

A G E N D A

SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

1333 Main Street, 5th Floor
Columbia, South Carolina 29201

October 16, 2017 – 10:30 a.m.

Commission Hearing Room A

This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.

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| 1. CALL TO ORDER | <i>CHAIRMAN BECK</i> |
| 2. APPROVAL OF AGENDA OF BUSINESS MEETING
OF OCTOBER 16, 2017 | <i>CHAIRMAN BECK</i> |
| 3. APPROVAL OF MINUTES OF THE BUSINESS MEETING
OF SEPTEMBER 18, 2017 (Tab 1) | <i>CHAIRMAN BECK</i> |
| 4. GENERAL ANNOUNCEMENTS | <i>MR. CANNON</i> |
| 5. APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2) | <i>MR. BERTHELETTE</i> |
| 6. DEPARTMENT DIRECTORS' REPORTS
Human Resources (Tab 3)
Information Services (Tab 4)
Insurance and Medical Services (Tab 5)
Claims (Tab 6)
Judicial (Tab 7) | <i>MS. STUART
MS. SPRANG
MR. DUCOTE
MS. SPANN
MS. BRACY</i> |
| 7. EXECUTIVE DIRECTOR'S REPORT (Tab 8)
Administration – Financial Report (Tab 9) | <i>MR. CANNON
Mr. Cannon</i> |
| 8. OLD BUSINESS | <i>CHAIRMAN BECK</i> |
| 9. NEW BUSINESS | <i>CHAIRMAN BECK</i> |
| 10. ADJOURNMENT | <i>CHAIRMAN BECK</i> |

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THE
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION
BUSINESS MEETING
September 18, 2017

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Monday, September 18, 2017, at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present:

T. SCOTT BECK, CHAIRMAN
SUSAN S. BARDEN, VICE CHAIR
R. MICHAEL CAMPBELL, II, COMMISSIONER
MELODY L. JAMES, COMMISSIONER
GENE MCCASKILL, COMMISSIONER
AISHA TAYLOR, COMMISSIONER
AVERY B. WILKERSON, JR., COMMISSIONER

Present also were: Gary Cannon, Executive Director; Amy Bracy, Judicial Director; Bailey Colquitt, part-time intern, David DuRant, Attorney; Wayne Ducote, Insurance & Medical Services Director; Kim Falls, Business Analyst; Elizabeth Schinke, Business Analyst; Keith Roberts, Attorney; Sonji Spann, Claims Director; and Sandee Sprang, IT Director.

Chairman Beck called the meeting to order at 10:44 a.m.

AGENDA

Commissioner Barden moved that the agenda be approved. Commissioner McCaskill seconded the motion, and the motion was approved.

APPROVAL OF MINUTES – BUSINESS MEETING OF AUGUST 21, 2017

Commissioner Barden moved that the minutes of the Business Meeting of August 21, 2017 be approved. Commissioner James seconded the motion, and the motion was approved.

GENERAL ANNOUNCEMENTS

There were no general announcements.

APPLICATIONS FOR APPROVAL TO SELF-INSURE

Self-insurance applications were presented by Bryan Berthelette, Self Insurance Director. Thirteen (13) prospective members of three (3) funds were presented to the Commission for approval. The applications were:

Palmetto Timber Fund

In-Law Timber Company

Thompson Logging Chipping & Timber Co., LLC

SC Home Builders SIF

Celtic Works, Inc.

DSR Contracting, LLC
Eclipse Contracting, LLC
Hallmark Construction, LLC
Hardee Construction, LLC
Jerry Flynn DBA Flynn Construction
JP Smith Builders, LLC
Odyssey Builders, LLC
Terry Livingston Builders, LLC
Upright Framing, LLC

SC McDonald's Operators Self-Insurers Fund

Shugart South Carolina, LLC

After examination of the applications, it was determined that each complied with the Commission's requirements and each was recommended for approval. Commissioner Wilkerson made the motion to approve the applications to self-insure, and Commissioner Barden seconded the motion. The motion was unanimously approved.

DEPARTMENT DIRECTORS' REPORTS

The Department Directors presented their reports which were also submitted to the Commission in written form.

Human Resources

Alexa Stuart presented the Human Resources report. Ms. Stuart pointed out the following highlights from the report:

- In August, the Commission had 53 FTEs and one part-time contract employee.
- Recruiting has begun for the Systems Programmer/Developer IV position in IT. The job was posted on September 5, 2017 and will be active for one month.
- Along with the Executive Director, met with individuals to discuss opportunities to make improvements in communications and processes.
- One employee out on workers' comp leave returned to work on September 5th.
- A representative from Washington National Insurance Company was available to meet with staff on August 3rd concerning employee benefits.
- Coordinated the agency-wide active shooter training held on August 23rd and led by Wayne Freeman, SLED.
- Ms. Stuart announced the driver safety training refresher course required for all employees who drive state vehicles is scheduled for Tuesday, September 19th.

Information Technology Department

Sandee Sprang presented the Information Services Department's report. Ms. Sprang pointed out the following highlights from the report:

- There are no new trading partners in test mode for electronic submission of SROI transactions.
- Business Analysts completed several report modifications for the Claims and Judicial Departments.
- Work continues on the Department of Workforce and Employment (DEW) data analysis to better define the business and application processes.

- Implemented the fax to email functionality for the Commissioners' administrative assistants.
- The third group of microfilm cartridges in the conversion process is complete. Four groups remain.
- Ms. Sprang has reached out to IAIABC for information on what other states are doing related to legacy modernization. She will also schedule a consultant to meet onsite to review our claims management system.

Insurance and Medical Services Department

Wayne Ducote presented the Insurance and Medical Services Department's report. Mr. Ducote pointed out the following highlights from the report for the month of August:

- There were no Carrier Rule to Show Cause cases docketed.
- The Compliance Division collected \$150,489 in fines and penalties. Year to date, the Compliance Division has collected \$219,263 in fines.
- The Coverage Division received 2,243 claim files and collected \$14,200 in fine revenue.
- The Self Insurance Division collected \$372,090 in self-insurance tax.
- The 2017 MSPM update is complete and may be purchased online through Optum.

Mr. Ducote said he continues to work with IT to validate the data received from DEW for compliance investigations.

Claims Department

Sonji Spann presented the Claims Department's report. Ms. Spann said the format of the report has changed to highlight departmental key performances. She reported the following for the month of August:

- The number of files reviewed and closed increased over 300 compared to last month.
- Received \$37,800 in fine revenue, an increase of \$7,800 compared to last month.
- There is a decrease in comparing fine revenue received August 2017 (\$37,800) to fine revenue received August 2016 (\$38,600).
- In August, the total fines assessed were 222, and the Form 18 fines assessed were 212. Compared to same time FY2016-17, total fines assessed was 270 and the Form 18 fines assessed was 243.
- Ms. Spann noted the department conducted an analysis of Total Outstanding Fines Assessed data and determined the past information reported is incorrect. She reported the correct amount of Total Outstanding Fines assessed for July 2017 is \$35,200 and the amount for August 2017 is \$62,800.
- 1,442 Form 18s processed through SROI.
- 2,090 Form 18s received via email.
- 883 Form 18s received via USPS.
- 883 Form 61s received.
- 798 Form 61s approved.
- 32 Third Party Settlements received.
- 22 Third Party Settlements approved.

Judicial Department

Amy Bracy presented the Judicial Department's report. Ms. Bracy reported the following for the month of August 2017:

Judicial Department

- 973 requests for Hearings
- 108 Motions
- 149 Clincher Conference requests sent to Jurisdictional Commissioners

Commissioners

- 69 Single Commissioner Hearings conducted
- 28 pre-hearing conferences held and 11 Full Commission Hearings conducted
- 490 Orders served at single Commissioner level; 72 of those were Decision and Orders that resulted from hearings that went on record; 108 of those were Motion Orders ruled upon by Commissioners

Informal Conference

- 236 informal conferences conducted

Mediation

- 62 regulatory mediations scheduled
- 40 requested mediations
- 56 matters resolved in mediation with the receipt of Forms 70

Commissioner Taylor noted the Commissioners attend the annual meeting of the National Association of Workers' Compensation Judiciary Collage held in Florida in August, and that has a large impact on the number of single commissioner hearings conducted.

EXECUTIVE DIRECTOR'S REPORT

Gary Cannon, Executive Director, presented his report which was also submitted to the Commission in written form. He pointed out the following highlights from the report:

- Mr. Cannon presented the information for the FY2016-17 Annual Report. The report contains highlights of the key activities and accomplishments of the Commission for the 12-month period ending June 30, 2017. The final report will be published on a one piece tri-fold document.
- Mr. Cannon informed the Commissioners that the FY2016-17 Accountability Report was not submitted to the Department of Administration as reported and will be submitted on Tuesday, September 19th.
- The FY2018-19 budget request was submitted to the Executive Budget Office, Department of Administration, on September 15, 2017. The budget hearing with the Governor's Office and Executive Budget Office is scheduled on Wednesday, October 18, 2017 at 3:30 p.m.
- The Executive Director's Office and General Counsel's Office had 545 contacts with various system constituents and stakeholders.
- The S.C. Vocational Rehabilitation Department (SCVRD) reported 15 referrals year to date. A time will be scheduled in the future for the Commissioners to tour the SCVRD's training facility.

Commissioner James stated that she noticed a couple of items reported differently in the FY2016-17 Annual Report: specifically, the number of Single Commissioner Hearings and Appellate Hearings comparisons to the previous year. Mr. Cannon said adjustments will be made and the final report will be published on a one piece tri-fold document. Commissioner Taylor referred to the number of motions reported as reviewed and suggested that the report better reflect that it is an issue the Commissioners are adjudicating. Mr. Cannon asked the Commissioners to let him know of other suggestions.

ADMINISTRATION – FINANCIAL REPORT

Mr. Cannon reported the benchmark for period ending August 31, 2017 is 17%. The reporting format is different from previous months in that the Department of Administration prepared the report. The General Fund expenditure to date is 16%. The Earmarked Fund expenditure to date is 10%. The year-to-date revenue is 7%.

Commissioner Wilkerson asked about the budgeted amount for taxable subsistence. Chairman Beck stated there is an actual budgeted amount, but it is not showing up in the taxable subsistence commitment item on the report. Mr. Cannon will follow up.

OLD BUSINESS

There was no old business.

