

## AGENDA

### SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

1333 Main Street, 5<sup>th</sup> Floor  
Columbia, South Carolina 29201

**March 20, 2017 – 10:30 a.m.**

Commission Hearing Room A

*This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.*

1. CALL TO ORDER *CHAIRMAN BECK*
2. APPROVAL OF AGENDA OF BUSINESS MEETING  
OF MARCH 20, 2017 *CHAIRMAN BECK*
3. APPROVAL OF MINUTES OF THE BUSINESS MEETING  
OF FEBRUARY 21, 2017 (Tab 1) *CHAIRMAN BECK*
4. GENERAL ANNOUNCEMENTS *MR. CANNON*
5. APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2) *MR. BERTHELETTE*
6. DEPARTMENT DIRECTORS' REPORTS *MS. STUART*
  - Human Resources (Tab 3) *MS. SPRANG*
  - Information Services (Tab 4) *MR. DUCOTE*
  - Insurance and Medical Services (Tab 5) *MS. SPANN*
  - Claims (Tab 6) *MS. BRACY*
  - Judicial (Tab 7)
7. EXECUTIVE DIRECTOR'S REPORT (Tab 8) *MR. CANNON*
  - Administration – Financial Report (Tab 9) *Mr. Cannon*
8. OLD BUSINESS *CHAIRMAN BECK*
9. NEW BUSINESS *CHAIRMAN BECK*
10. EXECUTIVE SESSION *CHAIRMAN BECK*
  - A. Legal Briefing (Tab 10)
11. ADJOURNMENT *CHAIRMAN BECK*

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THE  
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION  
BUSINESS MEETING  
February 21, 2017

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Tuesday, February 21, 2017, at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present:

T. SCOTT BECK, CHAIRMAN  
SUSAN S. BARDEN, VICE CHAIR  
R. MICHAEL CAMPBELL, II, COMMISSIONER  
MELODY L. JAMES, COMMISSIONER  
GENE MCCASKILL, COMMISSIONER  
AISHA TAYLOR, COMMISSIONER  
AVERY B. WILKERSON, JR., COMMISSIONER

Present also were: Gary Cannon, Executive Director; Bryan Berthelette, Compliance Officer; Amy Bracy, Judicial Director; Wayne Ducote, Insurance and Medical Services Director; Loretta Dykes, Fiscal Analyst; Eugenia Hollmon, Judicial Department; Elizabeth Schinke, Business Analyst; W.C. Smith, Self-Insurance Director; Sonji Spann, Claims Director; and Sandee Sprang, IT Director. Bonnie Anzelmo, Injured Workers' Advocates, was also present.

Chairman Beck called the meeting to order at 10:35 a.m.

**AGENDA**

Commissioner Barden moved that the agenda be approved. Commissioner McCaskill seconded the motion, and the motion was approved.

**APPROVAL OF MINUTES – BUSINESS MEETING OF JANUARY 23, 2017**

Commissioner Barden moved that the minutes of the Business Meeting of January 23, 2017 be approved. Commissioner Campbell seconded the motion, and the motion was approved.

**GENERAL ANNOUNCEMENTS**

There were no general announcements.

**APPLICATIONS FOR APPROVAL TO SELF-INSURE**

Self-insurance applications were presented by Bryan Berthelette, Compliance Officer. Thirteen (12) prospective members of two (2) funds were presented to the Commission for approval. The applications were:

**SC Automobile Dealers Association SIF**

Myrtle Beach Chrysler Jeep, Inc.

Myrtle Beach Kia

### **SC Home Builders SIF**

All American Handyman & Maintenance  
Carolina Brick & Remodeling, LLC  
Coastal Air Systems II, Inc.  
Deep South Landscaping  
Designed Services  
Elite Builders, LLC  
New Beginnings Construction, Inc.  
Richard Johnson Contracting, LLC  
Trapp Construction & Remodeling  
VNE Tile Works, LLC

After examination of the applications, it was determined that each complied with the Commission's requirements and each was recommended for approval. Commissioner Wilkerson made the motion to approve the applications to self-insure, and Commissioner Taylor seconded the motion. The motion was unanimously approved.

### **DEPARTMENT DIRECTORS' REPORTS**

The Department Directors presented their reports which were also submitted to the Commission in written form.

#### **Human Resources**

On behalf of Alexa Stuart, Gary Cannon presented the Human Resources report. Mr. Cannon reported the following:

- There were two new hires, no separations and no retirements for the month of January. One employee on FMLA returned to work on January 18.
- Fifteen individuals submitted applications for the Attorney I position. So that the position may be filled with someone with more experience, a request to reclassify the position to Attorney II was submitted to the Attorney General's Office.
- Announced Kim Falls, Claims Examiner, Judicial Department, has been promoted to the position of Business Analyst I.
- Twenty nine individuals submitted applications for the Director of Coverage and Compliance position. Interviews were held with three candidates on February 15, 2017.

#### **Information Technology Department**

Sandee Sprang presented the Information Services Department's report. Ms. Sprang pointed out the following highlights from the report:

- A new switch was installed, providing wiring capacity for new wireless system. New cable drops for the administrative assistants' offices and wireless access points were installed.
- The first hearing via the S.C. Department of Probation, Parole & Pardon (PPP) video conference system scheduled on February 14, 2017 was not held due to the case settled. A memorandum of understanding with PPP was executed to satisfy security requirements allowing our use of their video conference system for hearings involving inmates.
- IT is working to resolve an issue with EDI data transactions involving files that are too

large for the system to handle.

- In an effort to validate the data received from the Department of Employment and Workforce (DEW), a new memorandum of understanding was required to meet security regulations. Upon completion of the MOU, report data can be modified and transmitted.

### **Insurance and Medical Services Department**

Wayne Ducote presented the Insurance and Medical Services Department's report. Mr. Ducote pointed out the following highlights from the report:

- Year to date, the Compliance Division has compelled 121 employers to come into compliance with the Act. Approximately 1,125 previously uninsured workers are now properly covered.
- In January the Compliance Division collected \$18,841 in fines and penalties.
- 18 out of 21 Carrier Rule to Show Cause Hearings were resolved and \$13,979 was recovered.
- In January the Coverage Division received 1,836 claim files and collected \$16,600 in fine revenue.
- The Self-Insurance Division collected \$29,270 in self-insurance tax. Year to date, Self Insurance tax revenue is trending at 103% of prior year.

Mr. Ducote gave a report on the number of compliance cases created via Form 50s, 12As, and stakeholder reporting involving uninsured employers, and the number of compliance cases created via the DEW data process. He noted a downward trend in the number of compliance case files created from the DEW data process. He said upon review, it was discovered the data that DEW provided over the past eight to nine years have not been validated. There was discussion.

### **Claims Department**

Sonji Spann presented the Claims Department's report. Ms. Spann reported the following for the month of January 2017:

- Closed 2,304 individual case files
- Received \$37,600 in fine revenue
- Claims examiners reviewed 4,956 individual case files

Ms. Spann noted there was a significant increase in the number of individual case files reviewed in January. Examiners are now reviewing imaged files instead of paper documents. She is establishing departmental guidelines on how and what constitutes a review.

- 212 fines assessed
- 209 Form 18 fines assessed
- 11,910 forms processed
- 1,077 Form 18s processed through SROI
- 2,004 Form 18s received via Email
- 1,319 Forms received via USPS
- 931 Form 61s received
- 822 Form 61s approved
- 34 Third Party Settlements received
- 27 Third Party Settlements approved

## **Judicial Department**

Amy Bracy presented the Judicial Department's report. She reported the following for the month of January 2017:

### Judicial Department

- 998 requests for Hearings
- 129 Motions
- 132 Clincher Conference requests sent to Jurisdictional Commissioners

### Commissioners

- 48 Single Commissioner Hearings conducted
- 8 Full Commission Hearings conducted
- 505 Orders served at single Commissioner level; 53 of those were Decision and Orders that resulted from hearings that went on record; 84 of those were Motion Orders ruled upon by Commissioners

### Informal Conference

- 231 informal conferences conducted

### Mediation

- 77 regulatory mediations scheduled
- 38 requested mediations
- 55 matters resolved in mediation with the receipt of Forms 70

## **EXECUTIVE DIRECTOR'S REPORT**

Gary Cannon, Executive Director, presented his report which was also submitted to the Commission in written form. He pointed out the following highlights from the report:

### S.C. House Bill H.3441

Mr. Cannon said H.3441 is legislation that will allow electronic payment of workers' compensation. He reported the House passed the bill on January 26 and sent it to the Senate. The Senate referred the legislation to the Committee on Judiciary on January 31, 2017.

### S.C. House Bill H.3406

Mr. Cannon said H.3406 amends S.C. Code relating to the self-insurers tax. The proposed language removes the five-year sunset provision as provided by Act 95 in 2014. He reported the House passed the bill on January 26 and sent it to the Senate. The Senate referred the legislation to the Committee on Judiciary on January 31 and on February 14 it was recalled to the Committee on Finance.

### FY 2017-18 Budget

Mr. Cannon reported the FY 2017-18 budget was presented to the Senate Finance Transportation and Regulatory Subcommittee earlier this morning.

### Financial Audit FY2016

Mr. Cannon reported the Office of the State Auditor completed the review of the Commission's financial records of the fiscal year ended June 30, 2016. The final report and management responses are posted to the Office of the State Auditor website.

## **SC Vocational Rehabilitation Department**

Mr. Cannon said SC Vocational Rehabilitation is requesting a meeting with staff to talk about referrals. He will follow up.

**ADMINISTRATION – FINANCIAL REPORT**

Mr. Cannon reported the benchmark for period ending January 31, 2017 is 58%. The Commission's expenditures for the General Appropriations Fund are at 56%. The Earmarked Fund revenue is 32%, which is 26% below benchmark. He reported a projected shortfall of \$426,000. The Self Insurance Tax collection is expected to generate \$2.4 million for the Commission's use during the fiscal year, of which a portion of the revenue will be used to cover any expected shortfalls. The Earmarked Fund Expenditures are at 42% of budget.

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

There was no new business.

**ADJOURNMENT**

Commissioner Barden made the motion to adjourn. Commissioner McCaskill seconded the motion, and the motion was approved.

The February 21, 2017 meeting of the South Carolina Workers' Compensation Commission adjourned at 11:05 a.m.

Reported March 20, 2017  
Kim Ballentine  
Office of the Executive Director

<p style="text-align: center;"><b>SCWCC Human Resources Monthly Report February 2017</b></p>
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**STAFFING**

In February, SCWCC had 51 FTEs plus one vacant FTE position, one temporary employee, and one part-time contract employee.

- **New Hires:** None
- **Separations:** Rita Regal
- **Retirements:** None
- **Leaves:** Two, of which one was on FMLA & Workers' Compensation leave and the other on a regular FMLA.
- **Recruitment:**
  - Attorney II* – The Attorney General's Office approved a reclassification of the Attorney I position to Attorney II position. We have posted the position and are in the process of selecting candidates to interview.
  - Director Coverage and Compliance/Program Coordinator II (Replacement for upcoming retirement)* - We received 29 applications and scheduled three interviews for February. An internal candidate was selected to fill this position and will move into the position in March.
  - Insurance Claims Examiner II – (Replacement due to promotion)* Internal candidate was selected to fill BA I position and will move into the position upon return from FMLA in March.
  - Insurance Claims Examiner II – (Replacement due to promotion)* Internal candidate was selected to fill the Director of Coverage and Compliance and will move into the position in March.
  - Director of Self Insurance/Program Coordinator II – Internal Candidates Only – (Replacement for upcoming retirement)* Interviews scheduled for March.

**EMPLOYEE RELATIONS**

- Provided information and support to upcoming retirees and to an employee who will be reducing hours worked in the future.

**BENEFITS**

- Researched and answered numerous questions from employees about benefits.
- Completed supplemental reports for multiple employees wanting to pay benefits while on leave.
- Researched Deferred Comp options for an employee.



- Discontinued optional life program for one employee.

### **TRAINING**

- Attended 1 ½ day PEBA Retirement Employer training class.
- Attended ½ day PEBA COBRA training class.
- Attended 1 ½ day SCEIS Time Management 200 training class.
- Attended 2 day PEBA Insurance Benefits training class.
- Attended 1 day SCEIS Time Management 300 training class.

