

A G E N D A

SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

1333 Main Street, 5th Floor
Columbia, South Carolina 29201

August 10, 2020 10:30 a.m.

The meeting will be conducted electronically via Zoom with the Commissioners participating from different locations. The meeting agenda was posted prior to the meeting and proper advance notice was made in compliance with requirements in the Freedom of Information Act. Individuals who want to attend the meeting may do so by contacting Gary M. Cannon, Executive Director at GCannon@wcc.sc.gov.

- | | |
|---|--|
| 1. CALL TO ORDER | CHAIRMAN BECK |
| 2. APPROVAL OF AGENDA OF BUSINESS MEETING
OF AUGUST 10, 2020 | CHAIRMAN BECK |
| 3. APPROVAL OF MINUTES OF THE BUSINESS MEETING
OF JULY 20, 2020 (Tab 1) | CHAIRMAN BECK |
| 5. GENERAL ANNOUNCEMENTS | MR. CANNON |
| 6. APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2) | MS. BOGGS |
| 7. DEPARTMENT DIRECTORS' REPORTS
Human Resources (Tab 3)
Information Services (Tab 4)
Insurance and Medical Services (Tab 5)
Claims (Tab 6)
Judicial (Tab 7) | MS. STUART
MS. SPRANG
MR. DUCOTE
MS. SPANN
MS. BRACY |
| 8. DEPARTMENT OF VOCATIONAL REHABILITATION
Monthly Report (Tab 8) | MR. CANNON |
| 9. EXECUTIVE DIRECTOR'S REPORT (Tab 9) | MR. CANNON |
| 10. FINANCIAL REPORT (Tab 10) | MR. CANNON |
| 11. OLD BUSINESS | CHAIRMAN BECK |
| 12. NEW BUSINESS | CHAIRMAN BECK |
| 13. EXECUTIVE SESSION
An Executive Session is requested to discuss a contractual matter, a judicial procedural matter,
and receive a legal briefing from the General Counsel (Tab 11) | CHAIRMAN BECK |
| 14. ADJOURNMENT | CHAIRMAN BECK |

1	Approval of Minutes of the Business Meeting of July 20, 2020
2	Self-Insurance
3	Human Resources
4	Information Services
5	Insurance and Medical Services
6	Claims
7	Judicial
8	Vocational Rehabilitation
9	Executive Director's Report
10	Financial Report
11	Executive Session Memo

TAB 1

THE
SOUTH CAROLINA WORKERS'
COMPENSATION COMMISSION
MINUTES OF THE BUSINESS MEETING
July 20, 2020

A Business Meeting of the South Carolina Workers' Compensation Commission was conducted electronically via ZOOM on Monday, July 20, 2020 at 10:30 AM. The meeting agenda was posted prior to the meeting and proper advance notice was made in compliance with requirements in the Freedom of Information Act. The following Commissioners participated electronically via ZOOM from different locations:

T. SCOTT BECK, CHAIRMAN
SUSAN S. BARDEN, VICE CHAIR
R. MICHAEL CAMPBELL, II, COMMISSIONER
MELODY L. JAMES, COMMISSIONER
GENE MCCASKILL, COMMISSIONER
AISHA TAYLOR, COMMISSIONER
AVERY B. WILKERSON, JR., COMMISSIONER

Also participating electronically from different locations via ZOOM were: Gary Cannon, Executive Director; Keith Roberts, General Counsel; Amy Bracy, Judicial Director; Wayne Ducote; Insurance & Medical Services, Claims Director; Emillie Boggs, Self-Insurance Director; David Durant, Attorney; J.A Thompson and C. Cato, Law Clerks; Amy Proveaux, Executive Assistant and Bonnie Anzelmo of Injured Workers Advocates.

Chairman Beck called the meeting to order at 10:32 AM.

Motion to Adjust Agenda

Commissioner McCaskill made a Motion to Move Agenda. Commissioner McCaskill wanted to discuss Number 12, New Business of the Agenda. Commissioner Barden seconded the motion as amended. The motion was approved.

Commissioner McCaskill made the Motion to elect Commissioner, Scott Beck to continue as the Chairman until he could be properly appointed by the Senate. Governor McMaster had already appointed Commissioner Beck, but due to Covid-19, the Senate has not been able to confirm the nomination. Commissioner McCaskill states the commission has the authority pursuant to the Act. Commissioner Wilkerson seconded the motion. The motion was unanimously approved with Commissioner Beck abstaining from the vote.

Commissioner McCaskill made a motion to elect Commissioner, Susan Barden to continue as the Vice-Chair until such a time that she could be properly appointed by the Senate. Commissioner Wilkerson seconded the motion. The motion was unanimously approved, with Commissioner Barden abstaining from the vote.

AGENDA

Commissioner Barden moved that the agenda be approved. Commissioner McCaskill seconded the motion, and the motion was approved.

APPROVAL OF MINUTES – BUSINESS MEETING OF JUNE 8, 2020

Commissioner Barden moved that the minutes of the Business Meeting of June 8, 2020, be approved. Commissioner McCaskill seconded the motion, and the motion was approved.

APPROVAL OF MNUTES OF THE SPECIAL BUSINESS MEETING OF JUNE 15, 2020

Commissioner Barden moved that the minutes of the Special Business Meeting of June 15, 2020, be approved. Commissioner Campbell seconded the motion, and the motion was approved.

GENERAL ANNOUNCEMENTS

Mr. Cannon addressed the Commission about the upcoming SAWCA 2020 Virtual Conference. Mr. Cannon request that any commissioner would like to attend notify him by the end of the day, so the Executive Director's office can complete the registration process.

APPLICATIONS FOR APPROVAL TO SELF-INSURE

Self-insurance applications were presented by Emillie Boggs, Self-Insurance Director. Eighteen (18) prospective members of two (2) funds was presented to the Commission for approval.

New Applications:

SC Automobile Dealers Association SIF

Plaza Automotive of Orangeburg, LLC DBA Plaza Chrysler Dodge Jeep Ram of Orangeburg

South Carolina Home Builders SIF

A & E Builders SC, LLC
Concrete Charleston LLC
D5 Services, LLC
G Tupper III Construction Inc
Goings Baker Masonry LLC
Henthorn Architecture & Construction LLC
J & P Unlimited Services LLC
Jost Homes and Renovations, LLC
Level Building Projects LLC
Metts Contracting Services LLC
MLT, Inc.
Oasis Custom Homes Inc
Patriot 55 Services LLC
Reese Riddick Construction LLC
Robert Cromer DBA Cromer's Custom Trim
Smitty's Construction & Installation, LLC
Tracon L.L.C.

After examination of the applications, it was determined that each complied with the Commission's requirements and each was recommended for approval. Commissioner Wilkerson made a motion to approve all members and both funds applications to self-insure, and Commissioner Campbell seconded the motion. The motion was approved.

DEPARTMENT DIRECTORS' REPORTS

The Department Directors submitted to the Commission in written form and included in the minutes.

No questions, concerns, or comments were made by the Commission.

VOCATIONAL REHABILITATION

Mr. Cannon states that there should be a report for the August Full Commission Business Meeting.

EXECUTIVE DIRECTOR'S REPORT

Gary Cannon, Executive Director, submitted his to the Commission in written form. There were not questions from Commission.

ADMINISTRATION – FINANCIAL REPORT

Gary Cannon Executive Director Submitted his report to the Commission in written form. Director Cannon presented the highlights from his report. The final numbers from the FY19-20 year will be available and presented at the August meeting.

Commissioner Wilkerson inquired if the self-insurance division is monitoring the self-insurance funds during the Covid-19. Ms. Boggs indicated that she did an analysis when it first started and that she has been monitoring the funds closely.

OLD BUSINESS

No new business

NEW BUSINESS

No new business

EXECUTIVE SESSION

Commissioner Barden made a motion to Executive Session and Commissioner McCaskill seconded the motion, and the motion was approved. The Commission went into Executive Session at 10:41 a.m.

Commissioner Barden made the Motion to leave Executive Session at 11:02 a.m. notating that no action was taken. Commissioner Campbell seconded the motion and the motion was approved.

ADJOURNMENT

Commissioner Barden made the motion to adjourn. Commissioner Wilkerson seconded the motion, and the motion was approved.

The June 8, 2020, meeting of the South Carolina Workers' Compensation Commission adjourned at 11:03 a.m.

Reported August 4, 2020
Amy Proveaux
Office of the Executive Director

TAB 2

TAB 3

State of South Carolina

1333 Main Street, 5th Floor
P.O. Box 1715
Columbia, S.C. 29202-1715



TEL: (803) 737-5700
FAX: (803) 737-5764

Workers' Compensation Commission

TO: Gary Cannon

FROM: Alexa Stuart

DATE: August 10, 2020

SUBJECT: Monthly Human Resources Report for August 2020 Business Meeting

This report summarizes the activities of Human Resources during the month of July 2020.

In July the Commission had 51 FTE positions available. We have 1 part-time employee. And, we have 3 summer legal interns.

- **New Hires:** None
- **Separations or Retirements:** One
- **Leaves:** None

I met with management several times on a couple of employee-related issues and all issues have been dealt with.

We sent 9 "All Agency" emails during the month.

In SCEIS, I had 8 SCEIS transactions. Payroll and time reports were run as scheduled. We processed 24 travel in the month of June.

We had 2 CBRE building issues and no parking issues. I had an exterminator come do a treatment to get rid of the gnats that have been pestering us recently.

Since March 23rd, I have been reporting to the State HR department data regarding who was working onsite, telecommuting, and taking leave. This is done daily.

Continued work on preparing for re-entry Phase 2 into the office. Drafted an in-person protocol for employees and the public returning to our office.

I continued to track employees work activities from home. Once a week, I receive lists of the daily activities of those working from home. I take that data, summarize daily activities into a weekly summary by employee and add it to a spreadsheet for management's review.

For the month of July, we had an average of 14 employees working onsite, 38 employees working from home and average of 1 employee taking leave.

