

## AGENDA

### SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

1333 Main Street, 5<sup>th</sup> Floor  
Columbia, South Carolina 29201

December 11, 2017 – 10:30 a.m.

Commission Hearing Room A

*This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.*

- |   |   |
|---|---|
| 1. CALL TO ORDER  | <i>CHAIRMAN BECK</i>  |
| 2. APPROVAL OF AGENDA OF BUSINESS MEETING<br>OF DECEMBER 11, 2017   | <i>CHAIRMAN BECK</i>  |
| 3. APPROVAL OF MINUTES OF THE BUSINESS MEETING<br>OF NOVEMBER 13, 2017 (Tab 1)  | <i>CHAIRMAN BECK</i>  |
| 4. GENERAL ANNOUNCEMENTS  | <i>MR. CANNON</i>   |
| 5. APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2)   | <i>MR. BERTHELETTE</i>  |
| 6. DEPARTMENT DIRECTORS' REPORTS<br>Human Resources (Tab 3)<br>Information Services (Tab 4)<br>Insurance and Medical Services (Tab 5)<br>Claims (Tab 6)<br>Judicial (Tab 7) | <i>MS. STUART</i><br><i>MS. SPRANG</i><br><i>MR. DUCOTE</i><br><i>MS. SPANN</i><br><i>MS. BRACY</i> |
| 7. EXECUTIVE DIRECTOR'S REPORT (Tab 8)<br>Administration – Financial Report (Tab 9)   | <i>MR. CANNON</i><br><i>Mr. Cannon</i>  |
| 8. OLD BUSINESS   | <i>CHAIRMAN BECK</i>  |
| 9. NEW BUSINESS<br>2018 Maximum Weekly Compensation Rate (Tab 10)   | <i>CHAIRMAN BECK</i><br><i>Mr. Cannon</i>   |
| 10. ADJOURNMENT   | <i>CHAIRMAN BECK</i>  |

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THE  
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION  
BUSINESS MEETING  
November 13, 2017

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Monday, November 13, 2017, at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present:

T. SCOTT BECK, CHAIRMAN  
SUSAN S. BARDEN, VICE CHAIR  
R. MICHAEL CAMPBELL, II, COMMISSIONER  
MELODY L. JAMES, COMMISSIONER  
GENE MCCASKILL, COMMISSIONER  
AISHA TAYLOR, COMMISSIONER  
AVERY B. WILKERSON, JR., COMMISSIONER

Present also were: Gary Cannon, Executive Director; Amy Bracy, Judicial Director; David DuRant, Attorney; Wayne Ducote, Insurance & Medical Services Director; Kim Falls, Business Analyst; Keith Roberts, Attorney; Elizabeth Schinke, Business Analyst; Sonji Spann, Claims Director; Sandee Sprang, IT Director; and Alexa Stuart, HR Manager. Bonnie Anzelmo, Injured Workers' Advocates, was also present.

Chairman Beck called the meeting to order at 10:35 a.m.

**AGENDA**

Commissioner Barden moved that the agenda be approved. Commissioner McCaskill seconded the motion, and the motion was approved.

**APPROVAL OF MINUTES – BUSINESS MEETING OF OCTOBER 16, 2017**

Commissioner Barden moved that the minutes of the Business Meeting of October 16, 2017 be approved. Commissioner James seconded the motion, and the motion was approved.

**GENERAL ANNOUNCEMENTS**

Gary Cannon, Executive Director, announced the three hours required ethics and APA training for the Commissioners and their Administrative Assistants is scheduled for today from 1 p.m. – 4 p.m. in the first floor conference room. He also announced an employee luncheon is scheduled today at 11:45 a.m. in the first floor conference room.

**APPLICATIONS FOR APPROVAL TO SELF-INSURE**

Self-insurance applications were presented by Bryan Berthelette, Self Insurance Director. Eighteen (18) prospective members of four (4) funds were presented to the Commission for approval. The applications were:

**Palmetto Hospital Trust**

Apella Health Management Inc.  
Upstate Alliance Organization d/b/a Greenville Health System

**Palmetto Timber Fund**

D&A Logging  
Tyrike Logging LLC

**South Carolina Home Builders SIF**

Best Electrical Services  
Childs Elite Construction  
Clamp Construction  
Costa Rican Renovations, LLC  
Dalco Builders, LLC  
Elite Custom Construction LLC  
Gas Lantern Custom Homes, LLC  
GM Construction & Design LLC  
John Cadle  
Jonas Diaz dba J D Drywall  
Midlands Flooring Install and Repair LLC  
Reno Pro Inc.  
The Biggers Company LLC

**South Carolina Municipal Insurance Trust**

City of Hardeeville

After examination of the applications, it was determined that each complied with the Commission's requirements and each was recommended for approval. Commissioner Wilkerson made the motion to approve the applications to self-insure, and Commissioner Barden seconded the motion. The motion was unanimously approved.

**DEPARTMENT DIRECTORS' REPORTS**

The Department Directors presented their reports which were also submitted to the Commission in written form.

**Human Resources**

Alexa Stuart presented the Human Resources report. Ms. Stuart pointed out the following highlights from the report:

- In October, the Commission had 53 FTEs, one part-time contract employee and one part-time temporary employee.
- Recruitment continued for the Systems Programmer/Developer IV position and the Administrative Assistant position in IMS.
- There were no new hires, separations or retirements in October.
- Open enrollment was completed on October 31, 2017.
- Flu shots were administered onsite on October 26, 2017. Seventeen (17) employees and one (1) dependent participated.
- Performed 64 transactions related to benefits.

- Attended a labor seminar presented by attorneys from Haynsworth Sinkler Boyd, P.A., and the quarterly HR Advisory Meeting.
- Sent Nine (9) “all agency” emails on various topics.
- Performed 20 SCEIS time related transactions and four (4) payroll related transactions.
- Submitted the annual EEOC Report.
- Completed the removal of junk items.
- Approved 16 travel requests.

Ms. Stuart announced we have a new HR Consultant, Susan Hance, assigned to our agency. There was discussion concerning parking. Ms. Stuart said she continues to work with CBRE to resolve the parking issues.

### **Information Technology Department**

Sandee Sprang presented the Information Services Department’s report. Ms. Sprang pointed out the following highlights from the report:

- IT is working with Midwest Employers Casualty Company on a TPA consolidation to verify all EDI transactions process correctly. One trading partner is in test mode.
- The Hearing Notice process was modified to more accurately reflect all parties.
- The following hardware upgrade projects are currently in process: 1) configuration of the new scan workstations; 2) vendor selection for new copiers; and 3) desktop scanners.
- Participated in a conference call with New York State Workers’ Compensation Board to discuss their IT legacy modernization project. Ms. Sprang said she is meeting with other state agencies to get vendor and product reviews for this project.

Ms. Sprang said a candidate has been selected for the Systems Programmer/Developer IV position and will be announced in the coming week.

### **Insurance and Medical Services Department**

Wayne Ducote presented the Insurance and Medical Services Department’s report. Mr. Ducote pointed out the following highlights from the report:

- Year to date, the Compliance Division has compelled 66 employers to come into compliance with the Act. Approximately 614 previously uninsured workers are now properly covered.
- Thirty-one (31) Carrier Rule to Show Cause cases were docketed. Twenty-seven (27) cases were resolved and \$12,779 was recovered.
- The Compliance Division collected \$118,327 in fines and penalties. Year to date, the Compliance Division has collected \$423,938 in fines.
- The Coverage Division received 2,195 claim files and collected \$19,000 in fine revenue.
- The Self Insurance Division collected \$114,824 in self-insurance tax. Year to day, Self Insurance tax revenue is trending at 109% of prior year.

### **Claims Department**

Sonji Spann presented the Claims Department’s report. She reported the following for the month of October:

- Claims processed 17,741 items during the month of October.
- Claims closed 2,482 files, an increase of 190 from last month.

- Claims reviewed 4,767 files, an increase of 1,450 from last month. Claims reviewed 2,479 open files of 61 carriers. As a result, 158 files were closed, assessed fines on 25 cases, and mailed 10 requests for additional data.
- Fine Revenue collected during the month of October was \$55,700, an increase of \$24,850 in comparison to September 2017. When compared to the same period in FY 16/17, the department collected \$46,500 in fine revenue, an increase of \$9,200 or 20%.
- Claims Department assessed 547 fines, an increase of 288 compared to September 2017. Of the fines assessed, 429 were for the Form 18. The increase in the number of Form 18 fines assessed is due to an error in the Carrier Tab not updating in the fine program. Upon correcting the problem, the system captured the missing data.
- Received 1,405 Form 18s via SROI/ED1.
- Received 2,220 Form 18s via email.
- Received 807 Form 18s via USPS.
- Received 796 Form 61s; approved 691 Form 61s.
- Received 32 Third Party Settlements and approved 35.

### **Judicial Department**

Amy Bracy presented the Judicial Department's report. Ms. Bracy reported the following for the month of October 2017:

#### Judicial Department

- 951 requests for Hearings
- 140 Motions
- 141 Clincher Conference requests sent to Jurisdictional Commissioners

#### Commissioners

- 90 Single Commissioner Hearings conducted
- 45 pre-hearing conferences held and 10 Full Commission Hearings conducted
- 500 Orders served at single Commissioner level; 64 of those were Decision and Orders that resulted from hearings that went on record; 134 of those were Motion Orders ruled upon by Commissioners

#### Informal Conference

- 286 informal conferences conducted

#### Mediation

- 73 regulatory mediations scheduled
- 39 requested mediations
- 57 matters resolved in mediation with the receipt of Forms 70

Ms. Bracy reported that in March 2017 the Commission was notified by Pitney Bowes that effective January 1, 2018 the postage machine will no longer be serviced by the vendor. A new postage machine has been ordered through a vendor on state contract. The new postage machine should be installed in November.

Ms. Bracy announced that Valerie Deller has begun training as backup for Greg Line to conduct Informal Conferences.

### **EXECUTIVE DIRECTOR'S REPORT**

Gary Cannon, Executive Director, presented his report which was also submitted to the Commission in written form. He pointed out the following highlights from the report:

- The Minority Business Enterprise (MBE) Utilization Plan for FY2017-18 was submitted to the Office of Small & Minority Business on October 13, 2017.
- The agency recycled 10.01 tons of mixed paper in FY2017.

- A tour of the S.C. Vocational Rehabilitation Department's training facility is scheduled for Tuesday, December 12, 2017, at 10 a.m.

### **ADMINISTRATION – FINANCIAL REPORT**

Mr. Cannon reported the benchmark for period ending October 31, 2017 is 33%. The General Fund expenditure to date is 31%. The Earmarked Fund expenditure to date is 23%. The budgeted operating revenues received is 34% and the budgeted Self-Insurance Tax funds received is 52%. The Earmarked Fund Balance has a net income/expenditures of \$903,635.

### **OLD BUSINESS**

There was no old business.

### **NEW BUSINESS**

There was no new business.

### **ADJOURNMENT**

Commissioner Barden made the motion to adjourn. Commissioner Taylor seconded the motion, and the motion was approved.

The November 13, 2017 meeting of the South Carolina Workers' Compensation Commission adjourned at 10:58 a.m.

Reported December 11, 2017  
Kim Ballentine  
Office of the Executive Director

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| <p style="text-align: center;"><b>SCWCC Human Resources Monthly Report</b><br/><b>November 2017</b></p> |
|---|

**STAFFING**

November was a short month for me because I was out of the office for two weeks which included the Thanksgiving holidays. In November, the Commission had 53 FTEs and one part-time contract employee and one part-time temporary employee. We recruited for 2 vacant positions.

- **New Hires:** None
- **Separations:** None
- **Retirements:** None
- **Leaves:** One
- **Recruitment:**

*Systems Programmer/Developer IV* – We interviewed five candidates. The position has been offered to Liz Schinke and she has accepted. We will be recruiting for her replacement in December.

*Administrative Assistant* – We selected two final candidates and an offer will be extended to one of them in December.

**BENEFITS**

- Performed 8 transactions related to benefits

**EMPLOYEE RELATIONS**

- The Social Committee met in November and began planning the annual Christmas luncheon and celebration. An after-hours event took place in November at the Lexington Paint and Pour. A good time was had by those who participated.

**MEETINGS**

- Attended ethics training.

**ADMINISTRATIVE**

- Sent 15 "All Agency" emails out on various topics such as SCEIS, parking, benefits, and miscellaneous events.
- Performed 8 SCEIS time related transactions and 2 payroll related transactions.