### **WORKERS' COMPENSATION ACTIVE STAFF CLAIMS**

- One active employee is out on leave for surgery.

### **ADMINISTRATIVE**

- Made numerous corrections to SCEIS time system for employees.
- Sent response to General Assembly detailing explanation for one goal not met on Adjusted Availability for EEOC for the period of 10/1/2015 -9/30/2016.

### **FISCAL RESPONSIBILITIES**

- Processed/approved 6 travel expense reports.

### **FACILITIES**

- Notified CBRE of issues in office as they occurred.

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## Workers' Compensation Commission

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To: Gary Cannon  
SCWCC Executive Director  
From: Sandee Sprang, IT Director  
Date: March 15, 2017  
Subject: IT Department March 2017 Full Commission Report

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This report summarizes the activities and accomplishments of departmental projects and initiatives for the IT department during February 2017.

### I. Systems Operations, Maintenance and Support

#### Virtualization

This project has been on hold based on other priorities, but in February we were able to begin reducing Duane's involvement in these other projects allowing him time to refocus back to establishing our virtual environment.

#### EDI

The IT department worked with EDI trading partners to research and resolve EDI transaction data errors. We have 2 new trading partners we are currently in the test mode with who will be moving to production by the end of March. We continue to work with the IAIABC EDI Claims Workgroup, reviewing and recommending standards changes.

#### Reporting and Standardization

The new MOU between DEW and WCC was executed and we are expecting the corrected Quarterly Wage Report to be transmitted over the next few days. IT staff also addressed questions from staff regarding the standard data entry processes and procedures.

#### Systems Support

Liz began providing the primary support for eCase and OnBase. Duane researched and corrected multiple Invoice, Payment and Deposit issues.

#### Desktop Support

We have several inconsistent network-related issues we are working with DTO to identify and resolve; most of these relate to bandwidth and result in staff not being capable of logging in.

Jason's Helpdesk accomplishments for February include:

- Completed print-environment study.
- Began investigating HelpDesk software solutions.
- Continued work with DTO to build an imaging solution for new laptops.

- Continued documentation for all processes related to Helpdesk and Break/Fix solutions.
- Continued work with DTO resources to allow us to better manage IT rights, accounts, email distribution groups and security group membership.

### Security

New security policies are being implemented at DTO and continue to require a significant amount of time from IT staff and resources for testing.

### Staffing

Kim Falls began her work in the Business Analyst I position and she is working closely with Liz, cross-training on all systems.

## **II. Projects, Enhancements and Development**

### eCase

The eCase web portal upgrade is in the testing phase. All internal testing is complete and we are ready to open testing to several external users; Liz and Kim will be responsible for this once the virtualization project is completed.

### Infrastructure

New cable drops for the Commissioner's offices were installed.

### Hardware Upgrades

We have several hardware upgrade projects in process:

- 1) The new wireless access points were installed and they are working on correcting configuration issues. We will have a Guest network and a Secure network with this new system, thereby providing Internet access to WCC visitors.
- 2) Our new VoIP telephone system project is in Phase Two, the data collection process. We continue to target a late April/early May implementation schedule.
- 3) The new laptops are being held until DTO can provide us with an "image". This process is moving forward.
- 4) The printer study project has progressed to Phase Two. The new standard workgroup printer has been selected; the request for pricing has been issued and the unit should be ready to order by the end of March.

### Maintenance Schedule and System Updates

DTO has rescheduled the OnBase security upgrade to April. Duane deployed a Progress system upgrade during February and deployed the MS template updates required based on personnel and staff changes.

### Microfilm Conversion

Sandee developed a project plan to determine the scope of this conversion project; we should complete the data analysis in April and be ready to determine our course of action.

## **III. Trainings and Meetings**

Sandee attended the South Carolina Information Technology Director's Association (SCITDA) meeting. She also began the IAIABC Foundation's Training Program which will last for 6 months.

Liz completed a project management course and IT Strategies for business professional training course. She is currently enrolled in database design course for technical development and will complete the OnBase Workflow training this month.

State of South Carolina



Workers' Compensation Commission

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**To:** Mr. Gary Cannon  
SCWCC Executive Director

**From:** Wayne Ducote, Jr.  
IMS Director

**Date:** 15-Mar-17

**Subj:** Insurance and Medical Services Department  
February 2017 Full Commission Report

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Please find attached information provided to summarize the status and workflow of initiatives currently underway within the Insurance and Medical Services (IMS) Department.

In addition to the statistical data provided, please be advised of the following:

- |                     |   |
|---------------------|---|
| Compliance Division | <ol style="list-style-type: none"><li>1. Reviewing revenue metrics / projections.</li><li>2. Working with staff to review workflow processes and additional training opportunities.</li><li>3. Working on systematic processes to improve the equitability of the compliance fines and penalties assessments.</li></ol> |
| Coverage Division   | <ol style="list-style-type: none"><li>1. Working with staff to review workflow processes and explore opportunities to enhance service provision.</li><li>2. Lapse in Coverage: 21 new registrants; 0 notifications sent.</li></ol>  |
| Medical Services    | <ol style="list-style-type: none"><li>1. No additional pharmaceutical payment disputes involving SAF were received in January.</li></ol>  |

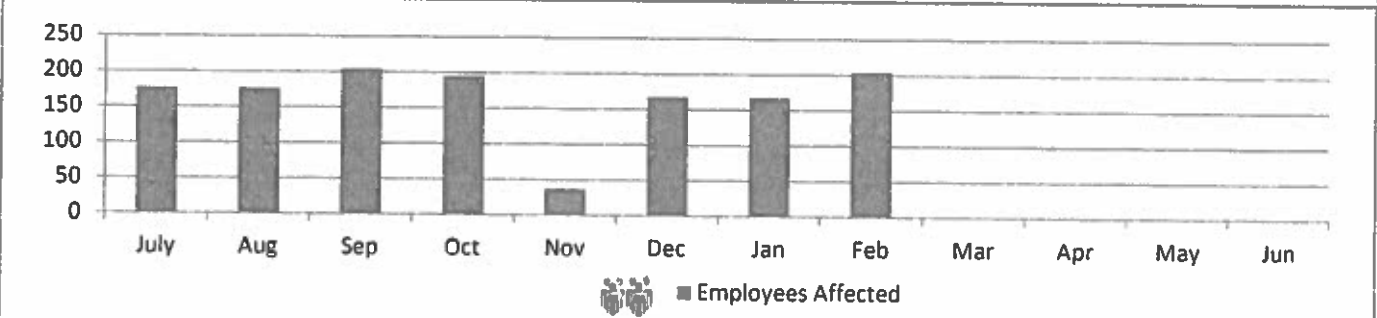
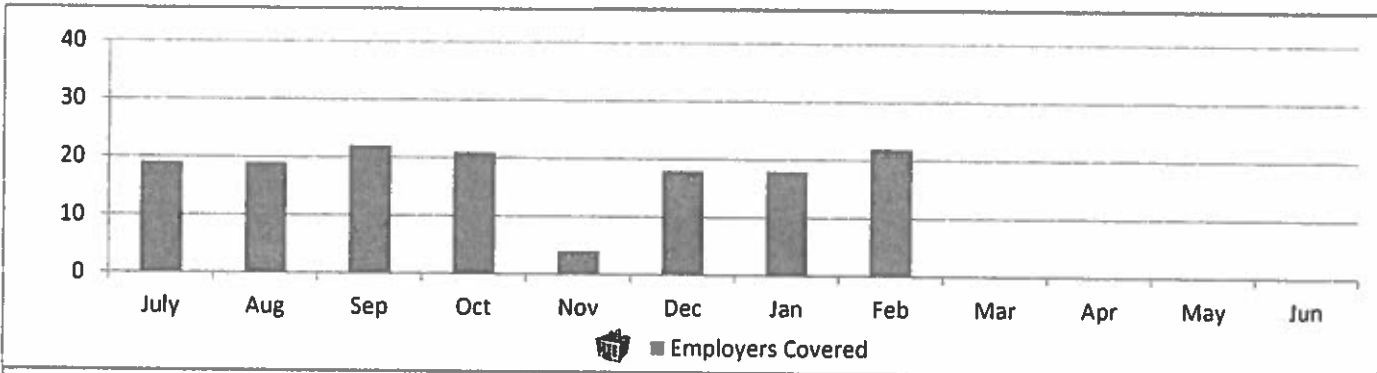
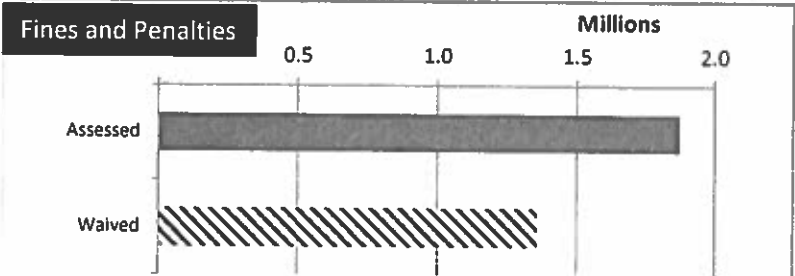
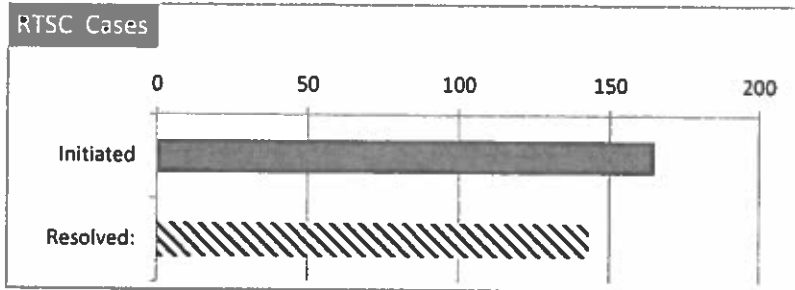
While this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key initiatives underway in the IMS Department and provide measures by which the Department's effectiveness can be gauged. IMS welcomes any guidance that you and/or our Commissioners can provide concerning our performance and direction.

**Employers Obtaining Coverage**

The Compliance Division works with great diligence to help uninsured employers become compliant with the South Carolina Workers' Compensation Act. Year to date, the Compliance Division has compelled 143 employers in South Carolina to come into compliance with the Act. In so doing, approximately 1,330 previously uninsured workers are now properly covered.

**Penalties Waived**

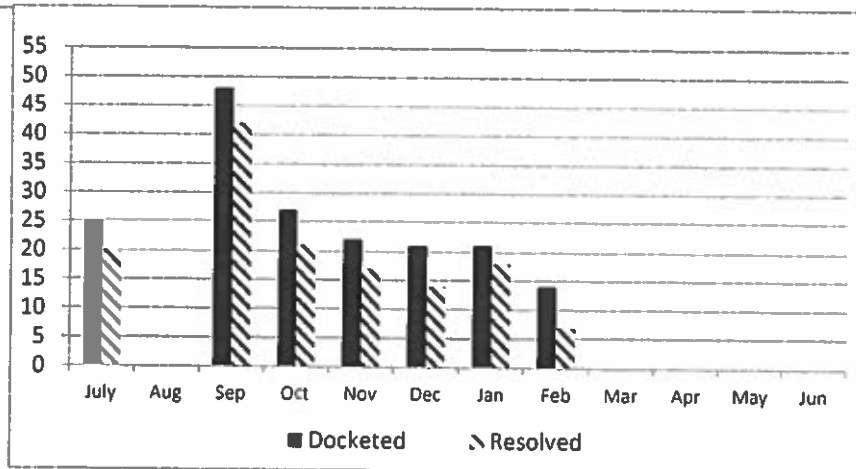
Although the Division has assessed \$1.9m in fines, 73% of those fines (\$1.4 m) have been waived or rescinded as employers have either obtained insurance coverage or were found not to be subject to the Act.



**Carrier Rule to Show Cause Hearings**

The Compliance Division manages the Rule to Show Cause process involving the recovery of outstanding carrier fines and penalties. In the month of Feb 2017, 14 carrier RTSC cases were docketed; 7 cases were resolved and \$5,800 was recovered.

