

1	Approval of Minutes of the Business Meeting of April 19, 2021
2	Self-Insurance
3	Human Resources
4	Information Services
5	Insurance and Medical Services
6	Claims
7	Judicial
8	Vocational Rehabilitation
9	Executive Director's Report
10	Financial Report

A G E N D A

SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

1333 Main Street, 5th Floor
Columbia, South Carolina 29201

May 17, 2021, 10:30 a.m.

Meeting to be held in 1st Floor Conference Room, 1333 Main Street, Columbia, SC 29201

This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.

- | | |
|---|--|
| 1. CALL TO ORDER | CHAIRMAN BECK |
| 2. APPROVAL OF AGENDA OF BUSINESS MEETING
OF MAY 17, 2021 | CHAIRMAN BECK |
| 3. APPROVAL OF MINUTES OF THE BUSINESS MEETING
OF APRIL 19, 2021 (Tab 1) | CHAIRMAN BECK |
| 5. GENERAL ANNOUNCEMENTS | MR. CANNON |
| 6. APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2) | MS. BOGGS |
| 7. DEPARTMENT DIRECTORS' REPORTS
Human Resources (Tab 3)
Information Services (Tab 4)
Insurance and Medical Services (Tab 5)
Claims (Tab 6)
Judicial (Tab 7) | MS. STUART
MS. SPRANG
MR. DUCOTE
MS. SPANN
MS. BRACY |
| 8. DEPARTMENT OF VOCATIONAL REHABILITATION
Monthly Report (Tab 8) | MR. CANNON |
| 9. EXECUTIVE DIRECTOR'S REPORT (Tab 9) | MR. CANNON |
| 10. FINANCIAL REPORT (Tab 10) | MR. CANNON |
| 11. OLD BUSINESS | CHAIRMAN BECK |
| 12. NEW BUSINESS | CHAIRMAN BECK |
| 13. ADJOURNMENT | CHAIRMAN BECK |

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Workers' Compensation Commission

At time of publication, we have not received the transcript of the April 19, 2021 Full Commission Business Meeting. The minutes will be presented for approval at the June 21, 2021 meeting.

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Workers' Compensation Commission

TO: Gary Cannon

FROM: Alexa Stuart

DATE: May 1, 2021

SUBJECT: Monthly Human Resources Report for May 2021 Business Meeting

This report summarizes the activities of Human Resources during the period of April 1, 2021 through April 31, 2021.

In April the Commission had 51 full time employees. We have 1 part-time employee.

- **New Hires:** None
- **Separations or Retirements:** None
- **FMLA Leaves:** None

In April I processed 2 SCEIS transactions and 10 SCEIS time transactions. Detailed payroll and time reports were run as scheduled.

We sent 19 "All Employee" emails during the month. We processed 16 travel reports in the month of April. I responded to benefit questions and made changes. I received and reviewed 815 emails and sent 537 emails.

We had 1 minor building issue. I corrected parking invoices and submitted them for payment. Since March 23, 2020, I have been reporting to the State HR Department data regarding who was working onsite, telecommuting, and taking leave. This is done daily. On a weekly basis I reported any new cases of COVID to State HR.

We continue to obtain and maintain the necessary PPE to safely work onsite as needed, including purchasing more screens. We have plenty of PPE in stock. We provided information on what PPE has been purchased since July of 2020 to management for statewide reimbursement.

I continued to track employees work activities from home. Once a week, I receive lists of the daily activities of those working from home. I take that data, summarize daily activities into a weekly summary by employee and add it to a spreadsheet for management's review.

I completed an inventory questionnaire and a space survey. I updated several forms and I worked on the Return to Work policy. I completed a State Fleet survey.

Coordinated the installation of the large ice machine and water dispenser repaired and installed in the break room. The ice machine and water dispenser were deemed surplus equipment and given to us by the Lottery Commission.

I worked with the Social Committee to plan Employee Appreciation Week events and activities. The events will begin on Monday, May 17, 2021 and last for a week. Because of COVID we did not have a celebration last year. We decided that we would recognize every ones' contributions and efforts during the pandemic instead of recognize just one employee. The surface parking space will be assigned to an employee for a weeklong period. We will have 10 remaining weeks which we will assign by lottery.

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Workers' Compensation Commission

To: Gary Cannon
SCWCC Executive Director
From: Sandee Sprang, IT Director
Date: May 12, 2021
Subject: IT Department May 2021 Full Commission Report

This report summarizes the activities and accomplishments for projects and initiatives in the IT department during April 2021.

I. Systems Operations, Maintenance and Support

EDI

The team worked with multiple EDI Trading Partners identify specific reasons for data rejections on Claims and POC submissions. We continue our participation in IAIABC conference calls for: Jurisdiction Only meetings, EDI Claims Committee and the POC 3.0 taskforces.

Progress

Duane provided standard support for invoice and check reconciliation issues to end users. The new Progress development server has been built and the latest version of the software is being installed and configured. Once this is complete, our current production version will be upgraded to the new release. The new development environment will provide the IT team with an appropriate platform to build requested changes for the current system until it is replaced.

Systems Support

During April, Jason supported staff with hardware/software needs related to the agency's return to work plan. Our wireless network had several configuration issues and our bandwidth had to be increased to support streaming video traffic related to Zoom calls. The Department of Administration made several additional changes to the tools and processes of filtering and managing email. As a result, Jason spent a significant amount of time working with external stakeholders to ensure automated emails continued to be delivered.

Reporting

The IT team generated several Open Claims reports and Outstanding Carrier Fines for external stakeholders and provided Compliance reports for internal staff. Jason completed the annual inventory report.

Hardware

Jason continued his work on upfitting Hearing Room A with video and audio equipment for virtual hearings. He also finalized the order details and specifications for our laptop replacement project.

II. Projects, Enhancements and Development

Legacy Modernization

The development of the detailed specifications for an RFP solicitation is in process. As part of building the detailed requirements, the team completed several tasks:

- The project team continued their investigation of successful modernization projects in other states and as a result, received demonstrations from both Minnesota and Kansas on the claims management systems in place in these jurisdictions.
- The team completed an in-depth review of all business processes in the Progress system for the purpose of documenting critical features and functionality.
- The IT department continued the evaluation of and potential impact of outsourcing EDI business processes to an EDI vendor. ISO and Ebix are two of the largest EDI vendors and they collectively process EDI transactions for 16 states. The Commission's chosen direction will have a significant impact on the content of the RFP.

Several meetings were held with the procurement specialist from SFAA to review the procurement plan and process. There were also several meetings with vendors including IBM, Progress, LawDroid and CapTech to discuss the Commission's path forward.

III. Trainings and Meetings

Sandee attended Senate Finance Transportation and Regulatory Subcommittee meeting for budget review.

State of South Carolina



Workers' Compensation Commission

To: Mr. Gary Cannon
SCWCC Executive Director

From: Wayne Ducote, Jr.
IMS Director

Date: 13-May-21

Subj: Insurance and Medical Services Department
April 2021 Full Commission Report

Please find attached information provided to summarize the status and workflow of initiatives currently underway within the Insurance and Medical Services (IMS) Department.

In addition to the statistical data provided, please be advised of the following:

- | | |
|---------------------|--|
| Compliance Division | <ol style="list-style-type: none">1. Reviewing revenue metrics / projections.2. Working with staff to review workflow processes and additional training opportunities.3. Continuing to explore outreach opportunities with stakeholders. |
| Coverage Division | <ol style="list-style-type: none">1. Working with staff to review workflow processes and explore opportunities to enhance service provision.2. Lapse in Coverage: 20 new registrants; 0 notifications sent. |
| Medical Services | <ol style="list-style-type: none">1. One medical bill reviewer certification was completed and processing six medical bill reviewer certifications and renewals.2. Five medical bill pricing reviews were done in the month of April. |

While this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key initiatives underway in the IMS Department and provide measures by which the Department's effectiveness can be gauged. IMS welcomes any guidance that you and/or our Commissioners can provide concerning our performance and direction.

Employer Rule to Show Cause Hearings and Compliance Activity

The Compliance Division docketed 1 new RTSC cases and 3 total RTSC cases in the month of April. And, compelled 44 South Carolina employers to come into compliance with the Act. Year to date, 13 new RTSC cases and 33 total RTSC cases have been docketed.

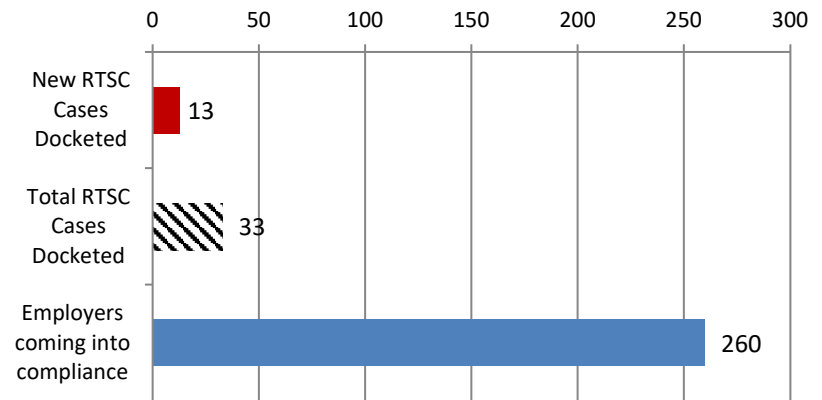
Employers Obtaining Coverage

Year to date, the Compliance Division has compelled 260 South Carolina employers to come into compliance with the Act. In so doing, approximately 2,529 previously uninsured workers are now properly covered.