NEW BUSINESS

A. SC Vocational Rehabilitation Department Memorandum of Agreement

Mr. Cannon presented for approval a Memorandum of Agreement (MOA) between the S.C. Workers' Compensation Commission and the S.C. Vocational Rehabilitation Department regarding the referral of workers' compensation claimants for vocational rehabilitation services:

**MEMORANDUM OF AGREEMENT
BETWEEN
THE SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION
AND
THE SOUTH CAROLINA VOCATIONAL REHABILITATION DEPARTMENT**

Parties to the Memorandum of Agreement

This Memorandum of Agreement is entered into by the South Carolina Workers' Compensation Commission, hereinafter referred to as "SCWCC," and the South Carolina Vocational Rehabilitation Department, hereinafter referred to as "SCVRD."

Legislative Mandate

The framework for this Memorandum of Agreement is based upon the following legislative mandates:

- *The state of South Carolina has created the agencies, the South Carolina Workers' Compensation Commission, pursuant to South Carolina Code of Laws, Section 42-3-10, et seq., and the South Carolina Vocational Rehabilitation Department, pursuant to South Carolina Code of Laws, Section 43-31-10, et seq.*
- *The South Carolina Code of Laws, Section 42-3-80 states that the executive director for the administrative department of the SCWCC "shall also be responsible for the referral to the South Carolina Vocational Rehabilitation Department of all industrially injured persons that need vocational counseling or vocational evaluation, personal adjustment, training and placement."*

Purpose

It is the intent of this MOA to promote mutual cooperation and communication between SCWCC and SCVRD in order to facilitate the referral of industrially injured persons for vocational rehabilitation services and serve those referrals eligible for services.

Role of Each Agency

SCWCC

The mission of the South Carolina Workers Compensation Commission is responsible for administering the workers' compensation law in South Carolina. The Commission, working closely with the Governor,

the General Assembly, and the Commission's many constituents, ensures that the workers' compensation system is fair, equitable, and responsive to the needs of the citizens of South Carolina.

SCVRD

SCVRD's mission is to enable eligible individuals with disabilities to prepare for, achieve, and maintain competitive employment. Its time-limited service delivery system focuses on working age people with physical and mental disabilities.

Respective Duties

SCWCC and SCVRD are committed to seek opportunities to better coordinate and maximize referrals of persons injured during the course and scope of their employment and assist those whose injuries pose ongoing limitations for maintaining employment through provision of appropriate, timely vocational rehabilitation services that will enable her/him to return to competitive employment.

Objectives: The content of this Memorandum of Agreement shall focus on the attainment of the following objectives:

1. Maintain daily work relationships between the SCWCC and SCVRD that promote prompt and appropriate referrals of industrially injured persons for vocational rehabilitation services. SCVRD will assign a liaison to work directly with the SCWCC Commissioners and staff to facilitate these referrals.
2. Improve the delivery of vocational rehabilitation services and employment outcomes for the SCWCC referrals, whose injuries pose ongoing limitations for maintaining employment.
3. Access to the SCWCC database that:
 - a. advances the ability of each SCVRD area office to seek referrals of industrially injured persons in their home communities; and
 - b. enhances the ability of the SCWCC to review and report real-time aggregate referral information to their stakeholders.
4. Provide relevant aggregate information to the SCWCC about the status and outcomes of referrals made by the SCWCC to the SCVRD, and maintain and improve the mechanisms for the exchange of specific client information by the mutual agencies.

Modifications

No amendments, changes, additions, deletions or modifications to or of this Agreement shall be valid unless reduced to writing, signed by the parties and attached hereto.

Notices

Any written communication or notice pursuant to this agreement shall be made to the following representatives of the respective parties at the following addresses:

For SCWCC:

Gary M. Cannon, Executive Director
P. O. Box 1715
Columbia, SC 29202-1715
Telephone: (803) 737-5744
Email: gcannon@wcc.sc.gov

For SCVRD:

James M. Williams, Client Services Specialist
1410 Boston Avenue
West Columbia, SC 29170
Telephone: (803) 896-7993
Email: jwilliams@scvrd.net

Duration

The term of this Memorandum of Agreement shall be for a period of five (5) years of the date of the last signature affixed hereto. The SCWCC executive director and the SCVRD Interim Commissioner will take appropriate action within their respective agencies to ensure effective implementation of the terms of this Memorandum of Agreement.

Termination

Either party may terminate the agreement at any time for any reason by giving written notice of at least thirty (30) days. The thirty (30) days shall commence upon receipt of such notice, which shall be deemed to have been received no later than five (5) days after transmittal to the address indicated below.

Signatures

For SC Workers' Compensation Commission

For SC Vocational Rehabilitation Department

Gary M. Cannon *Date*
Executive Director
1333 Main Street Suite 500
Columbia, South Carolina 29201

Felicia Johnson *Date*
Interim Commissioner
1410 Boston Avenue
West Columbia, South Carolina 29170

Commissioner Barden noted an apostrophe is needed at the end of the word “Workers” on page 1 under *Role of Each Agency SCWCC*.

Motion to Approve Memorandum of Agreement

Commissioner Barden made a motion to approve the Memorandum of Agreement between the S.C. Workers' Compensation Commission and the S.C. Vocational Rehabilitation Department as corrected. Commissioner Taylor seconded the motion, and the motion was approved.

ADJOURNMENT

Commissioner Barden made the motion to adjourn. Commissioner McCaskill seconded the motion, and the motion was approved.

The September 18, 2017 meeting of the South Carolina Workers' Compensation Commission adjourned at 11:14 a.m.

Reported October 16, 2017
 Kim Ballentine
 Office of the Executive Director

<p style="text-align: center;">SCWCC Human Resources Monthly Report September 2017</p>

STAFFING

In September, the Commission had 53 FTEs and one part-time contract employee and one part-time temporary employee. We recruited for 1 vacant position.

- **New Hires:** One
- **Separations:** None
- **Retirements:** None
- **Leaves:** One – Returned to work on September 5, 2017
- **Recruitment:**

Systems Programmer/Developer IV – This position posted on the NEOGov website on September 5, 2017 and ran through October 9, 2017. We received 20 applications and are in the process of reviewing all candidates and selecting those to be interviewed.

BENEFITS

- Distributed initial Open Enrollment Announcement and started preparations of individualized letters regarding open enrollment for distribution in October.
- Researched and provided benefit information to 2 active employees.
- Sent out announcement about Wellness & Benefit Fair.

MEETINGS

- Attended a Mock Employment Event sponsored by Columbia SHRM Association.
- Attended a three day statewide Annual SHRM Meeting.
- Held a Driver’s Training Class.

ADMINISTRATIVE

- On-boarded 1 new part-time temporary employee and completed the necessary new hire paperwork and SCEIS entry.
- Sent 16 “All Agency” emails on various topics such as SCEIS, parking, PEBA, and a new employee announcement.
- Made time corrections to SCEIS system for 4 employees.
- Worked with HR Consultant on 2 HR related questions.
- Obtained quotes for junk removal and have selected one vendor. Removal of items will take place during October.
- Provided information for FY2016 – FY2017 Accountability Report.

- Provided information on HR for Annual Report.

FISCAL RESPONSIBILITIES

- Processed/approved 8 travel expense reports.

FACILITIES

- Notified CBRE of 8 new issues and they were all addressed.
- Responded to 2 parking complaints.
- Continued working with CBRE to get our visitors parking issues corrected. A new intercom system has been ordered to all Security as a backup resource so our visitors can enter the garage. Expected implementation within one to two months.



Workers' Compensation Commission

To: Gary Cannon
SCWCC Executive Director
From: Sandee Sprang, IT Director
Date: October 12, 2017
Subject: IT Department September 2017 Full Commission Report

This report summarizes the activities and accomplishments of departmental projects and initiatives for the IT department during September 2017.

I. Systems Operations, Maintenance and Support

EDI

The IT department worked with EDI trading partners to research and resolve EDI transaction data and image processing errors. We worked with DTO to resolve the issue where images were being saved as blank images. We currently have no trading partners in test mode. We continue to work with the IAIABC EDI Claims Workgroup, reviewing and recommending standards changes.

Reporting and Standardization

The Governor's reports were completed during September and covered the time period from March 16th through September 15th. DEW data analysis continues and the IT team is working with DEW and IMS to better define the business and application processes. Our Business Analysts completed several report modifications for the Claims and Judicial departments as well as developed a new 14-month, Hearings Assigned report which was included in the Governor's report

Systems Support

We requested security changes from DTO to include: designated IP addresses for wireless traffic to minimize IP address conflicts and firewall changes to allow smoother testing over the Fax over IP. We collaborated with DTO to resolve issues resulting from system failures and downtime.

OnBase

Liz and Kim resolved multiple COLD (EDI data collection processes) and DIP (upload data collection processes) related to OnBase. Duane researched and corrected multiple Invoice, Payment and Deposit issues; he also modified several templates for Progress letters.

Desktop Support

Jason completed the inventory and clean process for the leased equipment's return. He is working with DTO on a new imaging solution and we completed the Windows 10 compatibility testing with Progress. He completed remote access configuration for all AA's so they could access Progress from

their laptops. We continue to work on improving our internal business processes with on-boarding new employees.

II. Projects, Enhancements and Development

eCase

The eCase web portal upgrade is in the testing phase. During September, all system configuration links were converted to current IT staff. All internal testing is complete and we are ready to open testing to several external users; Liz and Kim are recruiting users to assist with this process.

Hardware Upgrades

We only have a few hardware upgrade projects currently in process:

- 1) We are waiting on NWN to complete a system upgrade so the “voicemail to email” functionality can be implemented.
- 2) We installed the color printer and are working on the configuration of the new scan workstations.
- 3) We are working to determine which vendor will provide our new copiers.
- 4) We are working with OnBase and DTO to gather a list of compatible desktop scanners as we look to place a scanner on each AA’s desk.

System Virtualization

Duane and Sandee reopened the request with DTO to complete the server virtualization project. We expect to have a test environment configured before the end of the year.

Microfilm Conversion

The third group of cartridges is still in the conversion process, 4 groups remain and the estimated completion date of the project is January 2018.

Legacy Modernization

The IT team has begun weekly working sessions to define the project plan related to designing our new claims management system. Kim and Liz collected desk procedures for several different positions and met with the Claims staff to continue the deep-dive into gathering functional requirements.

III. Trainings and Meetings

Sandee and Duane continue to attend the Progress Software Corporation webinars presenting new release features of OpenEdge.

The IT staff met with vendors to discuss, review and define the requirements of our HelpDesk application system.

Sandee attended several Security and Privacy meeting at the Department of Administration.

