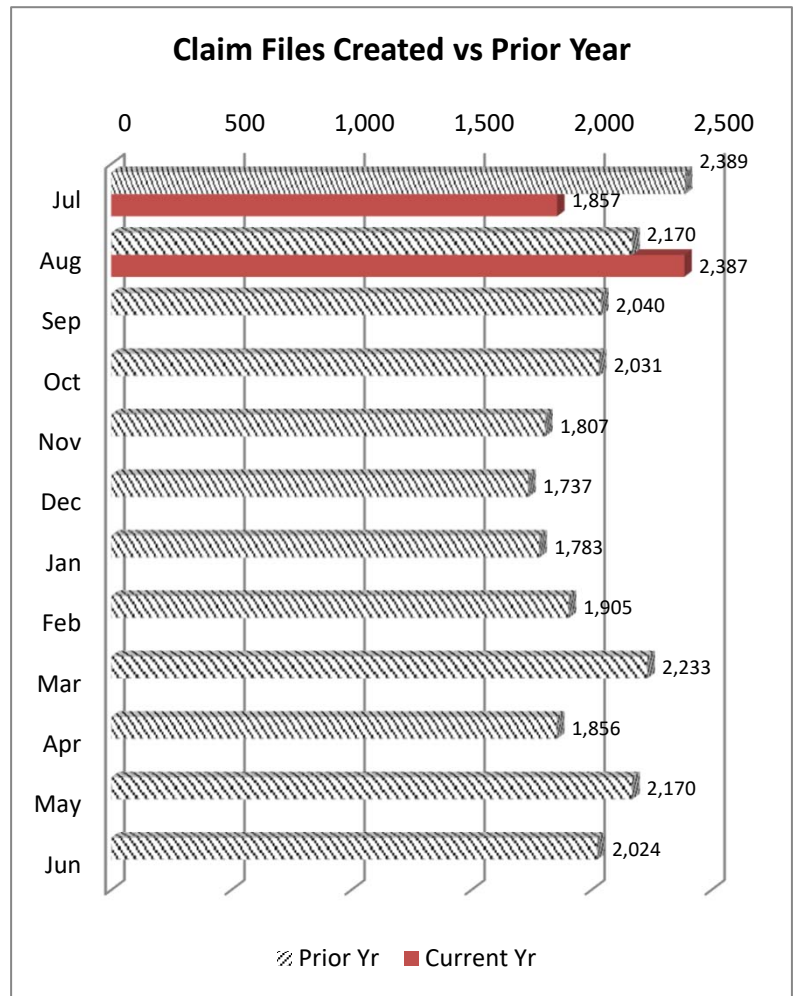


WCC Claim Files:

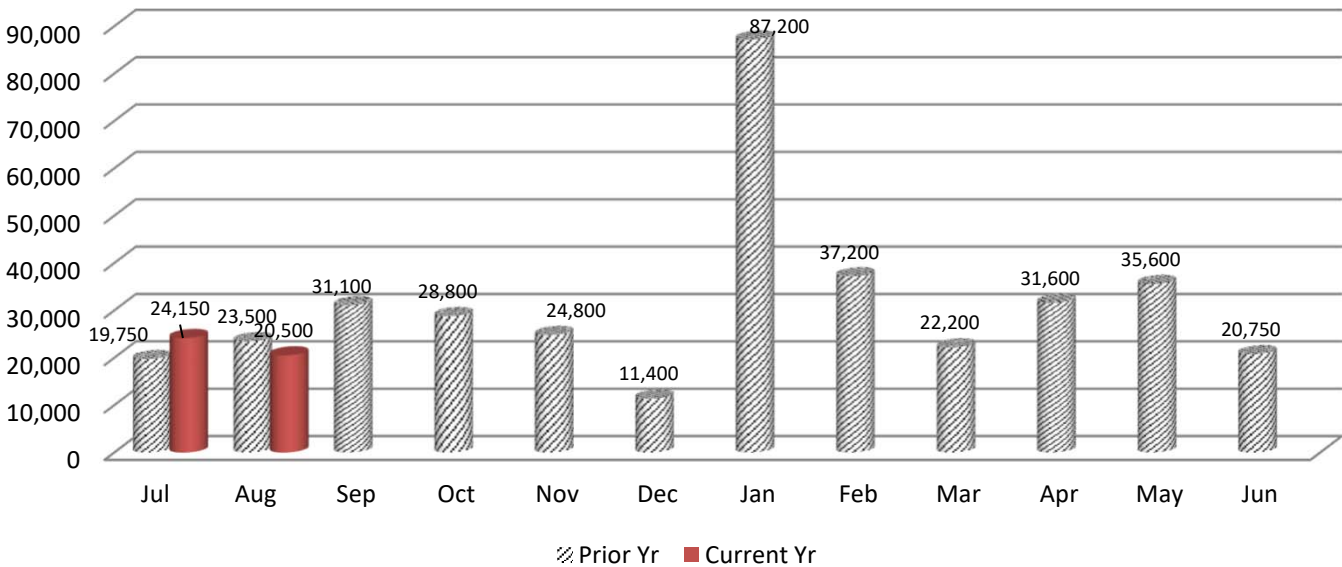
In August 2023, the Coverage Division received a total of 2,387 WCC Claim files. Of these, 2,021 were created through proper carrier filing of a 12A, and 366 were generated as a result of a Form 50 claim filing. Year to Date 4,244 Claim files have been created which is 18% of claim file volume prior year (24,145).

Coverage Fines:

The Coverage Division collected \$20,500 in fine revenue in August 2023, as compared to \$23,500 in Coverage fines/penalties accrued during August 2022. Year on Year, Coverage fines are at 12% of collections for prior year.

