

## AGENDA

### SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

1333 Main Street, 5<sup>th</sup> Floor  
Columbia, South Carolina 29201

May 18, 2015 – 10:30 a.m.

Commission Hearing Room A

*This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.*

1. CALL TO ORDER *CHAIRMAN BECK*
2. APPROVAL OF AGENDA OF BUSINESS MEETING  
OF MAY 18, 2015 *CHAIRMAN BECK*
3. APPROVAL OF MINUTES OF THE BUSINESS MEETING  
OF APRIL 20, 2015 (Tab 1) *CHAIRMAN BECK*
4. GENERAL ANNOUNCEMENTS *MR. CANNON*
5. APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2) *MR. SMITH*
6. DEPARTMENT DIRECTORS' REPORTS  
Human Resources (Tab 3) *MS. OSBORNE*  
Information Services (Tab 4) *MS. UNDERHILL*  
Insurance, Medical & Administrative Services (Tab 5 & 6) *MR. DUFFIELD*  
Claims (Tab 7) *MS. SPANN*  
Judicial (Tab 8) *MS. BRACY*
7. EXECUTIVE DIRECTOR'S REPORT (Tab 9) *MR. CANNON*
8. OLD BUSINESS *CHAIRMAN BECK*
  - A. Medical Services Provider Manual (10) Mr. Cannon
9. NEW BUSINESS *CHAIRMAN BECK*
  - A. Resolution of Appreciation for the Commission Employees (Tab 11) Mr. Cannon
  - B. Recognition of 2014 Employee of the Year Mr. Cannon
10. EXECUTIVE SESSION *CHAIRMAN BECK*
  - A. Contractual Matter (12) Mr. Cannon
  - B. Personnel Matter Mr. Cannon
11. ADJOURNMENT *CHAIRMAN BECK*

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<b>2</b>	<b>Self-Insurance</b>
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<b>4</b>	<b>Information Services</b>
<b>5</b>	<b>Insurance, Medical &amp; Administrative Services</b>
<b>6</b>	<b>Summary of Revenues and Expenditures</b>
<b>7</b>	<b>Claims</b>
<b>8</b>	<b>Judicial</b>
<b>9</b>	<b>Executive Director's Report</b>
<b>10</b>	<b>Medical Services Provider Manual</b>
<b>11</b>	<b>Resolution of Appreciation for the Commission Employees</b>
<b>12</b>	<b>Executive Session</b>

THE  
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION  
BUSINESS MEETING

**Monday, April 20, 2015**

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Monday, April 20, 2015, at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present:

T. SCOTT BECK, CHAIRMAN  
SUSAN S. BARDEN, VICE CHAIR  
R. MICHAEL CAMPBELL, II, COMMISSIONER  
MELODY L. JAMES, COMMISSIONER  
GENE MCCASKILL, COMMISSIONER  
AISHA TAYLOR, COMMISSIONER  
AVERY B. WILKERSON, JR., COMMISSIONER

Present also were Gary M. Cannon, Executive Director; Grant Duffield, Insurance Medical and Administrative Services Director; Sonji Spann, Claims Director; Amy Bracy, Judicial Director; Alicia Osborne, Human Resources Manager; Wayne Ducote, Coverage & Compliance Director; Bridgette Amick, Medical Policy Analyst; W.C. Smith, Self-Insurance Director; Amanda Underhill, Business Analyst; and Keith Roberts, Attorney. Also present were: Clara Smith and Ricci Land Welch, Injured Workers' Advocates; and Lena Smith, Southern Strategy Group.

Chairman Beck called the meeting to order at 10:37 a.m.

**AGENDA**

Commissioner Barden moved that the agenda be approved. Commissioner McCaskill seconded the motion, and the motion was approved.

**APPROVAL OF MINUTES – BUSINESS MEETING OF MARCH 16, 2015**

Commissioner Barden moved that the minutes of the Business Meeting of March 16, 2015 be approved. Commissioner Taylor seconded the motion, and the motion was approved.

**GENERAL ANNOUNCEMENTS**

There were no general announcements.

**APPLICATIONS FOR APPROVAL TO SELF-INSURE**

Self-insurance applications were presented by W.C. Smith, Self-Insurance Director. Fifteen (15) prospective members of three (3) funds were presented to the Commission for approval. The applications were:

**Palmetto Timber Fund**  
L & P Logging

### **SC Home Builders SIF**

Andrew Barnes  
BRB Construction Services, LLC  
Brian Dermid dba Dermid Construction & Co.  
Building Charleston, LLC  
Clark Painting Co., LLC  
Hardee and Prince Contractors, LLC  
J & C Framing Co.  
Marys Lighthouse  
Memin Construction Company  
Old Oak Craftsman, LLC  
Scheper Builders, LLC  
The Elliott Group, Inc.  
Upstate Signs, LLC dba Sign-A-Rama Anderson

### **SC Carolina McDonald's Operators Self Insurance Fund**

The Myers Edge, Inc.

After examination of the applications, it was determined that each complied with the Commission's requirements and each was recommended for approval. Commissioner Wilkerson made the motion to approve the applications to self-insure, and Commissioner James seconded the motion. The motion was unanimously approved.

### **DEPARTMENT DIRECTORS' REPORTS**

The Department Directors presented their reports which were also submitted to the Commission in written form.

#### **Human Resources Department**

Alicia Osborne presented the Human Resources report for the period of March 1 through March 31, 2015. Commissioner McCaskill expressed appreciation to Ms. Osborne for her helpfulness in assisting him recently with SCEIS and said she is doing a fantastic job.

#### **Information Technology Department**

On behalf of Betsy Hartman, Amanda Underhill presented the Information Services Department's report. IT continues communication and testing with the Trading Partners and approvals to electronically submit SROI transactions. Work continues on reviewing OnBase document permissions across the Agency to verify that staff has appropriate access for assigned job responsibilities. IT is working with DTO staff to upgrade to OnBase 13. The upgrade is scheduled to be complete by May 15.

#### **Insurance, Medical & Administrative Services Department**

Grant Duffield presented the Insurance, Medical & Administrative Services Department's report. Mr. Duffield reported for the month of March the Lapse in Coverage Notification program registered 43 new policies and issued six Lapse in Coverage Notifications. The Self Insurance Division collected \$1.7 million in self-insurance tax. The Medical Services Division received 28 medical bills for review during the month of March. This number is a little higher due to a single entity submitting medical bill reviews that was not familiar with the review process.

Mr. Duffield recognized Wayne Ducote, Coverage and Compliance Director. Mr. Ducote reported year to date the Compliance Division has compelled 193 employers in South Carolina to come into compliance with the Act, resulting in approximately 1,800 previously uninsured workers are now properly insured. The Compliance Division has assessed \$3.8 million in fines, with 81% of those fines waived or rescinded as employers either obtained insurance coverage or were found not to be subject to the Act. In March the Compliance Division collected \$92,782 in

finances and penalties. Year to date the Compliance Division has collected \$427,959 in fines which represents 59% of prior year's year-end collection of \$725,776.

Mr. Ducote reported year to date the Coverage Division has created a total of 17,593 claim files which is 75% of claim file volume prior year. Coverage fines are at 71% of collections of prior year.