State of South Carolina



Workers' Compensation Commission

To: Mr. Gary Cannon
SCWCC Executive Director

From: Wayne Ducote, Jr.
IMS Director

Date: 9-Oct-17

Subj: Insurance and Medical Services Department
September 2017 Full Commission Report

Please find attached information provided to summarize the status and workflow of initiatives currently underway within the Insurance and Medical Services (IMS) Department.

In addition to the statistical data provided, please be advised of the following:

- | | |
|---------------------|--|
| Compliance Division | <ol style="list-style-type: none">1. Reviewing revenue metrics / projections.2. Working with staff to review workflow processes and additional training opportunities. |
| Coverage Division | <ol style="list-style-type: none">1. Working with staff to review workflow processes and explore opportunities to enhance service provision.2. Lapse in Coverage: 29 new registrants; 0 notifications sent. |
| Medical Services | <ol style="list-style-type: none">1. Working with Medical Bill Reviewers on certification renewals. |

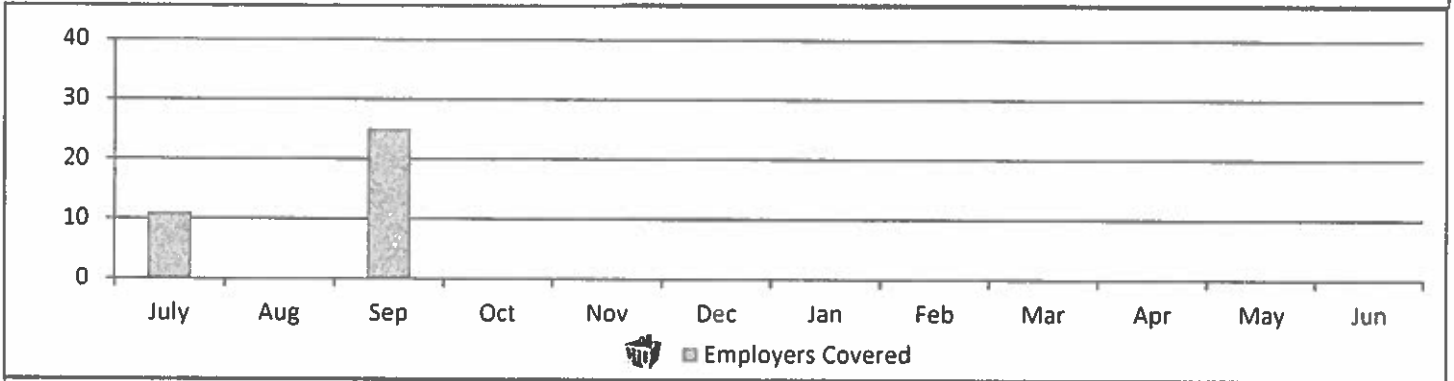
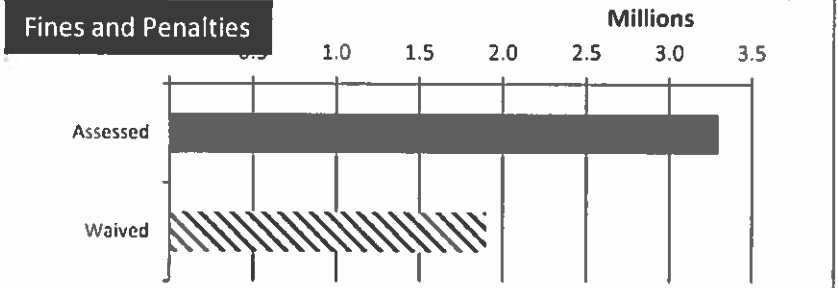
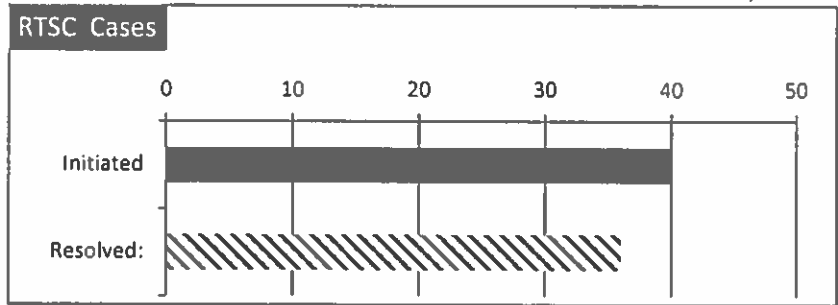
While this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key initiatives underway in the IMS Department and provide measures by which the Department's effectiveness can be gauged. IMS welcomes any guidance that you and/or our Commissioners can provide concerning our performance and direction.

Employers Obtaining Coverage

The Compliance Division works with great diligence to help uninsured employers become compliant with the South Carolina Workers' Compensation Act. Year to date, the Compliance Division has compelled 36 employers in South Carolina to come into compliance with the Act. In so doing, approximately 233 previously uninsured workers are now properly covered.

Penalties Waived

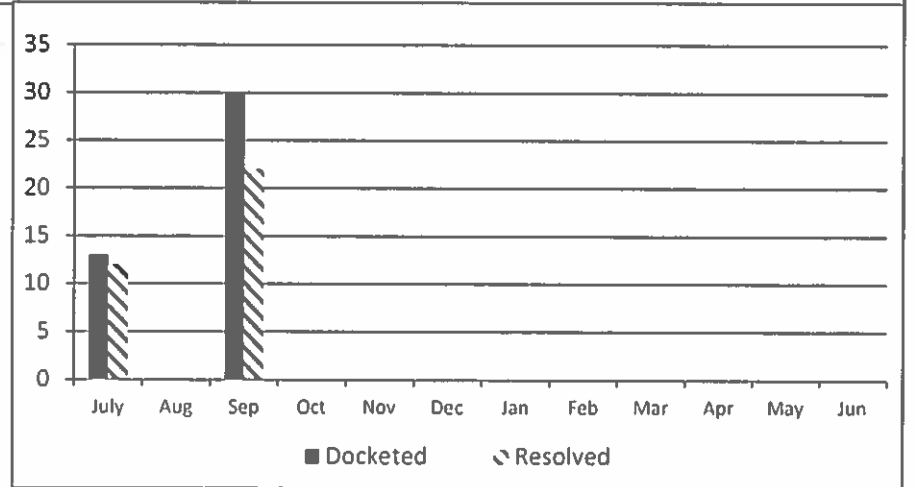
Although the Division has assessed \$3.3 m in fines, 58% of those fines (\$1.9 m) have been waived or rescinded as employers have either obtained insurance coverage or were found not to be subject to the Act.



Carrier Rule to Show Cause Hearings

The Compliance Division manages the Rule to Show Cause process involving the recovery of outstanding carrier fines and penalties. In the month of September 2017, 30 carrier RTSC cases were docketed; 22 cases were resolved and \$16,879 was recovered.

Year to date, 43 carrier RTSC cases have been docketed, 34 cases have resolved and \$20,679 has been recovered.



Carryover Caseload:

The Compliance Division closed September 2017 with 307 cases active, compared to an active caseload of 265 at the close of September 2016.

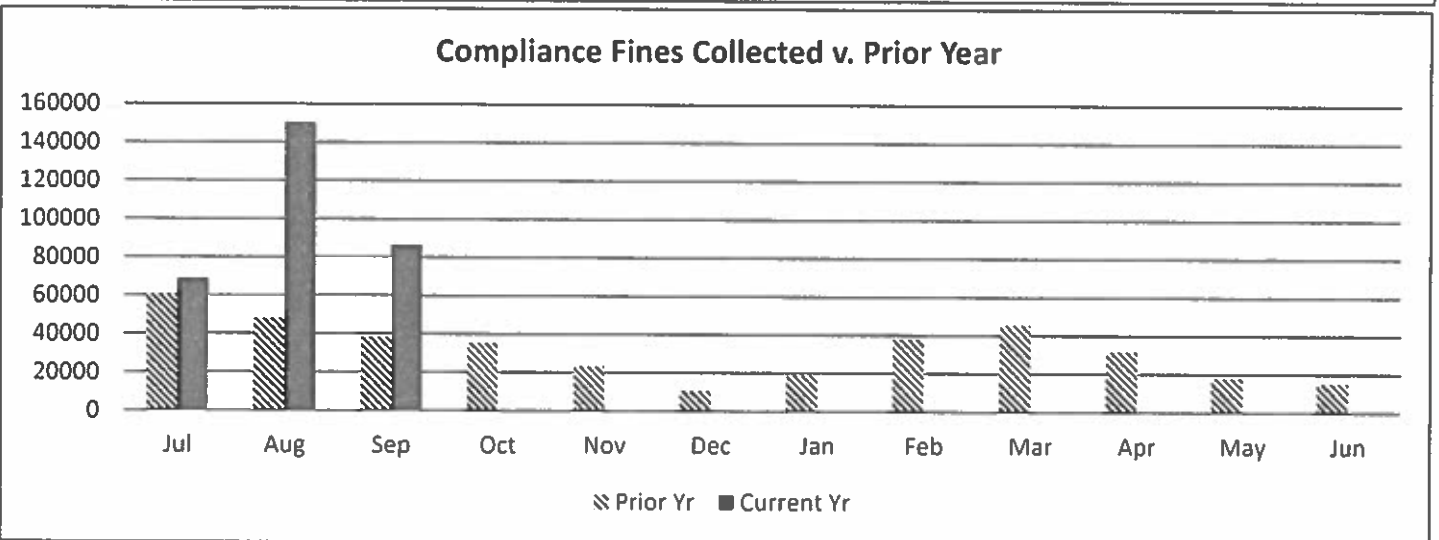
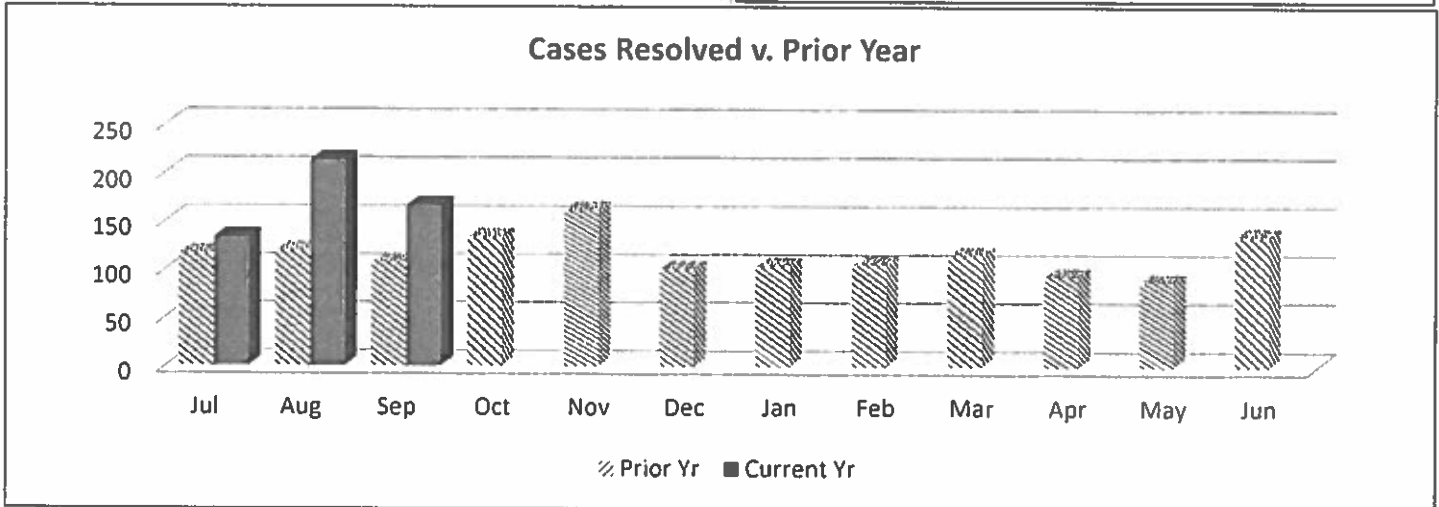
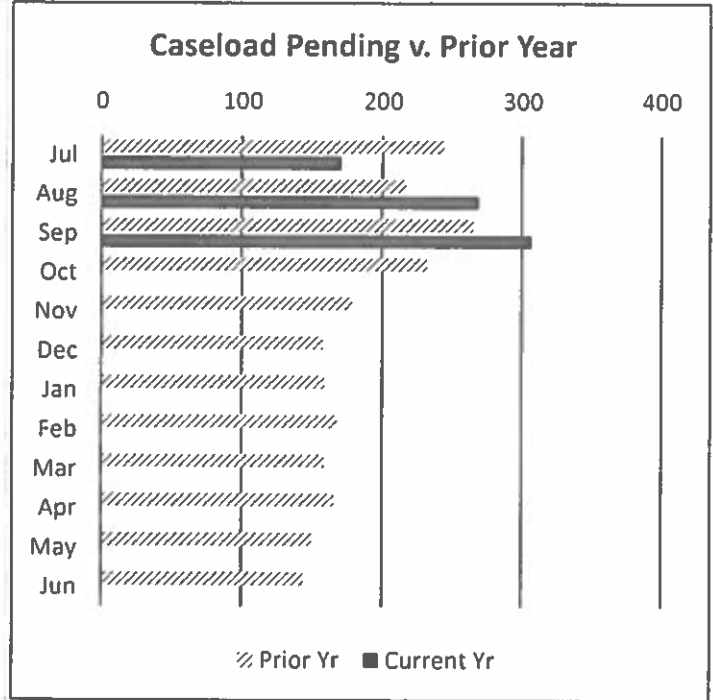
Cases Resolved:

For the month of September 2017, Compliance Division staff closed-out 167 cases.

Compliance Fines:

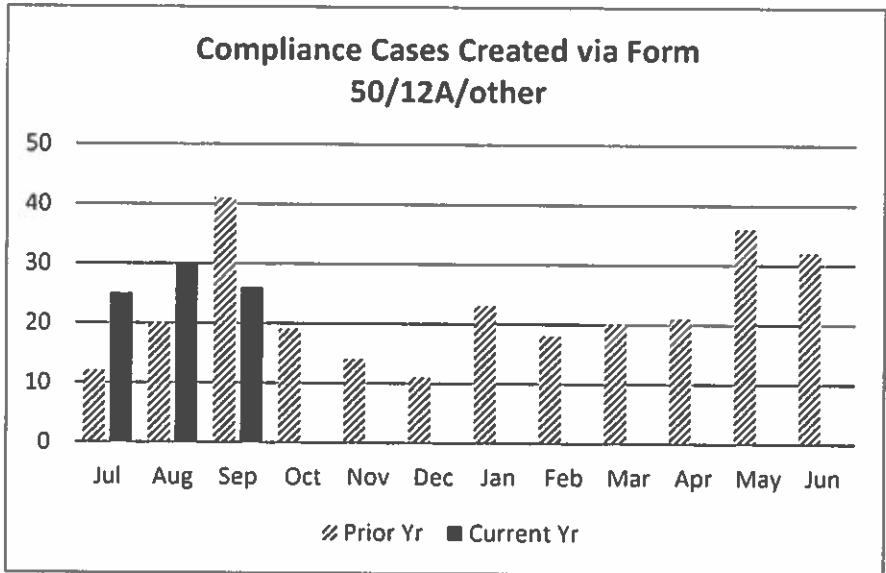
In September 2017, the Compliance Division collected \$86,348 in fines and penalties. Year to Date, the Compliance Division has collected \$305,611 in fines.

Year to Date vs Prior Year Total (\$382,199): 80%
 September 2017 vs. September 2016: 226%
 Current Year End trend is 320% of 2016-2017
 YTD 2017-18 (July - September) vs YTD 2016-2017: 209%



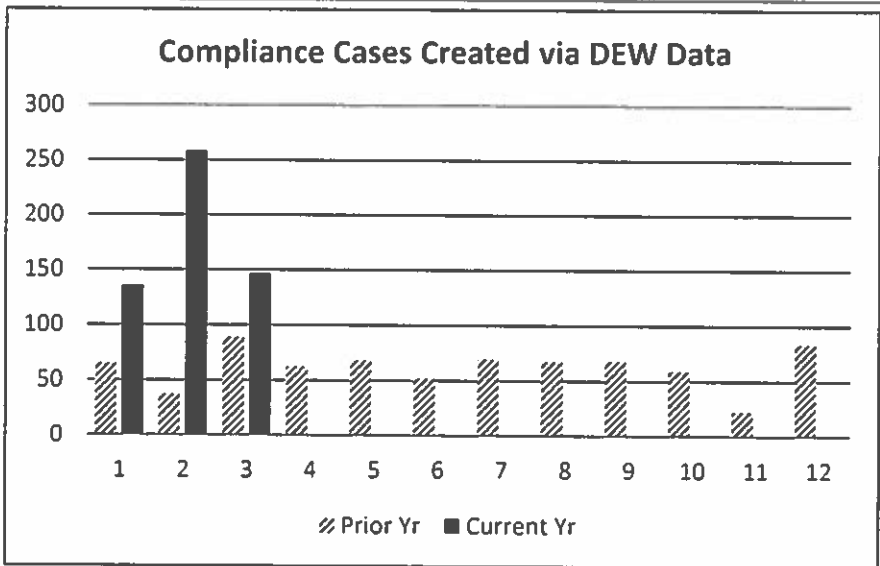
In September 2017, 30 compliance files were created from the combined filings of Form 50's, 12A's, and stakeholder reporting involving uninsured employers.

YTD vs. Prior Year total (267): 30%
 Sept 2017 to Sept 2016: 63%
 Current Yr End trend: 121% of 2016-2017
 YTD 2017-2018 v. YTD 2016-2017: 111%



In September 2017, 258 compliance files were created from the DEW data process.

YTD vs. Prior Year total (741): 73%
 Sept 2017 to Sept 2016: 165%
 Current Yr End trend: 292% of 2016-2017
 YTD 2017-2018 v. YTD 2016-2017: 283%

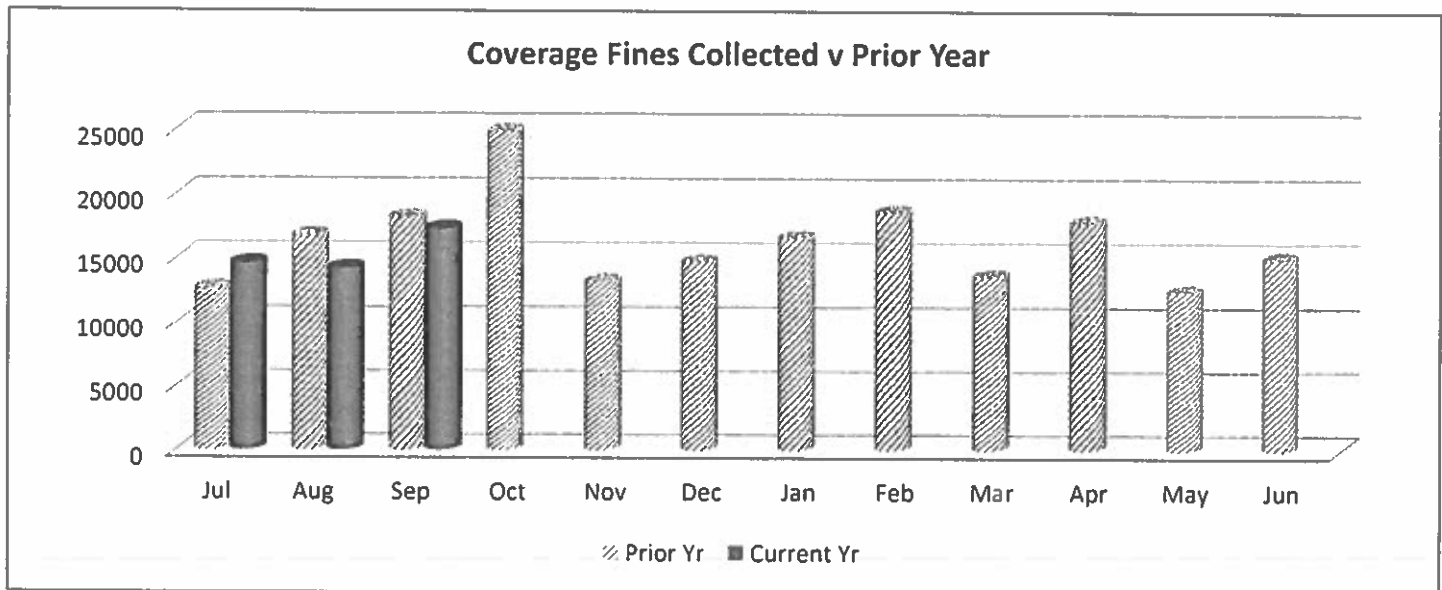
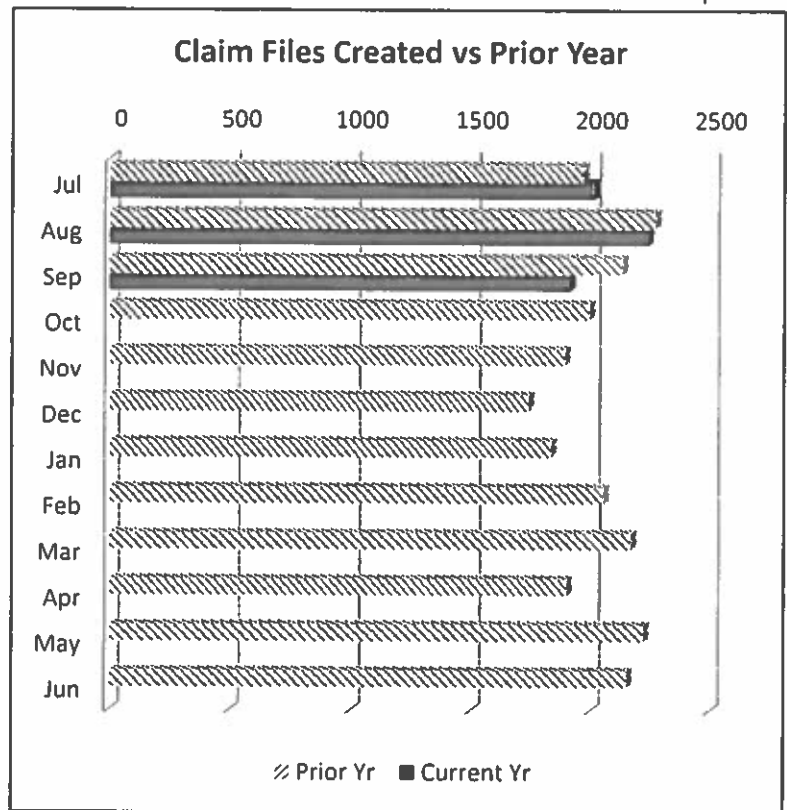


