

1	Approval of Minutes of the Business Meeting of November 9, 2020
2	Self-Insurance
3	Human Resources
4	Information Services
5	Insurance and Medical Services
6	Claims
7	Judicial
8	Vocational Rehabilitation
9	Executive Director's Report
10	Financial Report
11	Average Weekly Wage

A G E N D A

SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

1333 Main Street, 5th Floor
Columbia, South Carolina 29201

December 14, 2020, 10:30 a.m.

The meeting will be conducted electronically via Zoom with the Commissioners participating from different locations. The meeting agenda was posted prior to the meeting and proper advance notice was made in compliance with requirements in the Freedom of Information Act. Individuals who want to attend the meeting may do so by contacting Sandee Sprang, Interim Executive Director at SSprang@wcc.sc.gov.

- | | |
|---|--|
| 1. CALL TO ORDER | CHAIRMAN BECK |
| 2. APPROVAL OF AGENDA OF BUSINESS MEETING
OF DECEMBER 14, 2020 | CHAIRMAN BECK |
| 3. APPROVAL OF MINUTES OF THE BUSINESS MEETING
OF NOVEMBER 9, 2020 (Tab 1) | CHAIRMAN BECK |
| 5. GENERAL ANNOUNCEMENTS | MS. SPRANG |
| 6. APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2) | MS. BOGGS |
| 7. DEPARTMENT DIRECTORS' REPORTS
Human Resources (Tab 3)
Information Services (Tab 4)
Insurance and Medical Services (Tab 5)
Claims (Tab 6)
Judicial (Tab 7) | MS. STUART
MS. SPRANG
MR. DUCOTE
MS. SPANN
MS. BRACY |
| 8. DEPARTMENT OF VOCATIONAL REHABILITATION
Monthly Report (Tab 8) | MS. SPRANG |
| 9. EXECUTIVE DIRECTOR'S REPORT (Tab 9) | MS. SPRANG |
| 10. FINANCIAL REPORT (Tab 10) | MS. SPRANG |
| 11. OLD BUSINESS | CHAIRMAN BECK |
| 12. NEW BUSINESS
Average Weekly Wage | CHAIRMAN BECK |
| 13. EXECUTIVE SESSION
An Executive Session is requested to discuss a contractual matter, a judicial procedural matter,
and receive a legal briefing from the General Counsel (Tab 11) | CHAIRMAN BECK |
| 13. ADJOURNMENT | CHAIRMAN BECK |

Tab 1

THE
SOUTH CAROLINA WORKERS'
COMPENSATION COMMISSION
MINUTES OF THE BUSINESS MEETING
November 9, 2020

A Business Meeting of the South Carolina Workers' Compensation Commission was conducted electronically via ZOOM on Monday, November 9, 2020 at 10:30 AM. The meeting agenda was posted prior to the meeting and proper advance notice was made in compliance with requirements in the Freedom of Information Act. The following Commissioners participated electronically via ZOOM from different locations:

T. SCOTT BECK, CHAIRMAN
SUSAN S. BARDEN, VICE CHAIR
R. MICHAEL CAMPBELL, II, COMMISSIONER
MELODY L. JAMES, COMMISSIONER
GENE MCCASKILL, COMMISSIONER
AISHA TAYLOR, COMMISSIONER
AVERY B. WILKERSON, JR., COMMISSIONER

Also participating electronically from different locations via ZOOM were: Keith Roberts, General Counsel; Sandee Sprang, Information Technology Director; Amy Bracy, Judicial Director; Wayne Ducote; Insurance & Medical Services, Claims Director; Emillie Boggs, Self-Insurance Director; David Durant, Attorney; Laura Viohl, Investigator, Bradly Benson, Investigator; Amy Proveaux, Executive Assistant.

Also, attending was the following from the SC Homebuilders Builders Self Insurers Fund: Weston Griffeth; Herb Whitter; Burl Williams; Tom Markovich; Tony Denny.

Chairman Beck called the meeting to order at 10:32 AM.

AGENDA

Commissioner Barden moved that the agenda be approved. Commissioner McCaskill seconded the motion, and the motion was approved.

APPROVAL OF MINUTES – BUSINESS MEETING OF OCTOBER 12, 2020

Commissioner Barden moved that the minutes of the Business Meeting of October 12, 2020, be approved. Commissioner Campbell seconded the motion, and the motion was approved.

GENERAL ANNOUNCEMENTS

Ms. Sprang reminded the Commissioners of the Ethics Training scheduled for that afternoon.

Ms. Sprang, also introduced the 2 new investigators from the Insurance and Medical Services Division.

APPLICATIONS FOR APPROVAL TO SELF-INSURE

Self-insurance applications were presented by Emillie Boggs, Self-Insurance Director. Ten (10) prospective members of four (4) funds was presented to the Commission for approval.

New Applications:

Palmetto Timber Fund

Johnson Logging, LLC
TMG Transport, LLC

SC Automobile Dealers Association SIF

Jim Hudson Chevrolet, Inc.

SC McDonald's Operators Fund

BAJAS, LLC d/b/a McDonald's Restaurants
WH Operating Group, LP d/b/a McDonald's Restaurants

South Carolina Home Builders SIF

Doron Builders, LLC
Fire Places Plus, LLC
Keowee Painting LLC
Lowcountry Home Specialties Inc.
Quality Construction, LLC

After examination of the applications, it was determined that each complied with the Commission's requirements and each was recommended for approval. Commissioner Wilkerson made a motion to approve all members and funds application to self-insure, and Commissioner James seconded the motion. The motion was approved.

Ms. Boggs presented to the Commission an updated Trust Agreement for the South Carolina Home Builders Self Insurers Fund. Ms. Boggs and Keith Roberts (Commission's General Counsel) both reviewed and approved the changes.

Commissioner Wilkerson had a few questions in reference to the changes. There was discussion. Commissioner Wilkerson made a motion to approve the agreement as amended, and Commissioner Barden seconded the motion. The motion was approved.

DEPARTMENT DIRECTORS' REPORTS

The Department Directors submitted to the Commission in written form and included in the minutes.

No questions, concerns, or comments were made by the Commission.

VOCATIONAL REHABILITATION

Chairman Beck had a few questions as to the updated Vocational Rehabilitation report. Ms. Sprang responded that was the last one that had been provided.

EXECUTIVE DIRECTOR'S REPORT

Sandee Sprang, Interim Executive Director, submitted her report to the Commission in written form.

There were no questions from the Commission.

ADMINISTRATION – FINANCIAL REPORT

Sandee Sprang, Interim Executive Director submitted the Financial Report to the Commission in written form.

Ms. Sprang indicated that she had been working closely with Ms. Boggs to clear a discrepancy with Self-Insurance fees, and that has been resolved.

OLD BUSINESS

No new business.

NEW BUSINESS

No new business.

EXECUTIVE SESSION

Commissioner Barden made a motion to Executive Session and Commissioner McCaskill seconded the motion, and the motion was approved. The Commission went into Executive Session at 10:42 a.m.

Commissioner Barden made the Motion to leave Executive Session at 11:05 a.m.; noting that no action was taken. Commissioner McCaskill seconded the motion and the motion was approved.

ADJOURNMENT

Commissioner Barden made the motion to adjourn. Commissioner McCaskill seconded the motion, and the motion was approved.

The November 9, 2020, meeting of the South Carolina Workers' Compensation Commission adjourned at 11:05 a.m.

Reported December 9, 2020
Amy Proveaux
Office of the Executive Director

Tab 2

Tab 3

State of South Carolina

1333 Main Street, 5th Floor
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TEL: (803) 737-5700
FAX: (803) 737-5764

Workers' Compensation Commission

TO: Sandee Sprang

FROM: Alexa Stuart

DATE: November 29, 2020

SUBJECT: Monthly Human Resources Report for December 2020 Business Meeting

This report summarizes the activities of Human Resources during the period of November 1, 2020 through November 30, 2020.

In November the Commission had 51 full time employees. We have 1 part-time employee. And, we have 1 legal intern and 1 legal extern.

- **New Hires:** One
- **Separations or Retirements:** None
- **FMLA Leaves:** Three

My primary focus in November was to document the SCWCC COVID-19 Play Book, draft several emails and create related forms for use during COVID-19. This was done in conjunction with the Legal Department and Executives. At this point, the documents have not been released for communication.

Another large portion of my time was spent on preparing for my time out for my medical leave which started November 18, 2020 and is expected to last until December 20, 2020. I went through all my work and prioritized what needed to be completed prior to my leaving and what was secondary and did not need any attention at this time. A good deal of time was spent on documenting all the functions of the HR Department and I provided a spreadsheet to management to show what, when, who was needed to complete any outstanding items during my time away. This included an extensive contact list.

As normal, November is a bit of a slow month for the reoccurring activities as a result of three days off for holidays and for those employees using their annual leave. We sent 11 "All Agency" emails during the month. In SCEIS, I had 8 SCEIS transactions. I responded to benefit questions and made changes. Payroll and time reports were run as scheduled. We processed only 3 travel reports in the month of November.

I have researched two benefit issues and I am in the processes of having them corrected. I have begun to research a retirement issue involving a long-term employee who is not showing up in the PEBA retirement records. This research will extend into December.

We had one additional employee go on FMLA this month bringing our total on leave to three, I prepared the paperwork for us to process in SCEIS.

We had 1 building issue. Parking management changed this month and we are continuing to work with them to fix our outstanding invoice issue. We had three access issues, one for a current employee and two new employee set ups.

Since March 23rd, I have been reporting to the State HR department data regarding who was working onsite, telecommuting, and taking leave. This is done daily.

We continued to obtain and maintain the necessary PPE to safely work onsite. We provided information on what we have ordered since July 1, 2020 to management for statewide reimbursement.

I continued to track employees work activities from home. Once a week, I receive lists of the daily activities of those working from home. I take that data, summarize daily activities into a weekly summary by employee and add it to a spreadsheet for management's review.

I met with management several times on staffing issues. In November we had a Program Coordinator II (Director of Coverage and Compliance) position approved by Executive approval and we recruited for that position. We posted and had 10 applicants with only 1 meeting the minimum qualifications. That individual is a current employee, Breanne Jolly. She was interviewed, offered and accepted the promotion to the position. She began her new role on December 2, 2020. The applicants who applied through NEOGov were notified that they did not get the position as they did not meet the minimum job qualifications. The position has been closed on the system.