Penalties Waived

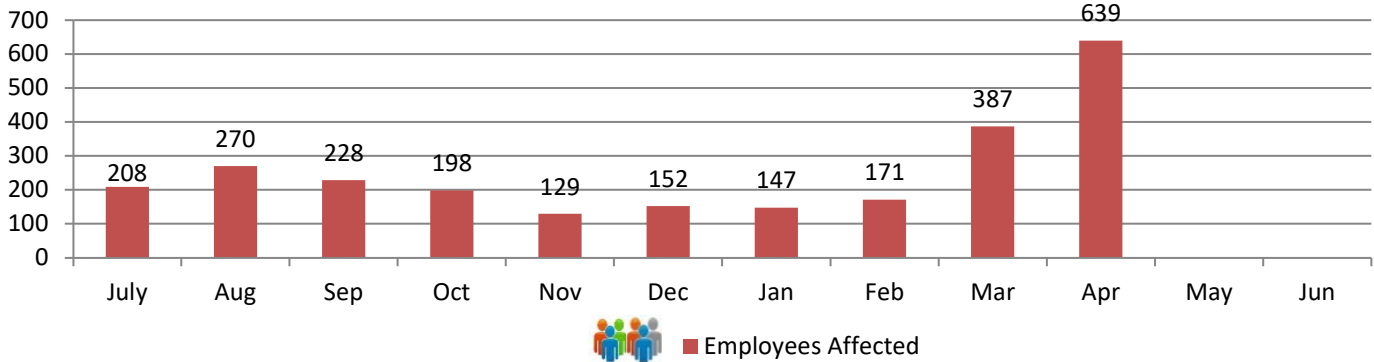
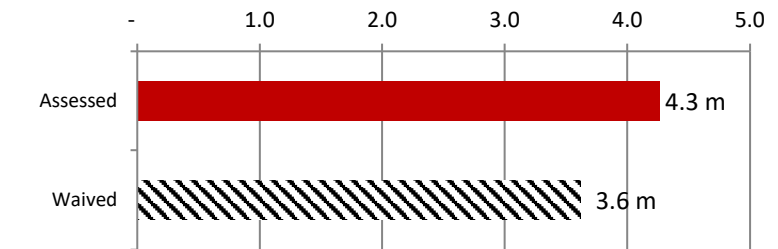
Although the Division has assessed \$4.3 m in fines this fiscal year, \$3.6 m have been waived or rescinded as employers have either obtained insurance coverage or were found not to be subject to the Act.

RTSC and Compliance Activity



Fines and Penalties

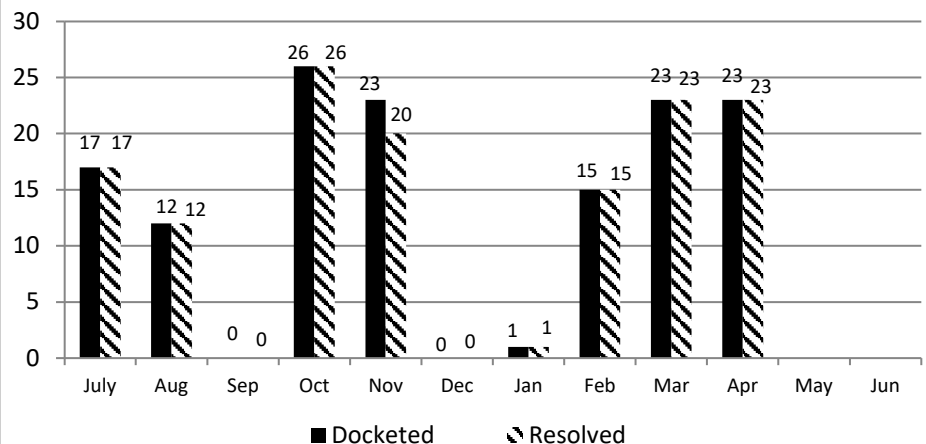
Millions



Carrier Rule to Show Cause Hearings

The Compliance Division manages the Rule to Show Cause process involving the recovery of outstanding carrier fines and penalties. In the month of April 2021, 23 carrier RTSC cases were docketed; 23 cases were resolved for a total of \$9,000.

Year to date, a total of 140 carrier RTSC cases have been docketed, 137 cases for a total of \$138,172 have been resolved.

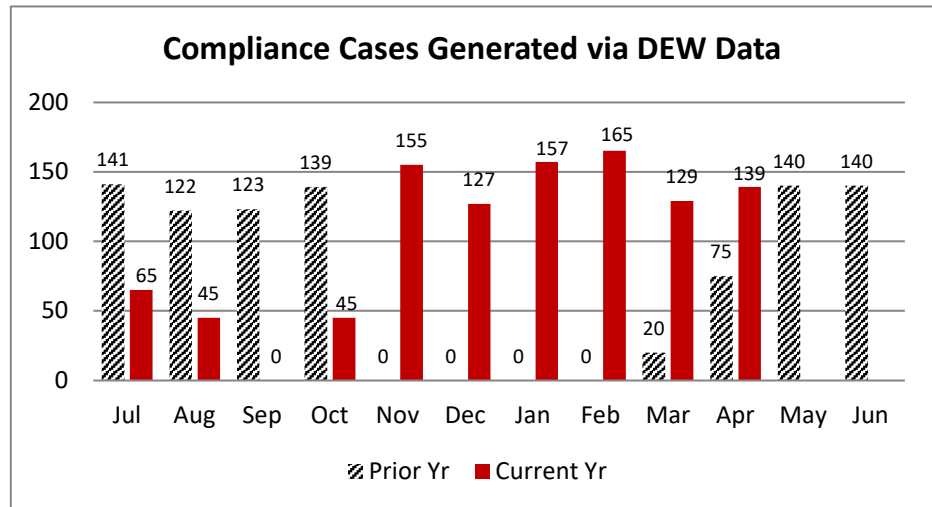
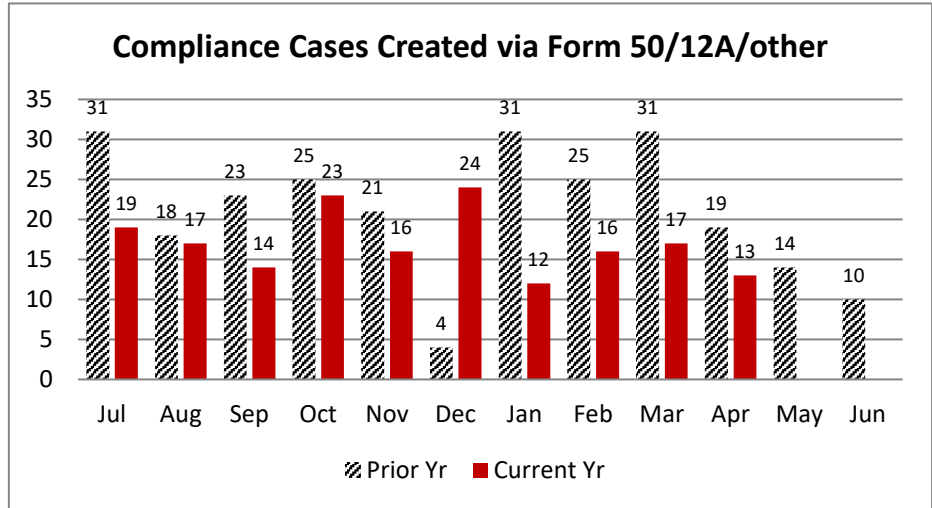


In April 2021, 13 compliance files were created from the combined filings of Form 50's, 12A's, and stakeholder reporting involving uninsured employers.

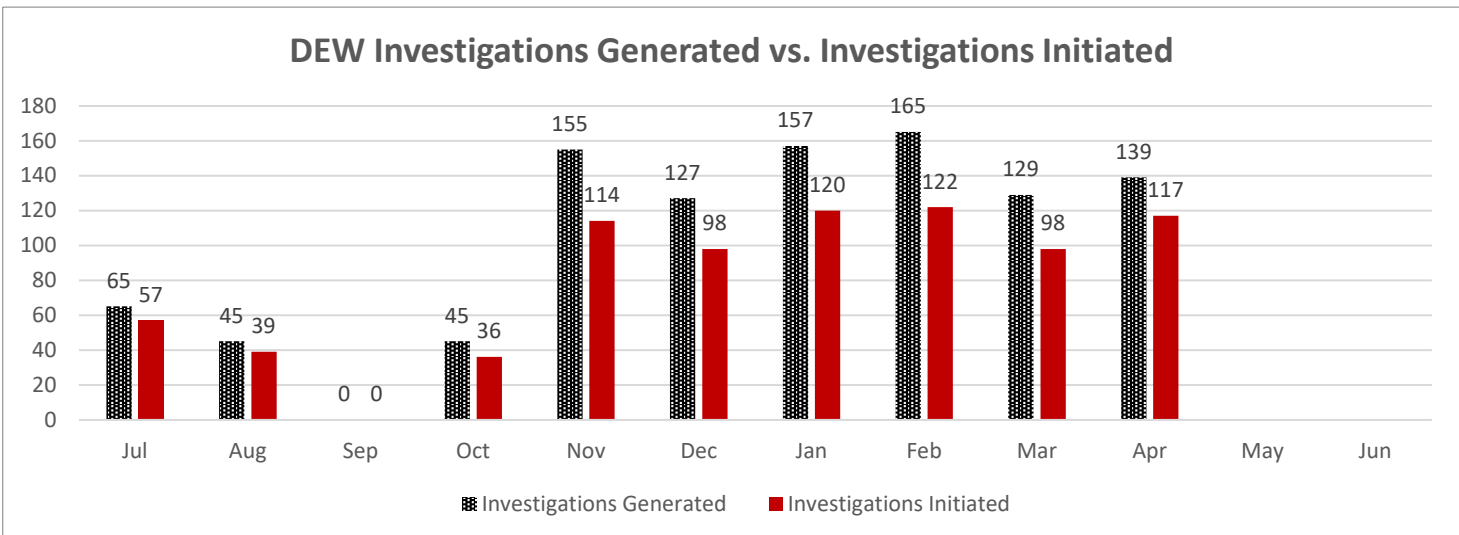
YTD vs. Prior Year total (252): 68%
 Apr 2020 to Apr 2021: 68%
 Current Yr End trend: 81% of 2019-2020
 YTD 2020-2021 v. YTD 2019-2020: 75%

In April 2021, 139 compliance files were generated from the DEW data process.

YTD vs. Prior Year total (900): 114%
 Apr 2020 to Apr 2021: 185%
 Current Yr End trend: 137% of 2019-2020
 YTD 2020-2021 v. YTD 2019-2020: 166%



The DEW Data Pool is determined by the total number of potential, non-compliant employers who report wages to DEW with at least 4 employees and who's FEIN does not match with any coverage records in the Commission's coverage database. The investigations generated is the number of compliance investigations generated from the pool. The investigations initiated is the number of compliance investigations initiated from those that were generated.



Carryover Caseload:

The Compliance Division closed April 2021 with 278 cases active, compared to an active caseload of 200 at the close of April 2020.

Cases Resolved:

For the month of Apr 2021, Compliance Division staff closed-out 238 cases.

Compliance Fines:

In April 2021, the Compliance Division collected \$85,126 in fines and penalties. Year to Date, the Compliance Division has collected \$551,969 in fines and penalties.