WCC Claim Files:

In September 2017, the Coverage Division received a total of 1,916 WCC Claim files. Of these, 1,615 were created through proper carrier filing of a 12A, and 301 were generated as a result of a Form 50 claim filing. Year to Date 6,175 Claim files have been created which is 25% of claim file volume prior year (24,350).

Coverage Fines:

The Coverage Division collected \$17,300 in fine revenue in September 2017, as compared to \$18,200 in Coverage fines/penalties accrued during September 2016. Year on Year, Coverage fines are at 24% of collections for prior year.



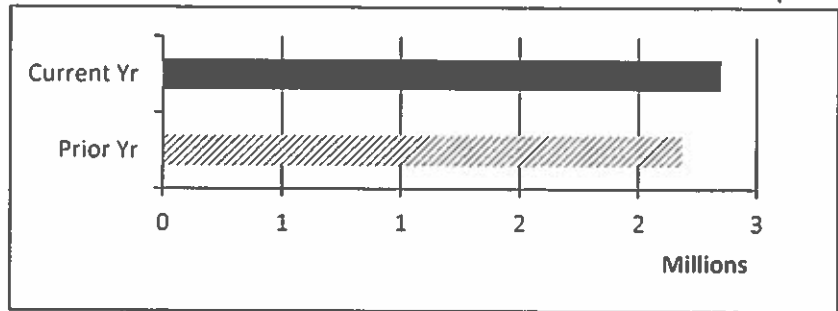
IMS SELF INSURANCE DIVISION

Sept 2017

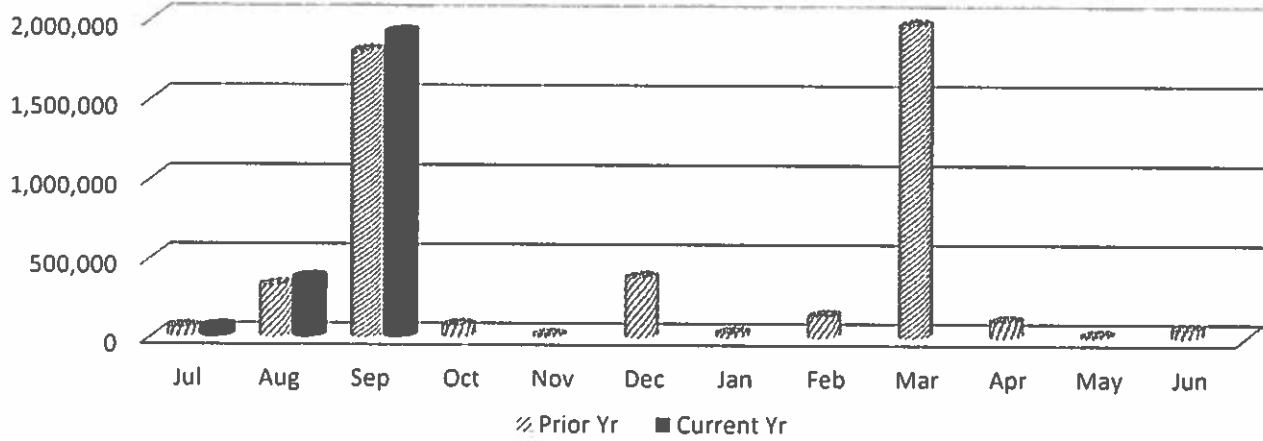
During the month of September 2017, the Self Insurance Division:

- * collected \$1,918,438 in self-insurance tax.
- * added 13 new self-insurers.
- * conducted 4 Self Insurance audits.

Year to Date, Self Insurance tax revenue is trending at 107% of prior year and 11 Self Insurance audits have been completed.



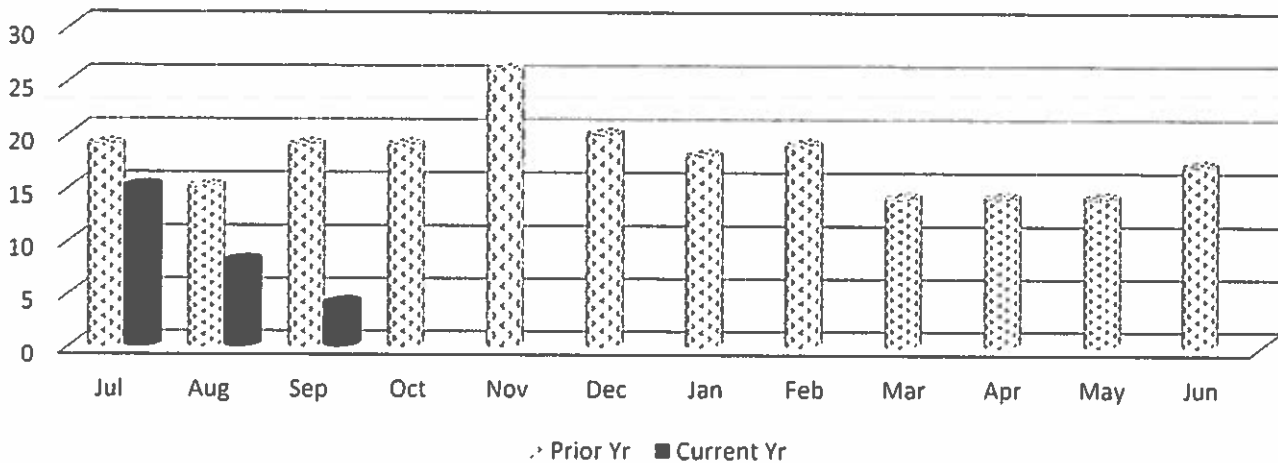
Self Insurance Tax Collections v. Prior Year



IMS MEDICAL SERVICES DIVISION

In September 2017, the Medical Services Division began the month with 8 bills pending review, received an additional 9 bills for review, conducted 13 bill reviews and ended the month with 4 bills pending.

Medical Bills Pending Review v. Prior Year



State of South Carolina

1333 Main Street, 5th Floor
P.O. Box 1715
Columbia, S.C. 29202-1715



TEL: (803) 737-5700
www.wcc.sc.gov

Workers' Compensation Commission

MEMORANDUM

To: Gary Cannon, Executive Director
From: Sonji Spann, Claims Director
Date: October 6, 2017
Re: Claims Department –October 2017 Full Commission Report

The format of the Claims Department report highlights the key workflow benchmarks and comparisons to same month last fiscal year.

During the month of September, Claims closed 2,292 files and reviewed 3,317 files. Compared to last month, the number of cases closed decreased by 265 and the number of cases reviewed increased by 496. Compared to the same period for FY 16/17, the department closed 2,330 cases and reviewed 3,209.

In September, the Department began a new review process. Fifty of 514 carriers were selected to review the number of Open Cases; 1,589 files were reviewed, 55 files were closed, 15 fines were assessed and 14 requests for additional data were made.

In follow up to requests made to carriers in July and August for additional information, Claims Examiners reviewed 270 files, which resulted in 33 fines assessed.

The Fine Revenue collected during the month of September was \$30,850, this is a decrease of \$6,950 in comparison to August. Two-hundred fifty nine (259) fines were assessed of which 211 were for the Form 18. When compared to the same period FY16-17, 239 total fines were assessed and \$39,300 collected. Of the 239 total fines assessed, 188 were for the Form 18.

The Claims Department encourages the stakeholders to submit the forms electronically through SROI/EDI, the most efficient method. However, carriers continue to submit forms by email or US Postal Service. During the month of September, the Department received 1,220 Form 18s through SROI/EDI, 2,036 by email and 845 by US Postal Service. Compared to FY 16/17 SROI/EDI, the number of Form 18s submitted by SROI/EDI increased by 150, the number submitted by email increased by 92, and the number received by US Postal Service decreased by 870.

The Claim Department processes Form 61, Attorney Fees and Third Party Settlements. During September, the Department received 653 Form 61s and 33 Third Party Settlements. Six hundred fifty eight (658) Form 61s were approved and 33 Third Party Settlements were approved. Compared to FY 16/17, the Department received 114 fewer Form 61s, approved 78 fewer Form 61s; received 8 and approved 10 more Third Party Settlements.

On September 13, 2017, Key Risk visited SC WCC for a tour and an overview from each department.

HIGHLIGHTS:

- Examiners completed all paper forms from mail room daily this month and kept up with all emailed forms for the month.
- Reviewed 50 Carriers open list for closure.
- Examiners were able to follow-up on request that were made in July and August.