Chairman Beck asked about the quarterly data received from the Department of Employment and Workforce Department (DEW) used for compliance investigations. Last report was that all records have been investigated. Mr. Ducote talked about the quarterly trends and said overall the number of investigations remain consistent.

Mr. Ducote said that in March the Coverage Division collected \$36,200 in fine revenue. He attributes the increase to the processing of outstanding carrier fine debt addressed through the Order and Rule to Show Cause process as well as claims fines and coverage fines.

Mr. Duffield announced Quintina Smith was selected for the Fiscal Technician II position. She will begin her new duties on April 27, 2015.

Mr. Duffield presented the Summary of Revenues and Expenditures for the period ending March 31, 2015. The benchmark for March is 75%. The Commission's revenues are at 61.84%, and expenditures are at 73.0%.

### **Claims Department**

Sonji Spann presented the Claims Department's report. For the month of March, the Claims Department closed 2,468 individual case files. The fine revenue received in March was \$90,200. The examiners reviewed 2,163 individual case files. The total number of fines in March was 434. The total number of Form 18 fines was 418. The total number of forms processed was 14,271.

Ms. Spann clarified the reason for the reduction in the fines assessed in February 2015 of 378 as compared to February 2014 of 691. She explained the software program reviewing the Form 18s for compliance was inadvertently omitting certain fines. The correction to resolve the issue resulted in a spike in the number of Form 18 fines assessed for February 2014.

### **Judicial Department**

Amy Bracy presented the Judicial Department's report. She reported the following for March 2015:

- 97 Single Commissioner Hearings conducted
- Addressed 265 informal conference cases
- 109 regulatory mediations scheduled
- 15 requested mediations
- 46 matters resolved in mediation with the receipt of Forms 70

Ms. Bracy reported that an advisory notice regarding the submission of the Form 70 was emailed to stakeholders and posted on the Commission's website on March 27, 2015.

Ms. Bracy said an additional column has been added to the statistics report that compares total year to date 2014-2015 and 2013-2014. She noted an upward trend in the number of claimant pleadings, and a downward trend in regulatory mediations. Chairman Beck asked about the number of cases subject to mandatory mediation but settled prior to the actual mediation. Ms. Bracy said she will research and report back at the next business meeting.

### **EXECUTIVE DIRECTOR'S REPORT**

Mr. Cannon introduced Anita East, the new Administrative Specialist (Receptionist). Ms. East began her responsibilities with the Agency on April 13, 2015.

Gary Cannon, Executive Director, presented his report which was also submitted to the Commission in written form. He pointed out the following highlights from his report:

### Debit Card Ad Hoc Advisory Committee

The Debit Card Ad Hoc Advisory Committee met on April 1, 2015. Mr. Cannon reported he suspects the committee will reach a consensus on a recommendation soon.

### Narcotics Use Ad Hoc Advisory Committee

Mr. Cannon said he anticipates Chairman Ric Davis will schedule another meeting of the Narcotics Use Ad Hoc Advisory Committee within 60 days and moving toward developing recommendations for consideration.

### S.C. Treasurer's Office Unclaimed Funds

Mr. Cannon reported he received a letter from a private citizen, Mr. Sam Brownlee, notifying the Commission of unclaimed funds due the Commission being held by the State Treasurer's Office. Upon filing a claim for the unclaimed funds with the Treasurer's Office, the Commission received a check in the amount of \$15,221.51.

### Internal Association of Industrial Accident Boards and Commissions (IAIABC)

Mr. Cannon reported he attended the IAIABC Spring 2015 Forum at Myrtle Beach along with several staff members. He said that South Carolina is one of two states to implement EDI transactions. He expressed appreciation to Duane Earles and for the Commission's funding the program which has placed the Commission much further ahead than other states in internal operations.

Commissioner McCaskill stated the Commission is incredibly blessed to have an immense pool of talent on staff at the Commission.

### South Carolina Vocational Rehabilitation Department (SCVRD)

Mr. Cannon said SCVRD notified the Commission Mr. Jordon Fosque has been assigned as liaison to the Commission, replacing Mr. Chuck Hamden, and will serve as liaison on SCVRD/WCC referrals.

## **OLD BUSINESS**

### **A. MSPM Fee Schedule**

Mr. Duffield presented a recommendation to approve revisions to the Medical Services Provider Manual to reflect 2015 Relative Value Resource Based System (RVRBS) relative values and CPT Codes effective July 1, 2015. The conversion factor will remain at \$50. Mr. Duffield said staff continues to work with OptumInsight consultants to define edits to policy guidance text specific to the code set however does not affect the reimbursement schedule.

### **Motion to Approve Revisions to MSPM Fee Schedule**

Commissioner Campbell made a motion to approve the recommendation as presented. Commissioner Taylor seconded the motion. The vote was taken, and the motion was unanimously approved.

## **NEW BUSINESS**

There was no new business.

## **ADJOURNMENT**

Commissioner Barden made the motion to adjourn. Commissioner McCaskill seconded the motion, and the motion was approved.

The April 20, 2015 meeting of the South Carolina Workers' Compensation Commission adjourned at 11:07 a.m.

Reported May 18, 2015  
Kim Ballentine, Office of the Executive Director

# MEMORANDUM

Date: May 13, 2015

**TO:** Mr. Gary Cannon  
Executive Director

**FROM:** Alicia Osborne  
Human Resources

**SUBJECT:** Human Resources Report Period of April 1 through April 30, 2015

Below is a summary of the Human Resources activity for the period of April 1 – April 30, 2015.

## Employee Relations (ER)

- One written notification to employee
- Ongoing Workers' Compensation Injuries
  - One pending settlement
  - Two under further review
- Workforce Planning
  - Reviewing position descriptions
  - Reviewing standard operating procedures for select personnel
  - Assessing future needs of the agency

## Benefits

- New Hire
  - Processed two state transfers
    - Added insurance and retirement benefits
    - Keyed in SCEIS
    - Added relevant roles in SCEIS
- FMLA
  - Assisted Employee(s) applying for FMLA

## Staff Changes

- Anita East – New Administrative Specialist II
- Quintina Smith – New Fiscal Technician II

## State Human Resources Division (HRD)

- Attended HRPD – Make Up Class on April 1
- Attended Supervisory Practices on April 14, 15, 21, and 22
- Ongoing Project
  - InfoSec and Data Classification
    - Attended training regarding upcoming reclassifications

## Fiscal Responsibilities (w/ Fiscal Technician II)

- Approved 80 SCEIS financial transactions
  - Within the SCEIS system approved deposits, invoices, and travel requests submitted by the Fiscal Technician for March

## Reports

- Ran SCEIS Deductions Not Taken / Arrears report
  - Report is cleared
- Ran SCEIS Wage Type Report

- No discrepancies
- SCEIS
- IMAS
    - Ensured Department Head and Fiscal Technician had correct security roles and data entry roles needed to complete their tasks.
    - Added IMAS Department Head as Data Owner
  - Time Administration
    - Approved Leave as requested
    - Assisted Employees with leave corrections and working time corrections
    - Notified supervisors and employees of missing time and ensured it was keyed in.
  - Updated Contacts for SCEIS and Distribution lists

