

## A G E N D A

### SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

1333 Main Street, 5<sup>th</sup> Floor  
Columbia, South Carolina 29201

**June 18, 2018 – 10:30 a.m.**

Commission Hearing Room A

*This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.*

1. CALL TO ORDER *CHAIRMAN BECK*
2. APPROVAL OF AGENDA OF BUSINESS MEETING *CHAIRMAN BECK*  
OF JUNE 18, 2018
3. APPROVAL OF MINUTES OF THE BUSINESS MEETING *CHAIRMAN BECK*  
OF MAY 21, 2018
4. GENERAL ANNOUNCEMENTS *MR. CANNON*
5. APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2) *MR. BERTHELETTE*
6. DEPARTMENT DIRECTORS' REPORTS *MS. STUART*  
Human Resources (Tab 3) *MS. SPRANG*  
Information Services (Tab 4) *MR. DUCOTE*  
Insurance and Medical Services (Tab 5) *MS. SPANN*  
Claims (Tab 6) *MS. BRACY*  
Judicial (Tab 7)
7. Vocational Rehabilitation (Tab 8) *MS. DRAWDY*
8. EXECUTIVE DIRECTOR'S REPORT (Tab9) *MR. CANNON*  
Administration – Financial Report (Tab 10) *Mr. Cannon*
9. OLD BUSINESS *CHAIRMAN BECK*
10. NEW BUSINESS *CHAIRMAN BECK*
11. ADJOURNMENT *CHAIRMAN BECK*

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THE  
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION  
BUSINESS MEETING  
May 21, 2018

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Monday, April 16, 2018 at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present:

T. SCOTT BECK, CHAIRMAN  
SUSAN S. BARDEN, VICE CHAIR  
R. MICHAEL CAMPBELL, II, COMMISSIONER  
MELODY L. JAMES, COMMISSIONER  
GENE MCCASKILL, COMMISSIONER  
AISHA TAYLOR, COMMISSIONER  
AVERY B. WILKERSON, JR., COMMISSIONER

Present also were: Gary Cannon, Executive Director; Bryan Berthelette, Self-Insurance Director; Amy Bracy, Judicial Director; Keith Roberts, General Counsel; Wayne Ducote, Insurance & Medical Services Director; Loretta Dykes, Financial Technician; Kim Falls, Business Analyst; Sonji Spann, Claims Director; Sandee Sprang, IT Director; Alexa Stuart, HR Manager and David Durant, Staff Attorney. Bonnie Anzelmo, Injured Workers' Advocates, Ivey Drawdy and Stacy Lever, Vocational Rehabilitation were also present.

Chairman Beck called the meeting to order at 10:33 a.m.

**AGENDA**

Commissioner Barden moved that the agenda be approved. Commissioner McCaskill seconded the motion, and the motion was approved.

**APPROVAL OF MINUTES – BUSINESS MEETING OF April 16, 2018**

Commissioner Barden moved that the minutes of the Business Meeting of April 16, 2018, be approved. Commissioner Taylor seconded the motion, and the motion was approved.

**GENERAL ANNOUNCEMENTS**

Executive Director, Gary Cannon announced that at the end of the Commission meeting, the all Employee Appreciation Luncheon would be held and that the Employee of the Year would be announced.

**APPLICATIONS FOR APPROVAL TO SELF-INSURE**

Self-insurance applications were presented by Bryan Berthelette, Self-Insurance Director. **Twenty-eight (28)** prospective members of **Two (2)** funds were presented to the Commission for approval. The applications were:

**Palmetto Timber Fund**

Coastal Cutters

**South Carolina Home Builders SIF**

America's Best Plumbing & Heating & Air LLC

AR Works LLC

A Step Above N Beyond Cleaning Service LTD

Aloysius Zealy Contracting Services, Inc.

Carolina Solar Window Tinting

Chimspector Venting Specialist, Inc.

Clever Painters

Coastline Heating & Cooling

Custom Creations

ECS Development LLC

ELY Masonry LLC

Emmanuel Painting LLC

FP3 LLC

Goodwin Foust Custom Homes LLC

Hyman Builders

Iron Gate Homes LLC

Juan M. Ramirez

Liberty Electric Services LLC

LP Installs LLC

Maybritt Masonry LLC

Middlehouse Custom Homes LLC

Robert Talton Sr.

Robert Wheeler Construction LLC

Rock & Roll Electric

Santo's & Ferrer Construction Group

Sawgrass Custom Builders LLC

Tilson Mechanical, Inc.

After examination of the applications, it was determined that each complied with the Commission's requirements and each was recommended for approval. Commissioner Wilkerson made the motion to approve the applications to self-insure, and Commissioner Barden seconded the motion. The motion was unanimously approved.

## **DEPARTMENT DIRECTORS' REPORTS**

The Department Directors presented their reports which were also submitted to the Commission in written form.

### **Human Resources**

Alexa Stuart presented the Human Resources report. Ms. Stuart pointed out the following highlights from the report:

- All employees have been transitioned to 1 badge; that badge will provide parking and building access.
- In April, there were no new hires or separations.
- Posted for 1 position, records analyst; will replace Sallie Wilder who is retiring June 30<sup>th</sup>. One more interview will be conducted and then the final candidates will go before the Executive Director and Chairman Beck.
- Reposted position for claims examiner. The first round did not produce qualified candidates and the posting will close on May 21, 2018.
- There were 9 transactions for benefits, 10 SCEIS time transaction issues and 11 Payroll related inquiries.
- Attended Quarterly HR Advisory Meeting.
- Ms. Stuart attended the EO Forum where the Commission was recognized for being in the Top 10 Status.
- Meet with Managers about employee related issues.
- Ms. Stuart approved 9 travel reports and notified CBRE of 9 new issues.
- Completed 2 SCEIS training courses and attended 1 SHRM Workshop.

Commissioner Barden inquired about the current parking spaces for herself and Commissioner James. Mr. Cannon advised that he had spoken with CBRE and that there are currently no spots available, but the Commission will be notified when openings become available.

### **Information Technology Department**

Sandee Sprang presented the Information Services Department's report. Ms. Sprang pointed out the following highlights from the report.

- EDI- the IT department has been able to clone the production server to give a test environment. This will save about \$1,300.00 a month. The project has put the IT department about a week behind on processing proof of coverage.
- Reporting and Standardization – The IT team is continuing to work with DEW for the transmission of date. SCWCC have manually enter the data for a couple of months, but it will be current data. Ms. Sprang wanted to acknowledge her staff for how hard they have worked this month with all the challenges that have been set before them. All staff has been working late or during the weekend, and Ms. Sprang is very appreciative of all of their hard work.
- OnBase- The upgrade went very well. Kim continues to work on refining groups to simplify security and rights.
- Legacy Modernization- 5 Sprints have been completed and stories and workflows have been developed for all claims related areas of the agency. Next the focus will move to all departments (security, contact management, global communications, date integration, finance, etc.). There are 17 epics and refined stories down to 472. A total of 55 Scrum meetings, 38 meetings with agency departments. Ms. Sprang

described what a Scrum meeting, epics and stories are.

### **Insurance and Medical Services Department**

Wayne Ducote presented the Insurance and Medical Services Department's report. Mr. Ducote pointed out the following highlights from the report:

- In April, the Compliance Division compelled 53 employers to come into compliance with the Act, and collected over \$150,000 in non-compliance penalties. Additionally, 20 carriers resolved their issues, resulting in \$6,900 in fine resolutions.
- Coverage collected over \$21, 200.00, in fines. 952 new claims were established.
- 26 Carrier Rule to Show Cause cases were docketed. 20 cases were resolved and \$10,429 was recovered.
- The Compliance Division collected \$150,890 in fines and penalties. Year to date, the Compliance Division has collected \$1,242,891 in fines.
- The Self- Insurance Division collected \$102,917 in self-insurance tax. Year to date, Self-Insurance tax revenue is trending at 105% of prior fiscal year.

Mr. Ducote noted that he and Executive Director, Gary Cannon attended a contractor's event in Charleston as part of their outreach program.

### **Claims Department**

Sonji Spann presented the Claims Department's report. She reported the following for the month of April:

- Claims processed 16,497 items during the month of April. This reflects a 4% decrease compared to the previous month.
- Claims closed 2,499 which was a decrease of 77.
- Claims reviewed 4,355 files.
- Fine Revenue collected during the month of April was \$37,800, an increase of \$12,500 in comparison to last month.
- Claims Department assessed 329 fines, an increase of 10
- Of the fines assessed, 266 were for the Form 18.
- Received 1,877 Form 18s via SROI/EDI.
- Received 1,722 Form 18s via email.
- Received 736 Form 18s via USP.
- Received 786 Form 61s; approved 765 Form 61s.
- Received 0 Third Party Settlements and approved 0.

### **Judicial Department**

Amy Bracy presented the Judicial Department's report. Ms. Bracy reported the following for the month of April 2017:

#### Judicial Department

- 847 requests for Hearings
- 140 Motions
- 136 Clincher Conference requests sent to Jurisdictional Commissioners

#### Commissioners

- 64 Single Commissioner Hearings conducted
- 45 pre-hearing conferences held

- 4 Full Commission Hearings conducted
- 507 Orders served at single Commissioner level; 64 of those were Decision and Orders that resulted from hearings that went on record; 164 of those were Motion Orders ruled upon by Commissioners

#### Informal Conference

- 280 informal conferences conducted

#### Mediation

- 68 regulatory mediations scheduled
- 45 requested mediations
- 52 matters resolved in mediation with the receipt of Forms 70

#### Appeals to SC Court of Appeals

- In April the Judicial Department received 4 Notice of Intent to Appeal.

Ms. Bracy discussed her communication with Commissioner McCaskill and about Greenville's plan to build a new facility. The facility is not anticipated to complete for about 5 years. There was discussion about communication to ensure there was a spot for us to continue to hold hearings.

Commissioner Wilkerson noted that he held hearings in Mt. Pleasant. The hearing room is a conference room and security checks in everyone that comes in. He indicated that there was plenty of room for parties to discuss issues, resolutions, and provides ample parking. Ms. Bracy mentioned that early scheduling for Mt. Pleasant would be recommended to ensure securing the venue.

### **VOCATIONAL REHABILITATION**

Ivey Drawdy, counselor presented her report which was also submitted to the Commission in written form. She pointed out the following highlight of the report.

- 26 letters mailed
  - 2 responses
  - 1 application
  - 3 letters returned
- Hearings: attended 1 hearing.
- VR has a new tracking system which will provide a better tracking system.

### **EXECUTIVE DIRECTOR'S REPORT**

Gary Cannon, Executive Director, presented his report which was also submitted to the Commission in written form. He pointed out the following highlights from the report:

- Security access is down to 1 card now. There is a phone app and a key fob that will be available to the Commissioners.
- Executive Director's office and the General Counsel's Office had 512 with various constituents.

Chairman Beck inquired to the status of the panic buttons. Mr. Cannon indicated that we are still installing a few cameras and the panic buttons. We are continuing to work with BPS as to whom will be notified who will be notified in case of an emergency.

**ADMINISTRATION – FINANCIAL REPORT**

Mr. Cannon reported the benchmark for period ending April 30, 2018 is 83%. The General Fund expenditure to date is 72%. The Earmarked Fund expenditure to date is 60%. The budgeted operating revenues received is 96% and the budgeted Self-Insurance Tax funds received is 97%. The Earmarked Fund Balance has a net income/expenditures of \$1,058,990.

**OLD BUSINESS**

No old business

**NEW BUSINESS**

No new business

**ADJOURNMENT**

Commissioner Barden made the motion to adjourn. Commissioner McCaskill seconded the motion, and the motion was approved.

The May 21, 2018, meeting of the South Carolina Workers' Compensation Commission adjourned at 10:57 a.m.

Reported June 8, 2018  
Amy Proveaux  
Office of the Executive Director



<p style="text-align: center;"><b>SCWCC Human Resources Monthly Report</b> <b>May 2018</b></p>
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**STAFFING**

In May, the Commission had 51 FTEs, 2 open positions, 1 part-time employee and 1 part-time temporary employee.

