

A G E N D A

SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

1333 Main Street, 5th Floor
Columbia, South Carolina 29201

May 15, 2017 – 10:30 a.m.

Commission Hearing Room A

This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.

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| 1. CALL TO ORDER | <i>CHAIRMAN BECK</i> |
| 2. APPROVAL OF AGENDA OF BUSINESS MEETING OF MAY 15, 2017 | <i>CHAIRMAN BECK</i> |
| 3. APPROVAL OF THE MINUTES OF THE BUSINESS MEETING OF APRIL 18, 2017 (Tab 1) | <i>CHAIRMAN BECK</i> |
| 4. APPROVAL OF THE MINUTES OF THE SPECIAL BUSINESS MEETING OF APRIL 25, 2017 (Tab 2) | <i>CHAIRMAN BECK</i> |
| 5. GENERAL ANNOUNCEMENTS | <i>MR. CANNON</i> |
| 6. APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 3) | <i>MR. BERTHELETTE</i> |
| 7. DEPARTMENT DIRECTORS' REPORTS
Human Resources (Tab 4)
Information Services (Tab 5)
Insurance and Medical Services (Tab 6)
Claims (Tab 7)
Judicial (Tab 8) | <i>MS. STUART
MS. SPRANG
MS. PASKOWICH
MS. SPANN
MS. BRACY</i> |
| 8. EXECUTIVE DIRECTOR'S REPORT (Tab 9)
Administration – Financial Report (Tab 10) | <i>MR. CANNON
Mr. Cannon</i> |
| 9. OLD BUSINESS | <i>CHAIRMAN BECK</i> |
| 10. NEW BUSINESS | <i>CHAIRMAN BECK</i> |
| 11. ADJOURNMENT | <i>CHAIRMAN BECK</i> |

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THE
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION
BUSINESS MEETING
April 18, 2017

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Tuesday, April 18, 2017, at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present:

T. SCOTT BECK, CHAIRMAN
SUSAN S. BARDEN, VICE CHAIR
R. MICHAEL CAMPBELL, II, COMMISSIONER
MELODY L. JAMES, COMMISSIONER
GENE MCCASKILL, COMMISSIONER
AISHA TAYLOR, COMMISSIONER
AVERY B. WILKERSON, JR., COMMISSIONER

Present also were: Gary Cannon, Executive Director; Bryan Berthelette, Compliance Officer; Amy Bracy, Judicial Director; Wayne Ducote, Insurance and Medical Services Director; Keith Roberts, Attorney; W.C. Smith, Self-Insurance Director; Sonji Spann, Claims Director; and Sandee Sprang, IT Director. Also present were Ellen Adams, Stan Lacy, Christian Boesl, and Jenny Honeycutt, Collins & Lacy PC.

Chairman Beck called the meeting to order at 10:32 a.m.

AGENDA

Commissioner Barden moved that the agenda be approved. Commissioner Taylor seconded the motion, and the motion was approved.

APPROVAL OF MINUTES – BUSINESS MEETING OF MARCH 20, 2017

Commissioner Barden moved that the minutes of the Business Meeting of March 20, 2017 be approved. Commissioner McCaskill seconded the motion, and the motion was approved.

SPECIAL RECOGNITION

On behalf of the Commissioners, Chairman Beck presented a resolution of appreciation to Mr. Stanford E. Lacy, Esquire, co-founder of Collins & Lacy, P.C., for his forty years of practicing law of which thirty-five years of his practice was devoted to workers' compensation defense.

WHEREAS, Stanford E. Lacy, after forty years of the practice of law, has decided to open a new chapter in his life; and, having co-founded Collins & Lacy, P.C. in 1984 and devoting thirty-five years of his practice to workers' compensation defense; and

WHEREAS, Stanford E. Lacy is a 1967 graduate of the University of Virginia with a degree in Aerospace Engineering; and while at the University of Virginia, he served as President of the Engineering School, President of Sigma Pi Fraternity, and was a member of the Trigon Society; and

WHEREAS, Stanford E. Lacy served four years in the United States Air Force, became a captain, and was awarded the Air Force Commendation Medal, the Vietnam Service Medal and the National Defense Ribbon; and

WHEREAS, Stanford E. Lacy earned his law degree in 1974 from the University of South Carolina School of Law, and began teaching workers' compensation as an adjunct instructor at the University of South Carolina School of Law in 1981 and has continued to teach ever since; and

WHEREAS, Stanford E. Lacy is listed in the Commission's records as the attorney of record in two-thousand four-hundred forty-seven (2,447) workers' compensation claims, dating back to 1981; and

WHEREAS, Stanford E. Lacy has argued many landmark cases before the Supreme Court, managing appeals to all appellate court levels, and in 1991 Governor Carroll Campbell appointed him to the Advisory Committee for the Improvement of Workers' Compensation Laws in South Carolina where he worked with the legislature to review and revise legislation affecting the state's workers' compensation system; and

WHEREAS, Stanford E. Lacy was selected by his peers for six consecutive years to be included in *The Best Lawyers in America*, the oldest and most respected peer-review publication in the legal profession; and

WHEREAS, Stanford E. Lacy was instrumental in the creation of El Crapo Productions, a video production group of aspiring workers' compensation attorneys and other individuals of questionable character who wanted their 15 minutes of fame, and produced numerous semi-professional looking videos which portrayed a tongue in cheek spoofing characterization, and on a rare occasion a realistic look, at the behind the scenes workings of the workers' compensation system, the Commission and those closely associated with the system by producing mock hearings, unrealistic mediations and other outlandish activities; and

WHEREAS, Stanford E. Lacy not only is a dedicated individual to his profession, he has been generous with his time and efforts to organizations outside his career, including serving as Senior and Junior Warden for the Church of the Cross Episcopal; served as President and Vice-President of the British Car Club Midlands Center, and has been a fanatical supporter of the Boy Scouts of America, having served as a Cub Master, District Chairman, and awarded the coveted "Silver Beaver Award" for contributions and support of that organization's mission;

NOW, THEREFORE, BE IT RESOLVED, on this 18th day of April, in the Year 2017, the South Carolina Worker's Compensation Commission recognizes and commends Stanford E. Lacy for 35 years of professional and dedicated service to the South Carolina Workers' Compensation System and wishes him all the best as he embarks a new adventure in his life.

GENERAL ANNOUNCEMENTS

There were no general announcements.

APPLICATIONS FOR APPROVAL TO SELF-INSURE

Self-insurance applications were presented by Bryan Berthelette, Compliance Officer. Seventeen (17) prospective members of two (2) funds were presented to the Commission for approval. The applications were:

SC Automobile Deals Association

Mercedes Benz of Mt. Pleasant

SC Home Builders SIF

Brothers Stone Works
Cascadia Carpentry, Inc.
Dan's Services Inc.
DK & LA Services, LLC
EDM Cleaning Services, LLC
Handyman Connection
JCS Construction
JGM Construction, LLC
Jordon Construction Company, LLC
Keeler Landscape & Design, Inc.
Mayorga Construction, LLC
New Age Cabinetry, LLC
Plans Unlimited Construction, LLC
Resolution Constructions, LLC
Spirit Concrete, Inc.
Verasin Construction, LLC

After examination of the applications, it was determined that each complied with the Commission's requirements and each was recommended for approval. Commissioner Wilkerson made the motion to approve the applications to self-insure, and Commissioner Taylor seconded the motion. The motion was unanimously approved.

DEPARTMENT DIRECTORS' REPORTS

The Department Directors presented their reports which were also submitted to the Commission in written form.

Human Resources

On behalf of Alexa Stuart, Gary Cannon presented the Human Resources report. Mr. Cannon reported the following:

- The Commission has 56 FTE positions and one part-time contract employee.
- Thirteen individuals submitted applications for the Attorney II position. A recommendation was submitted and is pending the approval from the Attorney General's Office.
- The Commission received 112 applications for the Program Coordinator I position in the Insurance and Medical Services Department. Interviews were held with four candidates. Second interviews will be conducted and an offer extended soon.
- A review of the Administrative Specialist II position in the Insurance and Medical Services Department is underway for possible reclassification due to changes in responsibilities and workflow.

Information Technology Department

Sandee Sprang presented the Information Services Department's report. Ms. Sprang pointed out the following highlights from the report:

- Currently there is one new EDI trading partner in testing mode to electronically submit SROI transactions.
- The Employee Confidentiality agreements were completed as requested by the Department of Employment and Workforce. We anticipate receiving the corrected Quarterly Wage Report this week.
- The semi-annual Governor' Report was submitted.
- Duane Earles researched and corrected multiple Invoice, Payment and Deposit issues and enhanced the process of assembling the bank deposit. Two reports were added to simplify identifying and resolving any entry errors on the Invoice and Payments Systems.
- The new wireless system for guest users and employees moved into production.
- The new VoIP telephone system is in Phase Three, the design and configuration process. May 8th is the target date for implementation.
- New printers are on order.
- IT is working on the data analysis of microfilm conversion project.

Insurance and Medical Services Department

Wayne Ducote presented the Insurance and Medical Services Department's report. Mr. Ducote pointed out the following highlights from his report for the month of March:

- The Compliance Division compelled 19 employers to come into compliance with the Act. Year to date, the Compliance Division has compelled 162 employers to come into compliance with the Act. Approximately 1,507 previously uninsured workers are now properly covered.
- The Compliance Division collected \$45,373 in fines and penalties.
- Thirty Carrier Rule to Show Cause cases were docketed; 25 cases were resolved and \$14,558.52 was recovered.
- The Coverage Division received 2,169 claim files and collected \$13,600 in fine revenue.
- The Self-Insurance Division collected \$1.9 million in self-insurance tax. Year to date, Self Insurance tax revenue is trending at 107 % of prior year.

Mr. Cannon commended Mr. Ducote for his hard work and dedication while the Insurance and Medical Services Department is undergoing a lot of staff changes due to recent promotions and upcoming retirements.

Claims Department

Sonji Spann presented the Claims Department's report. Ms. Spann reported the following for the month of March 2017:

- Closed 2,665 individual case files
- Received \$42,700 in fine revenue
- Claims examiners reviewed 2,558 individual case files
- 290 fines assessed
- 265 Form 18 fines assessed
- 13,542 forms processed
- 1,236 Form 18s processed through SROI
- 2,192 Form 18s received via Email
- 1,548 Forms received via USPS
- 832 Form 61s received
- 859 Form 61s approved
- 38 Third Party Settlements received
- 41 Third Party Settlements approved

Ms. Spann reported that on March 16, she along with Mr. Cannon gave a presentation at the Willson, Jones, Carter & Baxley's education seminar in Charlotte.

Judicial Department

Amy Bracy presented the Judicial Department's report. She reported the following for the month of March 2017:

Judicial Department

- 972 requests for Hearings
- 147 Motions
- 166 Clincher Conference requests sent to Jurisdictional Commissioners

Commissioners

- 59 Single Commissioner Hearings conducted
- 13 Full Commission Hearings conducted
- 650 Orders served at single Commissioner level; 75 of those were Decision and Orders that resulted from hearings that went on record; 180 of those were Motion Orders ruled upon by Commissioners

Informal Conference

- 270 informal conferences conducted

Mediation

- 66 regulatory mediations scheduled
- 63 requested mediations

Ms. Bracy noted there is an increase from last month in the number of requested mediations from 28 to 63. She said she is not aware of why the increase and will monitor the activity.

- 68 matters resolved in mediation with the receipt of Forms 70

Ms. Bracy announced the two vacant Insurance Claims Examiner II positions have been filled by Libby Satterfield and Valerie Deller.

EXECUTIVE DIRECTOR'S REPORT

Gary Cannon, Executive Director, presented his report which was also submitted to the Commission in written form. He pointed out the following highlights from the report:

- A Senate Judiciary subcommittee will conduct a hearing on Thursday, April 20, 2017, on the following: H.3406 relating to the self-insurers tax; H.3441 to allow payment of compensation by means of check or electronic payment system; and H. 3879 to increase the maximum amount of compensation for death of employee due to accident.
- S.C. House Bill H.3406 passed the Senate Finance Subcommittee on March 16, 2017. Anticipate a hearing before the full Senate Finance Committee next week.
- The FY 2017-18 Budget was approved by the House and is pending before the Senate Committee on Finance.

ADMINISTRATION – FINANCIAL REPORT

Mr. Cannon reported the benchmark for period ending March 31, 2017 is 75%. The Commission's expenditures for the General Appropriations Fund are at 74%. The Earmarked Fund revenue is at 47% of budget. Total expenditures are at \$2.5 million or 57% of budget. The projected expenses will be less than the budget. The Earmarked Fund should end the year with a positive net income.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

ADJOURNMENT

Commissioner Barden made the motion to adjourn. Commissioner McCaskill seconded the motion, and the motion was approved.

The April 18, 2017 meeting of the South Carolina Workers' Compensation Commission adjourned at 10:53 a.m.