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Workers' Compensation Commission

October 12, 2017

To: Gary M. Cannon
Executive Director

From: Amy A. Bracy
Judicial Director

RE: **Monthly Judicial Report for September 2017**

During the month of September, Judicial processed eight hundred twenty-six (826) requests for hearings, one hundred twenty-one (121) Motions and one hundred thirty-two (132) clincher conference requests that were sent to the Jurisdictional Commissioners.

There were seventy-three (73) Single Commissioner Hearings conducted during the past month, sixteen (16) pre-hearing conferences held and eighteen (18) Full Commission hearings held. A total of four hundred eighty-seven (487) Orders were served at the single Commissioner level, forty-four (44) of those were Decision and Orders that resulted from hearings that went on the record and one hundred thirty-two (132) were Motion Orders that were a result of Motions ruled upon by Commissioners.

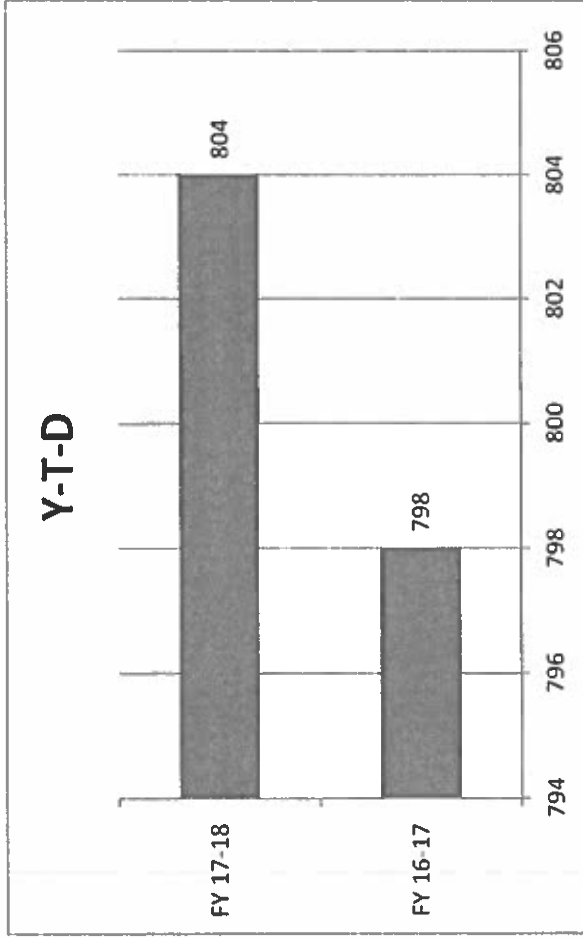
The Informal Conference system conducted three hundred twenty-five (325) hearings during the last month.

There were forty-four (44) regulatory mediations scheduled and thirty-eight (38) requested mediations. The Judicial Department was notified of forty-six (46) matters resolved in mediation, with the receipt of Forms 70.

Informal Conf. Conducted

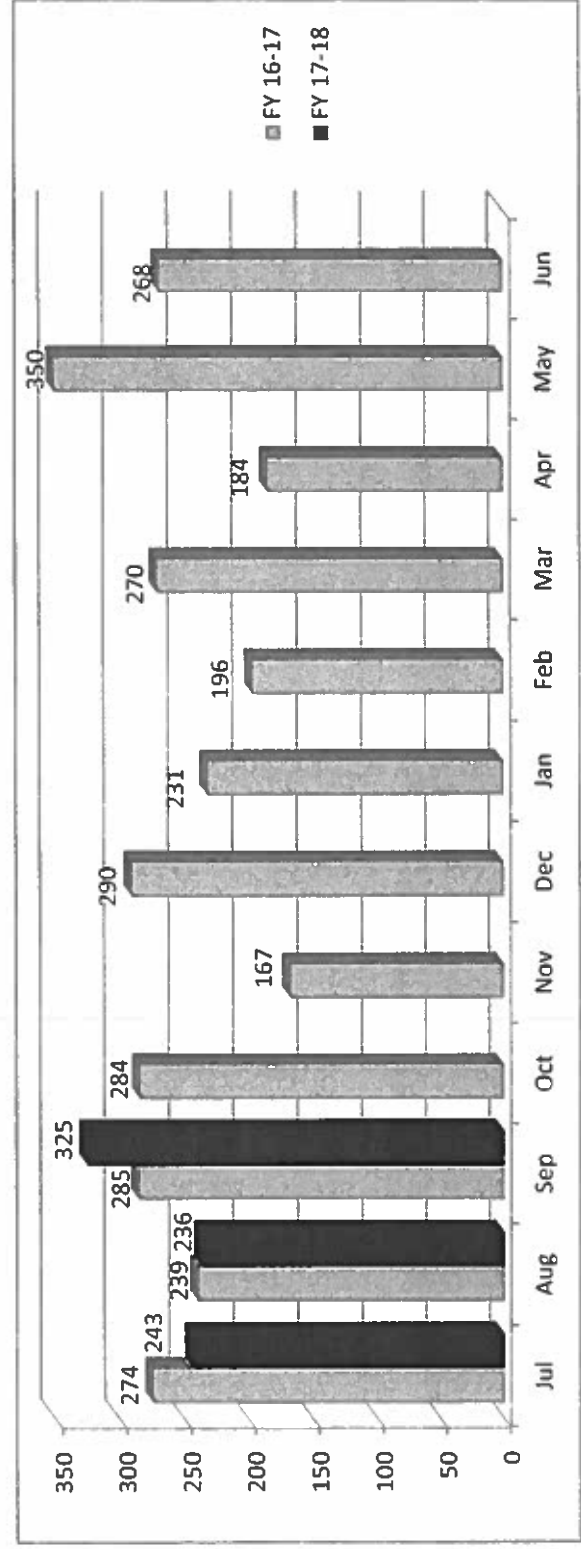
	FY 16-17	FY 17-18
Jul	274	243
Aug	239	236
Sep	285	325
Oct	284	
Nov	167	
Dec	290	
Jan	231	
Feb	196	
Mar	270	
Apr	184	
May	350	
Jun	268	
Total	3038	804

Y-T-D



FY 16-17	798
FY 17-18	804

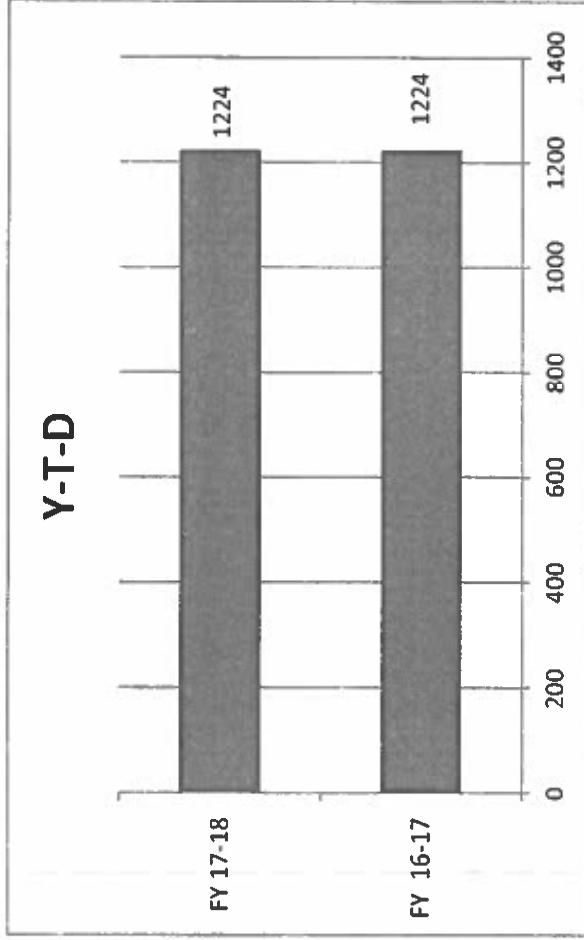
Y-T-D



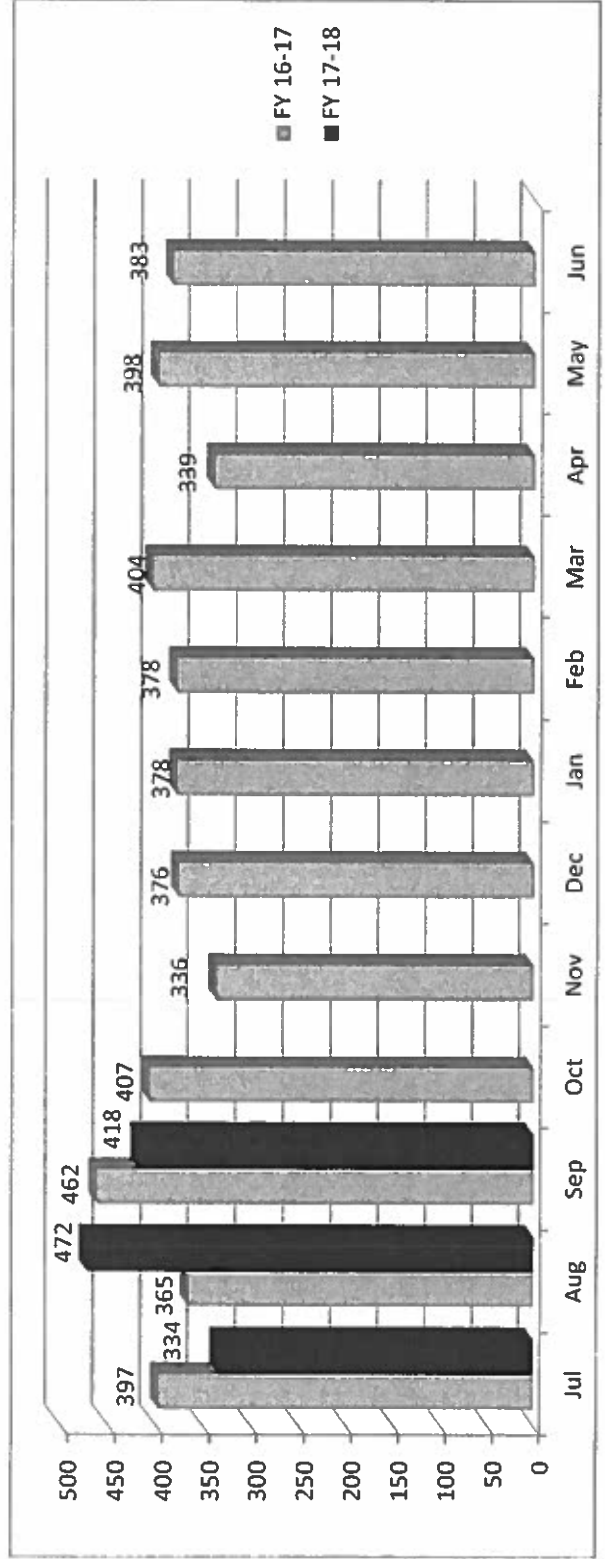
Informal Conf. Requested

	FY 16-17	FY 17-18
Jul	397	334
Aug	365	472
Sep	462	418
Oct	407	
Nov	336	
Dec	376	
Jan	378	
Feb	378	
Mar	404	
Apr	339	
May	398	
Jun	383	
Total	4623	1224