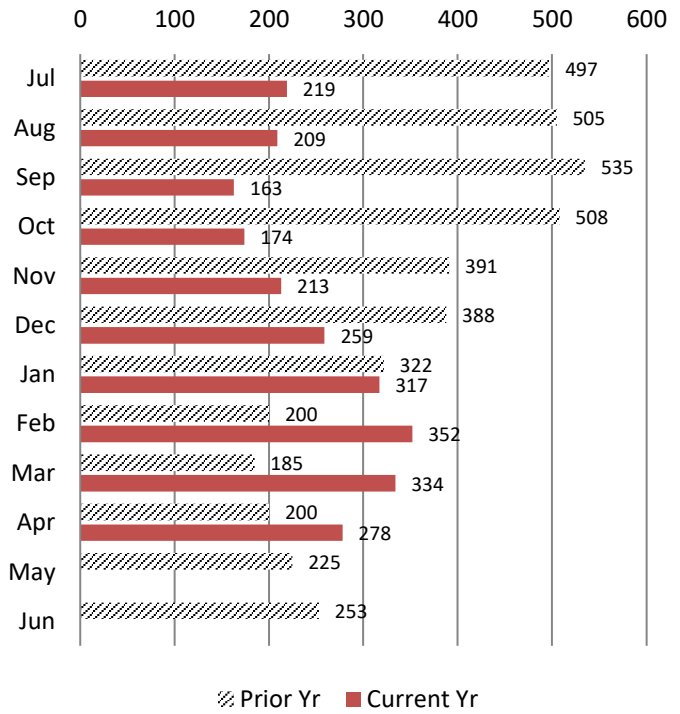
Year to Date vs Prior Year Total (\$1,072,940): 51%

Apr 2020 vs. Apr 2021: 357%

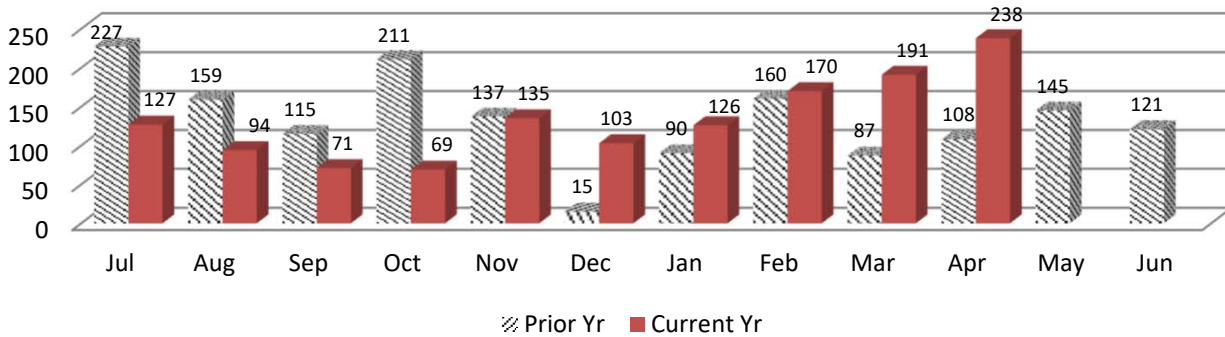
Current Year End trend is 62% of 2019-2020

YTD 2019-20 (July - Apr) vs YTD 2020-2021: 57%

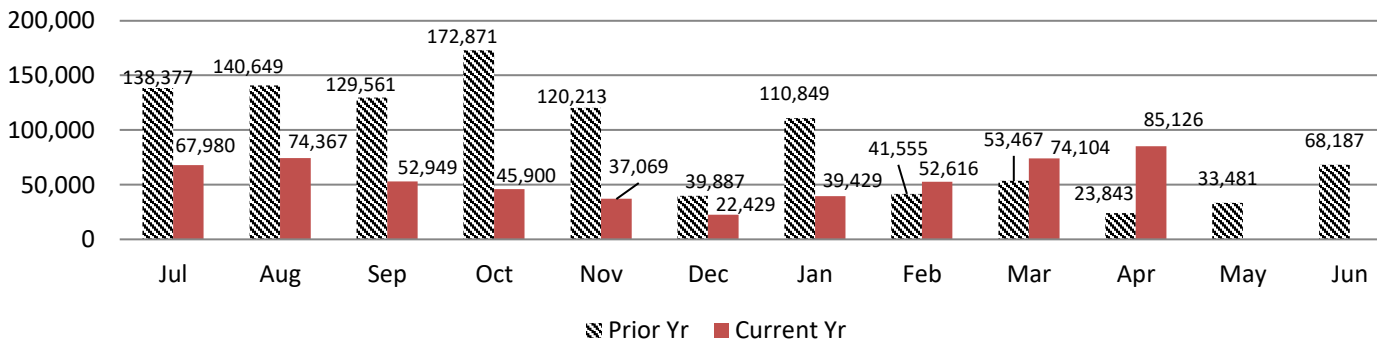
Caseload Pending v. Prior Year



Cases Resolved v. Prior Year



Compliance Fines Collected v. Prior Year

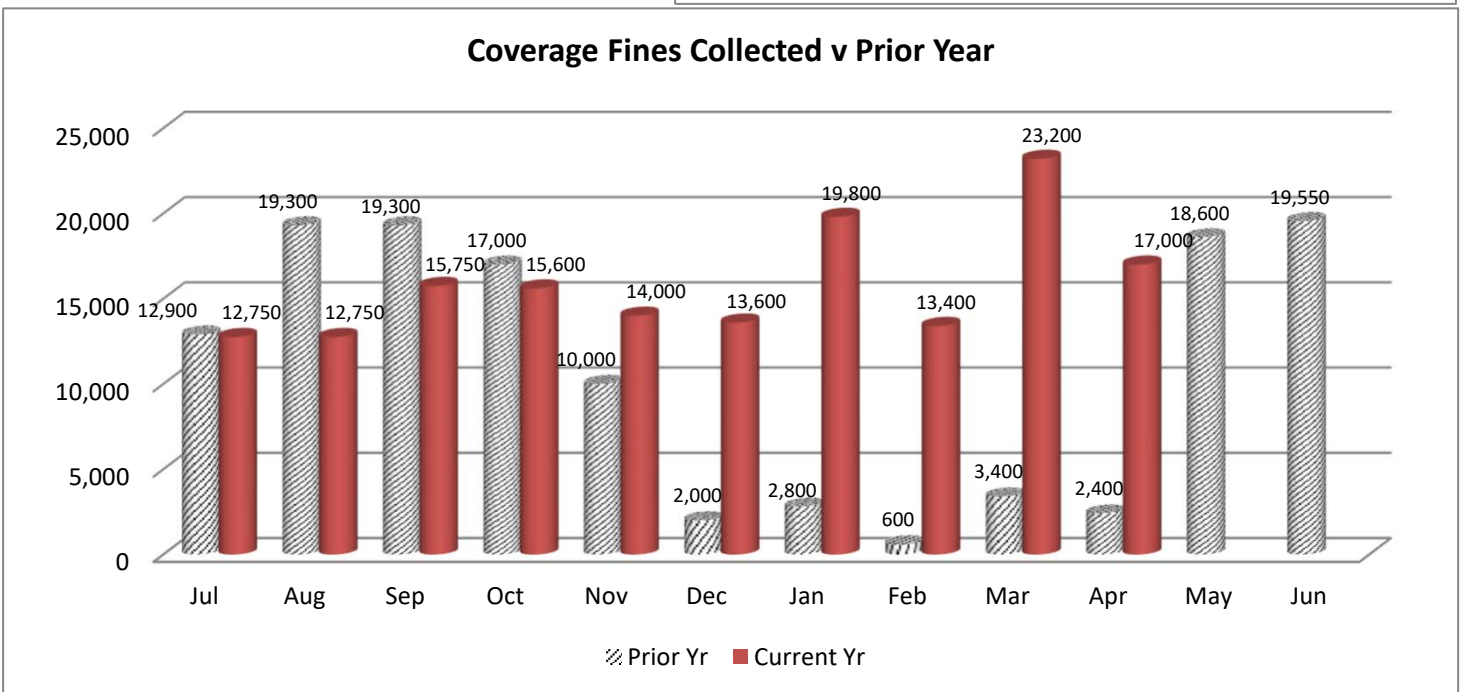
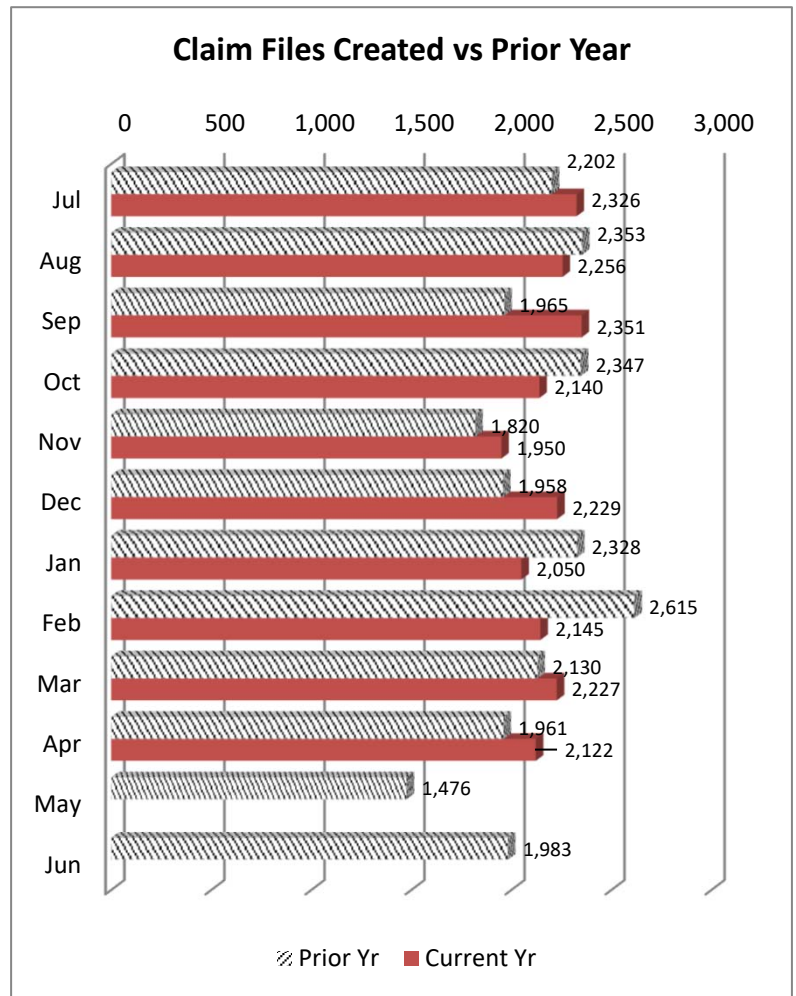


WCC Claim Files:

In April 2021, the Coverage Division received a total of 2,122 WCC Claim files. Of these, 1,841 were created through proper carrier filing of a 12A, and 281 were generated as a result of a Form 50 claim filing. Year to Date 21,796 Claim files have been created which is 87% of claim file volume prior year (25,138).