Tab 4

State of South Carolina

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Workers' Compensation Commission

To: Gary Cannon
SCWCC Executive Director
Santee Sprang
SCWCC Interim Executive Director
From: Santee Sprang, IT Director
Date: December 9, 2020
Subject: IT Department November 2020 Full Commission Report

This report summarizes the activities and accomplishments of departmental projects and initiatives for the IT department during November 2020.

I. Systems Operations, Maintenance and Support

EDI

We are continuing to convert all EDI trading partner accounts to a new server with enhanced security. The team worked with multiple EDI Trading Partners identify specific reasons for data rejections on Claims and POC submissions. We continue our participation in IAIABC conference calls for: Jurisdictions Only meetings, EDI Claims Committee and the XML Taskforces.

Progress

Duane continue to refine the invoice entry correction process and he made some additional enhancements to the Appeal Notice program. Liz and Duane imported new data from the DEW quarterly employer wage report and generated X-files for the Compliance department. Santee worked with DEW to re-establish more consistent and automated reporting processes.

Systems Support

Jason continue to support staff with hardware/software needs and building efficiencies in our work from home processes. He also completed several additional required account management changes related to the agency's new hires and staff changes.

The DUO multifactor authentication implementation for our agency began in November with the onboarding of all IT staff for testing and evaluation prior to the full agency rollout. The enrollment and enforcement will continue for the next several weeks.

Reporting

Kim completed the COVID report as part of our monthly reporting schedule. Liz made some enhancements to the Claims report developed for outstanding carrier fines. Additionally, we generated several Open Claims reports and Outstanding Carrier Fines for external stakeholders and provided Compliance reports for internal staff.

Hardware

Jason is building an integrated plan for replacing agency-issued cell phones, ipads and laptops. Our 3-year laptop refresh lifecycle is overdue and as a result of our increased reliance on mobile devices with our remote work, we have consumed all spare and back-up devices. The IT team will begin executing this plan as soon as possible to mitigate our risk of having no spare devices.

II. Projects, Enhancements and Development

Legacy Modernization

We continue our working engagement with Microsoft as part of the gap analysis of our KERMIT project. Microsoft expects it will take several more weeks to complete their Gap Analysis.

III. Upcoming Technology Changes

Security

The DUO authentication for email access will be enforced starting on January 5, 2021.

IV. Meetings and Conferences

Sandee attended the virtual SAWCA All Committee Conference on November 18-19, 2020.

Tab 5

State of South Carolina



Workers' Compensation Commission

To: Mr. Gary Cannon
SCWCC Executive Director

From: Wayne Ducote, Jr.
IMS Director

Date: 10-Dec-20

Subj: Insurance and Medical Services Department
November 2020 Full Commission Report

Please find attached information provided to summarize the status and workflow of initiatives currently underway within the Insurance and Medical Services (IMS) Department.

In addition to the statistical data provided, please be advised of the following:

- | | |
|---------------------|--|
| Compliance Division | <ol style="list-style-type: none">1. Reviewing revenue metrics / projections.2. Working with staff to review workflow processes and additional training opportunities.3. Continuing to explore outreach opportunities with stakeholders.4. Completed recruitment and hiring process for the director of coverage and compliance position. Breanne Jolly was selected for the position and began her official duties on Dec 1. The five members of the coverage and compliance staff will report directly to her and she will report directly to me. |
| Coverage Division | <ol style="list-style-type: none">1. Working with staff to review workflow processes and explore opportunities to enhance service provision.2. Lapse in Coverage: 21 new registrants; 0 notifications sent. |
| Medical Services | <ol style="list-style-type: none">1. Processing four Medical Bill Reviewer certifications and renewals.2. There were no medical bill pricing reviews for the month of November. |

While this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key initiatives underway in the IMS Department and provide measures by which the Department's effectiveness can be gauged. IMS welcomes any guidance that you and/or our Commissioners can provide concerning our performance and direction.

Employer Rule to Show Cause Hearings and Compliance Activity

The Compliance Division docketed 2 new RTSC cases and 2 total RTSC cases in the month of November. And, compelled 12 South Carolina employers to come into compliance with the Act. Year to date, 3 new RTSC cases and 12 total RTSC cases have been docketed.

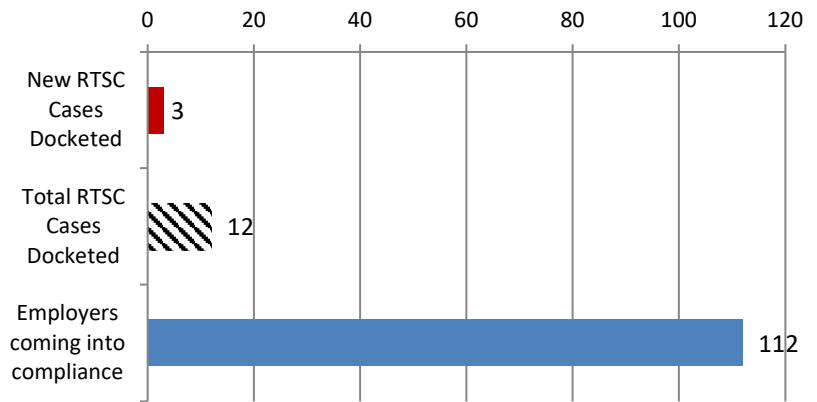
Employers Obtaining Coverage

Year to date, the Compliance Division has compelled 112 South Carolina employers to come into compliance with the Act. In so doing, approximately 1,033 previously uninsured workers are now properly covered.

Penalties Waived

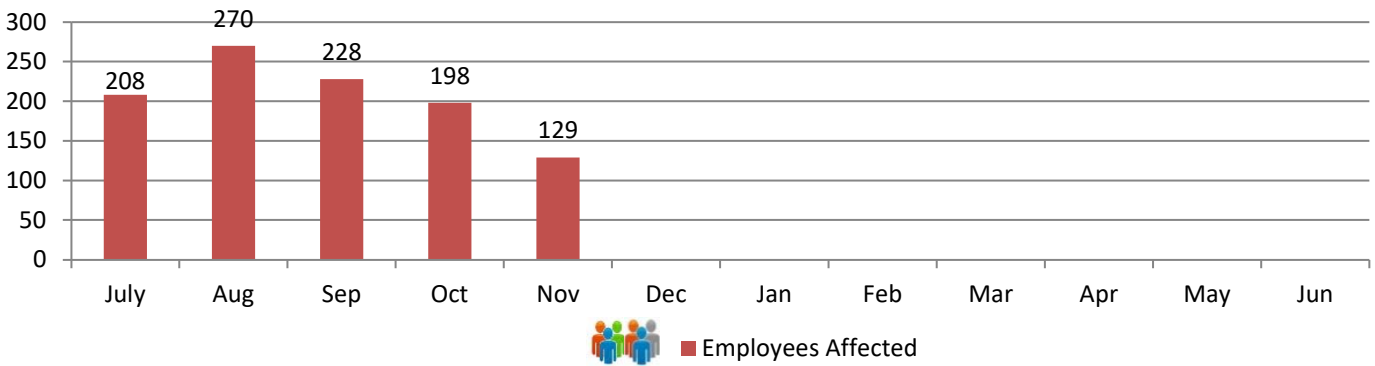
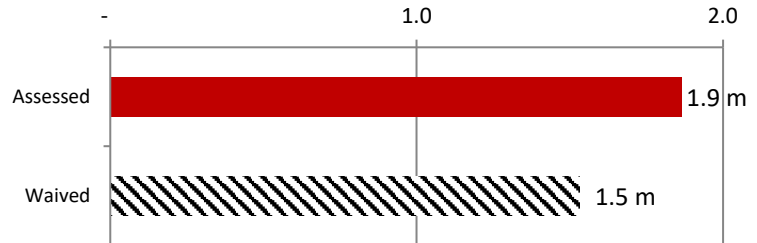
Although the Division has assessed \$1.9 m in fines this fiscal year, \$1.5 m have been waived or rescinded as employers have either obtained insurance coverage or were found not to be subject to the Act.

RTSC and Compliance Activity



Fines and Penalties

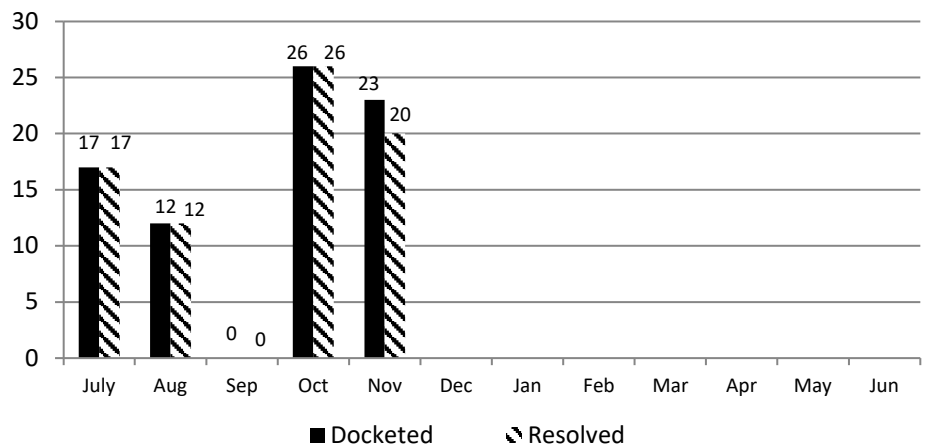
Millions



Carrier Rule to Show Cause Hearings

The Compliance Division manages the Rule to Show Cause process involving the recovery of outstanding carrier fines and penalties. In the month of November 2020, 23 carrier RTSC cases were docketed; 20 cases were resolved for a total of \$15,600.

Year to date, a total of 78 carrier RTSC cases have been docketed, 75 cases for a total of \$89,122 have been resolved.