TAB 4

State of South Carolina

1333 Main St, Suite 500
P.O. Box 1715
Columbia, S.C. 29202-1715



Tel: (803) 737-5700
Fax: (803) 737-1258
www.wcc.sc.gov

Workers' Compensation Commission

To: Gary Cannon
SCWCC Executive Director
From: Sandee Sprang, IT Director
Date: August 5, 2020
Subject: IT Department July 2020 Full Commission Report

This report summarizes the activities and accomplishments of departmental projects and initiatives for the IT department during July 2020.

I. Systems Operations, Maintenance and Support

EDI

We are continuing to convert all EDI trading partner accounts to a new server with enhanced security. The team worked with multiple EDI Trading Partners identify specific reasons for data rejections on Claims and POC submissions. We continue our participation in IAIABC conference calls for Jurisdictions Only and for EDI Claims Committee.

Progress

Duane researched claims to identify multiple instances of erroneous and missing data impacting the Annual Report. He resolved multiple errors with Payment/Invoice entries and Bank Deposit records. He identified the source of printing issues on the Hearing Notices and cleaned up data to resolve the issues. He made some additional enhancements to both the Appeal Notice programs and Form 31 template related to virtual Appeal Hearings as requested. Liz generated X-files for the Compliance department and continued her work to map the new DEW data into our current interface.

Systems Support

Jason's efforts remain focused on supporting staff with hardware/software needs and building efficiencies in our work from home processes. As we are preparing to replace our aging hardware, including laptops, iPads and cell phones, he evaluated multiple different brands and models. He configured and installed a new computer for Commissioner Wilkerson. DTO announced a large maintenance window in September which will radically change all of our print processes so the IT department will publish updates to all staff about the potential impact and how we will manage the process.

Reporting

The InfoSec Security report was updated to resolve 1 outstanding question from the Department of Information Security. All fiscal year-end reports were re-run once the appropriate data validation and corrections were made. Kim completed the COVID report as part of our monthly reporting schedule. Liz made some enhancements to the Claims report developed for outstanding

carrier fines. Additionally, we generated several Open Claims reports for external stakeholders and provided Compliance reports for internal staff. We completed the annual asset audit and inventory process as part of the IT Data Collection and Planning report to the Department of Administration and began work on the Fiscal Spend report.

OnBase

The OnBase version upgrade is still scheduled for September; we had no additional requests for testing the release in July.

Hardware

Our standard 3-year laptop refresh lifecycle has begun, and we are evaluating laptops from all state contract vendors.

II. Projects, Enhancements and Development

Legacy Modernization

We continue our working engagement with Microsoft as part of the gap analysis of our KERMIT project. The full KERMIT team observed ICAP's demo to Microsoft and the subsequent Microsoft/ICAP Technical meeting. Microsoft expects it will take several more weeks to complete their Gap Analysis.

Security Training

All staff must complete the annual security training this month. The training was released on July 10th and is being provided through SCEIS; our agency's deadline for 100% participation is August 10, 2020.

TAB 5

State of South Carolina



Workers' Compensation Commission

To: Mr. Gary Cannon
SCWCC Executive Director

From: Wayne Ducote, Jr.
IMS Director

Date: 7-Aug-20

Subj: Insurance and Medical Services Department
July 2020 Full Commission Report

Please find attached information provided to summarize the status and workflow of initiatives currently underway within the Insurance and Medical Services (IMS) Department.

In addition to the statistical data provided, please be advised of the following:

- | | |
|---------------------|--|
| Compliance Division | <ol style="list-style-type: none">1. Reviewing revenue metrics / projections.2. Working with staff to review workflow processes and additional training opportunities.3. Continuing to explore outreach opportunities with stakeholders. |
| Coverage Division | <ol style="list-style-type: none">1. Working with staff to review workflow processes and explore opportunities to enhance service provision.2. Lapse in Coverage: 29 new registrants; 0 notifications sent. |
| Medical Services | <ol style="list-style-type: none">1. Working with Medical Bill Reviewers on certification renewals. |

While this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key initiatives underway in the IMS Department and provide measures by which the Department's effectiveness can be gauged. IMS welcomes any guidance that you and/or our Commissioners can provide concerning our performance and direction.

Employer Rule to Show Cause Hearings and Compliance Activity

The Compliance Division docketed **0** new RTSC cases and **4** total RTSC cases in the month of July. And, compelled **28** South Carolina employers to come into compliance with the Act. Year to date, **0** new RTSC cases and **4** total RTSC cases have been docketed.

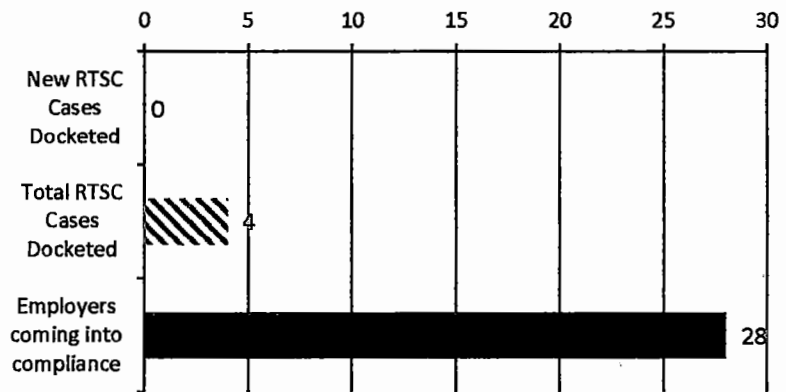
Employers Obtaining Coverage

Year to date, the Compliance Division has compelled **28** South Carolina employers to come into compliance with the Act. In so doing, approximately **208** previously uninsured workers are now properly covered.

Penalties Waived

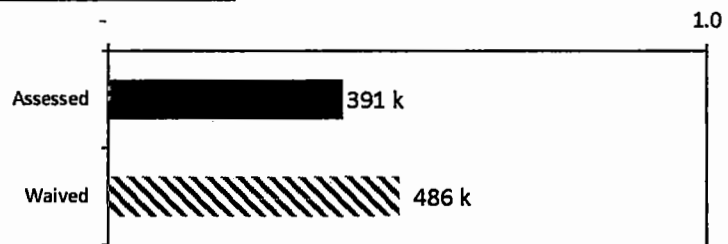
Although the Division has assessed \$391 k in fines this fiscal year, \$486 k have been waived or rescinded as employers have either obtained insurance coverage or were found not to be subject to the Act.

RTSC and Compliance Activity



Fines and Penalties

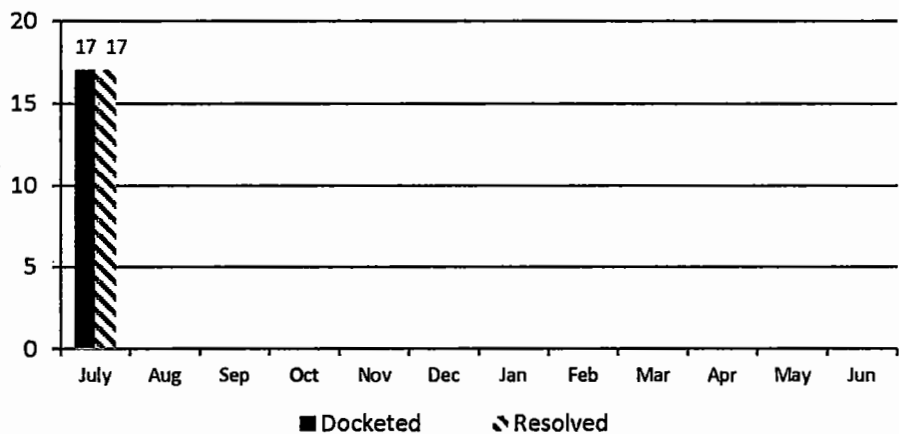
Millions



Carrier Rule to Show Cause Hearings

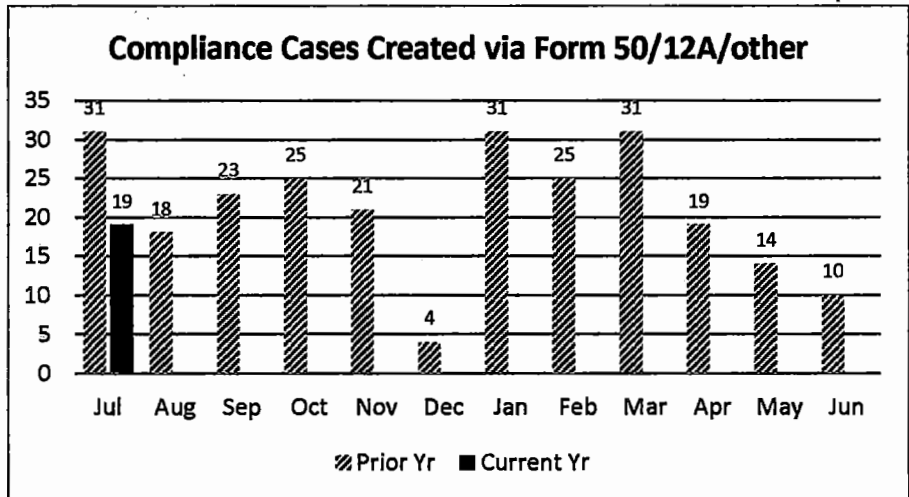
The Compliance Division manages the Rule to Show Cause process involving the recovery of outstanding carrier fines and penalties. In the month of July 2020, 17 carrier RTSC cases were docketed; 17 cases were resolved for a total of \$49,689.

Year to date, a total of 17 carrier RTSC cases have been docketed, 17 cases for a total of \$49,689 have been resolved.