Reported May 15, 2017

Kim Ballentine

Office of the Executive Director

THE
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION
SPECIAL BUSINESS MEETING

Tuesday, April 25, 2017

A Special Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Tuesday, April 25, 2013 at 4:00 p.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present at the meeting:

T. SCOTT BECK, CHAIRMAN
R. MICHAEL CAMPBELL, II, COMMISSIONER
MELODY L. JAMES, COMMISSIONER, via conference call
GENE MCCASKILL, COMMISSIONER
AISHA TAYLOR, COMMISSIONER
AVERY B. WILKERSON, JR., COMMISSIONER

Present also were Gary M. Cannon, Executive Director; Keith Roberts, Attorney; David DuRant, Attorney; Loretta Dykes, Fiscal Analyst; and Sandee Sprang, IT Director. Bonnie Anzelmo, Injured Workers' Advocates, was also present.

Chairman Beck called the meeting to order at 4:04 p.m. He announced that due to scheduled Hearings, Commissioner Melody James is present via phone conference and Commissioner Susan Barden is not able to be present. He reported notice of the special meeting was posted just a little more than 24 hours ago. Chairman Beck announced that a quorum is present.

Chairman Beck stated the purpose of the Special Business Meeting is to address recommendations made by the Senate Judiciary Subcommittee on the proposed changes to Chapter 67 Regulations in Document No. 4735. He recognized Keith Roberts, General Counsel, to brief everyone on the subcommittee's recommendations.

Mr. Roberts presented the following summary of the subcommittee's recommendations as follows:

- 67-214. Subpoenas, G.: Add the following phrase for clarity: *"or to a party's right to compensation from a third party."*
- 67-215. Motions, B.(2): Grammatical changes from the word *"will"* to *"may"* and from *"has already filed"* to *"already has filed."*
- 67-215. Motions, H.: Grammatical changes deleting the word *"has"* in two places, and changing *"(i)"* to *"(1)"* and *"(ii)"* to *"(2)."*
- 67-611. Pre-hearing Brief. In (B)(1) specified 15 days as the number of days the moving party must provide the Form 58 and proof of service to the opposing party before the scheduled hearing and specified 10 days as the number of days a nonmoving party must provide a response before a scheduled hearing. Added subsection (5) - *The parties may extend the Form 58 filing deadlines required in (B)(1) and (2) by consent agreement in writing.*
- 67-613. Postponement or Adjournment of the Scheduled Hearing.: Add subsection (4) - *"A new hearing date shall be scheduled by the Commissioner assigned the case at*

- the discretion of the Commissioner.”*
- 67-1802. Mediation Required with Certain Claims, A.(1): Delete the phrase “*but only after the employee has reached maximum medical improvement per the opinion of a physician or psychologist:*”

Mr. Roberts stated the changes recommended by the Senate Judiciary Subcommittee are non-substantive changes and should not alter the Commission’s policies or practices.

MOTION TO WITHDRAW DOCUMENT 4735 AND RESUBMIT AMENDED LANGUAGE FOR PROPOSED REGULATIONS CHAPTER 67

Commissioner McCaskill made the motion to withdraw and resubmit the proposed changes to Chapter 67 Regulations in Document No. 4735 and resubmit Document 4735 with the non-substantive changes recommended by the Senate Judiciary Subcommittee. Commissioner Taylor seconded the motion, and the motion was approved.

Chairman Beck instructed Mr. Cannon to submit letters as appropriate to the Legislative Council requesting to formally withdraw and resubmit Document No. 4735 as amended.

ADJOURNMENT

Commissioner Wilkerson made the motion to adjourn. Commissioner Taylor seconded the motion, and the motion was approved.

The April 25, 2017 Special Meeting of the South Carolina Workers’ Compensation Commission adjourned at 4:13 p.m.

Reported May 15, 2017

Kim Ballentine

Office of the Executive Director

<p style="text-align: center;">SCWCC Human Resources Monthly Report April 2017</p>
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STAFFING

SCWCC has 56 FTE positions and one part-time contract employee. We recruited for 2 vacant positions.

- **New Hires:** One
- **Separations:** None
- **Retirements:** None
- **Leaves:** One employee was on Workers' Compensation/FMLA leave in April but returned in May.
- **Recruitment:**
Program Coordinator I (2 positions) – In total, we received 193 applications and interviewed eight candidates. Two candidates were offered the job and accepted; however, one decided to remain at his current agency. The other is a re-hire and will start on May 17, 2017. We then selected three others for second interviews and we will select one from those candidates to fill the final position.

EMPLOYEE RELATIONS

- Researched and confirmed retiree documents are in order for one employee.
- Learned of and processed another employee retirement.
- Held Social Committee Meetings to make plans for the upcoming Employee Appreciation Luncheon to be held on Monday, May 15, 2017.
- Distributed Employee of the Year Award nomination forms to all employees and collected nominations.
- Recruited three human resources employees from other state agencies to interview and judge the nominees for the Employee of the Year Award. Winner will be announced during the Employee Appreciation Meeting.

BENEFITS

- Completed supplemental reports for an employee wanting to pay benefits while on leave.
- Completed final certification for one employee on the PEBA retirement system website.
- Requested service years for retiree insurance benefit information for one employee.
- Provided benefit information to two active employees.

MEETINGS

- Attended the 2016-2017 SC State Employees United Way Charitable Campaigns Award Reception.
- Attended the SC Human Affairs Commission 2017 EEO Luncheon Forum.
- Attended the quarterly SC HR Advisory Meeting.

ADMINISTRATIVE

- On-boarded one new employee and completed the necessary new hire paperwork and SCEIS entry.
- Sent 13 "All Agency" emails on various topics such as inclement weather, state events, SCEIS, and a new employee announcement.
- Made six time corrections to SCEIS system for employees.
- Inventoried and prepared a turn-in document for Surplus.
- Arranged to have Surplus come onsite to determine what they would take and what was considered junk. Surplus is expected to remove the items within the next two weeks.
- Made a request for Prison Industries to remove recyclables and or junk. This request is delayed for at least a week due to an employee shortage.
- Arranged to have Corporate Concepts rebuild one cubicle and remove two others.
- Made ten personnel administrative changes to SCEIS system.
- Worked with HR Consultants on three HR related questions.
- Worked with employees to make adjustments to their offices as needed.
- Worked with Prison Industries to request and finalize furniture orders and to schedule delivery.
- Researched adding casters to six chairs. Determined that the legs are not large enough to work with casters. Had three sources decline to add them.
- Provided names and titles of all employees to name plate vendor.
- Scheduled Active Shooters Training and Requested Drivers' Training.
- In process of researching and purchasing A1 Defibrillator and obtaining the necessary training.

FISCAL RESPONSIBILITIES

- Processed/approved 12 travel expense reports.
- Delivered budget vs. actual information for several positions.

FACILITIES

- Notified CBRE of 7 issues regarding the HVAC problems, leaks, access, and parking as they occurred and supplied building related information from CBRE to our employees on two occasions.
- Reviewed and corrected parking invoice reducing the amount paid and notified CBRE of the corrections.



Workers' Compensation Commission

To: Gary Cannon
SCWCC Executive Director
From: Sandee Sprang, IT Director
Date: May 11, 2017
Subject: IT Department May 2017 Full Commission Report

This report summarizes the activities and accomplishments of departmental projects and initiatives for the IT department during April 2017.

I. Systems Operations, Maintenance and Support

EDI

The IT department worked with EDI trading partners to research and resolve EDI transaction data errors. We currently have no trading partners in test mode. We continue to work with the IAIABC EDI Claims Workgroup, reviewing and recommending standards changes.

Reporting and Standardization

The Quarterly Wage Report was received on May 5th from DEW. It was received with several different formatting changes which was unexpected, however the data appears to be from the correct timeframe. We are working to get the data converted and loaded into our system so IMS can begin testing.

Systems Support

Liz and Kim resolved multiple issues and questions related to eCase and OnBase. Duane researched and corrected multiple Invoice, Payment and Deposit issues; he also modified several templates for Progress letters.

Desktop Support

The deployment of the laptops helped identify additional communication issues (primarily firewall configuration issues) and we are working with DTO and DIS to resolve these. Our initial changes have shortened our boot time from 5+ minutes to 15 seconds.

II. Projects, Enhancements and Development

eCase

The eCase web portal upgrade is in the testing phase. All internal testing is complete and we are ready to open testing to several external users; Liz and Kim are recruiting users to assist with this process.

Hardware Upgrades

We have several hardware upgrade projects in process:

- 1) The new wireless system was moved into production and we are converting users to the new system as we deploy the new laptops.
- 2) Our new VoIP telephone system went live, as scheduled, on May 8th. The next phase of this project will be to roll out the Fax over IP portion.
- 3) The new laptop image was completed and 16 laptops have been deployed.
- 4) The new printers were delivered and we are working to get print queues defined and configured with output bins; once this is complete implementation will begin.

Maintenance Schedule and System Updates

DTO has rescheduled the OnBase security upgrade indefinitely.

Microfilm Conversion

The Purchase Order for this project was completed last week and we will be transferring cartridges in May; this project will take around 4-6 months to complete.

III. Trainings and Meetings

Sandee continues the IAIABC Foundation's Training Program.
Liz attended the OnBase Horizon's conference.

State of South Carolina



Workers' Compensation Commission

To: Mr. Gary Cannon
SCWCC Executive Director

From: Wayne Ducote, Jr.
IMS Director

Date: 8-May-17

Subj: Insurance and Medical Services Department
April 2017 Full Commission Report

Please find attached information provided to summarize the status and workflow of initiatives currently underway within the Insurance and Medical Services (IMS) Department.

In addition to the statistical data provided, please be advised of the following:

- | | |
|---------------------|--|
| Compliance Division | <ol style="list-style-type: none">1. Reviewing revenue metrics / projections.2. Working with staff to review workflow processes and additional training opportunities. |
| Coverage Division | <ol style="list-style-type: none">1. Working with staff to review workflow processes and explore opportunities to enhance service provision.2. Lapse in Coverage: 23 new registrants; 0 notifications sent. |
| Medical Services | <ol style="list-style-type: none">1. No additional pharmaceutical payment disputes involving SAF were received in April.2. Reviewing topics and issues regarding updates to the 2017 Medical Service Provider Manual. |

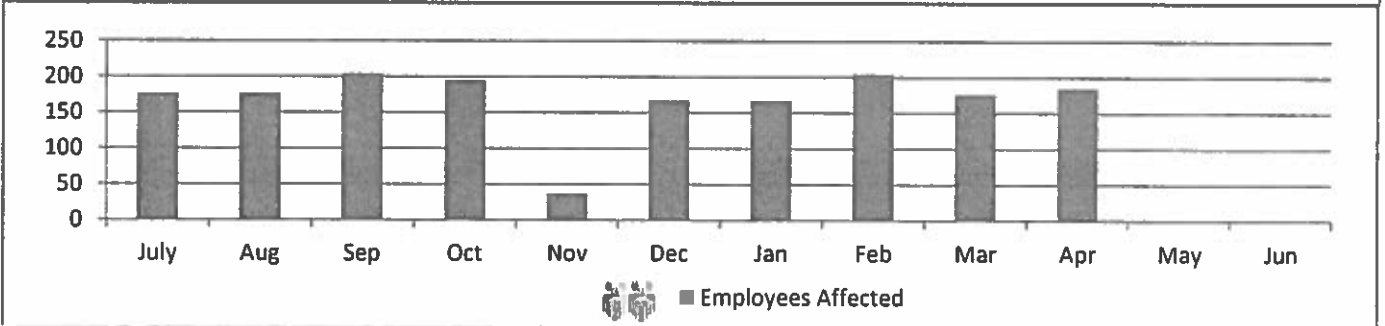
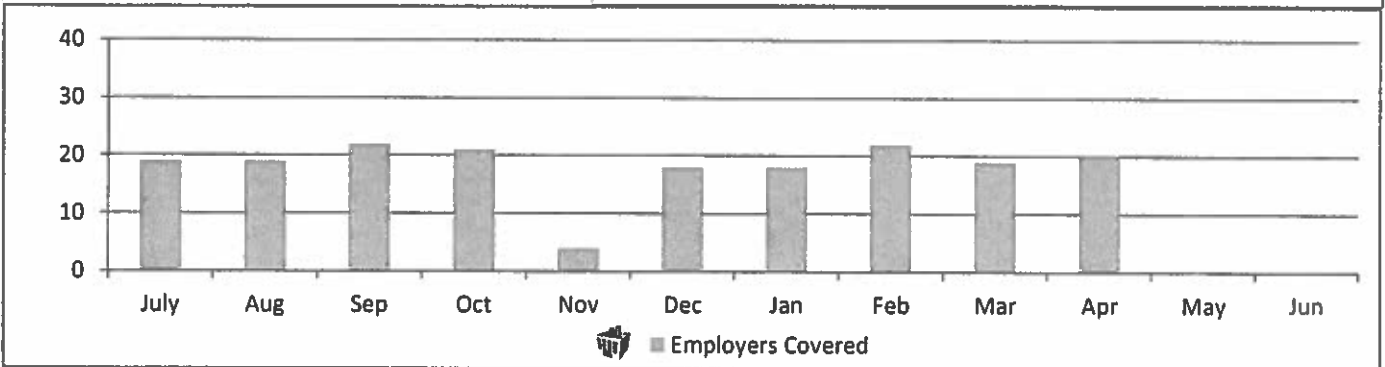
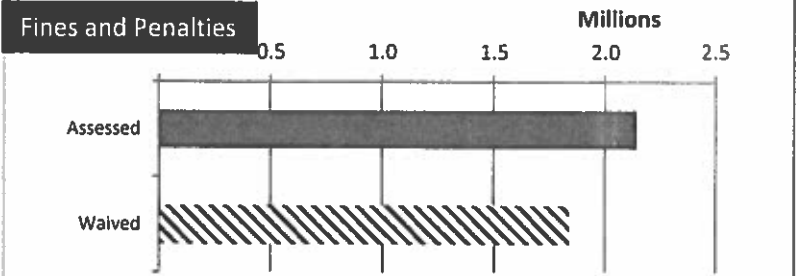
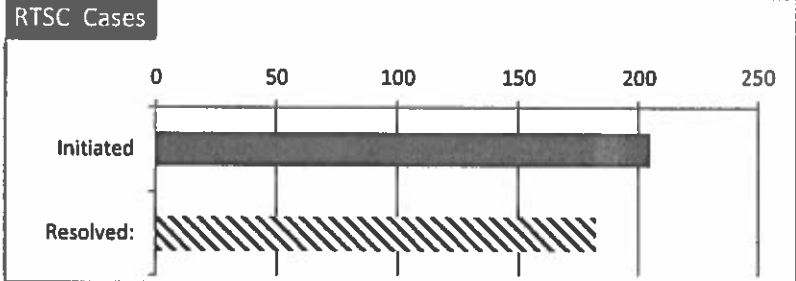
While this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key initiatives underway in the IMS Department and provide measures by which the Department's effectiveness can be gauged. IMS welcomes any guidance that you and/or our Commissioners can provide concerning our performance and direction.