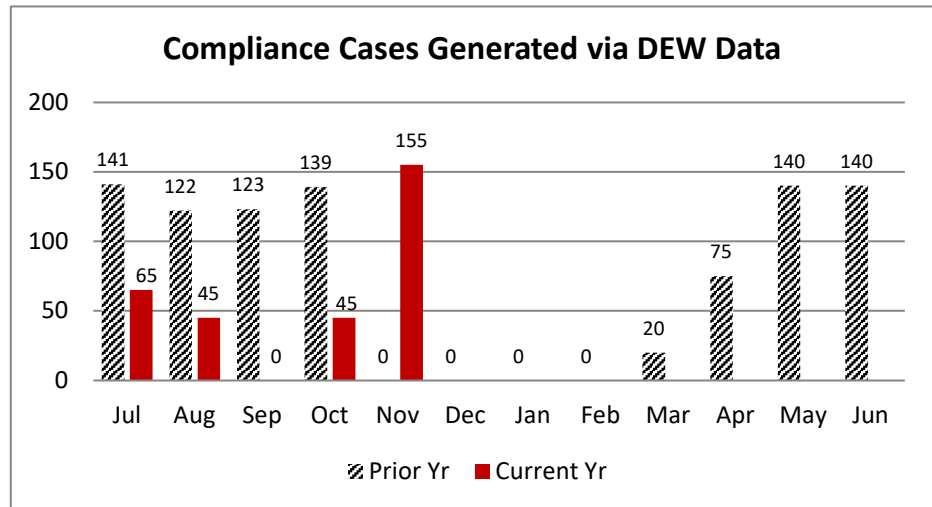
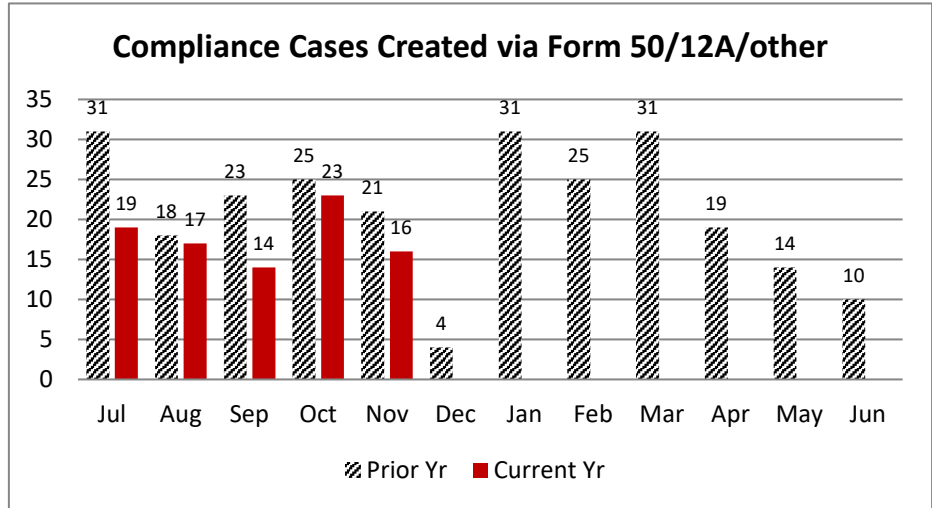


In November 2020, 16 compliance files were created from the combined filings of Form 50's, 12A's, and stakeholder reporting involving uninsured employers.

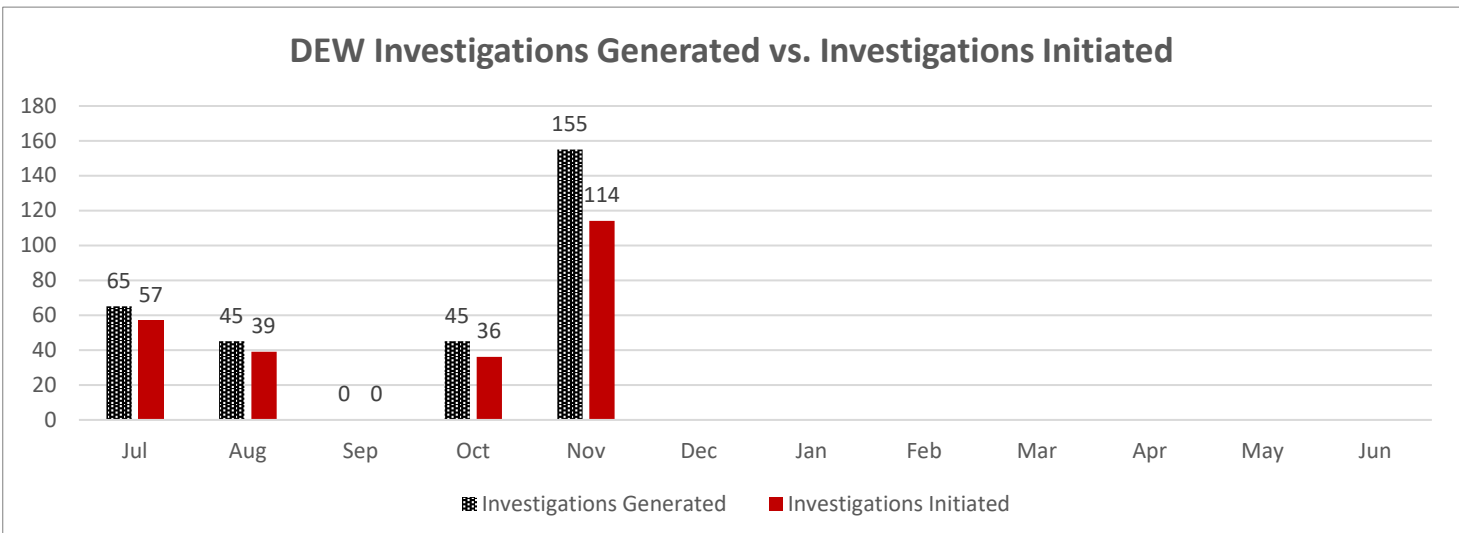
YTD vs. Prior Year total (252): 35%
 Nov 2019 to Nov 2020: 76%
 Current Yr End trend: 85% of 2019-2020
 YTD 2020-2021 v. YTD 2019-2020: 75%

In November 2020, 155 compliance files were generated from the DEW data process.

YTD vs. Prior Year total (900): 17%
 Nov 2019 to Nov 2020: NA% +155
 Current Yr End trend: 83% of 2019-2020
 YTD 2020-2021 v. YTD 2019-2020: 59%



The DEW Data Pool is determined by the total number of potential, non-compliant employers who report wages to DEW with at least 4 employees and who's FEIN does not match with any coverage records in the Commission's coverage database. The investigations generated is the number of compliance investigations generated from the pool. The investigations initiated is the number of compliance investigations initiated from those that were generated.



Carryover Caseload:

The Compliance Division closed November 2020 with 213 cases active, compared to an active caseload of 391 at the close of November 2019.

Cases Resolved:

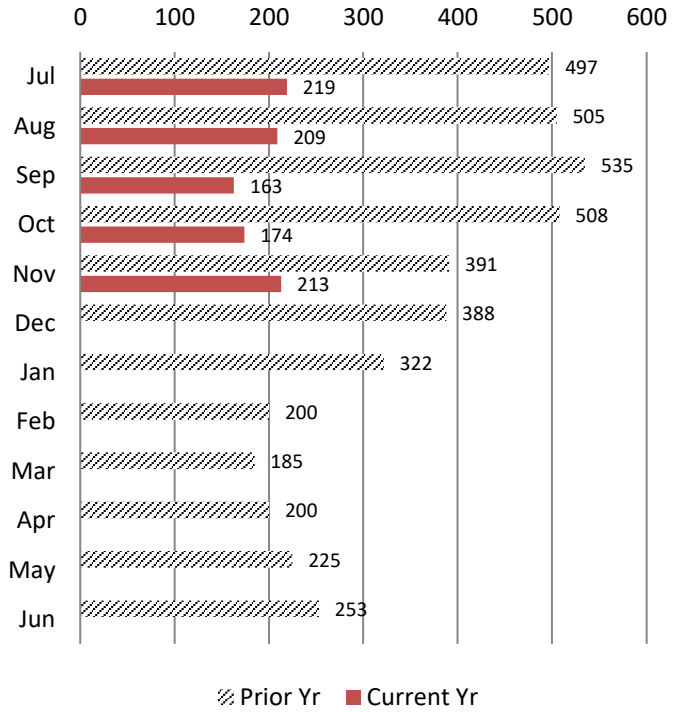
For the month of November 2020, Compliance Division staff closed-out 135 cases.

Compliance Fines:

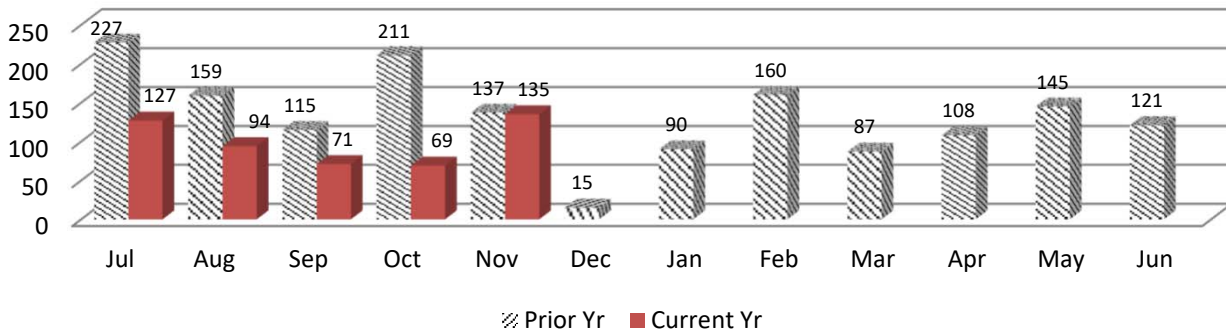
In November 2020, the Compliance Division collected \$37,069 in fines and penalties. Year to Date, the Compliance Division has collected \$278,265 in fines and penalties.