- **New Hires:** None
- **Separations:** Both legal interns left of May 1, 2018.
- **Retirements:** None
- **Leaves:** None

**Recruitment:**

- Posted job opening for Records Analyst I to replace an employee who will retire at the end of June. We had 141 candidates apply. We have selected two candidates for a final interview and made an offer in June which was accepted. The new employee will start on June 25, 2018.
- Posted job opening for Insurance Claims Examiner. We posted two times and we had a total of 47 candidates. We interviewed 4 and have three scheduled for a final interview. Our intention is to fill the position in June.

**BENEFITS**

- Performed four (4) transactions related to benefits.

**EMPLOYEE RELATIONS**

- Met with Executive Director and managers about various employee related issues.
- We held our annual Employee Appreciation Luncheon and awarded Tracy Riddle the Employee of the Year Award on May 21, 2018.

**MEETINGS**

- Did not attend any offsite meetings.

**ADMINISTRATIVE**

- Sent eight (8) "All Agency" emails out on various topics such as SCEIS, benefits, discounts, security, and other miscellaneous items.

- Performed sixteen (16) SCEIS time related transactions and two (2) payroll related transactions.

### **FISCAL RESPONSIBILITIES**

- Processed/approved eleven (11) travel expense reports.

### **FACILITIES**

- Notified CBRE of eight (8) new issues.
- Finalized and scheduled the construction of two new offices. Completion should be mid-June.

### **TRAINING**

- Did not participate in any training this month.

# State of South Carolina

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## Workers' Compensation Commission

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To: Gary Cannon  
SCWCC Executive Director  
From: Sandee Sprang, IT Director  
Date: June 13, 2018  
Subject: IT Department May 2018 Full Commission Report

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This report summarizes the activities and accomplishments of departmental projects and initiatives for the IT department during May 2018.

### **I. Systems Operations, Maintenance and Support**

#### EDI

The IT department continues support for EDI trading partners to research and resolve EDI transaction data and image processing errors. We also continue our work with the IAIABC EDI Claims Workgroup, reviewing and recommending standards changes. During May, Duane and Liz spent an extensive amount of time working to resolve POC issues.

#### Reporting and Standardization

The IT team continues to work on the data transmission and processing of DEW data. Liz and Duane were able to complete the first full xfile generation process. We also generated several new reports in Excel format.

#### Systems Support

Jason worked with DTO to deploy all new configuration files for OnBase. He also upgraded all laptops with the most current version of the Endpoint Security application.

#### OnBase

Kim continues to work on refining Groups to simplify security and rights.

#### Security System

Jason continues working with the Sonitrol and ParkSimple to synchronize badge operation.

### **II. Projects, Enhancements and Development**

#### Hardware Upgrades

The status of the hardware upgrade projects currently in process:

- We are working with OnBase and DTO to gather a list of compatible desktop scanners as we look to place a scanner on each AA's desk.

### System Virtualization

Duane continues to validate our new test/development environment and to resolve all access and process issues.

### Microfilm Conversion

The 5<sup>th</sup> group of cartridges is completed, and the last group has been sent to Palmetto Microfilm. We will begin developing a test plan for importing the images into OnBase; the estimated completion date of the project is June 2018.

### Legacy Modernization

We have completed 7 Sprints and are now wrapping up the design documents for the project. The clay model has been built and presented; it illustrates the framework and the look and feel of the screens. The JITR (Just in Time Requirements) were completed for the Form 18, 19 and 50 as well as the Timeline and Notifications modules. We are working on developing the Statement of Work for the next project.

## **III. Trainings and Meetings**

Liz continues her Capella University IT courses.

Kim attended several meetings with SC.GOV to assist with the conversion of our website to a new platform as well as the OnBase Horizon's conference.

Jason attended the IT Data Collection and Planning System training.

State of South Carolina



Workers' Compensation Commission

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**To:** Mr. Gary Cannon  
SCWCC Executive Director

**From:** Wayne Ducote, Jr.  
IMS Director

**Date:** 14-Jun-18

**Subj:** Insurance and Medical Services Department  
May 2018 Full Commission Report

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Please find attached information provided to summarize the status and workflow of initiatives currently underway within the Insurance and Medical Services (IMS) Department.

In addition to the statistical data provided, please be advised of the following:

- |                     |   |
|---------------------|---|
| Compliance Division | <ol style="list-style-type: none"><li>1. Reviewing revenue metrics / projections.</li><li>2. Working with staff to review workflow processes and additional training opportunities.</li><li>3. Continuing outreach opportunities with stakeholders.</li></ol> |
| Coverage Division   | <ol style="list-style-type: none"><li>1. Working with staff to review workflow processes and explore opportunities to enhance service provision.</li><li>2. Lapse in Coverage: 69 new registrants; 0 notifications sent.</li></ol>                            |
| Medical Services    | <ol style="list-style-type: none"><li>1. Working with Medical Bill Reviewers on certification renewals.</li></ol>   |

While this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key initiatives underway in the IMS Department and provide measures by which the Department's effectiveness can be gauged. IMS welcomes any guidance that you and/or our Commissioners can provide concerning our performance and direction.

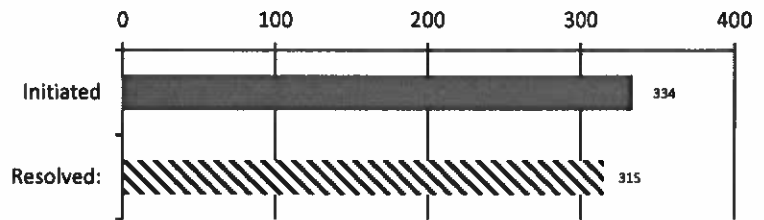
**Employers Obtaining Coverage**

The Compliance Division works with great diligence to help uninsured employers become compliant with the South Carolina Workers' Compensation Act. Year to date, the Compliance Division has compelled **315** employers in South Carolina to come into compliance with the Act. In so doing, approximately **2,930** previously uninsured workers are now properly covered.

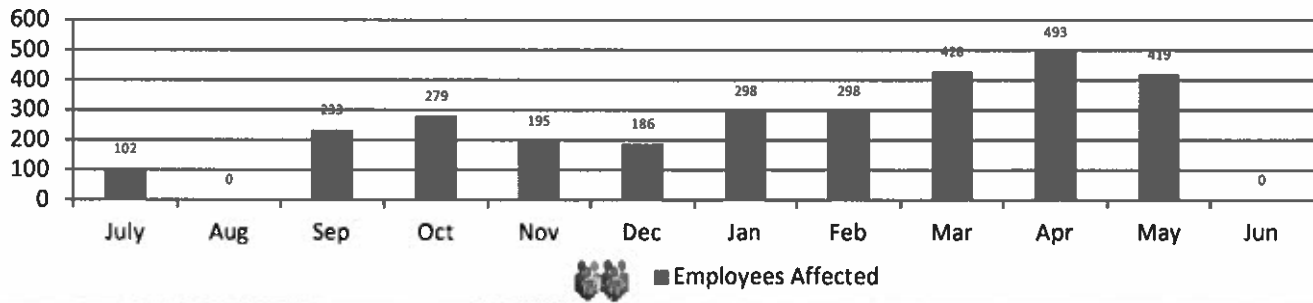
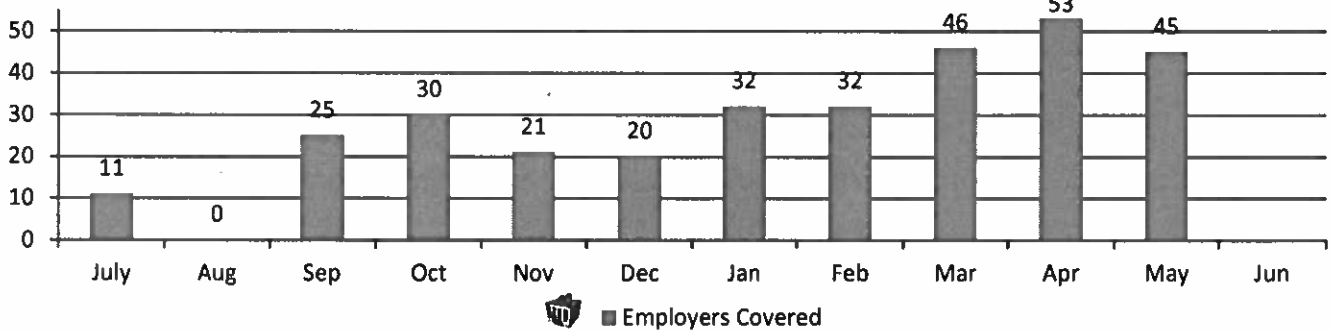
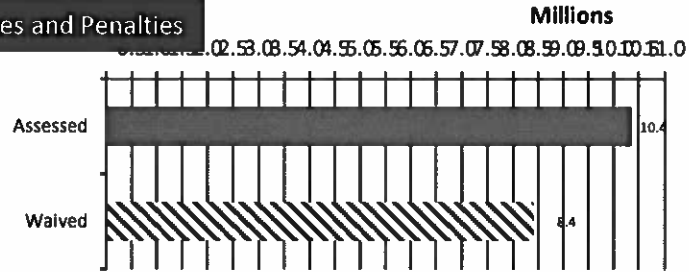
**Penalties Waived**

Although the Division has assessed \$10.4 m in fines, 81% of those fines (\$8.4 m) have been waived or rescinded as employers have either obtained insurance coverage or were found not to be subject to the Act.

**RTSC Cases**

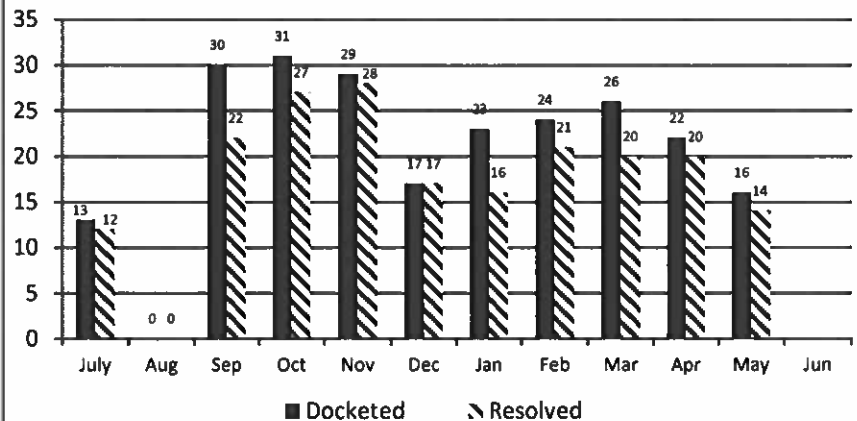


**Fines and Penalties**



**Carrier Rule to Show Cause Hearings**

The Compliance Division manages the Rule to Show Cause process involving the recovery of outstanding carrier fines and penalties. In the month of May 2018, 16 carrier RTSC cases were docketed; 14 cases were resolved and \$5,589 was recovered. Year to date, 231 carrier RTSC cases have been docketed, 197 cases have resolved and \$102,173 has been recovered.



**Carryover Caseload:**

The Compliance Division closed May 2018 with 403 cases active, compared to an active caseload of 150 at the close of May 2017.

**Cases Resolved:**

For the month of May 2018, Compliance Division staff closed-out 154 cases.

**Compliance Fines:**

In May 2018, the Compliance Division collected \$149,510 in fines and penalties. Year to Date, the Compliance Division has collected \$1,392,401 in fines.