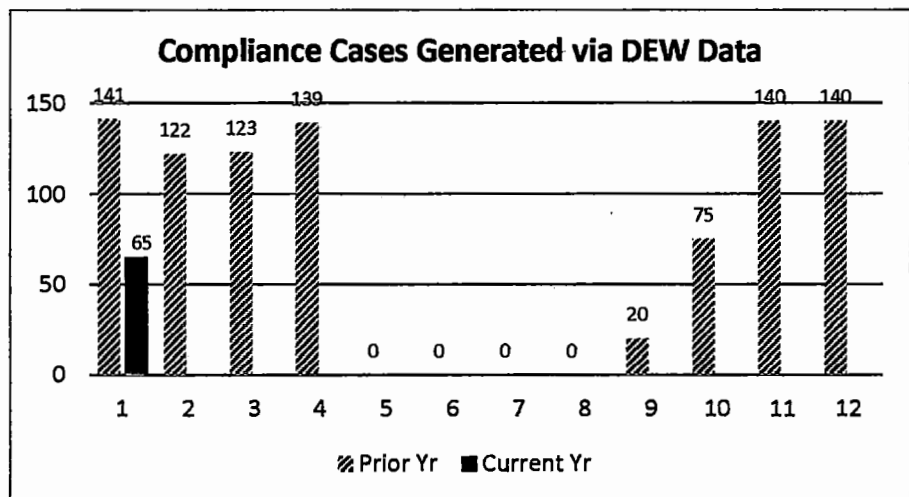
In July 2020, 19 compliance files were created from the combined filings of Form 50's, 12A's, and stakeholder reporting involving uninsured employers.

YTD vs. Prior Year total (252): 8%
 July 2020 to July 2020: 61%
 Current Yr End trend: 90% of 2019-2020
 YTD 2020-2021 v. YTD 2019-2020: 61%

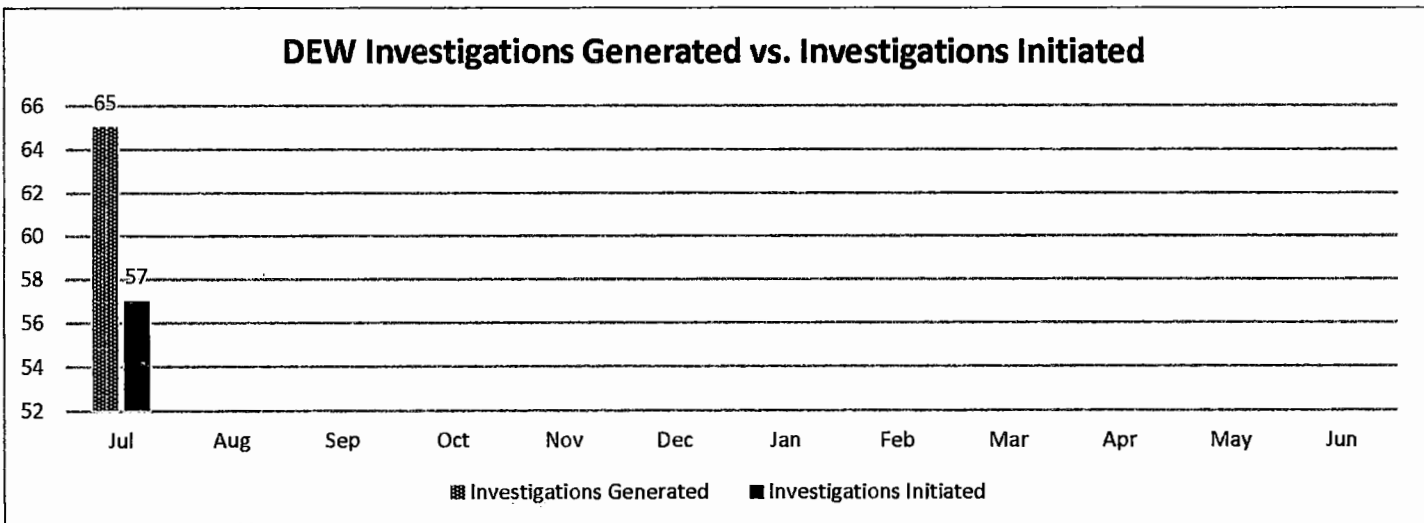


In July 2020, 65 compliance files were generated from the DEW data process.

YTD vs. Prior Year total (900): 7%
 July 2020 to July 2020: 46%
 Current Yr End trend: 87% of 2019-2020
 YTD 2020-2021 v. YTD 2019-2020: 46%



The DEW Data Pool is determined by the total number of potential, non-compliant employers who report wages to DEW with at least 4 employees and who's FEIN does not match with any coverage records in the Commission's coverage database. The investigations generated is the number of compliance investigations generated from the pool. The investigations initiated is the number of compliance investigations initiated from those that were generated.



Carryover Caseload:

The Compliance Division closed July 2020 with 219 cases active, compared to an active caseload of 497 at the close of July 2019.

Cases Resolved:

For the month of July 2020, Compliance Division staff closed-out 127 cases.

Compliance Fines:

In July 2020, the Compliance Division collected \$67,980 in fines and penalties. Year to Date, the Compliance Division has collected \$67,980 in fines and penalties.

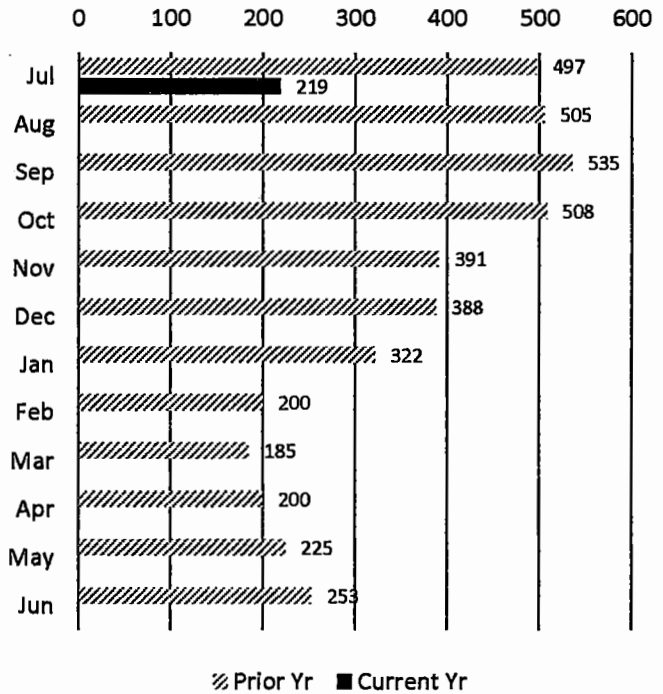
Year to Date vs Prior Year Total (\$1,072,940): 6%

July 2020 vs. July 2020: 49%

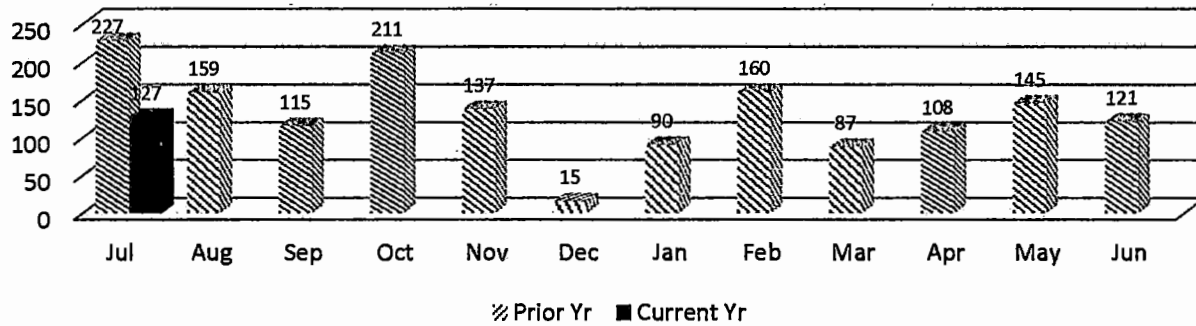
Current Year End trend is 76% of 2019-2020