Year to Date vs Prior Year Total (\$1,072,940): 26%
 Nov 2019 vs. Nov 2020: 31%
 Current Year End trend is 62% of 2019-2020
 YTD 2019-20 (July - Nov) vs YTD 2020-2021: 40%

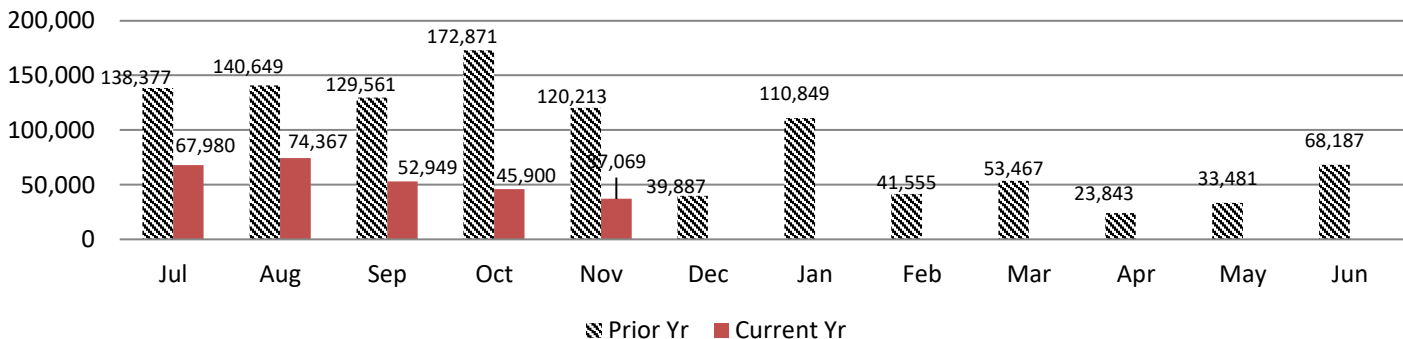
Caseload Pending v. Prior Year



Cases Resolved v. Prior Year



Compliance Fines Collected v. Prior Year

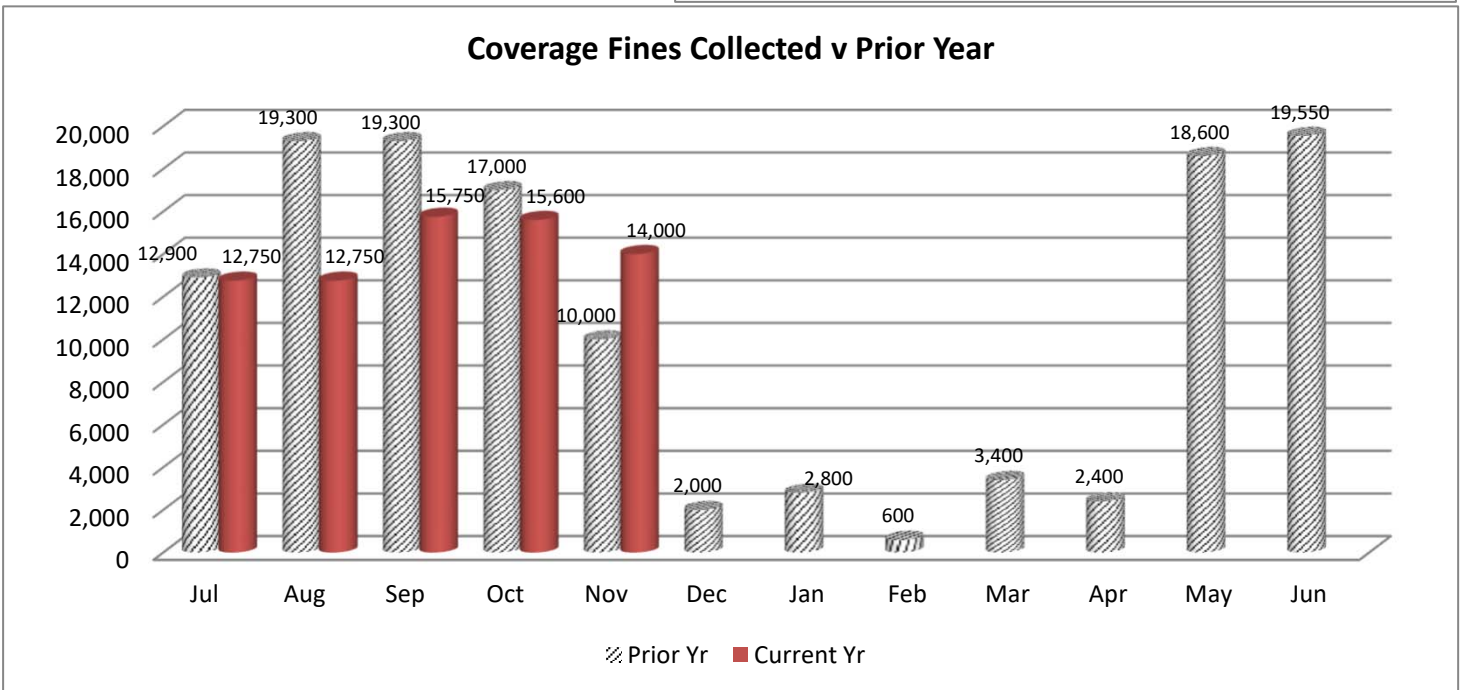
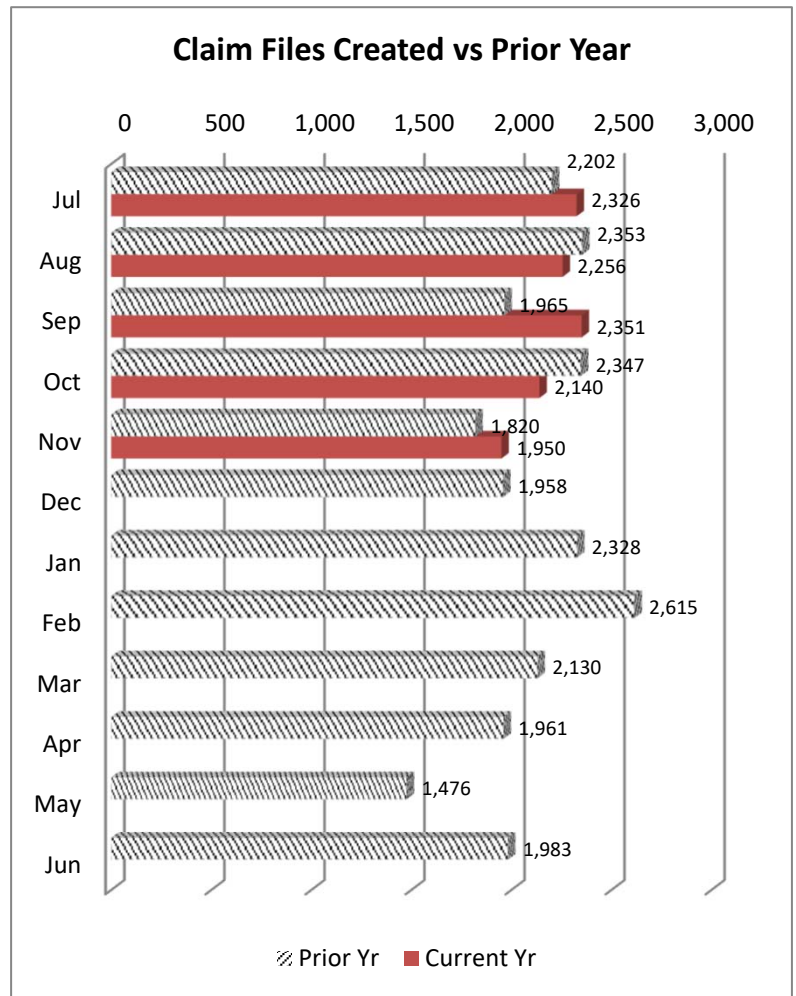


WCC Claim Files:

In November 2020, the Coverage Division received a total of 1,950 WCC Claim files. Of these, 1,749 were created through proper carrier filing of a 12A, and 201 were generated as a result of a Form 50 claim filing. Year to Date 11,023 Claim files have been created which is 44% of claim file volume prior year (25,138).

Coverage Fines:

The Coverage Division collected \$14,000 in fine revenue in November 2020, as compared to \$10,000 in Coverage fines/penalties accrued during November 2019. Year on Year, Coverage fines are at 55% of collections for prior year.



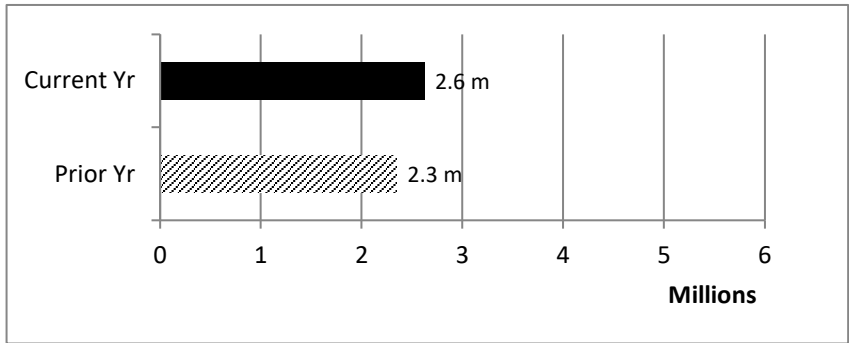
IMS SELF INSURANCE DIVISION

Nov 2020

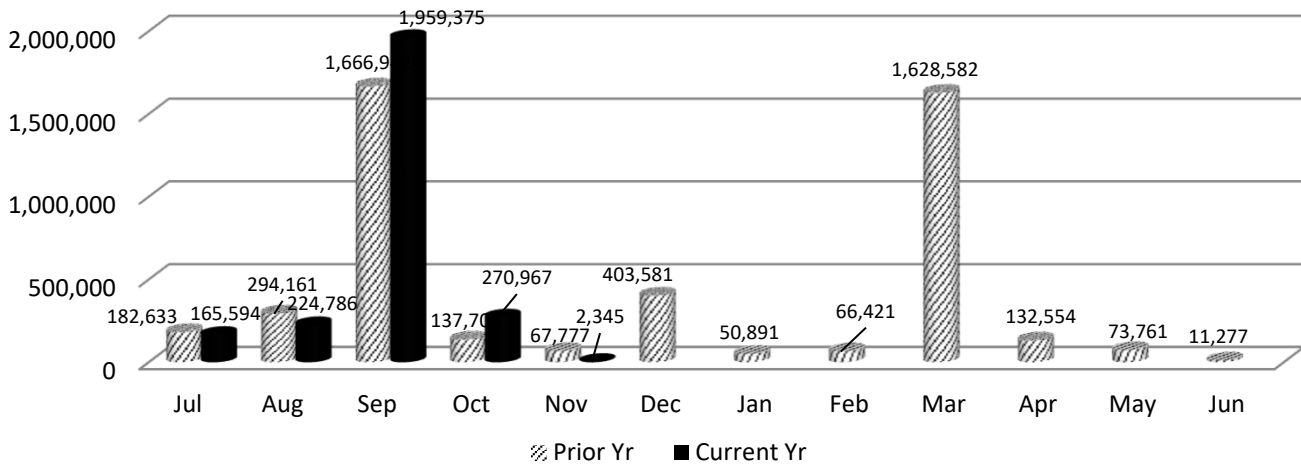
During the month of November 2020, the Self Insurance Division:

- * collected \$2,345 in self-insurance tax.
- * added 10 new self-insurers.
- * conducted 4 Self Insurance audits.