Coverage Fines:

The Coverage Division collected \$17,000 in fine revenue in April 2021, as compared to \$2,400 in Coverage fines/penalties accrued during April 2020. Year on Year, Coverage fines are at 123% of collections for prior year.



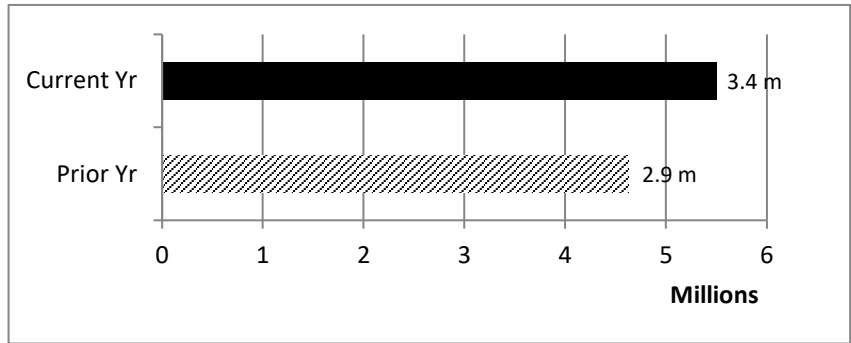
IMS SELF INSURANCE DIVISION

Apr 2021

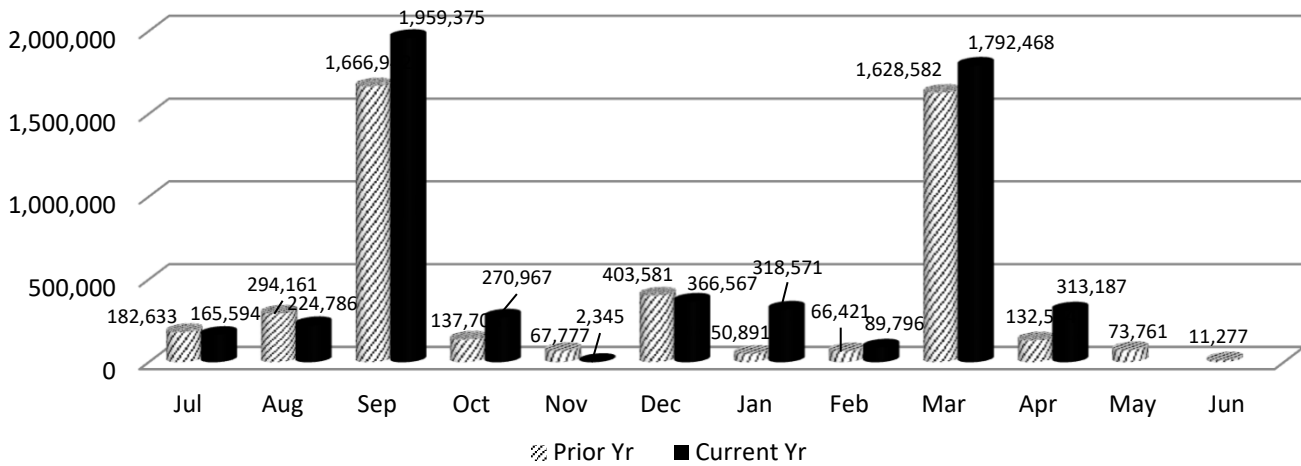
During the month of April 2021, the Self Insurance Division:

- * collected \$313,187 in self-insurance tax.
- * added 14 new self-insurers.
- * conducted 4 Self Insurance audits.

Year to Date, Self Insurance tax revenue is trending at 119% of prior year and 40 Self Insurance audits have been completed.



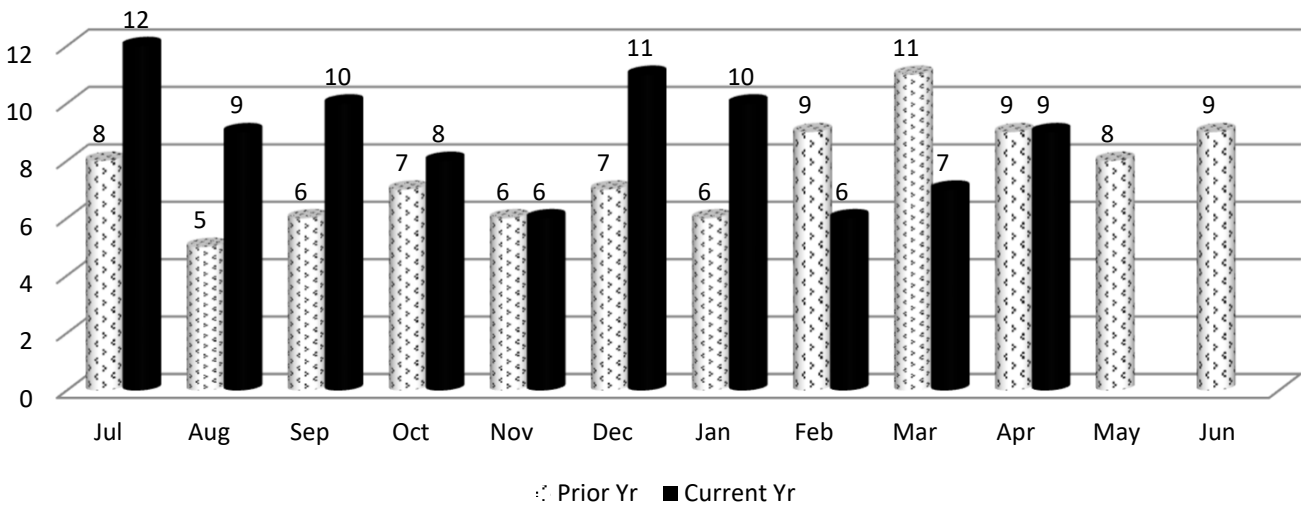
Self Insurance Tax Collections v. Prior Year



IMS MEDICAL SERVICES DIVISION

In April 2021, the Medical Services Division began the month with 7 bills pending review, received an additional 14 bills for review, conducted 12 bill reviews and ended the month with 9 bills pending.

Medical Bills Pending Review v. Prior Year



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Workers' Compensation Commission MEMORANDUM

To: Gary Cannon, Executive Director
From: Sonji Spann, Claims Director
Date: May 6, 2021
Re: Claims Department May 2021 Full Commission Report

Attached is Claims Department activity for the period ending April 30, 2021. The format of the Claims Department report highlights the key workflow benchmarks. Comparison to last month and last year can be found on the attached excel spread sheet.

Processed	15,970
Closed	2,349
Reviewed	4,138
Revenue	\$30,400
Total Fines	237
Form 18 Fines	174
EDI - 18's	2,432
Emailed -18's	1515
USPS-18's	155
Form 61's Rec'd	717
Form 61's App	710
Third Party Settlements Rec'd	12
Third Party Settlements Processed	12

**Claims Department Statistical Report
Statistics For FY20-21**

Period ending April 30, 2021

Claims Services	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	FY20-21 Total	FY19-20 Total	% Chg same period FY20-21
Forms 15-I	1,203	1,287	1,309	1,310	1,151	1,148	1,015	1,259	1,453	1,276	12,411	11,682	6%
Forms 15-II/Forms 17	1,032	1,026	1,043	1,163	980	981	954	1,176	1,357	1,131	10,843	9,647	12%
Forms 16 for PP/Disf	235	257	181	238	173	203	241	197	201	222	2,148	2,115	2%
Forms 18	4,720	4,524	4,438	4,305	4,144	4,595	4,980	4,417	4,976	4,248	45,347	49,734	-9%
Forms 20	587	623	572	625	598	585	539	635	677	563	6,004	6,585	-9%
Form 50 Claims Only	300	283	326	277	263	291	254	286	326	269	2,875	2,862	0%
Form 61	765	788	700	723	650	758	613	775	830	717	7,319	7,047	4%
Letters of Rep	219	216	259	246	260	205	210	291	205	111	2,222	2,148	3%
Clinchers	890	945	978	972	774	952	825	938	1,061	885	9,220	8,172	13%
Third Party Settlements	10	17	11	17	8	17	9	17	20	12	138	131	5%
SSA Requests for Info	35	36	45	48	34	38	37	41	48	49	411	610	-33%
Cases Closed	2,660	3,162	2,471	2,457	2,163	2,323	2,377	2,462	2,877	2,349	25,301	22,596	12%
Cases Reviewed	4,099	3,580	3,247	3,260	2,878	3,301	2,902	2,941	3,504	4,138	33,850	1,202	2716%
Total Fines Assessed	413	309	255	196	195	203	189	229	379	237	2,605	-	
Form 18 Fines	409	307	166	192	188	201	187	214	342	174	2,380	1,042	128%
Total Amt Paid	\$43,250	\$30,800	\$ 33,050	\$ 29,600	\$ 35,400	\$ 22,200	\$ 29,600	\$ 44,050	\$ 43,850	\$ 30,400	\$ 342,200	\$ 218,600	57%

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Workers' Compensation Commission

May 11, 2021

To: Gary Cannon
Executive Director

From: Amy A. Bracy
Judicial Director

RE: Monthly Judicial Report for April 2021

During the month of April, the Judicial Department processed seven hundred eighty-one (781) requests for hearings, one hundred twenty-nine (129) Motions and one hundred forty-eight (148) clincher conference requests that were sent to the Jurisdictional Commissioners.

There were seventy (70) Single Commissioner Hearings conducted during the past month, eighteen (18) pre-hearing conferences held and six (6) Full Commission hearings held. A total of five hundred nineteen (519) Orders were served at the single Commissioner level, fifty-eight (58) of those were Decision and Orders that resulted from hearings that went on the record and one hundred seventy-five (175) were Motion Orders that were a result of Motions ruled upon by Commissioners.