YTD 2019-20 (July - June) vs YTD 2020-2021: 49%

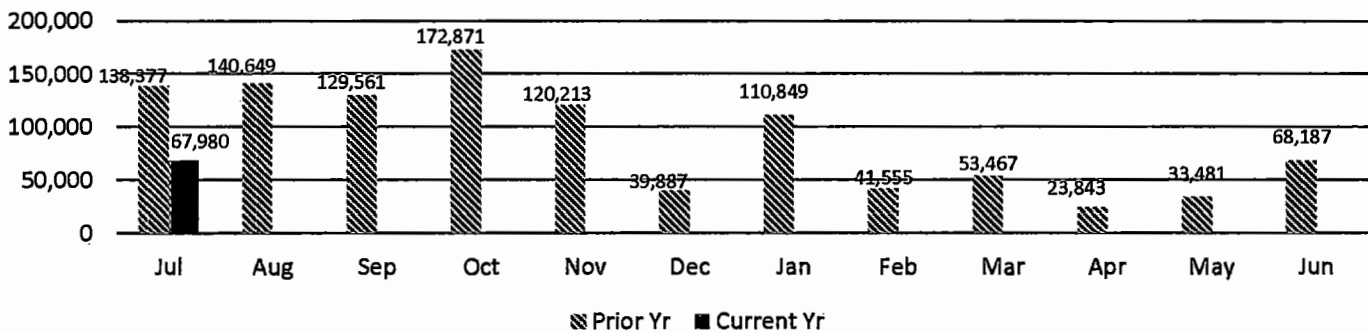
Caseload Pending v. Prior Year



Cases Resolved v. Prior Year



Compliance Fines Collected v. Prior Year

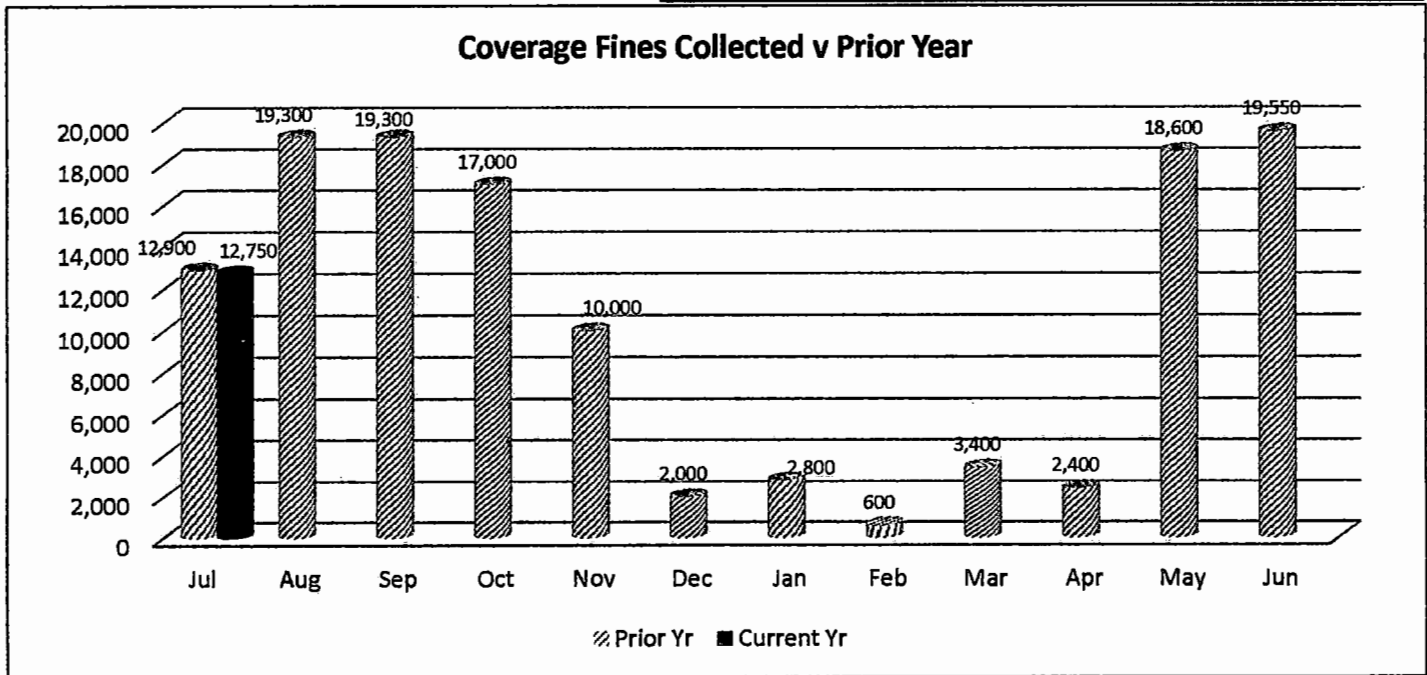
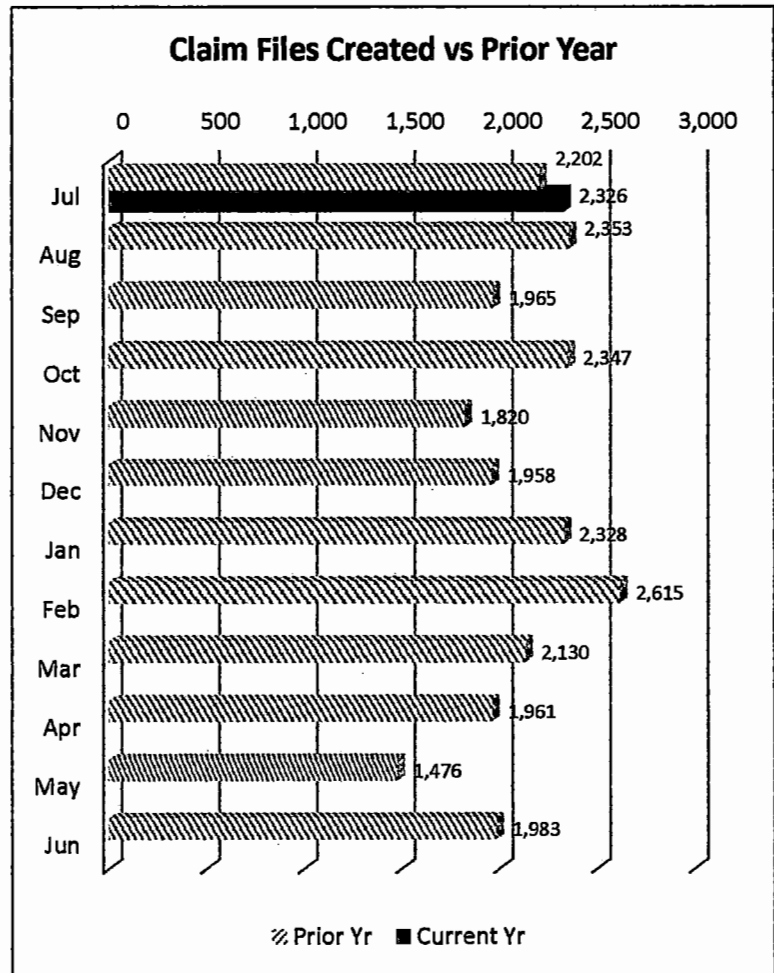


WCC Claim Files:

In July 2020, the Coverage Division received a total of 2,326 WCC Claim files. Of these, 2,019 were created through proper carrier filing of a 12A, and 307 were generated as a result of a Form 50 claim filing. Year to Date 2,326 Claim files have been created which is 9% of claim file volume prior year (25,138).

Coverage Fines:

The Coverage Division collected \$12,750 in fine revenue in July 2020, as compared to \$12,900 in Coverage fines/penalties accrued during July 2019. Year on Year, Coverage fines are at 10% of collections for prior year.



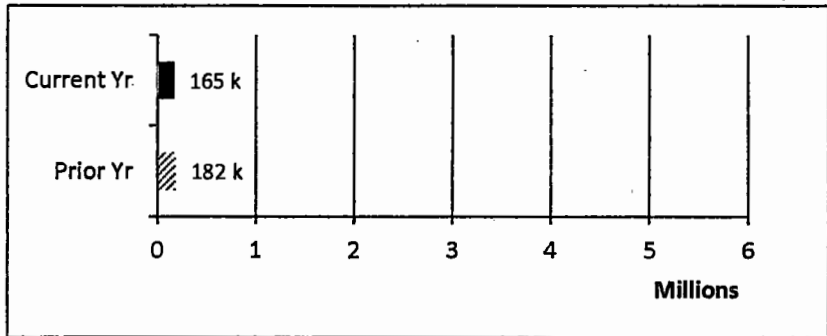
IMS SELF INSURANCE DIVISION

July 2020

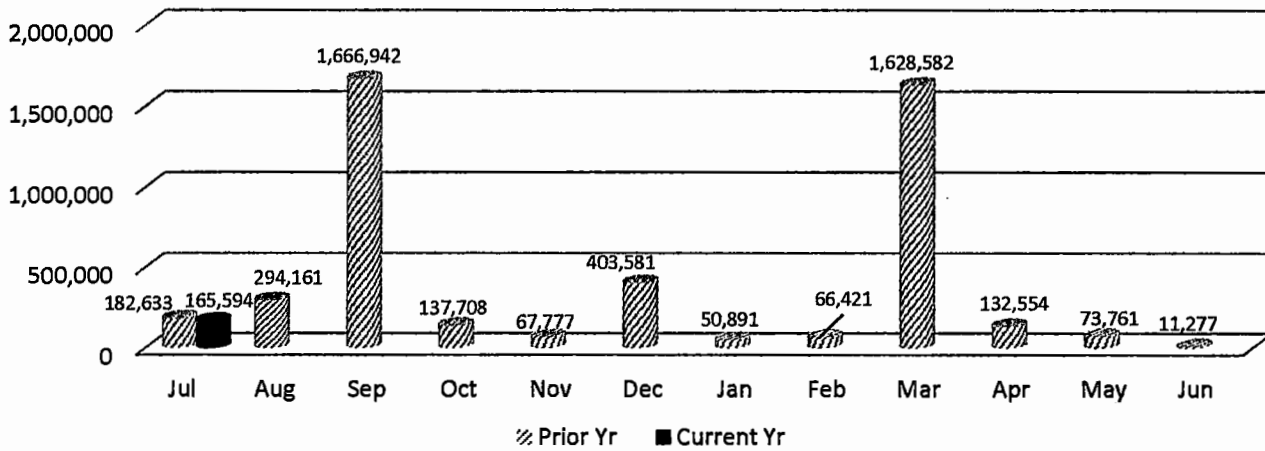
During the month of July 2020, the Self Insurance Division:

- * collected \$165,594 in self-insurance tax.
- * added 18 new self-insurers.
- * conducted 4 Self Insurance audits.

Year to Date, Self Insurance tax revenue is trending at 91% of prior year and 4 Self Insurance audits have been completed.



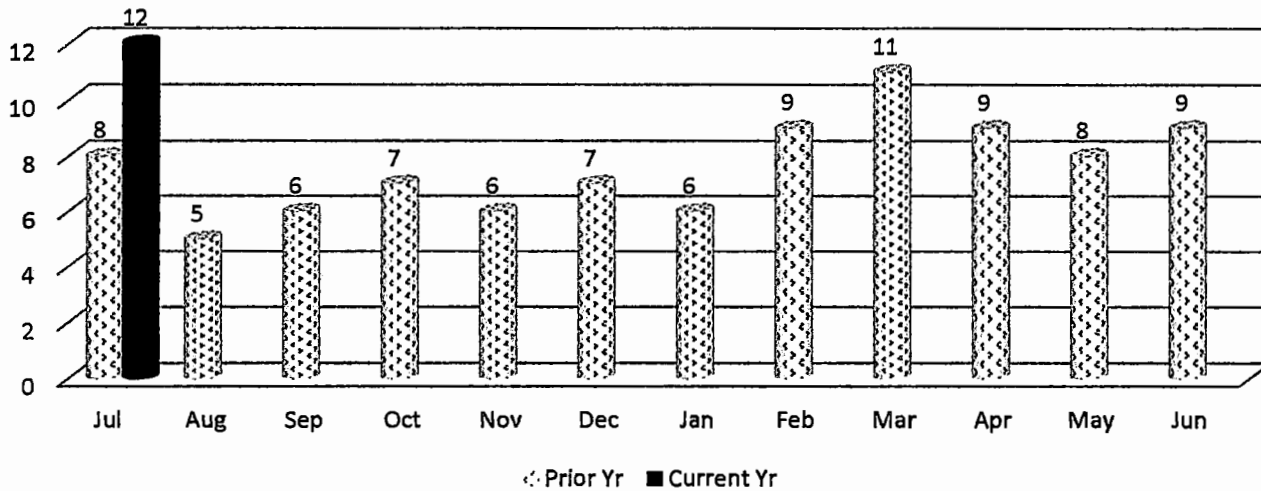
Self Insurance Tax Collections v. Prior Year



IMS MEDICAL SERVICES DIVISION

In July 2020, the Medical Services Division began the month with 9 bills pending review, received an additional 12 bills for review, conducted 9 bill reviews and ended the month with 12 bills pending.