Year to date, 178 carrier RTSC cases have been docketed, 139 cases have resolved and \$91,588 has been recovered.



**Carryover Caseload:**

The Compliance Division closed Feb 2017 with 168 cases active, compared to an active caseload of 313 at the close of Feb 2016.

**Cases Resolved:**

For the month of Feb 2017, Compliance Division staff closed-out 106 cases.

**Compliance Fines:**

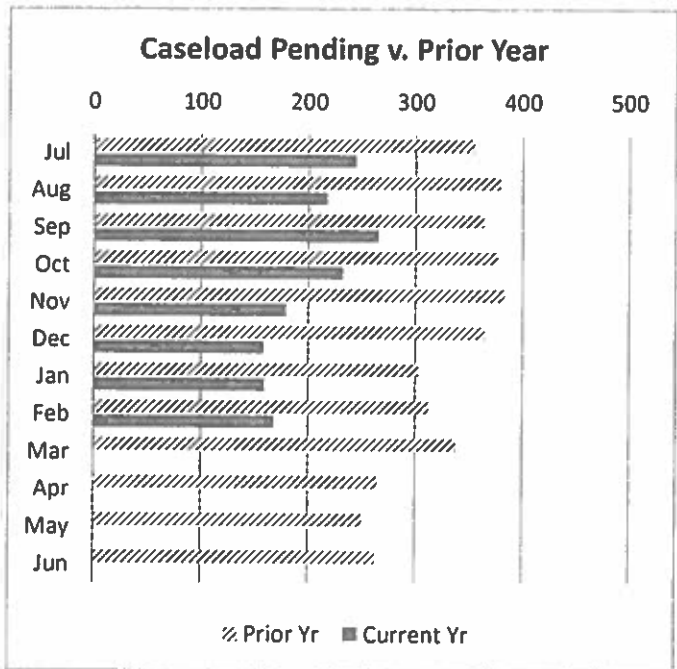
In Feb 2017, the Compliance Division collected \$38,017 in fines and penalties. Year to Date, the Compliance Division has collected \$272,009 in fines.

Year to Date vs Prior Year Total (\$902,128): 30%

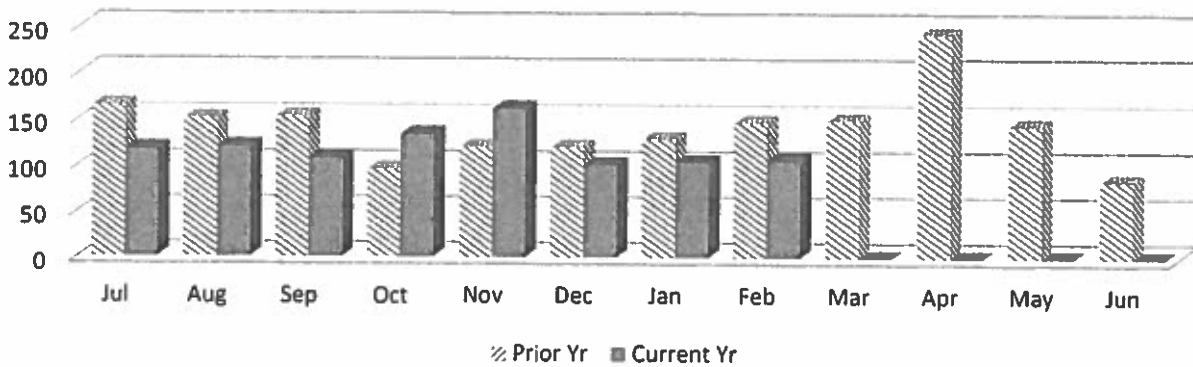
Feb 2017 vs. Feb 2016: 52%

Current Year End trend is 45% of 2015-2016

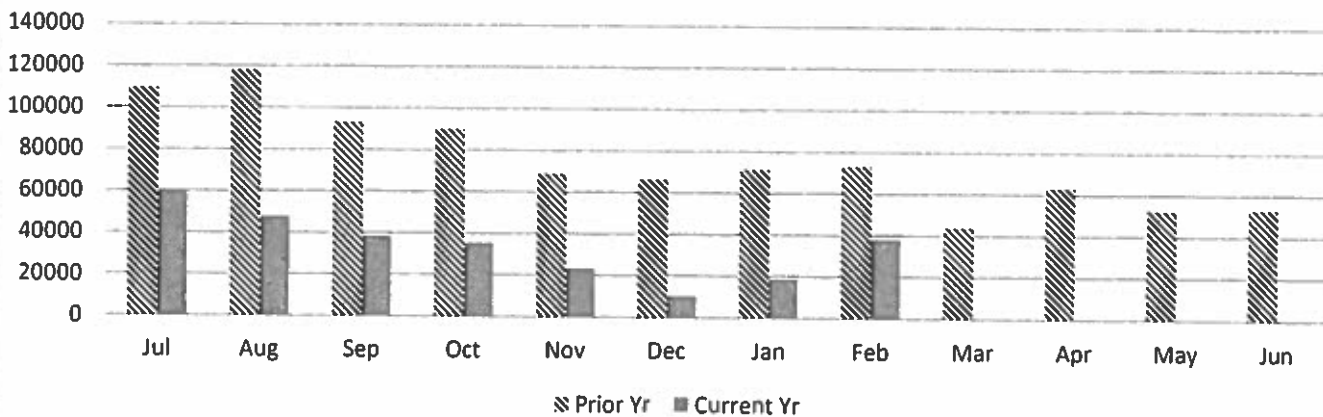
YTD 2016-17 (July - Jan) vs YTD 2015-2016: 39%



### Cases Resolved v. Prior Year

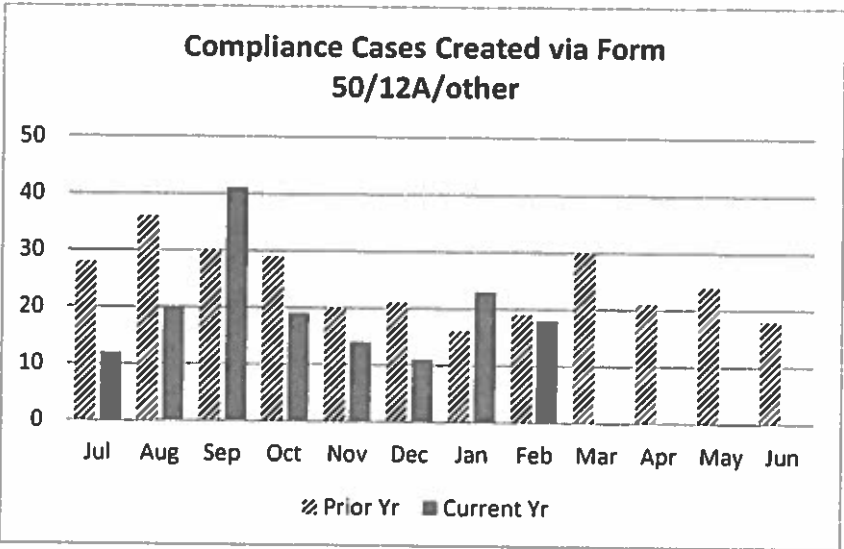


### Compliance Fines Collected v. Prior Year



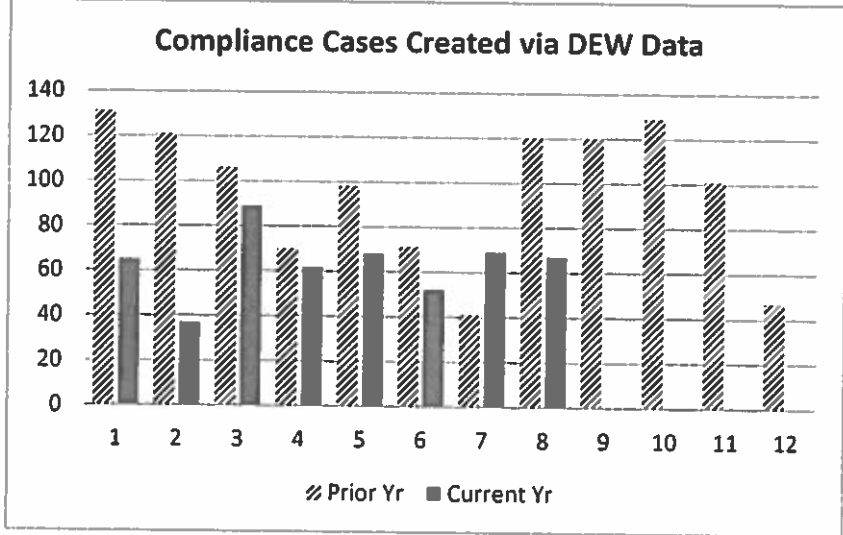
In Feb 2017, 18 compliance files were created from the combined filings of Form 50's, 12A's, and stakeholder reporting involving uninsured employers.

YTD vs. Prior Year total (292): 54%  
 Jan 2017 to Jan 2016: 95%  
 Current Yr End trend: 81% of 2015-2016  
 YTD 2016-2017 v. YTD 2015-2016: 79%



In Feb 2017, 67 compliance files were created from the DEW data process.

YTD vs. Prior Year total (1,155): 44%  
 Feb 2017 to Feb 2016: 56%  
 Current Yr End trend: 66% of 2015-2016  
 YTD 2016-2017 v. YTD 2015-2016: 67%

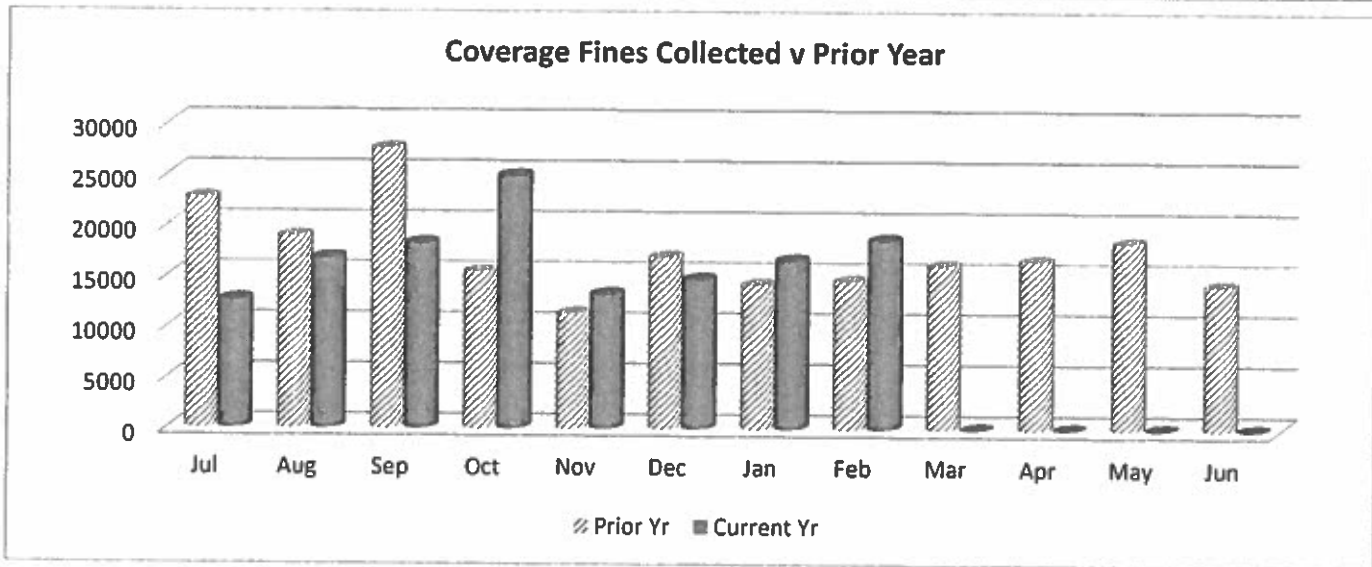
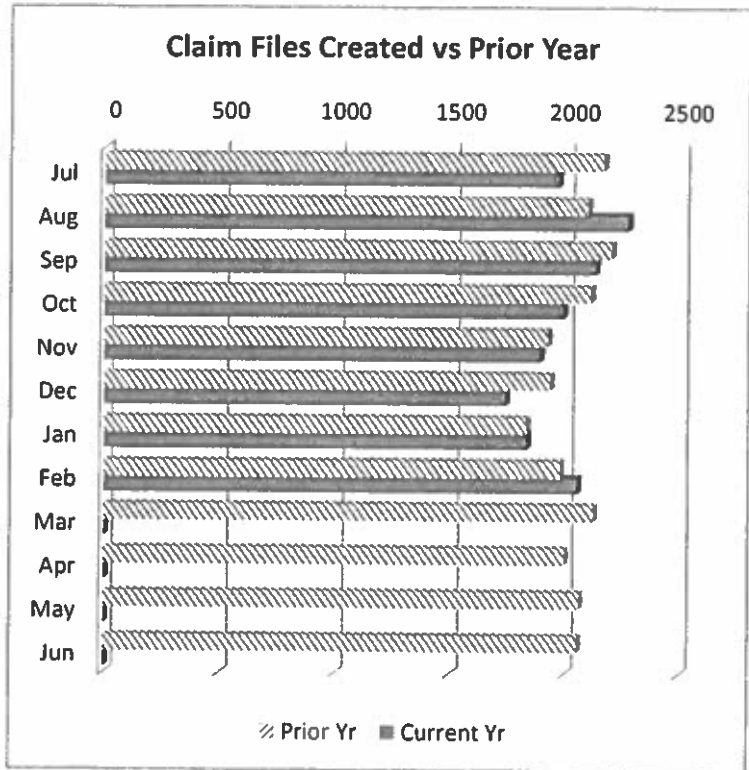


**WCC Claim Files:**

In Feb 2017, the Coverage Division received a total of 2,057 WCC Claim files. Of these, 1,821 were created through proper carrier filing of a 12A, and 236 were generated as a result of a Form 50 claim filing. Year to Date, 15,903 Claim files have been created which is 65% of claim file volume prior year (24,516).