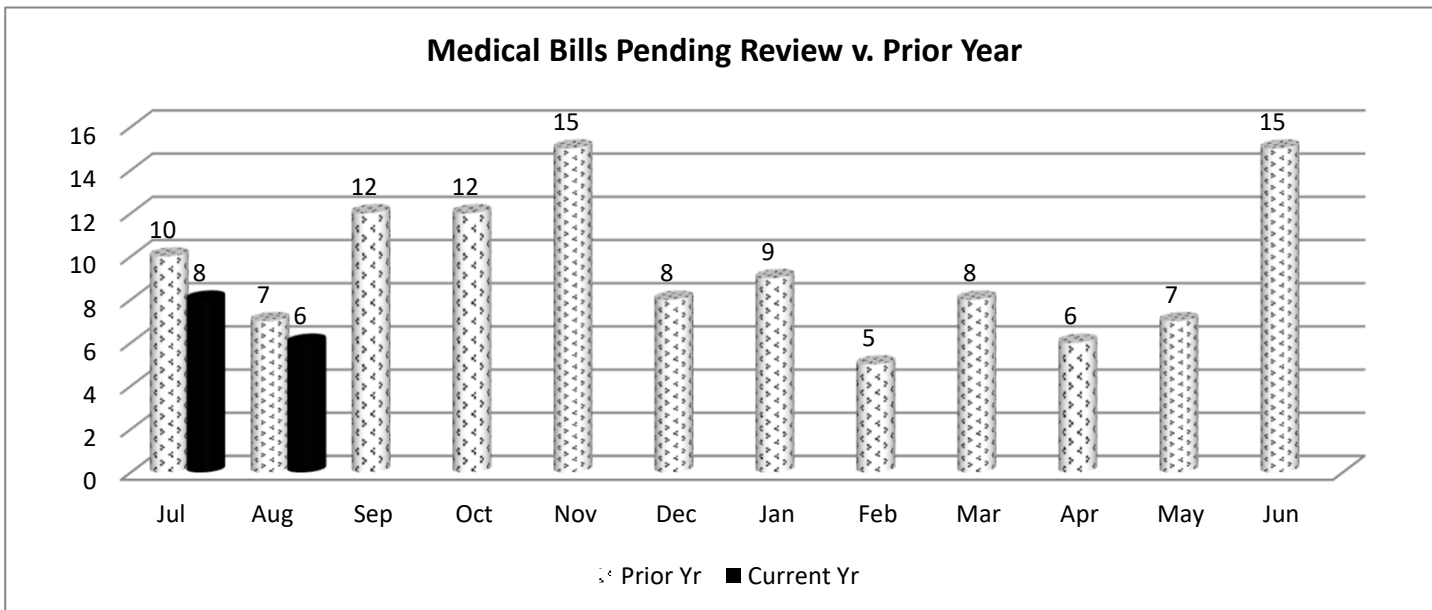


Coverage Fines Collected v Prior Year



IMS MEDICAL SERVICES DIVISION

In August 2023, the Medical Services Division began the month with 8 bills pending review, received an additional 9 bills for review, conducted 11 bill reviews and ended the month with 6 bills pending.



TAB 6

State of South Carolina

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www.wcc.sc.gov

Workers' Compensation Commission **MEMORANDUM**

To: Gary Cannon, Executive Director

From: Sonji Spann, Claims Director

Date: September 18, 2023

Re: Claims Department September 2023 Full Commission Report

Attached is the Statistical Report for the Claims Department for the period July 1, 2023 – August 30, 2023, for the Business Meeting on September 18, 2023.

Claims activities are in Column (a) with the totals for the first-month period for FY23-24 in column (o). Column (q) reflects the percentage change when comparing the totals for same period in the current fiscal at the totals for the same period in last fiscal year. The total Claims Activities, for this period have decrease 12% when compared to the same period from last fiscal year.

The number of Cases reviewed shows a 31% decrease; the Fines Assessed reflects a 6% decrease; and the Total Fines Paid decreased by 50% respectively when compared to the same period last fiscal year. The decreases are attributed to the retirement of a key employee in the department and the learning curve of the new employee.

I will be happy to answer any questions you or the Commissioners have.

Claims Department Statistical Report

FY2022-2023

July 1, 2023 - June 30, 2024

Claims Activities	July	August	Sept	FY23-24 Total	FY22-23 Total	% Diff from prev year
(a)	(b)	(c)	(d)	(o)	(p)	(q)
Forms 15-I	927	1,174		2,101	2,261	-7%
Forms 15-II/Forms 17	670	742		1,412	1,815	-22%
Forms 16 for PP/Disf	43	39		82	429	-81%
Forms 18	4,716	5,293		10,009	10,250	-2%
Forms 20	514	624		1,138	1,170	-3%
Form 50 Claims Only	267	309		576	580	-1%
Form 61	628	756		1,384	1,383	0%
Letters of Rep	123	178		301	347	-13%
Clinchers	601	679		1,280	1,608	-20%
Third Party Settlements	17	21		38	57	-33%
SSA Requests for Info	44	39		83	66	26%
Cases Closed	1,927	2,270		4,197	4,445	-6%
Cases Reviewed	1,947	2,479		4,426	6,379	-31%
Total	12,424	14,603	-	27,027	30,790	-12%
				-	-	
Total Fines Assessed	241	444		685	727	-6%
Form 18 Fines	230	414		644	551	17%
Total Amt Paid	\$33,400	\$33,400		66,800	132,750	-50%

TAB 7

State of South Carolina

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Workers' Compensation Commission

September 5, 2023

To: Gary Cannon
Executive Director

From: Amy A. Bracy
Judicial Director

RE: Monthly Judicial Report for August 2023

During the month of August, the Judicial Department processed nine hundred ninety-one (991) requests for hearings (claimant and defense pleadings). Comparing the numbers from the same period last year, claimant pleadings are up 2% and defense pleadings experienced a 5% increase. The department received ninety (90) Motions, a 23% decrease compared to the same period last year and one hundred forty-two (142) clincher conference requests, a 1% decrease compared to the same time last year.

