

A G E N D A

SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

1333 Main Street, 5th Floor
Columbia, South Carolina 29201

July 19, 2021, 10:30 a.m.

Meeting to be held in Hearing Room A

This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.

- | | |
|---|--|
| 1. CALL TO ORDER | CHAIRMAN BECK |
| 2. APPROVAL OF AGENDA OF BUSINESS MEETING OF JULY 19, 2021 | CHAIRMAN BECK |
| 3. APPROVAL OF MINUTES OF THE BUSINESS MEETING OF JUNE 21, 2021 (Tab 1) | CHAIRMAN BECK |
| 5. GENERAL ANNOUNCEMENTS | MR. CANNON |
| 6. APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2) | MS. BOGGS |
| 7. DEPARTMENT DIRECTORS' REPORTS
Human Resources (Tab 3)
Information Services (Tab 4)
Insurance and Medical Services (Tab 5)
Claims (Tab 6)
Judicial (Tab 7) | MS. STUART
MS. SPRANG
MR. DUCOTE
MS. SPANN
MS. BRACY |
| 8. DEPARTMENT OF VOCATIONAL REHABILITATION
Monthly Report (Tab 8) | MR. CANNON |
| 9. EXECUTIVE DIRECTOR'S REPORT (Tab 9) | MR. CANNON |
| 10. FINANCIAL REPORT (Tab 10) | MR. CANNON |
| 11. OLD BUSINESS | CHAIRMAN BECK |
| 12. NEW BUSINESS
Forms – Electronic Receipt and Acknowledgment | CHAIRMAN BECK |
| 14. ADJOURNMENT | CHAIRMAN BECK |

1	Approval of Minutes of the Business Meeting of June 21, 2021
2	Self-Insurance
3	Human Resources
4	Information Services
5	Insurance and Medical Services
6	Claims
7	Judicial
8	Vocational Rehabilitation
9	Executive Director's Report
10	Financial Report
11	Electronic Receipt and Acknowledgement

THE
SOUTH CAROLINA WORKERS'
COMPENSATION COMMISSION
MINUTES OF THE BUSINESS MEETING

June 21, 2021

A Business Meeting of the South Carolina Workers' Compensation Commission was conducted on Monday, June 21, 2021 at 10:30 AM. The meeting agenda was posted prior to the meeting and proper advance notice was made in compliance with requirements in the Freedom of Information Act. The following Commissioners participated:

T. SCOTT BECK, CHAIRMAN
SUSAN S. BARDEN, VICE CHAIR
R. MICHAEL CAMPBELL, II, COMMISSIONER
MELODY L. JAMES, COMMISSIONER
GENE MCCASKILL, COMMISSIONER
AISHA TAYLOR, COMMISSIONER
AVERY B. WILKERSON, JR., COMMISSIONER

Also participating Gary Cannon Executive Director; Keith Roberts, General Counsel; Sandee Sprang, Information Technology Director; Amy Bracy, Judicial Director; Wayne Ducote; Insurance & Medical Services, Claims Director; Emillie Boggs, Self-Insurance Director; Alexa Stuart, Human Resources Manager; Kristen Mcree, Attorney; Amy Proveaux, Executive Assistant. Bonnie Anzelmo, Injured Workers Advocates was also present.

Chairman Beck called the meeting to order at 10:37 AM

AGENDA

Commissioner Barden moved that the agenda be approved. Commissioner McCaskill seconded the motion, and the motion was approved.

APPROVAL OF MINUTES – BUSINESS MEETING OF APRIL 19, 2021

Commissioner Barden moved that the minutes of the Business Meeting of April 19, 2021 be approved as amended. Commissioner McCaskill seconded the motion, and the motion was approved.

APPROVAL OF MINUTES – BUSINESS MEETING OF MAY 17, 2021

Commissioner Barden moved that the minutes of the Business Meeting of May 17, 2021 be approved as amended. Commissioner Campbell seconded the motion, and the motion was approved.

GENERAL ANNOUNCEMENTS

Mr. Cannon reminded the Commissioners that we are approaching year end and all travel need to be turned in ASAP for processing.

APPLICATIONS FOR APPROVAL TO SELF-INSURE

Self-insurance applications were presented by Emillie Boggs, Self-Insurance Director. Eight (8) prospective members of three (3) funds was presented to the Commission for approval.

New Applications:

SC Automobile Dealers Association

Tony T Automotive Group, LLC dba Tony T Chrysler Dodge Jeep Ram of Orangeburg

SC School Boards Insurance Trust

Greenwood County School District #52

South Carolina Home Builders SIF

A & D Home Builders LLC
Forcejammer LLC
Lowcountry Masonry & Concrete LLC
Millsite Custom Homes, LLC
Red Cottage Remodeling & Construction LLC
Sorcia LLC

After examination of the applications, it was determined that each complied with the Commission's requirements and each was recommended for approval. Commissioner Wilkerson made a motion to approve all members and funds application to self-insure, and Commissioner Barden seconded the motion. The motion was approved.

DEPARTMENT DIRECTORS' REPORTS

Ms. Stuart presented her report and wanted to correct her report; we had no new hires during the month of May.

Ms. Sprang gave an overall presentation of her report that was presented in written form to the Commission. Commissioner Beck provided information about the equipment that will be installed in hearing room A and indicated that the court room may be out of rotation during the installation time.

Mr. Ducote and Ms. Bracy presented their reports that were submitted in written form, and no questions were presented by the Commission.

Ms. Spann presented her report. Commissioner Taylor had some questions about the potential of electronic time stamps of forms coming into the office. After discussion, Ms. Spann, Mr. Roberts and Ms. Sprang were assigned the task of looking into the process and present the Commission with an update at the July 2021 Full Commission Business Meeting.

No further questions, comments or concerns were made by the Commission.

VOCATIONAL REHABILITATION

The Vocational Rehabilitation report was submitted in written form. There were no questions or comments from the Commission.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director's report was submitted in written form. There were no questions from the Commission.

ADMINISTRATION – FINANCIAL REPORT

Gary Cannon, Executive Director submitted the Financial Report to the Commission in written form. Mr. Cannon highlighted some of the data from the report.

OLD BUSINESS

No items of old business.

NEW BUSINESS

No new business.

EXECUTIVE SESSION

Commissioner Barden made a motion to Executive Session and Commissioner McCaskill seconded the motion, and the motion was approved. The Commission went into Executive Session at 10:54 a.m.

Commissioner Barden made the Motion to leave Executive Session at 11:40 a.m.; noting that no action was taken. Commissioner Campbell seconded the motion and the motion was approved.

Commissioner Taylor made the Motion to authorize Chairman Beck to negotiate with the parties involved in the pending litigation. Commissioner Barden seconded the motion and the motion was approved.

ADJOURNMENT

Commissioner Barden made the motion to adjourn. Commissioner McCaskill seconded the motion, and the motion was approved.

The June 21, 2021, meeting of the South Carolina Workers' Compensation Commission adjourned at 11:41 a.m.

Reported July 7, 2021
Amy Proveaux
Office of the Executive Director

State of South Carolina

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Workers' Compensation Commission

TO: Gary Cannon

FROM: Alexa Stuart

DATE: July 6, 2021

SUBJECT: Monthly Human Resources Report for July 2021 Business Meeting

This report summarizes the activities of Human Resources during the period of June 1, 2021 through June 30, 2021.

In June the Commission had 54 full time employees. We have 1 temporary legal intern. We have 1 part-time employee.

- **New Hires:** One
- **Separations or Retirements:** None
- **FMLA Leaves:** None

In June, I processed 6 SCEIS transactions and 5 SCEIS time transactions. Detailed payroll and time reports were run as scheduled.

We sent 25 "All Employee" emails during the month. We processed 17 travel reports in the month of June. I responded to benefit questions and made changes. I received and reviewed 728 emails and sent 263 emails.

We had no building issues. Since March 23, 2020, I have been reporting to the State HR Department data regarding who was working onsite, telecommuting, and taking leave. This changed to reporting only on Wednesday. We no longer report on new COVID cases.

We maintain the necessary PPE to safely work onsite as needed, including purchasing more screens. We have plenty of PPE in stock. We provided information on what PPE has been purchased since July of 2020 to management for statewide reimbursement.

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Workers' Compensation Commission

To: Gary Cannon
SCWCC Executive Director
From: Sandee Sprang, IT Director
Date: July 19, 2021
Subject: IT Department July 2021 Full Commission Report

This report summarizes the activities and accomplishments for projects and initiatives in the IT department during June 2021.

I. Systems Operations, Maintenance and Support

EDI

The team worked with multiple EDI Trading Partners identify specific reasons for data rejections on Claims and POC submissions. We continue our participation in IAIABC conference calls for: Jurisdiction Only meetings, EDI Claims Committee and the POC 3.0 taskforces.

Progress

Duane provided standard support for invoice and check reconciliation issues to end users. The new Progress development server build is complete, and the latest version of the software is installed and running. The security configuration is being tested and we will update all laptops with the new Progress client as we roll out the new laptops. The new development environment will provide the IT team with an appropriate platform to build requested changes for the current system until it is replaced.

Systems Support

During June, in addition to the standard break/fix work, Jason worked with DTO's server team to implement appropriate security configurations for the new Progress environment. He worked with Sonitrol to resolve issues with our security cameras generated as a result of new security parameters implemented by DTO during COVID. He also rolled out Microsoft Teams to all the Legacy Modernization team. Jason also began building the configuration image for the new laptops.

Reporting

The IT team generated several Open Claims reports and Outstanding Carrier Fines for external stakeholders and provided Compliance reports for internal staff. We all completed all year end processing, including the initial reports for the year end statistical recap. Sandee began work on the IT Planning report and the Division of Information Security's annual report for the Commission.

Hardware

Jason created the purchasing requests for all items related to the upfit of Hearing Room A and B with enhanced video and audio equipment for hybrid hearings.

II. Projects, Enhancements and Development

Legacy Modernization

The development of the detailed specifications for an RFP solicitation is on-going. As part of building the detailed requirements, the team is reviewing every business process in the agency and ensuring our processes, regulations and standard practices are consistent and well-defined. This review requires significant effort from each department.

III. Trainings and Meetings

Sandee attended several Management Information Systems (MIS) Committee meetings in preparation for the upcoming SAWCA Convention. She also attended several meetings related to the breach of contract litigation.

State of South Carolina



Workers' Compensation Commission

To: Mr. Gary Cannon
SCWCC Executive Director

From: Wayne Ducote, Jr.
IMS Director

Date: 15-Jul-21

Subj: Insurance and Medical Services Department
June 2021 Full Commission Report

Please find attached information provided to summarize the status and workflow of initiatives currently underway within the Insurance and Medical Services (IMS) Department.

In addition to the statistical data provided, please be advised of the following:

- | | |
|---------------------|--|
| Compliance Division | <ol style="list-style-type: none">1. Reviewing revenue metrics / projections.2. Working with staff to review workflow processes and additional training opportunities.3. Continuing to explore outreach opportunities with stakeholders. |
| Coverage Division | <ol style="list-style-type: none">1. Working with staff to review workflow processes and explore opportunities to enhance service provision.2. Lapse in Coverage: 41 new registrants; 0 notifications sent. |
| Medical Services | <ol style="list-style-type: none">1. Two medical bill reviewer certifications were completed and processing five medical bill reviewer certifications and renewals.2. Seven medical bill pricing reviews were done in the month of June. |

While this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key initiatives underway in the IMS Department and provide measures by which the Department's effectiveness can be gauged. IMS welcomes any guidance that you and/or our Commissioners can provide concerning our performance and direction.