**Coverage Fines:**

The Coverage Division collected \$18,600 in fine revenue in Feb 2017, as compared to \$14,550 in Coverage fines/penalties accrued during Feb 2016. Year on Year, Coverage fines are at 66% of collections for prior year.





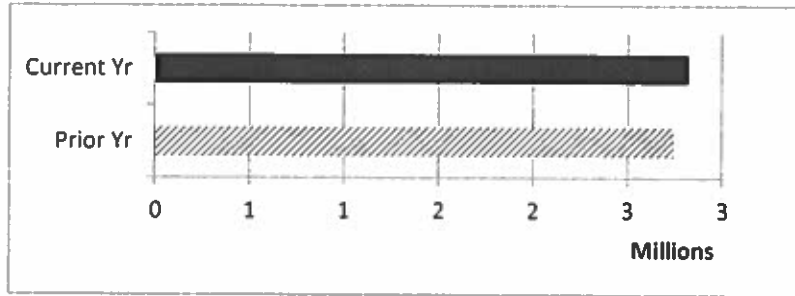
**IMS SELF INSURANCE DIVISION**

Feb 2017

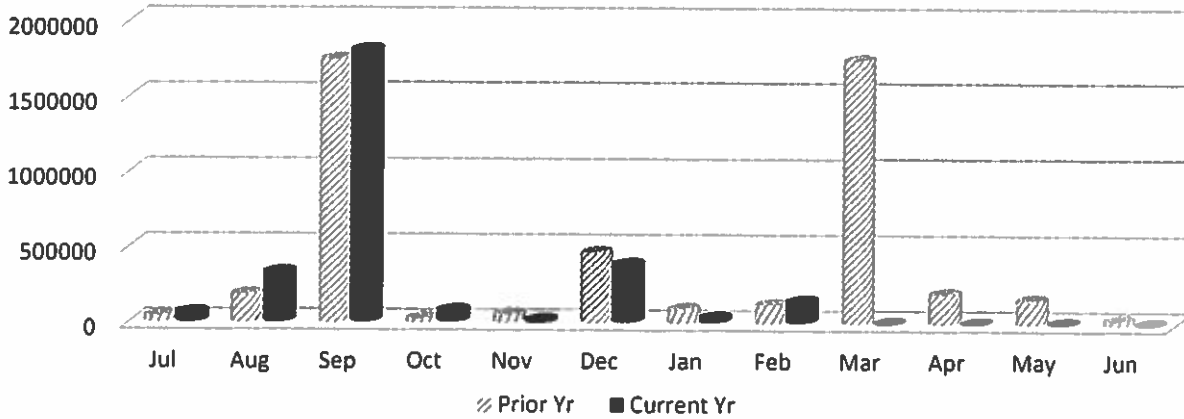
During the month of Feb 2017, the Self Insurance Division:

- \* collected \$136,991 in self-insurance tax.
- \* added 12 new self-insurers.
- \* conducted 4 Self Insurance audits.

Year to Date, Self Insurance tax revenue is trending at 103% of prior year and 30 Self Insurance audits have been completed.



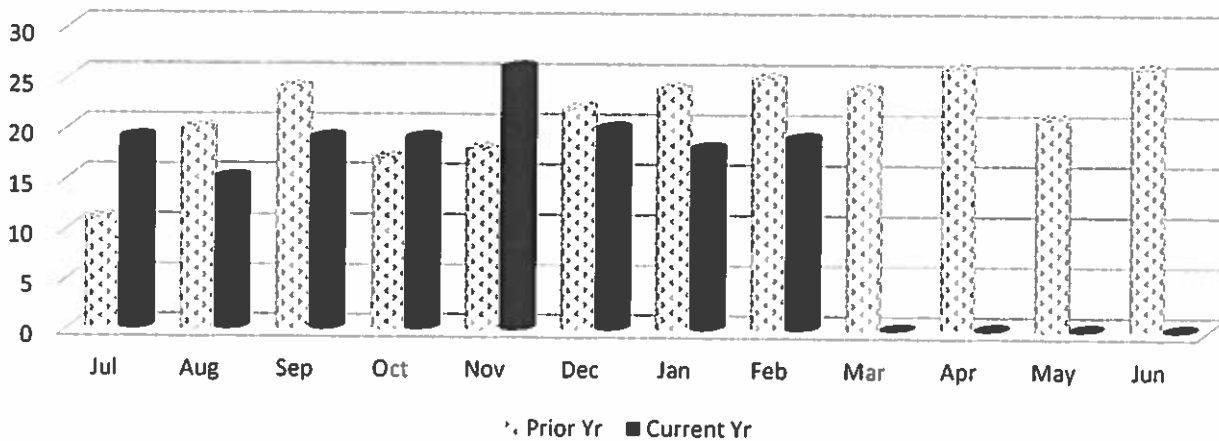
**Self Insurance Tax Collections v. Prior Year**



**IMS MEDICAL SERVICES DIVISION**

In Feb 2017, the Medical Services Division began the month with 18 bills pending review, received an additional 18 bills for review, conducted 17 bill reviews and ended the month with 19 bills pending.

**Medical Bills Pending Review v. Prior Year**



# State of South Carolina

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## Workers' Compensation Commission

### MEMORANDUM

To: Gary Cannon, Executive Director  
From: Sonji Spann, Claims Director  
Date: March 13, 2017  
Re: Claims Department – March 2017 Full Commission Report

Please find attached information provided to summarize key workflow benchmarks related to the functions of the Claims Department. In addition to the statistical data provided herein, please note the following information:

	Feb 2017	Jan 2017	Feb 2016
Individual Case Files Closed	1,952	2,304	2,186
Fine Revenue Collected	\$36,900	\$37,600	\$48,250
# of individual case files reviewed by examiners	1,293	4,956	1978
Total Fines	205	212	315
Form 18 Fines	191	209	300
Total Forms Processed	11,099	11,910	12,026
SROI	1162	1,077	1,099
Email 18's	2,013	2,004	1,751
USPS	1,271	1,319	1,669
Form 61's Rec'd	694	931	
Form 61's Approved	671	822	
TPY Settlements Rec'd	24	34	
TPY Settlements Approved	20	27	

- Claims continue to review files for compliance and closure, the decrease in the number of files reviewed is a result of one examiner being on medical leave beginning Jan 31. We will know return to work date after March 31.
- Claims continue to educate the stakeholders: File Reviews: HealthSmart and Wendy Hatcher w/ Publix

	Five Year Claims Fine Collection History											
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
	FY 2011-2012, 2012-2013, 2013-2014, 2014-2015, 2015-2016 and 2016-2017											
2011-2012	111,875	103,800	83,300	81,300	85,100	110,700	126,700	120,225	116,915	100,200	61,050	90,450
2012-2013	80,825	69,100	57,075	91,925	64,825	65,950	60,550	79,875	67,000	56,650	47,550	48,500
2013-2014	42,350	21,900	35,050	110,350	57,425	50,900	27,000	38,550	73,100	45,350	52,550	31,200
2014-2015	43,300	42,100	51,650	55,100	44,750	49,900	44,700	77,100	90,200	52,250	74,750	124,800
2015-2016	69,250	53,350	56,200	42,800	34,200	39,800	41,400	48,250	55,400	55,700	53,800	49,400
2016-2017	40,450	38,600	39,300	46,500	31,200	43,000	37,600	36,900				

CLAIMS DEPARTMENT REPORT													
STATISTICS FOR FISCAL YEAR 2016-2017													
Prepared: March 7, 2017													
I. Claims Services Division													
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Forms 15-I	1,168	1,294	1,161	1,121	1,147	1,111	1,049	1,064					9,115
Forms 15-II/Forms 17	880	958	863	836	935	805	914	857					7,048
Forms 16 for PP/Disf	252	220	207	294	144	303	235	186					1,841
Forms 18	4,352	4,729	4,430	4,396	4,539	4,573	4,400	4,446					35,865
Forms 20	822	834	804	696	764	726	744	732					6,122
Form 50 Claims Only	286	315	303	275	272	163	280	180					2,074
Form 61	743	838	772	782	780	751	931	694					6,291
Letters of Rep	195	211	178	213	160	132	126	113					1,328
Clinchers	767	833	850	757	710	835	821	793					6,366
Third Party Settlements	24	30	41	32	30	24	34	24					239
SSA Requests for Info	72	75	75	69	75	49	72	58					545
Cases Closed	2,178	2,684	2,330	1,966	2,229	2,266	2,304	1,952					17,909
Cases Reviewed	2,973	3,027	3,209	2,757	3,860	3,820	4,956	1,293					25,895
<b>Total</b>	<b>14,712</b>	<b>16,048</b>	<b>15,223</b>	<b>14,194</b>	<b>15,645</b>	<b>15,558</b>	<b>16,866</b>	<b>12,392</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>120,638</b>

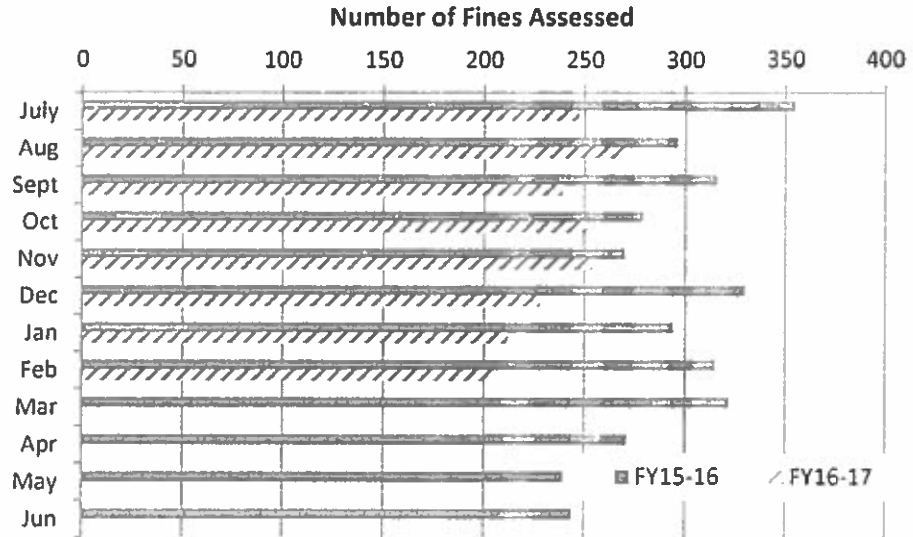


		CLAIMS DEPARTMENT REPORT											
		STATISTICS FOR FISCAL YEAR 2015 - 2016											
		Prepared: March 7, 2017											
II. Total Fines Assessed by Claims Department													
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
# Assessed	247	270	239	251	254	228	212	205					1,906
# Rescinded	24	20	27	21	18	22	18	16					166
# Reduced	0	0	1	0	0	0	0	0					1
# Paid	198	186	196	229	156	215	186	180					1,546
# Outstanding*	273	337	353	354	434	425	433	442					3,051
Total Amt. Assessed	\$50,000	\$54,600	\$48,200	\$50,800	\$50,800	\$46,800	\$43,200	\$38,200					382,600
Total Amt. Rescinded	\$4,800	\$4,200	\$5,400	\$4,200	\$3,600	\$4,400	\$3,600	\$3,200					33,400
Total Amt. Reduced	\$0	\$0	\$100	\$0	\$0	\$0							100
Net Assessed													
Total Amt. Paid	\$40,450	\$38,600	\$39,300	\$46,500	\$31,200	\$43,000	\$37,600	\$36,900					313,550
Total Outstanding*	\$68,150	\$79,950	83,350	\$83,450	\$99,450	\$98,850	\$100,850	\$98,950					713,000