**FISCAL RESPONSIBILITIES**

- Processed/approved 11 travel expense reports.

**FACILITIES**

- Notified CBRE of 8 new issues and they were all addressed.
- Responded to 10 parking related issues.



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## Workers' Compensation Commission

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To: Gary Cannon  
SCWCC Executive Director  
From: Sandee Sprang, IT Director  
Date: December 6, 2017  
Subject: IT Department November 2017 Full Commission Report

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This report summarizes the activities and accomplishments of departmental projects and initiatives for the IT department during November 2017.

### I. Systems Operations, Maintenance and Support

#### EDI

The IT department worked with EDI trading partners to research and resolve EDI transaction data and image processing errors for out of country accidents. We continue to work with Midwest Employers Casualty Company on the TPA consolidation to verify all EDI transactions process correctly. We collected data for the new Industry Code table from the Department of Labor and continue to work with the IAIABC EDI Claims Workgroup, reviewing and recommending standards changes.

#### Reporting and Standardization

The Hearing Notice template was modified to increase the number of parties from 15 to 17. The IT team is working with DEW and IMS to better define the business and application processes for supporting compliance data. The full IT team was involved in building data sets to define the scope of the Guarantee Insurance Company's insolvency.

#### Systems Support

We re-opened the security work order with DTO for independent IP addresses for wireless traffic to minimize IP address conflicts. We collaborated with DTO to resolve issues resulting from system failures and downtime.

#### OnBase

Liz and Kim worked with DTO to resolve issues created by the OnBase version 17. They spent multiple days working on user connectivity issues which were ultimately determined to be a result of incorrect configuration changes. Duane researched and corrected multiple Invoice, Payment and Deposit issues; he also modified several templates for Progress letters.

### Desktop Support

Jason completed the testing of the Unified Communications and Simultaneous Ring functionality in our VoIP system however when we went to roll it out, it all stopped working so this is still being addressed. We also have Fax from the Desktop in test mode; we hope to roll this out soon. We continue to work on improving our internal business processes with on-boarding new employees.

## **II. Projects, Enhancements and Development**

### eCase

The eCase web portal upgrade is on hold awaiting security and access configuration changes at DTO.

### Hardware Upgrades

The status of the hardware upgrade projects currently in process:

- We are testing the configuration of the scanning workstations because they require Windows 10.
- We are meeting with copier vendors.
- We are working with OnBase and DTO to gather a list of compatible desktop scanners as we look to place a scanner on each AA's desk.
- We are working with various security vendors for agency's physical security enhancements.
- We are working with CBRE to install a supplemental air conditioner in the computer room.

### System Virtualization

Duane established the test environment for all virtual servers and is presently testing the environment and establishing benchmarks.

### Microfilm Conversion

The 4<sup>th</sup> group of cartridges is still in the conversion process, 3 groups remain and the estimated completion date of the project is January 2018.

### Legacy Modernization

The IT team has begun weekly working sessions to define the project plan related to designing our new claims management system. We held a conference call with Florida's WC Board to discuss their legacy modernization project. Sandee is writing the Statement of Work to post on the Small Application Development forum and we hope to have a vendor in place prior to our next business meeting.

### Staffing

With the reassignment of Liz Schinke to the Application Developer position, we are working to recruit candidates for Liz's position.

### Trainings and Meetings

Sandee continues to work with DIS to develop a staffed security team for our agency.

State of South Carolina



Workers' Compensation Commission

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**To:** Mr. Gary Cannon  
SCWCC Executive Director

**From:** Wayne Ducote, Jr.  
IMS Director

**Date:** 6-Dec-17

**Subj:** Insurance and Medical Services Department  
November 2017 Full Commission Report

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Please find attached information provided to summarize the status and workflow of initiatives currently underway within the Insurance and Medical Services (IMS) Department.

In addition to the statistical data provided, please be advised of the following:

- |                     |  |
|---------------------|--|
| Compliance Division | <ol style="list-style-type: none"><li>1. Reviewing revenue metrics / projections.</li><li>2. Working with staff to review workflow processes and additional training opportunities.</li></ol>  |
| Coverage Division   | <ol style="list-style-type: none"><li>1. Working with staff to review workflow processes and explore opportunities to enhance service provision.</li><li>2. Interviewed candidates for Barbara James' replacement.</li><li>3. Lapse in Coverage: 67 new registrants; 0 notifications sent.</li></ol> |
| Medical Services    | <ol style="list-style-type: none"><li>1. Working with Medical Bill Reviewers on certification renewals.</li><li>2. 5 medical bill reviewer certifications granted.</li></ol>   |

While this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key initiatives underway in the IMS Department and provide measures by which the Department's effectiveness can be gauged. IMS welcomes any guidance that you and/or our Commissioners can provide concerning our performance and direction.

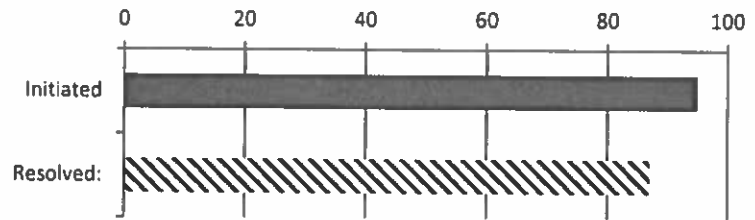
**Employers Obtaining Coverage**

The Compliance Division works with great diligence to help uninsured employers become compliant with the South Carolina Workers' Compensation Act. Year to date, the Compliance Division has compelled 87 employers in South Carolina to come into compliance with the Act. In so doing, approximately 809 previously uninsured workers are now properly covered.

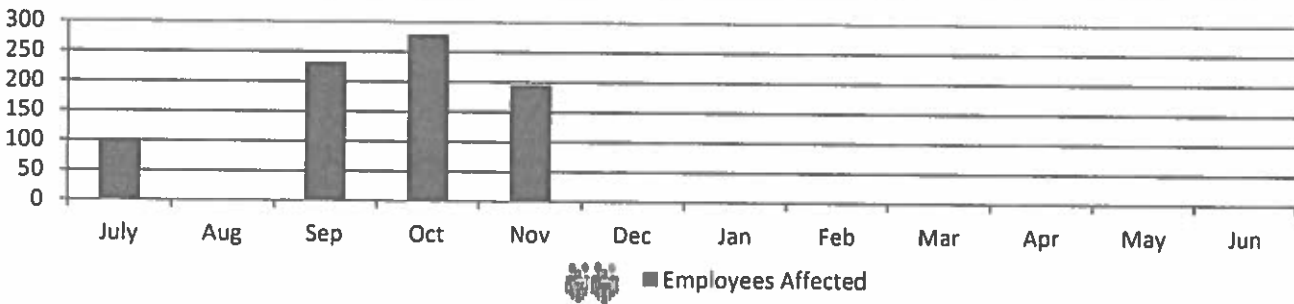
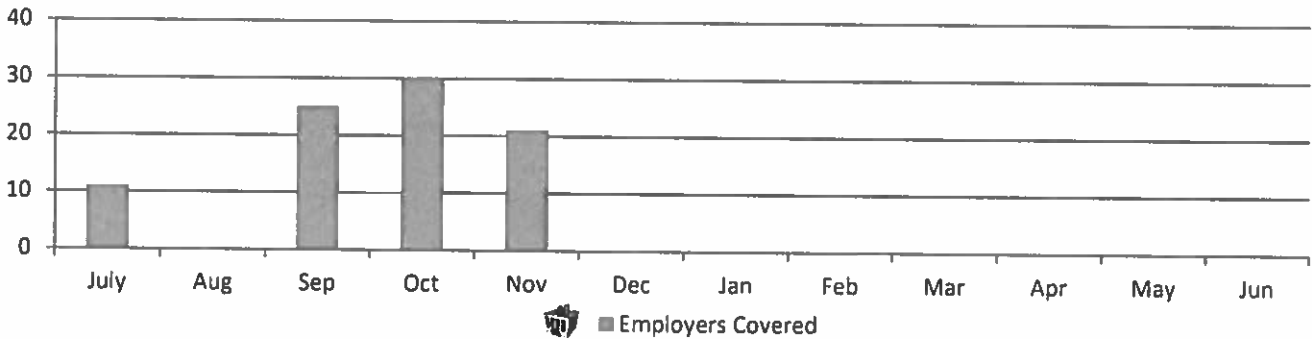
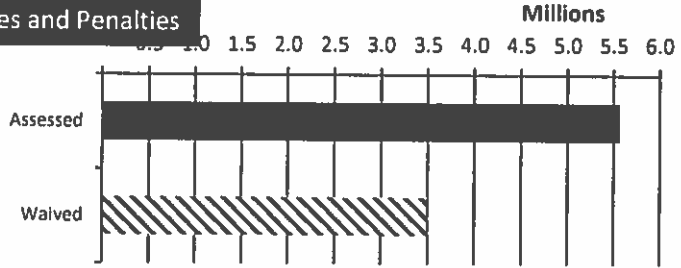
**Penalties Waived**

Although the Division has assessed \$5.6 m in fines, 63% of those fines (\$3.5 m) have been waived or rescinded as employers have either obtained insurance coverage or were found not to be subject to the Act.

**RTSC Cases**

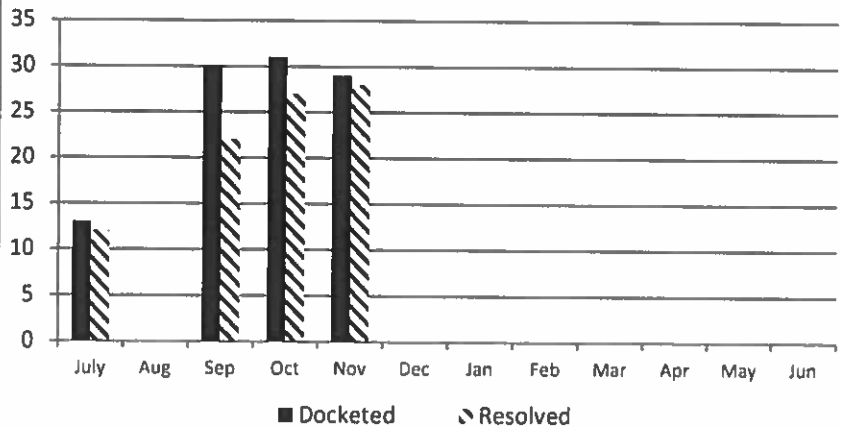


**Fines and Penalties**



**Carrier Rule to Show Cause Hearings**

The Compliance Division manages the Rule to Show Cause process involving the recovery of outstanding carrier fines and penalties. In the month of November 2017, 29 carrier RTSC cases were docketed; 28 cases were resolved and \$12,389 was recovered. Year to date, 103 carrier RTSC cases have been docketed, 89 cases have resolved and \$45,847 has been recovered.



**Carryover Caseload:**

The Compliance Division closed November 2017 with 411 cases active, compared to an active caseload of 179 at the close of November 2016.

**Cases Resolved:**

For the month of November 2017, Compliance Division staff closed-out 143 cases.

**Compliance Fines:**

In November 2017, the Compliance Division collected \$123,360 in fines and penalties. Year to Date, the Compliance Division has collected \$547,298 in fines.