There were sixty-six (66) Single Commissioner Hearings conducted during the past month, fifteen (15) pre-hearing conferences held, and eight (8) Full Commission hearings held. A total of four hundred ninety-one (491) Orders (Single Commissioner Orders, Consent Orders and Administrative Orders) were served at the single Commissioner level, forty-six (46) of those were Decision and Orders that resulted from hearings that went on the record and one hundred thirty-four (134) were Motion Orders that were a result of Motions ruled upon by Commissioners.

There were two hundred thirty-three (233) Informal Conferences requested during August and two hundred thirty-five (235) were conducted.

There were thirty-six (36) regulatory mediations scheduled and eighty-three (83) requested mediations. Totals are up 11% and 25% in the respective categories for the same period last year. The Judicial Department was notified of seventy-seven (77) matters resolved in mediation, with the receipt of Forms 70. This category's total is up 11% compared to this period last year. This does not include mediations that take place outside of what is reported to the Commission.

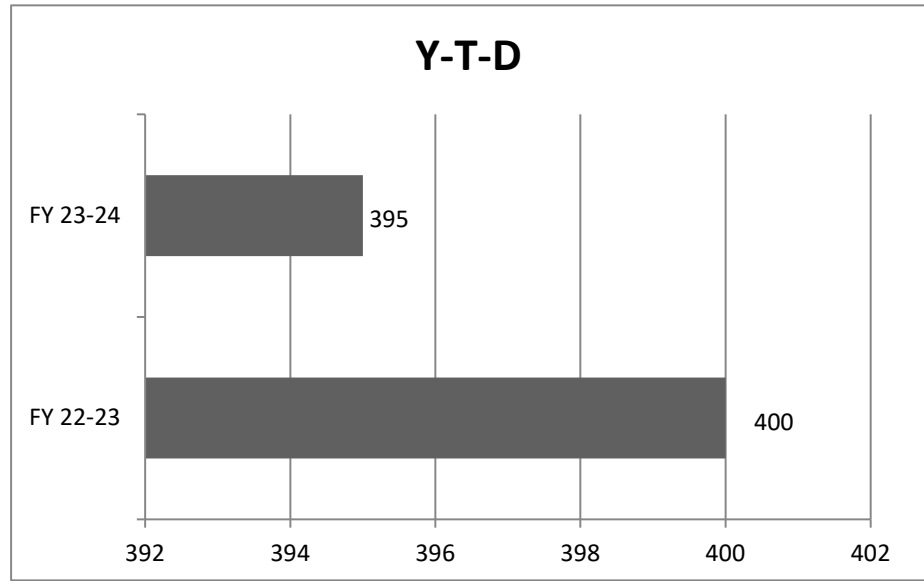
In the month of August, Judicial received one (1) Notice of Intent to Appeal to the Court of Appeals and zero (0) to the Circuit Court.

**Judicial Department Statistical Report
Statistics For Fiscal Year 2023-2024**

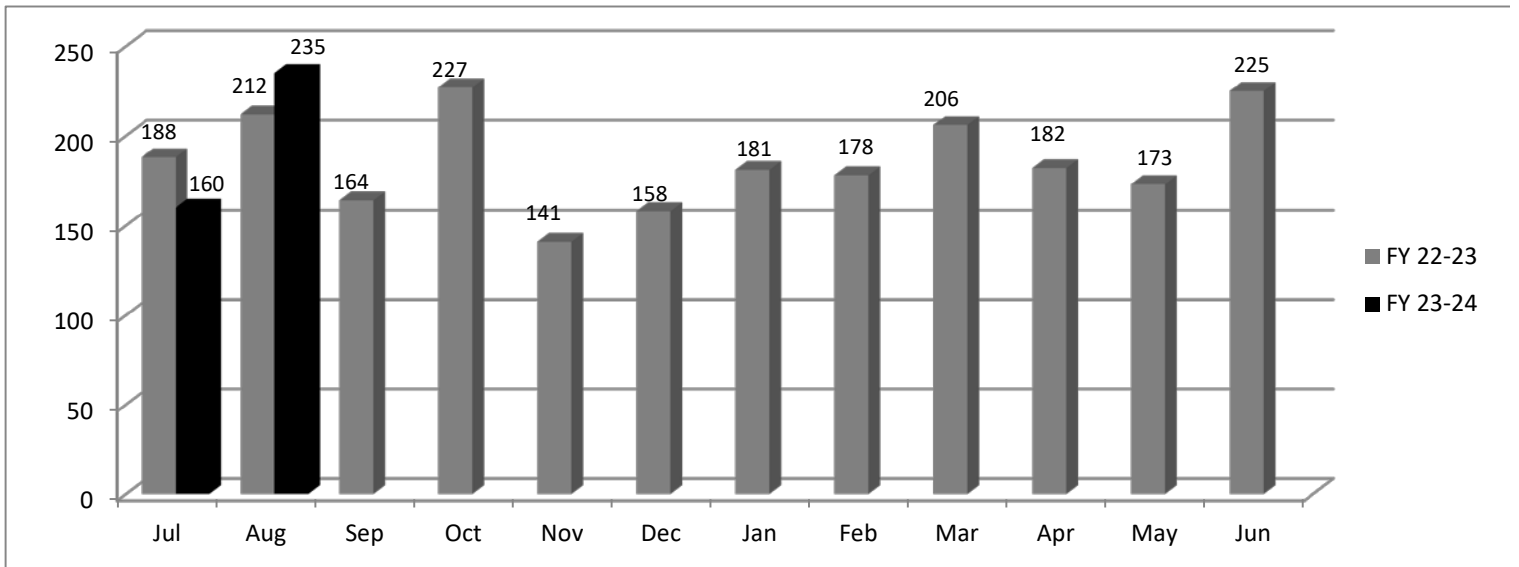
	July	Aug	Sept	Oct	Nov	Totals YTD 2023-2024	Totals YTD 2022-2023	% Diff from prev year
Claimant Pleadings	516	702				1,218	1198	2%
Defense Response to Pleadings	432	556				988	969	2%
Defense Pleadings	261	289				550	524	5%
Motions	90	90				180	234	-23%
Form 30	8	7				15	18	-17%
FC Hearings Held	3	8				11	12	-8%
FC Orders Served	6	9				15	14	7%
Single Comm. Hearings Held	46	66				112	83	35%
Single Comm. Orders Served	136	195				331	342	-3%
Single Comm. Pre-Hearing Conf Held	4	15				19	51	-63%
Consent Orders	239	286				525	491	7%
Administrative Orders	3	10				13	25	-48%
Clincher Conference Requested	127	142				269	271	-1%
Informal Conference Requested	219	233				452	489	-8%
Informal Conference Conducted	160	235				395	400	-1%
Regulatory Mediations	37	36				73	66	11%
Requested Mediations	60	83				143	114	25%
Ordered Mediations	1	2				3	1	200%
Mediation Resolved	33	77				110	99	11%
Mediation Impasse	7	32				39	20	95%
Mediation Held; Issues Pending	1	5				6	0	100%
Claim Settled Prior to Mediation	5	10				15	15	0%
Mediation Not Complete in 60 days	0	0				0	8	-100%