Employers Obtaining Coverage

The Compliance Division works with great diligence to help uninsured employers become compliant with the South Carolina Workers' Compensation Act. Year to date, the Compliance Division has compelled 182 employers in South Carolina to come into compliance with the Act. In so doing, approximately 1,693 previously uninsured workers are now properly covered.

Penalties Waived

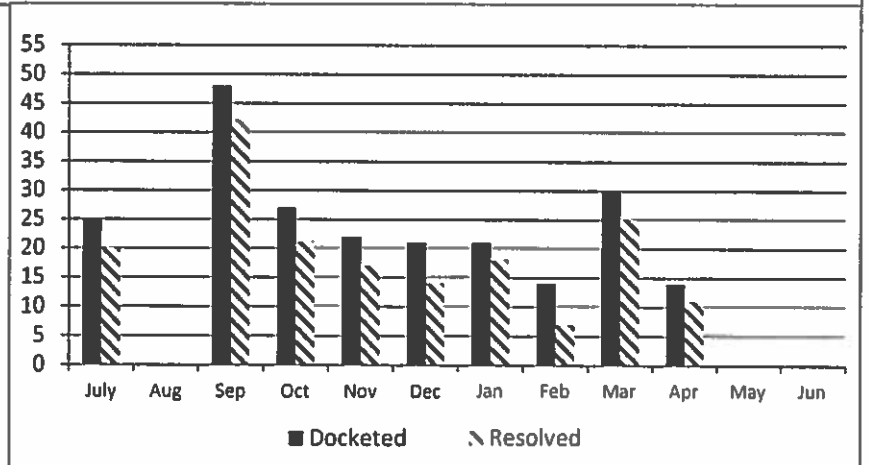
Although the Division has assessed \$2.1 m in fines, 85% of those fines (\$1.8 m) have been waived or rescinded as employers have either obtained insurance coverage or were found not to be subject to the Act.



Carrier Rule to Show Cause Hearings

The Compliance Division manages the Rule to Show Cause process involving the recovery of outstanding carrier fines and penalties. In the month of Apr 2017, 14 carrier RTSC cases were docketed; 11 cases were resolved and \$5,779.26 was recovered.

Year to date, 222 carrier RTSC cases have been docketed, 175 cases have resolved and \$111,926.20 has been recovered.



Carryover Caseload:

The Compliance Division closed Apr 2017 with 166 cases active, compared to an active caseload of 265 at the close of Apr 2016.

Cases Resolved:

For the month of Apr 2017, Compliance Division staff closed-out 94 cases.

Compliance Fines:

In Apr 2017, the Compliance Division collected \$31,695 in fines and penalties. Year to Date, the Compliance Division has collected \$349,077 in fines.

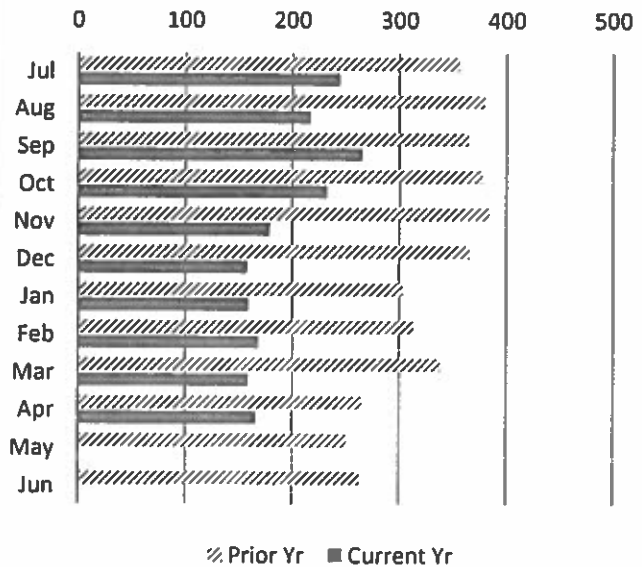
Year to Date vs Prior Year Total (\$902,128): 39%

Apr 2017 vs. Apr 2016: 50%

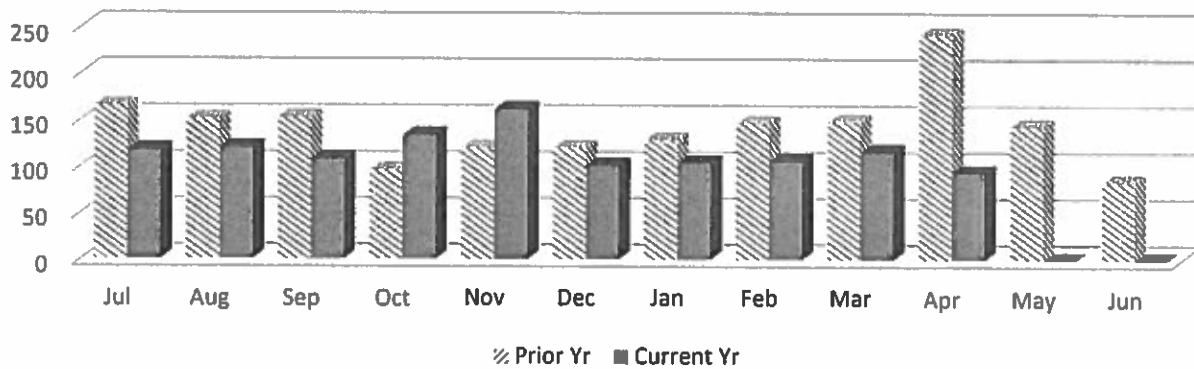
Current Year End trend is 46% of 2015-2016

YTD 2016-17 (July - Apr) vs YTD 2015-2016: 44%

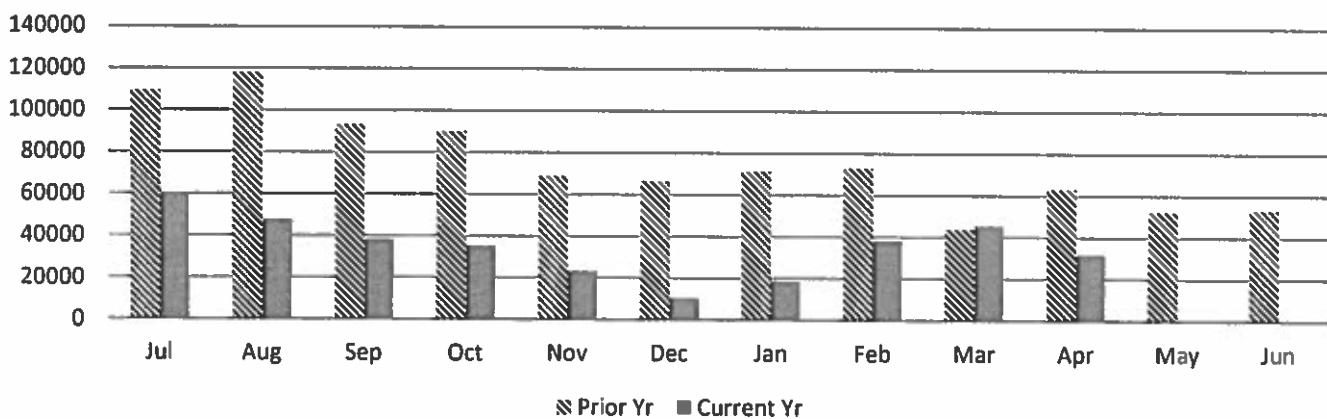
Caseload Pending v. Prior Year



Cases Resolved v. Prior Year

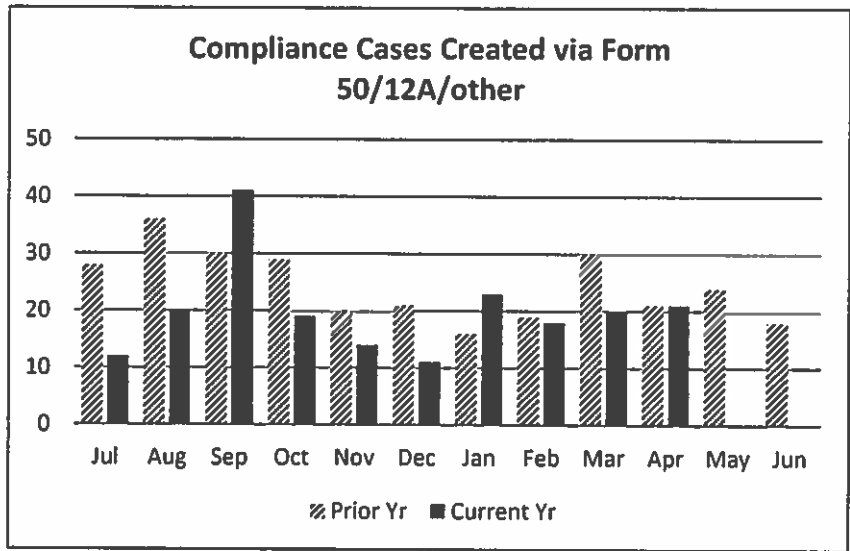


Compliance Fines Collected v. Prior Year



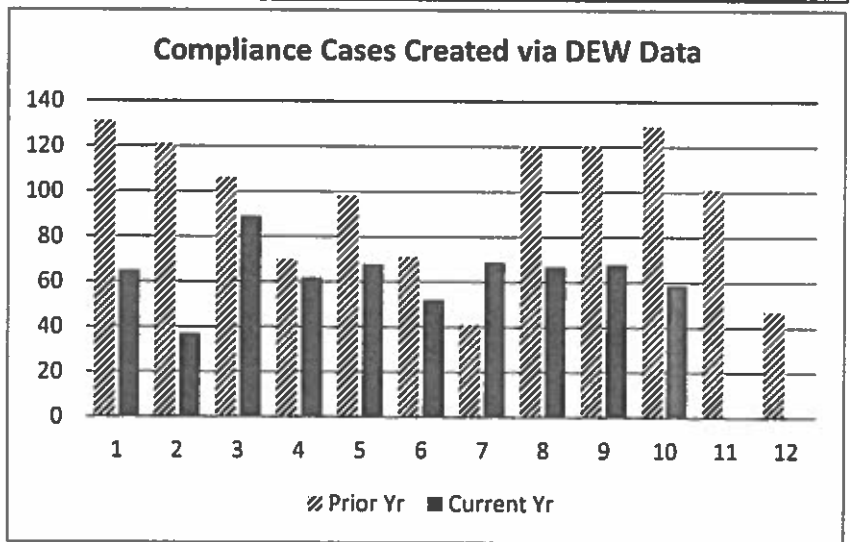
In Apr 2017, 21 compliance files were created from the combined filings of Form 50's, 12A's, and stakeholder reporting involving uninsured employers.

YTD vs. Prior Year total (292): 68%
 Apr 2017 to Apr 2016: 100%
 Current Yr End trend: 82% of 2015-2016
 YTD 2016-2017 v. YTD 2015-2016: 80%



In Apr 2017, 59 compliance files were created from the DEW data process.