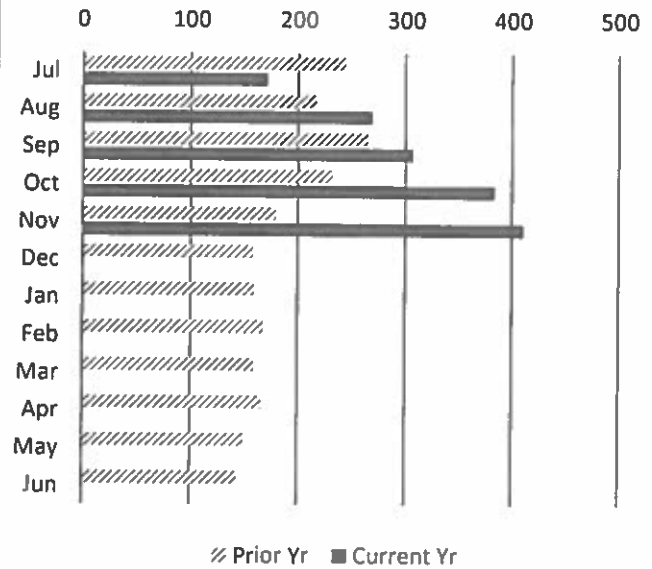
Year to Date vs Prior Year Total (\$382,199): 143%

November 2017 vs. November 2016: 532%

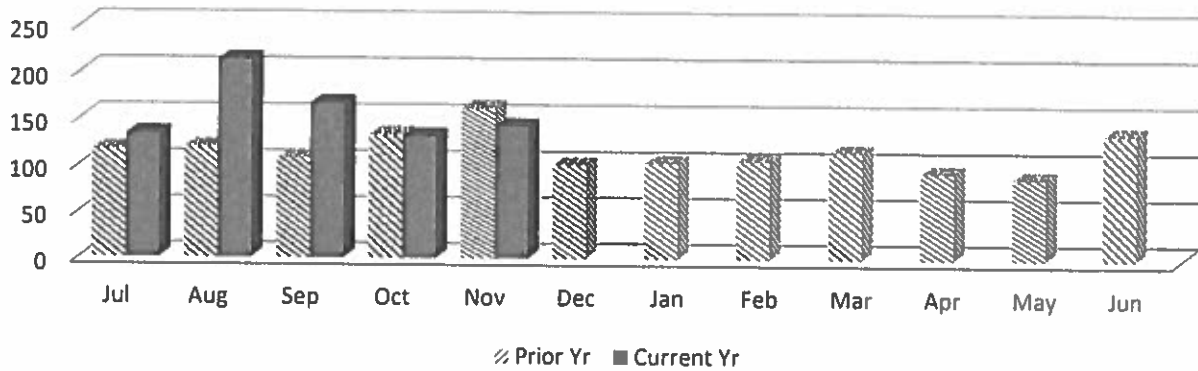
Current Year End trend is 343% of 2016-2017

YTD 2017-18 (July - November) vs YTD 2016-2017: 267%

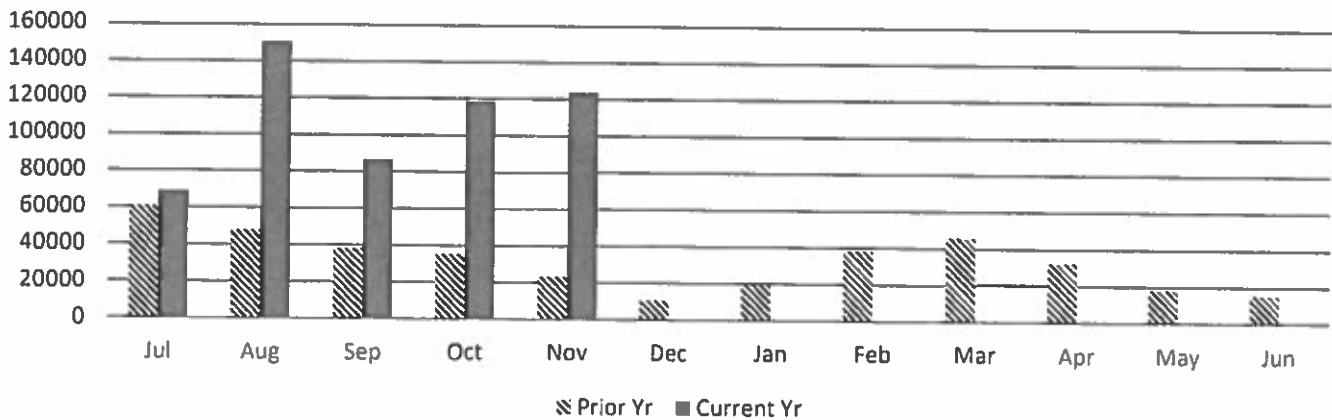
**Caseload Pending v. Prior Year**



**Cases Resolved v. Prior Year**

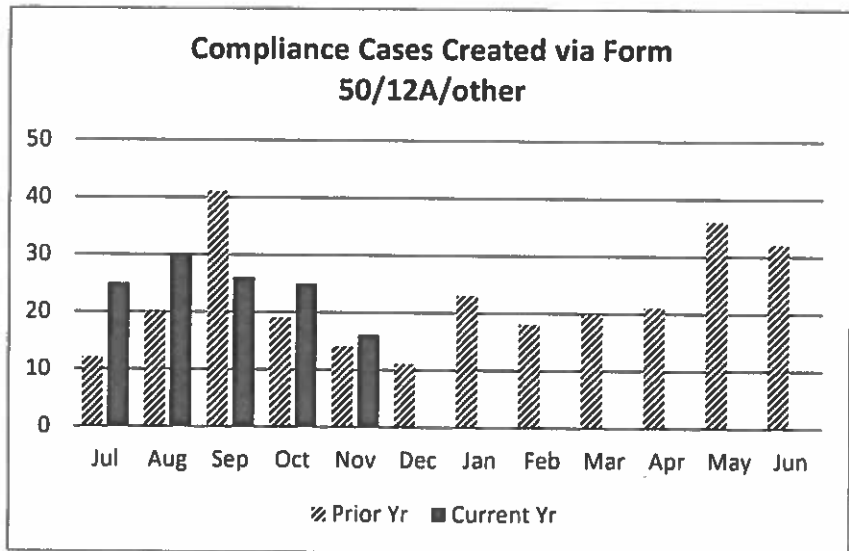


**Compliance Fines Collected v. Prior Year**



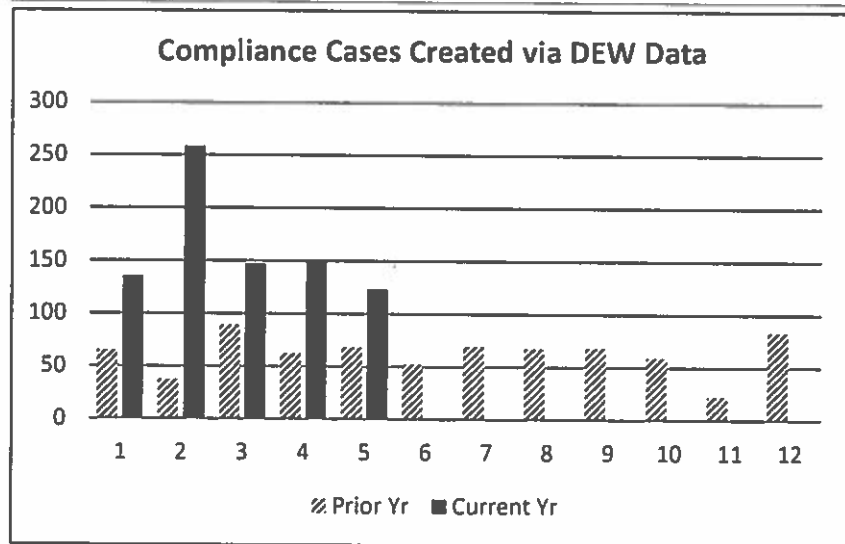
In November 2017, 16 compliance files were created from the combined filings of Form 50's, 12A's, and stakeholder reporting involving uninsured employers.

YTD vs. Prior Year total (267): 46%  
 Nov 2017 to Nov 2016: 114%  
 Current Yr End trend: 110% of 2016-2017  
 YTD 2017-2018 v. YTD 2016-2017: 115%



In November 2017, 123 compliance files were created from the DEW data process.

YTD vs. Prior Year total (741): 110%  
 Nov 2017 to Nov 2016: 181%  
 Current Yr End trend: 263% of 2016-2017  
 YTD 2017-2018 v. YTD 2016-2017: 253%

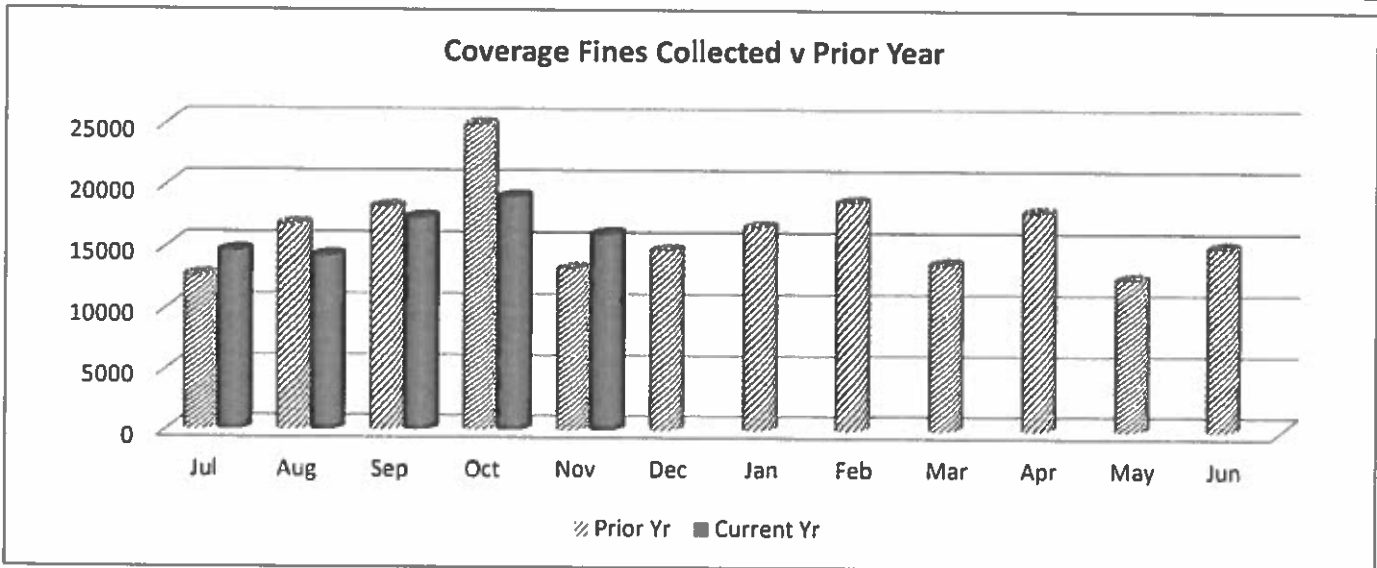
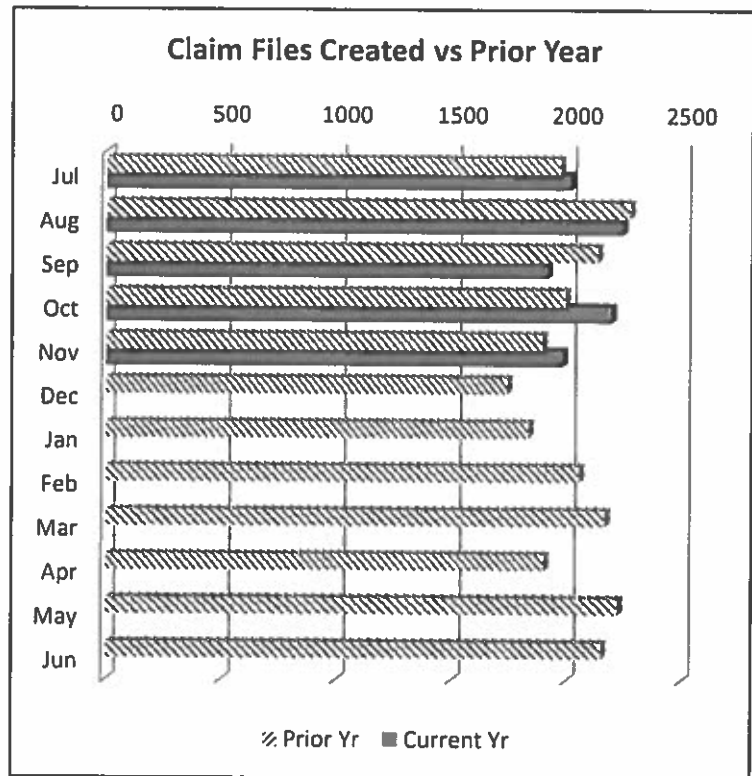


**WCC Claim Files:**

In November 2017, the Coverage Division received a total of 1,983 WCC Claim files. Of these, 1,738 were created through proper carrier filing of a 12A, and 245 were generated as a result of a Form 50 claim filing. Year to Date 10,353 Claim files have been created which is 43% of claim file volume prior year (24,350).

**Coverage Fines:**

The Coverage Division collected \$16,000 in fine revenue in November 2017, as compared to \$13,200 in Coverage fines/penalties accrued during November 2016. Year on Year, Coverage fines are at 42% of collections for prior year.