Employer Rule to Show Cause Hearings and Compliance Activity

The Compliance Division docketed 1 new RTSC cases and 2 total RTSC cases in the month of June. And, compelled 77 South Carolina employers to come into compliance with the Act. Year to date, 18 new RTSC cases and 41 total RTSC cases have been docketed.

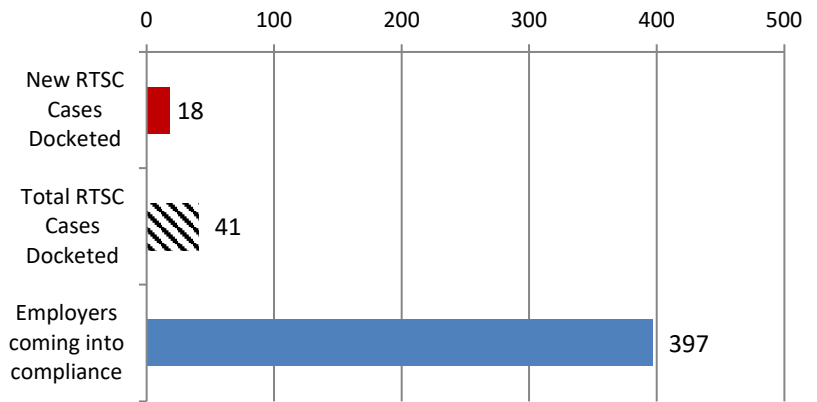
Employers Obtaining Coverage

Year to date, the Compliance Division has compelled 397 South Carolina employers to come into compliance with the Act. In so doing, approximately 3,718 previously uninsured workers are now properly covered.

Penalties Waived

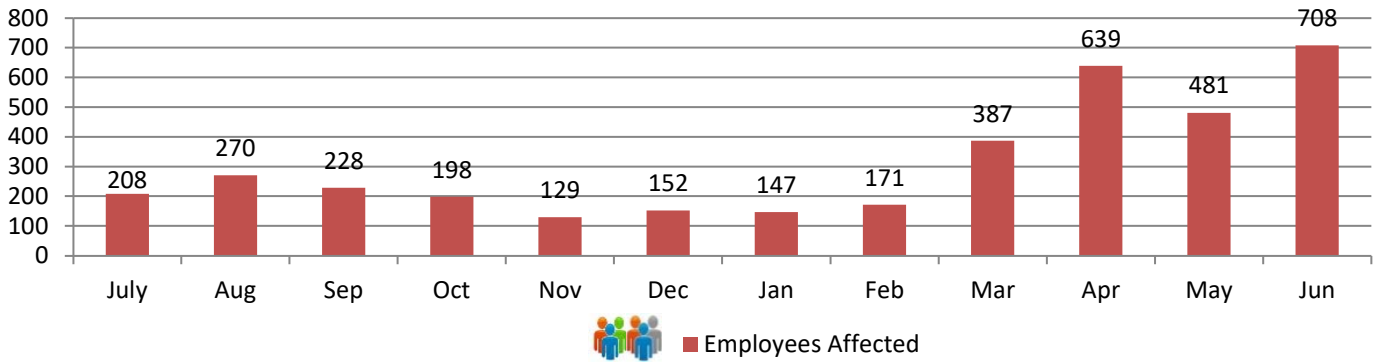
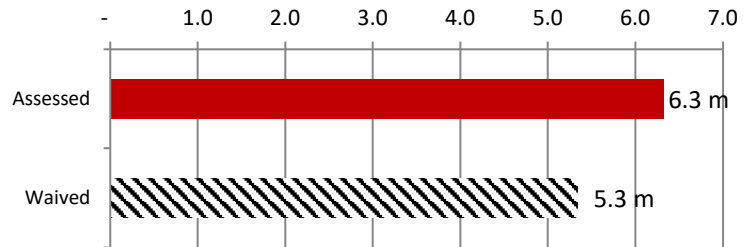
Although the Division has assessed \$6.3 m in fines this fiscal year, \$5.3 m have been waived or rescinded as employers have either obtained insurance coverage or were found not to be subject to the Act.

RTSC and Compliance Activity



Fines and Penalties

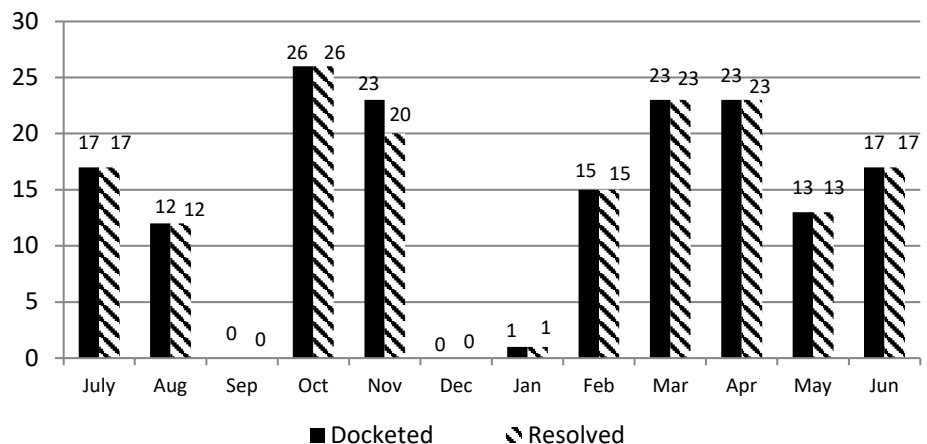
Millions



Carrier Rule to Show Cause Hearings

The Compliance Division manages the Rule to Show Cause process involving the recovery of outstanding carrier fines and penalties. In the month of June 2021, 17 carrier RTSC cases were docketed; 17 cases were resolved for a total of \$6,600.

Year to date, a total of 170 carrier RTSC cases have been docketed, 167 cases for a total of \$148,972 have been resolved.

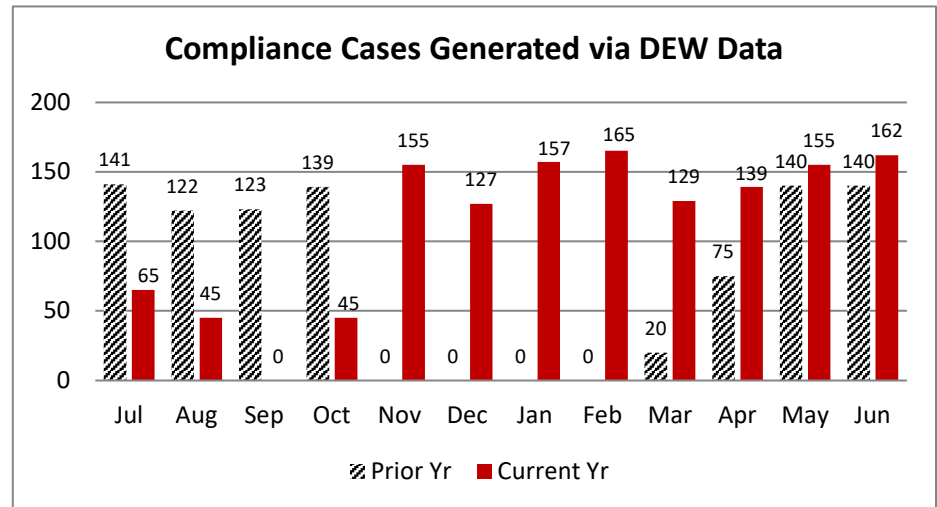
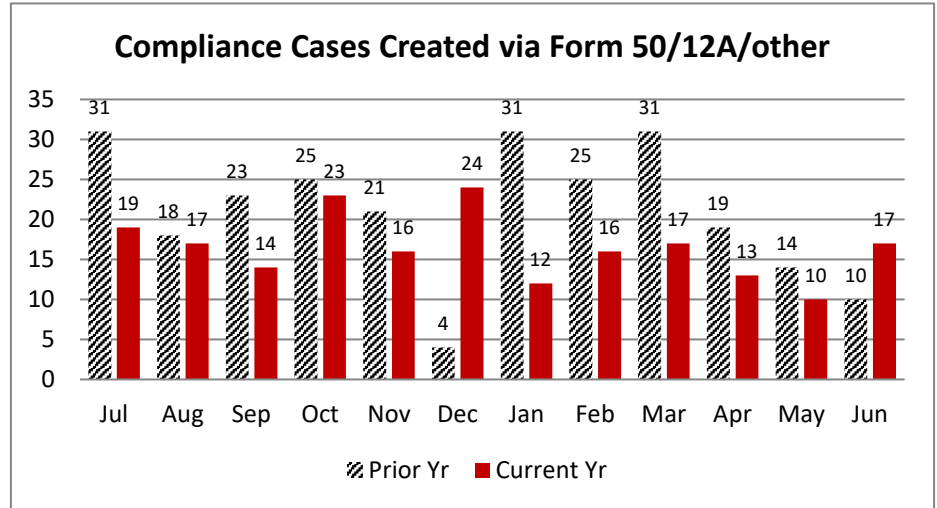


In June 2021, 17 compliance files were created from the combined filings of Form 50's, 12A's, and stakeholder reporting involving uninsured employers.

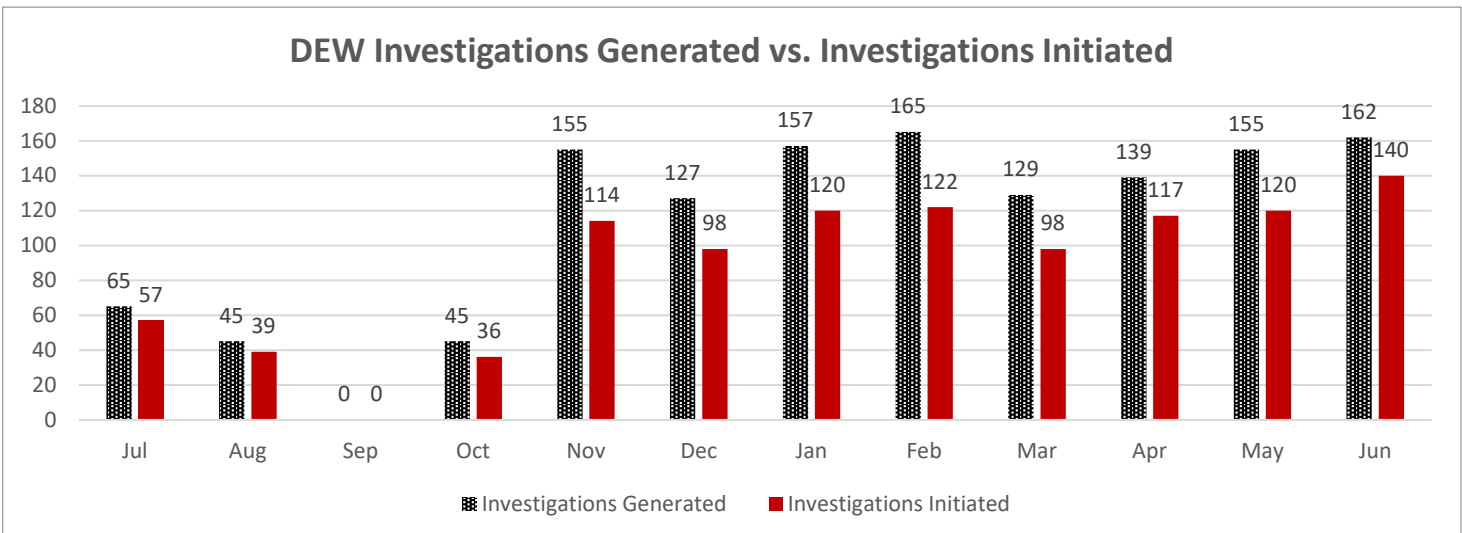
YTD vs. Prior Year total (252): 79%
 June 2020 to June 2021: 170%
 Current Yr End trend: 79% of 2019-2020
 YTD 2020-2021 v. YTD 2019-2020: 79%

In June 2021, 162 compliance files were generated from the DEW data process.