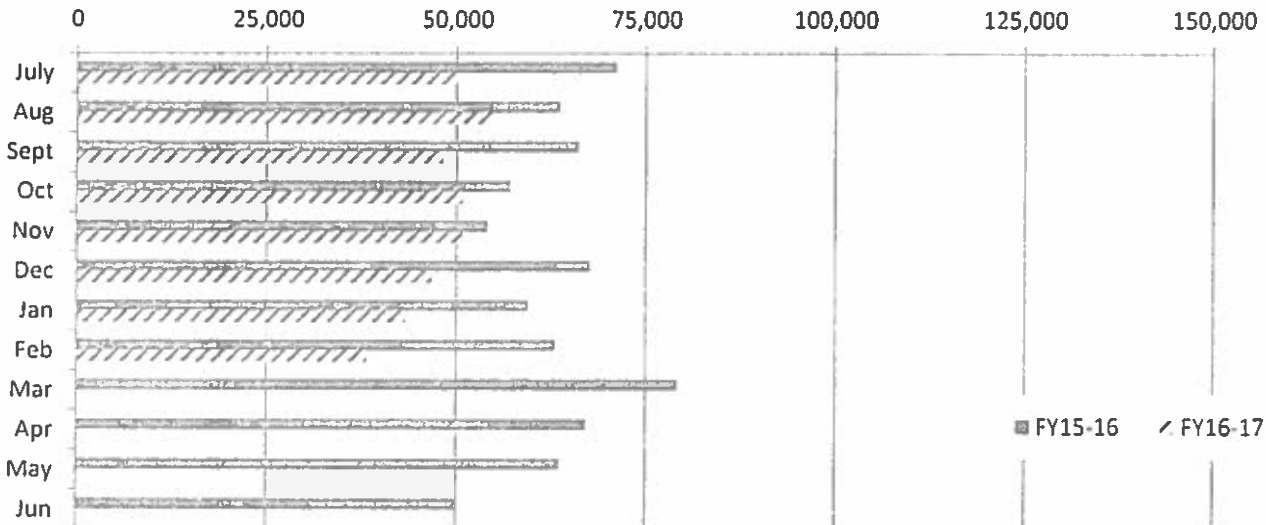
**CLAIMS DEPARTMENT - Fine Activity Report February 2017**

The number of fines assessed by the Claims Department decreased in number to 205 from 212 in February. The number of Claims fines paid decreased from 18 in January to 180 in February.

Total fine dollars assessed in February was \$38,200 a decrease amount from the prior month of \$43,200. Fine revenue received in February was \$36,900 a decrease over prior month \$37,600.

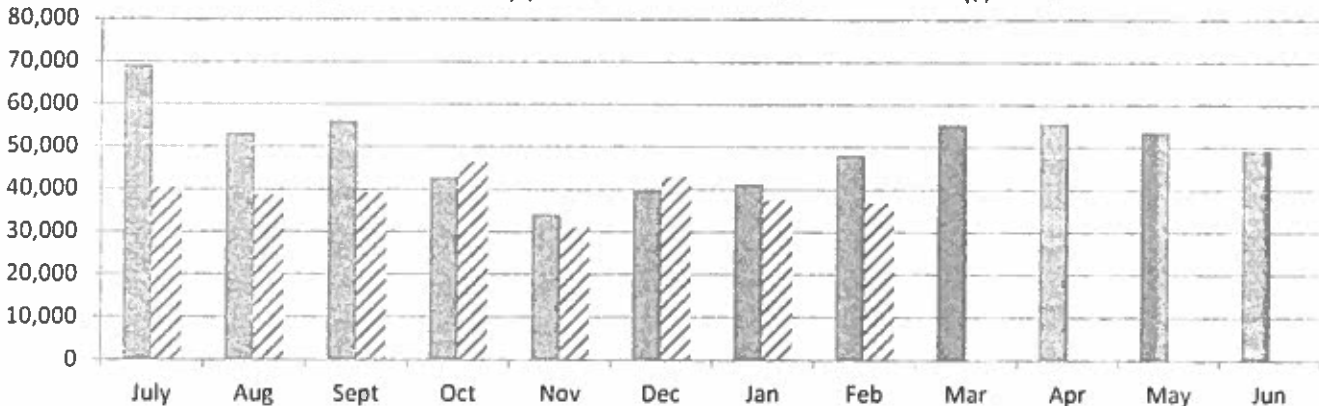


**Net Fines Assessed (\$)**



■ Fines Collected (\$) FY15-16

▨ Fines Collected (\$) FY16-17



Claims Department - Fine Activity Report

Fines Assessed (#)

	FY15-16	FY16-17
July	355	247
Aug	296	270
Sept	316	239
Oct	279	251
Nov	270	254
Dec	330	228
Jan	294	212
Feb	315	205
Mar	322	0
Apr	271	0
May	316	0
Jun	244	0
<b>Total</b>	<b>3,608</b>	<b>1,906</b>
Mo Avg	301	243

Fines Received (#)

	FY15-16	FY16-17
July	341	198
Aug	260	186
Sept	271	196
Oct	203	229
Nov	168	156
Dec	195	215
Jan	205	186
Feb	241	180
Mar	273	0
Apr	245	0
May	247	0
Jun	236	0
<b>Total</b>	<b>2,885</b>	<b>1,546</b>
Mo Avg	240	195

Net Fines Assessed (\$)\*

	FY15-16	FY16-17
July	71,050	50,000
Aug	63,600	54,600
Sept	66,000	48,200
Oct	57,000	50,800
Nov	54,000	50,800
Dec	67,600	46,800
Jan	59,400	43,200
Feb	63,000	38,200
Mar	79,200	0
Apr	67,050	0
May	63,600	0
Jun	49,800	0
<b>Total</b>	<b>761,300</b>	<b>382,600</b>
Mo Avg	63,442	49,200

Fines Collected (\$)

	FY15-16	FY16-17
July	69,250	40,450
Aug	53,350	38,600
Sept	56,200	39,300
Oct	42,800	46,500
Nov	34,200	31,200
Dec	39,800	43,000
Jan	41,400	37,600
Feb	48,250	36,900
Mar	55,400	0
Apr	55,700	0
May	53,800	0
Jun	49,400	0
<b>Total</b>	<b>599,550</b>	<b>313,550</b>
Mo Avg	49,963	39,521

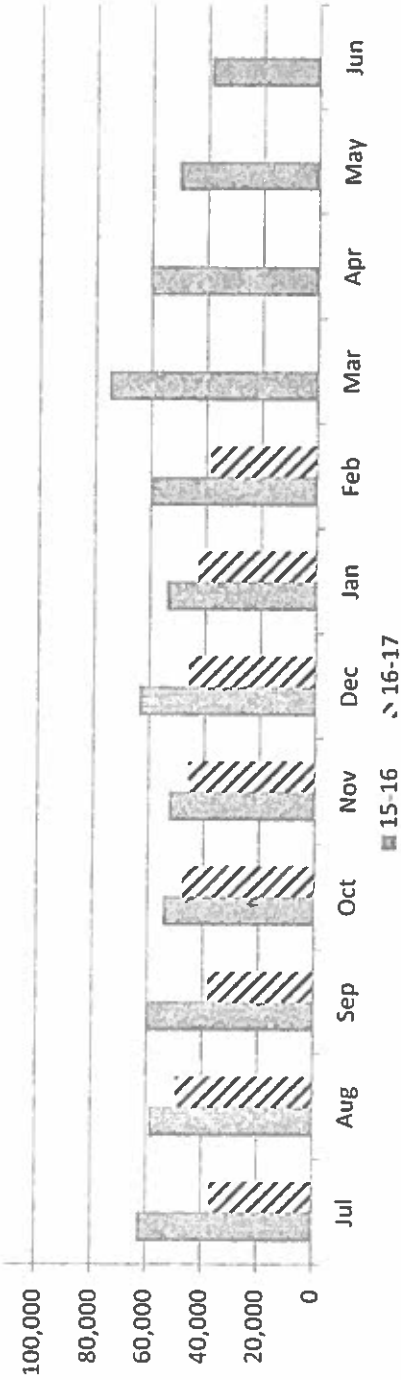
\*after reductions and rescinded



### FORM 18 FINE ASSESSMENTS

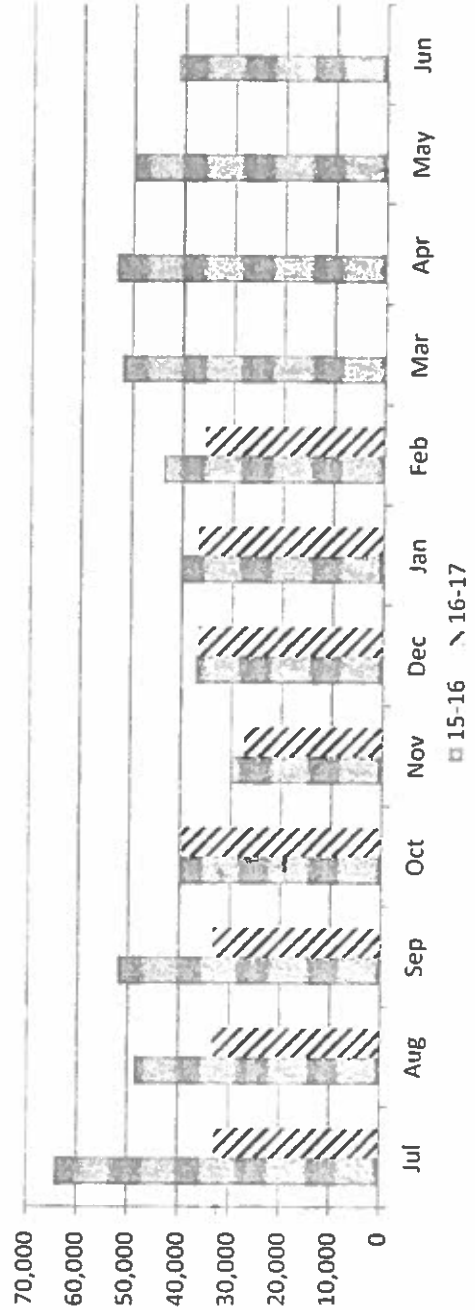
Consistent with overall Commission strategy, the Claims Department works with our Carrier partners to develop approaches that result in increased compliance levels and reduced Fine related costs to businesses in South Carolina.

A key "success measure" of this effort is the Form 18 Fine Assessment report. For the month of February 2017, this has resulted in an decrease in Form 18 Fine Assessments to \$28,200 as compared to January 2017 of \$42,600. The actual number of fines assessed decreased from 209 to 191 in February 2017.