The Informal Conference system conducted one hundred ninety-five (195) hearings during the last month.

There were thirty-two (32) regulatory mediations scheduled and forty-three (43) requested mediations. The Judicial Department was notified of sixty-one (61) matters resolved in mediation, with the receipt of Forms 70.

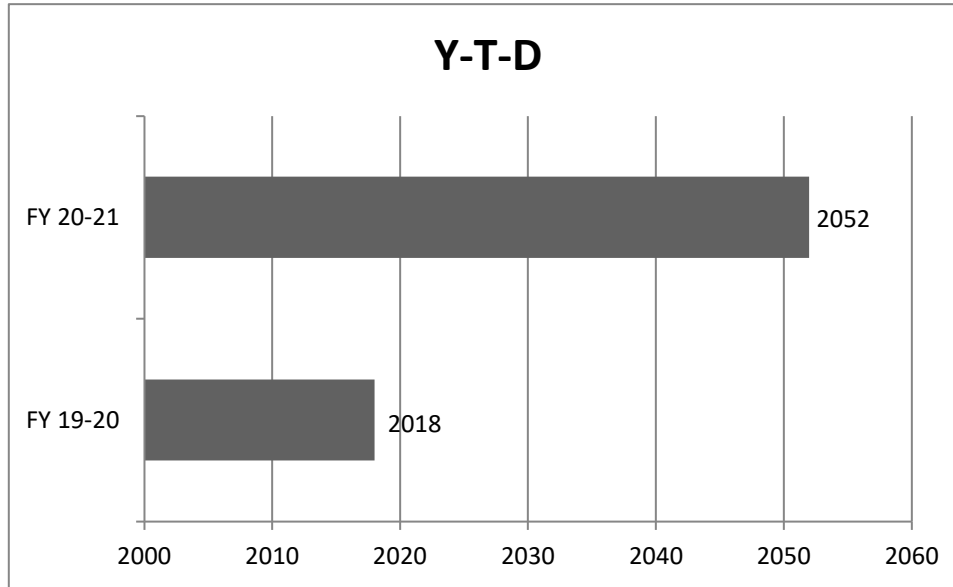
In the month of April, Judicial received two (2) Notice of Intent to Appeal to the Court of Appeals and zero (0) to the Circuit Court.

**Judicial Department Statistical Report
Statistics For Fiscal Year 2020-2021**

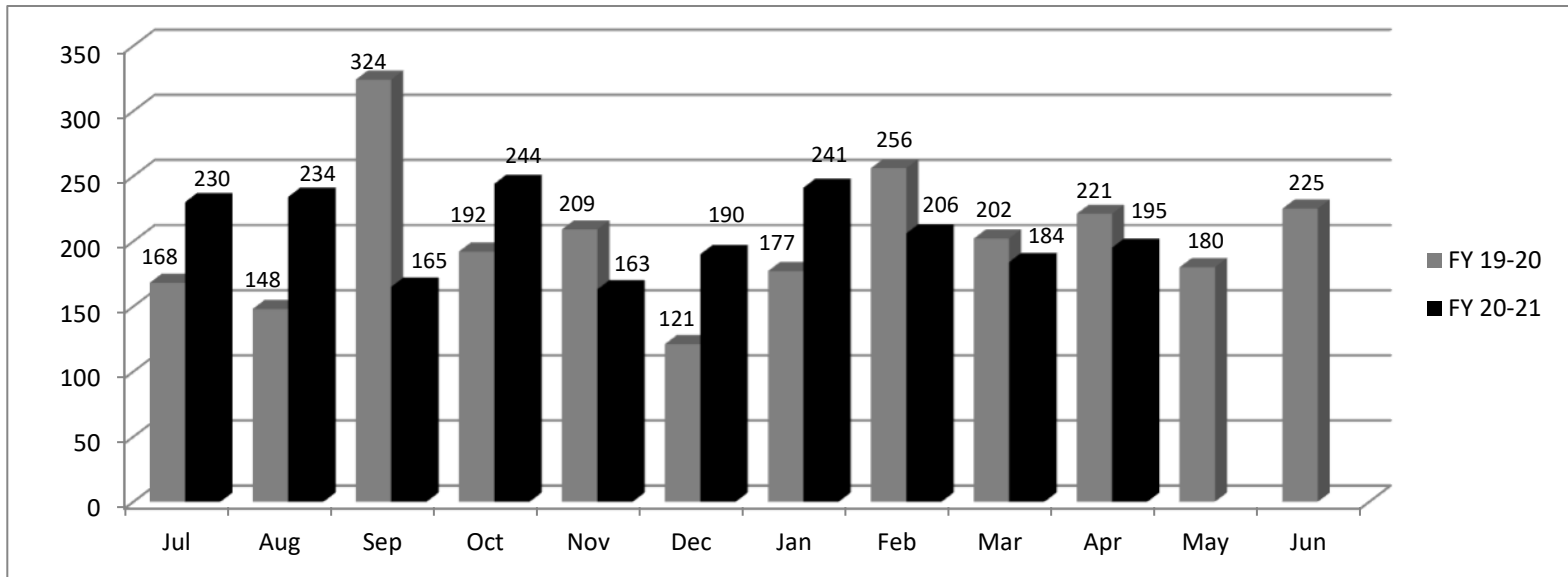
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	Totals YTD 2020-2021	Totals YTD 2019-2020	% Diff from prev year	YTD Diff + (-)	FY20-21 Mth Avg	FY19-20 Mth Avg
Claimant Pleadings	550	544	567	607	459	445	455	528	558	493	5,206	5,497	-5%	(291)	521	550
Defense Response to Pleadings	440	435	497	470	473	423	359	356	511	409	4,373	4,574	-4%	(201)	437	457
Defense Pleadings	334	261	288	329	288	287	307	300	341	288	3,023	2,814	7%	209	302	281
Motions	133	196	131	117	111	96	111	135	130	129	1,289	1,139	13%	150	129	114
Form 30	5	18	11	5	12	10	7	12	15	13	108	116	-7%	(8)	11	12
FC Hearings Held	4	4	5	2	6	1	12	6	3	6	49	57	-14%	(8)	5	6
FC Orders Served	15	4	7	10	4	4	6	6	9	11	76	122	-38%	(46)	8	12
Single Comm. Hearings Held	68	86	82	59	56	63	30	114	64	70	692	560	24%	132	69	56
Single Comm. Orders Served	201	221	169	188	170	154	194	196	263	248	2,004	2,095	-4%	(91)	200	210
Single Comm. Pre-Hearing Conf Held	38	18	19	36	24	28	16	12	25	18	234	324	-28%	(90)	23	32
Consent Orders	316	272	283	248	264	261	260	247	279	257	2,687	2,676	0%	11	269	268
Administrative Orders	13	15	9	18	5	61	12	28	14	14	189	255	-26%	(66)	19	26
Clincher Conference Requested	148	117	162	155	143	156	118	147	183	148	1,477	1,437	3%	40	148	144
Informal Conference Requested	304	299	268	269	228	181	297	288	305	301	2,740	3,093	-11%	(353)	274	309
Informal Conference Conducted	230	234	165	244	163	190	241	206	184	195	2,052	2,018	2%	34	205	202
Regulatory Mediations	38	26	40	43	35	30	22	21	34	32	321	363	-12%	(42)	32	36
Requested Mediations	60	54	47	58	66	30	50	59	77	43	544	482	13%	62	54	48
Ordered Mediations	1	0	2	0	1	0	0	1	0	0	5	18	-72%	(13)	1	2
Mediation Resolved	47	64	37	56	42	64	51	55	74	61	551	504	9%	47	55	50
Mediation Impasse	10	15	12	14	24	22	10	7	22	25	161	161	0%	0	16	16
Mediation Held; Issues Pending	0	0	1	1	2	0	0	0	2	1	7	7	0%	0	1	1
Claim Settled Prior to Mediation	8	8	8	8	6	20	6	7	15	10	96	126	-24%	(30)	10	13
Mediation Not Complete in 60 days	0	3	0	3	1	5	0	1	2	0	15	30	-50%	(15)	2	3

Informal Conf. Conducted

	FY 19-20	FY 20-21
Jul	168	230
Aug	148	234
Sep	324	165
Oct	192	244
Nov	209	163
Dec	121	190
Jan	177	241
Feb	256	206
Mar	202	184
Apr	221	195
May	180	
Jun	225	
Total	2423	2052