Medical Bills Pending Review v. Prior Year



TAB 6

State of South Carolina

1333 Main Street, 5th Floor
P.O. Box 1715
Columbia, S.C. 29202-1715



TEL: (803) 737-5700
www.wcc.sc.gov

Workers' Compensation Commission MEMORANDUM

To: Gary Cannon, Executive Director

From: Sonji Spann, Claims Director

Date: August 3, 2020

Re: Claims Department August 2020 Full Commission Report

Attached is Claims Department activity for the period ending July 31, 2020. The format of the Claims Department report highlights the key workflow benchmarks. Comparison to last month and last year can be found on the attached excel spread sheet.

Processed	15,552
Closed	2,660
Reviewed	4,099
Revenue	\$43,250
Total Fines	419
Form 18 Fines	409
EDI - 18's	2,771
Emailed -18's	1,762
USPS-18's	107
Form 61's Rec'd	765
Form 61's App	711
Third Party Settlements Rec'd	10
Third Party Settlements Processed	10

Claims Department Statistical Report Statistics For FY20-21

Period ending , July 31, 2020

Claims Services	July	August	Sept	Oct	Nov	Dec	FY20-21 Total	FY19-20 Total	% Chg same period FY19-20	YTD Diff + (-) FY20 v FY21	FY20-21 Mth Avg	FY19-20 Mth Avg
Forms 15-I	1,203						1,203	1,140	-5%	63	1,203	1,144
Forms 15-II/Forms 17	1,032						1,032	923	-11%	109	86	960
Forms 16 for PP/Disf	235						235	177	-25%	58	20	1,144
Forms 18	4,720						4,720	4,917	4%	(197)	393	960
Forms 20	587						587	684	17%	(97)	49	209
Form 50 Claims Only	300						300	260	-13%	40	25	4,894
Form 61	765						765	690	-10%	75	64	634
Letters of Rep	219						219	201	-8%	18	18	277
Clinchers	890						890	723	-19%	167	74	705
Third Party Settlements	10						10	13	30%	(3)	1	209
SSA Requests for Info	35						35	76	117%	(41)	3	832
Cases Closed	2,660						2,660	2,326	-13%	334	222	14
Cases Reviewed	4,099						4,099	2,946	-28%	1,153	342	58
										-	-	-
										-	-	-
Total Fines Assessed	413						413	250	-39%	163	413	-
Form 18 Fines	409						409	216	-47%	193	409	-
Total Amt Paid	\$43,250						\$ 43,250	\$ 31,200	-28%	\$ 12,050	43,250	205

TAB 7

State of South Carolina



1333 Main Street
P.O. Box 1715
Columbia, S.C. 29202-1715

Tel: (803) 737-5700
Fax: (803) 737-1234
www.wcc.sc.gov

Workers' Compensation Commission

August 5, 2020

To: Gary M. Cannon
Executive Director

From: Amy A. Bracy
Judicial Director

RE: Monthly Judicial Report for July 2020

During the month of July, the Judicial Department processed eight hundred eighty-four (884) requests for hearings, one hundred thirty-three (133) Motions and one hundred forty-eight (148) clincher conference requests that were sent to the Jurisdictional Commissioners.

There were sixty-eight (68) Single Commissioner Hearings conducted during the past month, thirty-eight (38) pre-hearing conferences held and four (4) Full Commission hearings held. A total of five hundred thirty (530) Orders were served at the single Commissioner level, forty-three (43) of those were Decision and Orders that resulted from hearings that went on the record and one hundred thirty-two (132) were Motion Orders that were a result of Motions ruled upon by Commissioners.

The Informal Conference system conducted two hundred thirty (230) hearings during the last month.

There were thirty-eight (38) regulatory mediations scheduled and sixty (60) requested mediations. The Judicial Department was notified of forty-seven (47) matters resolved in mediation, with the receipt of Forms 70.

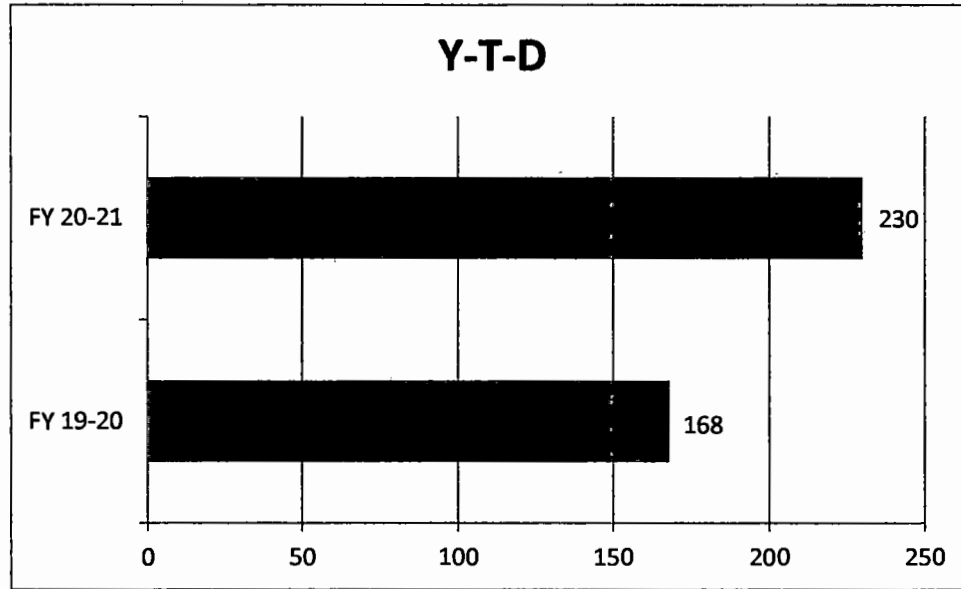
In the month of July, Judicial received zero (0) Notice of Intent to Appeal to the Court of Appeals and zero (0) to the Circuit Court.

**Judicial Department Statistical Report
Statistics For Fiscal Year 2020-2021**

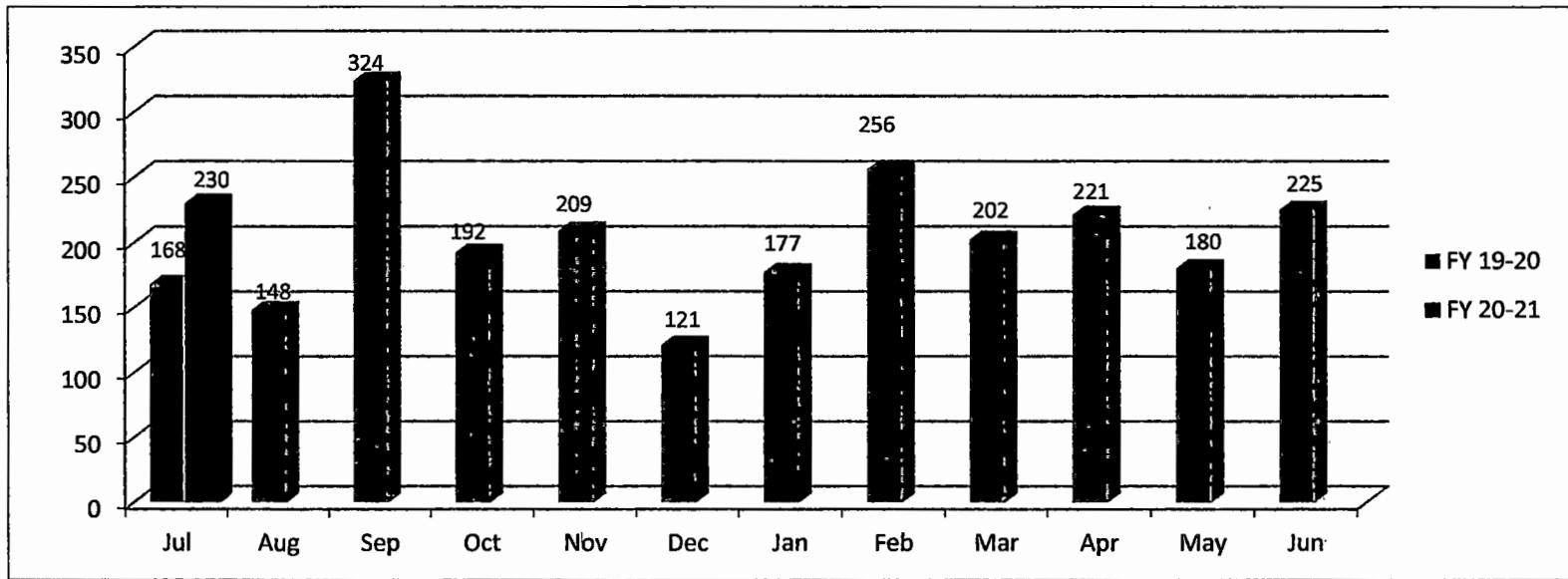
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Totals YTD 2020-2021	Totals YTD 2019-2020	% Diff from prev year	YTD Diff + (-)	FY20-21 Mth Avg	FY19-20 Mth Avg
Claimant Pleadings	550												550	585	-6%	(35)	550	585
Defense Response to Pleadings	440												440	535	-18%	(95)	440	535
Defense Pleadings	334												334	280	19%	54	334	280
Motions	133												133	142	-6%	(9)	133	142
Form 30	5												5	9	-44%	(4)	5	9
FC Hearings Held	4												4	10	-60%	(6)	4	10
FC Orders Served	15												15	18	-17%	(3)	15	18
Single Comm. Hearings Held	68												68	51	33%	17	68	51
Single Comm. Orders Served	201												201	206	-2%	(5)	201	206
Single Comm. Pre-Hearing Conf Held	38												38	22	73%	16	38	22
Consent Orders	316												316	313	1%	3	316	313
Administrative Orders	13												13	55	-76%	(42)	13	55
Clincher Conference Requested	148												148	146	1%	2	148	146
Informal Conference Requested	304												304	342	-11%	(38)	304	342
Informal Conference Conducted	230												230	168	37%	62	230	168
Regulatory Mediations	38												38	40	-5%	(2)	38	40
Requested Mediations	60												60	51	18%	9	60	51
Ordered Mediations	1												1	5	-80%	(4)	1	5
Mediation Resolved	47												47	43	9%	4	47	43
Mediation Impasse	10												10	18	-44%	(8)	10	18
Mediation Held; Issues Pending	0												0	0	0%	0	0	0
Claim Settled Prior to Mediation	8												8	12	-33%	(4)	8	12
Mediation Not Complete in 60 days	0												0	1	-100%	(1)	0	1