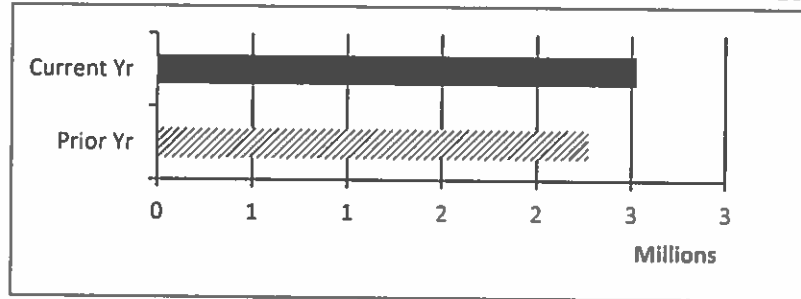
**IMS SELF INSURANCE DIVISION**

Nov 2017

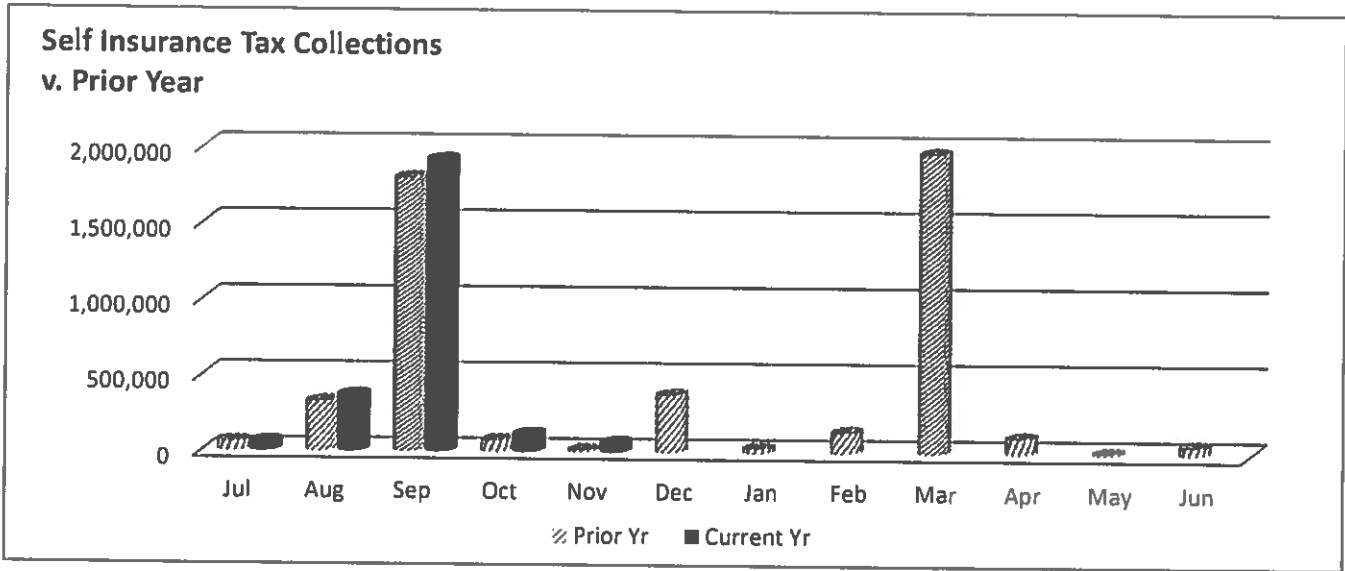
During the month of November 2017, the Self Insurance Division:

- \* collected \$60,837 in self-insurance tax.
- \* added 18 new self-insurers.
- \* conducted 3 Self Insurance audits.

Year to Date, Self Insurance tax revenue is trending at 111% of prior year and 17 Self Insurance audits have been completed.

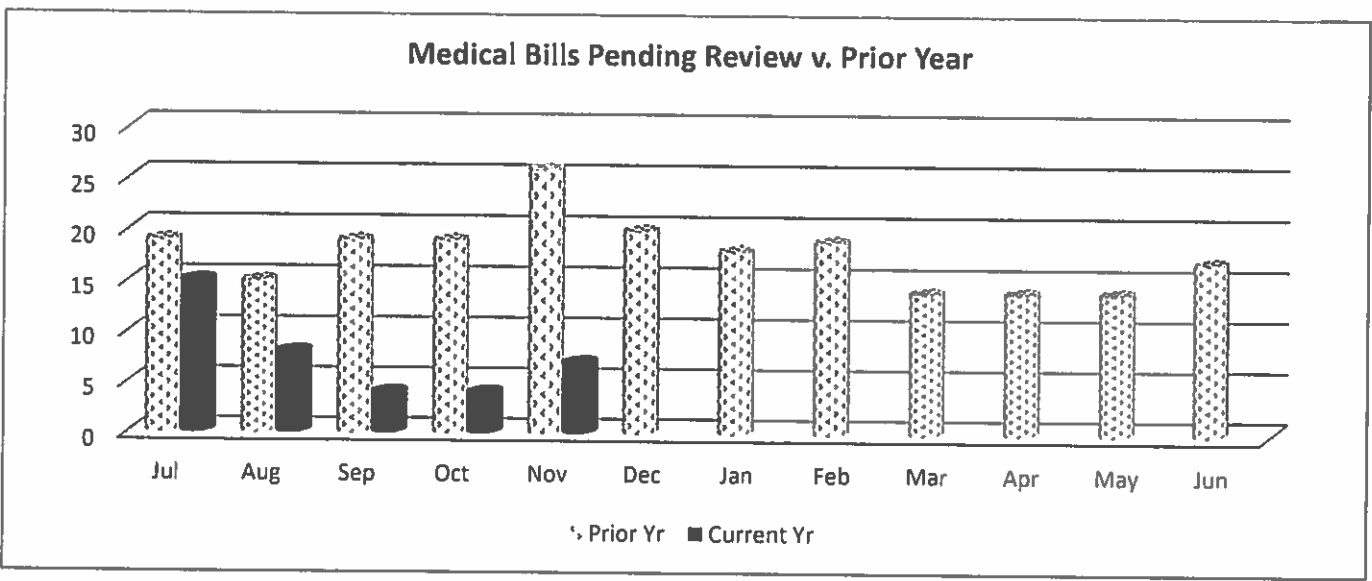


**Self Insurance Tax Collections v. Prior Year**



**IMS MEDICAL SERVICES DIVISION**

In November 2017, the Medical Services Division began the month with 4 bills pending review, received an additional 15 bills for review, conducted 12 bill reviews and ended the month with 7 bills pending.





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## Workers' Compensation Commission

### MEMORANDUM

To: Gary Cannon, Executive Director  
From: Sonji Spann, Claims Director  
Date: December 5, 2017  
Re: Claims Department – December 2017 Full Commission Report

Attached is Claims Department activity for the period ending November 30, 2017. The format of the Claims Department report highlights the key workflow benchmarks and compare to same month last fiscal year.

During the month of November, Claims processed 15,255 items. This reflects a 14% decrease in the number of items compared to the previous month. This includes 2,314 closed files and reviewed 3,277 files. When compared to the previous month, the number of Claims closed decreased 168 and the number cases reviewed decreased by 1,490. When compared to the same period in FY 16/17, the department closed 85 more cases and reviewed 583 less cases.

The Claims Department collected \$64,800 in fine revenue, an increase of \$9,100 compared to the previous month. When compared to the same period in FY 16/17, the department collected \$31,200 in fine revenue, an increase of \$33,600 or 108%

The Claims Department assessed 325 fines, a decrease of 222 compared to the previous month. Two-hundred twenty-two of the number of fines assessed were for the Form 18, a decrease of 209 compared to the previous month. When compared to the same period in FY 16/17, the department assessed 254 fines of which 227 were for the Form 18.

The Claims Department encourages the stakeholders to submit the forms electronically and/or by email. During the month of November, the department received 1,428 Form 18s via SROI/EDI, 2,083 via email, and 667 via USPS. When compared to the same period in FY 16/17, the number of Form 18s submitted via SROI/EDI increased 235, or 20%; the number of Form 18s submitted via email increased 54, or 3%, and the number of Form 18s mailed via USPS decreased 655, or 50%.

The Claims Department received 791 Form 61s and approved 663. When compared to the same period in FY 16/17, the department received 780 Form 61s, a decrease of 11, and approved 681, an increase of 18. The department received 43 Third Party Settlements and approved 45. Compared to the same period in FY 16/17, the department received 30 Third Party Settlements and approved 20.







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**Workers' Compensation Commission**

December 6, 2017

**To:** Gary M. Cannon  
Executive Director

**From:** Amy A. Bracy  
Judicial Director

**RE:** **Monthly Judicial Report for November 2017**

During the month of November, Judicial processed eight hundred fourteen (814) requests for hearings, one hundred eight (108) Motions and one hundred thirty-seven (137) clincher conference requests that were sent to the Jurisdictional Commissioners.

There were fifty-six (56) Single Commissioner Hearings conducted during the past month, twenty-five (25) pre-hearing conferences held and fifteen (15) Full Commission hearings held. A total of four hundred sixty-two (462) Orders were served at the single Commissioner level, sixty-one (61) of those were Decision and Orders that resulted from hearings that went on the record and one hundred eight (108) were Motion Orders that were a result of Motions ruled upon by Commissioners.

The Informal Conference system conducted one hundred sixty-four (164) hearings during the last month.

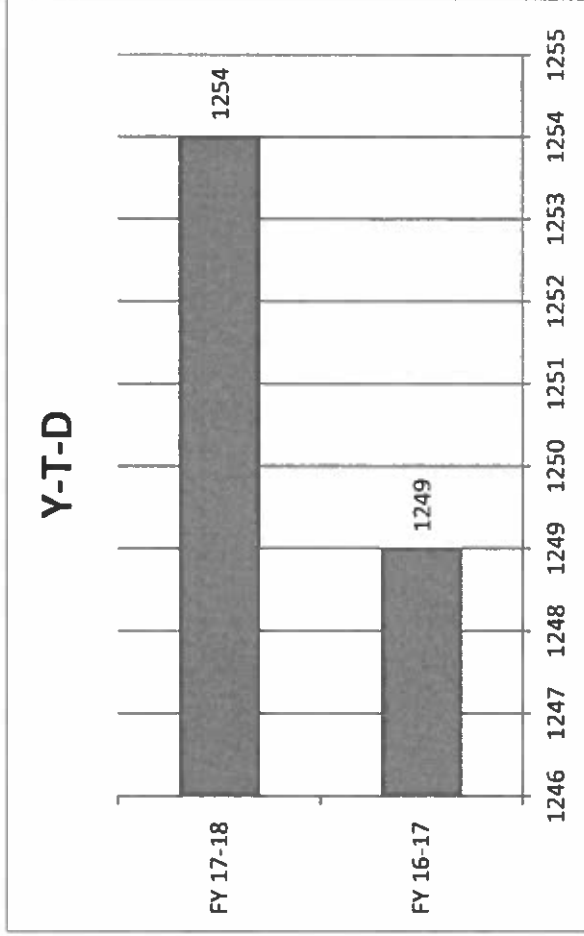
There were forty-seven (47) regulatory mediations scheduled and forty-one (41) requested mediations. The Judicial Department was notified of thirty-seven (37) matters resolved in mediation, with the receipt of Forms 70.

Our new postage machine has been installed and is working as expected. The transition was relatively seamless and I'd like to thank Jason Pityk for his assistance with this process.