Y-T-D



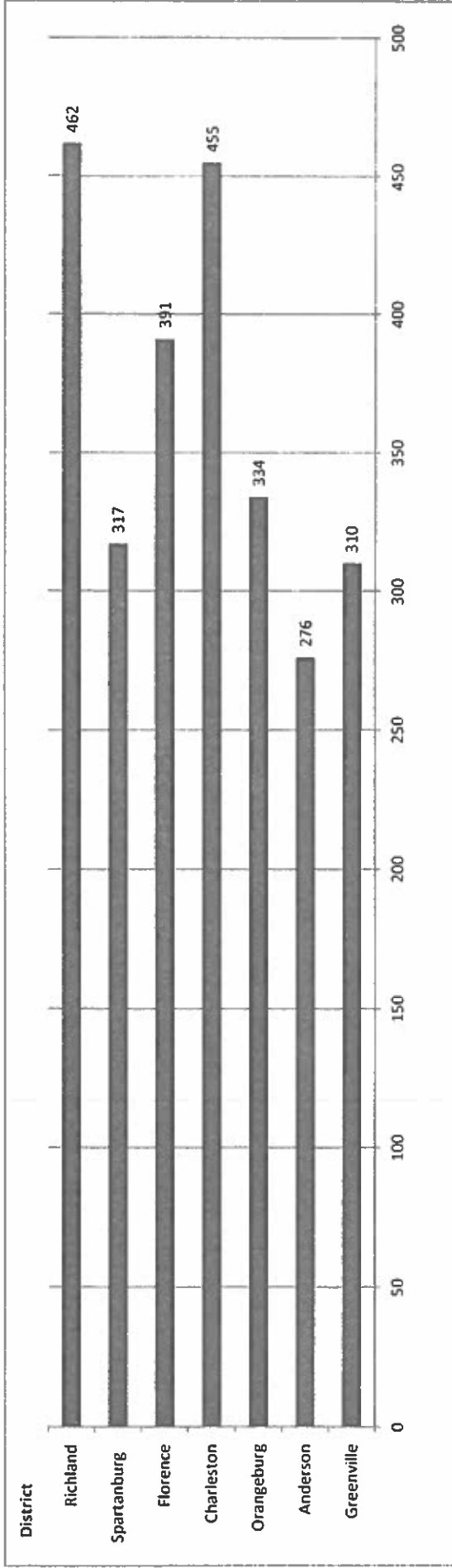
Y-T-D	FY 16-17	FY 17-18
Jul	397	334
Aug	365	472
Sep	462	418
Oct	407	
Nov	336	
Dec	376	
Jan	378	
Feb	378	
Mar	404	
Apr	339	
May	398	
Jun	383	
Total	4623	1224



Pleadings Assigned - Three Year Comparison by Month

	District 1 Greenville			District 2 Anderson			District 3 Orangeburg			District 4 Charleston			District 5 Florence			District 6 Spartanburg			District 7 Richland		
	17-18	16-17	15-16	17-18	16-17	15-16	17-18	16-17	15-16	17-18	16-17	15-16	17-18	16-17	15-16	17-18	16-17	15-16	17-18	16-17	15-16
Jul	97	98	107	79	82	90	104	108	118	127	158	181	121	131	144	107	92	130	139	149	166
Aug	113	92	110	97	97	76	120	93	109	172	176	171	134	164	122	107	115	122	159	157	138
Sep	100	144	102	100	92	88	110	121	132	156	183	198	136	140	154	103	142	110	164	141	167
Oct		104	106		74	101		93	119	172	172	172		115	171		119	96		142	170
Nov		92	72		98	62		89	88	169	145	145		131	133		114	81		164	129
Dec		90	101		86	105		72	103	135	160	160		100	148		85	99		129	162
Jan		93	75		92	84		97	113	184	113	113		157	110		119	97		160	158
Feb		96	90		74	88		76	84	142	125	125		117	129		85	144		136	117
Mar		91	122		108	124		124	134	188	214	214		150	140		122	117		175	174
Apr		111	100		80	92		94	93	142	154	154		156	129		103	90		146	138
May		125	106		101	103		121	116	188	186	186		148	146		122	111		167	150
Jun		134	120		120	75		142	110	183	141	141		154	151		125	114		169	150
Totals	310	1270	1211	276	1104	1088	334	1230	1319	455	2020	1960	391	1663	1677	317	1343	1311	462	1835	1819

Pleadings Assigned by District Year to Date



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Workers' Compensation Commission

Executive Director's Report Gary M. Cannon

October 13, 2017

FY2016-17 Accountability Report

The 2016-17 Accountability Report was submitted to the Department of Administration on September 15. A copy is posted on the Commission's website.

FY2016-17 Annual Report

The 2016-17 Annual Report is posted on the Commission's website and on www.scstatehouse.gov under state agency publications. Printed brochures are available in my office upon request.

FY 2018-19 Budget Plan

The FY2018-19 Budget Hearing with the Governor's Office and Executive Budget Office is scheduled on Wednesday, October 18, 2017 at 3:30 p.m.

Annual Ethics & APA Training

The required annual ethics and APA training is scheduled for Monday, November 13, 2017, from 1:00 – 4:00 p.m. The training will take place in the first floor conference room.

Meetings/Activities

The Executive Director participated in the following meetings/activities:

- September 21 – Meeting at the Ethics Commission
- September 25 – Along with Amy Bracy, met with Bob Young with Major Business Systems
- September 26 – Along with appropriate staff, met with audit manager from the Division of Procurement Services, SC State Fiscal Accountability Authority, in preparation for the procurement audit
- October 1-5 – Attended the IAIABC Annual Convention meeting in Portland, Oregon.
- October 8-11 – SCWCEA Annual Meeting, Myrtle Beach, SC

SC Workers' Compensation Education Association

Commissioners and the Executive Director attended the SCWCEA Annual meeting October 8-11 in Myrtle Beach and participated in several panel discussions and presentations. Department Heads also attended and manned the Commission's information booth in the exhibit hall.

Employee Meetings

The Executive Director met with the Department Heads on September 25. Driver Safety Driving was held on September 19 for all employees who drive state vehicles.

Constituent /Public Information Services

For the period September 14, 2017 through October 11, 2017 the Executive Director's Office and the General Counsel's office had 401 contacts with various system constituents and stakeholders. The contacts included telephone communications; electronic and personal contacts with claimants or constituents, state agencies, federal agencies, attorneys, service providers, business partners; and letters with congressional offices.

Financial Transactions Activity

The Executive Director's office has assumed the direct responsibility for budget, financial and purchasing transactions. Even though the Commission has a Memorandum of Understanding with the Department of Administration for assistance with procurement services and accounting and budgetary support, the following activities occurred in the Executive Director's office for the period September 14, 2017 through October 11, 2017: approved and processed 25 travel expense reimbursement payment related activities, 35 invoices, and 22 deposits. Procurement and purchasing activities included the creation of one purchase order, and processed three (3) goods received.

SCWCC Stakeholder Electronic Distribution List

For the period September 14, 2017 through October 11, 2017, we added five (5) individuals to the distribution list. A total of 719 individuals currently receive notifications from the Commission.

SC Vocational Rehabilitation Department (SCVRD)

SCVRD reported five (5) referrals for the month of September 2017, and 20 referrals year to date.

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Workers' Compensation Commission

MEMORANUM

TO: COMMISSIONERS

**FROM: Gary Cannon
Executive Director**

DATE: October 13, 2017

RE: FINANCIAL REPORT: Period ending September 30, 2017

Attached is the Budget vs. Actual Report for the General Fund and Earmarked Fund for the one month period ending September 30, 2017. The benchmark for this period is 25%.

The General Fund (10010000) is on pages 1-2. Total expenditures is 28% of budget. The Earmarked Fund (38440000) is on pages 3-8. The Earmarked Fund expenditures are 18% of budget.

The report named Commitments is located behind the Budget vs. Actual and reflects the purchase orders committed for the Microfilm Data Transfer project.

The last page is the Operating Revenue Report. Please note I have changed the line item at the bottom of the chart Appropriated Fund Balance to Self-Insurance Tax.

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2018 As of 9/30/2017
25% of year elapsed

Fund 10010000 - GENERAL FUND

Administration

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501015	DIRECTOR	102,129	29,788	29%		72,341
501058	CLASSIFIED POS	47,092	18,083	38%		29,009
5050020000	IN ST-LODGING				394	
	Total OTHER OPERATING				394	-394
Total Administration:		149,221	47,871	32%	394	100,956

Inform. services

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
512001	OTHER OPERATING	75,000				
5230010000	PETTY CASH FD-EST/CH		13			
	Total OTHER OPERATING	75,000	13	0%	0	74,987
Total Inform. services:		75,000	13	0%	0	74,987

Claims

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	77,223	23,038	30%		54,185
Total Claims:		77,223	23,038	30%		54,185

Commissioners

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501026	CHAIRMAN	125,208	35,045	28%		90,163
501033	COMMISSIONER	720,918	211,742	29%		509,176
501050	TAXABLE SUBS		14,556			-14,556
501058	CLASSIFIED POS	313,837	92,030	29%		221,807
501070	OTH PERS SVC		848			-848
Total Commissioners:		1,159,963	354,221	31%	0	805,742

South Carolina Workers' Compensation Commission
 Budget vs. Actual Report
 FY 2018 As of 9/30/2017
 25% of year elapsed

Fund 10010000 - GENERAL FUND

Insurance & Medical

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	26,632	6,625	25%		20,007
Total Insurance & Medical:		26,632	6,625	25%		20,007

Judicial

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	29,267				29,267
Total Judicial:		29,267				29,267

Employer Contributions

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
513000	EMPLOYER CONTRIB	569,861	144,716	25%		425,145
Total Employer Contributions:		569,861	144,716	25%		425,145
Total GENERAL FUND:		2,087,167	576,483	28%	394	1,510,290