Informal Conf. Conducted

	FY 19-20	FY 20-21
Jul	168	230
Aug	148	
Sep	324	
Oct	192	
Nov	209	
Dec	121	
Jan	177	
Feb	256	
Mar	202	
Apr	221	
May	180	
Jun	225	
Total	2423	230

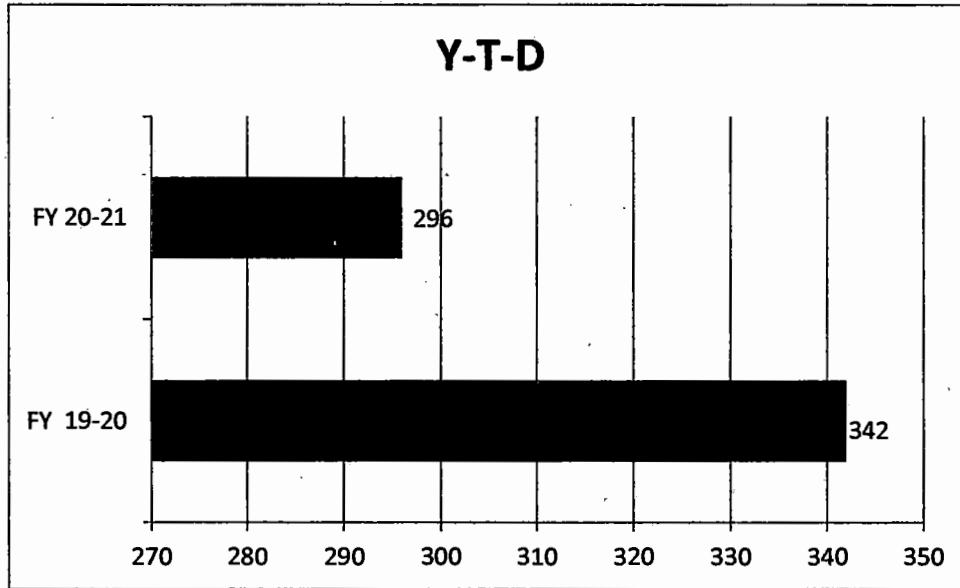


	FY 19-20	FY 20-21
Y-T-D	168	230

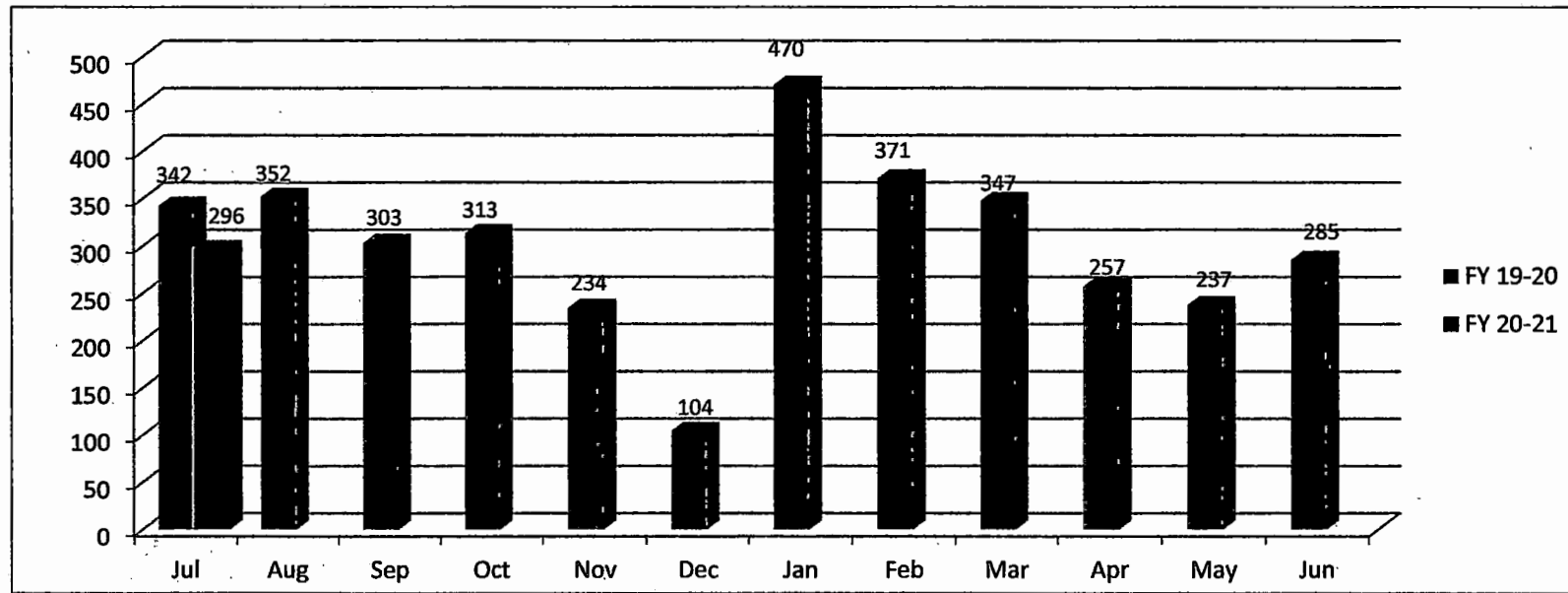


Informal Conf. Requested

	FY 19-20	FY 20-21
Jul	342	296
Aug	352	
Sep	303	
Oct	313	
Nov	234	
Dec	104	
Jan	470	
Feb	371	
Mar	347	
Apr	257	
May	237	
Jun	285	
Total	3615	296



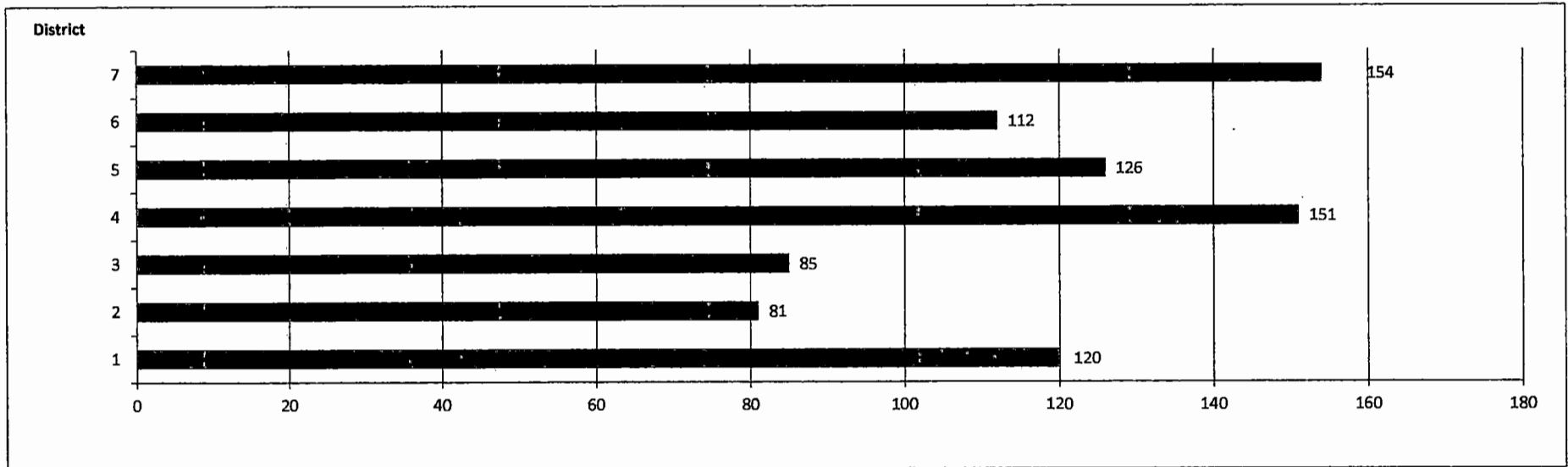
	FY 19-20	FY 20-21
Y-T-D	342	296



Pleadings Assigned - Three Year Comparison by Month

	District 1 Greenville			District 2 Anderson			District 3 Orangeburg			District 4 Charleston			District 5 Florence			District 6 Spartanburg			District 7 Richland		
	20-21	19-20	18-19	20-21	19-20	18-19	20-21	19-20	18-19	20-21	19-20	18-19	20-21	19-20	18-19	20-21	19-20	18-19	20-21	19-20	18-19
Jul	120	99	88	81	84	98	85	123	114	151	183	183	126	136	147	112	137	110	154	140	144
Aug		99	118		85	71		78	87		168	187		153	124		104	149		147	138
Sep		101	92		77	78		98	83		174	148		108	98		104	91		131	132
Oct		115	112		90	98		76	115		187	204		124	119		121	130		142	160
Nov		83	116		74	87		108	114		155	161		116	130		78	119		148	150
Dec		81	92		65	66		80	93		140	116		99	121		104	94		117	115
Jan		98	89		69	69		78	114		186	170		104	104		88	114		110	134
Feb		91	102		85	80		78	102		143	156		132	111		126	126		166	116
Mar		112	92		96	81		134	97		187	192		131	142		111	115		183	131
Apr		90	84		78	76		90	76		150	157		136	103		100	86		140	123
May		100	112		80	114		80	189		126	211		103	151		104	138		125	183
Jun		112	94		75	103		91	89		170	153		97	121		109	100		175	145
Totals	120	1181	1191	81	958	1021	85	1114	1273	151	1969	2038	126	1439	1471	112	1286	1372	154	1724	1671