Informal Conf. Conducted

	FY 22-23	FY 23-24
Jul	188	160
Aug	212	235
Sep	164	
Oct	227	
Nov	141	
Dec	158	
Jan	181	
Feb	178	
Mar	206	
Apr	182	
May	173	
Jun	225	
Total	2235	395

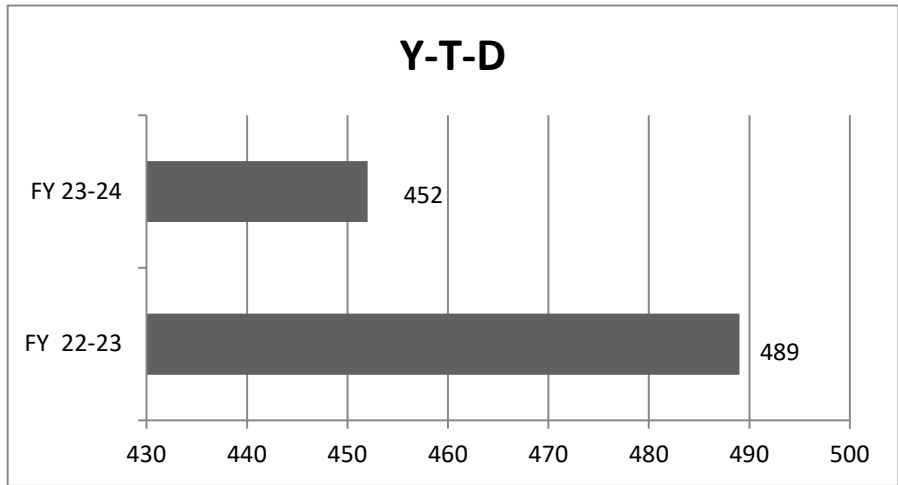


	FY 22-23	FY 23-24
Y-T-D	400	395

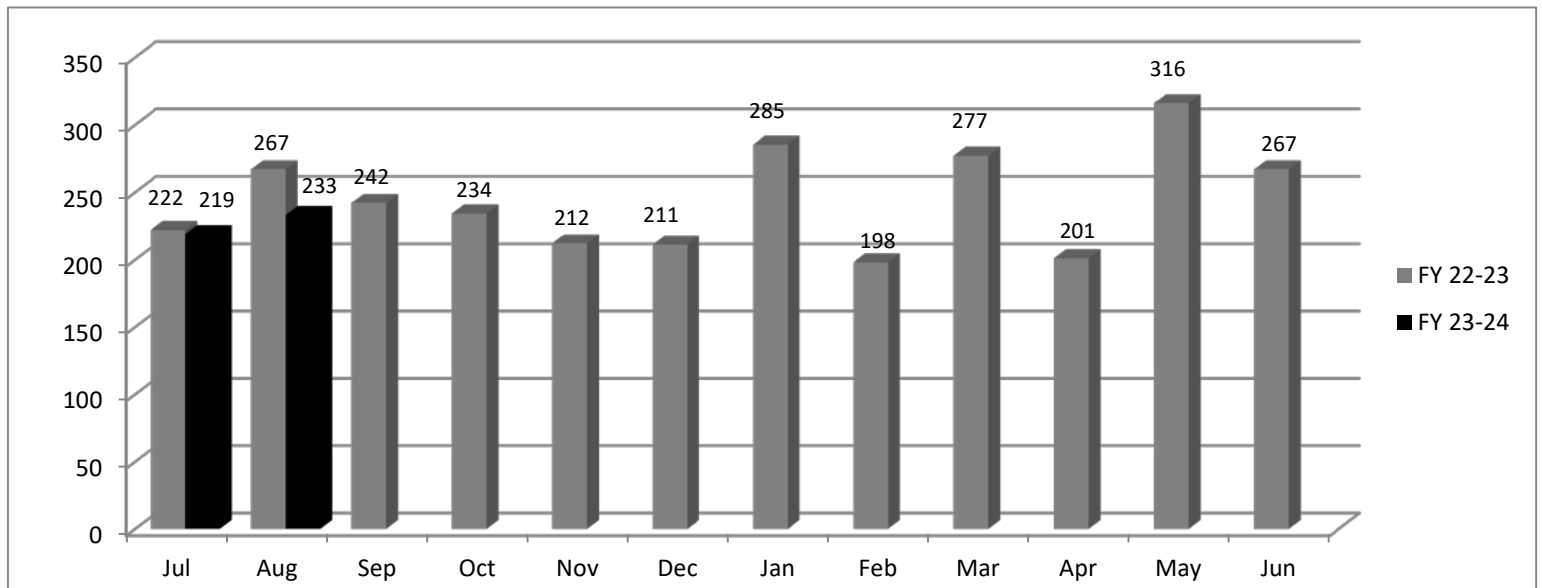


Informal Conf. Requested

	FY 22-23	FY 23-24
Jul	222	219
Aug	267	233
Sep	242	
Oct	234	
Nov	212	
Dec	211	
Jan	285	
Feb	198	
Mar	277	
Apr	201	
May	316	
Jun	267	
Total	2932	452



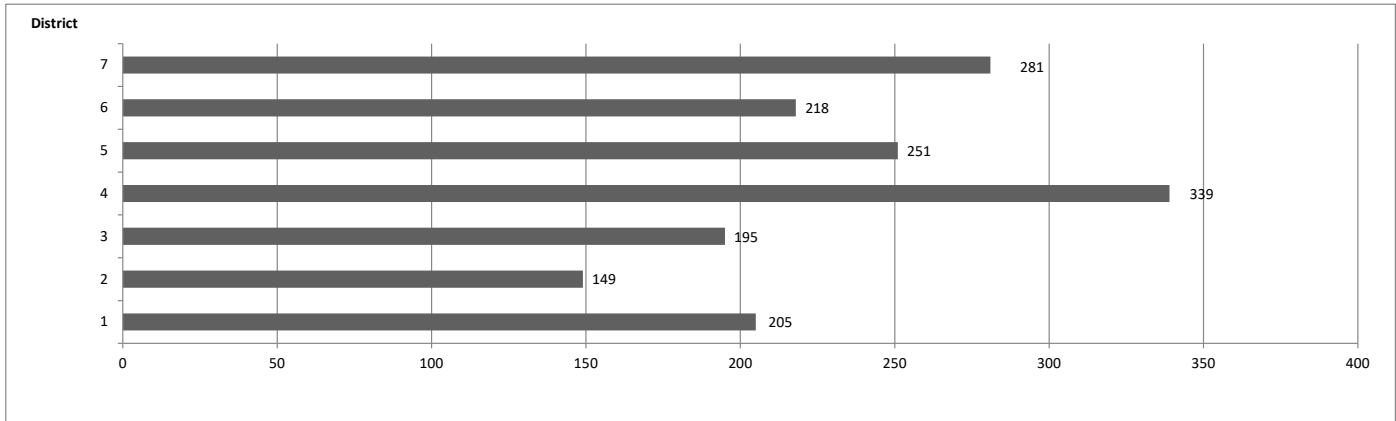
	FY 22-23	FY 23-24
Y-T-D	489	452



Pleadings Assigned - Three Year Comparison by Month

	District 1 Greenville			District 2 Anderson			District 3 Orangeburg			District 4 Charleston			District 5 Florence			District 6 Spartanburg			District 7 Richland		
	23-24	22-23	21-22	23-24	22-23	21-22	23-24	22-23	21-22	23-24	22-23	21-22	23-24	22-23	21-22	23-24	22-23	21-22	23-24	22-23	21-22
Jul	93	105	112	64	81	87	80	112	72	150	150	166	106	111	109	100	135	122	131	142	156
Aug	112	105	93	85	70	67	115	86	101	189	172	174	145	118	112	118	124	101	150	155	134
Sep		93	109		68	77		98	96		144	158		121	143		104	112		135	143
Oct		78	89		59	73		97	103		140	152		114	110		96	95		126	130
Nov		90	96		77	66		106	95		180	144		135	112		137	84		164	116
Dec		91	104		74	80		108	100		166	156		136	123		113	108		117	131
Jan		74	85		74	54		90	84		172	167		126	129		97	91		130	118
Feb		78	93		69	75		90	87		144	170		102	105		88	108		122	145
Mar		96	108		69	87		124	84		174	186		133	149		139	130		158	166
Apr		82	106		82	75		78	82		158	181		138	120		113	127		146	164
May		70	82		64	69		92	81		156	149		126	130		114	103		148	136
Jun		118	122		76	74		118	100		235	161		131	152		119	111		185	147
Totals	205	1080	1199	149	863	884	195	1199	1085	339	1991	1964	251	1491	1494	218	1379	1292	281	1728	1686