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2018 As of 9/30/2017
25% of year elapsed

Fund 38440000 - EARMARKED FUND

Administration

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	704,135	111,178	16%		592,957
501070	OTH PERS SVC	41,000				41,000
512001	OTHER OPERATING	1,263,866				
5020010000	OFFICE EQUIP SERVICE		525			
5020030000	PRINT / BIND / ADV		4,416			
5020080000	FREIGHT EXPRESS DELV		213			
5020090000	TELEPHONE & TELEGRPH		-193			
5020120000	CELLULAR PHONE SVCS		959			
5021010000	LEGAL SERVICES		20			
5021020000	ATTORNEY FEES		-10,757			
5021410000	EDUC & TRNG-STATE		249			
5021530000	CATERED MEALS		2,236			
5024990000	NON IT OTH CONTRACT		1,053			
5030010000	OFFICE SUPPLIES		4,188			
5030010004	SUBSCRIPTIONS		1,140			
5030067101	PRGM LIC - APP SUPP		5,643			
5030067170	EQUIP&SUPP- PRINT EU		3,801			
5030070000	POSTAGE		804			
5032410000	MED/SCIENT/LAB SUPP		1,385			
5033990000	OTHER SUPPLIES		15			
5040020000	RENT-COPYING EQUIP		119			
5040027000	IT-RENT COPYNG EQUIP		238			
5040050000	NON IT-RENT-CONT REN		75			
5040057000	IT- RENTAL-CONT RENT		121			
5040060000	RENT-NON ST OWN PROP		103,944			
5040490000	RENT-OTHER		2,471			
5050010000	IN ST-MEALS-NON-REP		149			
5050020000	IN ST-LODGING		1,696			
5050041000	HR-IN ST-AUTO MILES		951			
5050070000	IN ST-REGISTR FEES		329			
5051520000	REPORTABLE MEALS		39			
5051540000	LEASED CAR-ST OWNED		7,208		3,179	

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2018 As of 9/30/2017
25% of year elapsed

Fund 38440000 - EARMARKED FUND

Total OTHER OPERATING:	1,263,866	133,035	11%	3,179	1,127,652
Total Administration:	2,009,001	244,213	12%	3,179	1,761,609

Executive director

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501070	OTH PERS SVC		8,051			-8,051
512001	OTHER OPERATING	6,335				
5050010000	IN ST-MEALS-NON-REP		116			
5050020000	IN ST-LODGING		273			
5051520000	REPORTABLE MEALS		50			
	Total OTHER OPERATING:	6,335	439	7%	0	5,896
	Total Executive director:	6,335	8,490	134%	0	-2,155

Inform. services

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	87,850	22,137	25%		65,713
512001	OTHER OPERATING	755,512				
5020040000	MICROFILM PROCESSING		14,256		48,639	
5020077240	DP SERVICES – STATE		48,057			
5020090000	TELEPHONE & TELEGRPH		3,229			
5020120000	CELLULAR PHONE SVCS		1,064			
5030067130	EQUIP&SUPP- EUC		3,044		428	
5030090000	COMMUNICATION SUPP		45			
5040010000	RENT-OFFICE EQUIP		1,530			
5040020000	RENT-COPYING EQUIP		44			
5040027000	IT-RENT COPYNG EQUIP		88			
5040050000	NON IT-RENT-CONT REN		175			
5040057000	IT- RENTAL-CONT RENT		296			
5041010000	DUES & MEMBER FEES		159			
	Total OTHER OPERATING:	755,512	71,987	10%	49,067	634,459
	Total Inform. services:	843,362	94,123	11%	49,067	700,172

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2018 As of 9/30/2017
25% of year elapsed

Fund 38440000 - EARMARKED FUND

Claims

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	280,850	68,097	24%		212,753
512001	OTHER OPERATING	19,700				
5020090000	TELEPHONE & TELEGRPH		-191			
5020120000	CELLULAR PHONE SVCS		162			
5030010000	OFFICE SUPPLIES		71			
5030070000	POSTAGE		1,401			
5040020000	RENT-COPYING EQUIP		72			
5040027000	IT-RENT COPYNG EQUIP		144			
	Total OTHER OPERATING:	19,700	1,659	8%	0	18,041
Total Claims:		300,550	69,757	23%	0	230,793

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2018 As of 9/30/2017
25% of year elapsed

Fund 38440000 - EARMARKED FUND

Commissioners

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501050	TAXABLE SUBS	70,000				70,000
512001	OTHER OPERATING	230,700				
5020080000	FREIGHT EXPRESS DELV		12			
5020090000	TELEPHONE & TELEGRPH		-257			
5020120000	CELLULAR PHONE SVCS		2,421			
5021010000	LEGAL SERVICES		27,986			
5021410000	EDUC & TRNG-STATE		75			
5021540000	NON-IT OTHER PRO SRV		150			
5030010000	OFFICE SUPPLIES		145			
5030070000	POSTAGE		842			
5040020000	RENT-COPYING EQUIP		71			
5040027000	IT-RENT COPYNG EQUIP		142			
5050010000	IN ST-MEALS-NON-REP		131			
5050020000	IN ST-LODGING		1,586			
5050041000	HR-IN ST-AUTO MILES		5,525		448	
5050080000	IN ST-SUBSIST ALLOW		2,709		645	
5050570000	OUT ST-REGISTR FEES		-107			
5051520000	REPORTABLE MEALS		190			
	Total OTHER OPERATING:	230,700	41,621	18%	1,093	187,985
	Total Commissioners:	300,700	41,621	14%	1,093	257,985

Information Services FY18

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
561000	Special Item	60,944	0	0	10,421	50,523
	Total Information Services FY18:	60,944	0	0	10,421	50,523

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2018 As of 9/30/2017
25% of year elapsed

Fund 38440000 - EARMARKED FUND

Insurance & Medical

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	459,463	136,521	30%		322,942
501070	OTH PERS SVC	22,881	135	1%		22,746
512001	OTHER OPERATING	54,500				
5020090000	TELEPHONE & TELEGRPH		-201			
5020120000	CELLULAR PHONE SVCS		114			
5021540000	NON-IT OTHER PRO SRV		6,925			
5024990000	NON IT OTH CONTRACT		40			
5030010000	OFFICE SUPPLIES		144			
5030010004	SUBSCRIPTIONS		198			
5030070000	POSTAGE		701			
5033990000	OTHER SUPPLIES		15			
5040020000	RENT-COPYING EQUIP		75			
5040027000	IT-RENT COPYNG EQUIP		151			
5050010000	IN ST-MEALS-NON-REP		43			
5050020000	IN ST-LODGING		961			
5050041000	HR-IN ST-AUTO MILES		135			
5050070000	IN ST-REGISTR FEES		700			
	Total OTHER OPERATING:	54,500	10,002	18%	0	44,498
	Total Insurance & Medical:	536,844	146,658	27%	0	390,186

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2018 As of 9/30/2017
25% of year elapsed

Fund 38440000 - EARMARKED FUND

Judicial

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	302,294	108,527	36%		193,767
501070	OTH PERS SVC		3,092			-3,092
512001	OTHER OPERATING	12,800				
5020090000	TELEPHONE & TELEGRPH		-120			
5020120000	CELLULAR PHONE SVCS		160			
5021010000	LEGAL SERVICES		1,115			
5030010000	OFFICE SUPPLIES		19			
5030070000	POSTAGE		1,252			
5040020000	RENT-COPYING EQUIP		76			
5040027000	IT-RENT COPYNG EQUIP		151			
5050010000	IN ST-MEALS-NON-REP		130		78	
5050041000	HR-IN ST-AUTO MILES				74	
	Total OTHER OPERATING:	12,800	2,782	22%	152	9,866
	Total Judicial:	315,094	114,401	36%	152	200,541

Employer Contributions

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
513000	EMPLOYER CONTRIB	695,959	206,198	30%	0	489,761
	Total Employer Contributions:	695,959	206,198	30%	0	489,761
	Total PENALTIES FINES:	5,068,789	925,461	18%	63,913	4,079,415

South Carolina Workers' Compensation Commission

Commitments

FY 2018 As of 9/30/2017

Fund 38440000 - EARMARKED FUND

Administration

Commitment Item	Commitment Item Description	Vendor	Commitment
5051540000	LEASED CAR-ST OWNED	DEPARTMENT OF ADMINISTRATION	3,179
Total Administration:			3,179

Information Services FY18

Commitment Item	Commitment Item Description	Vendor	Commitment
5030067130	EQUIP&SUPP- EUC	HP INC	1,353
5203990000	LOW VALUE ASSET (MA)	HP INC	9,069
Total Information Services FY18:			10,421

Inform. services

Commitment Item	Commitment Item Description	Vendor	Commitment
5020040000	MICROFILM PROCESSING	PALMETTO MICROFILM SYSTEMS INC	48,639
5030067130	EQUIP&SUPP- EUC	HP INC	428
Total Inform. services:			49,067

Total PENALTIES FINES: 62,667

Any items with vendor "Not assigned" are pending financial adjustments. Any commitment on the Budget vs Actual Report that is missing from this list is a travel commitment.

SC Workers' Compensation Commission
 Financial Report
 FY 2017-2018 Period Ending: September 30, 2017
 Earmarked Fund
 Revenues

			Benchmark 25%	
Account	Acct No.	Budget	YTD Actual Received	% of Budget
Workers Comp Hearing Fee	4110090000	\$ 565,000	\$ 125,675	22%
Self Insurance App Fee	4160040000	\$ 26,577		0%
Violations and Penalties	4223030000	\$ 1,750,000	\$ 397,332	23%
Parking Fee	4350040000	\$ 6,060	\$ 1,558	26%
Workers Comp Award Review Fee	4350140000	\$ 36,575	\$ 9,725	27%
Training Conference Registration Fee	4380020000	\$ 3,500	\$ 6,687	0%
Sales of Photocopies	4380050000	\$ 67,500	\$ 20,443	30%
Sale of Services	4480020000			0%
Sale of Publication & Brochure	4480040000			0%
Sale of Listings Labels	4480060000	\$ 16,500	\$ 375	2%
Unclaimed Property	4511020000			0%
Returned Checks	4530010000			0%
Adj To Agency Deposit	4530020000			0%
Misc Revenue	4530030000		\$ 310	0%
Dep By Private Entities	4530070000			0%
Total Revenues		\$ 2,471,712	\$ 562,104	23%
Self Insurance Tax		\$ 2,500,000	\$ 1,237,592	50%
Total		\$ 4,971,712	\$ 1,799,696	36%