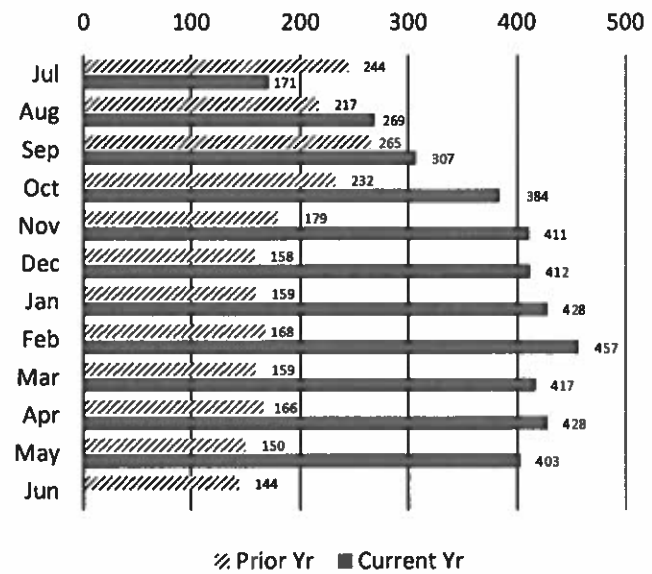
Year to Date vs Prior Year Total (\$382,199): 364%

May 2018 vs. May 2017: 835%

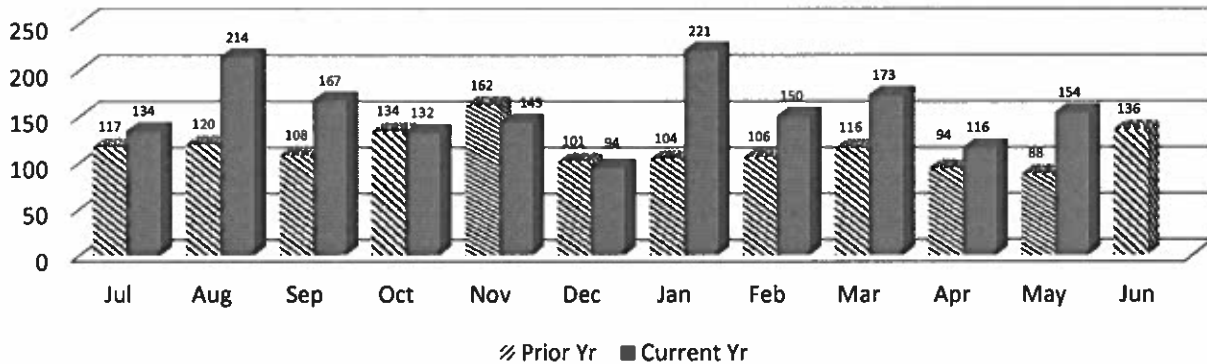
Current Year End trend is 397% of 2016-2017

YTD 2017-18 (July - May) vs YTD 2016-2017: 379%

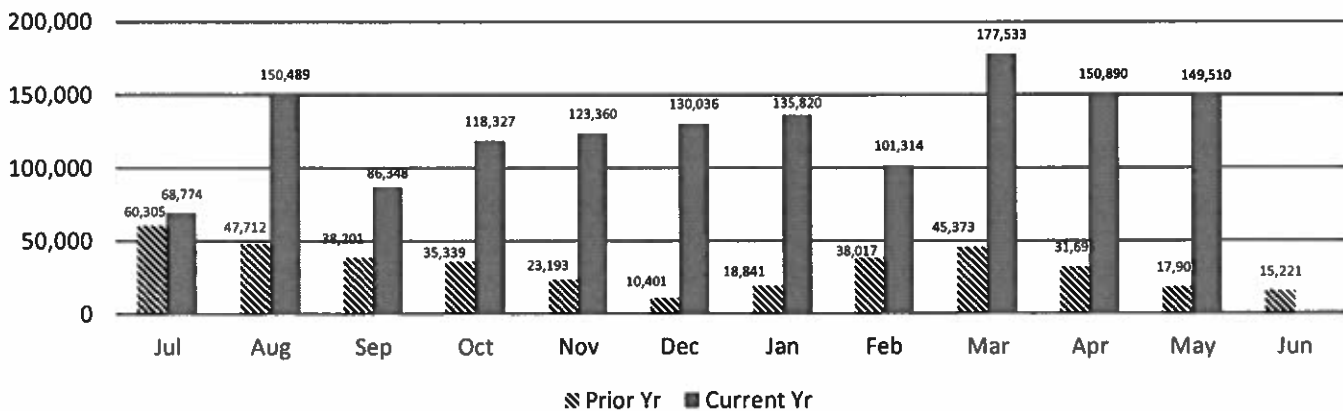
**Caseload Pending v. Prior Year**



**Cases Resolved v. Prior Year**

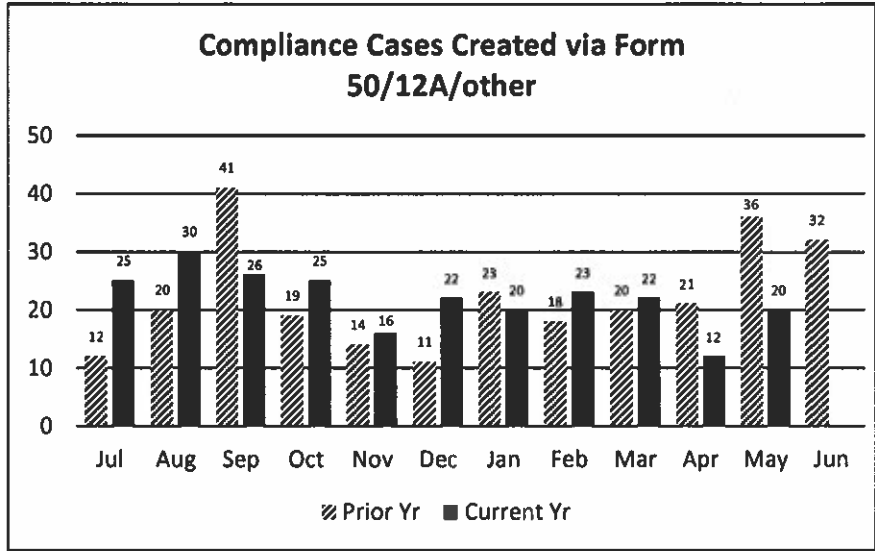


**Compliance Fines Collected v. Prior Year**



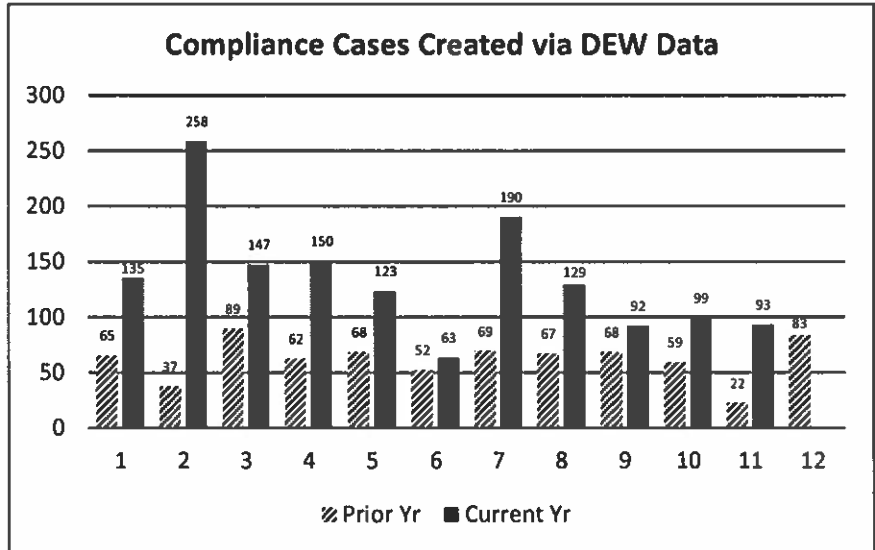
In May 2018, 20 compliance files were created from the combined filings of Form 50's, 12A's, and stakeholder reporting involving uninsured employers.

YTD vs. Prior Year total (267): 90%  
 May 2018 to May 2017: 56%  
 Current Yr End trend: 98% of 2016-2017  
 YTD 2017-2018 v. YTD 2016-2017: 103%



In May 2018, 93 compliance files were created from the DEW data process.

YTD vs. Prior Year total (741): 199%  
 May 2018 to May 2017: 423%  
 Current Yr End trend: 218% of 2016-2017  
 YTD 2017-2018 v. YTD 2016-2017: 225%



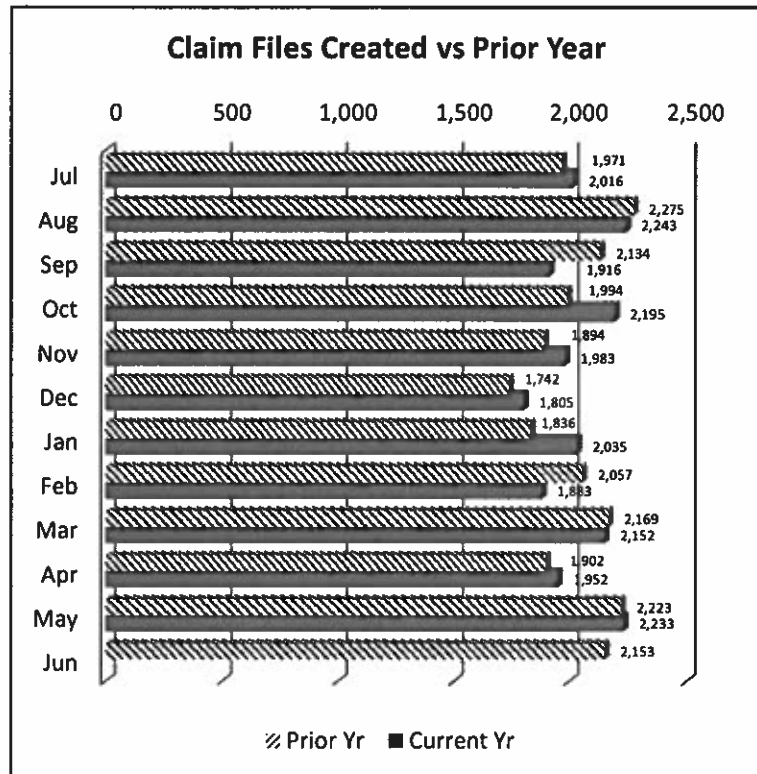


**WCC Claim Files:**

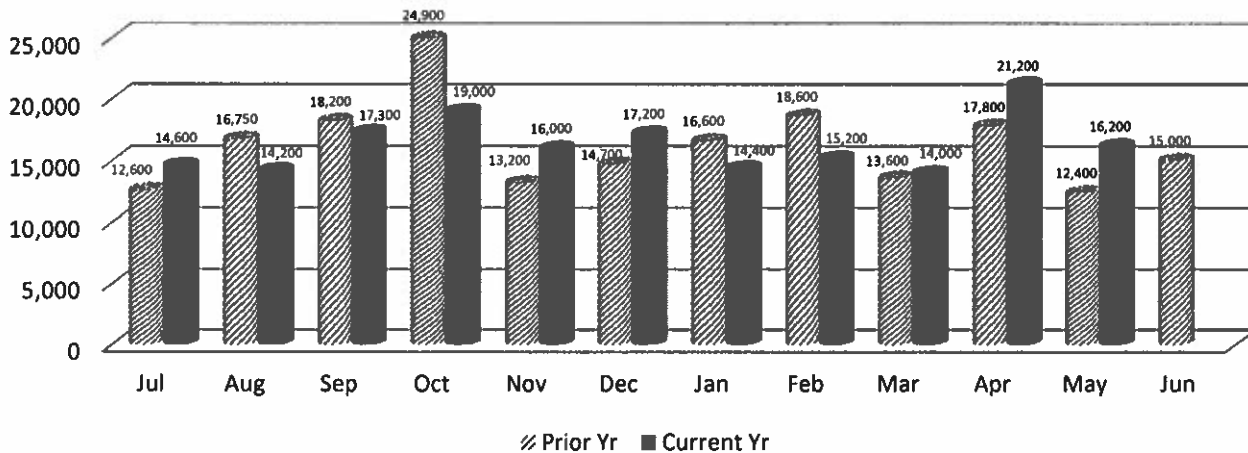
In May 2018, the Coverage Division received a total of 2,233 WCC Claim files. Of these, 1,922 were created through proper carrier filing of a 12A, and 311 were generated as a result of a Form 50 claim filing. Year to Date 22,413 Claim files have been created which is 92% of claim file volume prior year (24,350).

**Coverage Fines:**

The Coverage Division collected \$16,200 in fine revenue in May 2018, as compared to \$12,400 in Coverage fines/penalties accrued during May 2017. Year on Year, Coverage fines are at 92% of collections for prior year.