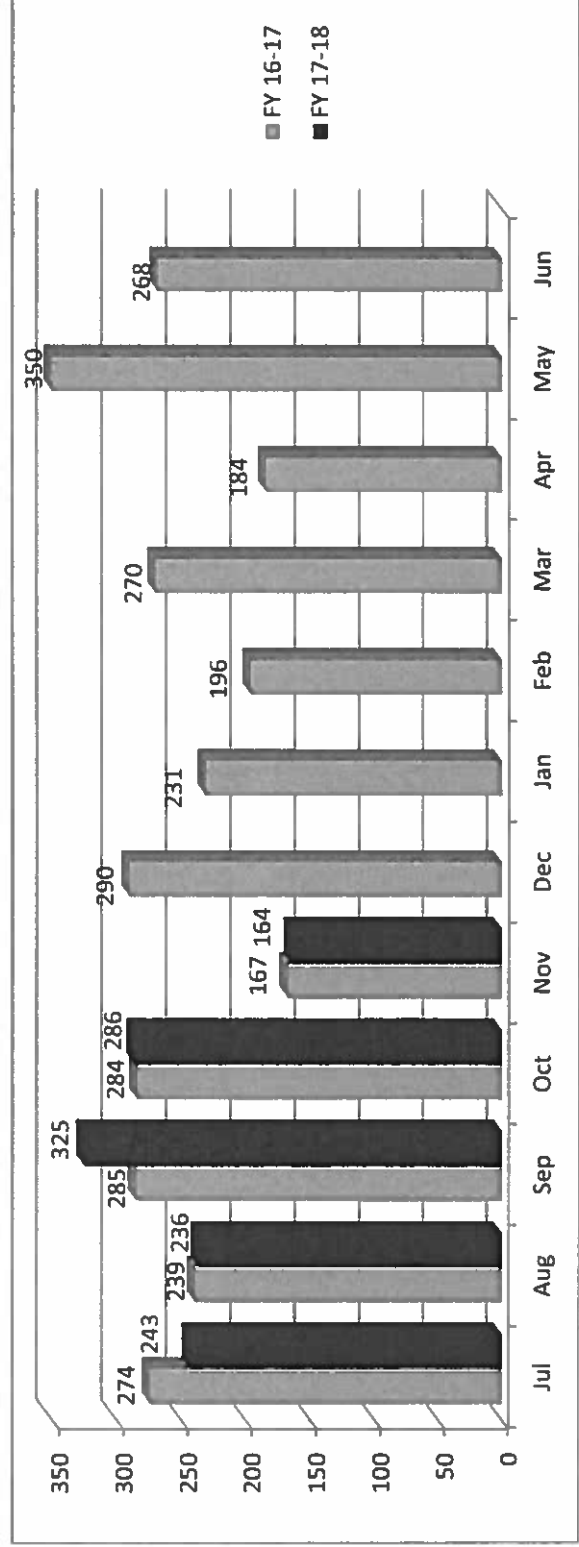


**Informal Conf. Conducted**

|              | FY 16-17    | FY 17-18    |
|--------------|-------------|-------------|
| Jul          | 274         | 243         |
| Aug          | 239         | 236         |
| Sep          | 285         | 325         |
| Oct          | 284         | 286         |
| Nov          | 167         | 164         |
| Dec          | 290         |             |
| Jan          | 231         |             |
| Feb          | 196         |             |
| Mar          | 270         |             |
| Apr          | 184         |             |
| May          | 350         |             |
| Jun          | 268         |             |
| <b>Total</b> | <b>3038</b> | <b>1254</b> |

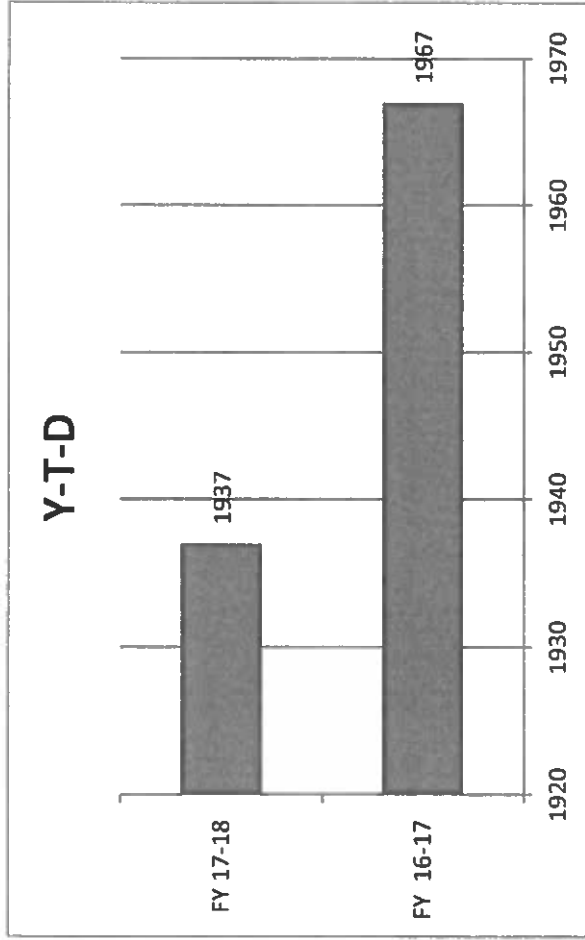


|              | FY 16-17    | FY 17-18    |
|--------------|-------------|-------------|
| <b>Y-T-D</b> | <b>1249</b> | <b>1254</b> |



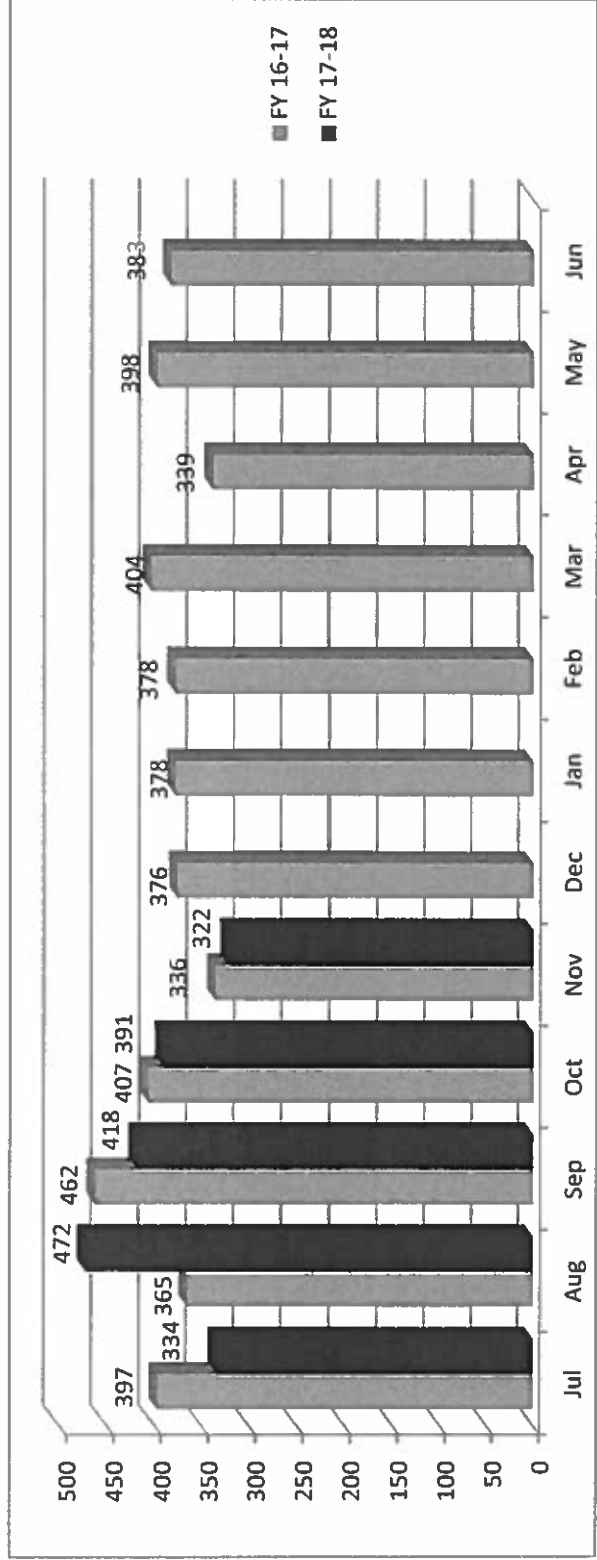
**Informal Conf. Requested**

|              | FY 16-17    | FY 17-18    |
|--------------|-------------|-------------|
| Jul          | 397         | 334         |
| Aug          | 365         | 472         |
| Sep          | 462         | 418         |
| Oct          | 407         | 391         |
| Nov          | 336         | 322         |
| Dec          | 376         |             |
| Jan          | 378         |             |
| Feb          | 378         |             |
| Mar          | 404         |             |
| Apr          | 339         |             |
| May          | 398         |             |
| Jun          | 383         |             |
| <b>Total</b> | <b>4623</b> | <b>1937</b> |



**Y-T-D**

|     | FY 16-17 | FY 17-18 |
|-----|----------|----------|
| Jul | 397      | 334      |
| Aug | 365      | 472      |
| Sep | 462      | 418      |
| Oct | 407      | 391      |
| Nov | 336      | 322      |
| Dec | 376      |          |
| Jan | 378      |          |
| Feb | 378      |          |
| Mar | 404      |          |
| Apr | 339      |          |
| May | 398      |          |
| Jun | 383      |          |

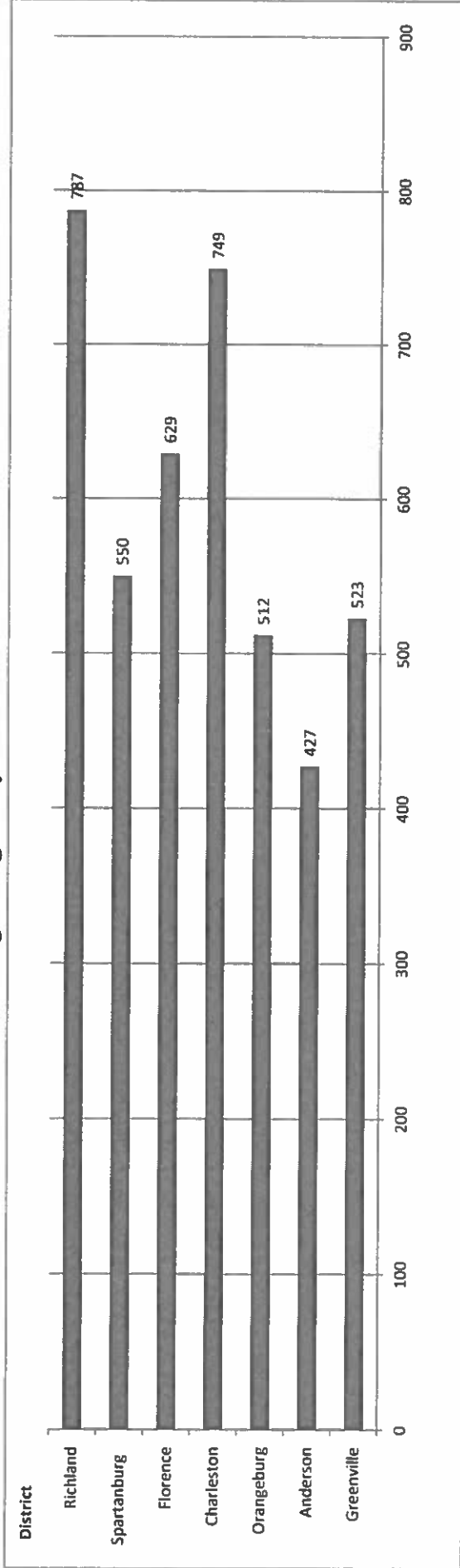




**Pleadings Assigned - Three Year Comparison by Month**

|               | District 1<br>Greenville |             |             | District 2<br>Anderson |             |             | District 3<br>Orangeburg |             |             | District 4<br>Charleston |             |             | District 5<br>Florence |             |             | District 6<br>Spartanburg |             |             | District 7<br>Richland |             |             |
|---------------|--------------------------|-------------|-------------|------------------------|-------------|-------------|--------------------------|-------------|-------------|--------------------------|-------------|-------------|------------------------|-------------|-------------|---------------------------|-------------|-------------|------------------------|-------------|-------------|
|               | 17-18                    | 16-17       | 15-16       | 17-18                  | 16-17       | 15-16       | 17-18                    | 16-17       | 15-16       | 17-18                    | 16-17       | 15-16       | 17-18                  | 16-17       | 15-16       | 17-18                     | 16-17       | 15-16       | 17-18                  | 16-17       | 15-16       |
| Jul           | 97                       | 98          | 107         | 79                     | 82          | 90          | 104                      | 108         | 118         | 127                      | 158         | 181         | 121                    | 131         | 144         | 107                       | 92          | 130         | 139                    | 149         | 166         |
| Aug           | 113                      | 92          | 110         | 97                     | 97          | 76          | 120                      | 93          | 109         | 172                      | 176         | 171         | 134                    | 164         | 122         | 107                       | 115         | 122         | 159                    | 157         | 138         |
| Sep           | 100                      | 144         | 102         | 100                    | 92          | 88          | 110                      | 121         | 132         | 156                      | 183         | 198         | 136                    | 140         | 154         | 103                       | 142         | 110         | 164                    | 141         | 167         |
| Oct           | 97                       | 104         | 106         | 68                     | 74          | 101         | 86                       | 93          | 119         | 135                      | 172         | 172         | 107                    | 115         | 171         | 113                       | 119         | 96          | 177                    | 142         | 170         |
| Nov           | 116                      | 92          | 72          | 83                     | 98          | 62          | 92                       | 89          | 88          | 159                      | 169         | 145         | 131                    | 131         | 133         | 120                       | 114         | 81          | 148                    | 164         | 129         |
| Dec           |                          | 90          | 101         |                        | 86          | 105         |                          | 72          | 103         |                          | 135         | 160         |                        | 100         | 148         |                           | 85          | 99          |                        | 129         | 162         |
| Jan           |                          | 93          | 75          |                        | 92          | 84          |                          | 97          | 113         |                          | 184         | 113         |                        | 157         | 110         |                           | 119         | 97          |                        | 160         | 158         |
| Feb           |                          | 96          | 90          |                        | 74          | 88          |                          | 76          | 84          |                          | 142         | 125         |                        | 117         | 129         |                           | 85          | 144         |                        | 136         | 117         |
| Mar           |                          | 91          | 122         |                        | 108         | 124         |                          | 124         | 134         |                          | 188         | 214         |                        | 150         | 140         |                           | 122         | 117         |                        | 175         | 174         |
| Apr           |                          | 111         | 100         |                        | 80          | 92          |                          | 94          | 93          |                          | 142         | 154         |                        | 156         | 129         |                           | 103         | 90          |                        | 146         | 138         |
| May           |                          | 125         | 106         |                        | 101         | 103         |                          | 121         | 116         |                          | 188         | 186         |                        | 148         | 146         |                           | 122         | 111         |                        | 167         | 150         |
| Jun           |                          | 134         | 120         |                        | 120         | 75          |                          | 142         | 110         |                          | 183         | 141         |                        | 154         | 151         |                           | 125         | 114         |                        | 169         | 150         |
| <b>Totals</b> | <b>523</b>               | <b>1270</b> | <b>1211</b> | <b>427</b>             | <b>1104</b> | <b>1088</b> | <b>512</b>               | <b>1230</b> | <b>1319</b> | <b>749</b>               | <b>2020</b> | <b>1960</b> | <b>629</b>             | <b>1663</b> | <b>1677</b> | <b>550</b>                | <b>1343</b> | <b>1311</b> | <b>787</b>             | <b>1835</b> | <b>1819</b> |