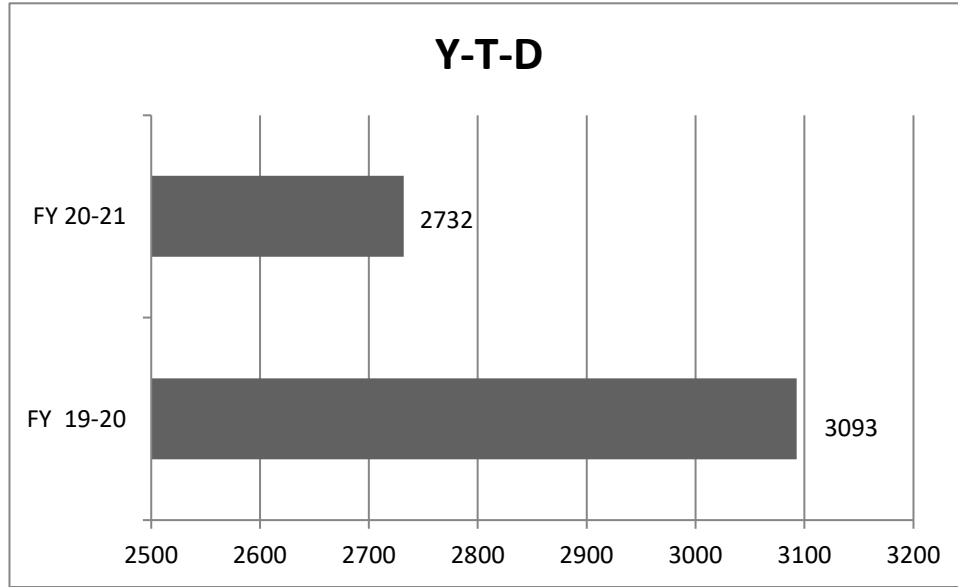


Y-T-D	FY 19-20	FY 20-21
	2018	2052

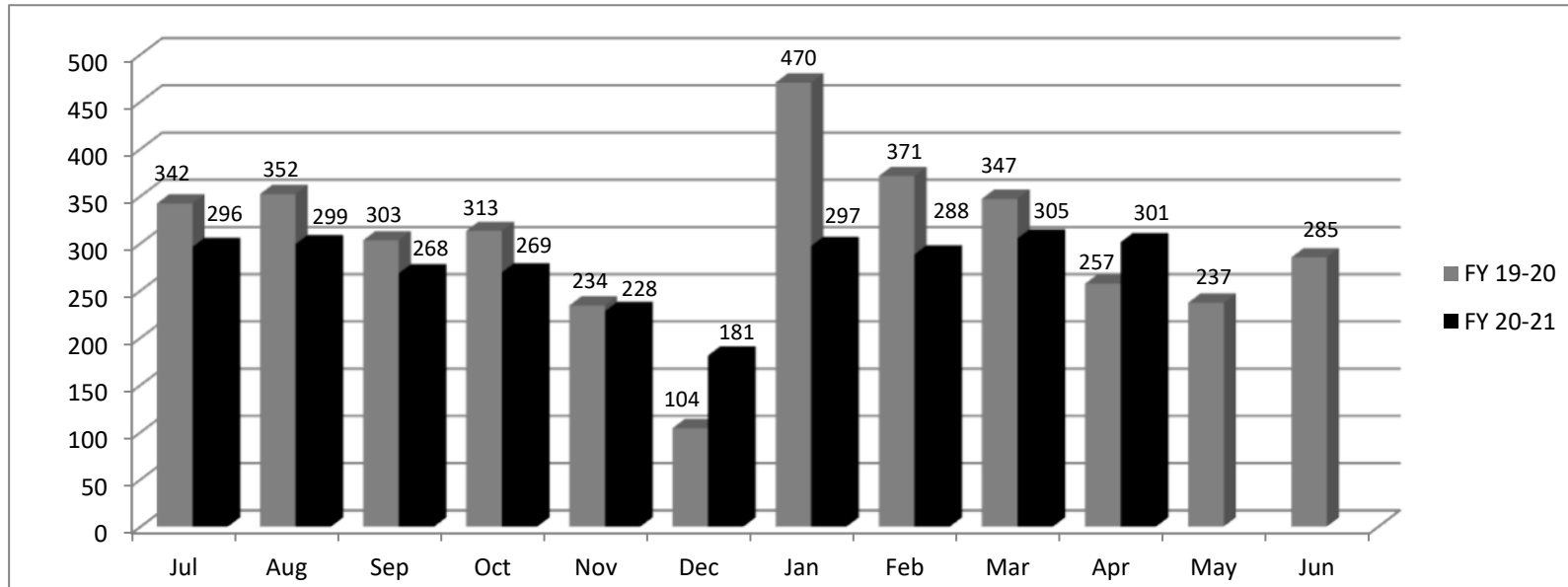


Informal Conf. Requested

	FY 19-20	FY 20-21
Jul	342	296
Aug	352	299
Sep	303	268
Oct	313	269
Nov	234	228
Dec	104	181
Jan	470	297
Feb	371	288
Mar	347	305
Apr	257	301
May	237	
Jun	285	
Total	3615	2732



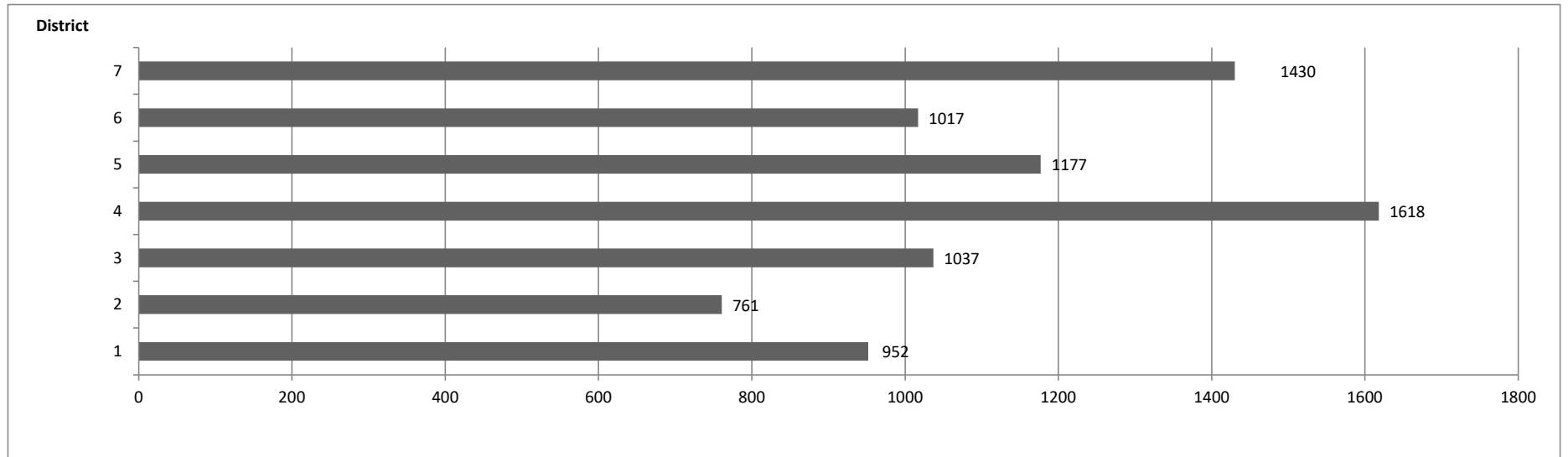
	FY 19-20	FY 20-21
Y-T-D	3093	2732



Pleadings Assigned - Three Year Comparison by Month

	District 1			District 2			District 3			District 4			District 5			District 6			District 7		
	Greenville			Anderson			Orangeburg			Charleston			Florence			Spartanburg			Richland		
	20-21	19-20	18-19	20-21	19-20	18-19	20-21	19-20	18-19	20-21	19-20	18-19	20-21	19-20	18-19	20-21	19-20	18-19	20-21	19-20	18-19
Jul	120	99	88	81	84	98	85	123	114	151	183	183	126	136	147	112	137	110	154	140	144
Aug	88	99	118	73	85	71	105	78	87	142	168	187	125	153	124	95	104	149	133	147	138
Sep	87	101	92	70	77	78	107	98	83	162	174	148	128	108	98	113	104	91	169	131	132
Oct	93	115	112	81	90	98	125	76	115	175	187	204	115	124	119	104	121	130	159	142	160
Nov	92	83	116	88	74	87	100	108	114	176	155	161	96	116	130	104	78	119	134	148	150
Dec	90	81	92	68	65	66	115	80	93	168	140	116	132	99	121	96	104	94	141	117	115
Jan	79	98	89	56	69	69	96	78	114	172	186	170	110	104	104	88	88	114	124	110	134
Feb	84	91	102	88	85	80	86	78	102	133	143	156	101	132	111	93	126	126	118	166	116
Mar	125	112	92	93	96	81	118	134	97	201	187	192	132	131	142	106	111	115	164	183	131
Apr	94	90	84	63	78	76	100	90	76	138	150	157	112	136	103	106	100	86	134	140	123
May		100	112		80	114		80	189		126	211		103	151		104	138		125	183
Jun		112	94		75	103		91	89		170	153		97	121		109	100		175	145
Totals	952	1181	1191	761	958	1021	1037	1114	1273	1618	1969	2038	1177	1439	1471	1017	1286	1372	1430	1724	1671

Pleadings Assigned by District Year to Date



**SC Vocational Rehabilitation Department
Workers' Compensation Referrals Report
FY2021-2021**

COUNTY	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Cty Ttl	% of Total
Abbeville	3	2	1	1	2	4	3	3	0	0	19	1%
Aiken	8	9	7	8	4	8	6	6	5	5	66	3%
Allendale	1	1	0	0	0	2	0	0	0	0	4	0%
Anderson	10	10	10	10	10	10	10	13	12	11	106	5%
Bamberg	1	0	2	3	0	0	0	2	1	1	10	0%
Barnwell	2	1	1	2	4	1	2	1	3	1	18	1%
Beaufort	8	10	9	10	8	8	8	9	6	8	84	4%
Berkeley	5	9	5	5	8	6	5	5	9	7	64	3%
Calhoun	0	2	1	0	1	1	1	2	0	1	9	0%
Charleston	10	10	10	10	10	11	15	15	10	10	111	5%
Cherokee	6	3	4	7	4	7	2	2	0	2	37	2%
Chester	3	0	3	0	1	1	2	2	2	1	15	1%
Chesterfield	3	4	7	4	1	5	0	3	1	2	30	1%
Clarendon	2	2	1	1	1	2	0	4	1	2	16	1%
Colleton	6	7	6	6	5	5	6	4	1	4	49	2%
Darlington	6	5	3	6	2	1	0	3	4	4	34	2%
Dillon	1	0	2	1	0	1	2	1	0	0	8	0%
Dorchester	6	1	5	5	2	4	5	10	2	3	43	2%
Edgefield	0	0	2	0	1	1	2	0	0	3	9	0%
Fairfield	1	2	2	3	1	2	1	1	2	5	20	1%
Florence	15	7	12	8	7	7	8	6	7	9	86	4%
Georgetown	1	3	0	3	3	2	0	0	0	0	12	1%
Greenville	10	11	10	10	10	11	15	11	14	10	112	5%
Greenwood	6	5	6	8	6	3	4	9	7	11	65	3%
Hampton	3	2	4	3	2	2	1	1	0	3	21	1%
Horry	9	7	10	8	7	8	10	10	10	10	89	4%
Jasper	2	0	1	0	2	2	2	1	4	2	16	1%
Kershaw	5	7	8	7	6	7	5	4	5	4	58	3%
Lancaster	1	2	2	1	5	1	1	2	5	2	22	1%
Laurens	4	6	5	6	7	8	6	4	3	7	56	3%
Lee	4	1	1	0	0	0	1	0	1	1	9	0%
Lexington	10	10	10	10	10	11	11	15	15	10	112	5%
Marion	0	3	1	3	3	2	0	3	1	1	17	1%
Marlboro	1	1	2	1	1	2	2	1	0	1	12	1%
McCormick	0	1	1	0	0	0	0	0	0	0	2	0%
Newberry	5	4	5	4	3	2	3	2	1	5	34	2%
Oconee	3	8	3	7	5	6	7	3	7	7	56	3%
Orangeburg	9	8	7	7	9	9	9	6	9	6	79	4%
Pickens	12	5	11	3	7	9	9	3	6	0	65	3%
Richland	10	10	10	10	10	10	10	15	15	15	115	5%
Saluda	1	2	2	1	2	3	2	1	0	1	15	1%
Spartanburg	10	10	10	10	10	10	10	15	15	10	110	5%
Sumter	8	8	9	9	9	8	8	6	7	2	74	3%
Union	4	3	4	3	3	2	3	2	0	3	27	1%
Williamsburg	4	2	3	0	6	6	3	4	3	0	31	1%
York	6	8	4	7	4	8	7	9	8	7	68	3%
Monthly Totals	225	212	222	211	202	219	207	219	202	197	2115	100%

State of South Carolina

1333 Main Street, 5th Floor
P.O. Box 1715
Columbia, S.C. 29202-1715



Workers' Compensation Commission

Executive Director's Report May 17, 2021

Ad Hoc Advisory Committee – Medical Services Provider Manual

We have identified 30 individuals to serve on the committee. Individuals invited to be on the committee were those who submitted comments on the 2021 Medical Services Provider Manual and individuals representing stakeholders in the workers' compensation system. Cindy Dooley, Esq. has agreed to chair the Committee. Letters to the all the members of the committee will be mailed the week of May 17 and staff is scheduled to meet with Ms. Dooley on May 24.