### Coverage Fines Collected v Prior Year



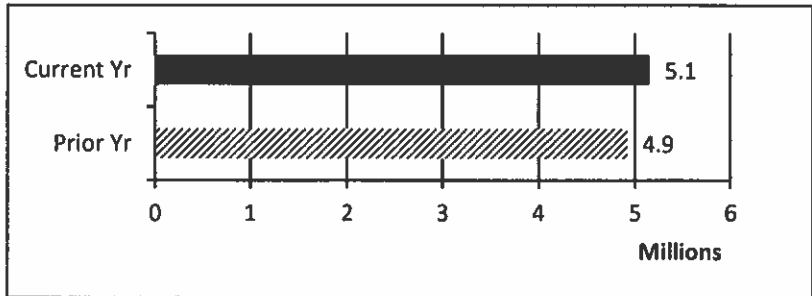
**IMS SELF INSURANCE DIVISION**

May 2018

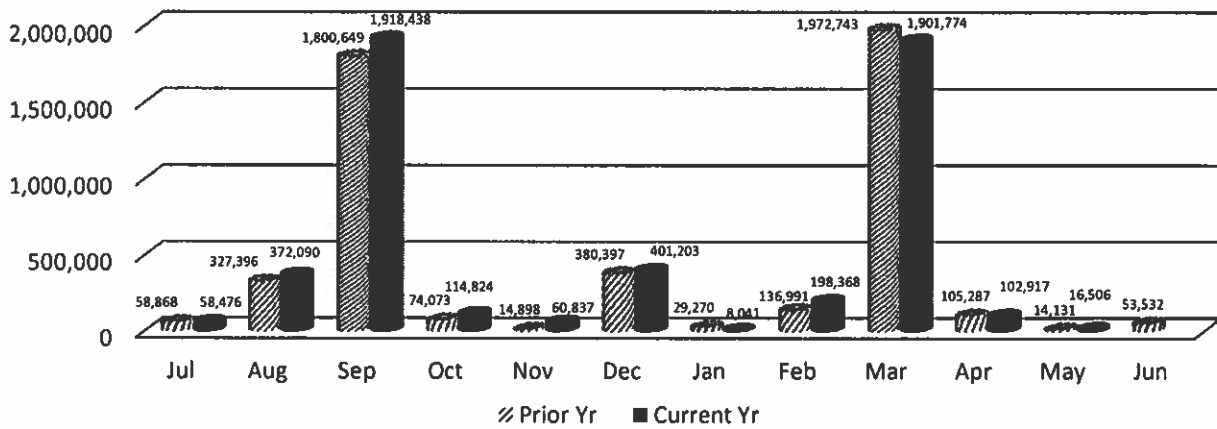
During the month of May 2018, the Self Insurance Division:

- \* collected \$16,506 in self-insurance tax.
- \* added 28 new self-insurers.
- \* conducted 3 Self Insurance audits.

Year to Date, Self Insurance tax revenue is trending at 105% of prior year and 37 Self Insurance audits have been completed.



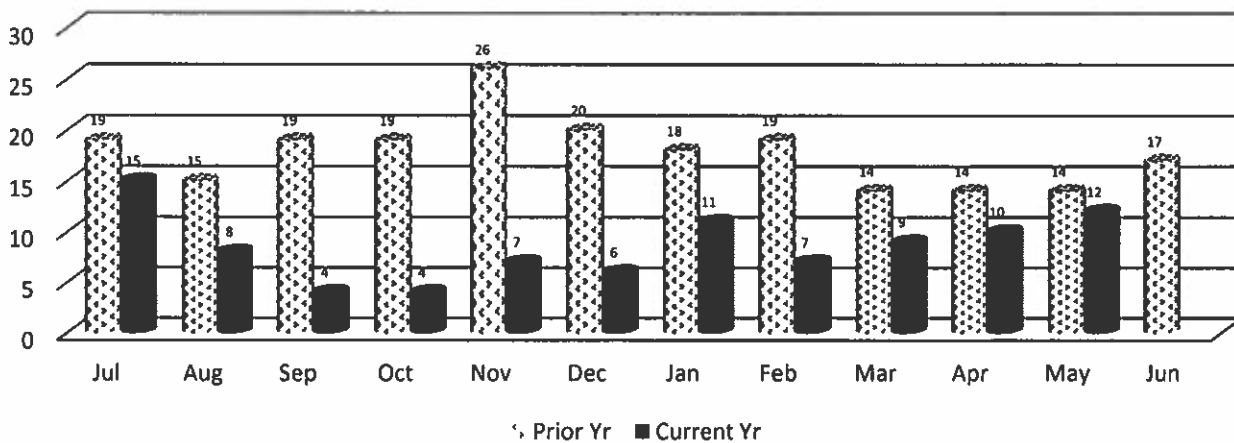
**Self Insurance Tax Collections v. Prior Year**



**IMS MEDICAL SERVICES DIVISION**

In May 2018, the Medical Services Division began the month with 10 bills pending review, received an additional 12 bills for review, conducted 10 bill reviews and ended the month with 12 bills pending.

**Medical Bills Pending Review v. Prior Year**



# State of South Carolina

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## Workers' Compensation Commission

### MEMORANDUM

To: Gary Cannon, Executive Director  
From: Sonji Spann, Claims Director  
Date: June 11, 2018  
Re: Claims Department – June 2018 Full Commission Report

Attached is Claims Department activity for the period ending May 31, 2018. The format of the Claims Department report highlights the key workflow benchmarks and compare to same month last fiscal year.

During the month of May, Claims processed 15,538 items. This reflects a 6% decrease in the number of items compared to the previous month. This includes 2,368 closed files and reviewed 3,491 files. When compared to the previous month, the number of Claims closed decreased 131 and the number cases reviewed decreased by 569. When compared to the same period in FY 16/17, the department closed 493 less cases and reviewed 344 more cases.

In our efforts to reduce the number of carriers' open files, we reviewed 789 open files of 27 carriers. This resulted in 69 cases being closed, assessing fines on 3 cases, and made 11 requests for additional information.

The Claims Department collected \$34,700 in fine revenue, a decrease of \$3,100 compared to the previous month. When compared to the same period in FY 16/17, the department collected \$42,000 in fine revenue, a decrease of \$7,300.

The Claims Department assessed 270 fines, a decrease of 59 compared to the previous month. Two-hundred ten of the number of fines assessed were for the Form 18, a decrease of 56 compared to the previous month. When compared to the same period in FY 16/17, the department assessed 240 fines of which 219 were for the Form 18.

The Claims Department encourages the stakeholders to submit the forms electronically and/or by email. During the month of May, the department received 1,930 Form 18s via SROI/EDI, 1746 via email, and 587 via USPS. When compared to the same period in FY 16/17, the number of Form 18s submitted via SROI/EDI increased 53, or 3%; the number of Form 18s submitted via email increased 24, or 1%, and the number of Form 18s mailed via USPS decreased 176, or 23%.

The Claims Department received 728 Form 61s and approved 667. When compared to the same period in FY 16/17, the department received 760 Form 61s, a decrease of 36, and approved 716, a decrease of 49. The department received 1 Third Party Settlements and approved 1. Compared to the same period in FY 16/17, the department received 44 Third Party Settlements and approved 31.

CLAIMS DEPARTMENT REPORT												
STATISTICS FOR FISCAL YEAR 2017-2018												
June 14, 2018												
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
I. Claims Services Division												
Forms 15-I	1,177	1,330	1,071	1,246	1,251	1,075	1,209	1,200	1,263	1,246	1,188	
Forms 15-II/Forms 17	892	1,098	932	1,052	974	835	1,157	962	1,032	1,037	1,019	
Forms 16 for PP/Disf	217	242	314	269	161	278	203	210	268	265	236	
Forms 18	4,479	4,768	4,486	4,850	4,432	4,094	4,667	4,840	4,467	4,521	4,487	
Forms 20	747	828	707	759	673	599	696	716	777	738	677	
Form 50 Claims Only	319	293	233	368	259	234	255	235	321	260	256	
Form 61	739	798	653	796	791	750	754	697	792	786	728	
Letters of Rep	139	145	129	221	189	182	189	155	210	180	182	
Clinchers	685	959	821	838	807	795	816	665	977	829	781	
Third Party Settlements	32	32	33	39	43	25	12	4	0	0	1	
SSA Requests for Info	56	85	74	54	84	45	100	100	89	76	124	
Cases Closed	2,126	2,457	2,292	2,482	2,314	2,143	2,386	2,259	2,576	2,499	2,368	
Cases Reviewed	2,517	2,821	3,317	4,767	3,277	2,838	3,850	3,216	4,355	4,060	3,491	
<b>Total</b>	<b>14,125</b>	<b>15,856</b>	<b>15,062</b>	<b>17,741</b>	<b>15,255</b>	<b>13,893</b>	<b>16,294</b>	<b>15,259</b>	<b>17,127</b>	<b>16,497</b>	<b>15,538</b>	<b>0</b>

CLAIMS DEPARTMENT REPORT												
STATISTICS FOR FISCAL YEAR 2017-2018												
June 14, 2018												
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Assessed Form 15I	3	2	2	6	19	15	12	17	9	13	10	7
Assessed Form 15II	4	2	2	2	12	14	6	6	5	1	2	5
Assessed Form 15S	0	0	0	0	0	0	0	0	0	0	0	0
Assessed Form 17	0	2	2	10	18	13	8	12	8	7	7	7
Assessed Form 18	230	212	211	211	429	220	242	255	249	254	266	210
Assessed Form 19	0	0	0	5	2	2	0	3	2	6	1	0
Assessed Denial Letter	2	0	0	2	2	4	2	3	3	5	3	2
Assessed Requests	0	4	4	23	65	57	37	43	48	33	40	39
Paid Form 15I	\$1,200	\$800	\$600	\$600	\$1,000	\$2,200	2400	\$2,000	\$1,200	\$2,600	\$1,600	\$1,800
Paid Form 15II	\$600	\$1,000	\$200	\$200	\$400	\$1,800	\$800	\$1,200	\$600	\$1,000	\$0	\$200
Paid Form 15S	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Paid Form 17	\$400	\$400	\$400	\$400	\$1,400	\$1,800	\$2,600	\$1,000	\$1,800	\$1,200	\$1,200	\$600
Paid Form 18	\$26,800	\$34,600	\$28,800	\$28,800	\$48,600	\$51,200	\$42,200	\$38,600	\$37,000	\$39,000	\$28,400	\$26,400
Paid Form 19	\$0	\$0	\$50	\$50	\$100	\$0	\$50	\$0.00	\$50	\$100	\$200	\$100
Paid Denial Letter	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$200	\$200
Paid Request	\$600	\$600	\$400	\$400	\$3,800	\$7,400	6200	\$4,400	\$4,600	\$6,000	\$6,200	\$5,400

CLAIMS DEPARTMENT REPORT												
STATISTICS FOR FISCAL YEAR 2017-2018												
June 14, 2018												
II. Total Fines Assessed by Claims Department												
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
# Assessed	239	222	259	547	325	307	339	324	319	329	270	
# Rescinded	13	19	22	46	99	50	121	55	81	137	72	
# Reduced	0	0	0	0	0	0	0	0	0	1	0	
# Paid	176	189	155	280	324	274	238	229	253	192	175	
# Outstanding*	176	314	375	582	477	446	396	446	431	398	421	
Total Amt. Assessed	\$47,800	\$44,400	\$51,050	\$109,100	\$64,700	\$61,400	\$67,500	\$64,500	\$63,050	\$65,650	\$54,000	
Total Amt. Rescinded	\$2,600	\$3,800	\$4,250	\$9,050	\$19,650	\$9,850	\$24,200	\$10,850	\$16,050	\$33,850	\$14,400	
Total Amt. Reduced	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150	\$0	
Net Assessed			46,800	100,050	45,050	51,550	43,300	53,650	47,000	31,650	39,600	0
Total Amt. Paid	\$35,400	\$37,800	\$30,850	\$55,700	\$64,800	\$54,650	\$47,600	\$45,650	\$50,300	\$37,800	\$34,700	
Total Outstanding*	\$35,200	\$62,800	\$74,700	\$116,100	\$94,950	\$89,050	\$78,750	\$88,750	\$85,450	\$79,300	\$84,200	

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**Workers' Compensation Commission**

June 12, 2018

**To:** Gary M. Cannon  
Executive Director

**From:** Amy A. Bracy  
Judicial Director

**RE:** **Monthly Judicial Report for May 2018**

During the month of May, the Judicial Department processed eight hundred eighty-two (882) requests for hearings, one hundred twenty-three (123) Motions and one hundred thirty-five (135) clincher conference requests that were sent to the Jurisdictional Commissioners.