#### Miscellaneous

- Employee of the Year (EOY)
  - Nominations and recommendations received
  - Recruiting persons for the panel
  - Planning EOY and Employee Appreciation for June 15
- Planning for CAME workshop in progress.
  - Considering recording video for workshop and future training / educating
- Social Committee 2015
  - Employee Appreciation specific efforts for May planned
    - Notes to employees that they are appreciated
    - Prevention Partners worksite wellness benefit on Wednesday, May 20





## Workers' Compensation Commission

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To: Gary Cannon  
SCWCC Executive Director  
From: Amanda Underhill, Business Analyst  
For Betsy Hartman, IT Director  
Date: May 13, 2015  
Subject: IT Department May 2015 Full Commission Report

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### IT Department Activities for the Month of April 2015

- Infrastructure – DTO
  - DTO relocated the SCWCC Production server to comply with security policies, in coordination with IT staff.
  - DTO implemented an upgraded Secure Email System, in coordination with IT staff.
  - DTO implemented a new front-end web server servicing eCase, in coordination with IT staff.
  - IT staff installed new laptop encryption software in preparation for upgrade for affected SCWCC staff.
- Production issues
  - EDI Rls3 FROI & SROI
    - Processing error research and resolution based on email questions from TPA's and Carriers, coordinated through Barbara James in Accident Reporting.
    - Duane modified the EDI transaction acknowledgment process to address a communication issue with one vendor.
    - Amanda implemented an Onbase process to create Form 18 images from EDI SA transactions
    - 4 of 5 EDI vendors are live with the SROI SA transaction to replace the Form 18 Periodic Report. Amanda continues to work with vendors to bring their clients on-board.
  - Progress
    - Duane modified the Brief Request process for compatibility with the new Form 31 process.
    - Duane researched and resolved a processing error on 12-M fines.
    - Duane researched and corrected 1 invoice/payment data issues. This involved manual data changes to balance the reports from Progress and SCEIS.
    - Duane deployed minor changes to several computer generated letters and notices.
    - Duane modified programming to address cross-appeals.
    - Amanda ran the Closed File QA reports for the File Room.
    - Duane created two ad-hoc reports for the Executive Director.
    - Duane generated historical data report on SCDEW employer records for the Compliance Division.
    - Duane loaded quarterly SCDEW employer data for use by Compliance.

- Amanda ran the Orders report for Judicial.
    - Amanda researched deposit information regarding Self-Insurance fund payments.
  - OnBase Production Maintenance and new requests
    - Amanda assisted staff with upload issues.
    - Amanda is working with DTO staff to coordinate an upgrade to Onbase 13. The upgrade for SCWCC was postponed by DTO, and is now scheduled to be completed by May 30, 2015.
    - Brian assisted staff with OnBase virtual printing issues.
    - Brian assisted staff with F4 indexing issues when virtually printing documents to a case file.
  - eCase
    - Brian, Duane and Amanda assisted users with connection issues occurring as a result of the web server change made by DTO.
    - Duane assisted external eCase users with data entry problems.
    - Amanda and Brian have been working with both internal and external users for upload Customer Service. Training, questions and issues that come up and require technical support.
  - Hardware
    - Brian is collecting quotes for replacement workstations/laptops for staff. IT aims to replace hardware every three years for 1/3 of staff to keep equipment up to date and secure.
    - Two new wireless access points have been ordered to be installed in the Hearing rooms to improve network connectivity during hearings. IT is awaiting delivery of the equipment. Installation will be scheduled with DTO when the equipment is received.
- Desktop support
  - Brian handles most desktop support issues. During the past month this has included:
    - Set up new user profile and desktop equipment for Anita East
    - Secure email questions, issues , including password resets– both internal and external users
    - Resolved Outlook email problems for staff.
    - Replaced VOIP phone for Kim Ballentine due to dropped connection.
    - Addressed 4 printer problems.
    - Provided password assistance for Commissioners and staff
    - Rebuilt 1 desktop due to virus
- ELT projects
  - SROI Project
    - Health Tech was approved for submitting SROI transactions for their clients. This is the first of SCWCC's five EDI vendors to implement SROI.
    - Amanda is the lead for communication and testing with the Trading Partners and approval to submit live SROI transactions.
    - Duane deployed refinements to SROI SA processing in the Production System.
    - The SROI team is beginning work on implementation of the MTC FN which is the replacement of the Form 19.
    - The SROI team recommends after the FN transaction is complete, work should begin on implementation of the balance of the MTC's. This will make it easier on both the Claims staff and the end users for submission of claims data. It is the recommendation of this team that mandatory submission of the SA and FN be done together and should be one year from the completion of the FN coding. Recommended date for mandatory submission is July 2016.
  - IT Security / DIS Policies
    - Duane implemented access restrictions in Progress to Attorney and Carrier tables to prevent accidental updates.

- Duane also removed inappropriately assigned 'delete' rights in Progress claim data.
  - Duane and Brian are coordinating vulnerability remediation with DTO.
  - Duane researched and tested Progress software upgrade process for restricted user access.
  - Brian is working through security policies for Windows 7 operating system for creating new images for PC's and laptops to ensure security and that we have standard images to speed up the time it takes to rebuild workstations and laptops if needed.
  - Amanda is reviewing OnBase document permissions across the agency to verify that staff has appropriate access for assigned job duties.
- Meetings
    - Amanda participated in the quarterly IAIABC conference call for Jurisdictional EDI members on April 28, 2015. 24 states were represented on the call to discuss data reporting scenarios and considerations.
    - Brian, Duane and Betsy participated in weekly WCC Security penetration testing remediation conference calls with DTO. The DTO staff has created a project team to respond to the items on the remediation list that pertain to DTO's responsibilities. The proposed date of April 30, 2015 was pushed back to June 30, 2015 by DTO, to complete the work to close the GAP between the existing configuration and configurations that will meet the Security Policies.
    - Brian participated in Social Committee meetings.

**Professional Development/Training attended in March 2015**

- Duane and Amanda, along with other SCWCC staff, attended the IAIABC Forum 2015 in Myrtle Beach, April 13-16. Duane provided an informative presentation regarding how SCWCC is using coverage policy data and unemployment records in enforcing compliance. His presentation was well-received and represented SC excellently.

# State of South Carolina



## Workers' Compensation Commission

**To:** Mr. Gary Cannon  
SCWCC Executive Director

**From:** Grant Duffield  
IMAS Director

**Date:** 13 – May – 2015

**Subj:** Insurance, Medical and Administrative Services Department  
april 2015 Full Commission Report

Please find attached information provided to summarize the status and workflow of initiatives currently underway within the Insurance, Medical and Administrative Services (IMAS) Department

In addition to the statistical data provided, please be advised of the following workflow initiatives:

Compliance Division	<ol style="list-style-type: none"><li>1. Implementing new compliance verification workflow.</li><li>2. Reviewing revenue metrics.</li><li>3. Implementing 12M assessment process</li></ol>
Coverage Division	<ol style="list-style-type: none"><li>1. Working with staff to review workflow processes and explore opportunities to enhance service provision.</li><li>2. Working through staffing challenges (medical).</li><li>3. Lapse in Coverage</li></ol>
Medical Services	<ol style="list-style-type: none"><li>1. Finalized MSPM CPT data.</li><li>2. Working with OptumInsight on text edits to MSPM</li><li>3. Continue work with MedAssets to improve Medical Bill reviews.</li></ol>
Administrative Svcs	<ol style="list-style-type: none"><li>1. Hired Receptionist</li><li>2. Working with File Room on staffing/workflow.</li><li>3. Hired Fiscal Tech II.</li><li>4. Working on Outstanding Debt collection process.</li><li>5. Implementing Year-end budget modifications for FY 14-15.</li></ol>
IMAS Administration:	<ol style="list-style-type: none"><li>1. Working with Division Mgrs to provide cross coordination of mgmt. functions.</li><li>2. Working with Executive Team concerning strategic planning and future needs forecasting.</li><li>3. Processing GEAR files / appeal notice protocol.</li></ol>

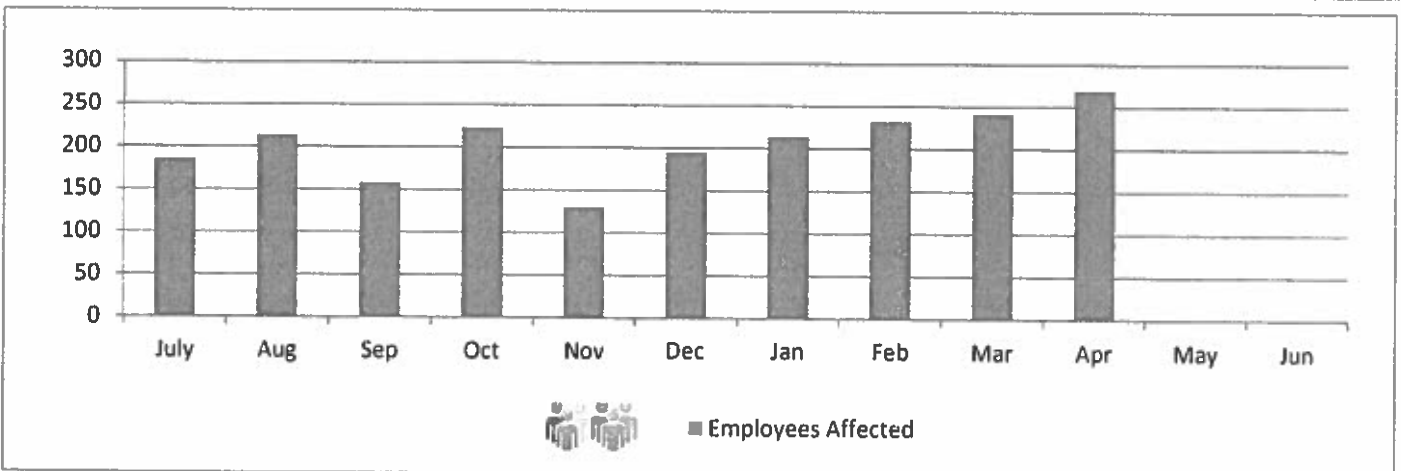
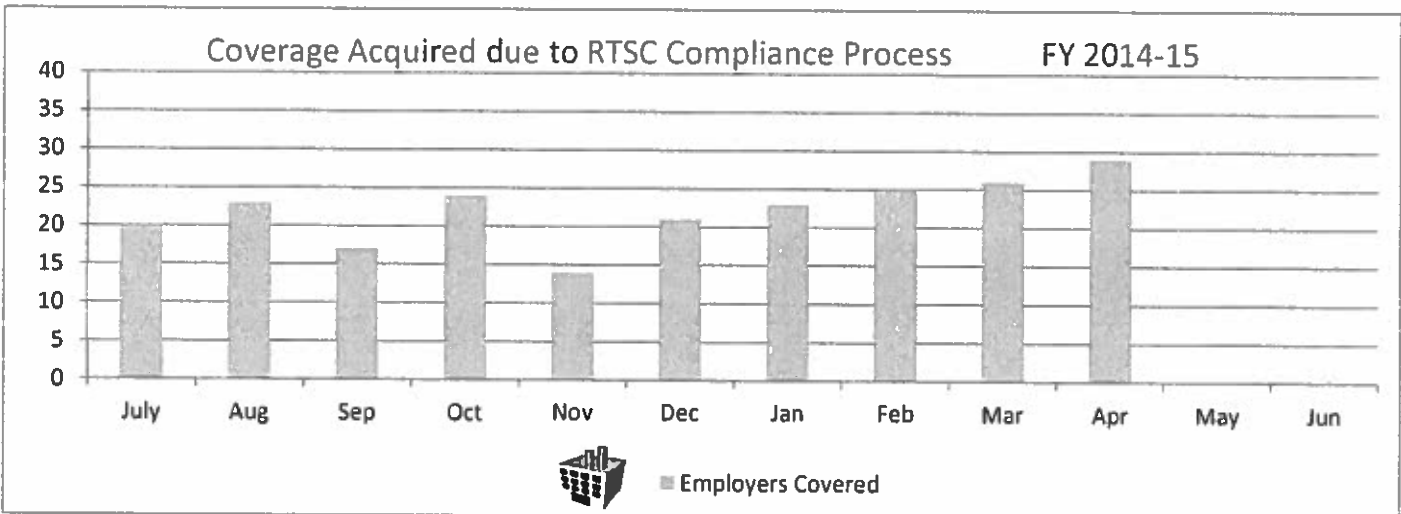
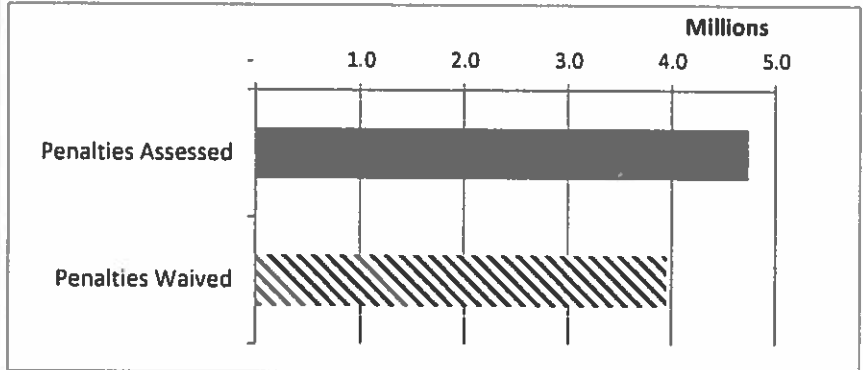
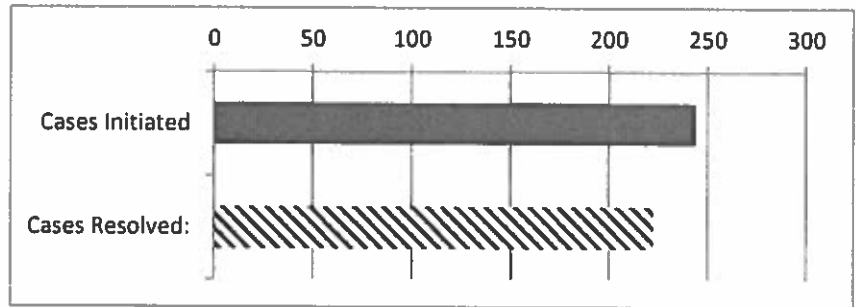
Mr. Cannon, while this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key initiatives underway in the IMAS Department and provide measures by which the Department's effectiveness can be gauged. IMAS welcomes any guidance that you and/or our Commissioners can provide concerning our performance and direction.