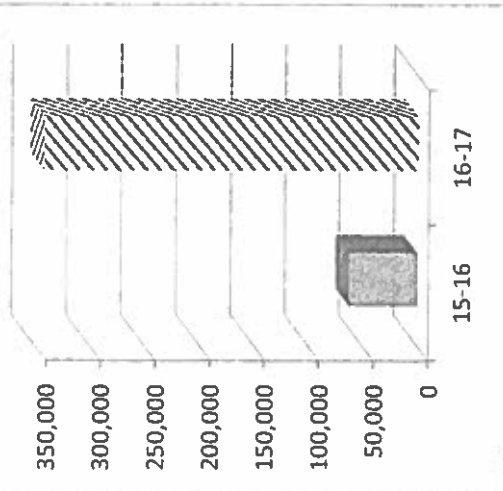
### FORM 18 FINE COLLECTION

In February 2017, the Claims Department received payment on Form 18 Fines resulting in revenue of \$35,500.



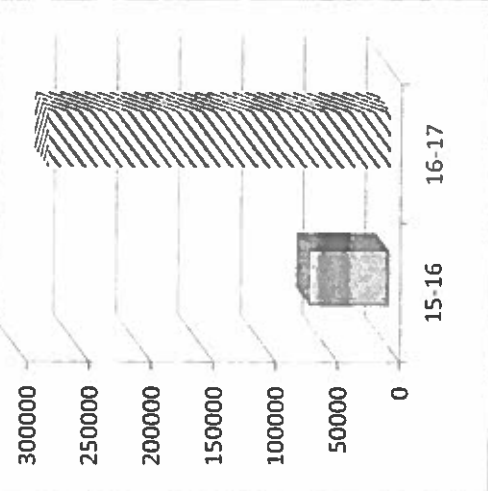
### FORM 18 FINE ASSESSMENTS YTD

Form 18 Fine Assessment is trending at 86% of prior year assessments.



### FORM 18 FINE REVENUE YTD

Form 18 Fine Revenue is trending at 160% of prior year collections.



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**Workers' Compensation Commission**

March 14, 2017

**To:** Gary M. Cannon  
Executive Director

**From:** Amy A. Bracy  
Judicial Director

**RE:** **Monthly Judicial Report for February 2017**

During the month of February, Judicial processed nine hundred eighteen (918) requests for hearings, one hundred twenty-five (125) Motions and one hundred forty-nine (149) clincher conference requests that were sent to the Jurisdictional Commissioners.

There were sixty-eight (68) Single Commissioner Hearings conducted during the past month, and eight (8) Full Commission hearings were held. A total of four hundred eighty-four (484) Orders were served at the single Commissioner level, seventy-five (75) of those were Decision and Orders that resulted from hearings that went on the record and one hundred six (106) were Motion Orders that were a result of Motions ruled upon by Commissioners.

The Informal Conference system conducted one hundred ninety-six (196) hearings during the last month.

There were sixty-four (64) regulatory mediations scheduled and twenty-eight (28) requested mediations. The Judicial Department was notified of fifty-three (53) matters resolved in mediation, with the receipt of Forms 70.

On February 24<sup>th</sup> our stakeholders were notified of standard formats required for the submission of settlement agreements. Effective March 1<sup>st</sup>, any settlements submitted that did not comply with the standard format were returned to the parties.

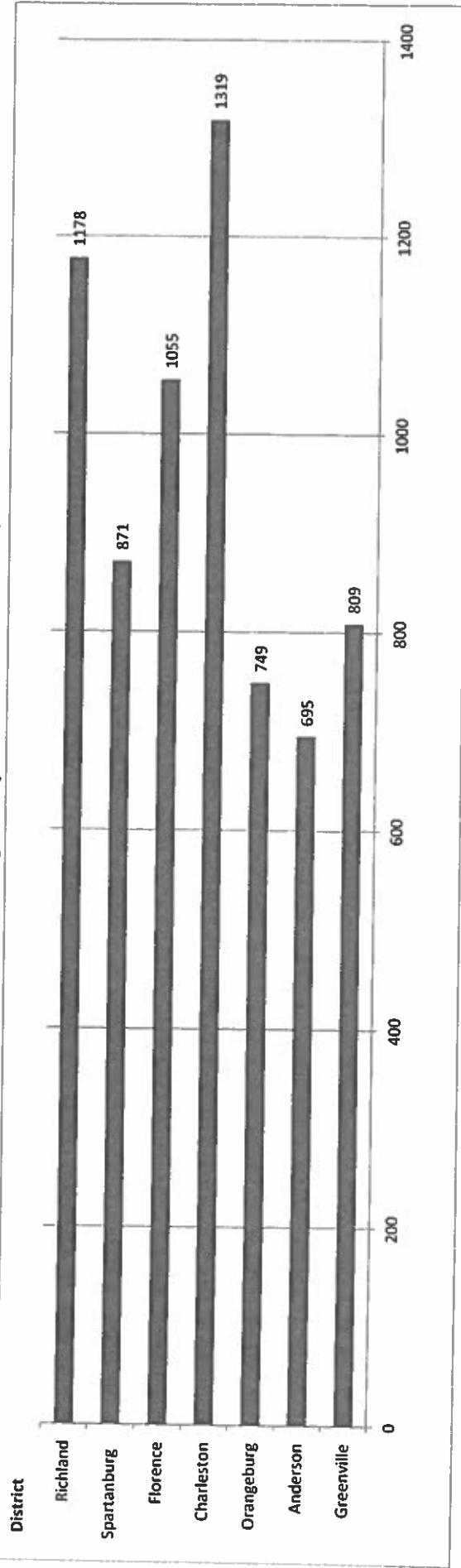
**Judicial Department Statistical Report  
Statistics For Fiscal Year 2016-2017**

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Totals YTD 2016-2017	Totals YTD 2015-2016
Claimant Pleadings	586	708	591	584	505	472	628	605					4,679	4,910
Defense Response to Pleadings	501	533	558	471	457	391	548	391					3,850	4,107
Defense Pleadings	268	329	306	285	271	249	370	313					2,391	2,235
Motions	115	120	135	117	104	82	129	125					927	962
Form 30	18	25	15	15	10	17	22	24					146	173
FC Hearings Held	13	16	15	8	9	10	8	8					87	97
FC Orders Served	17	13	21	15	13	17	11	20					127	105
Single Comm. Hearings Held	58	68	91	86	74	83	48	68					576	851
Single Comm. Orders Served	203	196	185	151	178	186	154	202					1,455	771
Consent Orders	237	311	288	284	245	250	325	266					2,206	2,262
Administrative Orders	25	29	26	23	26	26	26	16					197	458
Clincher Conference Requested	119	148	124	124	113	129	132	149					1,038	828
Informal Conference Requested	397	365	462	407	336	376	378	378					3,099	2,848
Informal Conference Conducted	274	239	285	284	167	290	231	196					1,966	1,872
Regulatory Mediations	66	82	62	61	69	54	77	64					535	597
Requested Mediations	25	29	25	18	24	23	38	28					210	221
Ordered Mediations	0	2	0	3	2	0	0	2					9	16
Mediation Resolved	54	59	44	53	52	41	55	53					411	459
Mediation Impasse	15	29	18	17	16	5	15	15					130	167
Mediation Held; Issues Pending	0	2	0	0	1	2	2	0					7	2
Claim Settled Prior to Mediation	9	15	24	17	21	18	16	9					129	131
Mediation Not Complete in 60 days	4	9	9	5	8	3	14	10					62	74

### Pleadings Assigned - Three Year Comparison by Month

	District 1 Greenville			District 2 Anderson			District 3 Orangeburg			District 4 Charleston			District 5 Florence			District 6 Spartanburg			District 7 Richland		
	16-17	15-16	14-15	16-17	15-16	14-15	16-17	15-16	14-15	16-17	15-16	14-15	16-17	15-16	14-15	16-17	15-16	14-15	16-17	15-16	14-15
Jul	98	107	103	82	90	92	108	118	119	158	181	140	131	144	145	92	130	116	149	166	141
Aug	92	110	86	97	76	96	93	109	120	176	171	153	164	122	146	115	122	104	157	138	164
Sep	144	102	105	92	88	84	121	132	105	183	198	155	140	154	126	142	110	70	141	167	124
Oct	104	106	83	74	101	78	93	119	115	172	172	143	115	171	146	119	96	112	142	170	156
Nov	92	72	80	98	62	56	89	88	93	169	145	115	131	133	135	114	81	80	164	129	127
Dec	90	101	99	86	105	86	72	103	108	135	160	133	100	148	119	85	99	85	129	162	146
Jan	93	75	109	92	84	80	97	113	120	184	113	163	157	110	158	119	97	108	160	158	174
Feb	96	90	98	74	88	86	76	84	92	142	125	141	117	129	110	85	144	111	136	117	114
Mar		122	112		124	91		134	132		214	156		140	118		117	122		174	140
Apr		100	99		92	87		93	97		154	165		129	120		90	88		138	149
May		106	101		103	73		116	105		186	158		146	140		111	101		150	158
Jun		120	89		75	66		110	102		141	143		151	147		114	117		150	139
<b>Totals</b>	<b>809</b>	<b>1211</b>	<b>1164</b>	<b>695</b>	<b>1088</b>	<b>975</b>	<b>749</b>	<b>1319</b>	<b>1308</b>	<b>1319</b>	<b>1960</b>	<b>1765</b>	<b>1055</b>	<b>1677</b>	<b>1610</b>	<b>871</b>	<b>1311</b>	<b>1214</b>	<b>1178</b>	<b>1819</b>	<b>1732</b>

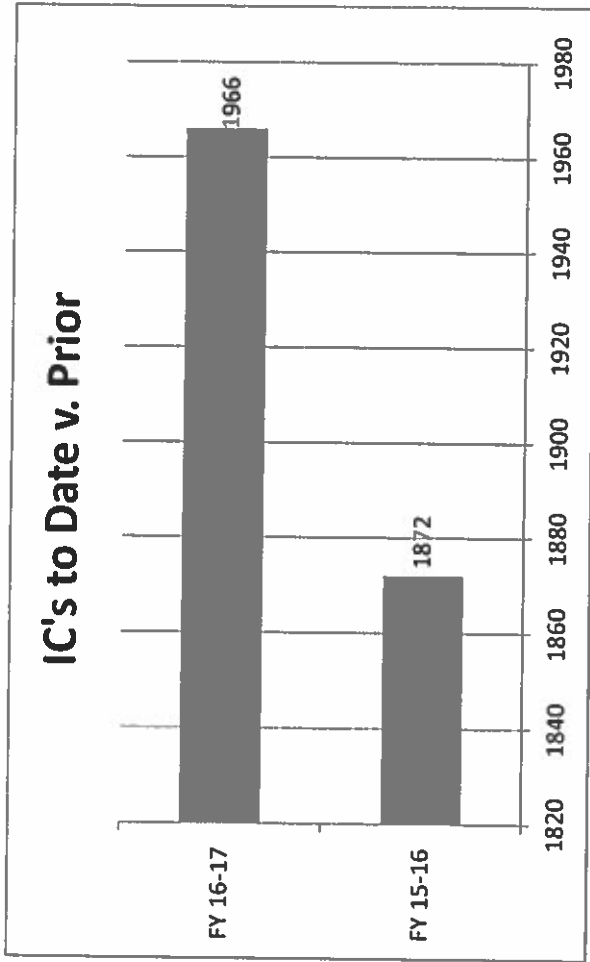
**Pleadings Assigned by District Year to Date**