YTD vs. Prior Year total (900): 149%
 June 2020 to June 2021: 116%
 Current Yr End trend: 149% of 2019-2020
 YTD 2020-2021 v. YTD 2019-2020: 149%



The DEW Data Pool is determined by the total number of potential, non-compliant employers who report wages to DEW with at least 4 employees and who's FEIN does not match with any coverage records in the Commission's coverage database. The investigations generated is the number of compliance investigations generated from the pool. The investigations initiated is the number of compliance investigations initiated from those that were generated.



Carryover Caseload:

The Compliance Division closed June 2021 with 307 cases active, compared to an active caseload of 253 at the close of June 2020.

Cases Resolved:

For the month of June 2021, Compliance Division staff closed-out 160 cases.

Compliance Fines:

In June 2021, the Compliance Division collected \$135,329 in fines and penalties. Year to Date, the Compliance Division has collected \$785,893 in fines and penalties.

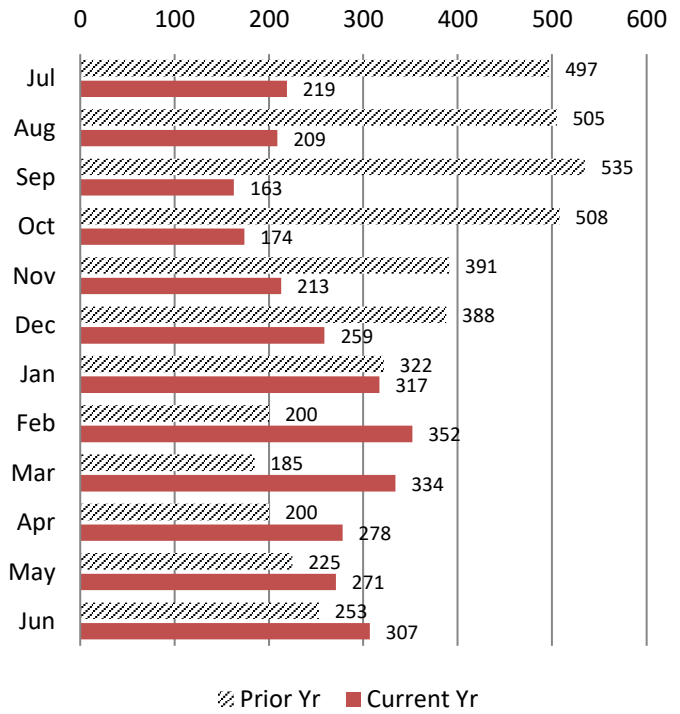
Year to Date vs Prior Year Total (\$1,072,940): 73%

June 2020 vs. June 2021: 198%

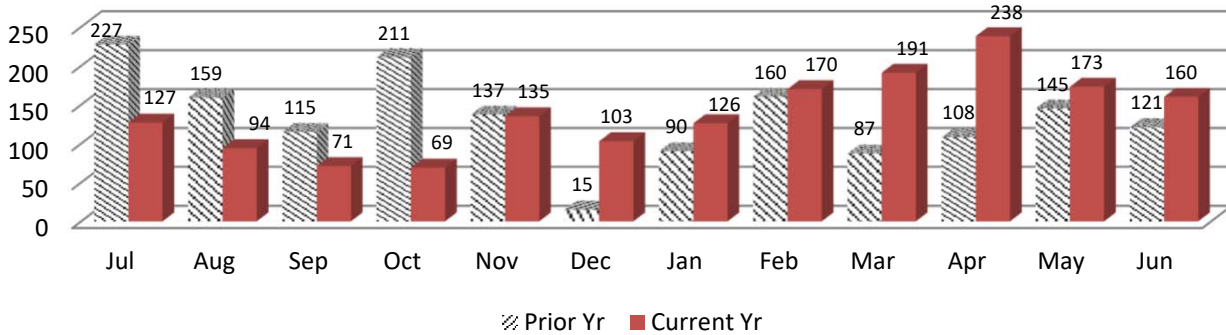
Current Year End trend is 73% of 2019-2020

YTD 2019-20 (July - June) vs YTD 2020-2021: 73%

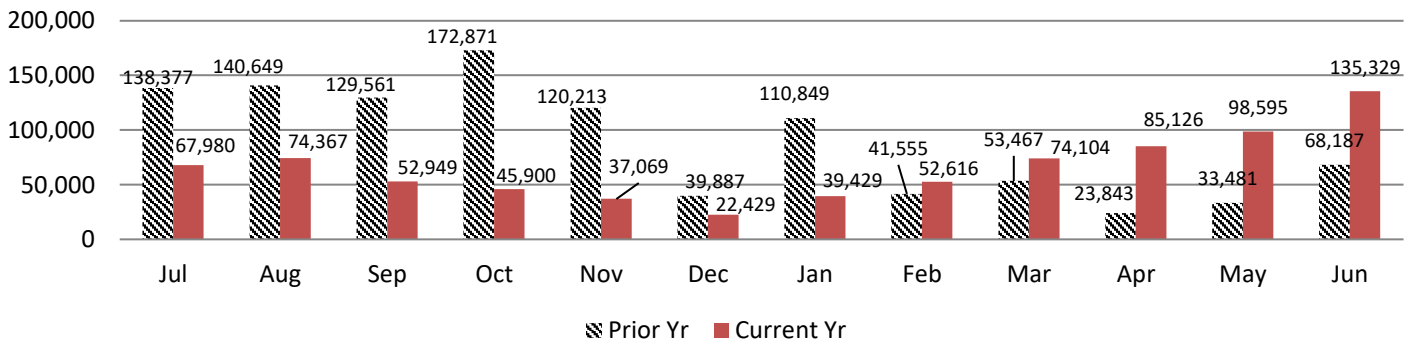
Caseload Pending v. Prior Year



Cases Resolved v. Prior Year



Compliance Fines Collected v. Prior Year

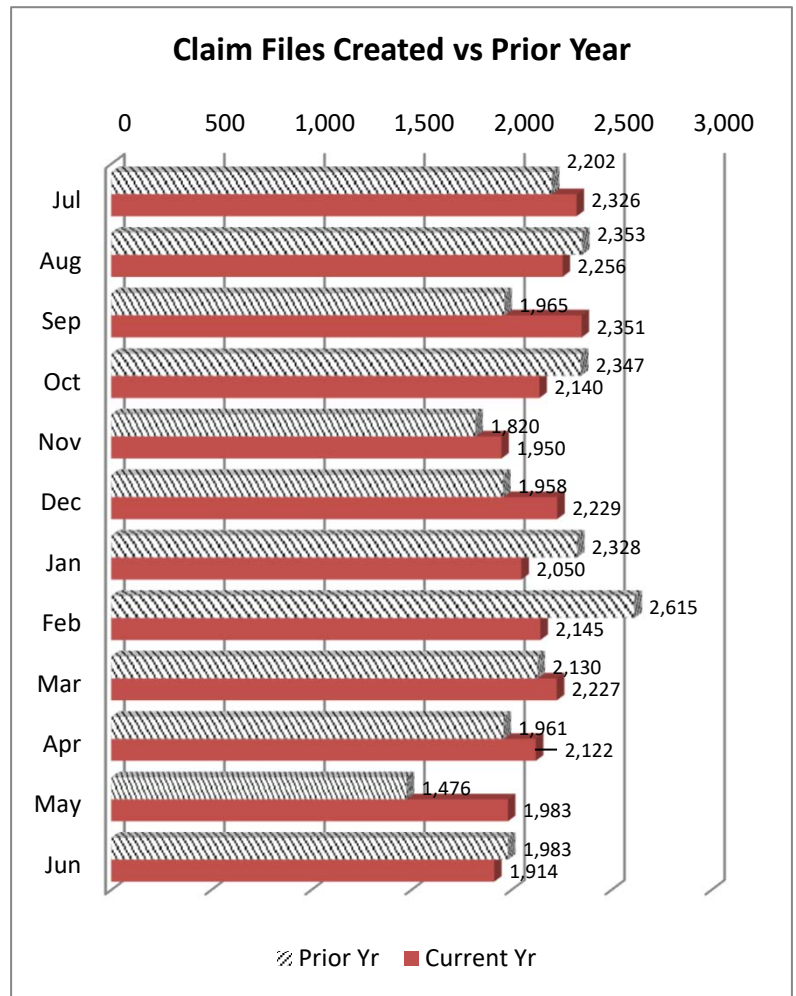


WCC Claim Files:

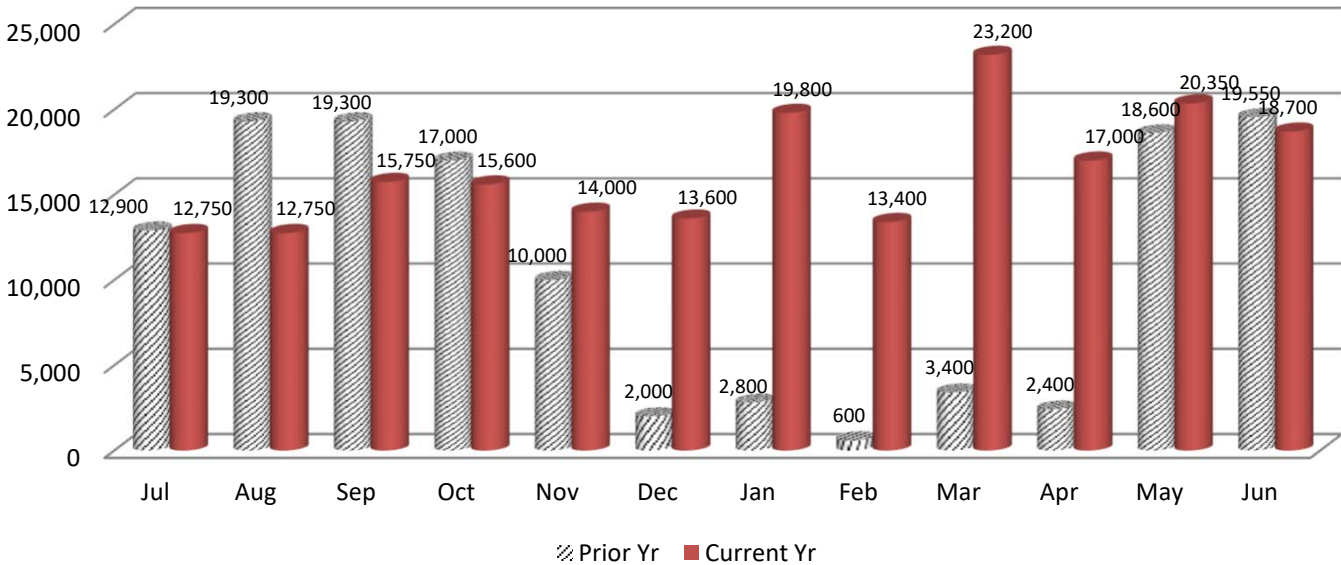
In June 2021, the Coverage Division received a total of 1,914 WCC Claim files. Of these, 1,658 were created through proper carrier filing of a 12A, and 256 were generated as a result of a Form 50 claim filing. Year to Date 25,693 Claim files have been created which is 102% of claim file volume prior year (25,138).

Coverage Fines:

The Coverage Division collected \$18,700 in fine revenue in June 2021, as compared to \$19,550 in Coverage fines/penalties accrued during June 2020. Year on Year, Coverage fines are at 154% of collections for prior year.