Pleadings Assigned by District Year to Date



TAB 8

State of South Carolina



1333 Main Street, Suite 500
P.O. Box 1715
Columbia, S.C. 29202-1715

Tel: (803) 737-5700
Fax: (803) 737-1258
www.wcc.sc.gov

Workers' Compensation Commission

MEMORANDUM

To: Gary Cannon
Executive Director

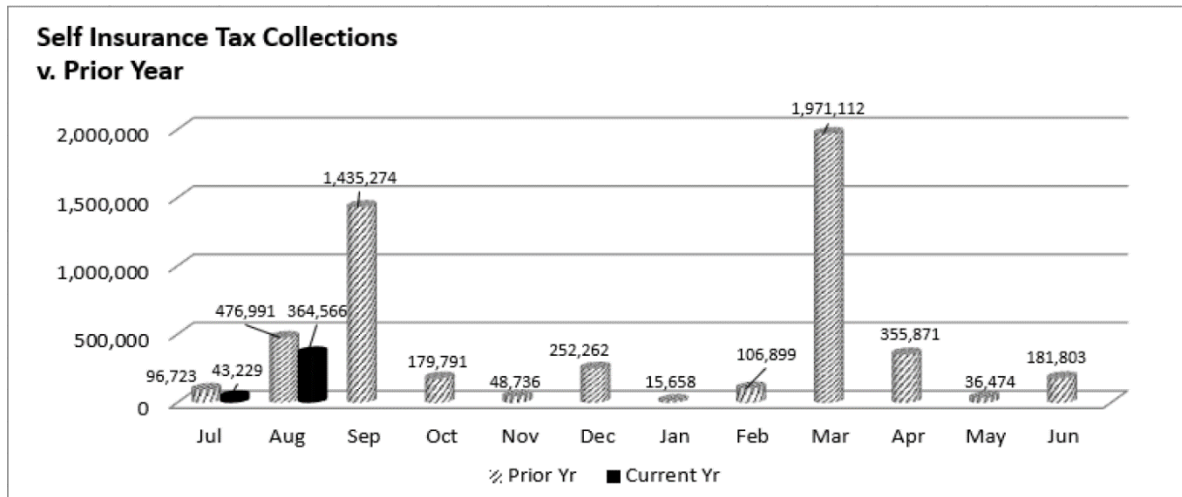
From: Christy Brown
Self-Insurance Director

Date: September 18, 2023

Subject: Monthly Self-Insurance Report for August 2023

During the month of August, the self-insurance department collected \$364,567 in self-insurance taxes from 10 self-insureds. There were 4 audits conducted, all of which were individual employers.

When comparing the taxes collected from the same period last year, the self-insurance tax revenue is down by 29%.



We received 2 applications for membership in 1 self-insured fund(s). The applications were reviewed, processed, and given a pre-approval the same day they were received per 42-5-25 (B). As a result, there are 14 additional employees who will now be covered under the self-insurance program.

After examination of the various applications, it has been determined that each has complied with the Commission's requirements, and each is recommended for approval.

TAB 9

No report submitted at the time of publication.

TAB 10

State of South Carolina



Workers' Compensation Commission

Executive Director's Report

September 18, 2023

Director's Office Activities and Meetings

The Executive Director spent most of his time preparing the Annual Accountability Report 2023, which was due on September 14. Several meetings with staff on the changes to the forms to comply with the regulation changes; data security analysis requirements; and a self-insurer bankruptcy. External meetings the office included meetings with attorneys concerning pending litigation. The Director presented at the SC Bar seminar, Workers' Compensation Essentials.

Constituent /Public Information Services

For the month of August, the Executive Director's and the General Counsel's offices had 106 contacts with stakeholders.

Financial Transactions Activity

During the month of August, the Director's office processed and approved 26 travel expense reports, 122 invoices and 44 deposits for DOA to process in the SCEIS system.

SCWCC Stakeholder Electronic Distribution List

For the month of August, the Office had 31 (thirty-one) deletions to the email distribution list due to no longer employed at agencies.

Advisory Notices

During the month of August, the office posted two (2) notices on the Commission's website and emailed it to the distribution list.

TAB 11

State of South Carolina

1333 Main Street, 5th Floor
P.O. Box 1715
Columbia, S.C. 29202-1715



TEL: (803) 737-5700
www.wcc.sc.gov

Workers' Compensation Commission

MEMORANDUM

TO: COMMISSIONERS

FROM: Gary Cannon, Executive Director

DATE: August 28, 2023

RE: FINANCIAL REPORT – FY Period ending August 31, 2023

Attached is the Budget vs. Actual Report for the General Fund and Earmarked Fund for the fiscal year period ending July 31, 2023. The benchmark for this period is 17%.

Expenditures – General Fund – Annual Budget \$2,942,421

Note this month's annual budget amount is \$175,699 than reported last month because of the carry forward funds. The total expenditure for the General Fund for this period is \$468,189 or 16% of the annual budget. Page 3 and 4 reflects the balances of funds appropriated by the General Assembly for the IT System Modernization Project.

Expenditures – Earmarked Fund – Annual Budget \$5,607,845

The Earmarked Fund (38440000) financials begin on page 5 with the total expenditures found on page 8. The total expenditures for this period are \$727,979 which is 13% of budget.

Revenues – Earmarked Annual Budget \$3,157,092

The Commission posted \$359,072 in Earmarked Fund operating revenues for this period, which is 11% of the annual budget. Accounts with shortfalls in the revenues collected will be covered transfers from the Self-Insurance Taxes collected and retained by the Commission.

Self-Insurance Tax Funds

The amount budgeted from the Self-Insurance Tax for the Commission is \$2,500,000. The amount received for this period was \$324,010.