YTD vs. Prior Year total (1,155): 55%
 Apr 2017 to Apr 2016: 46%
 Current Yr End trend: 66% of 2015-2016
 YTD 2016-2017 v. YTD 2015-2016: 63%

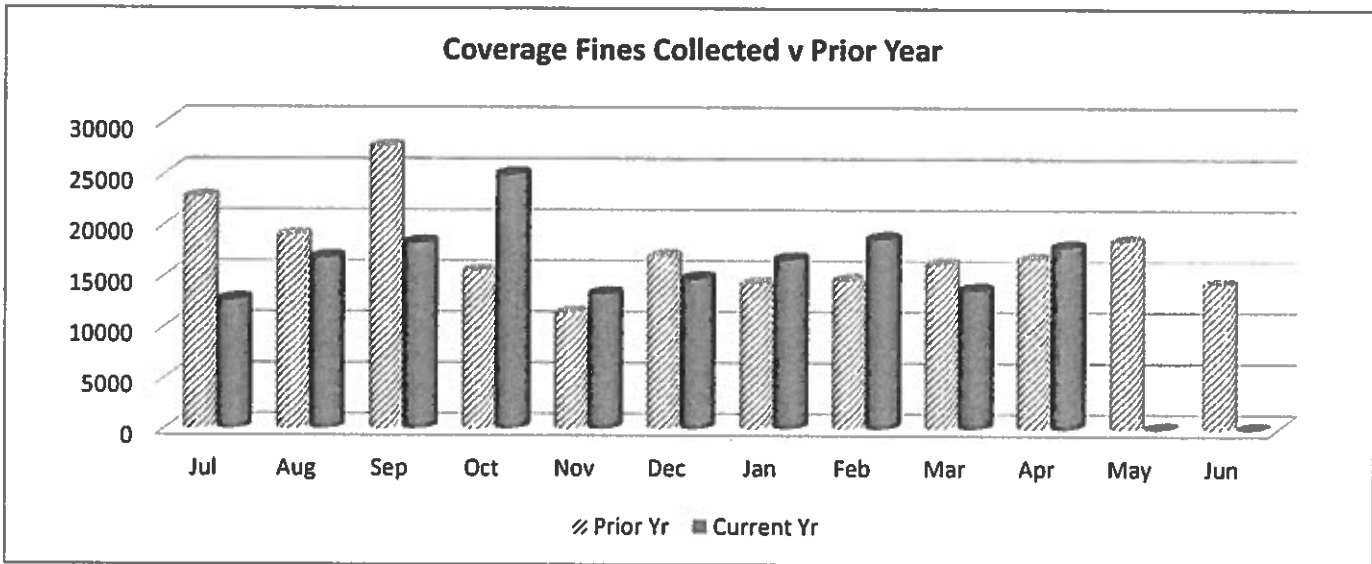
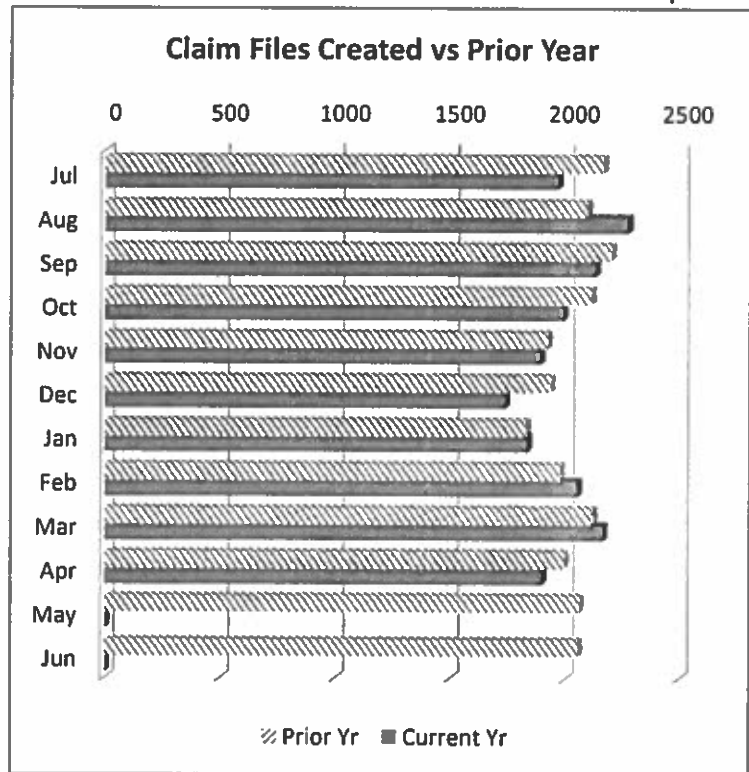


WCC Claim Files:

In Apr 2017, the Coverage Division recieved a total of 1,902 WCC Claim files. Of these, 1,697 were created through proper carrier filing of a 12A, and 205 were generated as a result of a Form 50 claim filing. Year to Date, 19,974 Claim files have been created which is 81% of claim file volume prior year (24,516).

Coverage Fines:

The Coverage Division collected \$17,800 in fine revenue in Apr 2017, as compared to \$16,600 in Coverage fines/penalties accrued during Apr 2016. Year on Year, Coverage fines are at 81% of collections for prior year.



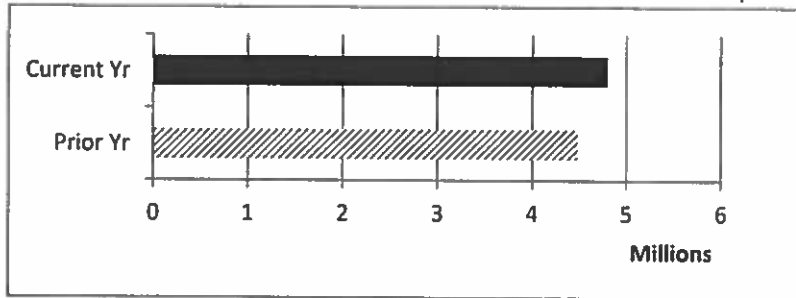
IMS SELF INSURANCE DIVISION

Apr 2017

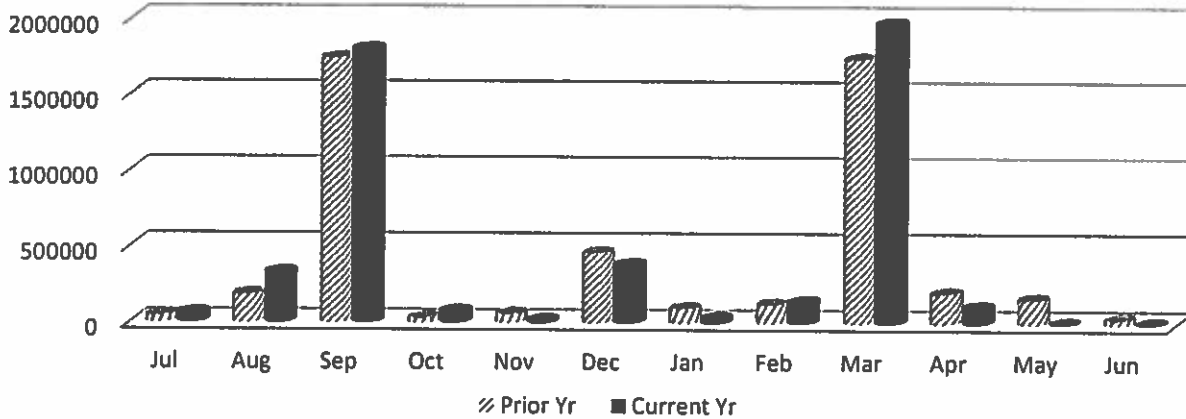
During the month of Apr 2017, the Self Insurance Division:

- * collected \$105,287 in self-insurance tax.
- * added 17 new self-insurers.
- * conducted 6 Self Insurance audits.

Year to Date, Self Insurance tax revenue is trending at 105% of prior year and 42 Self Insurance audits have been completed.



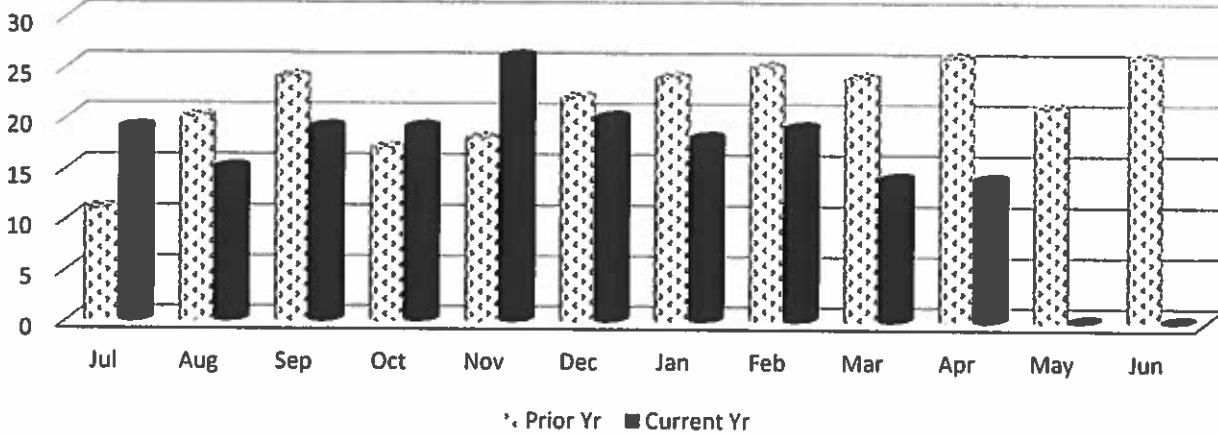
Self Insurance Tax Collections v. Prior Year



IMS MEDICAL SERVICES DIVISION

In Apr 2017, the Medical Services Division began the month with 14 bills pending review, received an additional 14 bills for review, conducted 14 bill reviews and ended the month with 14 bills pending.

Medical Bills Pending Review v. Prior Year



State of South Carolina

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Workers' Compensation Commission

MEMORANDUM

To: Gary Cannon, Executive Director

From: Sonji Spann, Claims Director

Date: May 4, 2017

Re: Claims Department – May 2017 Full Commission Report

Please find attached information provided to summarize key workflow benchmarks related to the functions of the Claims Department. In addition to the statistical data provided herein, please note the following information:

	April 2017	Mar 2017	April 2016
Individual Case Files Closed	1,890	2,665	2,272
Fine Revenue Collected	\$30,600	\$42,700	\$55,700
# of individual case files reviewed by examiners	1,557	2,558	2958
Total Fines	174	290	271
Form 18 Fines	162	265	240
Total Forms Processed	10,727	13,542	12,316
SROI	1,110	1,236	1,148
Email 18's	1,932	2,192	1,816
USPS	1,150	1,548	1,688
Form 61's Rec'd	671	832	
Form 61's Approved	599	859	
TPY Settlements Rec'd	0	38	
TPY Settlements Approved	0	41	

- Claims continue to review files for compliance and closure
- Claims continue to educate the stakeholders:
- Production is low---Claims operated with 2 Examiners for 3 weeks of April.
- DiAnn Davis announced her retirement effective June 1, 2017.

	Five Year Claims Fine Collection History											
	FY 2011-2012, 2012-2013, 2013-2014, 2014-2015, 2015-2016 and 2016-2017											
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
2011-2012	111,875	103,800	83,300	81,300	85,100	110,700	126,700	120,225	116,915	100,200	61,050	90,450
2012-2013	80,825	69,100	57,075	91,925	64,825	65,950	60,550	79,875	67,000	56,650	47,550	48,500
2013-2014	42,350	21,900	35,050	110,350	57,425	50,900	27,000	38,550	73,100	45,350	52,550	31,200
2014-2015	43,300	42,100	51,650	55,100	44,750	49,900	44,700	77,100	90,200	52,250	74,750	124,800
2015-2016	69,250	53,350	56,200	42,800	34,200	39,800	41,400	48,250	55,400	55,700	53,800	49,400
2016-2017	40,450	38,600	39,300	46,500	31,200	43,000	37,600	36,900	42,700	30,600		

CLAIMS DEPARTMENT REPORT													
STATISTICS FOR FISCAL YEAR 2016-2017													
Prepared: May 3, 2017													
I. Claims Services Division	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Forms 15-I	1,168	1,294	1,161	1,121	1,147	1,111	1,049	1,064	1,369	1,111			11,595
Forms 15-III/Forms 17	880	958	863	836	935	805	914	857	1,154	868			9,070
Forms 16 for PP/Disf	252	220	207	294	144	303	235	186	292	194			2,327
Forms 18	4,352	4,729	4,430	4,396	4,539	4,573	4,400	4,446	4,976	4,192			45,033
Forms 20	822	834	804	696	764	726	744	732	849	609			7,580
Form 50 Claims Only	286	315	303	275	272	163	280	180	304	213			2,591
Form 61	743	838	772	782	780	751	931	694	832	671			7,794
Letters of Rep	195	211	178	213	160	132	126	113	173	152			1,653
Clinchers	767	833	850	757	710	835	821	793	804	723			7,893
Third Party Settlements	24	30	41	32	30	24	34	24	38	32			309
SSA Requests for Info	72	75	75	69	75	49	72	58	86	72			703
Cases Closed	2,178	2,684	2,330	1,966	2,229	2,266	2,304	1,952	2,665	1,890			22,464
Cases Reviewed	2,973	3,027	3,209	2,757	3,860	3,820	4,956	1,293	2,558	1,557			30,010
Total	14,712	16,048	15,223	14,194	15,645	15,558	16,866	12,392	16,100	12,284	0	0	149,022