Coverage Fines Collected v Prior Year



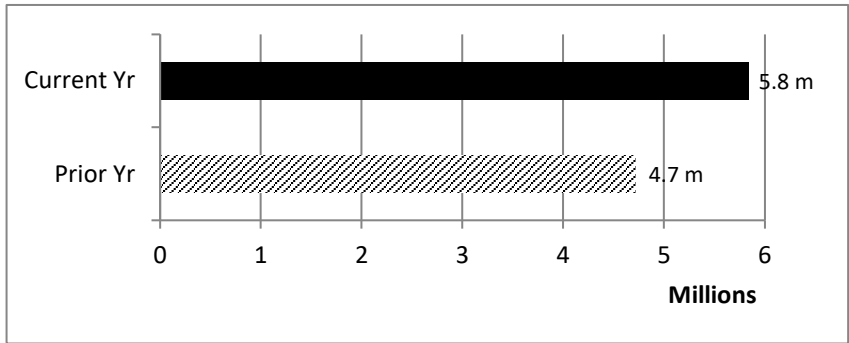
IMS SELF INSURANCE DIVISION

June 2021

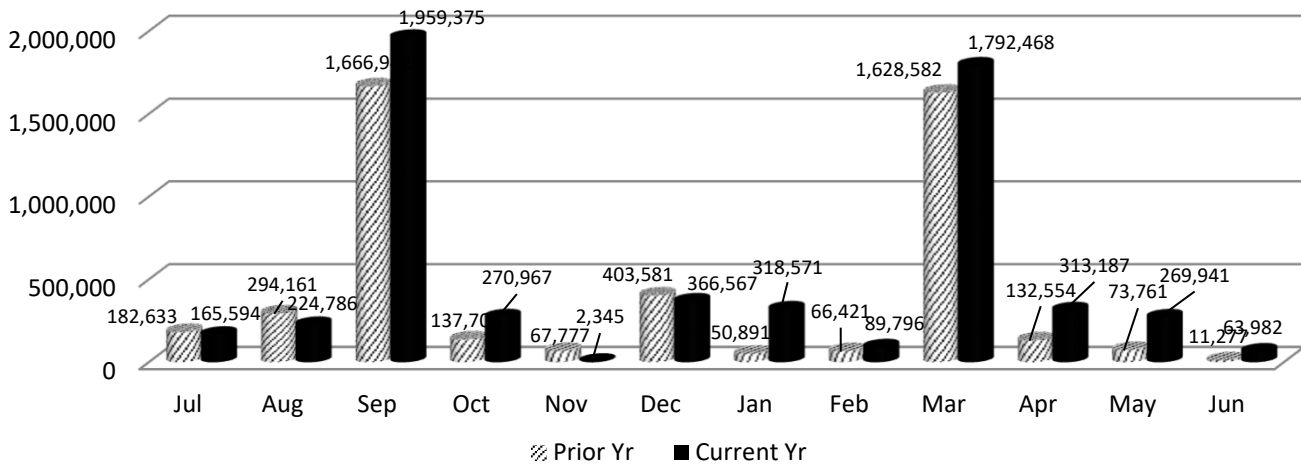
During the month of June 2021, the Self Insurance Division:

- * collected \$63,982 in self-insurance tax.
- * added 8 new self-insurers.
- * conducted 4 Self Insurance audits.

Year to Date, Self Insurance tax revenue is trending at 124% of prior year and 48 Self Insurance audits have been completed.



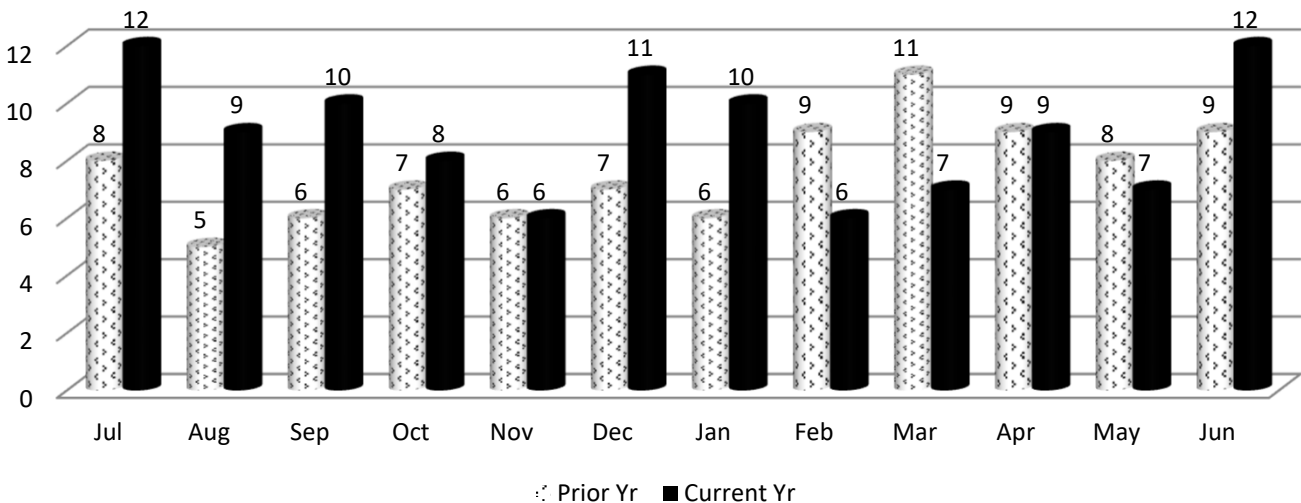
Self Insurance Tax Collections v. Prior Year



IMS MEDICAL SERVICES DIVISION

In June 2021, the Medical Services Division began the month with 7 bills pending review, received an additional 16 bills for review, conducted 11 bill reviews and ended the month with 12 bills pending.

Medical Bills Pending Review v. Prior Year



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Workers' Compensation Commission MEMORANDUM

To: Gary Cannon, Executive Director
From: Sonji Spann, Claims Director
Date: July 13, 2021
Re: Claims Department June 2021 Full Commission Report

Attached is Claims Department activity for the period ending June 30, 2021. The format of the Claims Department report highlights the key workflow benchmarks. Comparison to last month and last year can be found on the attached excel spread sheet.

Processed	16,332
Closed	2,430
Reviewed	4,318
Revenue	\$52,200
Total Fines	351
Form 18 Fines	339
EDI – 18's	2,508
Emailed -18's	1,508
USPS-18's	11
Form 61's Rec'd	779
Form 61's App	696
Third Party Settlements Rec'd	24
Third Party Settlements Processed	22

**Claims Department Statistical Report
Statistics For FY20-21**

Period ending , June 30, 2021

Claims Services	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY20-21 Total	FY19-20 Total	% Chg same period FY20-21	YTD Diff + (-) FY20 v FY21	FY20-21 Mth Avg	FY19-20 Mth Avg
Forms 15-I	1,203	1,287	1,309	1,310	1,151	1,148	1,015	1,259	1,453	1,276	1,088	1,171	14,670	13,728	7%	942	1,223	2,746
Forms 15-II/Forms 17	1,032	1,026	1,043	1,163	980	981	954	1,176	1,357	1,131	926	1,034	12,803	11,524	11%	1,279	1,067	2,305
Forms 16 for PP/Disf	235	257	181	238	173	203	241	197	201	222	192	220	2,560	2,504	2%	56	213	501
Forms 18	4,720	4,524	4,438	4,305	4,144	4,595	4,980	4,417	4,976	4,248	4,123	4,271	53,741	58,724	92%	(4,983)	4,478	11,745
Forms 20	587	623	572	625	598	585	539	635	677	563	589	647	7,240	7,602	95%	(362)	603	1,520
Form 50 Claims Only	300	283	326	277	263	291	254	286	326	269	275	312	3,462	3,328	-4%	134	289	666
Form 61	765	788	700	723	650	758	613	775	830	717	638	779	8,736	8,458	3%	278	728	1,692
Letters of Rep	219	216	259	246	260	205	210	291	205	111	249	108	2,579	2,510	3%	69	215	502
Clinchers	890	945	978	972	774	952	825	938	1,061	885	793	963	10,976	9,979	10%	997	915	1,996
Third Party Settlements	10	17	11	17	8	17	9	17	20	12	16	24	178	165	8%	13	15	33
SSA Requests for Info	35	36	45	48	34	38	37	41	48	49	48	55	514	698	-26%	(184)	43	140
Cases Closed	2,660	3,162	2,471	2,457	2,163	2,323	2,377	2,462	2,877	2,349	2,080	2,430	29,811	26,803	11%	3,008	2,484	5,361
Cases Reviewed	4,099	3,580	3,247	3,260	2,878	3,301	2,902	2,941	3,504	4,138	3,269	4,318	41,437	33,429	24%	8,008	3,453	6,686
																-	-	-
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Total Fines Assessed	413	309	255	196	195	203	189	229	379	237	277	351	3,233	-		3,233	269	-
Form 18 Fines	409	307	166	192	188	201	187	214	342	174	254	339	2,973	-		2,972	248	-
Total Amt Paid	\$43,250	\$30,800	\$33,050	\$ 29,600	\$ 35,400	\$ 22,200	\$ 29,600	\$ 44,050	\$ 43,850	\$ 30,400	\$ 36,900	\$ 52,200	\$ 431,300	\$ 2,464	17404%	\$ 428,836	86,260	493

State of South Carolina



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Workers' Compensation Commission

July 14, 2021

To: Gary Cannon
Executive Director

From: Amy A. Bracy
Judicial Director

RE: Monthly Judicial Report for June 2021

During the month of June, the Judicial Department processed seven hundred ninety-seven (797) requests for hearings, one hundred eighteen (118) Motions and one hundred thirty-four (134) clincher conference requests that were sent to the Jurisdictional Commissioners.

There were seventy-five (75) Single Commissioner Hearings conducted during the past month, twenty-eight (28) pre-hearing conferences held and seven (7) Full Commission hearings held. A total of five hundred seventy-two (572) Orders were served at the single Commissioner level, seventy (70) of those were Decision and Orders that resulted from hearings that went on the record and one hundred fifty-four (154) were Motion Orders that were a result of Motions ruled upon by Commissioners.

The Informal Conference system conducted two hundred thirty-two (232) hearings during the last month.

There were twenty-six (26) regulatory mediations scheduled and fifty-four (54) requested mediations. The Judicial Department was notified of sixty-three (63) matters resolved in mediation, with the receipt of Forms 70.

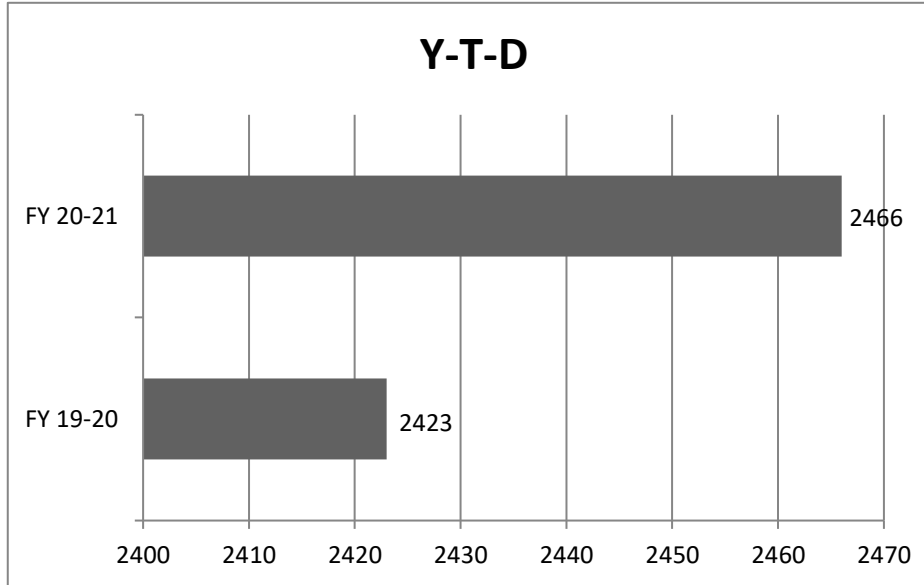
In the month of June, Judicial received seven (7) Notice of Intent to Appeal to the Court of Appeals and zero (0) to the Circuit Court.