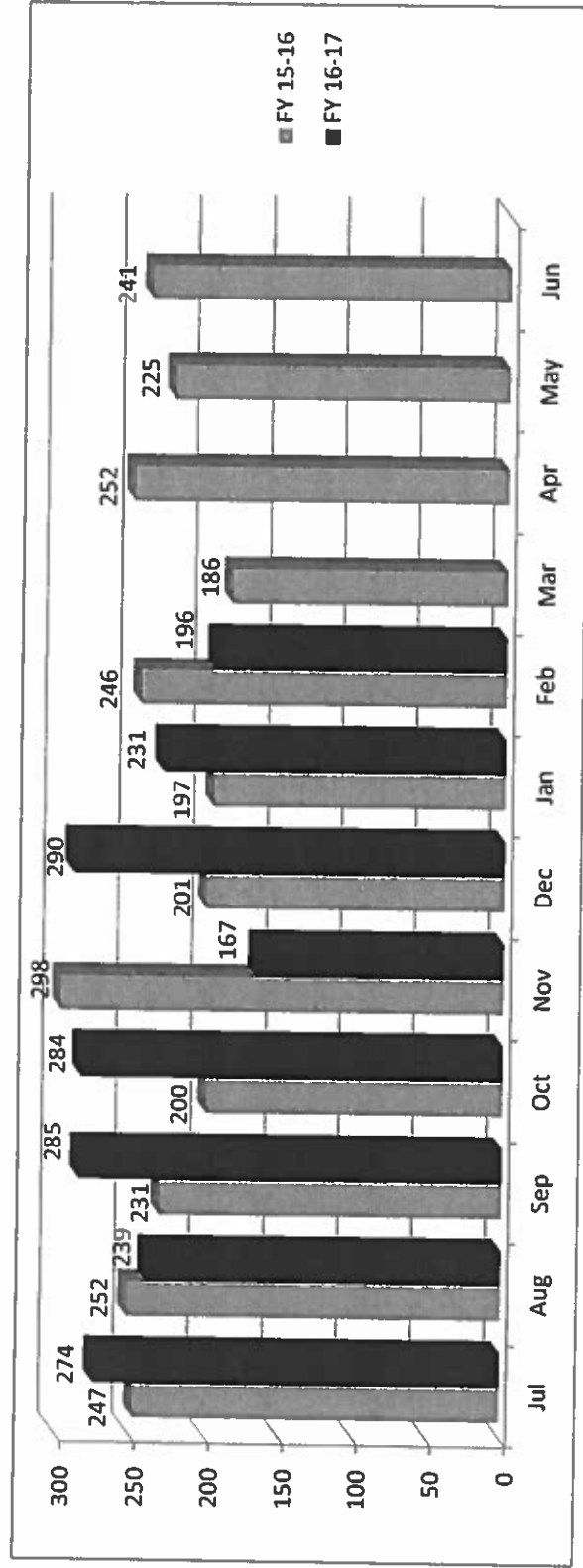
**Informal Conf. Conducted**

	FY 15-16	FY 16-17
Jul	247	274
Aug	252	239
Sep	231	285
Oct	200	284
Nov	298	167
Dec	201	290
Jan	197	231
Feb	246	196
Mar	186	
Apr	252	
May	225	
Jun	241	
<b>Total</b>	<b>2776</b>	<b>1966</b>

**IC's to Date v. Prior**

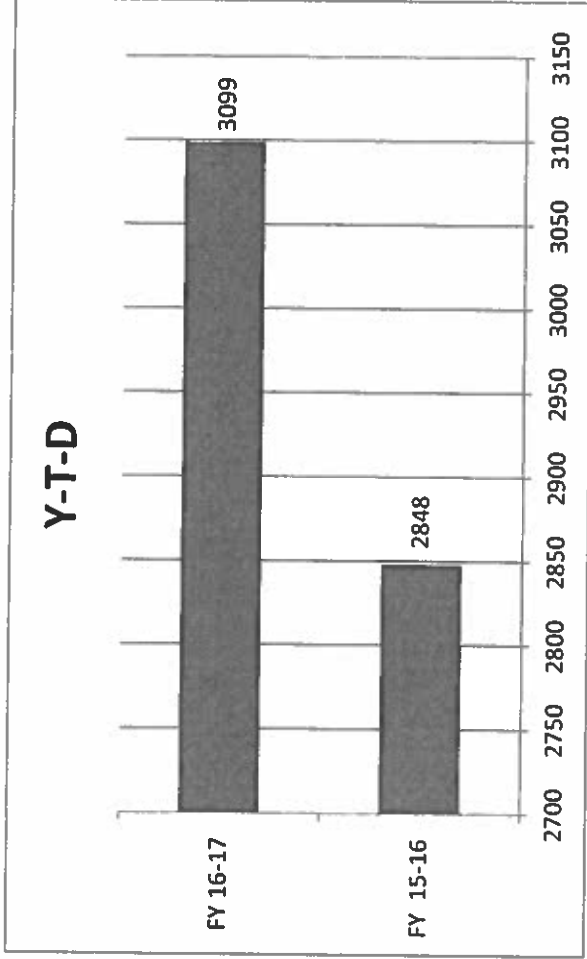


**Y-T-D FY 15-16 FY 16-17**

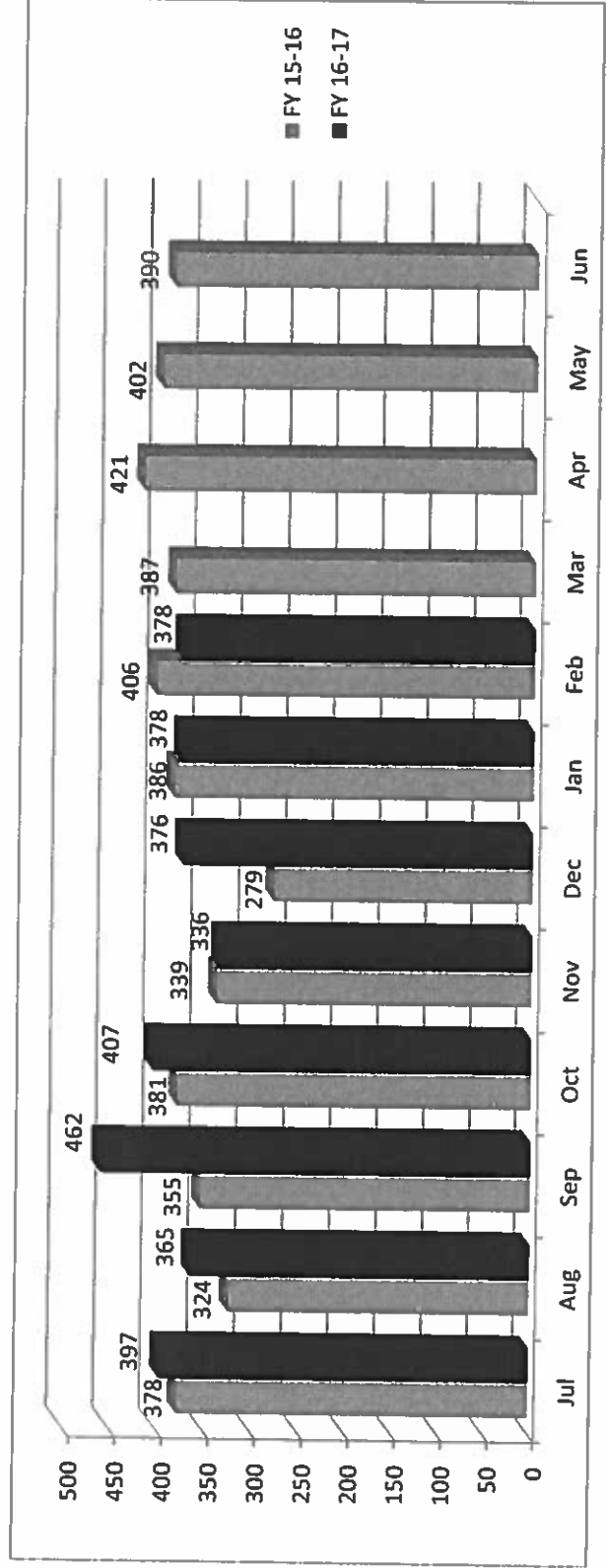


**Informal Conf. Requested**

	FY 15-16	FY 16-17
Jul	378	397
Aug	324	365
Sep	355	462
Oct	381	407
Nov	339	336
Dec	279	376
Jan	386	378
Feb	406	378
Mar	387	
Apr	421	
May	402	
Jun	390	
<b>Total</b>	<b>4448</b>	<b>3099</b>



Y-T-D	FY 15-16	FY 16-17
	2848	3099



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## Workers' Compensation Commission

### Executive Director's Report Gary M. Cannon

March 17, 2017

#### **S.C. House Bill H.3441**

H.3441 amends Title 42 by adding Section 42-9-450 to allow payment of compensation by means of check or ~~direct deposit~~ electronic payment system. The Senate referred the legislation to the Committee on Judiciary on January 31, 2017. At the time of this report, the legislation is still pending.

#### **S.C. House Bill H.3406**

H.3406 amends Section 42-5-190 of the SC Code relating to the self-insurers tax. The proposed language removes the five-year sunset provision as provided by Act 95 in 2014. On February 14, 2017, the legislation was recalled from the Committee on Judiciary and committed to the Committee on Finance. A subcommittee of the Senate Finance conducted a hearing on March 16, 2017.

#### **Chapter 67 Proposed Regulations Document 4735**

On March 9, 2017, a subcommittee of the House Regulations and Administrative Procedures Committee conducted a hearing on the proposed amendments to Chapter 67. The subcommittee gave a favorable report. The 120 review expiration date for automatic approval is May 10, 2017.

#### **FY 2017-18 Budget**

The FY17-18 Budget was approved by the House and sent to the Senate. The House incorrectly placed a portion of our requested expenditures in the General Appropriations Budget rather than the Other (Earmarked) Funds. We have requested the Senate Committee on Finance make the corrections. Status is pending.

#### **Meetings/Activities**

The Executive Director participated in the following meetings/activities:

- February 23 – met with appropriate staff on the proper procedures for posting checks and preparing deposits
- February 23 – Telephone conference - IAIABC Commissioners' Forum
- February 26-28 – Participated in the program of the SCWCEA Medical Conference

- March 1 – House Business, Commerce and Administrative Subcommittee hearing on proposed changes to Chapter 67, Doc 4735
- March 7 – Along with Keith Roberts met with Michael Burchstead, General Counsel, State Ethics Commission
- March 9 – Testified before the House regulations & Administrative Procedures Committee hearing on proposed changes to Chapter 67, Doc 4735
- March 16 – Sonji Spann and I presented at the Willson, Jones, Carter & Baxley's education seminar in Charlotte

#### **S.C. Treasurer's Office Unclaimed Funds**

Requests for payments totaling \$7,500.45 of unclaimed property owed to the S.C. Workers' Compensation Commission was submitted to the S.C. Treasurer's Office.

#### **Employee Meetings**

The Executive Director met with the Department Heads on March 8, 2017.

#### **Constituent /Public Information Services**

For the period February 15, 2017 through March 14, 2017 the Executive Director's Office and the General Counsel's office had 616 contacts with various system constituents and stakeholders. The contacts included telephone communications; electronic and personal contacts with claimants or constituents, state agencies, federal agencies, attorneys, service providers, business partners; and letters with congressional offices.

#### **SCWCC Stakeholder Electronic Distribution List**

For the period February 15, 2017 through March 14, 2017, we added eight individuals to the distribution list. A total of 680 individuals currently receive notifications from the Commission.

#### **SC Vocational Rehabilitation Department (SCVRD)**

SCVRD reported 14 referrals for the month of February 2017, and 79 referrals year to date.



*State of South Carolina*

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*Workers' Compensation Commission*

**MEMORANUM**

**TO: COMMISSIONERS**

**FROM: Gary Cannon  
Executive Director**

**DATE: March 14, 2017**

**RE: FINANCIAL REPORT February 28, 2017**

Attached is the Financial Report for the eighth month period ending February 28, 2017. The benchmark for this period is 67%.

General Fund

Page 1 contains the information on the General Fund. To date, we have expended 64% of the budgeted expenditures.

Earmarked Fund

The Balance Sheet for the Earmarked Fund (page 2) reflects total Operating Revenues received is 25% of budget. Including the benchmark amount (67%) of Appropriated Fund Balance the total revenues is calculated at 41% of budget.

Total expenditures for this period are \$2,204,134 or 48% of budget. Annualizing the expenditures using the monthly average of the actual expenditures year to date indicates total expenditures will be less than budgeted. However, we anticipate making several large non-recurring expenditures for IT projects which will impact the bottom line.

The Self-Insurance is expected to generate \$2.4 million for the Commission's use during the fiscal year. A portion of this revenue will be used to cover any deficits in operating revenues.