Pleadings Assigned by District Year to Date



TAB 8

TAB 9

State of South Carolina

1333 Main Street, 5th Floor
P.O. Box 1715
Columbia, S.C. 29202-1715



Workers' Compensation Commission

Executive Director's Report Gary M. Cannon

August 10, 2020

COVID-19

Governor McMaster issued Executive Order No. 2020-50, directing that effective close of business on Aug. 3, 2020 face coverings must be worn in all state government offices, buildings, and facilities, and that the South Carolina Department of Administration (Admin) would issue guidance on the directive. Staff is reviewing the guidance provided the Department of Administration and developing policies and procedures to comply. The policy will be similar to the policy adopted by the Commission for conducting in-person hearings. We anticipate publishing the policy by the close of business August 10.

Meetings/Activities

Please note in order to be consistent with reports from the department heads, effective this month we are changing the reporting period for the Executive Director's office to a calendar month rather than a date following the previous Business Meeting. For the period July 1-31, 2020 the Executive Director spent the majority of the time working from home and averaged working on-site 1 day per week. He participated in webcasts with IAIABC, SAWCA and the Department of Administration SCCares. Presentations were made to the SC & NC Association of General Contractors and the SC Bar Workers' Compensation Essentials Workshop. Also, he participated in 5 Zoom and Microsoft Teams video calls.

Security Essentials IT Training

The Executive Director completed the all employee mandatory training "Security Awareness Essentials for State Employees". The deadline for completion is August 9, 2020. Please reference emails from Alexa Stuart dated July 28 and July 29 with Mandatory Training for State Employees in the Subject line.

Constituent /Public Information Services

For the period July 1, 2020 to July 31, 2020, the Executive Director's Office and the General Counsel's office had 326 electronic and personal contacts with claimants or constituents, state agencies, federal agencies, attorneys, service providers, business partners; and letters with congressional offices.

Financial Transactions Activity

For the period July 1, 2020 to July 31, 2020, 2020 the Director's office processed and approved 18 travel expense reports, 84 invoices, and 18 deposits for DOA to process in the SCIES system.

SCWCC Stakeholder Electronic Distribution List

For the period July 1 2020 through, July 31, 2020 we added zero (0) individual. A total of 785 individuals currently receive notifications from the Commission.

Advisory Notices

Since the last Business Meeting our office prepared 2 Advisory and other Notices for stakeholders. They were posted on the Commission's website and emailed to the distribution list.

TAB 10

State of South Carolina

1333 Main Street, 5th Floor
P.O. Box 1715
Columbia, S.C. 29202-1715



TEL: (803) 737-5700
www.wcc.sc.gov

Workers' Compensation Commission

MEMORANDUM

TO: COMMISSIONERS

FROM: Gary Cannon
Executive Director

DATE: August 10, 2020

RE: FINANCIAL REPORT - Period ending July 31, 2020

Attached is the Budget vs. Actual Report for the General Fund and Earmarked Fund for the fiscal year period ending July 31, 2020. The benchmark for this period is 8%.

Expenditures

The expenditures for the General Fund are on pages 1-3. The year-to-day expenditures in the General Fund (10010000) for this period is \$317,869 or 7% of budget.

The Earmarked Fund financials may be found on pages 3-6 of the "Budget vs. Actual Report FY2021. The year-to-date expenditures for the Earmarked Fund (38440000) is \$380,032 or 7% of budget. The fund has \$687,647 of Commitments.

Revenues

The Earmarked Fund received \$120,147 in Operating Revenues through July 31, 2020.

To date we have received \$119,497 Self-Insurance Tax funds.

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 7/31/2020
8% of year elapsed

Fund 10010000 - GENERAL FUND

Administration

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501015	DIRECTOR	138,686	17,336	12%		121,350
501058	CLASSIFIED POS	48,034				48,034
512001	OTHER OPERATING	75,000				
Total OTHER OPERATING:		75,000				75,000
Total Administration:		261,720	17,336	7%		244,384

Inform. services

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
5030067131	PLM- EUC				5,080	
Total OTHER OPERATING:					5,080	-5,080
Total Inform. services:					5,080	-5,080

Claims

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	78,767	10,071	13%		68,696
Total Claims:		78,767	10,071	13%		68,696

Commissioners

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501026	CHAIRMAN	168,057	21,007	12%		147,050
501033	COMMISSIONER	978,964	122,370	12%		856,594
501050	TAXABLE SUBS		17,964			-17,964
501058	CLASSIFIED POS	320,113	42,992	13%		277,121
Total Commissioners:		1,467,134	204,334	14%	0	1,262,800

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 7/31/2020
8% of year elapsed

Fund 10010000 - GENERAL FUND

Information Services FY18

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
561000	Special Item	1,695,084			1,246,396	448,688
Total Information Services FY18:		1,695,084			1,246,396	448,688

Insurance & Medical

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	27,697	3,825	14%		23,872
Total Insurance & Medical:		27,697	3,825	14%		23,872

Judicial

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	29,852				29,852
Total Judicial:		29,852				29,852

Employer Contributions

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
513000	EMPLOYER CONTRIB	713,269	82,304	12%		630,965
Total Employer Contributions:		713,269	82,304	12%		630,965

Total GENERAL FUND:		4,273,523	317,869	7%	1,251,476	2,704,178
----------------------------	--	------------------	----------------	-----------	------------------	------------------

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 7/31/2020
8% of year elapsed

Fund 38440000 - EARMARKED FUND

Administration

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	791,985	24,874	3%		767,111
501070	OTH PERS SVC	41,000				41,000
512001	OTHER OPERATING	2,625,713				
5020080000	FREIGHT EXPRESS DELV				304	
5020120000	CELLULAR PHONE SVCS		2,172			
5024990000	OTH CNT-NON-IT & REA		132			
5030010000	OFFICE SUPPLIES				26	
5030010004	SUBSCRIPTIONS		6,466		12,912	
5030030000	PRINTED ITEMS		1,173		29	
5030067101	PRGM LIC - APP SUPP		485		32,605	
5030067130	EQUIP&SUPP- EUC				1	
5030067170	EQUIP&SUPP- PRINT EU		42		2,386	
5030070000	POSTAGE		4,033		14,360	
5032820000	INSTRUCTIONAL MAT				1,408	
5040057000	IT-OPER LS-CONT RENT				1,023	
5040060000	OPER-RENT-NON ST OWN		34,213		439,421	
5040490000	OPER LSE-RENT-OTHER				23,949	
5041010000	DUES & MEMBER FEES		480			
5050070000	IN ST-REGISTR FEES		300			
Total OTHER OPERATING:		2,625,713	49,496	2%	528,426	2,047,791
Total Administration:		3,458,698	74,370	2%	528,426	2,855,902

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 7/31/2020
8% of year elapsed

Fund 38440000 - EARMARKED FUND

Inform. services

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS		43,091			-43,091
5020077100	SERVICES- APP SUP				972	
5020077200	SERVICES- SERVERS				51,840	
5020077220	SERVICES- VOICENET		1,944		2,160	
5020077230	IT CONTRACTORS				46,316	
5020080000	FREIGHT EXPRESS DELV				304	
5020120000	CELLULAR PHONE SVCS				1,806	
5021469316	SECURITY ALARM SRVC		2,625		46	
5021540000	NON-IT OTHER PRO SRV				15,825	
5030010000	OFFICE SUPPLIES		431		798	
5030067101	PRGM LIC - APP SUPP		10		11,367	
5030067131	PLM- EUC				769	
5030067170	EQUIP&SUPP- PRINT EU				5,052	
5040057000	IT-OPER LS-CONT RENT				3,039	
Total OTHER OPERATING:			5,010		140,296	-145,306
Total Inform. services:			48,101		140,296	-188,397

Claims

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	280,850	28,705	10%		252,145
512001	OTHER OPERATING	19,700				
5020080000	FREIGHT EXPRESS DELV				495	
5020120000	CELLULAR PHONE SVCS				77	
5030010000	OFFICE SUPPLIES		338		950	
Total OTHER OPERATING:		19,700	338	2%	1,521	17,841
Total Claims:		300,550	29,043	10%	1,521	269,986

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 7/31/2020
8% of year elapsed

Fund 38440000 - EARMARKED FUND

Commissioners

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501050	TAXABLE SUBS	70,000				70,000
512001	OTHER OPERATING	230,700				
5020080000	FREIGHT EXPRESS DELV				304	
5020120000	CELLULAR PHONE SVCS				160	
5021010005	LEGAL SRV-REPORTER		7,670		1,273	
5030010000	OFFICE SUPPLIES		163		640	
5033990000	OTHER SUPPLIES		311			
5050041000	HR-IN ST-AUTO MILES		2,165			
Total OTHER OPERATING:		230,700	10,308	4%	2,376	218,016
Total Commissioners:		300,700	10,308	3%	2,376	288,016

Insurance & Medical

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	459,463	44,344	10%		415,119
501070	OTH PERS SVC	22,881	7,674	34%		15,207
512001	OTHER OPERATING	54,500				
5020080000	FREIGHT EXPRESS DELV				495	
5021540000	NON-IT OTHER PRO SRV				9,913	
5030010000	OFFICE SUPPLIES				1,636	
5040060000	OPER-RENT-NON ST OWN				452	
5050070000	IN ST-REGISTR FEES		2,250			
Total OTHER OPERATING:		54,500	2,250	4%	12,496	39,754
Total Insurance & Medical:		536,844	54,268	10%	12,496	470,079