**Judicial Department Statistcal Report
Statistics For Fiscal Year 2020-2021**

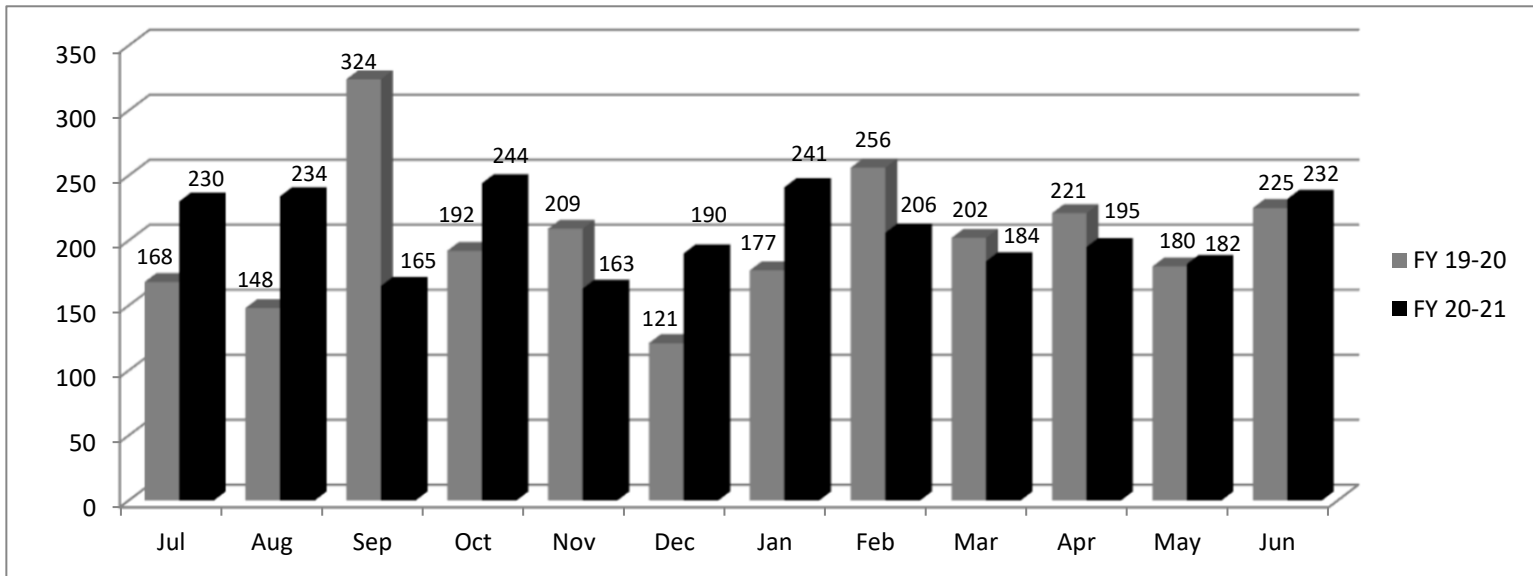
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Totals YTD 2020-2021	Totals YTD 2019-2020	% Diff from prev year	YTD Diff + (-)	FY20-21 Mth Avg	FY19-20 Mth Avg
Claimant Pleadings	550	544	567	607	459	445	455	528	558	493	423	494	6,123	6427	-5%	(304)	510	536
Defense Response to Pleadings	440	435	497	470	473	423	359	356	511	409	393	394	5,160	5345	-3%	(185)	430	445
Defense Pleadings	334	261	288	329	288	287	307	300	341	288	285	303	3,611	3449	5%	162	301	287
Motions	133	196	131	117	111	96	111	135	130	129	124	118	1,531	1406	9%	125	128	117
Form 30	5	18	11	5	12	10	7	12	15	13	14	16	138	129	7%	9	12	11
FC Hearings Held	4	4	5	2	6	1	12	6	3	6	3	7	59	69	-14%	(10)	5	6
FC Orders Served	15	4	7	10	4	4	6	6	9	11	6	10	92	131	-30%	(39)	8	11
Single Comm. Hearings Held	68	86	82	59	56	63	30	114	64	70	68	75	835	679	23%	156	70	57
Single Comm. Orders Served	201	221	169	188	170	154	194	196	263	248	169	245	2,418	2432	-1%	(14)	202	203
Single Comm. Pre-Hearing Conf Held	38	18	19	36	24	28	16	12	25	18	20	28	282	415	-32%	(133)	24	35
Consent Orders	316	272	283	248	264	261	260	247	279	257	237	295	3,219	3175	1%	44	268	265
Adminstrative Orders	13	15	9	18	5	61	12	28	14	14	11	16	216	283	-24%	(67)	18	24
Clincher Conference Requested	148	117	162	155	143	156	118	147	183	148	137	134	1,748	1720	2%	28	146	143
Informal Conference Requested	304	299	268	269	228	181	297	288	305	301	228	301	3,269	3615	-10%	(346)	272	301
Informal Conference Conducted	230	234	165	244	163	190	241	206	184	195	182	232	2,466	2423	2%	43	206	202
Regulatory Mediations	38	26	40	43	35	30	22	21	34	32	32	26	379	409	-7%	(30)	32	34
Requested Mediations	60	54	47	58	66	30	50	59	77	43	49	54	647	603	7%	44	54	50
Ordered Mediations	1	0	2	0	1	0	0	1	0	0	0	2	7	18	-61%	(11)	1	2
Mediation Resolved	47	64	37	56	42	64	51	55	74	61	41	63	655	606	8%	49	55	51
Mediation Impasse	10	15	12	14	24	22	10	7	22	25	15	15	191	186	3%	5	16	16
Mediation Held; Issues Pending	0	0	1	1	2	0	0	0	2	1	0	1	8	12	0%	(4)	1	1
Claim Settled Prior to Mediation	8	8	8	8	6	20	6	7	15	10	5	14	115	143	-20%	(28)	10	12
Mediation Not Complete in 60 days	0	3	0	3	1	5	0	1	2	0	6	5	26	32	-19%	(6)	2	3

Informal Conf. Conducted

	FY 19-20	FY 20-21
Jul	168	230
Aug	148	234
Sep	324	165
Oct	192	244
Nov	209	163
Dec	121	190
Jan	177	241
Feb	256	206
Mar	202	184
Apr	221	195
May	180	182
Jun	225	232
Total	2423	2466

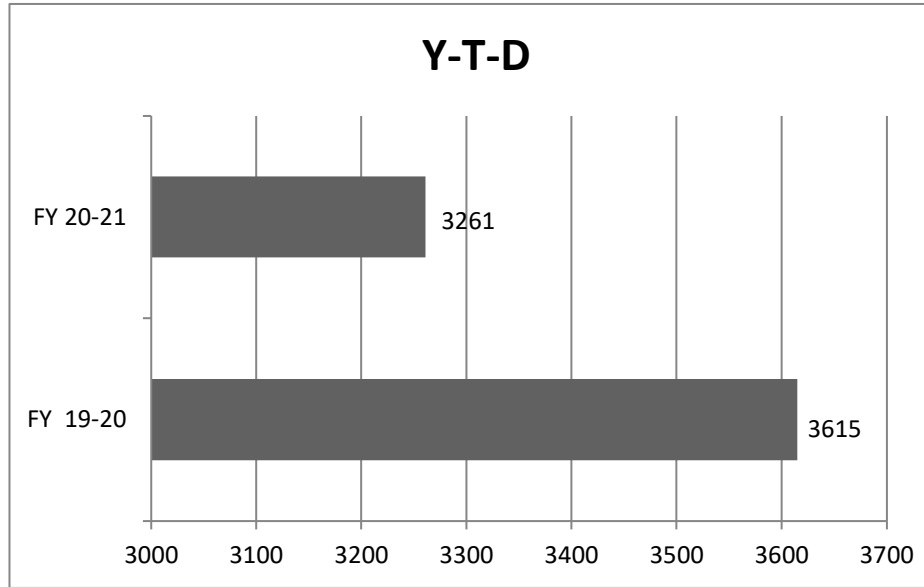


	FY 19-20	FY 20-21
Y-T-D	2423	2466

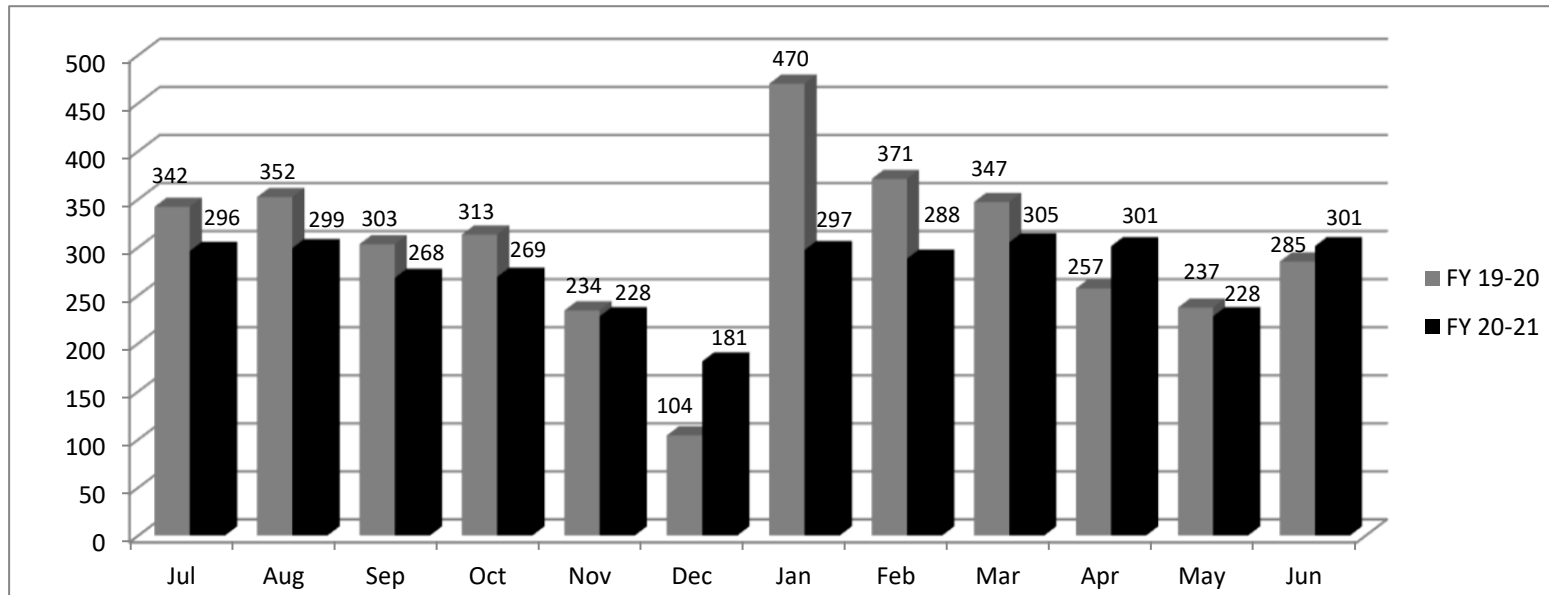


Informal Conf. Requested

	FY 19-20	FY 20-21
Jul	342	296
Aug	352	299
Sep	303	268
Oct	313	269
Nov	234	228
Dec	104	181
Jan	470	297
Feb	371	288
Mar	347	305
Apr	257	301
May	237	228
Jun	285	301
Total	3615	3261