**Pleadings Assigned by District Year to Date**



# State of South Carolina

1333 Main Street, 5<sup>th</sup> Floor  
P.O. Box 1715  
Columbia, S.C. 29202-1715



TEL: (803) 737-5700  
www.wcc.sc.gov

## *Workers' Compensation Commission*

### **Executive Director's Report Gary M. Cannon**

**December 7, 2017**

#### **SC Vocational Rehabilitation Tour**

The tour of the SC Vocational Rehabilitation Department's training facility is scheduled for Tuesday, December 12, 2017 at 10 a.m.

#### **Meetings/Activities**

The Executive Director participated in the following meetings/activities:

- November 8 – Along with Jason Pityk, met with a vendor to participate in an onsite security demonstration
- November 14-17 – Attended the Southern Association of Workers' Compensation Administrators All Committee Conference
- December 5 – Along with Chairman Beck and Wayne Ducote, met with Representative Brian White about coverage and compliance enforcement

#### **Guarantee Insurance Company**

On November 27, 2017, Guarantee Insurance Company (GIC) was ordered liquidated by the Second Judicial Circuit Court in Leon County, Florida. In accordance with §38-31-160, the Commission issued an Administrative Order instructing the Commission to stay all matters before the Commission in which GIC is a party until February 26, 2018, which is 90 days after the entry of the Order of Liquidation.

#### **Constituent /Public Information Services**

For the period November 7, 2017 through December 6, 2017 the Executive Director's Office and the General Counsel's office had 551 contacts with various system constituents and stakeholders. The contacts included telephone communications; electronic and personal contacts with claimants or constituents, state agencies, federal agencies, attorneys, service providers, business partners; and letters with congressional offices.

#### **Financial Transactions Activity**

The Executive Director's office has assumed the direct responsibility for budget, financial and purchasing transactions. Even though the Commission has a Memorandum of Understanding with the Department of Administration for assistance with procurement services and accounting

and budgetary support, the following activities occurred in the Executive Director's office for the period November 7, 2017 through December 6, 2017: approved and processed 26 travel expense reimbursement payment related activities, 46 invoices, and 18 deposits. Procurement and purchasing activities included the entries of two (2) goods received.

**Employee Meetings**

The annual Holiday Luncheon is scheduled for Monday, December 11, at Noon.

**SCWCC Stakeholder Electronic Distribution List**

For the period November 7, 2017 through December 6, 2017, we added five (5) individuals to the distribution list. Due to the receipt of email delivery failures, a total of five (5) email addresses were deleted. A total of 713 individuals currently received notifications from the Commission.

**SC Vocational Rehabilitation Department (SCVRD)**

SCVRD had not reported the number of referrals at the time this report was published.

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## Workers' Compensation Commission

### MEMORANUM

**TO: COMMISSIONERS**

**FROM: Gary Cannon  
Executive Director**

**DATE: December 7, 2017**

**RE: FINANCIAL REPORT - Period ending November 30, 2017**

Attached is the Budget vs. Actual Report for the General Fund and Earmarked Fund for the one month period ending November 30, 2017. The benchmark for this period is 42%.

The expenditures are on pages 1-9 of the "Budget vs. Actual Report FY 2018 as of 11/30/2017.

The General Fund expenditure line items (10010000) are on pages 1-2. Total expenditure is \$800,718 or 38% of budget.

The Earmarked Fund expenditure line items (38440000) are on pages 3-9. The total expenditure for the Earmarked Fund expenditures \$1,418,885 or 28% of budget.

The report named Commitments (page 1 of 1) is located behind the Budget vs. Actual and reflects the purchase orders committed for the postage machine and postage (Neopost USA Inc) Microfilm Data Transfer project (Palmetto Microfilm Systems Inc.) and Equipment and Supplies (HP Inc.) for the IT Department.

The page titled "Earmarked Fund Revenues may be found behind the Commitments report. It reflects we have received 46% of budgeted operating revenues and 53% of budgeted Self-Insurance Tax funds.

The Balance Sheet may be found behind the Revenues report. It reflects a Net Income of \$990,342 when comparing year-to-date Operating Revenues and Self-Insurance Tax receipts to the year-to-date Expenditures for the stated period.

**South Carolina Workers' Compensation Commission**  
**Budget vs. Actual Report**  
**FY 2018 As of 11/30/2017**  
**42% of year elapsed**

**Fund 10010000 - GENERAL FUND**

**Administration**

| Commitment Item | Commitment Item Description   | Current Budget | YTD Expenditures | % Used     | Commitments | Remaining Balance |
|-----------------|-------------------------------|----------------|------------------|------------|-------------|-------------------|
| 501015          | DIRECTOR                      | 102,129        | 42,554           | 42%        |             | 59,575            |
| 501058          | CLASSIFIED POS                | 47,092         | 25,833           | 55%        |             | 21,259            |
| 5050020000      | IN ST-LODGING                 |                |                  |            | 394         |                   |
|                 | <b>Total OTHER OPERATING:</b> |                |                  |            | 394         | -394              |
|                 | <b>Total Administration:</b>  | <b>149,221</b> | <b>68,387</b>    | <b>46%</b> | <b>394</b>  | <b>80,440</b>     |

**Inform. services**

| Commitment Item | Commitment Item Description    | Current Budget | YTD Expenditures | % Used    | Commitments | Remaining Balance |
|-----------------|--------------------------------|----------------|------------------|-----------|-------------|-------------------|
| 512001          | OTHER OPERATING                | 75,000         |                  |           |             |                   |
| 5230010000      | PETTY CASH FD-EST/CH           |                | 13               |           |             |                   |
|                 | <b>Total OTHER OPERATING:</b>  | <b>75,000</b>  | <b>13</b>        | <b>0%</b> | <b>0</b>    | <b>74,987</b>     |
|                 | <b>Total Inform. services:</b> | <b>75,000</b>  | <b>13</b>        | <b>0%</b> | <b>0</b>    | <b>74,987</b>     |

**Claims**

| Commitment Item | Commitment Item Description | Current Budget | YTD Expenditures | % Used     | Commitments | Remaining Balance |
|-----------------|-----------------------------|----------------|------------------|------------|-------------|-------------------|
| 501058          | CLASSIFIED POS              | 77,223         | 32,911           | 43%        |             | 44,312            |
|                 | <b>Total Claims:</b>        | <b>77,223</b>  | <b>32,911</b>    | <b>43%</b> |             | <b>44,312</b>     |

**Commissioners**

| Commitment Item | Commitment Item Description | Current Budget   | YTD Expenditures | % Used     | Commitments | Remaining Balance |
|-----------------|-----------------------------|------------------|------------------|------------|-------------|-------------------|
| 501026          | CHAIRMAN                    | 125,208          | 50,064           | 40%        |             | 75,144            |
| 501033          | COMMISSIONER                | 720,918          | 302,489          | 42%        |             | 418,430           |
| 501050          | TAXABLE SUBS                |                  | 6,875            |            | 0           | -6,875            |
| 501058          | CLASSIFIED POS              | 313,837          | 133,593          | 43%        |             | 180,244           |
| 501070          | OTH PERS SVC                |                  | 848              |            |             | -848              |
|                 | <b>Total Commissioners:</b> | <b>1,159,963</b> | <b>493,869</b>   | <b>43%</b> | <b>0</b>    | <b>666,094</b>    |

**South Carolina Workers' Compensation Commission**  
**Budget vs. Actual Report**  
**FY 2018 As of 11/30/2017**  
**42% of year elapsed**

**Fund 10010000 - GENERAL FUND**

**Insurance & Medical**

| Commitment Item                       | Commitment Item Description | Current Budget | YTD Expenditures | % Used     | Commitments | Remaining Balance |
|---------------------------------------|-----------------------------|----------------|------------------|------------|-------------|-------------------|
| 501058                                | CLASSIFIED POS              | 26,632         | 10,375           | 39%        |             | 16,257            |
| <b>Total Insurance &amp; Medical:</b> |                             | <b>26,632</b>  | <b>10,375</b>    | <b>39%</b> |             | <b>16,257</b>     |

**Judicial**

| Commitment Item        | Commitment Item Description | Current Budget | YTD Expenditures | % Used | Commitments | Remaining Balance |
|------------------------|-----------------------------|----------------|------------------|--------|-------------|-------------------|
| 501058                 | CLASSIFIED POS              | 29,267         |                  |        |             | 29,267            |
| <b>Total Judicial:</b> |                             | <b>29,267</b>  |                  |        |             | <b>29,267</b>     |

**Employer Contributions**

| Commitment Item                      | Commitment Item Description | Current Budget   | YTD Expenditures | % Used     | Commitments | Remaining Balance |
|--------------------------------------|-----------------------------|------------------|------------------|------------|-------------|-------------------|
| 513000                               | EMPLOYER CONTRIB            | 569,861          | 195,164          | 34%        |             | 374,697           |
| <b>Total Employer Contributions:</b> |                             | <b>569,861</b>   | <b>195,164</b>   | <b>34%</b> |             | <b>374,697</b>    |
| <b>Total GENERAL FUND:</b>           |                             | <b>2,087,167</b> | <b>800,718</b>   | <b>38%</b> | <b>394</b>  | <b>1,286,055</b>  |

**South Carolina Workers' Compensation Commission**  
**Budget vs. Actual Report**  
**FY 2018 As of 11/30/2017**  
**42% of year elapsed**