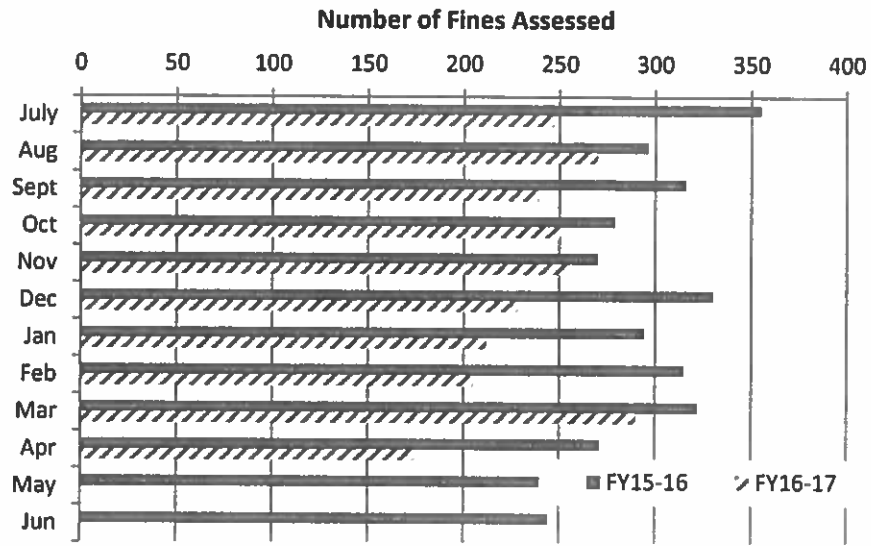
CLAIMS DEPARTMENT REPORT													
STATISTICS FOR FISCAL YEAR 2016 - 2017													
Prepared: May 3, 2017													
Fines per Form	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Assessed Form 15I	20	14	20	9	14	4	1	6	12	6			106
Assessed Form 15II	12	5	8	1	5	1	0	4	7	3			46
Assessed Form 15S	0	0	0	0	0	0	0	0	0	0			0
Assessed Form 17	3	2	7	2	3	0	0	0	1	0			18
Assessed Form 18	181	243	188	234	227	228	209	191	265	162			2128
Assessed Form 19	0	0	0	0	0	0	0	0	0	0			0
Assessed Denial Letter	5	2	6	4	2	1	1	4	2	2			29
Assessed Requests	25	4	10	1	3	0	1	0	3	1			48
Paid Form 15I	\$4,000	\$2,600	\$2,200	\$3,800	\$2,200	2800	\$600	\$200	\$1,800	\$1,600			\$ 21,800
Paid Form 15II	\$600	\$600	\$1,200	\$400	\$400	\$1,200	\$200	\$0	\$1,200	\$600			\$ 6,400
Paid Form 15S	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$ -
Paid Form 17	\$200	\$400	\$400	\$600	\$400	\$400	\$0	\$400	\$0	\$200			\$ 3,000
Paid Form 18	\$32,800	\$33,200	\$33,300	\$39,600	\$27,400	\$36,600	\$36,800	\$35,500	\$39,000	\$28,000			\$ 342,200
Paid Form 19	\$50	\$0	\$0	\$0	\$0	\$0	\$0.00	\$0	\$0	\$0			\$ -
Paid Denial Letter	\$800	\$0	\$200	\$400	\$0	\$200	\$0.00	\$200	\$500	\$200			\$ 2,500
Paid Request	\$2,000	\$1,800	\$2,000	\$1,700	\$800	1800	\$0.00	\$600	\$200	\$0			\$ 10,900

CLAIMS DEPARTMENT REPORT													
STATISTICS FOR FISCAL YEAR 2015 - 2016													
Prepared: May 3, 2017													
II. Total Fines Assessed by Claims Department													
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
# Assessed	247	270	239	251	254	228	212	205	290	174			2,370
# Rescinded	24	20	27	21	18	22	18	16	26	9			201
# Reduced	0	0	1	0	0	0	0	0	0	0			1
# Paid	198	186	196	229	156	215	186	180	190	153			1,889
# Outstanding*	273	337	353	354	434	425	433	442	516	528			4,095
Total Amt. Assessed	\$50,000	\$54,600	\$48,200	\$50,800	\$50,800	\$46,800	\$43,200	\$38,200	\$58,000	\$34,800			475,400
Total Amt. Rescinded	\$4,800	\$4,200	\$5,400	\$4,200	\$3,600	\$4,400	\$3,600	\$3,200	\$5,200	\$1,800			40,400
Total Amt. Reduced	\$0	\$0	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0			100
Net Assessed													
Total Amt. Paid	\$40,450	\$38,600	\$39,300	\$46,500	\$31,200	\$43,000	\$37,600	\$36,900	\$42,700	\$30,600			386,850
Total Outstanding*	\$68,150	\$79,950	\$3,350	\$83,450	\$99,450	\$98,850	\$100,850	\$98,950	\$109,050	\$111,450			933,500

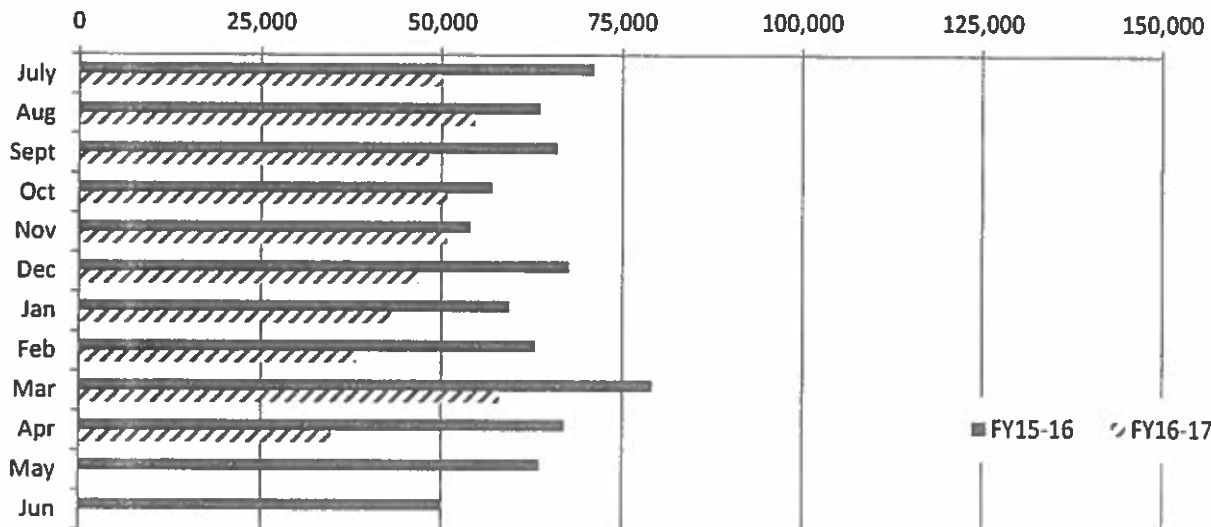
CLAIMS DEPARTMENT - Fine Activity Report April 2017

The number of fines assessed by the Claims Department decreased in number to 174 from 290 in April. The number of Claims fines paid decreased from 190 in March to 153 in April.

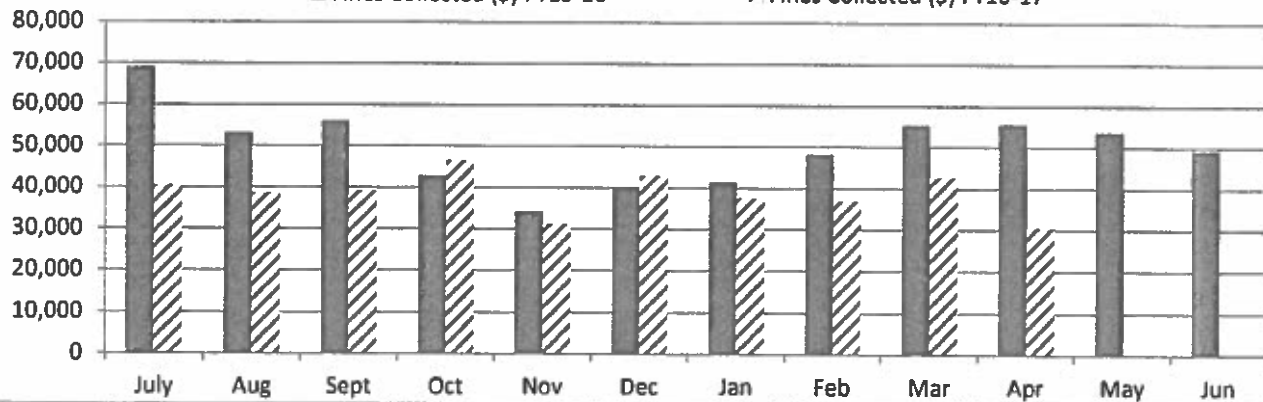
Total fine dollars assessed in April was \$34,800 a decrease amount from the prior month of \$58,000. Fine revenue received in April was \$30,600 a decrease over prior month \$42,700.



Net Fines Assessed (\$)



■ Fines Collected (\$) FY15-16
▨ Fines Collected (\$) FY16-17



Claims Department - Fine Activity Report

Fines Assessed (#)

	FY15-16	FY16-17
July	355	247
Aug	296	270
Sept	316	239
Oct	279	251
Nov	270	254
Dec	330	228
Jan	294	212
Feb	315	205
Mar	322	290
Apr	271	174
May	316	0
Jun	244	0
Total	3,608	2,370
Mo Avg	301	237

Fines Received (#)

	FY15-16	FY16-17
July	341	198
Aug	260	186
Sept	271	196
Oct	203	229
Nov	168	156
Dec	195	215
Jan	205	186
Feb	241	180
Mar	273	190
Apr	245	153
May	247	0
Jun	236	0
Total	2,885	1,889
Mo Avg	240	189

Net Fines Assessed (\$)*

	FY15-16	FY16-17
July	71,050	50,000
Aug	63,600	54,600
Sept	66,000	48,200
Oct	57,000	50,800
Nov	54,000	50,800
Dec	67,600	46,800
Jan	59,400	43,200
Feb	63,000	38,200
Mar	79,200	58,000
Apr	67,050	34,800
May	63,600	0
Jun	49,800	0
Total	761,300	475,400
Mo Avg	63,442	47,540

Fines Collected (\$)

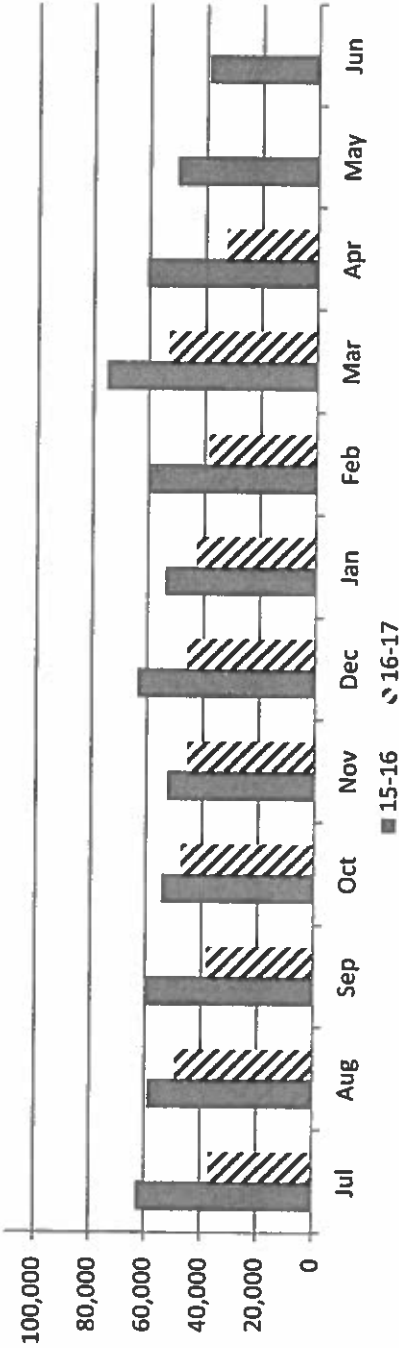
	FY15-16	FY16-17
July	69,250	40,450
Aug	53,350	38,600
Sept	56,200	39,300
Oct	42,800	46,500
Nov	34,200	31,200
Dec	39,800	43,000
Jan	41,400	37,600
Feb	48,250	36,900
Mar	55,400	42,700
Apr	55,700	30,600
May	53,800	0
Jun	49,400	0
Total	599,550	386,850
Mo Avg	49,963	38,685