There were eighty-four (84) Single Commissioner Hearings conducted during the past month, twenty-five (25) pre-hearing conferences held and eight (8) Full Commission hearings held. A total of six hundred twenty-two (622) Orders were served at the single Commissioner level, sixty-eight (68) of those were Decision and Orders that resulted from hearings that went on the record and one hundred eighty-four (184) were Motion Orders that were a result of Motions ruled upon by Commissioners.

The Informal Conference system conducted two hundred thirty-seven (237) hearings during the last month.

There were fifty-eight (58) regulatory mediations scheduled and forty-six (46) requested mediations. The Judicial Department was notified of fifty-seven (57) matters resolved in mediation, with the receipt of Forms 70.

In the month of May, Judicial received six (6) Notices of Intent to Appeal to the Court of Appeals and zero (0) to the Circuit Court.

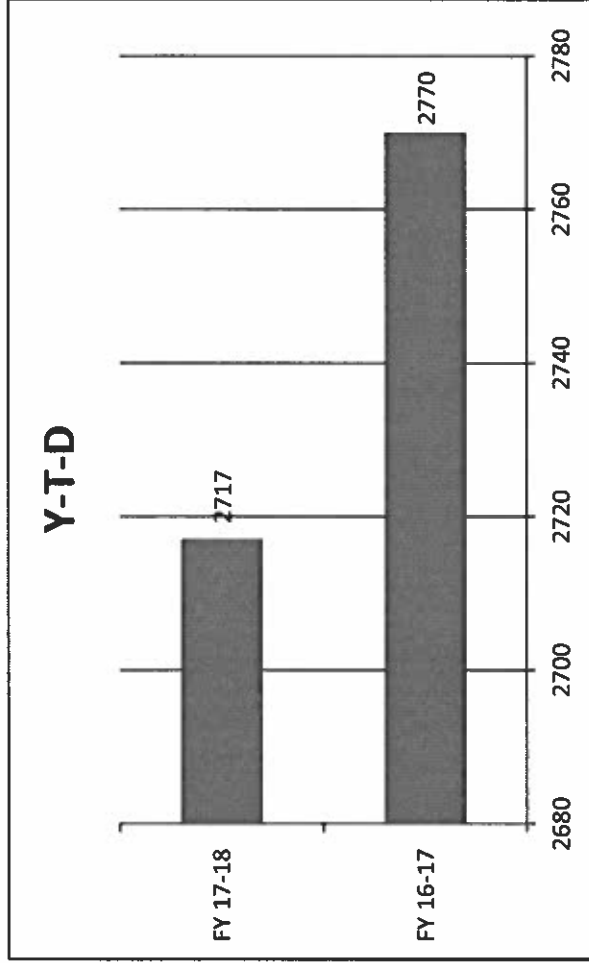
**Judicial Department Statistical Report  
Statistics For Fiscal Year 2017-2018**

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Totals YTD 2017-2018	Totals YTD 2016-2017	YTD Diff + (-)	FY17-18 Mth Avg	FY16-17 Mth Avg
Claimant Pleadings	536	653	570	636	526	454	530	593	693	533	588		6,312	6,591	(279)	574	599
Defense Response to Pleadings	450	499	492	450	482	487	438	416	549	520	531		5,314	5,468	(154)	483	497
Defense Pleadings	316	320	256	315	288	255	291	291	367	314	294		3,307	3,322	(15)	301	302
Motions	114	108	121	140	108	137	167	87	165	140	123		1,410	1,285	125	128	117
Form 30	22	14	24	15	23	17	22	19	20	22	49		247	218	29	22	20
FC Hearings Held	16	11	18	10	15	9	15	10	14	4	8		130	121	9	12	11
FC Orders Served	11	12	20	14	16	18	12	10	23	17	13		166	162	4	15	15
Single Comm. Hearings Held	57	69	73	90	56	94	75	73	83	64	84		818	790	28	74	72
Single Comm. Orders Served	198	191	199	231	181	195	231	220	270	251	268		2,435	2,169	266	221	197
Single Comm. Pre-Hearing Conf Held	13	28	16	45	25	36	29	41	30	45	25		333	259	74	30	24
Consent Orders	235	276	270	255	265	230	357	349	435	244	325		3,241	3,165	76	295	288
Administrative Orders	16	23	18	14	16	21	25	20	17	12	29		211	264	(53)	19	24
Clincher Conference Requested	161	149	132	141	137	130	117	154	172	136	135		1,564	1,484	80	142	135
Informal Conference Requested	334	472	418	391	322	288	405	349	387	330	307		4,003	4,240	(237)	364	385
Informal Conference Conducted	243	236	325	286	164	294	194	205	253	280	237		2,717	2,770	(53)	247	252
Regulatory Mediations	49	62	44	73	47	48	49	41	79	68	58		618	716	(98)	56	65
Requested Mediations	50	40	38	39	41	37	35	38	44	45	46		453	360	93	41	33
Ordered Mediations	1	2	0	0	0	2	2	3	0	1	0		11	20	(9)	1	2
Mediation Resolved	47	56	46	57	37	58	32	61	70	52	57		573	582	(9)	52	53
Mediation Impasse	16	18	21	31	15	25	26	19	18	20	15		224	196	28	20	18
Mediation Held; Issues Pending	0	0	0	1	0	1	0	0	0	0	3		5	8	(3)	0	1
Claim Settled Prior to Mediation	13	14	14	12	9	16	17	4	12	11	13		135	184	(49)	12	17
Mediation Not Complete in 60 days	11	9	4	1	2	6	8	2	5	8	8		64	78	(14)	6	7

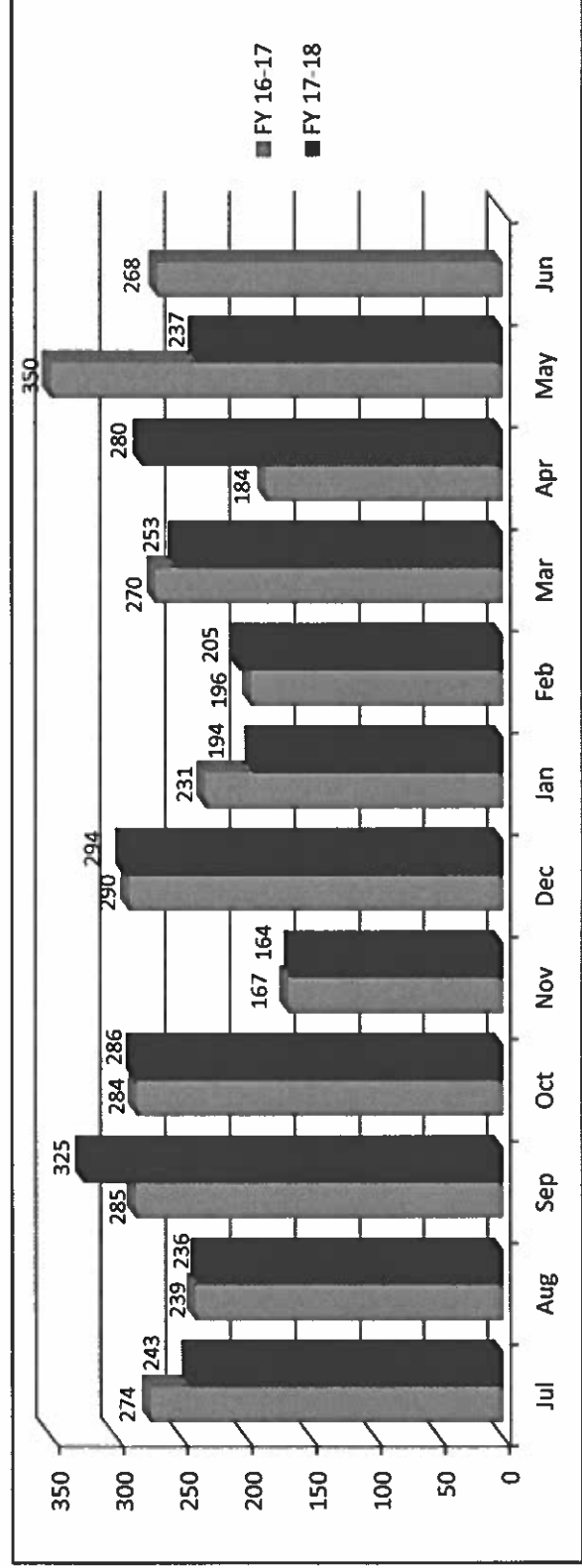


**Informal Conf. Conducted**

	FY 16-17	FY 17-18
Jul	274	243
Aug	239	236
Sep	285	325
Oct	284	286
Nov	167	164
Dec	290	294
Jan	231	194
Feb	196	205
Mar	270	253
Apr	184	280
May	350	237
Jun	268	
<b>Total</b>	<b>3038</b>	<b>2717</b>