**Employers Obtaining Coverage**

For the Fiscal Year 2014 - 2015, the Compliance Division has worked with great diligence to help uninsured employers become compliant with the South Carolina Workers' Compensation Act. Year to date, the Compliance Division has compelled 222 employers in South Carolina to come into compliance with the Act. In so doing, approximately 2,065 previously uninsured workers are now properly covered.

**Penalties Waived**

Although the Division has assessed \$4.7 million dollars in fines, over 83% of those fines (\$3.9m) have been waived or rescinded as employers have either obtained insurance coverage or were found not to be subject to the Act.



**Carryover Caseload:**

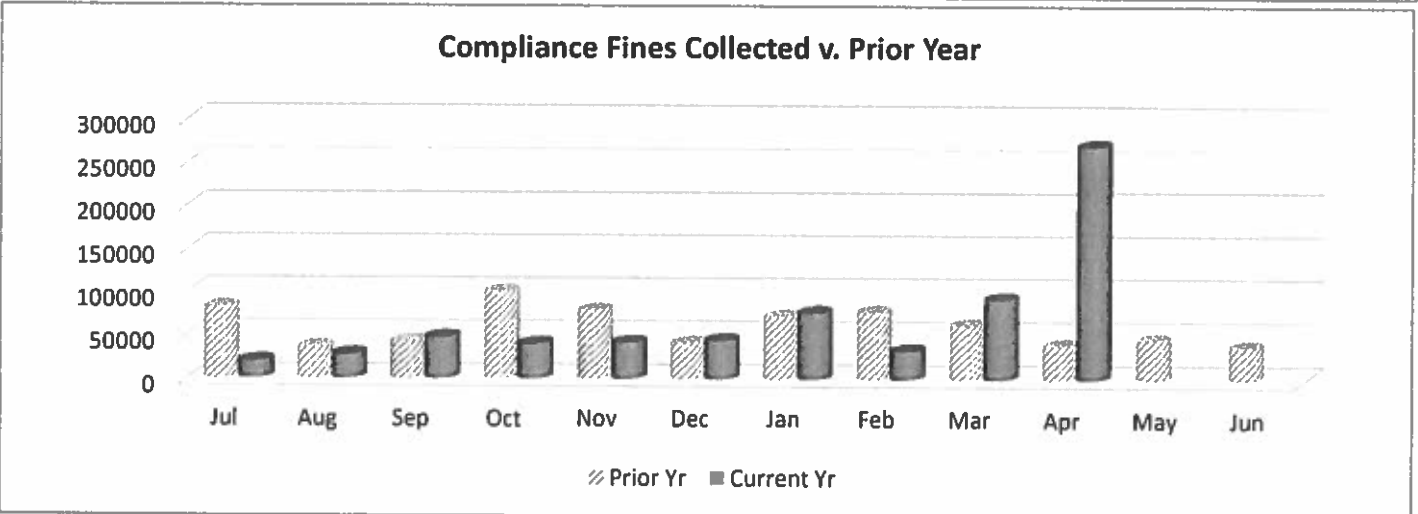
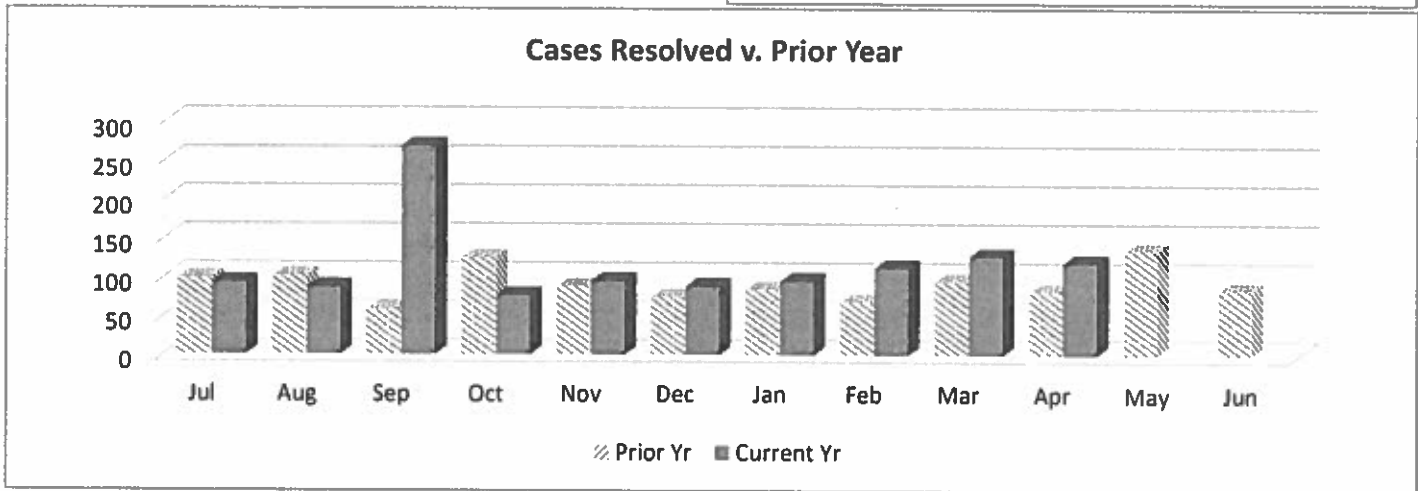
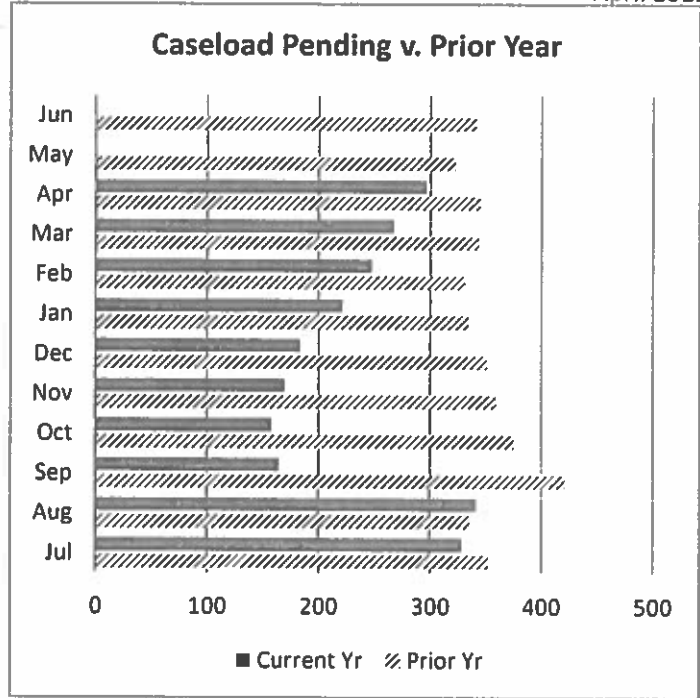
The Compliance Division closed April 2015 with 268 cases active, compared to an active caseload of 344 at the close of April 2014.