*after reductions and rescinded

FORM 18 FINE ASSESSMENTS

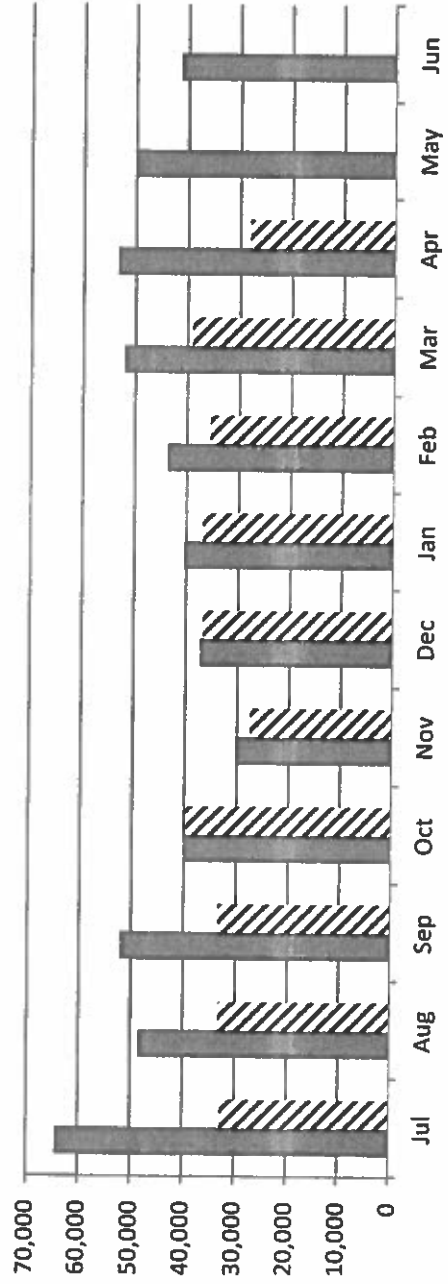
Consistent with overall Commission strategy, the Claims Department works with our Carrier partners to develop approaches that result in increased compliance levels and reduced Fine related costs to businesses in South Carolina.

A key "success measure" of this effort is the Form 18 Fine Assessment report. For the month of April 2017, this has resulted in a decrease in Form 18 Fine Assessments to \$32,400 as compared to March 2017 of \$53,000. The actual number of fines assessed decreased from 265 to 162 in April 2017.



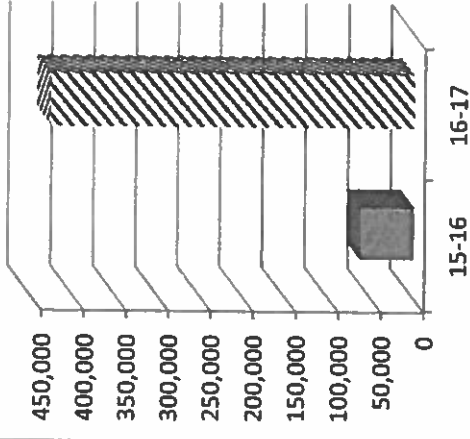
FORM 18 FINE COLLECTION

In April 2017, the Claims Department received payment on Form 18 Fines resulting in revenue of \$28,000.



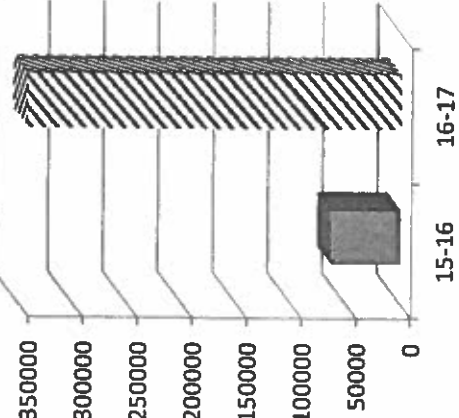
FORM 18 FINE ASSESSMENTS YTD

Form 18 Fine Assessment is trending at 86% of prior year assessments.



FORM 18 FINE REVENUE YTD

Form 18 Fine Revenue is trending at 160% of prior year collections.



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Workers' Compensation Commission

May 9, 2017

To: Gary M. Cannon
Executive Director

From: Amy A. Bracy
Judicial Director

RE: **Monthly Judicial Report for April 2017**

During the month of April, Judicial processed seven hundred sixty-seven (767) requests for hearings, ninety-four (94) Motions and one hundred twenty-eight (128) clincher conference requests that were sent to the Jurisdictional Commissioners.

There were fifty-eight (58) Single Commissioner Hearings conducted during the past month, sixteen (16) pre-hearing conferences held and fifteen (15) Full Commission hearings were held. A total of four hundred seventy-two (472) Orders were served at the single Commissioner level, fifty-six (56) of those were Decision and Orders that resulted from hearings that went on the record and one hundred fifty-four (154) were Motion Orders that were a result of Motions ruled upon by Commissioners.

The Informal Conference system conducted one hundred eighty-four (184) hearings during the last month.

There were fifty-eight (58) regulatory mediations scheduled and thirty-three (33) requested mediations. The Judicial Department was notified of forty-nine (49) matters resolved in mediation, with the receipt of Forms 70.

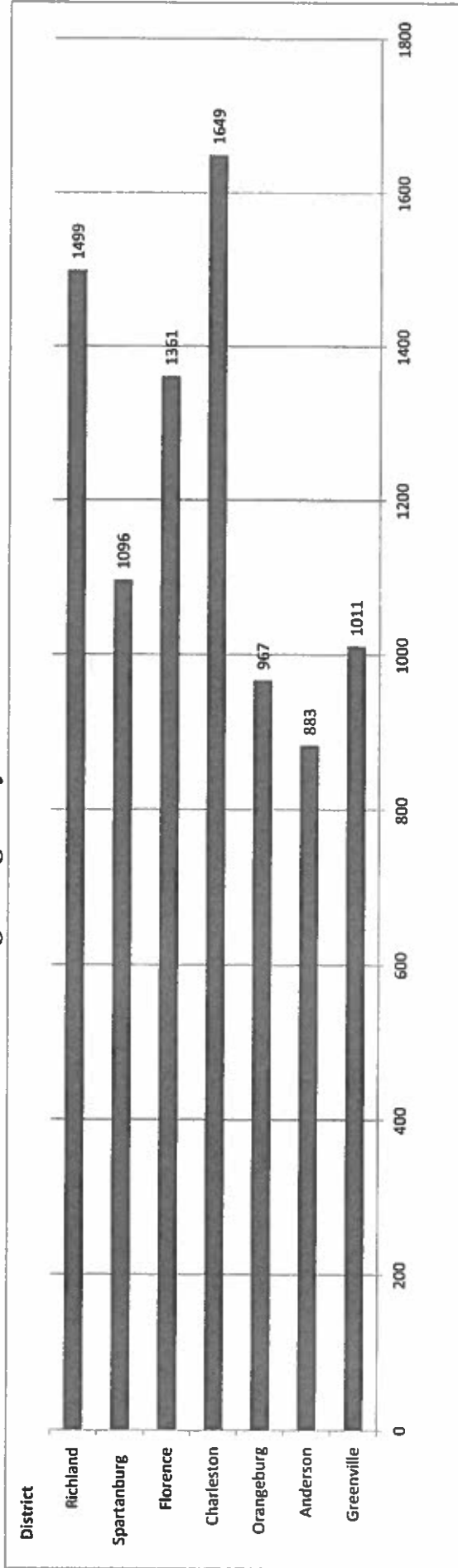
**Judicial Department Statistical Report
Statistics For Fiscal Year 2016-2017**

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Totals YTD 2016-2017	Totals YTD 2015-2016
Claimant Pleadings	586	708	591	584	505	472	628	605	663	492			5,834	6,131
Defense Response to Pleadings	501	533	558	471	457	391	548	391	595	477			4,922	5,146
Defense Pleadings	268	329	306	285	271	249	370	313	309	275			2,975	2,905
Motions	115	120	135	117	104	82	129	125	147	94			1,168	1,225
Form 30	18	25	15	15	10	17	22	24	18	26			190	222
FC Hearings Held	13	16	15	8	9	10	8	8	13	15			115	116
FC Orders Served	17	13	21	15	13	17	11	20	8	10			145	126
Single Comm. Hearings Held	58	68	91	86	74	83	48	68	59	58			693	1,014
Single Comm. Orders Served	203	196	185	151	178	186	154	202	269	221			1,945	974
Single Comm. Pre-Hearing Conf Held	23	26	30	28	25	25	29	17	22	16			241	n/a
Consent Orders	237	311	288	284	245	250	325	265	358	239			2,803	2,718
Administrative Orders	25	29	26	23	26	26	26	16	23	12			232	603
Clincher Conference Requested	119	148	124	124	113	129	132	149	166	128			1,332	1,049
Informal Conference Requested	397	365	462	407	336	376	378	378	404	339			3,842	3,656
Informal Conference Conducted	274	239	285	284	167	290	231	196	270	184			2,420	2,310
Regulatory Mediations	66	82	62	61	69	54	77	64	66	58			659	752
Requested Mediations	25	29	25	18	24	23	38	28	63	33			306	258
Ordered Mediations	0	2	0	3	2	0	0	2	6	1			16	17
Mediation Resolved	54	59	44	53	52	41	55	53	68	49			528	581
Mediation Impasse	15	29	18	17	16	5	15	15	23	20			173	196
Mediation Held; Issues Pending	0	2	0	0	1	2	2	0	0	1			8	3
Claim Settled Prior to Mediation	9	15	24	17	21	18	16	9	15	18			162	159
Mediation Not Complete in 60 days	4	9	9	5	8	3	14	10	3	6			71	79

Pleadings Assigned - Three Year Comparison by Month

	District 1 Greenville			District 2 Anderson			District 3 Orangeburg			District 4 Charleston			District 5 Florence			District 6 Spartanburg			District 7 Richland		
	16-17	15-16	14-15	16-17	15-16	14-15	16-17	15-16	14-15	16-17	15-16	14-15	16-17	15-16	14-15	16-17	15-16	14-15	16-17	15-16	14-15
Jul	98	107	103	82	90	92	108	118	119	158	181	140	145	144	145	92	130	116	149	166	141
Aug	92	110	86	97	76	96	93	109	120	176	171	153	164	122	146	115	122	104	157	138	164
Sep	144	102	105	92	88	84	121	132	105	183	198	155	140	154	126	142	110	70	141	167	124
Oct	104	106	83	74	101	78	93	119	115	172	172	143	115	171	146	119	96	112	142	170	156
Nov	92	72	80	98	62	56	89	88	93	169	145	115	131	133	135	114	81	80	164	129	127
Dec	90	101	99	86	105	86	72	103	108	135	160	133	100	148	119	85	99	85	129	162	146
Jan	93	75	109	92	84	80	97	113	120	184	113	163	157	110	158	119	97	108	160	158	174
Feb	96	90	98	74	88	86	76	84	92	142	125	141	117	129	110	85	144	111	136	117	114
Mar	91	122	112	108	124	91	124	134	132	188	214	156	150	140	118	122	117	122	175	174	140
Apr	111	100	99	80	92	87	94	93	97	142	154	165	156	129	120	103	90	88	146	138	149
May		106	101		103	73		116	105		186	158	146	140	140		111	101		150	158
Jun		120	89		75	66		110	102		141	143	151	147		114	117			150	139
Totals	1011	1211	1164	883	1088	975	967	1319	1308	1649	1960	1765	1361	1677	1610	1096	1311	1214	1499	1819	1732

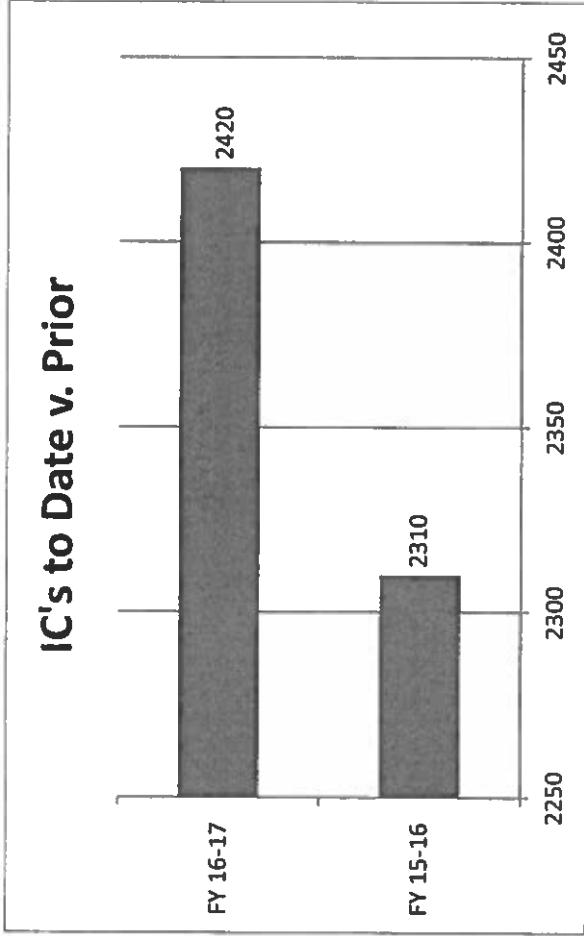
Pleadings Assigned by District Year to Date