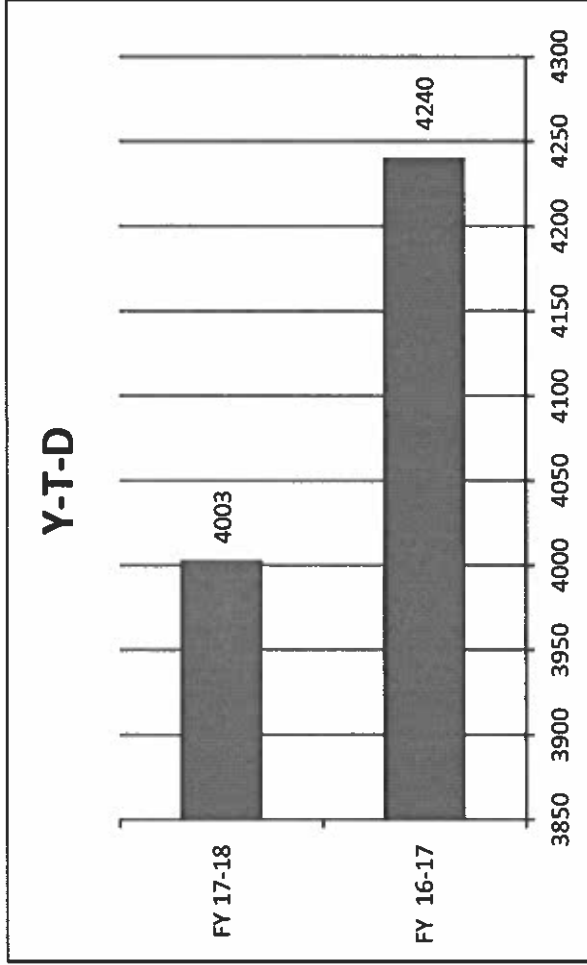


	FY 16-17	FY 17-18
<b>Total</b>	<b>2770</b>	<b>2717</b>



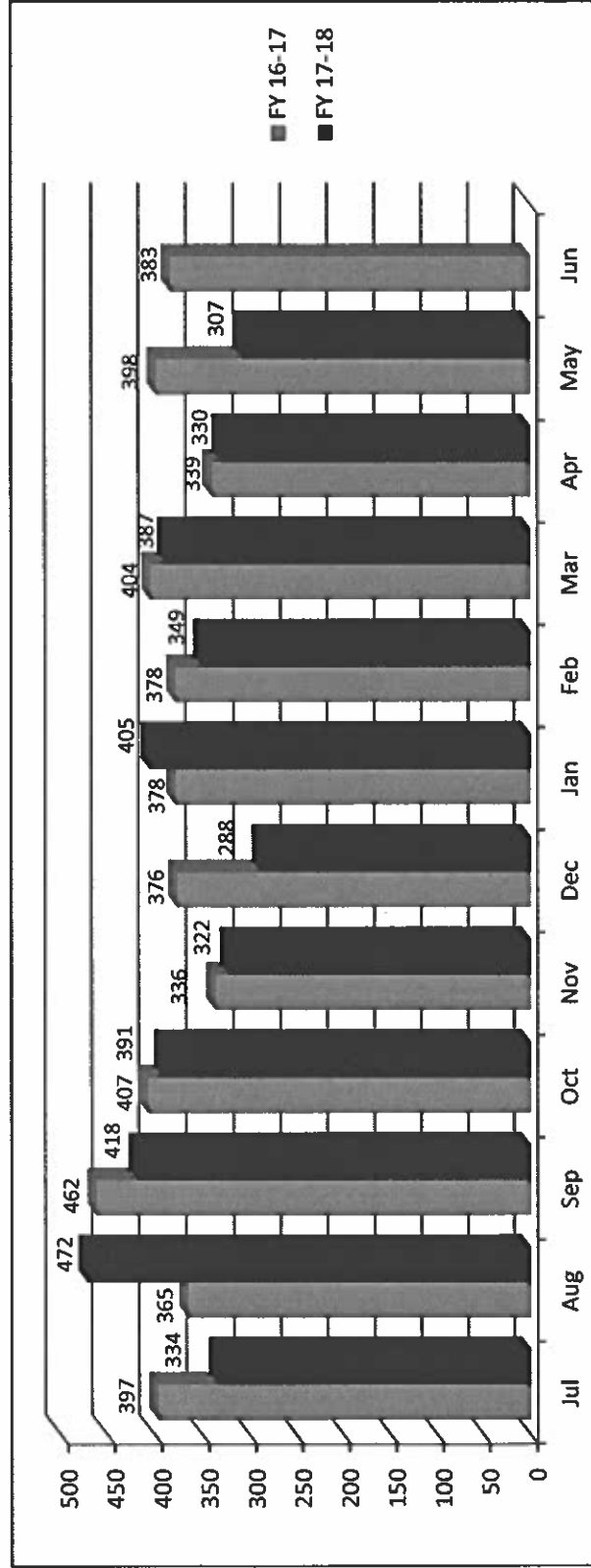
**Informal Conf. Requested**

	FY 16-17	FY 17-18
Jul	397	334
Aug	365	472
Sep	462	418
Oct	407	391
Nov	336	322
Dec	376	288
Jan	378	405
Feb	378	349
Mar	404	387
Apr	339	330
May	398	307
Jun	383	
<b>Total</b>	<b>4623</b>	<b>4003</b>



**Y-T-D**

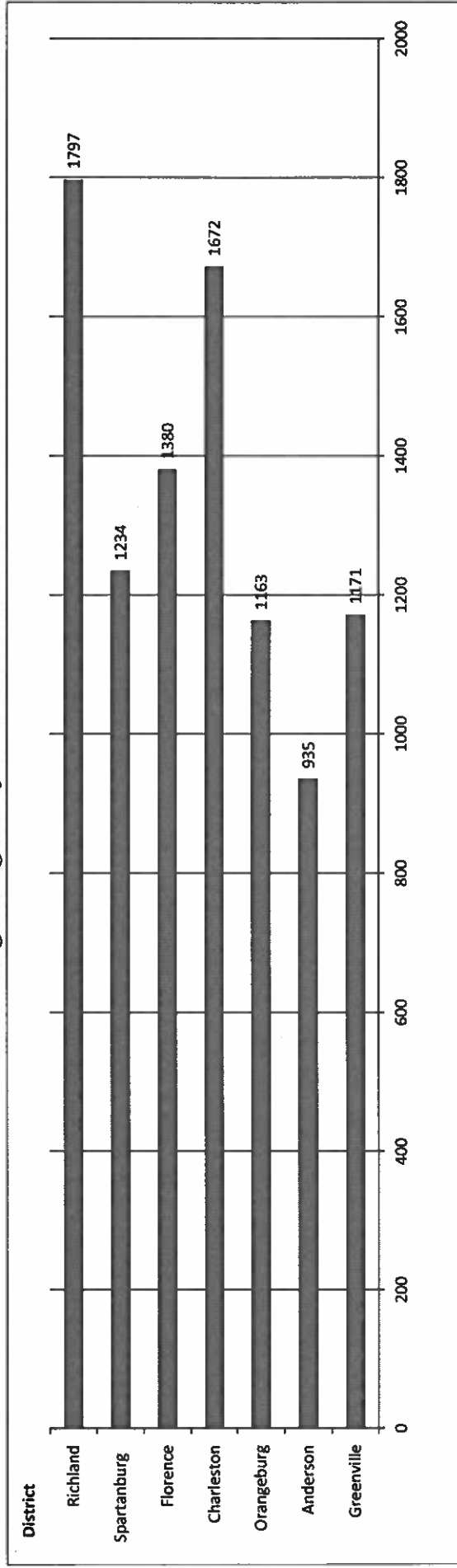
FY 16-17	FY 17-18
4240	4003



### Pleadings Assigned - Three Year Comparison by Month

	District 1 Greenville			District 2 Anderson			District 3 Orangeburg			District 4 Charleston			District 5 Florence			District 6 Spartanburg			District 7 Richland		
	17-18	16-17	15-16	17-18	16-17	15-16	17-18	16-17	15-16	17-18	16-17	15-16	17-18	16-17	15-16	17-18	16-17	15-16	17-18	16-17	15-16
Jul	97	98	107	79	82	90	104	108	118	127	158	181	131	144	107	92	130	139	149	166	
Aug	113	92	110	97	97	76	120	93	109	172	176	171	164	122	107	115	122	159	157	138	
Sep	100	144	102	100	92	88	110	121	132	156	183	198	140	154	103	142	110	164	141	167	
Oct	97	104	106	68	74	101	86	93	119	135	172	172	115	171	113	119	96	177	142	170	
Nov	116	92	72	83	98	62	92	89	88	159	169	145	131	133	120	114	81	148	164	129	
Dec	122	90	101	81	86	105	113	72	103	150	135	160	100	148	113	85	99	172	129	162	
Jan	87	93	75	72	92	84	88	97	113	138	184	113	112	110	94	119	97	166	160	158	
Feb	75	96	90	84	74	88	88	76	84	125	142	125	117	129	119	85	144	163	136	117	
Mar	120	91	122	96	108	124	122	124	134	179	188	214	150	140	126	122	117	188	175	174	
Apr	119	111	100	87	80	92	113	94	93	174	142	154	128	129	120	103	90	155	146	138	
May	125	125	106	88	101	103	127	121	116	157	188	186	148	146	112	122	111	166	167	150	
Jun		134	120		120	75		142	110	183	141		154	151		125	114		169	150	
<b>Totals</b>	<b>1171</b>	<b>1270</b>	<b>1211</b>	<b>935</b>	<b>1104</b>	<b>1088</b>	<b>1163</b>	<b>1230</b>	<b>1319</b>	<b>1672</b>	<b>2020</b>	<b>1960</b>	<b>1380</b>	<b>1663</b>	<b>1234</b>	<b>1343</b>	<b>1311</b>	<b>1797</b>	<b>1835</b>	<b>1819</b>	

**Pleadings Assigned by District Year to Date**





## June 2018 Workers Compensation Update

- 82 letters mailed
  - 5 responses from letters
    - 1 application taken
    - 2 emailed for appointment requests
    - 1 meeting – not appropriate for services
    - 1 not interested in services - retired
  - 8 letters returned
- Hearings:
  - Attended 6 Hearings and 7 Clincher Conferences
    - 2 appropriate referrals – provided VR information and business card
    - Spoke with 11 attorneys – provided VR information and business cards

---

Felicia W. Johnson, Interim Commissioner

The South Carolina Vocational Rehabilitation Department prepares and assists eligible South Carolinians with disabilities to achieve and maintain competitive employment

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## *Workers' Compensation Commission*

### **Executive Director's Report Gary M. Cannon**

**June 18, 2018**

#### **Security Access Control System**

Installation of the video system and the electronic key access is complete. In process of developing final communication protocols.

#### **Office Construction**

The construction of the two offices in IT is complete. Developing the list of office furniture needed to purchase through Prison Industries.

#### **Meetings/Activities**

The Executive Director participated in the following meetings/activities:

- May 15 Attended ICAP Sprint Review
- May 16- Met representative of Sonitrol to discuss security system
- May 16- Attend Judicial Conference Agenda Meeting
- May 17- Attend Legacy Modernization Project meeting
- May 23- Attend New Website working session
- May 30- IT Data Collection Meeting
- June 1- Attend SCWCEA 2019 Medical Conference Committee
- June 5- Various meetings to handle personnel issues
- June 7 Met with staff to discuss upcoming CLAIMS workshop
- June 7- Participate in 2 interviews
- June 12- Participate in interviews

#### **Constituent /Public Information Services**

For the period May 15, 2018 June 12, 2018, the Executive Director's Office and the General Counsel's office had 411 contacts with various system constituents and stakeholders. The contacts included telephone communications; electronic and personal contacts with claimants or constituents, state agencies, federal agencies, attorneys, service providers, business partners; and letters with congressional offices.

**Financial Transactions Activity**

The Executive Director's office has assumed the direct responsibility for budget, financial and purchasing transactions. Even though the Commission receives assistance from the Department of Administration for procurement services and accounting and budgetary support, the following activities occurred in the Executive Director's office for the period May 9, 2018 through June 8, 2018: approved and processed 11 travel expense reimbursement payment related activities, 37 invoices, and 25 deposits. Procurement and purchasing activities included the entries of 44 goods received.

**SCWCC Stakeholder Electronic Distribution List**

For the period May 15, 2018 through June 12, 2018, we added seven (7) individuals to the distribution list. A total of 768 individuals currently receive notifications from the Commission.

*State of South Carolina*

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*Workers' Compensation Commission*

*MEMORANDUM*

**TO: COMMISSIONERS**

**FROM: Gary Cannon  
Executive Director**

**DATE: June 14, 2018**

**RE: FINANCIAL REPORT - Period ending May 31, 2018**

Attached is the Budget vs. Actual Report for the General Fund and Earmarked Fund for the one month period ending May 31, 2018. The benchmark for this period is 92%.

The expenditures are on pages 1-9 of the "Budget vs. Actual Report FY 2018 as of May 31, 2018.

The General Fund (10010000) total expenditure is 81% of budget. Details are on pages 1-2.

The Earmarked Fund (38440000) total expenditure is 65% of budget. Details are on pages 3-9.

The total Commitments (Purchase Orders) total \$602,825 found on page 3 of 3 behind the Budget vs. Actual report.

As reflected on the Earmarked Fund Revenues page located behind the Commitments report, we have received 110% of budgeted operating revenues and 97% of budgeted Self-Insurance Tax funds.

The Earmarked Fund Balance Sheet may be found behind the Revenues report. It reflects a Net Income of \$1,139,466 when comparing year-to-date Operating Revenues and Self-Insurance Tax receipts to the year-to-date Expenditures and Commitments for the stated period.