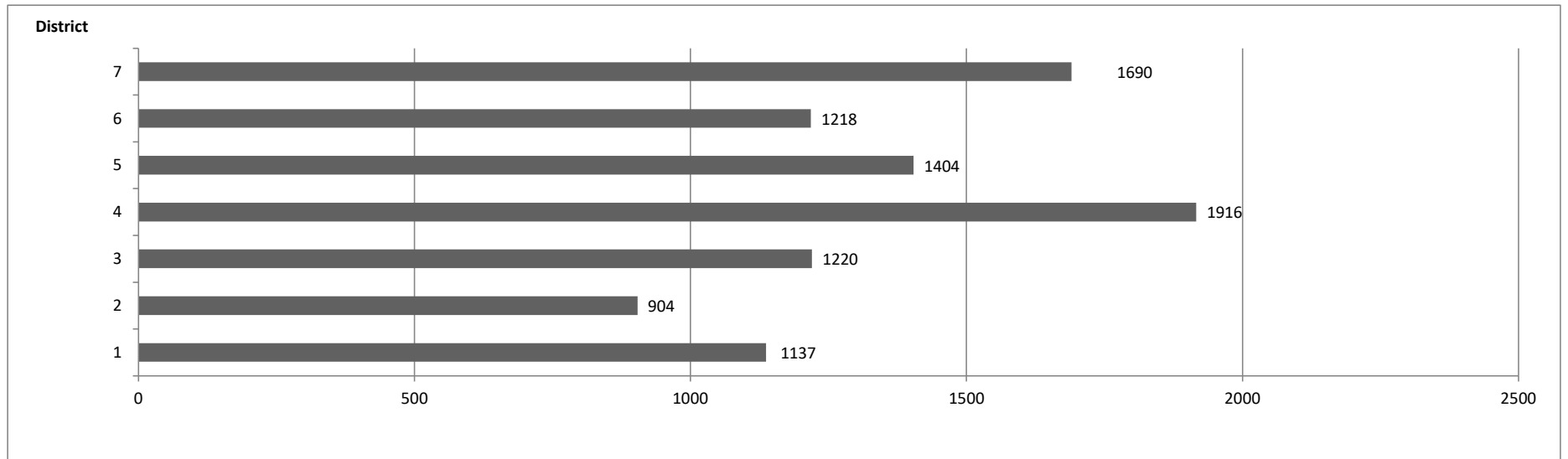
Y-T-D	FY 19-20	FY 20-21
	3615	3261



Pleadings Assigned - Three Year Comparison by Month

	District 1			District 2			District 3			District 4			District 5			District 6			District 7		
	Greenville			Anderson			Orangeburg			Charleston			Florence			Spartanburg			Richland		
	20-21	19-20	18-19	20-21	19-20	18-19	20-21	19-20	18-19	20-21	19-20	18-19	20-21	19-20	18-19	20-21	19-20	18-19	20-21	19-20	18-19
Jul	120	99	88	81	84	98	85	123	114	151	183	183	126	136	147	112	137	110	154	140	144
Aug	88	99	118	73	85	71	105	78	87	142	168	187	125	153	124	95	104	149	133	147	138
Sep	87	101	92	70	77	78	107	98	83	162	174	148	128	108	98	113	104	91	169	131	132
Oct	93	115	112	81	90	98	125	76	115	175	187	204	115	124	119	104	121	130	159	142	160
Nov	92	83	116	88	74	87	100	108	114	176	155	161	96	116	130	104	78	119	134	148	150
Dec	90	81	92	68	65	66	115	80	93	168	140	116	132	99	121	96	104	94	141	117	115
Jan	79	98	89	56	69	69	96	78	114	172	186	170	110	104	104	88	88	114	124	110	134
Feb	84	91	102	88	85	80	86	78	102	133	143	156	101	132	111	93	126	126	118	166	116
Mar	125	112	92	93	96	81	118	134	97	201	187	192	132	131	142	106	111	115	164	183	131
Apr	94	90	84	63	78	76	100	90	76	138	150	157	112	136	103	106	100	86	134	140	123
May	90	100	112	69	80	114	85	80	189	134	126	211	110	103	151	98	104	138	126	125	183
Jun	95	112	94	74	75	103	98	91	89	164	170	153	117	97	121	103	109	100	134	175	145
Totals	1137	1181	1191	904	958	1021	1220	1114	1273	1916	1969	2038	1404	1439	1471	1218	1286	1372	1690	1724	1671

Pleadings Assigned by District Year to Date



SC WCC Referrals
SFY 2020

**SC Vocational Rehabilitation Department
Workers' Compensation Referrals Report
SFY2021 through June 30, 2021**

COUNTY	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Cty Ttl	% of Total
Abbeville	3	2	1	1	2	4	3	3	0	0	1	1	21	0.8%
Aiken	8	9	7	8	4	8	6	6	5	5	7	10	83	3.3%
Allendale	1	1	0	0	0	2	0	0	0	0	2	1	7	0.3%
Anderson	10	10	10	10	10	10	10	13	12	11	10	15	131	5.2%
Bamberg	1	0	2	3	0	0	0	2	1	1	2	0	12	0.5%
Barnwell	2	1	1	2	4	1	2	1	3	1	0	1	19	0.8%
Beaufort	8	10	9	10	8	8	8	9	6	8	9	5	98	3.9%
Berkeley	5	9	5	5	8	6	5	5	9	7	6	8	78	3.1%
Calhoun	0	2	1	0	1	1	1	2	0	1	0	1	10	0.4%
Charleston	10	10	10	10	10	11	15	15	10	10	10	15	136	5.4%
Cherokee	6	3	4	7	4	7	2	2	0	2	0	1	38	1.5%
Chester	3	0	3	0	1	1	2	2	2	1	2	3	20	0.8%
Chesterfield	3	4	7	4	1	5	0	3	1	2	3	1	34	1.3%
Clarendon	2	2	1	1	1	2	0	4	1	2	1	1	18	0.7%
Colleton	6	7	6	6	5	5	6	4	1	4	5	6	60	2.4%
Darlington	6	5	3	6	2	1	0	3	4	4	2	1	37	1.5%
Dillon	1	0	2	1	0	1	2	1	0	0	2	2	12	0.5%
Dorchester	6	1	5	5	2	4	5	10	2	3	4	7	54	2.1%
Edgefield	0	0	2	0	1	1	2	0	0	3	3	1	13	0.5%
Fairfield	1	2	2	3	1	2	1	1	2	5	3	2	25	1.0%
Florence	15	7	12	8	7	7	8	6	7	9	8	7	101	4.0%
Georgetown	1	3	0	3	3	2	0	0	0	0	1	3	16	0.6%
Greenville	10	11	10	10	10	11	15	11	14	10	10	10	132	5.2%
Greenwood	6	5	6	8	6	3	4	9	7	11	6	7	78	3.1%
Hampton	3	2	4	3	2	2	1	1	0	3	1	3	25	1.0%
Horry	9	7	10	8	7	8	10	10	10	10	9	7	105	4.2%
Jasper	2	0	1	0	2	2	2	1	4	2	1	2	19	0.8%
Kershaw	5	7	8	7	6	7	5	4	5	4	5	5	68	2.7%
Lancaster	1	2	2	1	5	1	1	2	5	2	3	0	25	1.0%
Laurens	4	6	5	6	7	8	6	4	3	7	5	1	62	2.5%
Lee	4	1	1	0	0	0	1	0	1	1	1	0	10	0.4%
Lexington	10	10	10	10	10	11	11	15	15	10	11	10	133	5.3%
Marion	0	3	1	3	3	2	0	3	1	1	0	1	18	0.7%
Marlboro	1	1	2	1	1	2	2	1	0	1	2	1	15	0.6%
McCormick	0	1	1	0	0	0	0	0	0	0	0	0	2	0.1%
Newberry	5	4	5	4	3	2	3	2	1	5	6	0	40	1.6%
Oconee	3	8	3	7	5	6	7	3	7	7	5	5	66	2.6%
Orangeburg	9	8	7	7	9	9	9	6	9	6	7	4	90	3.6%
Pickens	12	5	11	3	7	9	9	3	6	0	9	6	80	3.2%
Richland	10	10	10	10	10	10	10	15	15	15	10	15	140	5.5%
Saluda	1	2	2	1	2	3	2	1	0	1	1	1	17	0.7%
Spartanburg	10	10	10	10	10	10	10	15	15	10	10	10	130	5.2%
Sumter	8	8	9	9	9	8	8	6	7	2	5	9	88	3.5%
Union	4	3	4	3	3	2	3	2	0	3	5	2	34	1.3%
Williamsburg	4	2	3	0	6	6	3	4	3	0	3	4	38	1.5%
York	6	8	4	7	4	8	7	9	8	7	5	12	85	3.4%
Monthly Totals	225	212	222	211	202	219	207	219	202	197	201	207	2523	100.0%

State of South Carolina

1333 Main Street, 5th Floor
P.O. Box 1715
Columbia, S.C. 29202-1715



Workers' Compensation Commission

Executive Director's Report July 19, 2021

Ad Hoc Advisory Committee – Medical Services Provider Manual

The first AD Hoc Committee Meeting was held on Friday, June 25, 2021 via Zoom. Twenty-nine members and staff participated. After a general discussion of the process for updating the Medical Services Provider Manual (MSPM) the committee discussed several specific issues submitted by stakeholders. Staff was asked to conduct research on the legal requirements for updating the MSPM for discussion at the next meeting. The next meeting was scheduled for Friday, July 16, 2021 at 10:00 am, via Zoom.

COVID-19 Claims for June 2021

Claims filed total	3,435
Claims reported to the Commission in June, 2021	19
Total Reported Fatalities from 2/1/2020 – 6/30/2021	25
Open Claims denied on Form 19	9
Closed Claims denied on a Form 19	2020
Claims with closed Judicial Activity	39
Total Medical Paid on closed claims thru 6/30/2021	\$540,487
Total Non-Medical Paid on closed claims thru 6/30/2021	\$2,160,112
Counties reporting highest number of claims	Greenville (452), Charleston (388) Richland (267)
Occupation reporting the highest number of claims Registered Nurse	(395)

Meetings/Activities

During the month of June the Executive Director participated in 10 pending litigation team meetings, 3 meetings regarding the AV equipment in the Hearing Rooms, 3 interviews for the HR Manager position, 3 meetings related to the Ad Hoc Committee, 1 training session for the completion of the 2021 Accountability Report and took 3 days of annual leave.

Constituent /Public Information Services

For the period June 1, 2021 to June 30, 2021, the Executive Director's Office and the General Counsel's office had 401 electronic and personal contacts with claimants or constituents, state agencies, federal agencies, attorneys, service providers, business partners, and letters with congressional offices.

Financial Transactions Activity

For the period June 1, 2021 to June 30, 2021, the Director's office processed and approved 34 travel expense reports, 166 invoices, and 52 deposits for DOA to process in the SCIES system.

SCWCC Stakeholder Electronic Distribution List

For the period June 1, 2021 to June 30, 2021 we added one (1) individual. Due to the receipt of email delivery failures, a total of four (4) email addresses were deleted. A total of 759 individuals currently receive notifications from the Commission.