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2024 As of 8/31/2023
17% of year elapsed

Fund 10010000 - GENERAL FUND - Operating Items

Administration

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501015	DIRECTOR	146,417	25,623	17%		120,794
512001	OTHER OPERATING	294,907				
Total OTHER OPERATING:		294,907				294,907
Total Administration:		441,324	25,623	6%		415,701

Claims

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	85,630	14,885	17%		70,745
Total Claims:		85,630	14,885	17%	0	70,745

Commissioners

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501026	CHAIRMAN	177,426	31,049	17%		146,377
501033	COMMISSIONER	1,033,541	180,868	17%		852,673
501050	TAXABLE SUBS	70,000	12,153	17%		57,847
501058	CLASSIFIED POS	370,000	64,618	17%		305,382
Total Commissioners:		1,650,967	288,689	17%	0	1,362,278

Insurance & Medical

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	35,000	6,250	18%		28,750
Total Insurance & Medical:		35,000	6,250	18%		28,750

Employer Contributions

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
513000	EMPLOYER CONTRIB	729,500	132,743	18%		596,757
Total Employer Contributions:		729,500	132,743	18%		596,757

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2024 As of 8/31/2023
17% of year elapsed

Fund 10010000 - GENERAL FUND - Operating Items

Total GENERAL FUND - Operating Items:	2,942,421	468,189	16%	0	2,474,232
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South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2024 As of 8/31/2023
17% of year elapsed

Fund 10010000 - GENERAL FUND - Special Items

IT System Project

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
561000	Special Item	1,695,084				1,695,084
Total IT System Project:		1,695,084				1,695,084

Total GENERAL FUND - Special Items:		1,695,084				1,695,084
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South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2024 As of 8/31/2023
17% of year elapsed

Fund 10050023 - GF-NONRECUR APROP-23 - Special Items

IT System Project

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
561000	Special Item	5,000,000				5,000,000
Total IT System Project:		5,000,000				5,000,000

Total GF-NONRECUR APROP-23 - Special		5,000,000				5,000,000
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South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2024 As of 8/31/2023
17% of year elapsed

Fund 38440000 - EARMARKED FUND

Administration

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	791,985	36,602	5%		755,383
501070	OTH PERS SVC	41,000				41,000
512001	OTHER OPERATING	2,316,948				
5020030000	PRINT / BIND / ADV		4			
5020077100	SERVICES- APP SUP		225		33,750	
5020077220	SERVICES- VOICENET				43,470	
5020077240	DP SERVICES – STATE		43,663			
5020080000	FREIGHT EXPRESS DELV		9			
5021010000	LEGAL SERVICES		1,523			
5021020000	ATTORNEY FEES		26,549			
5021430000	NON-ST EMP TR-NONRPT		16			
5021540001	PROF SRV-LANG INTER				122	
5030010000	OFFICE SUPPLIES		30		250	
5030010004	SUBSCRIPTIONS		649		10,284	
5030030000	PRINTED ITEMS		-61			
5030067101	PRGM LIC - APP SUPP		3,961		72,433	
5030067170	EQUIP&SUPP- PRINT EU		3,453		84	
5031010001	FURNISHINGS		939			
5031479203	JANITORIAL SUPPLIES		544			
5040060000	ST RENT-NON ST BLDG				6,087	
5040070000	RENT-ST OWN RL PROP		120			
5040490009	RENT PARKING		2,844		3,239	
5040520000	INSURANCE-NON STATE		171			
5041020000	FEES AND FINES				20	
5041840000	LEASE BLDG PRINCIPAL		98,304		-	
5041850000	LEASE BLDG INTEREST		7,964		2,036	
5051540000	LEASED CAR-ST OWNED		2,748			
Total OTHER OPERATING:		2,316,948	193,653	8%	171,774	1,951,521
Total Administration:		3,149,933	230,255	7%	171,774	2,747,903

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2024 As of 8/31/2023
17% of year elapsed

Fund 38440000 - EARMARKED FUND

Inform. services

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS		60,897			-60,897
5020050000	PHOTO & VISUAL SVCS				1,200	
5020077100	SERVICES- APP SUP				72,117	
5020077160	SERVICES- MGT ADMN		25,000		25,000	
5020077220	SERVICES- VOICENET				16,946	
5030050000	PHOTO & VISUAL SUPP				1,939	
5030067170	EQUIP&SUPP- PRINT EU				3,660	
5040057000	CONTINGNT RENT - IT		407			
5041020000	FEES AND FINES				2,930	
5060322000	TV/Radio Eq Acq (MA)				8,646	
Total OTHER OPERATING:			25,407		132,437	-157,844
Total Inform. services:			86,304		132,437	-218,741

Claims

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	280,850	36,825	13%		244,025
512001	OTHER OPERATING	19,700				
5050010000	IN ST-MEALS-NON-REP		90			
5050020000	IN ST-LODGING		435			
Total OTHER OPERATING:		19,700	525	3%	0	19,175
Total Claims:		300,550	37,350	12%	0	263,200

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2024 As of 8/31/2023
17% of year elapsed

Fund 38440000 - EARMARKED FUND

Commissioners

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501050	TAXABLE SUBS	70,000				70,000
512001	OTHER OPERATING	230,700				
5020077112	NCV- DATA NET		1,027			
5020077113	MOBILE HOTSPOT SRVC		1,026			
5020120000	CELLULAR PHONE SVCS		1,771			
5021010003	LEGAL SRV-TRANSCRIPT		308			
5021010005	LEGAL SRV-REPORTER		14,569			
5021070000	ATTRNY FEES-AD LITEM		195			
5021540000	NON-IT OTHER PRO SRV		267			
5030090000	COMMUNICATION SUPP		586			
5050010000	IN ST-MEALS-NON-REP		523		213	
5050020000	IN ST-LODGING		1,797		587	
5050041000	HR-IN ST-AUTO MILES		3,840		641	
5050060000	IN ST-MISC TR EXP		175		105	
5050080000	IN ST-SUBSIST ALLOW		1,622		446	
Total OTHER OPERATING:		230,700	27,706	12%	1,993	201,001
Total Commissioners:		300,700	27,706	9%	1,993	271,001

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2024 As of 8/31/2023
17% of year elapsed