**South Carolina Workers' Compensation Commission**  
**Budget vs. Actual Report**  
**FY 2018 As of 5/31/2018**  
**92% of year elapsed**

**Fund 10010000 - GENERAL FUND**

**Administration**

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501015	DIRECTOR	102,129	93,618	92%		8,511
501058	CLASSIFIED POS	47,092	33,583	71%		13,509
5050041000	HR-IN ST-AUTO MILES		348			
	<b>Total OTHER OPERATING:</b>		348		0	-348
	<b>Total Administration:</b>	<b>149,221</b>	<b>127,549</b>	<b>85%</b>	<b>0</b>	<b>21,672</b>

**Inform. services**

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
512001	OTHER OPERATING	220,104				
5230010000	PETTY CASH FD-EST/CH		13			
	<b>Total OTHER OPERATING:</b>	<b>220,104</b>	<b>13</b>	<b>0%</b>	<b>0</b>	<b>220,091</b>
	<b>Total Inform. services:</b>	<b>220,104</b>	<b>13</b>	<b>0%</b>	<b>0</b>	<b>220,091</b>

**Claims**

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	77,223	72,404	94%		4,819
501070	OTH PERS SVC	2,000	2,000	100%		0
	<b>Total Claims:</b>	<b>79,223</b>	<b>74,404</b>	<b>94%</b>		<b>4,819</b>

**Commissioners**

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501026	CHAIRMAN	125,208	110,140	88%		15,068
501033	COMMISSIONER	720,918	665,475	92%		55,443
501050	TAXABLE SUBS		9,446		0	-9,446
501058	CLASSIFIED POS	313,837	301,928	96%		11,909
501070	OTH PERS SVC	14,048	35,719	254%		-21,671
	<b>Total Commissioners:</b>	<b>1,174,011</b>	<b>1,122,708</b>	<b>96%</b>	<b>0</b>	<b>51,303</b>



**South Carolina Workers' Compensation Commission**  
**Budget vs. Actual Report**  
**FY 2018 As of 5/31/2018**  
**92% of year elapsed**

**Fund 10010000 - GENERAL FUND**

**Insurance & Medical**

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	26,632	25,375	95%		1,257
<b>Total Insurance &amp; Medical:</b>		<b>26,632</b>	<b>25,375</b>	<b>95%</b>		<b>1,257</b>

**Judicial**

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	29,267				29,267
<b>Total Judicial:</b>		<b>29,267</b>				<b>29,267</b>

**Employer Contributions**

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
513000	EMPLOYER CONTRIB	553,813	456,738	82%		97,075
<b>Total Employer Contributions:</b>		<b>553,813</b>	<b>456,738</b>	<b>82%</b>		<b>97,075</b>
<b>Total GENERAL FUND:</b>		<b>2,232,271</b>	<b>1,806,787</b>	<b>81%</b>	<b>0</b>	<b>425,484</b>

**South Carolina Workers' Compensation Commission**  
**Budget vs. Actual Report**  
**FY 2018 As of 5/31/2018**  
**92% of year elapsed**

**Fund 38440000 - EARMARKED FUND**

**Administration**

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	607,790	200,306	33%		407,483
501070	OTH PERS SVC	41,000	3,000	7%		38,000
512001	OTHER OPERATING	1,219,866				
5020010000	OFFICE EQUIP SERVICE		525			
5020030000	PRINT / BIND / ADV		5,351		3,992	
5020077130	SERVICES- EUC		5,361			
5020080000	FREIGHT EXPRESS DELV		1,283		86	
5020090000	TELEPHONE & TELEGRPH		-202			
5020120000	CELLULAR PHONE SVCS		3,474		747	
5021020000	ATTORNEY FEES		-9,327			
5021329000	BUILDING RENOVATION				5,184	
5021410000	EDUC & TRNG-STATE		563			
5021469311	HVAC MAINTENANCE		417			
5021490000	AUDIT ACCT FINANCE		126			
5021530000	CATERED MEALS		2,593			
5021540000	NON-IT OTHER PRO SRV		1,234		1,334	
5024990000	OTH CNT-NON-IT & REA		1,110			
5030010000	OFFICE SUPPLIES		10,230		1,627	
5030010002	OFF SUP - MIN OFF EQ		234			
5030010004	SUBSCRIPTIONS		4,488			
5030010005	CONTROLLABLE OFF SUP		440			
5030020000	COPY EQUIP SUPP		4,456			
5030067101	PRGM LIC - APP SUPP		25,009			
5030067170	EQUIP&SUPP- PRINT EU		3,801			
5030070000	POSTAGE		20,611		53,460	
5031010000	LAUNDRY SUPPLIES		490			
5031010001	FURNISHINGS		150			
5031029000	BLDG RENOVATION SUPP				5,424	
5031469309	PLUMBING SUPPLIES		199			
5031479203	JANITORIAL SUPPLIES		45			
5032410000	MED/SCIENT/LAB SUPP		1,417			
5033090000	EMPLOYEE RECOG AWARD		1,352		551	

**South Carolina Workers' Compensation Commission**  
**Budget vs. Actual Report**  
**FY 2018 As of 5/31/2018**  
**92% of year elapsed**

**Fund 38440000 - EARMARKED FUND**

5033990000	OTHER SUPPLIES			5		
5040010000	RENT-OFFICE EQUIP			2,956		
5040027000	IT-RENT COPYNG EQUIP			856		
5040050000	NON IT-RENT-CONT REN			0		
5040057000	IT- RENTAL-CONT RENT			1,004		1,023
5040060000	RENT-NON ST OWN PROP			382,644		239,449
5040490000	RENT-OTHER			15,837		12,879
5041010000	DUES & MEMBER FEES			4,840		
5050010000	IN ST-MEALS-NON-REP			370		
5050020000	IN ST-LODGING			3,295		
5050031000	HR-IN ST-AIR TRANS			424		
5050040000	IN ST-AUTO MILEAGE			92		
5050041000	HR-IN ST-AUTO MILES			1,398		
5050070000	IN ST-REGISTR FEES			206		
5051520000	REPORTABLE MEALS			39		
5051540000	LEASED CAR-ST OWNED			34,121		
5060325000	Other Eq Acq (MA)			9,310		10,054
Total OTHER OPERATING:		1,219,866	542,825	44%	335,810	341,231
<b>Total Administration:</b>		<b>1,868,656</b>	<b>746,131</b>	<b>40%</b>	<b>335,810</b>	<b>786,714</b>

**Executive director**

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501070	OTH PERS SVC		8,051			-8,051
512001	OTHER OPERATING	6,335				
5050010000	IN ST-MEALS-NON-REP		75			
5050020000	IN ST-LODGING		273			
5051520000	REPORTABLE MEALS		91			
Total OTHER OPERATING:		6,335	439	7%	0	5,896
<b>Total Executive director:</b>		<b>6,335</b>	<b>8,490</b>	<b>134%</b>	<b>0</b>	<b>-2,155</b>

**South Carolina Workers' Compensation Commission**  
**Budget vs. Actual Report**  
**FY 2018 As of 5/31/2018**  
**92% of year elapsed**

**Fund 38440000 - EARMARKED FUND**

**General counsel**

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
<b>Total General counsel:</b>			<b>0</b>		<b>0</b>	<b>0</b>

**Inform. services**

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	87,850	214,661	244%		-126,811
501070	OTH PERS SVC		5,500			-5,500
512001	OTHER OPERATING	755,512				
5020040000	MICROFILM PROCESSING		46,656		29,043	
5020077100	SERVICES- APP SUP		78,165		129,467	
5020077110	SERVICES- DATA NET		250		3,240	
5020077170	SERVICES- PRINT EU		158			
5020077220	SERVICES- VOICENET				9,612	
5020077222	NCV- VOICENET				21,677	
5020077240	DP SERVICES -- STATE		172,289			
5020080000	FREIGHT EXPRESS DELV				86	
5020090000	TELEPHONE & TELEGRPH		11,365			
5020120000	CELLULAR PHONE SVCS		3,884		837	
5030010000	OFFICE SUPPLIES		941		3,596	
5030010002	OFF SUP - MIN OFF EQ		740			
5030010003	OFF SUP&EQ-NON-IT PL		435			
5030020000	COPY EQUIP SUPP		1,223			
5030030000	PRINTED ITEMS		367			
5030067101	PRGM LIC - APP SUPP		15,495			
5030067130	EQUIP&SUPP- EUC		3,937			
5030067170	EQUIP&SUPP- PRINT EU				13,743	
5030067210	EQUIP&SUPP- STORAGE		92			
5030090000	COMMUNICATION SUPP		7,393		492	
5031010000	LAUNDRY SUPPLIES		114		20,622	
5040010000	RENT-OFFICE EQUIP		1,281			
5040027000	IT-RENT COPYNG EQUIP		1,067			
5040057000	IT- RENTAL-CONT RENT		1,784		5,565	

**South Carolina Workers' Compensation Commission**  
**Budget vs. Actual Report**  
**FY 2018 As of 5/31/2018**  
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**Fund 38440000 - EARMARKED FUND**

5041010000	DUES & MEMBER FEES		159			
5050010000	IN ST-MEALS-NON-REP		88		12	
5050020000	IN ST-LODGING				537	
5050041000	HR-IN ST-AUTO MILES		296		111	
5050060000	IN ST-MISC TR EXP				8	
5050510000	OUT ST-MEALS-NON-REP				137	
5050520000	OUT ST-LODGING				1,144	
5050541000	HR-OUT ST-AUTO MILES				245	
5050570000	OUT ST-REGISTR FEES		300			
<b>Total OTHER OPERATING:</b>		<b>755,512</b>	<b>348,479</b>	<b>46%</b>	<b>240,173</b>	<b>166,860</b>
<b>Total Inform. services:</b>		<b>843,362</b>	<b>568,640</b>	<b>67%</b>	<b>240,173</b>	<b>34,549</b>

**Claims**

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	280,850	235,628	84%		45,222
501070	OTH PERS SVC	5,500	5,500	100%		0
512001	OTHER OPERATING	19,700				
5020020000	COPYING EQUIP SVC		-463			
5020080000	FREIGHT EXPRESS DELV				86	
5020090000	TELEPHONE & TELEGRPH		-191			
5020120000	CELLULAR PHONE SVCS		595		128	
5030010000	OFFICE SUPPLIES		373		384	
5030070000	POSTAGE		2,458			
5033990000	OTHER SUPPLIES		5			
5040027000	IT-RENT COPYNG EQUIP		525			
5050010000	IN ST-MEALS-NON-REP		31			
5050020000	IN ST-LODGING		470			
5050041000	HR-IN ST-AUTO MILES		172			
<b>Total OTHER OPERATING:</b>		<b>19,700</b>	<b>3,975</b>	<b>20%</b>	<b>598</b>	<b>15,127</b>
<b>Total Claims:</b>		<b>306,050</b>	<b>245,103</b>	<b>80%</b>	<b>598</b>	<b>60,349</b>

**South Carolina Workers' Compensation Commission**  
**Budget vs. Actual Report**  
**FY 2018 As of 5/31/2018**  
**92% of year elapsed**

**Fund 38440000 - EARMARKED FUND**

**Commissioners**

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501050	TAXABLE SUBS	70,000	42,803	61%	0	27,197
512001	OTHER OPERATING	230,700				
5020077100	SERVICES- APP SUP		1,560			
5020080000	FREIGHT EXPRESS DELV		29		86	
5020090000	TELEPHONE & TELEGRPH		-257			
5020120000	CELLULAR PHONE SVCS		9,223		1,917	
5021010000	LEGAL SERVICES		105,225			
5021410000	EDUC & TRNG-STATE		225			
5021540000	NON-IT OTHER PRO SRV		140		1,793	
5021540001	PROF SRV-LANG INTER		150			
5030010000	OFFICE SUPPLIES		394		384	
5030020000	COPY EQUIP SUPP		81			
5030067130	EQUIP&SUPP- EUC		242			
5030070000	POSTAGE		1,649			
5033990000	OTHER SUPPLIES		5			
5040027000	IT-RENT COPYNG EQUIP		516			
5041010000	DUES & MEMBER FEES		420			
5050010000	IN ST-MEALS-NON-REP		358			
5050020000	IN ST-LODGING		2,267			
5050041000	HR-IN ST-AUTO MILES		19,032		1,324	
5050080000	IN ST-SUBSIST ALLOW		7,001		129	
5050570000	OUT ST-REGISTR FEES		-107			
5051520000	REPORTABLE MEALS		190			
	<b>Total OTHER OPERATING:</b>	<b>230,700</b>	<b>148,343</b>	<b>64%</b>	<b>5,632</b>	<b>76,724</b>
	<b>Total Commissioners:</b>	<b>300,700</b>	<b>191,146</b>	<b>64%</b>	<b>5,632</b>	<b>103,921</b>

**Information Services FY18**

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
561000	Special Item	60,944	10,373	17%	19	50,552
	<b>Total Information Services FY18:</b>	<b>60,944</b>	<b>10,373</b>	<b>17%</b>	<b>19</b>	<b>50,552</b>

**South Carolina Workers' Compensation Commission**  
**Budget vs. Actual Report**  
**FY 2018 As of 5/31/2018**  
**92% of year elapsed**