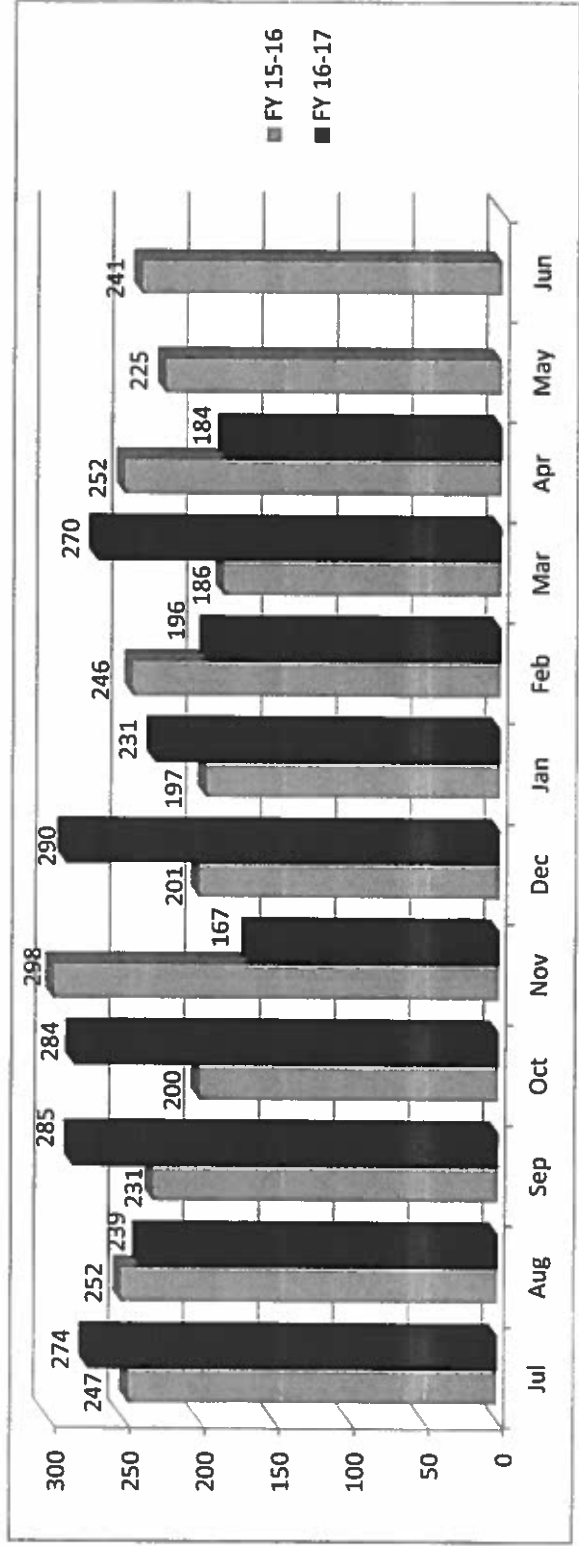
Informal Conf. Conducted

	FY 15-16	FY 16-17
Jul	247	274
Aug	252	239
Sep	231	285
Oct	200	284
Nov	298	167
Dec	201	290
Jan	197	231
Feb	246	196
Mar	186	270
Apr	252	184
May	225	
Jun	241	
Total	2776	2420

IC's to Date v. Prior

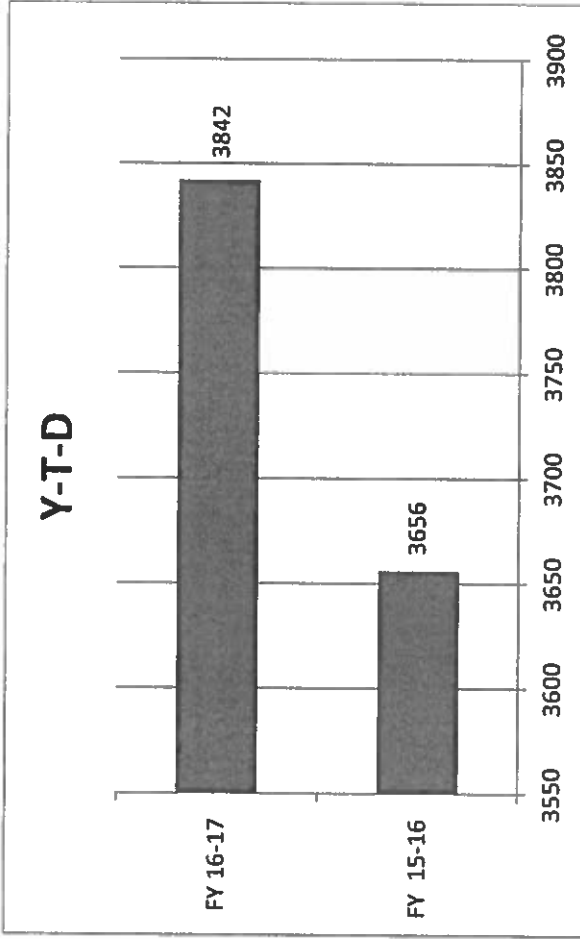


Y-T-D	FY 15-16	FY 16-17
	2310	2420

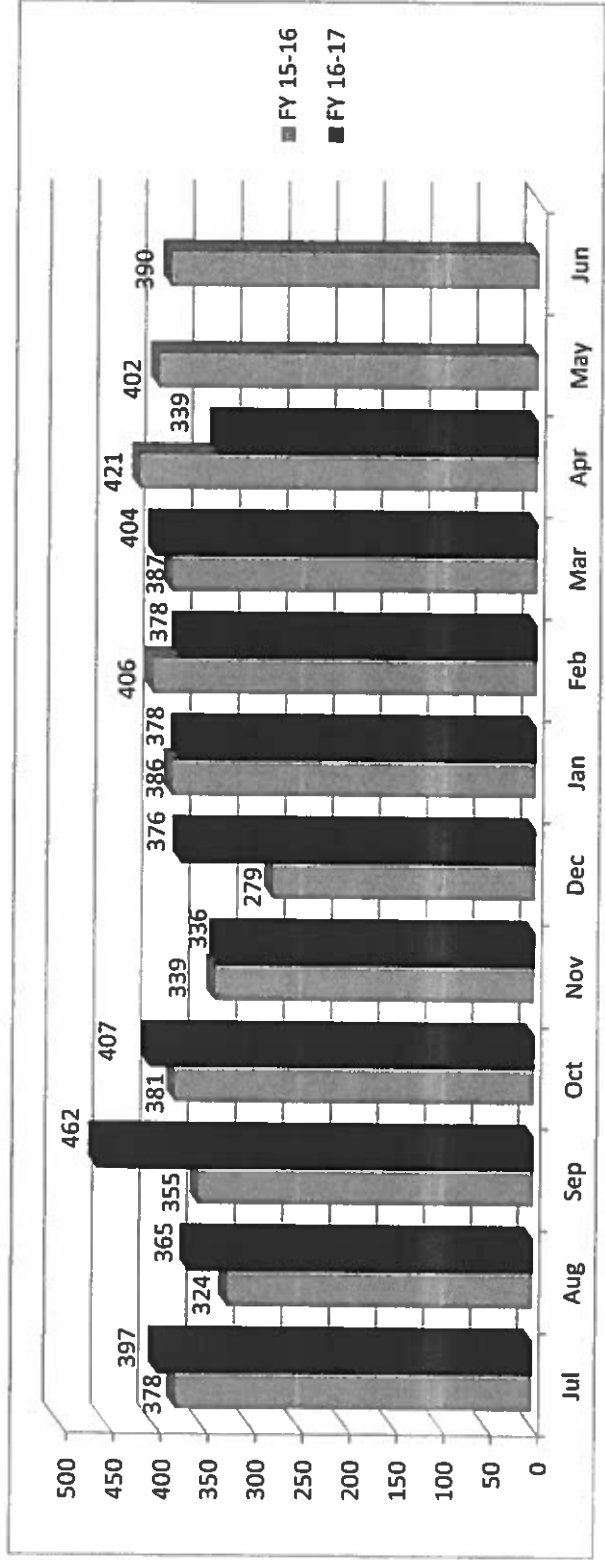


Informal Conf. Requested

	FY 15-16	FY 16-17
Jul	378	397
Aug	324	365
Sep	355	462
Oct	381	407
Nov	339	336
Dec	279	376
Jan	386	378
Feb	406	378
Mar	387	404
Apr	421	339
May	402	
Jun	390	
Total	4448	3842



Y-T-D	FY 15-16	FY 16-17
	3656	3842



State of South Carolina

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Workers' Compensation Commission

Executive Director's Report Gary M. Cannon

May 11, 2017

S.C. House Bill H.3406

H.3406 amends Section 42-5-190 of the SC Code relating to the self-insurers tax. The bill was amended by the Senate to extend the five year sunset provision beginning July 1, 2017. Please note the Senate also amended H.3406 to include language amending Section 12-21-2420, having to do a season ticket holder payment to a nonprofit athletic booster organization of an accredited college or university being exempt from federal income taxation. The House concurred with the Senate amendments and added a severability clause on May 10, 2017. The Senate concurred with the House amendments.

S.C. House Bill H.3441

H.3441 amends Title 42 by adding Section 42-9-450 to allow payment of compensation by means of check or electronic payment system. The legislation was unanimously approved on May 2, 2017. The Governor signed the bill on May 9, 2017.

S.C. House Bill H.3879

H.3879 amends Section 42-9-290 of the SC Code relating to increase the maximum for burial expenses from \$2,500 to \$7,500. The legislation was ratified on May 4, 2017 and is awaiting the Governor's signature.

Chapter 67 Proposed Regulations Document 4735

S.0681 The Senate Judiciary adopted a Joint Resolution approving the amendments to our Regulations. It was placed on the Senate Calendar without reference. No action was taken as of the date of this publication. The new regulations will become effective on January 15, 2018

FY 2017-18 Budget

The Senate Finance Committee approved our budget. As of the date of this publication, the House & Senate Budget Conference Committee has not completed deliberations.

Meetings/Activities

The Executive Director participated in the following meetings/activities:

- April 25, May 2, & May 9 – Participated in conference calls to discuss updates to medical fee schedule
- May 2 – Attended Senate Finance Committee Meeting concerning FY 2017-18 Budget
- May 2 – Attended Senate Judiciary Committee Meeting concerning amendments to Chapter 67 Document 4735
- May 5 – Participated in a portion of the SCWCEA One Day Seminar in Columbia
- May 11 – Conducted interviews for the vacant Program Coordinator II position in the Insurance and Medical Services Department

Constituent /Public Information Services

For the period April 12, 2017 through May 9, 2017 the Executive Director's Office and the General Counsel's office had 617 contacts with various system constituents and stakeholders. The contacts included telephone communications; electronic and personal contacts with claimants or constituents, state agencies, federal agencies, attorneys, service providers, business partners; and letters with congressional offices.

Financial Transactions Activity

The Executive Director's office has assumed the direct responsibility for budget, financial and purchasing transactions. These include posting of travel reimbursement requests for the Commissioners, approval of all deposits and invoices for payment, and creating shopping carts and purchase orders in SRM (Supplier Relationship Management) system. For the period April 12, 2017 through May 9, 2017, the Executive Director approved 23 invoices for payment, 19 deposits, and 6 other financial related activities. The Director's Executive Assistant posted 24 travel expense reimbursement payment related activities.

SCWCC Stakeholder Electronic Distribution List

For the period April 12, 2017 through May 9, 2017, we added seven individuals to the distribution list. A total of 690 individuals currently receive notifications from the Commission.

SC Vocational Rehabilitation Department (SCVRD)

SCVRD reported seven referrals for the month of April 2017, and 90 referrals year to date. A meeting is scheduled with SCVRD Commissioner Neal Getsinger on May 31 to discuss the referral program and MOU between the Commission and SCVRD.

State of South Carolina

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Workers' Compensation Commission

MEMORANUM

TO: COMMISSIONERS

FROM: Gary Cannon
Executive Director

DATE: May 11, 2017

RE: FINANCIAL REPORT: Period Ending April 30, 2017

Attached is the Financial Report for the eighth month period ending April 30, 2017. The benchmark for this period is 83%.

General Fund

We have expended 78% of the funds budgeted in the General Appropriations Fund. Five percent less than the benchmark.

Earmarked Fund

The Balance Sheet for the Earmarked Fund (page 2) reflects total Operating Revenues received is 33% of budget. Including the benchmark amount (83%) of Appropriated Fund Balance the total revenues is calculated at 52% of budget.

Total expenditures for this period are \$2,826,376 or 62% of budget. Annualizing the expenditures using the monthly average of the actual expenditures year to date indicates total expenditure will be less than budgeted. However, we anticipate making several large non-recurring expenditures for IT projects which will impact the bottom line.

To date the Commission has received \$4.9 million in Self-Insurance Tax. The Commission will retain 50%. A portion of this revenue will be used to cover any deficits in operating revenues.