**Fund 38440000 - EARMARKED FUND**

**Administration**

| Commitment Item | Commitment Item Description | Current Budget | YTD Expenditures | % Used | Commitments | Remaining Balance |
|-----------------|-----------------------------|----------------|------------------|--------|-------------|-------------------|
| 501058          | CLASSIFIED POS              | 704,135        | 129,582          | 18%    |             | 574,553           |
| 501070          | OTH PERS SVC                | 41,000         |                  |        |             | 41,000            |
| 512001          | OTHER OPERATING             | 1,263,866      |                  |        |             |                   |
| 5020010000      | OFFICE EQUIP SERVICE        |                | 525              |        |             |                   |
| 5020030000      | PRINT / BIND / ADV          |                | 4,416            |        |             |                   |
| 5020080000      | FREIGHT EXPRESS DELV        |                | 283              |        |             |                   |
| 5020090000      | TELEPHONE & TELEGRPH        |                | -193             |        |             |                   |
| 5020120000      | CELLULAR PHONE SVCS         |                | 1,588            |        |             |                   |
| 5021020000      | ATTORNEY FEES               |                | -10,757          |        |             |                   |
| 5021410000      | EDUC & TRNG-STATE           |                | 269              |        |             |                   |
| 5021469311      | HVAC MAINTENANCE            |                | 417              |        |             |                   |
| 5021490000      | AUDIT ACCT FINANCE          |                | 126              |        |             |                   |
| 5021530000      | CATERED MEALS               |                | 2,236            |        |             |                   |
| 5021540000      | NON-IT OTHER PRO SRV        |                | 1,234            |        |             |                   |
| 5024990000      | NON IT OTH CONTRACT         |                | 1,053            |        |             |                   |
| 5030010000      | OFFICE SUPPLIES             |                | 6,603            |        | 1,037       |                   |
| 5030010004      | SUBSCRIPTIONS               |                | 1,972            |        |             |                   |
| 5030020000      | COPY EQUIP SUPP             |                | 1,093            |        |             |                   |
| 5030067101      | PRGM LIC - APP SUPP         |                | 10,091           |        |             |                   |
| 5030067170      | EQUIP&SUPP- PRINT EU        |                | 3,801            |        |             |                   |
| 5030070000      | POSTAGE                     |                | 2,028            |        |             |                   |
| 5032410000      | MED/SCIENT/LAB SUPP         |                | 1,385            |        |             |                   |
| 5033090000      | EMPLOYEE RECOG AWARD        |                | 302              |        |             |                   |
| 5033990000      | OTHER SUPPLIES              |                | 15               |        |             |                   |
| 5040010000      | RENT-OFFICE EQUIP           |                | 1,313            |        |             |                   |
| 5040020000      | RENT-COPYING EQUIP          |                | 119              |        |             |                   |
| 5040027000      | IT-RENT COPYNG EQUIP        |                | 451              |        |             |                   |
| 5040050000      | NON IT-RENT-CONT REN        |                | -175             |        |             |                   |
| 5040057000      | IT- RENTAL-CONT RENT        |                | 526              |        |             |                   |
| 5040060000      | RENT-NON ST OWN PROP        |                | 207,889          |        |             |                   |
| 5040490000      | RENT-OTHER                  |                | 6,687            |        |             |                   |
| 5041010000      | DUES & MEMBER FEES          |                | 3,855            |        |             |                   |

**South Carolina Workers' Compensation Commission**  
**Budget vs. Actual Report**  
**FY 2018 As of 11/30/2017**  
**42% of year elapsed**

**Fund 38440000 - EARMARKED FUND**

|                               |                     |                  |                |            |               |                  |
|-------------------------------|---------------------|------------------|----------------|------------|---------------|------------------|
| 5050010000                    | IN ST-MEALS-NON-REP |                  | 356            |            |               |                  |
| 5050020000                    | IN ST-LODGING       |                  | 3,295          |            |               |                  |
| 5050031000                    | HR-IN ST-AIR TRANS  |                  | 424            |            |               |                  |
| 5050040000                    | IN ST-AUTO MILEAGE  |                  | 44             |            |               |                  |
| 5050041000                    | HR-IN ST-AUTO MILES |                  | 1,398          |            |               |                  |
| 5050070000                    | IN ST-REGISTR FEES  |                  | 329            |            |               |                  |
| 5051520000                    | REPORTABLE MEALS    |                  | 39             |            |               |                  |
| 5051540000                    | LEASED CAR-ST OWNED |                  | 13,682         |            |               |                  |
| 5060325000                    | Other Eq Acq (MA)   |                  |                |            | 9,310         |                  |
| <b>Total OTHER OPERATING:</b> |                     | <b>1,263,866</b> | <b>268,717</b> | <b>21%</b> | <b>10,346</b> | <b>984,802</b>   |
| <b>Total Administration:</b>  |                     | <b>2,009,001</b> | <b>398,300</b> | <b>20%</b> | <b>10,346</b> | <b>1,600,355</b> |

**Executive director**

| Commitment Item                  | Commitment Item Description | Current Budget | YTD Expenditures | % Used      | Commitments | Remaining Balance |
|----------------------------------|-----------------------------|----------------|------------------|-------------|-------------|-------------------|
| 501070                           | OTH PERS SVC                |                | 8,051            |             |             | -8,051            |
| 512001                           | OTHER OPERATING             | 6,335          |                  |             |             |                   |
| 5050010000                       | IN ST-MEALS-NON-REP         |                | 116              |             |             |                   |
| 5050020000                       | IN ST-LODGING               |                | 273              |             |             |                   |
| 5051520000                       | REPORTABLE MEALS            |                | 50               |             |             |                   |
| <b>Total OTHER OPERATING:</b>    |                             | <b>6,335</b>   | <b>439</b>       | <b>7%</b>   | <b>0</b>    | <b>5,896</b>      |
| <b>Total Executive director:</b> |                             | <b>6,335</b>   | <b>8,490</b>     | <b>134%</b> | <b>0</b>    | <b>-2,155</b>     |



**South Carolina Workers' Compensation Commission**  
**Budget vs. Actual Report**  
**FY 2018 As of 11/30/2017**  
**42% of year elapsed**

**Fund 38440000 - EARMARKED FUND**

**Inform. services**

| Commitment Item | Commitment Item Description    | Current Budget | YTD Expenditures | % Used     | Commitments   | Remaining Balance |
|-----------------|--------------------------------|----------------|------------------|------------|---------------|-------------------|
| 501058          | CLASSIFIED POS                 | 87,850         | 55,341           | 63%        |               | 32,509            |
| 512001          | OTHER OPERATING                | 755,512        |                  |            |               |                   |
| 5020040000      | MICROFILM PROCESSING           |                | 14,256           |            | 48,639        |                   |
| 5020077170      | SERVICES- PRINT EU             |                | 158              |            |               |                   |
| 5020077240      | DP SERVICES – STATE            |                | 63,757           |            |               |                   |
| 5020090000      | TELEPHONE & TELEGRPH           |                | 4,839            |            |               |                   |
| 5020120000      | CELLULAR PHONE SVCS            |                | 1,770            |            |               |                   |
| 5030010000      | OFFICE SUPPLIES                |                | 145              |            |               |                   |
| 5030020000      | COPY EQUIP SUPP                |                | 1,223            |            |               |                   |
| 5030030000      | PRINTING                       |                | 367              |            |               |                   |
| 5030067130      | EQUIP&SUPP- EUC                |                | 3,661            |            |               |                   |
| 5030090000      | COMMUNICATION SUPP             |                | 206              |            |               |                   |
| 5040010000      | RENT-OFFICE EQUIP              |                | 1,779            |            |               |                   |
| 5040020000      | RENT-COPYING EQUIP             |                | 44               |            |               |                   |
| 5040027000      | IT-RENT COPYNG EQUIP           |                | 156              |            |               |                   |
| 5040050000      | NON IT-RENT-CONT REN           |                | 175              |            |               |                   |
| 5040057000      | IT- RENTAL-CONT RENT           |                | 516              |            |               |                   |
| 5041010000      | DUES & MEMBER FEES             |                | 159              |            |               |                   |
| 5050010000      | IN ST-MEALS-NON-REP            |                | 38               |            |               |                   |
| 5050041000      | HR-IN ST-AUTO MILES            |                | 170              |            |               |                   |
|                 | <b>Total OTHER OPERATING:</b>  | <b>755,512</b> | <b>93,419</b>    | <b>12%</b> | <b>48,639</b> | <b>613,454</b>    |
|                 | <b>Total Inform. services:</b> | <b>843,362</b> | <b>148,761</b>   | <b>18%</b> | <b>48,639</b> | <b>645,962</b>    |

**South Carolina Workers' Compensation Commission**  
**Budget vs. Actual Report**  
**FY 2018 As of 11/30/2017**  
**42% of year elapsed**

**Fund 38440000 - EARMARKED FUND**

**Claims**

| Commitment Item | Commitment Item Description   | Current Budget | YTD Expenditures | % Used     | Commitments | Remaining Balance |
|-----------------|-------------------------------|----------------|------------------|------------|-------------|-------------------|
| 501058          | CLASSIFIED POS                | 280,850        | 101,603          | 36%        |             | 179,247           |
| 512001          | OTHER OPERATING               | 19,700         |                  |            |             |                   |
| 5020020000      | COPYING EQUIP SVC             |                | -463             |            |             |                   |
| 5020090000      | TELEPHONE & TELEGRPH          |                | -191             |            |             |                   |
| 5020120000      | CELLULAR PHONE SVCS           |                | 270              |            |             |                   |
| 5030010000      | OFFICE SUPPLIES               |                | 246              |            |             |                   |
| 5030070000      | POSTAGE                       |                | 3,426            |            |             |                   |
| 5040020000      | RENT-COPYING EQUIP            |                | 72               |            |             |                   |
| 5040027000      | IT-RENT COPYNG EQUIP          |                | 256              |            |             |                   |
| 5050010000      | IN ST-MEALS-NON-REP           |                | 31               |            |             |                   |
| 5050020000      | IN ST-LODGING                 |                | 470              |            |             |                   |
| 5050041000      | HR-IN ST-AUTO MILES           |                | 172              |            |             |                   |
|                 | <b>Total OTHER OPERATING:</b> | <b>19,700</b>  | <b>4,291</b>     | <b>22%</b> | <b>0</b>    | <b>15,409</b>     |
|                 | <b>Total Claims:</b>          | <b>300,550</b> | <b>105,894</b>   | <b>35%</b> | <b>0</b>    | <b>194,656</b>    |

**South Carolina Workers' Compensation Commission**  
**Budget vs. Actual Report**  
**FY 2018 As of 11/30/2017**  
**42% of year elapsed**

**Fund 38440000 - EARMARKED FUND**

**Commissioners**

| Commitment Item | Commitment Item Description   | Current Budget | YTD Expenditures | % Used     | Commitments | Remaining Balance |
|-----------------|-------------------------------|----------------|------------------|------------|-------------|-------------------|
| 501050          | TAXABLE SUBS                  | 70,000         | 14,556           | 21%        | 0           | 55,444            |
| 512001          | OTHER OPERATING               | 230,700        |                  |            |             |                   |
| 5020077100      | SERVICES- APP SUP             |                | 780              |            |             |                   |
| 5020080000      | FREIGHT EXPRESS DELV          |                | 12               |            |             |                   |
| 5020090000      | TELEPHONE & TELEGRPH          |                | -257             |            |             |                   |
| 5020120000      | CELLULAR PHONE SVCS           |                | 4,037            |            |             |                   |
| 5021010000      | LEGAL SERVICES                |                | 49,165           |            |             |                   |
| 5021410000      | EDUC & TRNG-STATE             |                | 150              |            |             |                   |
| 5021540000      | NON-IT OTHER PRO SRV          |                | 150              |            |             |                   |
| 5030010000      | OFFICE SUPPLIES               |                | 371              |            |             |                   |
| 5030020000      | COPY EQUIP SUPP               |                | 81               |            |             |                   |
| 5030067130      | EQUIP&SUPP- EUC               |                | 242              |            |             |                   |
| 5030070000      | POSTAGE                       |                | 2,128            |            |             |                   |
| 5040020000      | RENT-COPYING EQUIP            |                | 71               |            |             |                   |
| 5040027000      | IT-RENT COPYNG EQUIP          |                | 252              |            |             |                   |
| 5050010000      | IN ST-MEALS-NON-REP           |                | 332              |            |             |                   |
| 5050020000      | IN ST-LODGING                 |                | 2,267            |            |             |                   |
| 5050041000      | HR-IN ST-AUTO MILES           |                | 10,449           |            |             |                   |
| 5050080000      | IN ST-SUBSIST ALLOW           |                | 5,289            |            |             |                   |
| 5050570000      | OUT ST-REGISTR FEES           |                | -107             |            |             |                   |
| 5051520000      | REPORTABLE MEALS              |                | 190              |            |             |                   |
|                 | <b>Total OTHER OPERATING:</b> | <b>230,700</b> | <b>75,602</b>    | <b>33%</b> | <b>0</b>    | <b>155,098</b>    |
|                 | <b>Total Commissioners:</b>   | <b>300,700</b> | <b>90,158</b>    | <b>30%</b> | <b>0</b>    | <b>210,542</b>    |

**Information Services FY18**

| Commitment Item | Commitment Item Description             | Current Budget | YTD Expenditures | % Used    | Commitments  | Remaining Balance |
|-----------------|---|----------------|------------------|-----------|--------------|-------------------|
| 561000          | Special Item                            | 60,944         | 5,094            | 8%        | 5,311        | 50,539            |
|                 | <b>Total Information Services FY18:</b> | <b>60,944</b>  | <b>5,094</b>     | <b>8%</b> | <b>5,311</b> | <b>50,539</b>     |