**SC Workers' Compensation Commission  
BALANCE SHEET**

**EARMARKED FUND**

**FY2016-17**

**Period Ending February 28, 2017**

	Budget	YTD	% of budget
Total Revenues	\$ 4,227,410	\$ 1,061,313	25%
Appropriated Fund Balance	\$ 2,680,098	\$ 1,795,666	67%
Total Revenues	<u>\$ 6,907,508</u>	<u>\$ 2,856,978</u>	41%
Total Expenditures	<u>\$ 4,569,408</u>	<u>\$ 2,204,134</u>	48%
Net Income/Expenditures		<u><u>\$ 652,844</u></u>	

**SC Workers' Compensation Commission**  
**Financial Report**  
**Budget vs. Actual Expenditures**  
**FY2016-17**  
**Period Ending: February 28, 2017**  
**General Fund**

Fund Center Description	Fund	Commitment Items Description	Current Budget	Benchmark 67%	
				YTD Actual Expense	% of Budget
COMMISSIONERS	GENERAL FUND	CHAIRMAN	\$ 125,209	\$ 80,102	
		COMMISSIONER	\$ 720,924	\$ 483,982	
		TAXABLE SUBS		\$ 35,598	
		CLASSIFIED POS	\$ 324,037	\$ 219,655	
		TERMINAL LEAVE		\$ 25,451	
		BON SUPPLEMENT		\$ 13,800	
		EMPLOYER CONTRIB		\$ 260,990	
		Total		\$ 1,170,170	\$ 1,119,577
ADMINISTRATION	GENERAL FUND	DIRECTOR	\$ 102,130	\$ 68,086	
		CLASSIFIED POS	\$ 48,622	\$ 27,130	
		DUAL EMPLOYMENT		\$ 4,050	
		OTHER OPERATING	\$ 75,000	\$ 9,834	
		EMPLOYER CONTRIB		\$ 30,858	
Total		\$ 225,752	\$ 139,958	62%	
JUDICIAL	GENERAL FUND	CLASSIFIED POS	\$ 30,218		
Total		\$ 30,218			
CLAIMS SERVICES	GENERAL FUND	CLASSIFIED POS	\$ 79,733	\$ 52,657	
		BON SUPPLEMENT		\$ 1,800	
		EMPLOYER CONTRIB		\$ 15,965	
Total		\$ 79,733	\$ 70,422	88%	
MEDICAL SERVICES	GENERAL FUND	CLASSIFIED POSITIONS	\$ 27,498	\$ 18,331	
		BON SUPPLEMENT		\$ 3,000	
		EMPLOYER CONTRIB		\$ 7,660	
Total		\$ 27,498	\$ 28,991	105%	
Total		\$ 531,739			
Total		\$ 531,739		0%	
Total		MISC OPS (Information Technology)	\$ 72,631		
Total			\$ 72,631		0%
Total			\$ -		
<b>Fund Total</b>			<b>\$ 2,137,741</b>	<b>\$ 1,358,948</b>	<b>64%</b>

**SC Workers' Compensation Commission  
Financial Report  
Budget vs. Actual Expenditures  
FY2016-17  
Period Ending: February 28, 2017  
Earmarked Fund**

Fund	Commitment Items Description	Current Budget	Benchmark 67%	
			YTD Actual Expense	% of Budget
COMMISSIONERS	TAXABLE SUBS	\$ 70,000		
	OTHER OPERATING	\$ 230,700		
	DP SVCS-OTHER		\$ 780	
	FREIGHT EXPRESS DELV		\$ 55	
	TELEPHONE & TELEGRPH		\$ 2,749	
	CELLULAR PHONE SVCS		\$ 5,501	
	LEGAL SERVICES		\$ 75,036	
	LEGAL SERVICES		\$ 4,726	
	OFFICE SUPPLIES		\$ 69	
	EDUC & TRNG-STATE		\$ 367	
	POSTAGE		\$ 3,265	
	RENT-COPYING EQUIP		\$ 1,057	
	RENT-DATA PROC EQUIP		\$ 37	
	RENTAL-CONT RENT PMT		\$ 206	
	RENT-OTHER		\$ 120	
	INSURANCE-STATE		\$ 230	
	DUES & MEMBER FEES		\$ 350	
	IN ST-MEALS-NON-REP		\$ 249	
	IN ST-LODGING		\$ 2,736	
	HR-IN ST-AIR TRANS		\$ 475	
	HR-IN ST-AUTO MILES		\$ 12,270	
	IN ST-MISC TR EXP		\$ 70	
	IN ST-SUBSIST ALLOW		\$ 4,902	
	OUT ST-REGISTR FEES		\$ 980	
	REPORTABLE MEALS		\$ 94	
	LEASED CAR-ST OWNED		\$ 3,947	
	INS WORKERS COMP		\$ 11,926	
	UNEMP COMP INSURANCE		\$ 171	
	<b>Total</b>	<b>\$ 300,700</b>	<b>\$ 132,367</b>	<b>44%</b>
ADMINISTRATION	CLASSIFIED POS	\$ 585,119	\$ 252,765	
	OTH PERS SVC	\$ 41,000		
	TERMINAL LEAVE		\$ 5,215	
	BON SUPPLEMENT		\$ 11,400	
	OTHER OPERATING	\$ 1,914,920		
	OFFICE EQUIP SERVICE		\$ -	
	PRINT / BIND / ADV		\$ 1,667	
	DP SVCS-OTHER		\$ 18,113	
	FREIGHT EXPRESS DELV		\$ 25,699	
	TELEPHONE & TELEGRPH		\$ 2,142	
	CELLULAR PHONE SVCS		\$ 2,730	
	EDUC & TRNG-STATE		\$ 43	

Fund	Commitment Items Description	Current Budget	YTD Actual Expense	% of Budget
	LEGAL SERVICES		\$ (3,615)	
	ATTORNEY FEES		\$ 12,877	
	MOTOR VEH REP -WRECK		\$ 200	
	AUDIT ACCT FINANCE		\$ 121	
	OTHER PROFESS SVCS		\$ 651	
	OTHER CONTRACT SVCS		\$ 912	
	OFFICE SUPPLIES		\$ 17,355	
	EQUIP&SUPP- EUC		\$ 13	
	POSTAGE		\$ 4,479	
	EMPLOYEE RECOG AWARD		\$ 501	
	OTHER SUPPLIES		\$ 2,321	
	RENT-OFFICE EQUIP		\$ 3,457	
	RENT-COPYING EQUIP		\$ 1,230	
	RENT-DATA PROC EQUIP		\$ 30	
	RENTAL-CONT RENT PMT		\$ 813	
	RENT-OTHER		\$ 260,233	
	DUES & MEMBER FEES		\$ 600	
	FEES AND FINES		\$ -	
	IN ST-MEALS-NON-REP		\$ 394	
	IN ST-LODGING		\$ 2,980	
	HR-IN ST AIR TRANS		\$ 574	
	HR-IN ST-AUTO MILES		\$ 1,785	
	IN ST-MISC TR EXP		\$ 51	
	IN ST-REGISTR FEES		\$ 35	
	LEASED CAR-ST OWNED		\$ 28,757	
	EMPLOYER CONTRIB		\$ 98,768	
	<b>Total</b>	<b>\$ 2,541,039</b>	<b>\$ 755,295</b>	
EXECUTIVE DIRECTOR	TEMPORARY POSITIONS		\$ 23,496	
	OT & SHIFT DIFFERENT		\$ 394	
	CELLULAR PHONE SVCS		\$ 193	
	DUES & MEMBER FEES			
	IN ST-MEALS-NON-REP		\$ 646	
	IN ST-LODGING		\$ 836	
	OUT ST-REGISTR FEES		\$ 250	
	REPORTABLE MEALS		\$ 244	
	EMPLOYER CONTRIB		\$ 5,863	
	<b>Total</b>		<b>\$ 31,922</b>	
INFORM. SERVICES	DP SVCS-OTHER		\$ 139,058	
	OFFICE EQUIP SERVICE		\$ 670	
	FREIGHT EXPRESS DELV		\$ 131	
	TELEPHONE & TELEGRPH		\$ 498	
	CELLULAR PHONE SVCS		\$ 1,673	
	LEGAL SERVICES		\$ -	
	EDUC & TRNG-STATE		\$ 3,849	
	OFFICE SUPPLIES		\$ 1,358	
	DATA PROCESS SUPP			
	EQUIP&SUPP- EUC		\$ 17,001	
	OTHER SUPPLIES		\$ 16	
	RENT-COPYING EQUIP		\$ 8,509	

Fund	Commitment Items Description	Current Budget	YTD Actual Expense	% of Budget
	RENT-DATA PROC EQUIP		\$ 23	
	RENTAL-CONT RENT PMT		\$ 714	
	DUES & MEMBER FEES		\$ 3,600	
Total			\$ 177,100	
	EMPLOYER CONTRIB			
Total		\$ 2,841,739	\$ 964,317	34%
CLAIMS SERVICES	CLASSIFIED POS	\$ 272,010		
	CLASSIFIED POSITIONS		\$ 161,597	
	CLASSIFIED POSITIONS		\$ 30,309	
	BON SUPPLEMENT		\$ 4,800	
	OTH PERS SVC			
	TERMINAL LEAVE		\$ 6,640	
	OTHER OPERATING	\$ 19,700		
	OFFICE SUPPLIES		\$ 18	
	TELEPHONE & TELEGRPH		\$ 2,043	
	CELLULAR PHONE SVCS		\$ 318	
	POSTAGE		\$ 5,128	
	RENT -COPYIING EQUIP		\$ 310	
	RENT-DATA PROC EQUIP		\$ 37	
	RENTAL-CONT RENT PMT		\$ 280	
	EMPLOYER CONTRIB		\$ 79,949	
Total		\$ 291,710	\$ 291,431	100%
MEDICAL SERVICES	CLASSIFIED POS	\$ 445,000		
	CLASSIFIED POSITIONS		\$ 223,116	
	CLASSIFIED POSITIONS		\$ 95,525	
	OTH PERS SVC	\$ 22,881		
	TEMPORARY POSITIONS		\$ 11,194	
	BON SUPPLEMENT		\$ 10,800	
	LEGAL SERVICES		\$ -	
	OTHER OPERATING	\$ 54,500		
	CELLULAR PHONE SVCS		\$ 98	
	CELLULAR PHONE SVCS		\$ 266	
	OTHER PROFESS SVCS		\$ 9,378	
	OTHER CONTRACT SVCS		\$ 1,290	
	OFFICE SUPPLIES		\$ 64	
	POSTAGE		\$ 3,328	
	RENT-COPYING EQUIP		\$ 268	
	RENT-DATA PROC EQUIP		\$ 39	
	RENTAL-CONT RENT PMT		\$ 218	
	LEASED CAR-ST OWNED			
	EMPLOYER CONTRIB		\$ 119,360	
Total			\$ 474,945	
COMPLIANCE	TELEPHONE & TELEGRPH		\$ 2,107	
	CELLULAR PHONE SVCS		\$ 172	
	EDUC & TRNG-STATE		\$ 249	
	OTHER PROFESS SVCS		\$ 4,090	
	RENT-COPYING EQUIP		\$ 38	
	INS UNEMPLY COMP		\$ 171	

Fund	Commitment Items Description	Current Budget	YTD Actual Expense	% of Budget
			\$ 6,826	
Total		\$ 522,381	\$ 481,771	92%
JUDICIAL DOCKETING	CLASSIFIED POS	\$ 292,779		
	CLASSIFIED POSITIONS		\$ 203,474	
	BON SUPPLEMENT		\$ 6,900	
	OTHER OPERATING	\$ 12,800		
	TELEPHONE & TELEGRPH		\$ 1,263	
	OFFICE SUPPLIES		\$ 86	
	CELLULAR PHONE SVCS		\$ 265	
	POSTAGE		\$ 4,395	
	RENT-COPYING EQUIP		\$ 321	
	RENT-DATA PROC EQUIP		\$ 39	
	RENTAL-CONT RENT PMT		\$ 219	
	HR-IN ST-AUTO MILES		\$ 438	
	EMPLOYER CONTRIB		\$ 79,797	
Total			\$ 297,198	
JUDICIAL ASSESSMENT	CLASSIFIED POSITIONS		\$ 25,253	
	EMPLOYER CONTRIB		\$ 11,797	
			\$ 37,050	
Total		\$ 305,579	\$ 334,248	109%
	EMPLOYER CONTRIB	\$ 607,999		
<b>Fund Total</b>		<b>\$ 4,569,408</b>	<b>\$ 2,204,134</b>	<b>48%</b>