**Cases Resolved:**

Due to the decrease in carry-over, greater effort is focused on case resolution. For the month of April 2015, Compliance Division staff closed-out 128 cases.

**Compliance Fines:**

In April 2015, the Compliance Division collected \$270,822 in fines and penalties. Year to Date, the Compliance Division has collected \$698,781 in fines which represents 96% of prior year's year-end collection (\$725,776). The Compliance Division continues to find substantially greater compliance among employers in the State. However, non-linear fine collection activity occurring in April of this year skews the current projected year-end revenue trend to 109% of prior year.



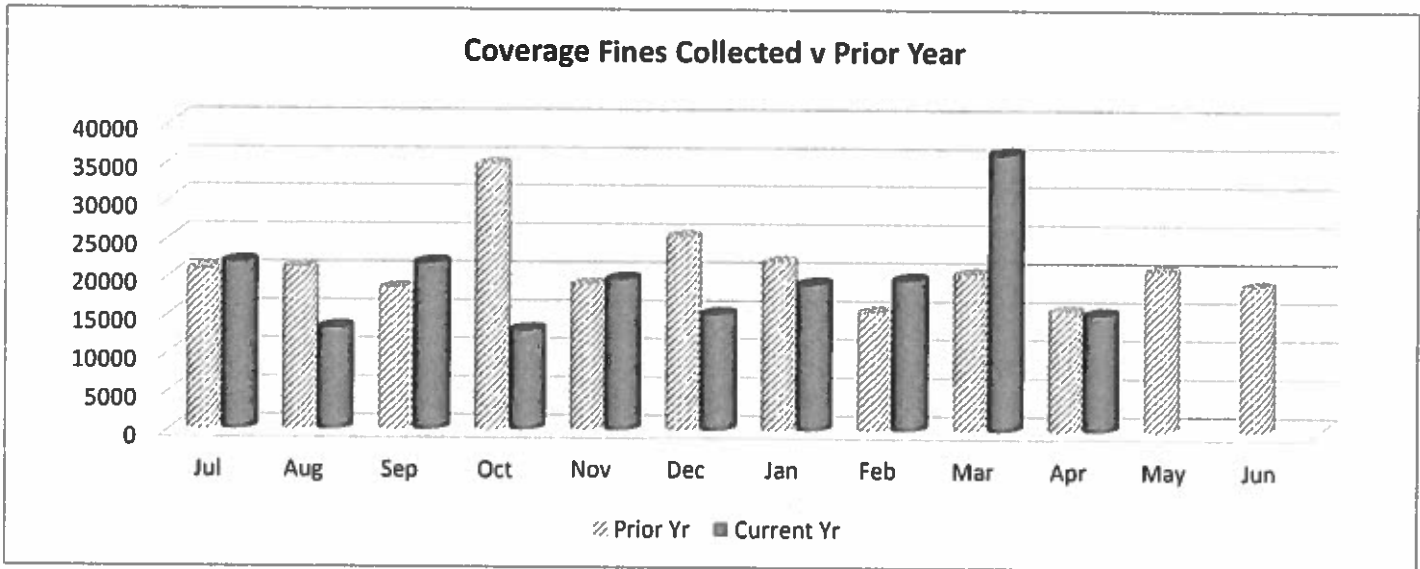
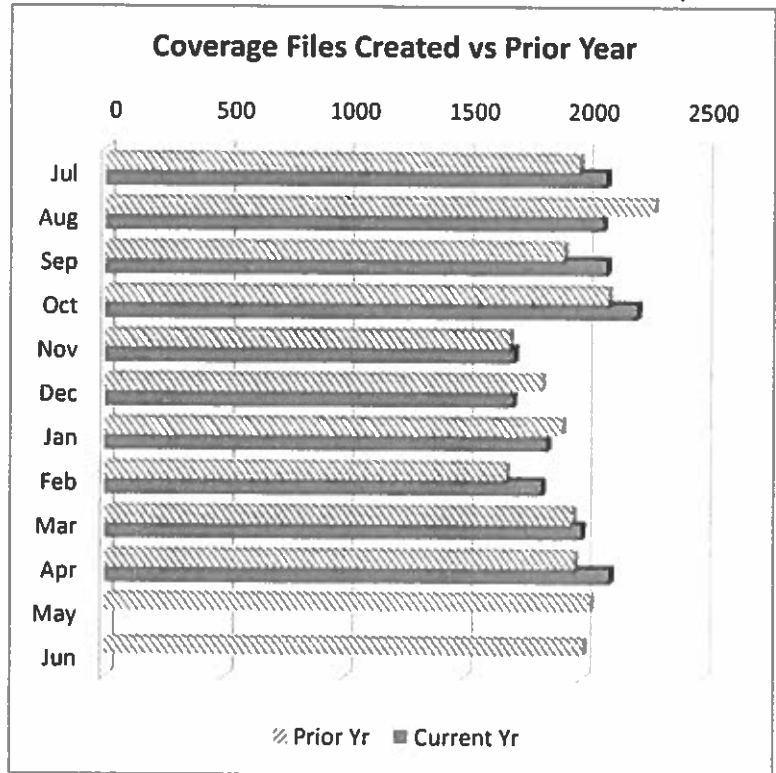
**WCC Claim Files:**

In April 2015, the Coverage Division received a total of 2,114 WCC Claim files. Of these, 1,748 were created through proper carrier filing of a 12A, and 366 were generated as a result of a Form 50 claim filing. Year to Date, 19,706 Claim files have been created which is 84% of claim file volume prior year (23,369).

**Coverage Fines:**

The Coverage Division collected \$15,200 in fine revenue in April 2015, as compared to \$15,600 in Coverage fines/penalties accrued during April 2014. Year on Year, Coverage fines are at 77% of collections for prior year.

Coverage Division fines represent 10% of the Commission's annual earmarked budget.