Year to Date, Self Insurance tax revenue is trending at 112% of prior year and 20 Self Insurance audits have been completed.



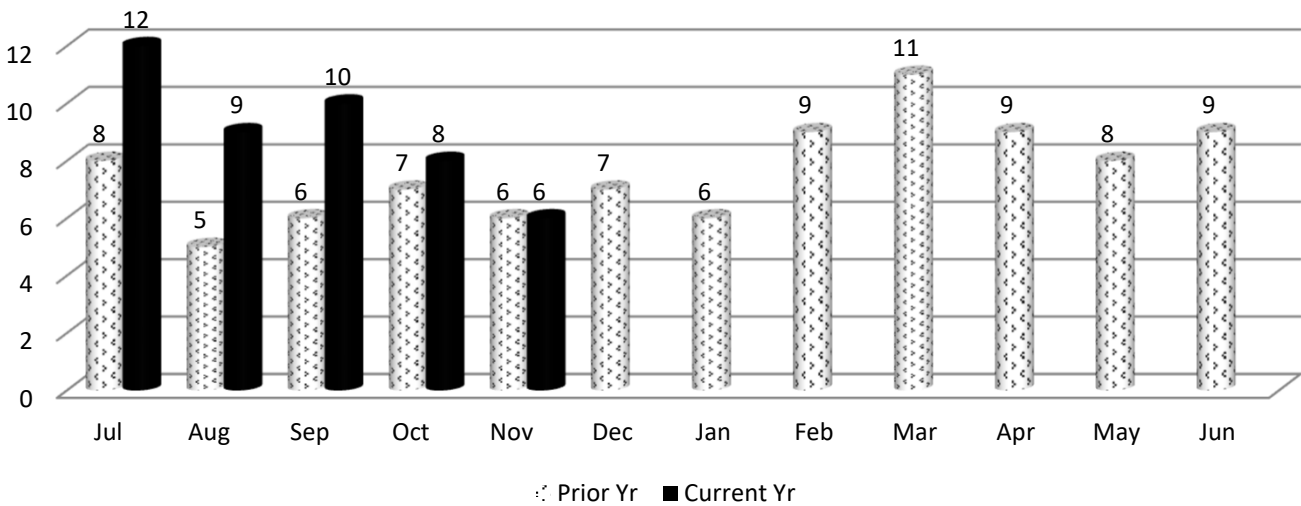
Self Insurance Tax Collections v. Prior Year



IMS MEDICAL SERVICES DIVISION

In November 2020, the Medical Services Division began the month with 8 bills pending review, received an additional 7 bills for review, conducted 9 bill reviews and ended the month with 6 bills pending.

Medical Bills Pending Review v. Prior Year



Tab 6

State of South Carolina

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TEL: (803) 737-5700
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Workers' Compensation Commission MEMORANDUM

To: Gary Cannon, Executive Director
From: Sonji Spann, Claims Director
Date: December 7, 2020
Re: Claims Department November 2020 Full Commission Report

Attached is Claims Department activity for the period ending November 30, 2020. The format of the Claims Department report highlights the key workflow benchmarks. Comparison to last month and last year can be found on the attached excel spread sheet.

Processed	14,076
Closed	2,163
Reviewed	2,878
Revenue	\$35,400
Total Fines	195
Form 18 Fines	188
EDI – 18's	2,377
Emailed -18's	1,608
USPS-18's	82
Form 61's Rec'd	650
Form 61's App	565
Third Party Settlements Rec'd	8
Third Party Settlements Processed	9

Claims Department Statistical Report Statistics For FY20-21

Period ending , November 30,2020

Claims Services	July	August	Sept	Oct	Nov	FY20-21 Total	FY19-20 Total	% Chg same period FY20-21	YTD Diff + (-) FY20 v FY21	FY20-21 Mth Avg	FY19-20 Mth Avg
Forms 15-I	1,203	1,287	1,309	1,310	1,151	6,260	2,440	257%	3,820	1,252	2,746
Forms 15-II/Forms 17	1,032	1,026	1,043	1,163	980	5,244	1,996	263%	3,248	1,049	2,305
Forms 16 for PP/Disf	235	257	181	238	173	1,084	359	302%	725	217	2,746
Forms 18	4,720	4,524	4,438	4,305	4,144	22,131	9,530	232%	12,601	4,426	2,305
Forms 20	587	623	572	625	598	3,005	1,471	204%	1,534	601	501
Form 50 Claims Only	300	283	326	277	263	1,449	558	260%	891	290	11,745
Form 61	765	788	700	723	650	3,626	1,494	243%	2,132	725	1,520
Letters of Rep	219	216	259	246	260	1,200	405	296%	795	240	666
Clinchers	890	945	978	972	774	4,559	1,602	285%	2,957	912	1,692
Third Party Settlements	10	17	11	17	8	63	29	217%	34	13	502
SSA Requests for Info	35	36	45	48	34	198	180	10%	18	40	1,996
Cases Closed	2,660	3,162	2,471	2,457	2,163	12,913	4,886	264%	8,027	2,583	33
Cases Reviewed	4,099	3,580	3,247	3,260	2,878	17,064	6,240	273%	10,824	3,413	140
									-	-	-
									-	-	-
Total Fines Assessed	413	309	255	196	195	1,368	480	285%	888	274	-
Form 18 Fines	409	307	166	192	188	1,262	405	312%	856	252	-
Total Amt Paid	\$43,250	\$30,800	\$33,050	\$29,600	\$35,400	\$172,100	\$74,200	232%	\$97,900	34,420	493

Tab 7

State of South Carolina

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Workers' Compensation Commission

December 7, 2020

To: Gary Cannon
Executive Director

Sandee Sprang
Acting Executive Director

From: Amy A. Bracy
Judicial Director

RE: Monthly Judicial Report for November 2020

During the month of November, the Judicial Department processed seven hundred forty-seven (747) requests for hearings, one hundred eleven (111) Motions and one hundred forty-three (143) clincher conference requests that were sent to the Jurisdictional Commissioners.

There were fifty-six (56) Single Commissioner Hearings conducted during the past month, twenty-four (24) pre-hearing conferences held and six (6) Full Commission hearings held. A total of four hundred thirty-nine (439) Orders were served at the single Commissioner level, forty-six (46) of those were Decision and Orders that resulted from hearings that went on the record and one hundred ten (110) were Motion Orders that were a result of Motions ruled upon by Commissioners.

The Informal Conference system conducted one hundred sixty-three (163) hearings during the last month.

There were thirty-five (35) regulatory mediations scheduled and sixty-six (66) requested mediations. The Judicial Department was notified of forty-two (42) matters resolved in mediation, with the receipt of Forms 70.

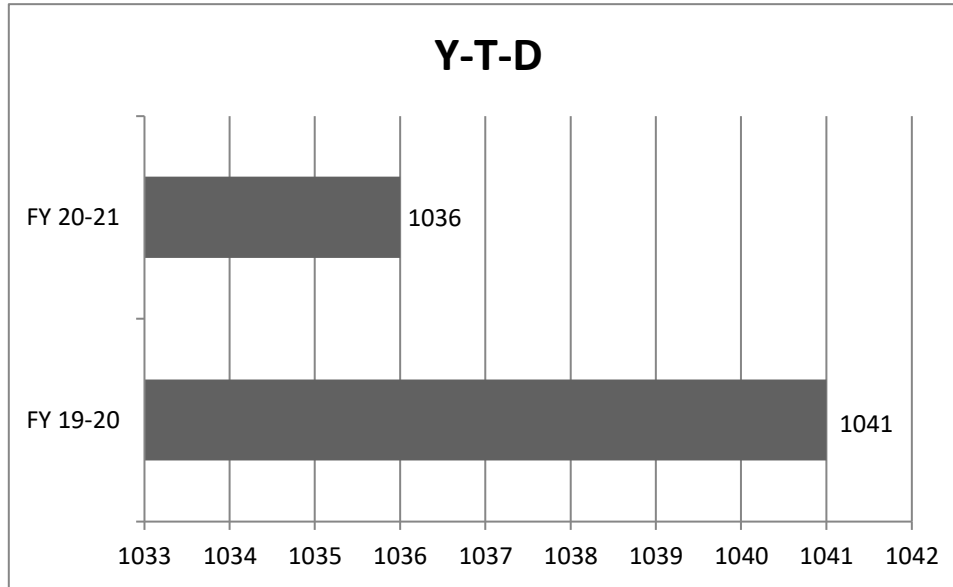
In the month of November, Judicial received one (1) Notice of Intent to Appeal to the Court of Appeals and zero (0) to the Circuit Court.