**South Carolina Workers' Compensation Commission**  
**Budget vs. Actual Report**  
**FY 2018 As of 11/30/2017**  
**42% of year elapsed**

**Fund 38440000 - EARMARKED FUND**

**Insurance & Medical**

| Commitment Item | Commitment Item Description           | Current Budget | YTD Expenditures | % Used     | Commitments | Remaining Balance |
|-----------------|---------------------------------------|----------------|------------------|------------|-------------|-------------------|
| 501058          | CLASSIFIED POS                        | 459,463        | 193,273          | 42%        |             | 266,190           |
| 501070          | OTH PERS SVC                          | 22,881         | 750              | 3%         |             | 22,131            |
| 512001          | OTHER OPERATING                       | 54,500         |                  |            |             |                   |
| 5020090000      | TELEPHONE & TELEGRPH                  |                | -201             |            |             |                   |
| 5020120000      | CELLULAR PHONE SVCS                   |                | 190              |            |             |                   |
| 5021500000      | MGMT CONSULTANTS                      |                | 65               |            |             |                   |
| 5021540000      | NON-IT OTHER PRO SRV                  |                | 11,995           |            |             |                   |
| 5024990000      | NON IT OTH CONTRACT                   |                | 610              |            |             |                   |
| 5030010000      | OFFICE SUPPLIES                       |                | 944              |            |             |                   |
| 5030010004      | SUBSCRIPTIONS                         |                | 198              |            |             |                   |
| 5030070000      | POSTAGE                               |                | 2,312            |            |             |                   |
| 5033990000      | OTHER SUPPLIES                        |                | 15               |            |             |                   |
| 5040020000      | RENT-COPYING EQUIP                    |                | 75               |            |             |                   |
| 5040027000      | IT-RENT COPYNG EQUIP                  |                | 268              |            |             |                   |
| 5050010000      | IN ST-MEALS-NON-REP                   |                | 105              |            | 50          |                   |
| 5050020000      | IN ST-LODGING                         |                | 2,606            |            | 701         |                   |
| 5050041000      | HR-IN ST-AUTO MILES                   |                | 692              |            | 205         |                   |
| 5050070000      | IN ST-REGISTR FEES                    |                | 700              |            |             |                   |
|                 | <b>Total OTHER OPERATING:</b>         | <b>54,500</b>  | <b>20,575</b>    | <b>38%</b> | <b>956</b>  | <b>32,968</b>     |
|                 | <b>Total Insurance &amp; Medical:</b> | <b>536,844</b> | <b>214,599</b>   | <b>40%</b> | <b>956</b>  | <b>321,289</b>    |

**South Carolina Workers' Compensation Commission**  
**Budget vs. Actual Report**  
**FY 2018 As of 11/30/2017**  
**42% of year elapsed**

**Fund 38440000 - EARMARKED FUND**

**Judicial**

| Commitment Item | Commitment Item Description  | Current Budget | YTD Expenditures | % Used     | Commitments | Remaining Balance |
|-----------------|------------------------------|----------------|------------------|------------|-------------|-------------------|
| 501058          | CLASSIFIED POS               | 302,294        | 163,029          | 54%        |             | 139,265           |
| 501070          | OTH PERS SVC                 |                | 8,419            |            |             | -8,419            |
| 512001          | OTHER OPERATING              | 12,800         |                  |            |             |                   |
| 5020090000      | TELEPHONE & TELEGRPH         |                | -120             |            |             |                   |
| 5020120000      | CELLULAR PHONE SVCS          |                | 267              |            |             |                   |
| 5021010000      | LEGAL SERVICES               |                | 1,460            |            |             |                   |
| 5030010000      | OFFICE SUPPLIES              |                | 180              |            |             |                   |
| 5030070000      | POSTAGE                      |                | 3,140            |            |             |                   |
| 5040020000      | RENT-COPYING EQUIP           |                | 76               |            |             |                   |
| 5040027000      | IT-RENT COPYNG EQUIP         |                | 268              |            |             |                   |
| 5050010000      | IN ST-MEALS-NON-REP          |                | 356              |            | 38          |                   |
| 5050020000      | IN ST-LODGING                |                | 226              |            | 470         |                   |
| 5050040000      | IN ST-AUTO MILEAGE           |                | 74               |            |             |                   |
|                 | <b>Total OTHER OPERATING</b> | <b>12,800</b>  | <b>5,926</b>     | <b>46%</b> | <b>508</b>  | <b>6,366</b>      |
|                 | <b>Total Judicial:</b>       | <b>315,094</b> | <b>177,374</b>   | <b>56%</b> | <b>508</b>  | <b>137,212</b>    |

**Employer Contributions**

| Commitment Item | Commitment Item Description          | Current Budget   | YTD Expenditures | % Used     | Commitments   | Remaining Balance |
|-----------------|--------------------------------------|------------------|------------------|------------|---------------|-------------------|
| 513000          | EMPLOYER CONTRIB                     | 695,959          | 270,217          | 39%        | 0             | 425,742           |
|                 | <b>Total Employer Contributions:</b> | <b>695,959</b>   | <b>270,217</b>   | <b>39%</b> | <b>0</b>      | <b>425,742</b>    |
|                 | <b>Total EARMARKED FUND:</b>         | <b>5,068,789</b> | <b>1,418,885</b> | <b>28%</b> | <b>65,761</b> | <b>3,584,143</b>  |

**South Carolina Workers' Compensation Commission**

**Commitments**

**FY 2018 As of 10/31/2017**

**Fund 38440000 - EARMARKED FUND**

**Administration**

| Commitment Item              | Commitment Item Description | Vendor          | Commitment    |
|------------------------------|-----------------------------|-----------------|---------------|
| 5030010000                   | OFFICE SUPPLIES             | NEOPOST USA INC | 1,037         |
| 5060325000                   | Other Eq Acq (MA)           | NEOPOST USA INC | 9,310         |
| <b>Total Administration:</b> |                             |                 | <b>10,346</b> |

**Inform. services**

| Commitment Item                | Commitment Item Description | Vendor                         | Commitment    |
|--------------------------------|-----------------------------|--------------------------------|---------------|
| 5020040000                     | MICROFILM PROCESSING        | PALMETTO MICROFILM SYSTEMS INC | 48,639        |
| <b>Total Inform. services:</b> |                             |                                | <b>48,639</b> |

**Information Services FY18**

| Commitment Item                         | Commitment Item Description | Vendor | Commitment   |
|---|-----------------------------|--------|--------------|
| 5030067130                              | EQUIP&SUPP- EUC             | HP INC | 343          |
| 5203990000                              | LOW VALUE ASSET (MA)        | HP INC | 4,968        |
| <b>Total Information Services FY18:</b> |                             |        | <b>5,311</b> |

**Total EARMARKED FUND: 64,297**

Any items with vendor "Not assigned" are pending financial adjustments. Any commitment on the Budget vs Actual Report that is missing from this list is a travel commitment.

SC Workers' Compensation Commission  
 Financial Report  
 FY 2017-2018 Period Ending: November 30, 2017  
 Earmarked Fund  
 Revenues

|                                      |            |                     | Benchmark           | 42%         |
|--------------------------------------|------------|---------------------|---------------------|-------------|
| Account                              | Acct No.   | Budget              | YTD Actual Received | % of Budget |
| Workers Comp Hearing Fee             | 4110090000 | \$ 565,000          | \$ 240,700          | 43%         |
| Self Insurance App Fee               | 4160040000 | \$ 26,577           |                     | 0%          |
| Violations and Penalties             | 4223030000 | \$ 1,750,000        | \$ 839,533          | 48%         |
| Parking Fee                          | 4350040000 | \$ 6,060            | \$ 2,240            | 37%         |
| Workers Comp Award Review Fee        | 4350140000 | \$ 36,575           | \$ 14,975           | 41%         |
| Training Conference Registration Fee | 4380020000 | \$ 3,500            | \$ 6,687            | 0%          |
| Sales of Photocopies                 | 4380050000 | \$ 67,500           | \$ 34,639           | 51%         |
| Sale of Services                     | 4480020000 |                     |                     | 0%          |
| Sale of Publication & Brochure       | 4480040000 |                     |                     | 0%          |
| Sale of Listings Labels              | 4480060000 | \$ 16,500           | \$ 1,475            | 9%          |
| Unclaimed Property                   | 4511020000 |                     |                     | 0%          |
| Returned Checks                      | 4530010000 |                     | \$ (25)             | 0%          |
| Adj To Agency Deposit                | 4530020000 |                     | \$ (25)             | 0%          |
| Misc Revenue                         | 4530030000 |                     | \$ 420              | 0%          |
| Dep By Private Entities              | 4530070000 |                     |                     | 0%          |
| <b>Total Revenues</b>                |            | <b>\$ 2,471,712</b> | <b>\$ 1,140,618</b> | <b>46%</b>  |
|                                      |            |                     |                     |             |
| <b>Self Insurance Tax</b>            |            | <b>\$ 2,400,467</b> | <b>\$ 1,268,609</b> | <b>53%</b>  |
|                                      |            |                     |                     |             |
| <b>Total</b>                         |            | <b>\$ 4,872,179</b> | <b>\$ 2,409,227</b> | <b>49%</b>  |

**SC Workers' Compensation Commission  
BALANCE SHEET**

**EARMARKED FUND**

**FY 2017-2018**

**Period Ending: November 30, 2017**

|                         | Budget              | YTD                      | % of<br>budget |
|-------------------------|---------------------|--------------------------|----------------|
| Total Revenues          | \$ 2,471,712        | \$ 1,140,618             | 46%            |
| Self-Insurance Tax      | \$ 2,400,467        | \$ 1,268,609             | 53%            |
| Total Revenues          | <u>\$ 4,872,179</u> | <u>\$ 2,409,227</u>      | 49%            |
| Total Expenditures      | <u>\$ 5,068,789</u> | <u>\$ 1,418,885</u>      | 28%            |
| Net Income/Expenditures |                     | <u><u>\$ 990,342</u></u> |                |



P.O. Box 995  
1550 Gadsden Street  
Columbia, SC 29202  
dew.sc.gov



Henry McMaster  
Governor

Cheryl M. Stanton  
Executive Director

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December 4, 2017

Mr. Gary Cannon  
Office of Executive Director  
Workers' Compensation Commission  
1333 Main Street  
Columbia, SC 29202-1715

Re: Average Weekly Wage

Dear Mr. Cannon,

This is in reference to your correspondence dated November 7, 2017, in which you requested the average weekly wage.

This letter certifies that the average weekly wage for July 1, 2016 through June 30, 2017 as computed under South Carolina Employment Security Law was \$838.21.

If you should have any questions or need any further information, please contact Brenda Lisbon, Business Intelligence Department Director, at 737-2813.

Sincerely,

A handwritten signature in black ink that reads "Cheryl M. Stanton" followed by a horizontal line.

Cheryl Stanton  
Executive Director

CMS/tcm

ES-8

STATE OF SOUTH CAROLINA )  
COUNTY OF RICHLAND )  
\_\_\_\_\_ )

BEFORE THE SOUTH CAROLINA  
WORKERS' COMPENSATION  
COMMISSION

In Re: Average Weekly Wage  
Maximum Compensation Rate  
Effective January 1, 2018

The South Carolina Department of Employment and Workforce has certified the average weekly wage in South Carolina for the period of July 1, 2016 through June 30, 2017, was Eight Hundred Thirty Eight Dollars and Twenty One Cents (\$838.21). South Carolina Code Ann. Section 42-9-10, provides, in pertinent part, that "The injured employee may not be paid more each week than the average weekly wage in this State for the preceding fiscal year." Therefore, according to South Carolina Code Sections 42-1-50; 42-9-10; and 42-9-20, et seq. (Law. Co-op 1976), the maximum weekly compensation rate for injuries arising on and after January 1, 2018, shall be Eight Hundred Thirty Eight Dollars and Twenty One Cents (\$838.21).

AND IT IS SO ORDERED!

\_\_\_\_\_  
T. Scott Beck, Chairman

\_\_\_\_\_  
Susan S. Barden, Vice Chair

\_\_\_\_\_  
Mike Campbell, Commissioner

\_\_\_\_\_  
Melody L. James., Commissioner

\_\_\_\_\_  
Gene McCaskill, Commissioner

\_\_\_\_\_  
Aisha Taylor, Commissioner

\_\_\_\_\_  
Avery B. Wilkerson, Jr., Commissioner

In Chambers  
Columbia, South Carolina

\_\_\_\_\_  
Date