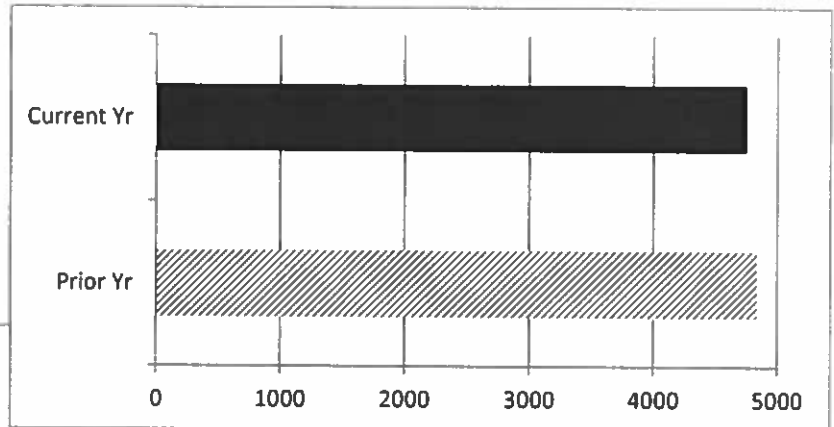
**IMS SELF INSURANCE DIVISION**

April 2015

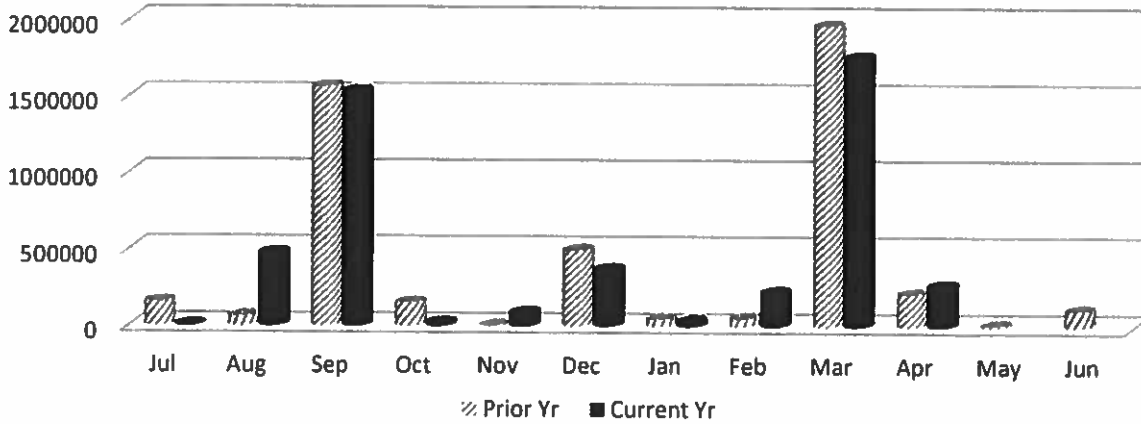
During the month of April 2015, the Self Insurance Division:

- \* collected \$263,241 in self-insurance tax.
- \* added 15 new self-insurers.
- \* conducted 5 Self Insurance audits.

Year to Date, Self Insurance tax revenue is trending at 100% of prior year and 44 Self Insurance audits have been completed.



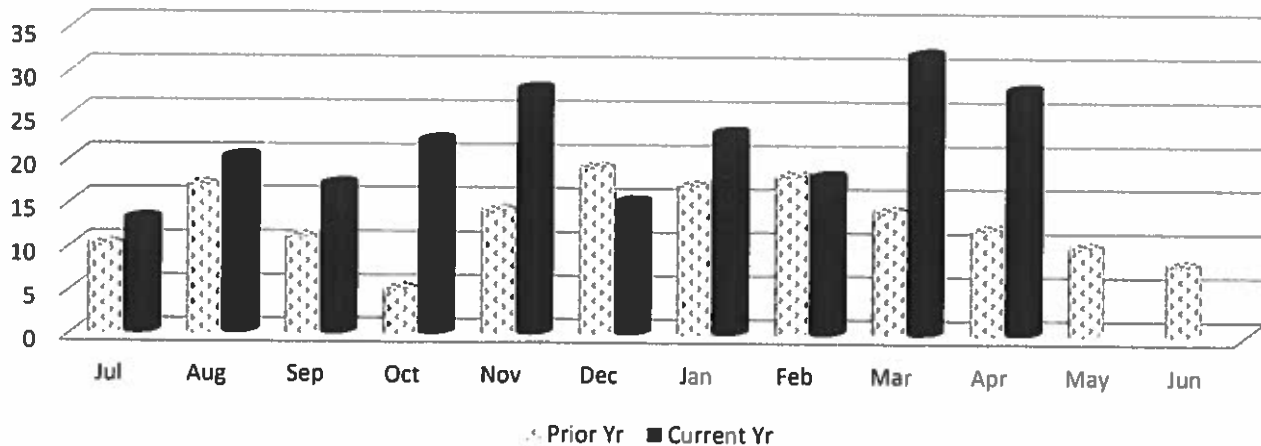
**Self Insurance Tax Collections v. Prior Year**



**IMS MEDICAL SERVICES DIVISION**

In April 2015, the Medical Services Division began the month with 32 bills pending review, received an additional 18 bills for review, conducted 22 bill reviews and ended the month with 28 bills pending.