**Judicial Department Statistcal Report
Statistics For Fiscal Year 2020-2021**

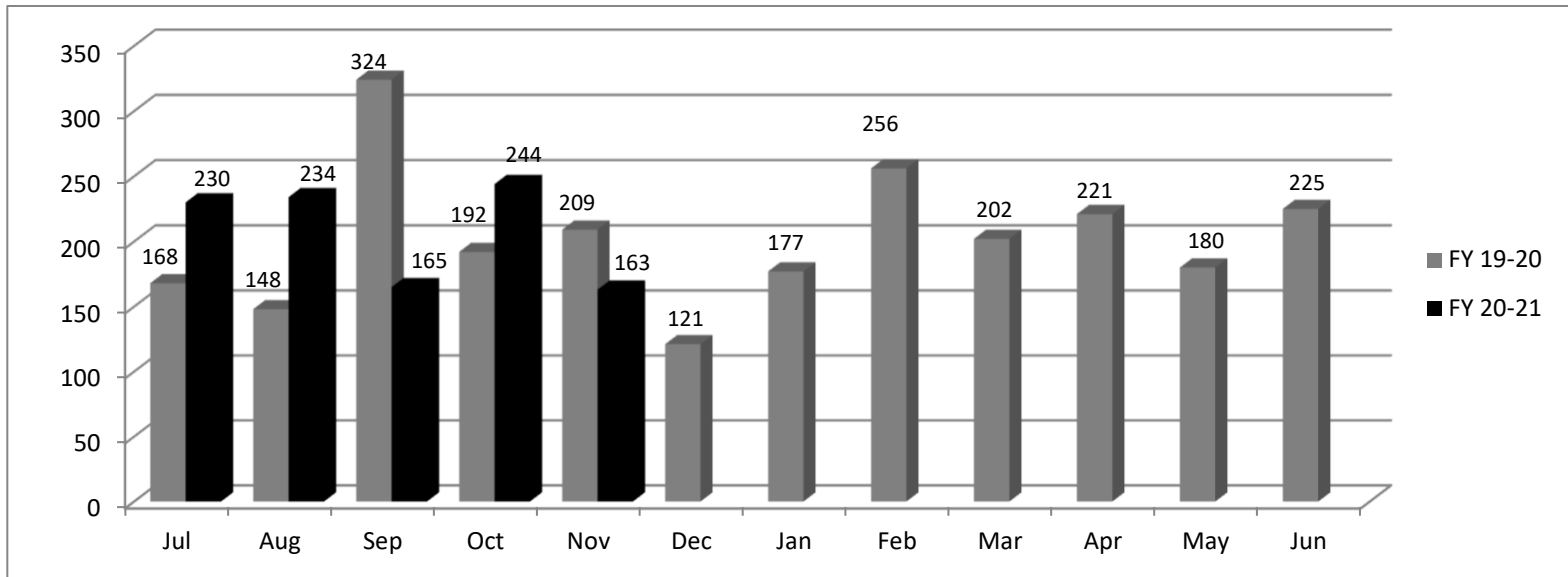
	July	Aug	Sept	Oct	Nov	Totals YTD 2020-2021	Totals YTD 2019-2020	% Diff from prev year	YTD Diff + (-)	FY20-21 Mth Avg
Claimant Pleadings	550	544	567	607	459	2,727	2,840	-4%	(113)	545
Defense Response to Pleadings	440	435	497	470	473	2,315	2,374	-2%	(59)	463
Defense Pleadings	334	261	288	329	288	1,500	1,373	9%	127	300
Motions	133	196	131	117	111	688	601	14%	87	138
Form 30	5	18	11	5	12	51	54	-6%	(3)	10
FC Hearings Held	4	4	5	2	6	21	41	-49%	(20)	4
FC Orders Served	15	4	7	10	4	40	76	-47%	(36)	8
Single Comm. Hearings Held	68	86	82	59	56	351	339	4%	12	70
Single Comm. Orders Served	201	221	169	188	170	949	1,078	-12%	(129)	190
Single Comm. Pre-Hearing Conf Held	38	18	19	36	24	135	141	-4%	(6)	27
Consent Orders	316	272	283	248	264	1,383	1,375	1%	8	277
Adminstrative Orders	13	15	9	18	5	60	125	-52%	(65)	12
Clincher Conference Requested	148	117	162	155	143	725	725	0%	-	145
Informal Conference Requested	304	299	268	269	228	1,368	1,544	-11%	(176)	274
Informal Conference Conducted	230	234	165	244	163	1,036	1,041	0%	(5)	207
Regulatory Mediations	38	26	40	43	35	182	189	-4%	(7)	36
Requested Mediations	60	54	47	58	66	285	237	20%	48	57
Ordered Mediations	1	0	2	0	1	4	8	-50%	(4)	1
Mediation Resolved	47	64	37	56	42	246	289	-15%	(43)	49
Mediation Impasse	10	15	12	14	24	75	93	-19%	(18)	15
Mediation Held; Issues Pending	0	0	1	1	2	4	-	0%	4	1
Claim Settled Prior to Mediation	8	8	8	8	6	38	67	-43%	(29)	8
Mediation Not Complete in 60 days	0	3	0	3	1	7	15	-53%	(8)	1

Informal Conf. Conducted

	FY 19-20	FY 20-21
Jul	168	230
Aug	148	234
Sep	324	165
Oct	192	244
Nov	209	163
Dec	121	
Jan	177	
Feb	256	
Mar	202	
Apr	221	
May	180	
Jun	225	
Total	2423	1036

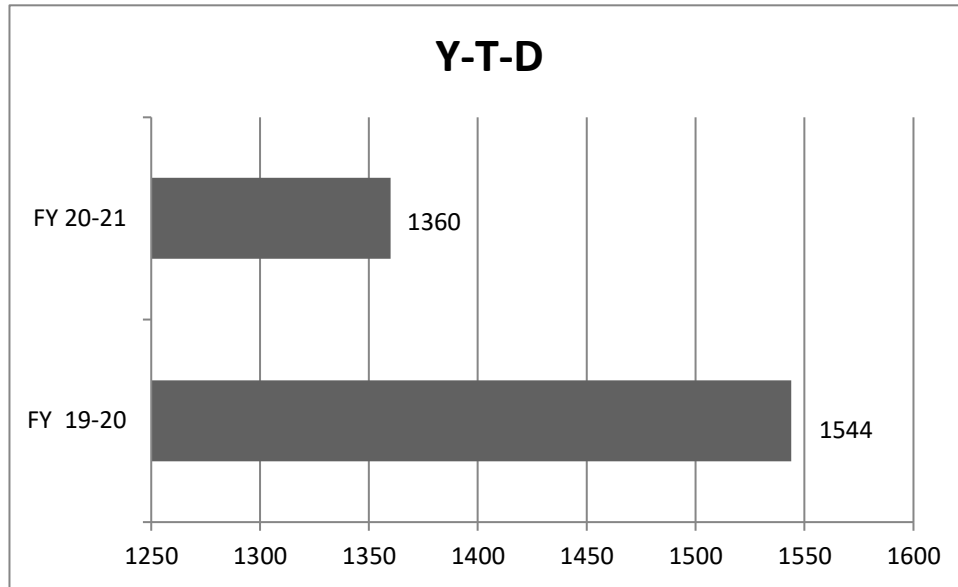


	FY 19-20	FY 20-21
Y-T-D	1041	1036

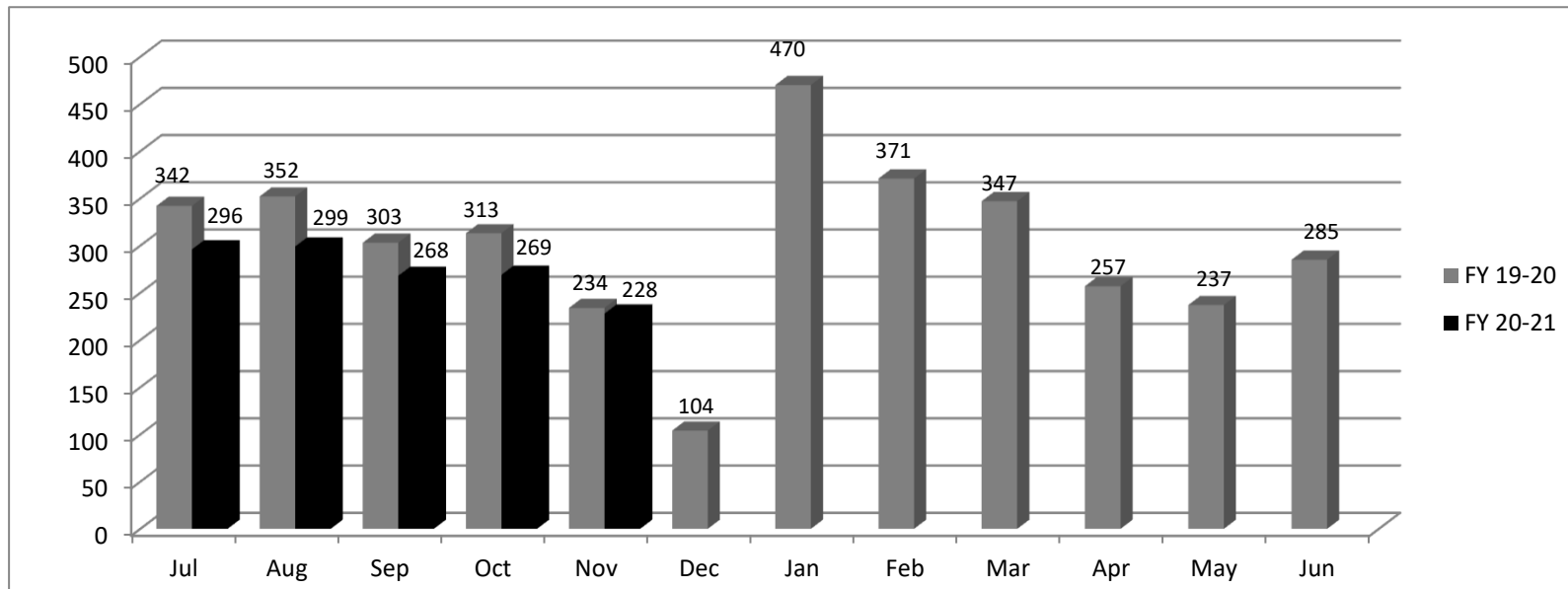


Informal Conf. Requested

	FY 19-20	FY 20-21
Jul	342	296
Aug	352	299
Sep	303	268
Oct	313	269
Nov	234	228
Dec	104	
Jan	470	
Feb	371	
Mar	347	
Apr	257	
May	237	
Jun	285	
Total	3615	1360