SC Workers' Compensation Commission
Financial Report
Budget vs. Actual Expenditures
FY2016-17
Period Ending: April 30, 2017
General Fund

Fund Center Description	Fund	Commitment Items Description	Current Budget	Benchmark 83%	
				YTD Actual Expense	% of Budget
COMMISSIONERS	GENERAL FUND	CHAIRMAN	\$ 125,209	\$ 100,127	
		COMMISSIONER	\$ 720,924	\$ 604,977	
		TAXABLE SUBS		\$ 18,131	
		CLASSIFIED POS	\$ 324,037	\$ 277,992	
		TERMINAL LEAVE		\$ 25,451	
		BON SUPPLEMENT		\$ 13,800	
		EMPLOYER CONTRIB		\$ 326,582	
Total			\$ 1,170,170	\$ 1,367,060	117%
ADMINISTRATION	GENERAL FUND	DIRECTOR	\$ 102,130	\$ 85,107	
		CLASSIFIED POS	\$ 48,622	\$ 37,464	
		DUAL EMPLOYMENT		\$ 5,270	
		HR-IN ST-AIR TRANS		\$ 424	
		HR-IN ST-AUTO MILES		\$ 127	
		OTHER OPERATING	\$ 75,000	\$ 9,834	
		EMPLOYER CONTRIB		\$ 39,992	
Total			\$ 225,752	\$ 178,219	79%
JUDICIAL	GENERAL FUND	CLASSIFIED POS	\$ 30,218		
Total			\$ 30,218		
CLAIMS SERVICES	GENERAL FUND	CLASSIFIED POS	\$ 79,733	\$ 65,822	
		BON SUPPLEMENT		\$ 1,800	
		EMPLOYER CONTRIB		\$ 19,927	
Total			\$ 79,733	\$ 87,549	110%
MEDICAL SERVICES	GENERAL FUND	CLASSIFIED POSITIONS	\$ 27,498	\$ 22,914	
		BON SUPPLEMENT		\$ 3,000	
		EMPLOYER CONTRIB		\$ 9,165	
Total			\$ 27,498	\$ 35,079	128%
		EMPLOYER CONTRIB	\$ 531,739		
Total			\$ 531,739		0%
		MISC OPS (Information Technology)	\$ 72,631		
Total			\$ 72,631		0%
Total			\$ -		
Fund Total			\$ 2,137,741	\$ 1,667,907	78%

**SC Workers' Compensation Commission
BALANCE SHEET**

EARMARKED FUND

FY2016-17

Period Ending: April 30, 2017

	Budget	YTD	% of budget
Total Revenues	\$ 4,227,410	\$ 1,376,659	33%
Appropriated Fund Balance	\$ 2,680,098	\$ 2,233,415	83%
Total Revenues	<u>\$ 6,907,508</u>	<u>\$ 3,610,074</u>	52%
Total Expenditures	<u>\$ 4,569,408</u>	<u>\$ 2,826,376</u>	62%
Net Income/Expenditures		<u><u>\$ 783,698</u></u>	

**SC Workers' Compensation Commission
Financial Report
Budget vs. Actual Expenditures
FY2016-17
Period Ending: April 30, 2017
Earmarked Fund**

Fund	Commitment Items Description	Current Budget	Benchmark 83%	
			YTD Actual Expense	% of Budget
COMMISSIONERS	TAXABLE SUBS	\$ 70,000	\$ 35,598	
	OTHER OPERATING	\$ 230,700		
	DP SVCS-OTHER		\$ 780	
	FREIGHT EXPRESS DELV		\$ 54	
	TELEPHONE & TELEGRPH		\$ 3,433	
	CELLULAR PHONE SVCS		\$ 7,062	
	LEGAL SERVICES		\$ 91,420	
	LEGAL SERVICES		\$ 4,726	
	OFFICE SUPPLIES		\$ 69	
	EDUC & TRNG-STATE		\$ 367	
	POSTAGE		\$ 4,152	
	RENT-COPYING EQUIP		\$ 1,478	
	RENT-DATA PROC EQUIP		\$ 37	
	RENTAL-CONT RENT PMT		\$ -	
	RENT-OTHER		\$ 120	
	INSURANCE-STATE		\$ 230	
	DUES & MEMBER FEES		\$ 350	
	IN ST-MEALS-NON-REP		\$ 306	
	IN ST-LODGING		\$ 2,736	
	HR-IN ST-AIR TRANS		\$ 475	
	HR-IN ST-AUTO MILES		\$ 16,489	
	IN ST-MISC TR EXP		\$ 104	
	IN ST-SUBSIST ALLOW		\$ 6,966	
	OUT ST-REGISTR FEES		\$ 980	
	REPORTABLE MEALS		\$ 94	
	LEASED CAR-ST OWNED		\$ 3,947	
	INS WORKERS COMP		\$ 11,926	
	UNEMP COMP INSURANCE		\$ 171	
	Total	\$ 300,700	\$ 194,072	65%
ADMINISTRATION	CLASSIFIED POS	\$ 585,119	\$ 321,852	
	OTH PERS SVC	\$ 41,000		
	TERMINAL LEAVE		\$ 5,215	
	BON SUPPLEMENT		\$ 11,400	
	OTHER OPERATING	\$ 1,914,920		
	OFFICE EQUIP SERVICE		\$ -	
	PRINT / BIND / ADV		\$ 1,667	
	DP SVCS-OTHER		\$ 23,603	
	FREIGHT EXPRESS DELV		\$ 25,824	
	TELEPHONE & TELEGRPH		\$ 2,657	
	CELLULAR PHONE SVCS		\$ 3,512	
	EDUC & TRNG-STATE		\$ 43	

Fund	Commitment Items Description	Current Budget	YTD Actual Expense	% of Budget
	LEGAL SERVICES		\$ (2,966)	
	ATTORNEY FEES		\$ 12,877	
	MOTOR VEH REP -WRECK		\$ -	
	AUDIT ACCT FINANCE		\$ 121	
	OTHER PROFESS SVCS		\$ 651	
	OTHER CONTRACT SVCS		\$ 1,137	
	OFFICE SUPPLIES		\$ 19,493	
	SUBSCRIPTIONS		\$ 4,245	
	PRINTING		\$ 57	
	DATA PROCESS SUPP		\$ 581	
	EQUIP&SUPP- EUC		\$ 13	
	POSTAGE		\$ 5,978	
	EMPLOYEE RECOG AWARD		\$ 501	
	OTHER SUPPLIES		\$ 2,341	
	RENT-OFFICE EQUIP		\$ 3,878	
	RENT-COPYING EQUIP		\$ 1,655	
	RENT-DATA PROC EQUIP		\$ 30	
	RENTAL-CONT RENT PMT		\$ 805	
	RENT-NON ST OWN PROP		\$ 328,096	
	RENT-OTHER		\$ 9,735	
	DUES & MEMBER FEES		\$ 1,375	
	FEES AND FINES		\$ -	
	IN ST-MEALS-NON-REP		\$ 394	
	IN ST-LODGING		\$ 2,980	
	HR-IN ST AIR TRANS		\$ 574	
	HR-IN ST-AUTO MILES		\$ 2,013	
	IN ST-MISC TR EXP		\$ 51	
	IN ST-REGISTR FEES		\$ 35	
	LEASED CAR-ST OWNED		\$ 41,187	
	EMPLOYER CONTRIB		\$ 124,800	
	Total	\$ 2,541,039	\$ 958,409	
EXECUTIVE DIRECTOR	TEMPORARY POSITIONS		\$ 29,972	
	OT & SHIFT DIFFERENT		\$ 394	
	CELLULAR PHONE SVCS		\$ 193	
	DUES & MEMBER FEES			
	IN ST-MEALS-NON-REP		\$ 867	
	IN ST-LODGING		\$ 927	
	OUT ST-REGISTR FEES		\$ 250	
	REPORTABLE MEALS		\$ 244	
	EMPLOYER CONTRIB		\$ 7,452	
	Total		\$ 40,299	
INFORM. SERVICES	DP SVCS-OTHER		\$ 172,596	
	OFFICE EQUIP SERVICE		\$ 670	
	FREIGHT EXPRESS DELV		\$ 131	
	TELEPHONE & TELEGRPH		\$ 634	
	CELLULAR PHONE SVCS		\$ 2,300	
	LEGAL SERVICES		\$ -	
	EDUC & TRNG-STATE		\$ 6,849	

Fund	Commitment Items Description	Current Budget	YTD Actual Expense	% of Budget
	OFFICE SUPPLIES		\$ 1,736	
	DATA PROCESS SUPP			
	PLM- SOFTWARE SUPPL		\$ 16,375	
	EQUIP&SUPP- EUC		\$ 20,803	
	OTHER SUPPLIES		\$ 16	
	RENT-COPYING EQUIP		\$ 14,372	
	RENT-DATA PROC EQUIP		\$ 23	
	RENTAL-CONT RENT PMT		\$ 959	
	DUES & MEMBER FEES		\$ 3,600	
	Data Pro Eq Acq (MA)		\$ 35,835	
Total			\$ 276,899	
	EMPLOYER CONTRIB			
Total		\$ 2,841,739	\$ 1,275,608	45%
CLAIMS SERVICES	CLASSIFIED POS	\$ 272,010		
	CLASSIFIED POSITIONS		\$ 193,800	
	CLASSIFIED POSITIONS		\$ 36,143	
	BON SUPPLEMENT		\$ 4,800	
	OTH PERS SVC			
	TERMINAL LEAVE		\$ 6,640	
	OTHER OPERATING	\$ 19,700		
	OFFICE SUPPLIES		\$ 79	
	COPYING EQUIP SVC		\$ 71	
	TELEPHONE & TELEGRPH		\$ 2,551	
	CELLULAR PHONE SVCS		\$ 425	
	POSTAGE		\$ 6,948	
	RENT -COPYIING EQUIP		\$ 738	
	RENT-DATA PROC EQUIP		\$ 37	
	RENTAL-CONT RENT PMT		\$ -	
	EMPLOYER CONTRIB		\$ 96,081	
Total		\$ 291,710	\$ 348,314	119%
MEDICAL SERVICES	CLASSIFIED POS	\$ 445,000		
	CLASSIFIED POSITIONS		\$ 282,823	
	CLASSIFIED POSITIONS		\$ 123,718	
	OTH PERS SVC	\$ 22,881		
	TEMPORARY POSITIONS		\$ 11,876	
	BON SUPPLEMENT		\$ 10,800	
	LEGAL SERVICES		\$ -	
	OTHER OPERATING	\$ 54,500		
	PRINT / BIND / ADV		\$ 144	
	CELLULAR PHONE SVCS		\$ 98	
	CELLULAR PHONE SVCS		\$ 266	
	OTHER PROFESS SVCS		\$ 9,378	
	OTHER CONTRACT SVCS		\$ 1,640	
	OFFICE SUPPLIES		\$ 97	
	POSTAGE		\$ 4,110	
	RENT-COPYING EQUIP		\$ 559	
	RENT-DATA PROC EQUIP		\$ 39	
	RENTAL-CONT RENT PMT		\$ -	

Fund	Commitment Items Description	Current Budget	YTD Actual Expense	% of Budget
	IN ST-MEALS-NON-REP		\$ 66	
	IN ST-LODGING		\$ 651	
	HR-IN ST-AUTO MILES		\$ 346	
	LEASED CAR-ST OWNED			
	EMPLOYER CONTRIB		\$ 151,428	
Total			\$ 598,040	
COMPLIANCE	TELEPHONE & TELEGRPH		\$ 2,641	
	CELLULAR PHONE SVCS		\$ 354	
	EDUC & TRNG-STATE		\$ 249	
	OTHER PROFESS SVCS		\$ 5,110	
	RENT-COPYING EQUIP		\$ 194	
	INS UNEMPLY COMP		\$ 171	
			\$ 8,719	
Total		\$ 522,381	\$ 606,758	116%
JUDICIAL DOCKETING	CLASSIFIED POS	\$ 292,779		
	CLASSIFIED POSITIONS		\$ 243,877	
	BON SUPPLEMENT		\$ 6,900	
	OTHER OPERATING	\$ 12,800		
	TELEPHONE & TELEGRPH		\$ 1,583	
	OFFICE SUPPLIES		\$ 86	
	CELLULAR PHONE SVCS		\$ 265	
	POSTAGE		\$ 5,406	
	RENT-COPYING EQUIP		\$ 769	
	RENT-DATA PROC EQUIP		\$ 39	
	RENTAL-CONT RENT PMT		\$ -	
	HR-IN ST-AUTO MILES		\$ 438	
	EMPLOYER CONTRIB		\$ 95,230	
Total			\$ 354,594	
JUDICIAL ASSESSMENT	CLASSIFIED POSITIONS		\$ 31,873	
	EMPLOYER CONTRIB		\$ 15,157	
			\$ 47,029	
Total		\$ 305,579	\$ 401,624	131%
	EMPLOYER CONTRIB	\$ 607,999		
Fund Total		\$ 4,569,408	\$ 2,826,376	62%