Advisory Notices

During the month of June, the office posted two (2) notices on the Commission's website and emailed it to the distribution list.

State of South Carolina

1333 Main Street, 5th Floor
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Columbia, S.C. 29202-1715



TEL: (803) 737-5700
www.wcc.sc.gov

Workers' Compensation Commission

MEMORANDUM

TO: COMMISSIONERS

**FROM: Gary Cannon
Executive Director**

DATE: July 19, 2021

RE: FINANCIAL REPORT - Period ending June 30, 2021

Attached is the Budget vs. Actual Report for the General Fund and Earmarked Fund for the fiscal year period ending June 30, 2021. The benchmark for this period is 100%.

Expenditures

The expenditures for the General Fund are on pages 1-2 of the attached report "Budget vs. Actual Report FY2021. The year-to-day expenditures in the General Fund (10010000) for this period is \$2.5 million. In order to portray a more accurate reflection of the operational expenses it is necessary to deduct budgeted amount in Commitment Item 561000, Special Item \$1,695,084, from the total budgeted expenditures in the General Fund. This amount is budgeted for the IT Legacy System and is not a part of the daily operations. Reducing the total Current Budget in the General Fund by this amount leaves a total budgeted in the General Fund at \$2,819,026. The total expenditures in the General Fund is \$2,570,993 which is 91% of the adjusted total budgeted amount.

The COVID – 19 Response Reserve Fund is shown on page 3. This is a grant for the installation of AV equipment in Hearing Rooms A and B and to pay for the use of CourtCall for virtual hearings.

The Earmarked Fund financials begin on page 4 with the total expenditures found on page 10. The year-to-date expenditures for the Earmarked Fund (38440000) found on page 9 is \$3,528,122, including Commitments. This is 62% of budget.

The information found in the CARES ACT CRF on page 11 reflects the amount we were reimbursed for expenses related to COVID response.

The Earmarked Fund has \$47,946 of Commitments items pending procurement. The information is found on page 2 of 2 in Commitments.

Revenues

We budgeted \$3,213,912 of operating revenues in the Earmarked Fund. The Fund received \$ 2,597,989 which is 81% of expected revenues through May 31, 2021.

Self-Insurance Tax Funds

To date we have received \$5,787,351 of Self-Insurance Tax funds. Fifty percent, \$2,893,676, is allocated to the General Fund.

South Carolina Workers' Compensation Commission
Earmarked Fund Revenues
FY 2021 As of 6/30/2021
100% of year elapsed

Account	Acct No.	Budget	YTD Actual Revenue	% of Budget
WORKERS' COMP HEARING FEE	4110090000	1,091,322	1,123,345	103%
W COMP SELF INS APPL FEE	4160040000	26,577	3,475	13%
W COMP FILING VIOL PENALTY	4223030000	1,985,476	1,383,926	70%
PARKING FEE	4350040000	5,900	5,220	88%
W COMP AWARD REVIEW FEE	4350140000	32,251	19,070	59%
TRNG CONF REG FEE	4380020000	6,000	1,130	19%
PHOTOCOPYING FEE	4380050000	62,199	54,914	88%
SALE OF SERVICES	4480020000		300	
SALE OF LISTINGS & LABELS	4480060000	4,187	2,942	70%
REFUND PRIOR YR EXPENDITURE	4520010000		3,488	
RETURN CHECKS	4530010000			
ADJUSTMENT TO AGENCY DEPOSITS	4530020000		(20)	
MISC REVENUE	4530030000		200	
Total Revenues		3,213,912	2,597,989	81%

Self Insurance Tax		2,500,000	5,787,351	231%
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Total		5,713,912	8,385,341	147%
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South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 6/30/2021
100% of year elapsed

Fund 10010000 - GENERAL FUND

Administration

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501015	DIRECTOR	138,686	138,686	100%		0
501058	CLASSIFIED POS	48,034				48,034
512001	OTHER OPERATING	315,587				
5040060000	ST RENT-NON ST BLDG		206,417			
Total OTHER OPERATING:		315,587	206,417	65%	0	109,170
Total Administration:		502,307	345,103	69%	0	157,204

Inform. services

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
5030067130	EQUIP&SUPP- EUC				101,952	
Total OTHER OPERATING:					101,952	-101,952
Total Inform. services:					101,952	-101,952

Claims

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	80,565	80,565	100%		0
Total Claims:		80,565	80,565	100%		0

Commissioners

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501026	CHAIRMAN	168,057	168,057	100%		0
501033	COMMISSIONER	978,964	978,960	100%		4
501058	CLASSIFIED POS	343,938	343,938	100%		0
Total Commissioners:		1,490,959	1,490,955	100%	0	5

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 6/30/2021
100% of year elapsed

Fund 10010000 - GENERAL FUND

Information Services FY18

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
561000	Special Item	1,695,084			0	1,695,084
Total Information Services FY18:		1,695,084			0	1,695,084

Insurance & Medical

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	30,600	30,600	100%		0
Total Insurance & Medical:		30,600	30,600	100%		0

Judicial

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	29,852				29,852
Total Judicial:		29,852				29,852

Employer Contributions

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
513000	EMPLOYER CONTRIB	684,743	623,771	91%		60,972
Total Employer Contributions:		684,743	623,771	91%		60,972

Total GENERAL FUND:		4,514,110	2,570,993	57%	101,952	1,841,165
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South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 6/30/2021
100% of year elapsed

Fund 31C30000 - COVID-19 RESP RESERV

Commissioners

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
512001	OTHER OPERATING	100,000				
5030067130	EQUIP&SUPP- EUC				11,273	
5041010000	DUES & MEMBER FEES				2,700	
5060316000	Data Pro Eq Acq (MA)				63,981	
Total OTHER OPERATING:		100,000			77,954	22,046
Total Commissioners:		100,000			77,954	22,046
Total COVID-19 RESP RESERV:		100,000			77,954	22,046

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 6/30/2021
100% of year elapsed

Fund 38440000 - EARMARKED FUND

Administration

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	586,985	189,753	32%		397,232
501070	OTH PERS SVC	41,000				41,000
512001	OTHER OPERATING	2,625,713				
5020080000	FREIGHT EXPRESS DELV		26			
5020120000	CELLULAR PHONE SVCS		3,685			
5021010005	LEGAL SRV-REPORTER		421			
5021020000	ATTORNEY FEES		17,450			
5021469311	HVAC MAINTENANCE		100			
5021469315	PLUMBING SERVICES		790			
5021479207	JANITORIAL		2,489			
5021490000	AUDIT ACCT FINANCE		133			
5024990000	OTH CNT-NON-IT & REA		1,378			
5030010000	OFFICE SUPPLIES		3,696			
5030010002	OFF SUP - MIN OFF EQ		194			
5030010004	SUBSCRIPTIONS		20,915		911	
5030030000	PRINTED ITEMS		4,067			
5030067101	PRGM LIC - APP SUPP		34,068		-	
5030067130	EQUIP&SUPP- EUC		18			
5030067170	EQUIP&SUPP- PRINT EU		5,829			
5030070000	POSTAGE		30,077			
5030090000	COMMUNICATION SUPP		16,677			
5031469309	PLUMBING SUPPLIES		99			
5031479203	JANITORIAL SUPPLIES		278			
5032410000	MED/SCIENT/LAB SUPP		239			
5033090000	EMPLOYEE RECOG AWARD		1,480			
5033990000	OTHER SUPPLIES		759			
5040010000	OPER LSE-OFC EQ RENT		2,014			
5040060000	ST RENT-NON ST BLDG		206,417		3,167	
5040070000	RENT-ST OWN RL PROP		120			
5040490000	LSE-LOW VAL OTHER		15,463		7,317	
5040490003	RENT PO BOX		1,416			
5040510000	INSURANCE-STATE		5,225			

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 6/30/2021
100% of year elapsed

Fund 38440000 - EARMARKED FUND

5041010000	DUES & MEMBER FEES		5,610			
5041020000	FEES AND FINES		54			
5050070000	IN ST-REGISTR FEES		400			
5051540000	LEASED CAR-ST OWNED		35,916			
Total OTHER OPERATING:		2,625,713	417,505	16%	11,395	2,196,813
Total Administration:		3,253,698	607,258	19%	11,395	2,635,045

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 6/30/2021
100% of year elapsed

Fund 38440000 - EARMARKED FUND

Inform. services

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS		354,764			-354,764
5020077130	SERVICES- EUC		3,653			
5020077170	SERVICES- PRINT EU		490			
5020077200	SERVICES- SERVERS		92,895		676	
5020077220	SERVICES- VOICENET		25,643			
5020077240	DP SERVICES – STATE		181,133			
5020080000	FREIGHT EXPRESS DELV		48			
5020120000	CELLULAR PHONE SVCS		1,156			
5021330000	CONTR-GOVT/NONPRFIT		39,000			
5021469316	SECURITY ALARM SRVC		2,625			
5030010000	OFFICE SUPPLIES		883			
5030067101	PRGM LIC - APP SUPP		56,785			
5030067130	EQUIP&SUPP- EUC		9,048		20,466	
5030067141	PLM- ITSD		9,590			
5030067170	EQUIP&SUPP- PRINT EU		-2,448		4,860	
5030067210	EQUIP&SUPP- STORAGE		174			
5030090000	COMMUNICATION SUPP		12,445			
5031010000	LAUNDRY SUPPLIES		131			
5031030011	MISC SUPPLIES		70			
5040057000	CONTINGNT RENT - IT		1,563		2,362	
5041010000	DUES & MEMBER FEES		1,491			
5050070000	IN ST-REGISTR FEES		448			
5050570000	OUT ST-REGISTR FEES		975			
Total OTHER OPERATING:			437,798		28,364	-466,162
Total Inform. services:			792,562		28,364	-820,926

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 6/30/2021
100% of year elapsed

Fund 38440000 - EARMARKED FUND

Claims

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	280,850	229,642	82%		51,208
512001	OTHER OPERATING	19,700				
5020080000	FREIGHT EXPRESS DELV		8			
5020120000	CELLULAR PHONE SVCS		181			
5030010000	OFFICE SUPPLIES		456			
5030030000	PRINTED ITEMS		643			
5030090000	COMMUNICATION SUPP		588			
5040510000	INSURANCE-STATE		2,613			
Total OTHER OPERATING:		19,700	4,489	23%	0	15,211
Total Claims:		300,550	234,130	78%	0	66,420

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 6/30/2021
100% of year elapsed

Fund 38440000 - EARMARKED FUND

Commissioners

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501050	TAXABLE SUBS	71,486	71,486	100%	0	0
512001	OTHER OPERATING	230,700				
5020080000	FREIGHT EXPRESS DELV		57			
5020120000	CELLULAR PHONE SVCS		19,659			
5021010003	LEGAL SRV-TRANSCRIPT		4,810			
5021010005	LEGAL SRV-REPORTER		96,417			
5021020000	ATTORNEY FEES		1,379			
5021410000	EDUC & TRNG-STATE		75			
5021540000	NON-IT OTHER PRO SRV		383			
5030010000	OFFICE SUPPLIES		702			
5030067170	EQUIP&SUPP- PRINT EU		2,409			
5030070000	POSTAGE		50			
5031479203	JANITORIAL SUPPLIES		181			
5033990000	OTHER SUPPLIES		311			
5040510000	INSURANCE-STATE		15,385			
5050041000	HR-IN ST-AUTO MILES		21,387			
5050070000	IN ST-REGISTR FEES		50			
5050080000	IN ST-SUBSIST ALLOW		7,972			
Total OTHER OPERATING:		230,700	171,226	74%	0	59,474
Total Commissioners:		302,186	242,712	80%	0	59,474