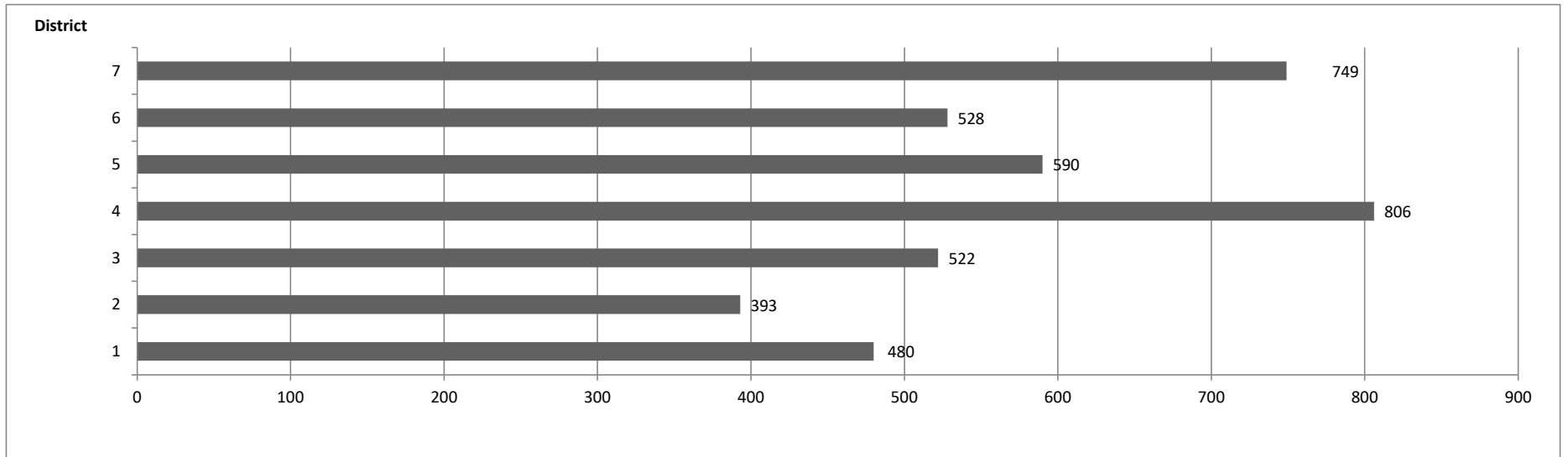
	FY 19-20	FY 20-21
Y-T-D	1544	1360



Pleadings Assigned - Three Year Comparison by Month

	District 1			District 2			District 3			District 4			District 5			District 6			District 7		
	Greenville			Anderson			Orangeburg			Charleston			Florence			Spartanburg			Richland		
	20-21	19-20	18-19	20-21	19-20	18-19	20-21	19-20	18-19	20-21	19-20	18-19	20-21	19-20	18-19	20-21	19-20	18-19	20-21	19-20	18-19
Jul	120	99	88	81	84	98	85	123	114	151	183	183	126	136	147	112	137	110	154	140	144
Aug	88	99	118	73	85	71	105	78	87	142	168	187	125	153	124	95	104	149	133	147	138
Sep	87	101	92	70	77	78	107	98	83	162	174	148	128	108	98	113	104	91	169	131	132
Oct	93	115	112	81	90	98	125	76	115	175	187	204	115	124	119	104	121	130	159	142	160
Nov	92	83	116	88	74	87	100	108	114	176	155	161	96	116	130	104	78	119	134	148	150
Dec		81	92		65	66		80	93		140	116		99	121		104	94		117	115
Jan		98	89		69	69		78	114		186	170		104	104		88	114		110	134
Feb		91	102		85	80		78	102		143	156		132	111		126	126		166	116
Mar		112	92		96	81		134	97		187	192		131	142		111	115		183	131
Apr		90	84		78	76		90	76		150	157		136	103		100	86		140	123
May		100	112		80	114		80	189		126	211		103	151		104	138		125	183
Jun		112	94		75	103		91	89		170	153		97	121		109	100		175	145
Totals	480	1181	1191	393	958	1021	522	1114	1273	806	1969	2038	590	1439	1471	528	1286	1372	749	1724	1671

Pleadings Assigned by District Year to Date



Tab 8

Tab 9

State of South Carolina

1333 Main Street, 5th Floor
P.O. Box 1715
Columbia, S.C. 29202-1715



Workers' Compensation Commission

Executive Director's Report
Sandee C. Sprang, Interim Executive Director

December 14, 2020

COVID-19

For the period February 1 through November 30, 2020, there have been 1,904 COVID-related claims filed with the Commission. Sixty-six were filed during the month of November. Nineteen fatalities were reported. Of the cases that have been closed, \$158,000 was paid for medical care and \$625,000 was paid for non-medical care. The counties reporting the highest number of claims were Greenville, Charleston, and Richland. No claims were denied. Nurses have reported the highest number of cases.

Meetings/Activities

On November 6, 2020, the Interim Executive Director attended the IWA Conference and, on November 18-19, 2020, attended the SAWCA All Committee Conference, both of which were held virtually. She worked with the Ethics Commission and the Supreme Court to coordinate the Commission's required annual Ethics Workshop and obtain CLE credits with the enhanced requirements for virtual trainings; this workshop was held on November 9, 2020 and was attended by all Commissioners, their respective Administrative Assistant and the agency's department heads. Additionally, the Interim Director submitted the Phase II COVID expense reimbursement request to SC Cares for \$14,000 for the period from July 1, 2020 through December 31, 2020. Lastly, the continually changing landscape of the pandemic prompted the Director's office to coordinate the review and documentation of internal practices regarding COVID. As a result, the legal department and the HR department are building a COVID Incident Response and Playbook which is currently in draft format.

Constituent /Public Information Services

For the period November 1, 2020 to November 31, 2020, the Executive Director's Office and the General Counsel's office had 245 electronic and personal contacts with claimants or constituents, state agencies, federal agencies, attorneys, service providers, business partners, and letters with congressional offices. This number is slightly down from other months as Gary Cannon's contacts are not included.

Financial Transactions Activity

For the period November 1, 2020 to November 31, 2020, the Director's office processed and approved 6 travel expense reports, 104 invoices, and 44 deposits for DOA to process in the SCIES system.

SCWCC Stakeholder Electronic Distribution List

For the period November 1, 2020 through November 31, 2020 we added one (1) individual. Due to the receipt of email delivery failures, a total of six (6) email addresses were deleted. A total of 779 individuals currently receive notifications from the Commission.

Advisory Notices

During the month of November, the office posted one Notice (Recording of Online Hearings) on the Commission's website and emailed it to the distribution list.

Tab 10

State of South Carolina

1333 Main Street, 5th Floor
P.O. Box 1715
Columbia, S.C. 29202-1715



TEL: (803) 737-5700
www.wcc.sc.gov

Workers' Compensation Commission

MEMORANDUM

TO: COMMISSIONERS

FROM: Sandee Sprang
Interim Executive Director
Gary Cannon
Executive Director

DATE: December 14, 2020

RE: FINANCIAL REPORT - Period ending November 30, 2020

Attached is the Budget vs. Actual Report for the General Fund and Earmarked Fund for the fiscal year period ending November 30, 2020. The benchmark for this period is 42%.

Expenditures

The expenditures for the General Fund are on pages 1-2 of the attached report "Budget vs. Actual Report FY2021. The year-to-day expenditures in the General Fund (10010000) for this period is \$1 million or 23% of budget.

The Earmarked Fund financials may be found on pages 3-6 of the report. The year-to-date expenditures for the Earmarked Fund (38440000) is \$1.5 million or 27% of budget. The fund has \$449,621 of Commitments.

Revenues

The Earmarked Fund received \$ 891,321 in Operating Revenues or 28% of expected revenues through November 30, 2020.

To date we have received \$2.6 million Self-Insurance Tax funds.

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 11/30/2020
42% of year elapsed

Fund 10010000 - GENERAL FUND

Administration

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501015	DIRECTOR	138,686	57,786	42%		80,900
501058	CLASSIFIED POS	48,034				48,034
512001	OTHER OPERATING	315,587				
Total OTHER OPERATING:		315,587				315,587
Total Administration:		502,307	57,786	12%		444,521

Inform. services

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
5030067131	PLM- EUC				5,080	
Total OTHER OPERATING:					5,080	-5,080
Total Inform. services:					5,080	-5,080

Claims

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	78,767	33,569	43%		45,198
Total Claims:		78,767	33,569	43%		45,198

Commissioners

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501026	CHAIRMAN	168,057	70,024	42%		98,033
501033	COMMISSIONER	978,964	407,900	42%		571,064
501050	TAXABLE SUBS		30,324			-30,324
501058	CLASSIFIED POS	320,113	143,308	45%		176,805
Total Commissioners:		1,467,134	651,555	44%	0	815,579

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 11/30/2020
42% of year elapsed

Fund 10010000 - GENERAL FUND

Information Services FY18

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
561000	Special Item	1,695,084			1,246,396	448,688
Total Information Services FY18:		1,695,084			1,246,396	448,688

Insurance & Medical

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	27,697	12,750	46%		14,947
Total Insurance & Medical:		27,697	12,750	46%		14,947

Judicial

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	29,852				29,852
Total Judicial:		29,852				29,852

Employer Contributions

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
513000	EMPLOYER CONTRIB	713,269	265,405	37%		447,864
Total Employer Contributions:		713,269	265,405	37%		447,864

Total GENERAL FUND:		4,514,110	1,021,064	23%	1,251,476	2,241,570
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South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 11/30/2020
42% of year elapsed

Fund 38440000 - EARMARKED FUND

Administration

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	791,985	78,081	10%		713,904
501070	OTH PERS SVC	41,000				41,000
512001	OTHER OPERATING	2,625,713				
5020080000	FREIGHT EXPRESS DELV		15		296	
5020120000	CELLULAR PHONE SVCS		2,172			
5021010005	LEGAL SRV-REPORTER		421			
5021020000	ATTORNEY FEES		88			
5024990000	OTH CNT-NON-IT & REA		631			
5030010000	OFFICE SUPPLIES		1,546		26	
5030010004	SUBSCRIPTIONS		8,410		9,267	
5030030000	PRINTED ITEMS		1,173		29	
5030067101	PRGM LIC - APP SUPP		12,697		20,749	
5030067130	EQUIP&SUPP- EUC		18		1	
5030067170	EQUIP&SUPP- PRINT EU		3,350		2,200	
5030070000	POSTAGE		10,692		14,360	
5030090000	COMMUNICATION SUPP		22			
5032410000	MED/SCIENT/LAB SUPP		239			
5032820000	INSTRUCTIONAL MAT				1,408	
5033990000	OTHER SUPPLIES		169			
5040057000	IT-OPER LS-CONT RENT				1,023	
5040060000	OPER-RENT-NON ST OWN		205,281		254,669	
5040070000	OPER-RNT-ST OWN RL P		120			
5040490000	OPER LSE-RENT-OTHER				23,949	
5040490003	OPER LSE-RENT-PO BOX		1,416			
5041010000	DUES & MEMBER FEES		1,230			
5050070000	IN ST-REGISTR FEES		300			
5051540000	LEASED CAR-ST OWNED		12,781		2,869	
Total OTHER OPERATING:		2,625,713	262,771	10%	330,847	2,032,096
Total Administration:		3,458,698	340,852	10%	330,847	2,786,999