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 7/31/2020
8% of year elapsed

Fund 38440000 - EARMARKED FUND

Judicial

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	302,294	57,327	19%		244,967
501070	OTH PERS SVC		5,725			-5,725
512001	OTHER OPERATING	12,800				
5020080000	FREIGHT EXPRESS DELV				495	
5020120000	CELLULAR PHONE SVCS				116	
5021010005	LEGAL SRV-REPORTER		170			
5030010000	OFFICE SUPPLIES				1,921	
Total OTHER OPERATING:		12,800	170	1%	2,532	10,098
Total Judicial:		315,094	63,222	20%	2,532	249,340

Employer Contributions

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
513000	EMPLOYER CONTRIB	695,959	100,719	14%	0	595,240
Total Employer Contributions:		695,959	100,719	14%	0	595,240
Total EARMARKED FUND:		5,607,845	380,032	7%	687,647	4,540,166

**South Carolina Workers' Compensation Commission
Commitments
FY 2021 As of 7/31/2020**

Fund 10010000 - GENERAL FUND

Inform. services

Commitment Item	Commitment Item Description	Vendor	Commitment
5030067131	PLM- EUC	SHI INTERNATIONAL CORP	5,080
Total Inform. services:			5,080

Information Services FY18

Commitment Item	Commitment Item Description	Vendor	Commitment
5020077230	IT CONTRACTORS	TAPFIN PROCESS SOLUTIONS	1,246,396
Total Information Services FY18:			1,246,396

Total GENERAL FUND:			1,251,476
----------------------------	--	--	------------------

Fund 38440000 - EARMARKED FUND

Administration

Commitment Item	Commitment Item Description	Vendor	Commitment
5020080000	FREIGHT EXPRESS DELV	FEDEX	304
5030010000	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	26
5030010004	SUBSCRIPTIONS	WEST PUBLISHING CORPORATION	12,912
5030030000	PRINTED ITEMS	PINE PRESS PRINTING	29
5030067101	PRGM LIC - APP SUPP	WEST PUBLISHING CORPORATION	32,605
5030067130	EQUIP&SUPP- EUC	FORMS & SUPPLY INC	1
5030067170	EQUIP&SUPP- PRINT EU	FORMS & SUPPLY INC	1,641
5030067170	EQUIP&SUPP- PRINT EU	MAJOR BUSINESS MACHINES	745
5030070000	POSTAGE	NEOFUNDS BY NEOPOST	1,400
5030070000	POSTAGE	US POSTAL SERVICE	12,960
5032820000	INSTRUCTIONAL MAT	PINE PRESS PRINTING	1,408
5040057000	IT-OPER LS-CONT RENT	XEROX CORPORATION	1,023
5040060000	OPER-RENT-NON ST OWN	GALILUM 1333 MAIN LLC	439,421
5040490000	OPER LSE-RENT-OTHER	REPUBLIC PARKING SYSTEM INC	23,949
Total Administration:			528,426

Any items with vendor "Not assigned" are pending financial adjustments. Any commitment on the Budget vs. Actual Report that is missing from this list is a travel commitment.

**South Carolina Workers' Compensation Commission
Commitments
FY 2021 As of 7/31/2020**

Fund 38440000 - EARMARKED FUND

Inform. services

Commitment Item	Commitment Item Description	Vendor	Commitment
5020077100	SERVICES- APP SUP	BIS DIGITAL, INC.	972
5020077200	SERVICES- SERVERS	SHI INTERNATIONAL CORP	51,840
5020077220	SERVICES- VOICENET	NWN CORPORATION	2,160
5020077230	IT CONTRACTORS	TAPFIN PROCESS SOLUTIONS	46,316
5020080000	FREIGHT EXPRESS DELV	FEDEX	304
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	1,806
5021469316	SECURITY ALARM SRVC	SONITROL SECURITY SYSTEMS	46
5021540000	NON-IT OTHER PRO SRV	HYLAND SOFTWARE INC	15,825
5030010000	OFFICE SUPPLIES	FORMS & SUPPLY INC	798
5030067101	PRGM LIC - APP SUPP	SHI INTERNATIONAL CORP	11,367
5030067131	PLM- EUC	SHI INTERNATIONAL CORP	769
5030067170	EQUIP&SUPP- PRINT EU	US INK AND TONER INC	5,052
5040057000	IT-OPER LS-CONT RENT	XEROX	1,346
5040057000	IT-OPER LS-CONT RENT	XEROX CORPORATION	1,693
Total Inform. services:			140,296

Claims

Commitment Item	Commitment Item Description	Vendor	Commitment
5020080000	FREIGHT EXPRESS DELV	FEDEX	495
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	77
5030010000	OFFICE SUPPLIES	FORMS & SUPPLY INC	914
5030010000	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	36
Total Claims:			1,521

Commissioners

Commitment Item	Commitment Item Description	Vendor	Commitment
5020080000	FREIGHT EXPRESS DELV	FEDEX	304
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	160
5021010005	LEGAL SRV-REPORTER	GLORIA G DAVIS	1,273
5030010000	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	338

Any items with vendor "Not assigned" are pending financial adjustments. Any commitment on the Budget vs. Actual Report that is missing from this list is a travel commitment.

**South Carolina Workers' Compensation Commission
Commitments
FY 2021 As of 7/31/2020**

Fund 38440000 - EARMARKED FUND

Total Commissioners:	2,074
-----------------------------	--------------

Insurance & Medical

Commitment Item	Commitment Item Description	Vendor	Commitment
5020080000	FREIGHT EXPRESS DELV	FEDEX	495
5021540000	NON-IT OTHER PRO SRV	A WOMANS TOUCH LLC	2,230
5021540000	NON-IT OTHER PRO SRV	LUMLEY INVESTIGATIONS LLC	756
5021540000	NON-IT OTHER PRO SRV	TPT INVESTIGATIONS LLC	320
5021540000	NON-IT OTHER PRO SRV	UPSTATE LEGAL SUPPORT SERVICES L	2,700
5021540000	NON-IT OTHER PRO SRV	WHITESELL INVESTIGATIVE SERVICES	3,907
5030010000	OFFICE SUPPLIES	FORMS & SUPPLY INC	846
5030010000	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	790
5040060000	OPER-RENT-NON ST OWN	GALIUM 1333 MAIN LLC	452
Total Insurance & Medical:			12,496

Judicial

Commitment Item	Commitment Item Description	Vendor	Commitment
5020080000	FREIGHT EXPRESS DELV	FEDEX	495
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	116
5030010000	OFFICE SUPPLIES	FORMS & SUPPLY INC	1,126
5030010000	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	795
Total Judicial:			2,532

Total EARMARKED FUND:	687,647
------------------------------	----------------

Any items with vendor "Not assigned" are pending financial adjustments. Any commitment on the Budget vs. Actual Report that is missing from this list is a travel commitment.

South Carolina Workers' Compensation Commission
Earmarked Fund Revenues
FY 2021 As of 7/31/2020
8% of year elapsed

Account	Acct No.	Budget	YTD Actual Revenue	% of Budget
WORKERS' COMP HEARING FEE	4110090000		57,340	
W COMP FILING VIOL PENALTY	4223030000		59,393	
PARKING FEE	4350040000		660	
W COMP AWARD REVIEW FEE	4350140000		600	
PHOTOCOPYING FEE	4380050000		2,105	
SALE OF LISTINGS & LABELS	4480060000		50	
RETURN CHECKS	4530010000			
Total Revenues			120,147	
Self Insurance Tax			119,497	
Total			239,644	

State of South Carolina

1333 Main Street, 5th Floor
P.O. Box 1715
Columbia, S.C. 29202-1715



TEL: (803) 737-5700
www.wcc.sc.gov

Workers' Compensation Commission

MEMORANDUM

TO: COMMISSIONERS

FROM: Gary Cannon
Executive Director

DATE: August 10, 2020

RE: FINANCIAL REPORT FY20

We received the final report of the expenditures and revenues for FY20. Attached is the final year-end report of the Monthly Budget v Actual Details FY20 and the Financial Report FY20 Final, which reflects the revenues for the Earmarked Fund.

General Fund

The General Fund ended the year with total expenditures of \$2.6 million, 8% less than the budget. This resulted in a remaining balance of \$235,000.

Earmarked Fund - Expenditures

The Earmarked Fund ended the year with total expenditures of \$4.3 million, 22% less than the budgeted amount.

Earmarked Fund – Revenues

The Commission projected \$3.3 million in revenues for the Earmarked Fund for FY20. We missed the projection by 7%, or \$242,000. While some accounts underperformed others performed better than expected. Fines and penalties and filing fees account for 95% of the total projected revenues for the Commission. We projected receiving \$1.9 million in fines and penalties however we only received \$1.6 million, \$343,000 or 17% less than projected. Filing fees actually generated \$37,000 more than the \$1.1 million projected. We projected collecting \$66,000 from photocopying fees and sales of listings and labels but the total receipts for these accounts was \$169,000. While any amount of deficit in revenues received and revenues projected may be considered unsatisfactory, the key factors that resulted in the decrease in revenues can be attributed the problems associated with the preparation for the implementation of KERMIT and COVID-19. As anticipated Commission staff allotted many hours planning

and preparing for the originally scheduled launch of KERMIT in October, which was subsequently delayed until December. However, with the unsuccessful launch in December and again in January staff did not anticipate the amount of time dealing with the problems associated these events and the negative impact it would have on their normal operations. Another event that occurred during the last half of FY20 that impacted the revenues was COVID-19. The affects of the pandemic on the economy and our stakeholders in the system had a direct impact our revenues.

Self-Insurance Tax

The Commission received \$4,626,508 in Self-Insurance Tax. Pursuant to § 42-5-190, \$2,313,254 was transferred to the General Fund.

TAB 11

**Executive
Session Memo
will be emailed
prior to FC
Business
Meeting**