COVID-19 Claims for April 2021

Claims filed total	3,368
Claims filed April 2021	101
Reported Fatalities	25
Open Claims denied on Form 19	12
Closed Claims denied on a Form 19	1914
Claims with attorney representation	106
Claims with active Judicial Activity	8
Claims with closed Judicial Activity	42
Total Medical Paid on closed claims	467,635.32
Total Non-Medical Paid on closed claims	1,906,263.83
Counties reporting highest number of claims	Greenville (443), Charleston (377), Richland (261)
Occupation reporting highest number of claims	Registered Nurse (379)

Meetings/Activities

The Executive Director participated in 18 meetings and conference calls during March. Topics included but are not limited to, Microsoft team about the Gap Analysis, a demonstration of the Minnesota IT Legacy System, telephone call CourtCall, Senate Judiciary Committee, Senate Finance Committee for budget presentation, presentation to NCOIL, meeting with IT vendors, meeting with audio visual systems vendor, the Kermit team, the Judicial Conference agenda, and COVID response.

Constituent /Public Information Services

For the period April 1, 2021 to April 30, 2021, the Executive Director's Office and the General Counsel's office had 246 electronic and personal contacts with claimants or constituents, state agencies, federal agencies, attorneys, service providers, business partners, and letters with congressional offices.

Financial Transactions Activity

For the period April 1, 2021 to April 30, 2021, the Director's office processed and approved 14 travel expense reports, 114 invoices, and 54 deposits for DOA to process in the SCIES system.

SCWCC Stakeholder Electronic Distribution List

For the period April 1, 2021 to April 30, 2021 we added one (1) individual. Due to the receipt of email delivery failures, a total of four (4) email addresses were deleted. A total of 764 individuals currently receive notifications from the Commission.

Advisory Notices

During the month of April, the office posted four (4) notices on the Commission's website and emailed it to the distribution list.

State of South Carolina

1333 Main Street, 5th Floor
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Columbia, S.C. 29202-1715



TEL: (803) 737-5700
www.wcc.sc.gov

Workers' Compensation Commission

MEMORANDUM

TO: COMMISSIONERS

**FROM: Gary Cannon
Executive Director**

DATE: May 17, 2021

RE: FINANCIAL REPORT - Period ending April 30, 2021

Attached is the Budget vs. Actual Report for the General Fund and Earmarked Fund for the fiscal year period ending April 30, 2021. The benchmark for this period is 83%.

Expenditures

The expenditures for the General Fund are on pages 1-2 of the attached report "Budget vs. Actual Report FY2021. The year-to-date expenditures in the General Fund (10010000) for this period is \$2.1 million. In order to portray a more accurate reflection of the operational expenses it is necessary to deduct budgeted amount in Commitment Item 561000, Special Item \$1,695,084, from the total budgeted expenditures in the General Fund. This amount is budgeted for the IT Legacy System and is not a part of the daily operations. Reducing the total Current Budget in the General Fund by this amount leaves a total budgeted in the General Fund at \$2,819,026. The total expenditures in the General Fund is 75% of the adjusted total budgeted amount.

The Earmarked Fund financials begin on page 4 with the total expenditures found on page 10. The year-to-date expenditures for the Earmarked Fund (38440000) is \$3.1 million or 55% of budget. The fund has \$245,297 of Commitments.

Revenues

The Earmarked Fund received \$ 1.9 in Operating Revenues or 62% of expected revenues through April 30, 2021.

To date we have received \$5.5 million Self-Insurance Tax funds.

South Carolina Workers' Compensation Commission
Earmarked Fund Revenues
FY 2021 As of 4/30/2021
83% of year elapsed

Account	Acct No.	Budget	YTD Actual Revenue	% of Budget
WORKERS' COMP HEARING FEE	4110090000	1,091,322	915,645	84%
W COMP SELF INS APPL FEE	4160040000	26,577	2,975	11%
W COMP FILING VIOL PENALTY	4223030000	1,985,476	1,008,226	51%
PARKING FEE	4350040000	5,900	4,575	78%
W COMP AWARD REVIEW FEE	4350140000	32,251	14,870	46%
TRNG CONF REG FEE	4380020000	6,000	960	16%
PHOTOCOPYING FEE	4380050000	62,199	43,074	69%
SALE OF SERVICES	4480020000		300	
SALE OF LISTINGS & LABELS	4480060000	4,187	2,550	61%
REFUND PRIOR YR EXPENDITURE	4520010000		738	
RETURN CHECKS	4530010000		(50)	
ADJUSTMENT TO AGENCY DEPOSITS	4530020000		(50)	
MISC REVENUE	4530030000		200	
Total Revenues		3,213,912	1,994,013	62%

Self Insurance Tax		2,500,000	5,501,126	220%
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Total		5,713,912	7,495,139	131%
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South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 4/30/2021
83% of year elapsed

Fund 10010000 - GENERAL FUND

Administration

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501015	DIRECTOR	138,686	121,350	87%		17,336
501058	CLASSIFIED POS	48,034				48,034
512001	OTHER OPERATING	315,587				
Total OTHER OPERATING:		315,587				315,587
Total Administration:		502,307	121,350	24%		380,957

Inform. services

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
5030067131	PLM- EUC				5,080	
Total OTHER OPERATING:					5,080	-5,080
Total Inform. services:					5,080	-5,080

Claims

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	78,767	70,494	89%		8,273
Total Claims:		78,767	70,494	89%		8,273

Commissioners

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501026	CHAIRMAN	168,057	147,050	87%		21,007
501033	COMMISSIONER	978,964	856,590	87%		122,374
501050	TAXABLE SUBS		54,044			-54,044
501058	CLASSIFIED POS	320,113	300,946	94%		19,167
Total Commissioners:		1,467,134	1,358,630	93%	0	108,504

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 4/30/2021
83% of year elapsed

Fund 10010000 - GENERAL FUND

Information Services FY18

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
561000	Special Item	1,695,084			0	1,695,084
Total Information Services FY18:		1,695,084			0	1,695,084

Insurance & Medical

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	27,697	26,775	97%		922
Total Insurance & Medical:		27,697	26,775	97%		922

Judicial

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	29,852				29,852
Total Judicial:		29,852				29,852

Employer Contributions

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
513000	EMPLOYER CONTRIB	713,269	541,759	76%		171,510
Total Employer Contributions:		713,269	541,759	76%		171,510

Total GENERAL FUND:		4,514,110	2,119,008	47%	5,080	2,390,023
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South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 4/30/2021
83% of year elapsed

Fund 31C30000 - COVID-19 RESP RESERV

Commissioners

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
512001	OTHER OPERATING	100,000				
	Total OTHER OPERATING:	100,000				100,000
Total Commissioners:		100,000				100,000
Total COVID-19 RESP RESERV:		100,000				100,000

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 4/30/2021
83% of year elapsed

Fund 38440000 - EARMARKED FUND

Administration

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	586,985	164,365	28%		422,620
501070	OTH PERS SVC	41,000				41,000
512001	OTHER OPERATING	2,625,713				
5020080000	FREIGHT EXPRESS DELV		26		296	
5020120000	CELLULAR PHONE SVCS		3,685			
5021010005	LEGAL SRV-REPORTER		421			
5021020000	ATTORNEY FEES		13,775			
5021469311	HVAC MAINTENANCE		100			
5021479207	JANITORIAL		2,489			
5021490000	AUDIT ACCT FINANCE		133			
5024990000	OTH CNT-NON-IT & REA		1,208			
5030010000	OFFICE SUPPLIES		4,486		26	
5030010002	OFF SUP - MIN OFF EQ		194			
5030010004	SUBSCRIPTIONS		19,832		4,712	
5030030000	PRINTED ITEMS		4,067		29	
5030067101	PRGM LIC - APP SUPP		27,962		5,928	
5030067130	EQUIP&SUPP- EUC		18		1	
5030067170	EQUIP&SUPP- PRINT EU		5,396		2,200	
5030070000	POSTAGE		26,055		14,360	
5030090000	COMMUNICATION SUPP		17,012			
5031479203	JANITORIAL SUPPLIES		278			
5032410000	MED/SCIENT/LAB SUPP		239			
5032820000	INSTRUCTIONAL MAT				1,408	
5033990000	OTHER SUPPLIES		169			
5040010000	OPER LSE-OFC EQ RENT		2,014			
5040057000	IT-OPER LS-CONT RENT				1,023	
5040060000	OPER-RENT-NON ST OWN		377,444		68,733	
5040070000	OPER-RNT-ST OWN RL P		120			
5040490000	OPER LSE-RENT-OTHER		12,913		10,071	
5040490003	OPER LSE-RENT-PO BOX		1,416			
5041010000	DUES & MEMBER FEES		4,835			
5041020000	FEES AND FINES		80			

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 4/30/2021
83% of year elapsed

Fund 38440000 - EARMARKED FUND

5050070000	IN ST-REGISTR FEES		400			
5051540000	LEASED CAR-ST OWNED		30,326			
Total OTHER OPERATING:		2,625,713	557,094	21%	108,788	1,959,831
Total Administration:		3,253,698	721,460	22%	108,788	2,423,450