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 11/30/2020
42% of year elapsed

Fund 38440000 - EARMARKED FUND

Inform. services

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS		144,850			-144,850
5020077100	SERVICES- APP SUP				972	
5020077130	SERVICES- EUC		3,548			
5020077170	SERVICES- PRINT EU		375			
5020077200	SERVICES- SERVERS		48,000			
5020077220	SERVICES- VOICENET		7,815			
5020077230	IT CONTRACTORS				46,316	
5020077240	DP SERVICES – STATE		73,258			
5020080000	FREIGHT EXPRESS DELV		8		296	
5020120000	CELLULAR PHONE SVCS				1,806	
5021330000	CONTR-GOVT/NONPRFIT		39,000			
5021469316	SECURITY ALARM SRVC		2,625		46	
5021540000	NON-IT OTHER PRO SRV				15,825	
5030010000	OFFICE SUPPLIES		684		685	
5030067101	PRGM LIC - APP SUPP		32		11,367	
5030067130	EQUIP&SUPP- EUC		8,463			
5030067131	PLM- EUC				769	
5030067141	PLM- ITSD				9,590	
5030067170	EQUIP&SUPP- PRINT EU		6,174		5,052	
5030067210	EQUIP&SUPP- STORAGE		118			
5040057000	IT-OPER LS-CONT RENT		451		6,368	
5041010000	DUES & MEMBER FEES		196			
5050570000	OUT ST-REGISTR FEES		975			
Total OTHER OPERATING:			191,722		99,093	-290,815
Total Inform. services:			336,572		99,093	-435,665

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 11/30/2020
42% of year elapsed

Fund 38440000 - EARMARKED FUND

Claims

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	280,850	95,684	34%		185,166
512001	OTHER OPERATING	19,700				
5020080000	FREIGHT EXPRESS DELV		8		487	
5020120000	CELLULAR PHONE SVCS				77	
5030010000	OFFICE SUPPLIES		440		848	
Total OTHER OPERATING:		19,700	447	2%	1,411	17,841
Total Claims:		300,550	96,131	32%	1,411	203,007

Commissioners

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501050	TAXABLE SUBS	70,000				70,000
512001	OTHER OPERATING	230,700				
5020080000	FREIGHT EXPRESS DELV		8		296	
5020120000	CELLULAR PHONE SVCS		8,186		160	
5021010003	LEGAL SRV-TRANSCRIPT		866			
5021010005	LEGAL SRV-REPORTER		36,212			
5021410000	EDUC & TRNG-STATE		75			
5030010000	OFFICE SUPPLIES		702		457	
5030067170	EQUIP&SUPP- PRINT EU		2,409			
5031479203	JANITORIAL SUPPLIES		181			
5033990000	OTHER SUPPLIES		311			
5050041000	HR-IN ST-AUTO MILES		7,958		273	
5050080000	IN ST-SUBSIST ALLOW		2,262			
Total OTHER OPERATING:		230,700	59,169	26%	1,185	170,346
Total Commissioners:		300,700	59,169	20%	1,185	240,346

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 11/30/2020
42% of year elapsed

Fund 38440000 - EARMARKED FUND

Insurance & Medical

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	459,463	138,351	30%		321,112
501070	OTH PERS SVC	22,881	19,110	84%		3,771
512001	OTHER OPERATING	54,500				
5020080000	FREIGHT EXPRESS DELV		25		487	
5021540000	NON-IT OTHER PRO SRV		7,970		12,106	
5024990000	OTH CNT-NON-IT & REA		250			
5030010000	OFFICE SUPPLIES		143		1,576	
5040060000	OPER-RENT-NON ST OWN				452	
5050070000	IN ST-REGISTR FEES		2,250			
Total OTHER OPERATING:		54,500	10,638	20%	14,621	29,242
Total Insurance & Medical:		536,844	168,098	31%	14,621	354,125

Judicial

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	302,294	191,091	63%		111,203
501070	OTH PERS SVC		18,297			-18,297
512001	OTHER OPERATING	12,800				
5020080000	FREIGHT EXPRESS DELV		8		487	
5020120000	CELLULAR PHONE SVCS				116	
5021010003	LEGAL SRV-TRANSCRIPT		171			
5021010005	LEGAL SRV-REPORTER		598			
5030010000	OFFICE SUPPLIES		60		1,861	
Total OTHER OPERATING:		12,800	836	7%	2,464	9,500
Total Judicial:		315,094	210,224	67%	2,464	102,406

Employer Contributions

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
513000	EMPLOYER CONTRIB	695,959	298,307	43%	0	397,652
Total Employer Contributions:		695,959	298,307	43%	0	397,652

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 11/30/2020
42% of year elapsed

Fund 38440000 - EARMARKED FUND

Total EARMARKED FUND:	5,607,845	1,509,354	27%	449,621	3,648,871
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South Carolina Workers' Compensation Commission

Commitments

FY 2021 As of 11/30/2020

Fund 10010000 - GENERAL FUND

Inform. services

Commitment Item	Commitment Item Description	Vendor	Commitment
5030067131	PLM- EUC	SHI INTERNATIONAL CORP	5,080
Total Inform. services:			5,080

Information Services FY18

Commitment Item	Commitment Item Description	Vendor	Commitment
5020077230	IT CONTRACTORS	TAPFIN PROCESS SOLUTIONS	1,246,396
Total Information Services FY18:			1,246,396

Total GENERAL FUND:			1,251,476
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Fund 38440000 - EARMARKED FUND

Administration

Commitment Item	Commitment Item Description	Vendor	Commitment
5030010000	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	26
5030010004	SUBSCRIPTIONS	WEST PUBLISHING CORPORATION	9,267
5030030000	PRINTED ITEMS	PINE PRESS PRINTING	29
5030067101	PRGM LIC - APP SUPP	WEST PUBLISHING CORPORATION	20,749
5030067130	EQUIP&SUPP- EUC	FORMS & SUPPLY INC	1
5030067170	EQUIP&SUPP- PRINT EU	FORMS & SUPPLY INC	1,641
5030067170	EQUIP&SUPP- PRINT EU	MAJOR BUSINESS MACHINES	559
5030070000	POSTAGE	NEOFUNDS BY NEOPOST	1,400
5030070000	POSTAGE	US POSTAL SERVICE	12,960
5032820000	INSTRUCTIONAL MAT	PINE PRESS PRINTING	1,408
5040057000	IT-OPER LS-CONT RENT	XEROX CORPORATION	1,023
5040060000	OPER-RENT-NON ST OWN	GALIUM 1333 MAIN LLC	254,669
5040490000	OPER LSE-RENT-OTHER	REPUBLIC PARKING SYSTEM INC	23,949
5051540000	LEASED CAR-ST OWNED	ADMN GS STATE FLEET MGT & IMS	2,869
Total Administration:			330,551

Any items with vendor "Not assigned" are pending financial adjustments. Any commitment on the Budget vs. Actual Report that is missing from this list is a travel commitment.

South Carolina Workers' Compensation Commission
Commitments
FY 2021 As of 11/30/2020

Fund 38440000 - EARMARKED FUND

Inform. services

Commitment Item	Commitment Item Description	Vendor	Commitment
5020077100	SERVICES- APP SUP	BIS DIGITAL, INC.	972
5020077230	IT CONTRACTORS	TAPFIN PROCESS SOLUTIONS	46,316
5020080000	FREIGHT EXPRESS DELV	FEDEX	296
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	1,806
5021469316	SECURITY ALARM SRVC	SONITROL SECURITY SYSTEMS	46
5021540000	NON-IT OTHER PRO SRV	HYLAND SOFTWARE INC	15,825
5030010000	OFFICE SUPPLIES	FORMS & SUPPLY INC	685
5030067131	PLM- EUC	SHI INTERNATIONAL CORP	769
5030067141	PLM- ITSD	FRESHWORKS INC	9,590
5040057000	IT-OPER LS-CONT RENT	XEROX	4,675
5040057000	IT-OPER LS-CONT RENT	XEROX CORPORATION	1,693
Total Inform. services:			82,674

Claims

Commitment Item	Commitment Item Description	Vendor	Commitment
5020080000	FREIGHT EXPRESS DELV	FEDEX	487
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	77
5030010000	OFFICE SUPPLIES	FORMS & SUPPLY INC	812
5030010000	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	36
Total Claims:			1,411

Commissioners

Commitment Item	Commitment Item Description	Vendor	Commitment
5020080000	FREIGHT EXPRESS DELV	FEDEX	296
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	160
5030010000	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	338
Total Commissioners:			794

Insurance & Medical

Any items with vendor "Not assigned" are pending financial adjustments. Any commitment on the Budget vs. Actual Report that is missing from this list is a travel commitment.

South Carolina Workers' Compensation Commission

Commitments

FY 2021 As of 11/30/2020

Fund 38440000 - EARMARKED FUND

Commitment Item	Commitment Item Description	Vendor	Commitment
5021540000	NON-IT OTHER PRO SRV	A WOMANS TOUCH LLC	2,230
5021540000	NON-IT OTHER PRO SRV	LUMLEY INVESTIGATIONS LLC	756
5021540000	NON-IT OTHER PRO SRV	TPT INVESTIGATIONS LLC	320
5021540000	NON-IT OTHER PRO SRV	UPSTATE LEGAL SUPPORT SERVICES L	2,192
5021540000	NON-IT OTHER PRO SRV	WHITESELL INVESTIGATIVE SERVICES	6,607
5030010000	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	790
5040060000	OPER-RENT-NON ST OWN	GALIUM 1333 MAIN LLC	452
Total Insurance & Medical:			13,348

Judicial

Commitment Item	Commitment Item Description	Vendor	Commitment
5020080000	FREIGHT EXPRESS DELV	FEDEX	487
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	116
5030010000	OFFICE SUPPLIES	FORMS & SUPPLY INC	1,066
5030010000	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	795
Total Judicial:			2,464

Total EARMARKED FUND:			449,348
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Any items with vendor "Not assigned" are pending financial adjustments. Any commitment on the Budget vs. Actual Report that is missing from this list is a travel commitment.

Tab 11