**Fund 38440000 - EARMARKED FUND**

**Insurance & Medical**

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	459,463	422,178	92%		37,285
501070	OTH PERS SVC	22,881	17,177	75%		5,704
512001	OTHER OPERATING	59,500				
5020080000	FREIGHT EXPRESS DELV		0		86	
5020090000	TELEPHONE & TELEGRPH		-201			
5020120000	CELLULAR PHONE SVCS		419		90	
5021540000	NON-IT OTHER PRO SRV	5,300	27,410		22,029	
5024990000	OTH CNT-NON-IT & REA		1,840			
5030010000	OFFICE SUPPLIES		1,406		384	
5030010004	SUBSCRIPTIONS		198			
5030070000	POSTAGE		1,535			
5033990000	OTHER SUPPLIES		15			
5040027000	IT-RENT COPYNG EQUIP		548			
5050010000	IN ST-MEALS-NON-REP		155			
5050020000	IN ST-LODGING		3,623			
5050041000	HR-IN ST-AUTO MILES		1,192			
5050070000	IN ST-REGISTR FEES		1,397			
5051520000	REPORTABLE MEALS		13			
	<b>Total OTHER OPERATING:</b>	<b>64,800</b>	<b>39,550</b>	<b>61%</b>	<b>22,590</b>	<b>2,660</b>
	<b>Total Insurance &amp; Medical:</b>	<b>547,144</b>	<b>478,905</b>	<b>88%</b>	<b>22,590</b>	<b>45,650</b>

**South Carolina Workers' Compensation Commission**  
**Budget vs. Actual Report**  
**FY 2018 As of 5/31/2018**  
**92% of year elapsed**

**Fund 38440000 - EARMARKED FUND**

**Judicial**

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	404,866	379,215	94%		25,651
501070	OTH PERS SVC	48,619	47,159	97%		1,459
512001	OTHER OPERATING	12,800				
5020010000	OFFICE EQUIP SERVICE		1,019		1,053	
5020080000	FREIGHT EXPRESS DELV				86	
5020090000	TELEPHONE & TELEGRPH		-120			
5020120000	CELLULAR PHONE SVCS		587		127	
5021010000	LEGAL SERVICES		3,108			
5021540000	NON-IT OTHER PRO SRV		210			
5030010000	OFFICE SUPPLIES		488		384	
5030070000	POSTAGE		2,085			
5040027000	IT-RENT COPYNG EQUIP		549			
5050010000	IN ST-MEALS-NON-REP		294			
5050020000	IN ST-LODGING		884			
5050040000	IN ST-AUTO MILEAGE		74			
5050080000	IN ST-SUBSIST ALLOW		208			
5051520000	REPORTABLE MEALS		592			
	<b>Total OTHER OPERATING:</b>	<b>12,800</b>	<b>9,976</b>	<b>78%</b>	<b>1,650</b>	<b>1,174</b>
	<b>Total Judicial:</b>	<b>466,285</b>	<b>436,351</b>	<b>94%</b>	<b>1,650</b>	<b>28,284</b>

**Employer Contributions**

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
513000	EMPLOYER CONTRIB	669,314	616,701	92%	0	52,612
	<b>Total Employer Contributions:</b>	<b>669,314</b>	<b>616,701</b>	<b>92%</b>	<b>0</b>	<b>52,612</b>
	<b>Total EARMARKED FUND:</b>	<b>5,068,789</b>	<b>3,301,840</b>	<b>65%</b>	<b>606,472</b>	<b>1,160,477</b>



**South Carolina Workers' Compensation Commission**

**Commitments**

**FY 2018 As of 5/31/2018**

**Fund 38440000 - EARMARKED FUND**

**Administration**

Commitment Item	Commitment Item Description	Vendor	Commitment
5020030000	PRINT / BIND / ADV	PINE PRESS PRINTING	3,992
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	747
5021329000	BUILDING RENOVATION	SPRINGHILL CONSTRUCTION LLC	5,184
5021540000	NON-IT OTHER PRO SRV	1-800-GOT-JUNK?	1,334
5030010000	OFFICE SUPPLIES	FORMS & SUPPLY INC	384
5030010000	OFFICE SUPPLIES	MAJOR BUSINESS MACHINES	170
5030010000	OFFICE SUPPLIES	NEOPOST USA INC	1,073
5030070000	POSTAGE	NEOFUNDS BY NEOPOST	1,620
5030070000	POSTAGE	US POSTAL SERVICE	51,840
5031029000	BLDG RENOVATION SUPP	SPRINGHILL CONSTRUCTION LLC	5,424
5033090000	EMPLOYEE RECOG AWARD	LITTLE PIGS BARBECUE	551
5040057000	IT- RENTAL-CONT RENT	XEROX CORPORATION	1,023
5040060000	RENT-NON ST OWN PROP	ALBANY ROAD - 1333 MAIN LLC	239,449
5040490000	RENT-OTHER	PARKSIMPLE LLC	12,879
5060325000	Other Eq Acq (MA)	NEOPOST USA INC	10,054
<b>Total Administration:</b>			<b>335,724</b>

**Inform. services**

Commitment Item	Commitment Item Description	Vendor	Commitment
5020040000	MICROFILM PROCESSING	PALMETTO MICROFILM SYSTEMS INC	29,043
5020077100	SERVICES- APP SUP	BIS DIGITAL, INC.	842
5020077100	SERVICES- APP SUP	TAPFIN PROCESS SOLUTIONS	128,624
5020077110	SERVICES- DATA NET	MCWATERS INC	3,240
5020077220	SERVICES- VOICENET	NWN CORPORATION	9,612
5020077222	NCV- VOICENET	VERIZON WIRELESS	21,677
5020080000	FREIGHT EXPRESS DELV	FEDEX	86
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	837
5030010000	OFFICE SUPPLIES	FORMS & SUPPLY INC	426
5030010000	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	3,170
5030067170	EQUIP&SUPP- PRINT EU	FORMS & SUPPLY INC	7,263

Any items with vendor "Not assigned" are pending financial adjustments. Any commitment on the Budget vs. Actual Report that is missing from this list is a travel commitment.

**South Carolina Workers' Compensation Commission**  
**Commitments**  
**FY 2018 As of 5/31/2018**

**Fund 38440000 - EARMARKED FUND**

5030067170	EQUIP&SUPP- PRINT EU	US INK AND TONER INC	6,480
5030090000	COMMUNICATION SUPP	VERIZON WIRELESS	492
5031010000	LAUNDRY SUPPLIES	SONITROL SECURITY SYSTEMS	20,622
5040057000	IT- RENTAL-CONT RENT	XEROX	3,718
5040057000	IT- RENTAL-CONT RENT	XEROX CORPORATION	1,847
<b>Total Inform. services:</b>			<b>237,979</b>

**Claims**

Commitment Item	Commitment Item Description	Vendor	Commitment
5020080000	FREIGHT EXPRESS DELV	FEDEX	86
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	128
5030010000	OFFICE SUPPLIES	FORMS & SUPPLY INC	384
<b>Total Claims:</b>			<b>598</b>

**Commissioners**

Commitment Item	Commitment Item Description	Vendor	Commitment
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	1,917
5021540000	NON-IT OTHER PRO SRV	NICHOLAS ANTONIO GUNTER	756
5021540000	NON-IT OTHER PRO SRV	RICHLAND COUNTY SHERIFFS DEPT	1,037
5030010000	OFFICE SUPPLIES	FORMS & SUPPLY INC	384
<b>Total Commissioners:</b>			<b>4,094</b>

**Information Services FY18**

Commitment Item	Commitment Item Description	Vendor	Commitment
5030067130	EQUIP&SUPP- EUC	HP INC	19
<b>Total Information Services FY18:</b>			<b>19</b>

**Insurance & Medical**

Commitment Item	Commitment Item Description	Vendor	Commitment
5020080000	FREIGHT EXPRESS DELV	FEDEX	86

Any items with vendor "Not assigned" are pending financial adjustments. Any commitment on the Budget vs. Actual Report that is missing from this list is a travel commitment.

**South Carolina Workers' Compensation Commission  
Commitments  
FY 2018 As of 5/31/2018**

**Fund 38440000 - EARMARKED FUND**

5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	90
5021540000	NON-IT OTHER PRO SRV	A WOMANS TOUCH LLC	389
5021540000	NON-IT OTHER PRO SRV	BNG PROCESS SERVICE	2,106
5021540000	NON-IT OTHER PRO SRV	J & J INVESTIGATIONS LLC	1,458
5021540000	NON-IT OTHER PRO SRV	MILLIGAN & ASSOCIATES	231
5021540000	NON-IT OTHER PRO SRV	NTHRIVE INC	13,380
5021540000	NON-IT OTHER PRO SRV	UPSTATE LEGAL SUPPORT SERVICES L	3,953
5021540000	NON-IT OTHER PRO SRV	WHITESSELL INVESTIGATIVE SERVICES	513
5030010000	OFFICE SUPPLIES	FORMS & SUPPLY INC	384
<b>Total Insurance &amp; Medical:</b>			<b>22,590</b>

**Judicial**

Commitment Item	Commitment Item Description	Vendor	Commitment
5020010000	OFFICE EQUIP SERVICE	AMERICAN TIME DATA INC	1,053
5020080000	FREIGHT EXPRESS DELV	FEDEX	86
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	127
5030010000	OFFICE SUPPLIES	FORMS & SUPPLY INC	384
<b>Total Judicial:</b>			<b>1,650</b>

**Total EARMARKED FUND: 602,825**

Any items with vendor "Not assigned" are pending financial adjustments. Any commitment on the Budget vs. Actual Report that is missing from this list is a travel commitment.

Financial Report for May 2018 gc  
3844 Revenue Report

SC Workers' Compensation Commission  
Financial Report  
FY 2017-2018 Period Ending: May 31, 2018  
Earmarked Fund  
Revenues

			Benchmark	92%
Account	Acct No.	Budget	YTD Actual Received	% of Budget
Workers Comp Hearing Fee	4110090000	\$ 565,000	\$ 523,475	93%
Self Insurance App Fee	4160040000	\$ 26,577	\$ 5,825	22%
Violations and Penalties	4223030000	\$ 1,750,000	\$ 2,003,624	114%
Parking Fee	4350040000	\$ 6,060	\$ 4,990	82%
Workers Comp Award Review Fee	4350140000	\$ 36,575	\$ 31,900	87%
Training Conference Registration Fee	4380020000	\$ 3,500	\$ 6,337	181%
Sale of Goods	4480010000		\$ 1,134	
Sales of Photocopies	4380050000	\$ 67,500	\$ 67,841	101%
Sale of Services	4480020000		\$ 1,260	0%
Sale of Publication & Brochure	4480040000			0%
Sale of Listings Labels	4480060000	\$ 16,500	\$ 3,200	19%
Freedom of Information Act Refunds	4520020006		\$ 20	0%
Unclaimed Property	4511020000			0%
Returned Checks	4530010000		\$ (375)	0%
Adj To Agency Deposit	4530020000		\$ 64,347	0%
Misc Revenue	4530030000		\$ 1,326	0%
Dep By Private Entities	4530070000			0%
				0%
<b>Total Revenues</b>		\$ 2,471,712	\$ 2,714,904	110%
<b>Self Insurance Tax</b>		\$ 2,400,467	\$ 2,329,228	97%
<b>Total</b>		\$ 4,872,179	\$ 5,044,131	104%

**SC Workers' Compensation Commission  
BALANCE SHEET**

**EARMARKED FUND**

**FY 2017-2018**

**Period Ending: May 31, 2018**

	<b>Budget</b>	<b>YTD</b>	<b>% of budget</b>
Total Revenues	\$ 2,471,712	\$ 2,714,904	110%
Self-Insurance Tax	\$ 2,400,467	\$ 2,329,228	97%
Total Revenues	<u>\$ 4,872,179</u>	<u>\$ 5,044,131</u>	104%
Total Expenditures	<u>\$ 5,068,789</u>	<u>\$ 3,301,840</u>	65%
Total Commitments		<u>\$ 602,825</u>	
Net Income/Expenditures		<u><u>\$ 1,139,466</u></u>	