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 4/30/2021
83% of year elapsed

Fund 38440000 - EARMARKED FUND

Inform. services

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS		309,859			-309,859
5020077100	SERVICES- APP SUP				972	
5020077130	SERVICES- EUC		3,548			
5020077170	SERVICES- PRINT EU		490			
5020077200	SERVICES- SERVERS		84,021		4,320	
5020077220	SERVICES- VOICENET		21,653			
5020077240	DP SERVICES – STATE		149,645			
5020080000	FREIGHT EXPRESS DELV		48		296	
5020120000	CELLULAR PHONE SVCS		1,156		1,806	
5021330000	CONTR-GOVT/NONPRFIT		39,000			
5021469316	SECURITY ALARM SRVC		2,625		46	
5021540000	NON-IT OTHER PRO SRV				15,825	
5030010000	OFFICE SUPPLIES		883		685	
5030067101	PRGM LIC - APP SUPP		9,791		62,122	
5030067130	EQUIP&SUPP- EUC		9,417		20,466	
5030067131	PLM- EUC				769	
5030067141	PLM- ITSD		9,590			
5030067170	EQUIP&SUPP- PRINT EU		8,283		5,052	
5030067210	EQUIP&SUPP- STORAGE		174			
5030090000	COMMUNICATION SUPP		12,445			
5031010000	LAUNDRY SUPPLIES		131			
5031030011	MISC SUPPLIES		70			
5040057000	IT-OPER LS-CONT RENT		1,001		5,898	
5041010000	DUES & MEMBER FEES		196			
5050070000	IN ST-REGISTR FEES		448			
5050570000	OUT ST-REGISTR FEES		975			
Total OTHER OPERATING:			355,590		118,257	-473,847
Total Inform. services:			665,449		118,257	-783,706

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 4/30/2021
83% of year elapsed

Fund 38440000 - EARMARKED FUND

Claims

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	280,850	200,936	72%		79,914
512001	OTHER OPERATING	19,700				
5020080000	FREIGHT EXPRESS DELV		8		487	
5020120000	CELLULAR PHONE SVCS		181		77	
5030010000	OFFICE SUPPLIES		456		848	
5030030000	PRINTED ITEMS		643			
5030090000	COMMUNICATION SUPP		588			
Total OTHER OPERATING:		19,700	1,876	10%	1,411	16,413
Total Claims:		300,550	202,813	67%	1,411	96,326

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 4/30/2021
83% of year elapsed

Fund 38440000 - EARMARKED FUND

Commissioners

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501050	TAXABLE SUBS	70,000				70,000
512001	OTHER OPERATING	230,700				
5020080000	FREIGHT EXPRESS DELV		57		296	
5020120000	CELLULAR PHONE SVCS		15,827		160	
5021010003	LEGAL SRV-TRANSCRIPT		4,524			
5021010005	LEGAL SRV-REPORTER		75,907			
5021020000	ATTORNEY FEES		1,379			
5021410000	EDUC & TRNG-STATE		75			
5021540000	NON-IT OTHER PRO SRV		180			
5030010000	OFFICE SUPPLIES		702		457	
5030067170	EQUIP&SUPP- PRINT EU		2,409			
5030070000	POSTAGE		50			
5031479203	JANITORIAL SUPPLIES		181			
5033990000	OTHER SUPPLIES		311			
5050041000	HR-IN ST-AUTO MILES		17,526		-	
5050070000	IN ST-REGISTR FEES		50			
5050080000	IN ST-SUBSIST ALLOW		5,204			
Total OTHER OPERATING:		230,700	124,381	54%	912	105,407
Total Commissioners:		300,700	124,381	41%	912	175,407

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 4/30/2021
83% of year elapsed

Fund 38440000 - EARMARKED FUND

Insurance & Medical

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	459,463	309,988	67%		149,475
501070	OTH PERS SVC	22,881	19,200	84%		3,681
512001	OTHER OPERATING	54,500				
5020080000	FREIGHT EXPRESS DELV		94		487	
5020120000	CELLULAR PHONE SVCS		510			
5021540000	NON-IT OTHER PRO SRV		16,605		10,950	
5024990000	OTH CNT-NON-IT & REA		1,020			
5030010000	OFFICE SUPPLIES		143		1,576	
5030030000	PRINTED ITEMS		113			
5030067170	EQUIP&SUPP- PRINT EU		97			
5030090000	COMMUNICATION SUPP		1,177			
5040060000	OPER-RENT-NON ST OWN				452	
5050070000	IN ST-REGISTR FEES		2,350			
Total OTHER OPERATING:		54,500	22,110	41%	13,465	18,925
Total Insurance & Medical:		536,844	351,298	65%	13,465	172,081

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2021 As of 4/30/2021
83% of year elapsed

Fund 38440000 - EARMARKED FUND

Judicial

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	462,294	401,291	87%		61,003
501070	OTH PERS SVC	45,000	35,938	80%		9,062
512001	OTHER OPERATING	12,800				
5020080000	FREIGHT EXPRESS DELV		8		487	
5020120000	CELLULAR PHONE SVCS		234		116	
5021010003	LEGAL SRV-TRANSCRIPT		171			
5021010005	LEGAL SRV-REPORTER		2,348			
5030010000	OFFICE SUPPLIES		60		1,861	
5030090000	COMMUNICATION SUPP		1,177			
5050041000	HR-IN ST-AUTO MILES		150			
5050070000	IN ST-REGISTR FEES		50			
Total OTHER OPERATING:		12,800	4,197	33%	2,464	6,139
Total Judicial:		520,094	441,426	85%	2,464	76,204

Employer Contributions

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
513000	EMPLOYER CONTRIB	695,959	603,778	87%	0	92,181
Total Employer Contributions:		695,959	603,778	87%	0	92,181

Total EARMARKED FUND:		5,607,845	3,110,604	55%	245,297	2,251,943
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South Carolina Workers' Compensation Commission
Commitments
FY 2021 As of 4/30/2021

Fund 10010000 - GENERAL FUND

Inform. services

Commitment Item	Commitment Item Description	Vendor	Commitment
5030067131	PLM- EUC	SHI INTERNATIONAL CORP	5,080
Total Inform. services:			5,080

Total GENERAL FUND:			5,080
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Fund 38440000 - EARMARKED FUND

Administration

Commitment Item	Commitment Item Description	Vendor	Commitment
5030010000	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	26
5030010004	SUBSCRIPTIONS	WEST PUBLISHING CORPORATION	4,712
5030030000	PRINTED ITEMS	PINE PRESS PRINTING	29
5030067101	PRGM LIC - APP SUPP	WEST PUBLISHING CORPORATION	5,928
5030067130	EQUIP&SUPP- EUC	FORMS & SUPPLY INC	1
5030067170	EQUIP&SUPP- PRINT EU	MAJOR BUSINESS MACHINES	559
5030070000	POSTAGE	NEOFUNDS BY NEOPOST	1,400
5030070000	POSTAGE	US POSTAL SERVICE	12,960
5032820000	INSTRUCTIONAL MAT	PINE PRESS PRINTING	1,408
5040057000	IT-OPER LS-CONT RENT	XEROX CORPORATION	1,023
5040060000	OPER-RENT-NON ST OWN	GALIUM 1333 MAIN LLC	68,733
5040490000	OPER LSE-RENT-OTHER	REPUBLIC PARKING SYSTEM INC	10,071
Total Administration:			106,851

Inform. services

Commitment Item	Commitment Item Description	Vendor	Commitment
5020077100	SERVICES- APP SUP	BIS DIGITAL, INC.	972
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	1,806
5021469316	SECURITY ALARM SRVC	SONITROL SECURITY SYSTEMS	46
5021540000	NON-IT OTHER PRO SRV	HYLAND SOFTWARE INC	15,825
5030010000	OFFICE SUPPLIES	FORMS & SUPPLY INC	685

Any items with vendor "Not assigned" are pending financial adjustments. Any commitment on the Budget vs. Actual Report that is missing from this list is a travel commitment.

South Carolina Workers' Compensation Commission
Commitments
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Fund 38440000 - EARMARKED FUND

5030067101	PRGM LIC - APP SUPP	PROGRESS SOFTWARE CORP	50,754
5030067130	EQUIP&SUPP- EUC	PROGRESS SOFTWARE CORP	20,466
5030067131	PLM- EUC	SHI INTERNATIONAL CORP	769
5040057000	IT-OPER LS-CONT RENT	XEROX	4,205
5040057000	IT-OPER LS-CONT RENT	XEROX CORPORATION	1,693
Total Inform. services:			97,222

Claims

Commitment Item	Commitment Item Description	Vendor	Commitment
5020080000	FREIGHT EXPRESS DELV	FEDEX	487
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	77
5030010000	OFFICE SUPPLIES	FORMS & SUPPLY INC	812
5030010000	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	36
Total Claims:			1,411

Commissioners

Commitment Item	Commitment Item Description	Vendor	Commitment
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	160
5030010000	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	338
Total Commissioners:			497

Insurance & Medical

Commitment Item	Commitment Item Description	Vendor	Commitment
5021540000	NON-IT OTHER PRO SRV	A WOMANS TOUCH LLC	2,160
5021540000	NON-IT OTHER PRO SRV	LUMLEY INVESTIGATIONS LLC	756
5021540000	NON-IT OTHER PRO SRV	TPT INVESTIGATIONS LLC	320
5021540000	NON-IT OTHER PRO SRV	UPSTATE LEGAL SUPPORT SERVICES L	1,177
5021540000	NON-IT OTHER PRO SRV	WHITESSELL INVESTIGATIVE SERVICES	6,537
5030010000	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	790
5040060000	OPER-RENT-NON ST OWN	GALIUM 1333 MAIN LLC	452
Total Insurance & Medical:			12,192

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**South Carolina Workers' Compensation Commission
Commitments
FY 2021 As of 4/30/2021**

Fund 38440000 - EARMARKED FUND

Judicial

Commitment Item	Commitment Item Description	Vendor	Commitment
5020080000	FREIGHT EXPRESS DELV	FEDEX	487
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	116
5030010000	OFFICE SUPPLIES	FORMS & SUPPLY INC	1,066
5030010000	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	795
Total Judicial:			2,464

Total EARMARKED FUND:	245,297
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Any items with vendor "Not assigned" are pending financial adjustments. Any commitment on the Budget vs. Actual Report that is missing from this list is a travel commitment.