Fund 38440000 - EARMARKED FUND

Insurance & Medical

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	459,463	80,332	17%		379,131
501070	OTH PERS SVC	22,881	4,631	20%		18,250
512001	OTHER OPERATING	54,500				
5021540000	NON-IT OTHER PRO SRV		1,615			
5030010004	SUBSCRIPTIONS		1,500			
5050010000	IN ST-MEALS-NON-REP		285			
5050020000	IN ST-LODGING		2,520			
5050041000	HR-IN ST-AUTO MILES		1,086			
5050060000	IN ST-MISC TR EXP		280			
5140010000	INDM CLAIMS & AWARDS		3,125		58,655	
Total OTHER OPERATING:		54,500	10,411	19%	58,655	-14,566
Total Insurance & Medical:		536,844	95,374	18%	58,655	382,815

Judicial

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	500,000	86,889	17%		413,111
501070	OTH PERS SVC	75,000	6,570	9%		68,430
512001	OTHER OPERATING	25,000				
5030070000	POSTAGE		4,000			
5050010000	IN ST-MEALS-NON-REP		90			
5050020000	IN ST-LODGING		435			
5050041000	HR-IN ST-AUTO MILES		599			
5050060000	IN ST-MISC TR EXP		79			
Total OTHER OPERATING:		25,000	5,203	21%	0	19,797
Total Judicial:		600,000	98,663	16%	0	501,337

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2024 As of 8/31/2023
17% of year elapsed

Fund 38440000 - EARMARKED FUND

Employer Contributions

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
513000	EMPLOYER CONTRIB	719,818	152,326	21%	0	567,492
Total Employer Contributions:		719,818	152,326	21%	0	567,492

Total EARMARKED FUND:		5,607,845	727,979	13%	364,858	4,515,007
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South Carolina Workers' Compensation Commission

Commitments

FY 2024 As of 8/31/2023

Fund 38440000 - EARMARKED FUND

Administration

Commitment Item	Commitment Item Description	Vendor	Commitment
5020077100	SERVICES- APP SUP	PROGRESS SOFTWARE CORP	33,750
5020077220	SERVICES- VOICENET	NWN CORPORATION	43,470
5021540001	PROF SRV-LANG INTER	GLOBAL INTERPRETING NETWORK INC	122
5030010004	SUBSCRIPTIONS	WEST PUBLISHING CORPORATION	10,284
5030067101	PRGM LIC - APP SUPP	INSURANCE SERVICES OFFICE INC	35,640
5030067101	PRGM LIC - APP SUPP	WEST PUBLISHING CORPORATION	36,793
5030067170	EQUIP&SUPP- PRINT EU	FORMS & SUPPLY INC	84
5040060000	ST RENT-NON ST BLDG	GALIUM 1333 MAIN LLC	6,087
5040490009	RENT PARKING	REPUBLIC PARKING SYSTEM INC	3,239
5041020000	FEES AND FINES	REPUBLIC PARKING SYSTEM INC	20
5041850000	LEASE BLDG INTEREST	GALIUM 1333 MAIN LLC	2,036
Total Administration:			171,524

Inform. services

Commitment Item	Commitment Item Description	Vendor	Commitment
5020050000	PHOTO & VISUAL SVCS	SUMMIT SOLUTIONZ INC	1,200
5020077100	SERVICES- APP SUP	INSURANCE SERVICES OFFICE INC	62,640
5020077100	SERVICES- APP SUP	PROGRESS SOFTWARE CORP	9,477
5020077160	SERVICES- MGT ADMN	KUMA	25,000
5020077220	SERVICES- VOICENET	NWN CORPORATION	16,946
5030050000	PHOTO & VISUAL SUPP	SUMMIT SOLUTIONZ INC	1,939
5030067170	EQUIP&SUPP- PRINT EU	US INK AND TONER INC	3,660
5041020000	FEES AND FINES	SONITROL SECURITY SYSTEMS	2,930
5060322000	TV/Radio Eq Acq (MA)	SUMMIT SOLUTIONZ INC	8,646
Total Inform. services:			132,437

Insurance & Medical

Commitment Item	Commitment Item Description	Vendor	Commitment
5140010000	INDM CLAIMS & AWARDS	SEDGWICK CLAIMS	58,655

Any items with vendor "Not assigned" are pending financial adjustments. Any commitment on the Budget vs. Actual Report that is missing from this list is a travel commitment.

South Carolina Workers' Compensation Commission
Commitments
FY 2024 As of 8/31/2023

Fund 38440000 - EARMARKED FUND

Total Insurance & Medical:		58,655
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Total EARMARKED FUND:		362,866
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Any items with vendor "Not assigned" are pending financial adjustments. Any commitment on the Budget vs. Actual Report that is missing from this list is a travel commitment.

South Carolina Workers' Compensation Commission
Earmarked Fund Revenues
FY 2024 As of 7/31/2023
8% of year elapsed

Account	Acct No.	Budget	YTD Actual Revenue	% of Budget
WORKERS' COMPENSATION HEARING FEE	4110090000	1,091,322	76,850	7%
WORKERS COMP SELF INSURANCE APPLIC/	4160040000	7,350		
WORKERS COMPENSATION FILING VIOLATIC	4223030000	1,985,476	128,250	6%
PARKING FEE	4350040000	12,790	475	4%
WORKERS COMPENSATION AWARD REVIEW	4350140000	32,251	1,050	3%
PHOTOCOPYING FEE	4380050000	25,300	5,161	20%
SALE OF LISTINGS & LABELS	4480060000	2,603	50	2%
RETURNED CHECKS	4530010000			
ADJUSTMENT TO AGENCY DEPOSITS	4530020000			
Total Revenues		3,157,092	211,836	7%
Self Insurance Tax		2,500,000	150	0%
Total		5,657,092	211,986	4%