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 6/30/2021
100% of year elapsed

Fund 38440000 - EARMARKED FUND

Insurance & Medical

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	459,463	356,844	78%		102,619
501070	OTH PERS SVC	22,881	20,883	91%		1,998
512001	OTHER OPERATING	54,500				
5020080000	FREIGHT EXPRESS DELV		94			
5020120000	CELLULAR PHONE SVCS		510			
5021540000	NON-IT OTHER PRO SRV		18,335		8,186	
5024990000	OTH CNT-NON-IT & REA		1,020			
5030010000	OFFICE SUPPLIES		229			
5030030000	PRINTED ITEMS		113			
5030067170	EQUIP&SUPP- PRINT EU		97			
5030090000	COMMUNICATION SUPP		1,177			
5040510000	INSURANCE-STATE		3,193			
5050070000	IN ST-REGISTR FEES		2,350			
Total OTHER OPERATING:		54,500	27,119	50%	8,186	19,194
Total Insurance & Medical:		536,844	404,846	75%	8,186	123,811

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 6/30/2021
100% of year elapsed

Fund 38440000 - EARMARKED FUND

Judicial

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	462,294	458,618	99%		3,676
501070	OTH PERS SVC	45,000	40,736	91%		4,264
512001	OTHER OPERATING	12,800				
5020080000	FREIGHT EXPRESS DELV		8			
5020120000	CELLULAR PHONE SVCS		234			
5021010003	LEGAL SRV-TRANSCRIPT		171			
5021010005	LEGAL SRV-REPORTER		2,468			
5030010000	OFFICE SUPPLIES		60			
5030090000	COMMUNICATION SUPP		1,177			
5040510000	INSURANCE-STATE		2,613			
5050041000	HR-IN ST-AUTO MILES		150			
5050070000	IN ST-REGISTR FEES		50			
Total OTHER OPERATING:		12,800	6,930	54%	0	5,870
Total Judicial:		520,094	506,284	97%	0	13,810

Employer Contributions

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
513000	EMPLOYER CONTRIB	694,473	692,383	100%	0	2,090
Total Employer Contributions:		694,473	692,383	100%	0	2,090

Total EARMARKED FUND:		5,607,845	3,480,176	62%	47,946	2,079,723
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South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 6/30/2021
100% of year elapsed

Fund 51C10000 - CARES ACT - CRF

Administration

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
5020077100	SERVICES- APP SUP		129			
5030010000	OFFICE SUPPLIES		3,412			
5030090000	COMMUNICATION SUPP		548			
Total OTHER OPERATING:			4,089		0	-4,089
Total Administration:		0	4,089	#DIV/0	0	-4,089

Inform. services

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
5030010000	OFFICE SUPPLIES		1,132			
5030067130	EQUIP&SUPP- EUC		723			
5030067170	EQUIP&SUPP- PRINT EU		10,849			
Total OTHER OPERATING:			12,703		0	-12,703
Total Inform. services:			12,703		0	-12,703
Total CARES ACT - CRF:		0	16,792	#DIV/0	0	-16,792

South Carolina Workers' Compensation Commission
Commitments
FY 2021 As of 6/30/2021

Fund 10010000 - GENERAL FUND

Inform. services

Commitment Item	Commitment Item Description	Vendor	Commitment
5030067130	EQUIP&SUPP- EUC	DELL MARKETING LP	101,952
Total Inform. services:			101,952

Total GENERAL FUND:			101,952
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Fund 31C30000 - COVID-19 RESP RESERV

Commissioners

Commitment Item	Commitment Item Description	Vendor	Commitment
5030067130	EQUIP&SUPP- EUC	MICROSOFT CORPORATION	11,273
5041010000	DUES & MEMBER FEES	COURTCALL LLC	2,700
5060316000	Data Pro Eq Acq (MA)	SUMMIT SOLUTIONZ INC	63,981
Total Commissioners:			77,954

Total COVID-19 RESP RESERV:			77,954
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Fund 38440000 - EARMARKED FUND

Administration

Commitment Item	Commitment Item Description	Vendor	Commitment
5030010004	SUBSCRIPTIONS	WEST PUBLISHING CORPORATION	911
5040060000	ST RENT-NON ST BLDG	GALIUM 1333 MAIN LLC	3,167
5040490000	LSE-LOW VAL OTHER	REPUBLIC PARKING SYSTEM INC	7,317
Total Administration:			11,395

Inform. services

Commitment Item	Commitment Item Description	Vendor	Commitment
5030067130	EQUIP&SUPP- EUC	PROGRESS SOFTWARE CORP	20,466
5040057000	CONTINGNT RENT - IT	XEROX	2,362
Total Inform. services:			22,828

Any items with vendor "Not assigned" are pending financial adjustments. Any commitment on the Budget vs. Actual Report that is missing from this list is a travel commitment.

**South Carolina Workers' Compensation Commission
Commitments
FY 2021 As of 6/30/2021**

Fund 38440000 - EARMARKED FUND

Insurance & Medical

Commitment Item	Commitment Item Description	Vendor	Commitment
5021540000	NON-IT OTHER PRO SRV	A WOMANS TOUCH LLC	1,480
5021540000	NON-IT OTHER PRO SRV	LUMLEY INVESTIGATIONS LLC	378
5021540000	NON-IT OTHER PRO SRV	UPSTATE LEGAL SUPPORT SERVICES L	999
5021540000	NON-IT OTHER PRO SRV	WHITESSELL INVESTIGATIVE SERVICES	5,330
Total Insurance & Medical:			8,186

Total EARMARKED FUND:	47,946
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Any items with vendor "Not assigned" are pending financial adjustments. Any commitment on the Budget vs. Actual Report that is missing from this list is a travel commitment.

State of South Carolina

1333 Main Street, 5th Floor
P.O. Box 1715
Columbia, S.C. 29202-1715



TEL: (803) 737-5700
www.wcc.sc.gov

Workers' Compensation Commission

MEMORANDUM

TO: COMMISSIONERS

FROM: Gary Cannon
Executive Director

DATE: July 19, 2021

RE: Forms – Electronic Receipt and Acknowledgment

At the Business Meeting in June, Commissioner Taylor asked about the Claims department receiving forms electronically, implementing a system to stamp the forms received electronically and returning the stamped forms to the sender.

Ms. Spann reports that all forms that are emailed to the designated email box will automatically receive a confirmation email. If a stakeholder would like a stamped copy of the form, they can make a request when submitting the form or they can send an email to the Claims Group email. Thanks to the IT Dept, each Examiner has the ability on their Outlook to stamp forms sent via email and existing forms on OnBase.

We request approval of the attached policy to require all Forms to be emailed to the Claims department and the Form 18 may be either emailed or submitted via EDI. The policy will be effective August 1, 2021, after which we will no longer accept forms submitted by the US Postal Service.

Thank you for your consideration of this request.

ELECTRONIC SUBMISSION OF CLAIM FORMS

July 12, 2021

Effective August 1, 2021 the South Carolina Workers' Compensation Commission's carrier-partners will be required to submit [Claims Forms 15, 17, 19 and 20](#) to the Commission via email. Form 18 must be submitted either by EDI or email. Below listed are the terms and conditions by which the Commission will take delivery of emailed Claims Forms (Forms). By submitting Forms via email, the submitting party accepts these terms and conditions and agrees to adhere to the same.

1. The SCWCC assumes no liability for the transmittal of information via email (as attachment or otherwise) to the Commission. Once received, the information delivered will be processed in a secure environment. The submitting entity assumes all liability for the safe and secure delivery of the information to the Commission.
2. The Commission will not process improperly submitted emails. Emails submitted to the Commission that do not adhere to the guidance direction given below will be rejected.
3. The Commission will date-stamp and return emailed Forms to the submitter if a request is sent via email to claimsgroup@wcc.sc.gov.
4. The submitter will receive a "delivery confirmation" email reply.
5. E-delivery of Forms is provided as a courtesy tool for our carrier-stakeholders. As technical challenges/difficulties may occur, the Commission assumes no responsibility for delayed or failed email delivery events, and Form due dates will not be modified based on e-delivery issues.
6. Please note: The Commission prefers that emailed Forms **NOT** contain the Social Security Number of the Injured Worker / Claimant.

Format of Email

In order to process Forms correctly, the Commission requires strict adherence to the subject line format defined herein. Emails sent that do not follow this subject line format will be rejected. When submitting a Form to one of the address listed below, the subject line of the delivering email must be formatted as follows:

"WCC#{space}XXXXXX(space)FormYY" where X equals a numeric value and YY represents the Form number. For example: WCC# 1234567 Form15.

Please include the Carrier Code in the body of the email message.

Proper Addressing of Email and Paper Forms submitted by US Postal Service

Emailed Forms must be sent to the address specified for the Form (see below). Forms that are emailed to incorrect addresses will be rejected and not processed. Paper Forms submitted by the US Postal Service will not be processed and returned to the submitter.

Format of Form Attachment

- a. **File Format:** The Form to be submitted to the Commission must be attached to the email in a PDF, TIFF or JPEG file format (PDF preferred). Forms transmitted to the Commission in file formats other than these will be rejected and not processed.

Supporting documentation provided with a submitted Form (medicals; Denial Letters; etc) must be in the file formats specified above.

- b. **Attachment File Name:** The Commission prefers that the File Name of the attached Form include the WCC#, the Form type, and the date submitted.

Submittal of Multiple Forms

If an entity wishes to submit multiple Forms concerning the same claim (ie: Form 15II and Form 19), the submitter must transmit the Forms under separate emails to the correct Form email address (see below). This helps to ensure that the Forms will be routed to the correct party for processing by the Commission. Emails containing multiple Forms that are submitted for filing and are incorrectly addressed will be rejected and not processed.

Supporting Documentation

When a submitting party emails a Form for filing, the party may include previously filed Forms or other documents supporting the filing. For example, a submitter wishes to file a Form 19 and wishes to include a copy of a previously filed Form 15II to substantiate the information provided on the Form 19. The Form 19 is emailed as an attachment to the "Form 19" address for filing. The previously filed Form 15II is attached to the same email to substantiate the information provided on the Form 19. Required documentation such as medical statements and Denial Letters may accompany Forms when submitted for filing.

Acceptance Verification

If a Form is properly submitted and accepted (successfully processed) by the Commission, record of its acceptance will be posted to eCase (the Commission's case management web portal) within five (5) business days. If the Form is rejected by the Commission, the submitting party should receive email notification of the rejection and instructions concerning re-submittal (eCase will be updated to reflect rejection of the Form). If, after five (5) business days eCase does not reflect acceptance/rejection of the Form, the submitting party may contact the Claims department by sending an email to claimsgroup@wcc.sc.gov.

Email Addresses for Form Submittal:

To Submit a:	Use This Email Address:	Subject Line Format:
Form 15	Form15@wcc.sc.gov	WCC# 1234567 Form15
Form 17	Form17@wcc.sc.gov	WCC# 1234567 Form17
Form 18 *	Form18@wcc.sc.gov (or EDI)	WCC# 1234567 Form18
Form 19	Form19@wcc.sc.gov	WCC# 1234567 Form19
Form 20	Form20@wcc.sc.gov	WCC# 1234567 Form20

Questions concerning emailing of forms may be addressed to: Claims@wcc.sc.gov.

*** A Form 18 is required to be filed via EDI or email with the Commission at 6 month intervals corresponding to the Employee's "Date of Injury". Form 18s are accepted no sooner than 10 days prior to the due date, nor later than 10 days following the due date.**

Sonji Spann
Claims Director
sspann@wcc.sc.gov