**Medical Bills Pending Review v. Prior Year**



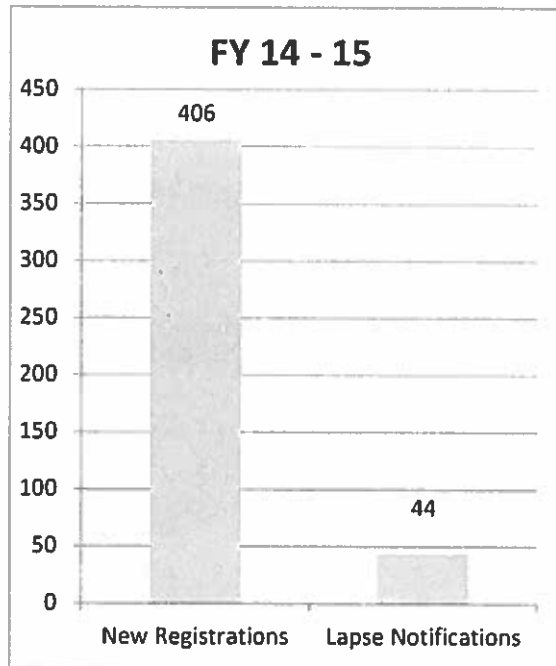


## Lapse In Coverage Notification

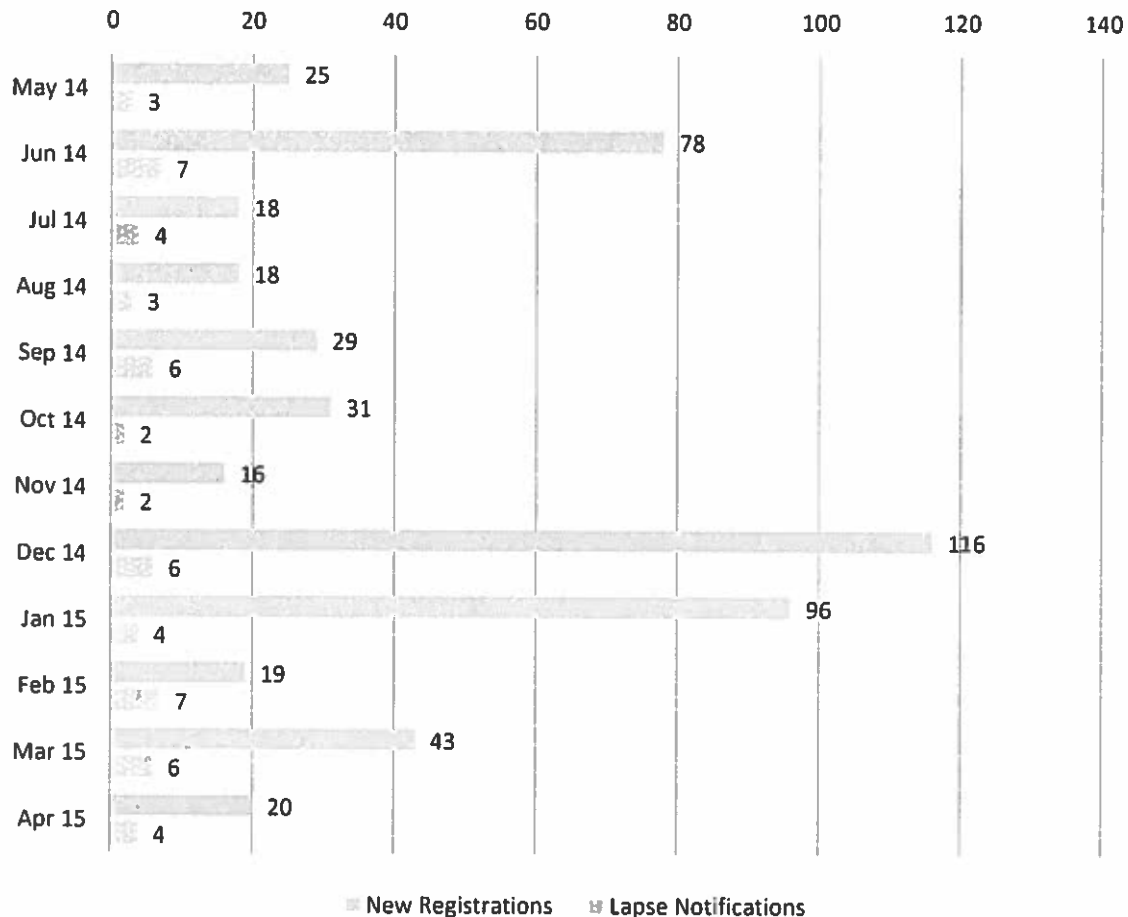
APRIL 2015

Title 42 holds that entities engaging a subcontractor for services may be held liable occupational injuries or death sustained by employees of the subcontractor if the subcontractor fails to maintain workers' compensation insurance. In collaboration with the SC Homebuilders Association, the SCWCC has developed a web-based application that allows an "up stream" employer to receive notification if a subcontractor's workers' compensation policy lapses. This enables the up stream contractor to take actions to safeguard themselves against unforeseen workers' compensation claim losses.

In April 2015, the LIC program registered 20 new policies to be tracked and issued 4 Lapse in Coverage notifications.



## Lapse In Coverage Program Data (12 mo)



**South Carolina Workers' Compensation Commission**  
**Summary of Revenues and Expenditures**  
**2014 - 2015 Budget**  
**April 30, 2015**

<b>STATE APPROPRIATIONS</b>	<b>Budget</b>	<b>FY To Date</b>	<b>Benchmark</b>	<b>83.33%</b>
General Appropriation	<u>\$ 1,763,619</u>	<u>\$ 1,469,682.50</u>		83.33%

Account Description	Appropriation	Expenditure	Balance	% Expended
Personal Services	\$ 1,412,465	\$ 1,181,371	\$ 231,094	83.6%
Other Operating Expenses	-	-	-	0.0%
Employer Contribution	496,796	365,091	131,705	73.5%
<b>Total</b>	<u><b>\$ 1,909,261</b></u>	<u><b>\$ 1,546,462</b></u>	<u><b>\$ 362,799</b></u>	<u><b>81.0%</b></u>

**OTHER APPROPRIATIONS**

**EARMARKED**

	Budgeted Revenues	Received thru 4/30/15	% Received
Training Conference Registration Fee	\$ 5,000	\$ -	0.00%
Sale of Publication and Brochures	8,000	-	0.00%
Workers' Comp Award Review Fee	73,000	27,000	36.99%
Sale of Photocopies	88,000	52,441	59.59%
Workers' Compensation Filing Violation Fee	1,660,000	1,009,074	60.79%
Sale of Listings and Labels	25,000	16,045	64.18%
Workers' Comp Hearing Fee	562,000	394,466	70.19%
<b>Earmarked Funds - Original Authorization</b>	<u><b>\$ 2,421,000</b></u>	<u><b>\$ 1,499,026</b></u>	<u><b>61.92%</b></u>
Increase Authorization	951,066		
	-		
<b>Total Earmarked Revenues + Fund Balance</b>	<u><b>\$ 3,372,066</b></u>		

**SELF INSURANCE**

	Collected Revenue	Transferred to State Fund	Balance to WCC Fund Balance
Self Insurance	\$ 4,751,591	\$ -	\$ 4,751,591

Account Description	Appropriation	Expenditure	Balance	% Expended
Personal Services	\$ 1,629,527	\$ 1,316,893	\$ 312,635	80.8%
Taxable Subsistence	50,000	43,564	6,436	87.1%
Other Operating Expenses	1,174,204	915,033	259,171	77.9%
Employer Contribution	465,400	463,925	1,475	99.7%
<b>Total Earmarked</b>	<u><b>\$ 3,319,131</b></u>	<u><b>\$ 2,739,415</b></u>	<u><b>\$ 579,716</b></u>	<u><b>82.5%</b></u>

<b>TOTAL OTHER APPROPRIATIONS</b>	<u><b>\$ 3,319,131</b></u>	<u><b>\$ 2,739,415</b></u>	<u><b>\$ 579,716</b></u>	<u><b>82.5%</b></u>
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**South Carolina Workers' Compensation Commission**  
**2014 - 2015 Budget**  
 April 30, 2015

**Consolidated**

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 83.33%				
				Expended March	Year to Date	%	Encumb	Balance
<b>Commissioners</b>								
<b>Salaries</b>	\$ 1,153,234	\$ 30,102	\$ 1,183,336	\$ 95,186	\$ 1,013,529	86%	\$ -	\$ 169,807
<b>Other Operating Expenditures</b>								
Total Contractual Services	200,094	(74,000)	126,094	12,610	110,547	88%	-	16,371
Total Supplies & Materials	12,120	-	12,120	129	5,225	43%	-	6,895
Total Fixed Charges	159,405	(143,000)	16,405	514	10,781	66%	-	6,034
Total Travel	57,600	-	57,600	4,579	56,273	98%	-	2,521
<b>Total Other Operating Exp</b>	<b>429,219</b>	<b>(217,000)</b>	<b>212,219</b>	<b>17,832</b>	<b>182,826</b>	<b>86%</b>	<b>-</b>	<b>31,821</b>
<b>Total Commissioners</b>	<b>\$ 1,582,453</b>	<b>\$ (186,898)</b>	<b>\$ 1,395,555</b>	<b>\$ 113,018</b>	<b>\$ 1,196,355</b>	<b>86%</b>	<b>\$ -</b>	<b>\$ 201,628</b>
<b>Administration</b>								
<b>Salaries</b>	\$ 640,790	\$ 42,862	\$ 683,652	\$ 57,385	\$ 558,847	82%	\$ -	\$ 124,805
<b>Other Operating Expenditures</b>								
Total Contractual Services	154,772	152,022	306,794	9,575	207,448	68%	-	99,346
Total Supplies & Materials	33,134	-	33,134	5,919	31,551	95%	-	1,583
Total Fixed Charges	131,740	333,300	465,040	37,397	404,460	87%	-	60,580
Total Travel	20,000	-	20,000	4,118	21,689	108%	-	(683)
Total Equipment	-	-	-	-	-	0%	-	-
<b>Total Other Operating Exp</b>	<b>339,646</b>	<b>485,322</b>	<b>824,968</b>	<b>57,009</b>	<b>665,148</b>	<b>81%</b>	<b>-</b>	<b>160,826</b>
<b>Total Administration</b>	<b>\$ 980,436</b>	<b>\$ 528,184</b>	<b>\$ 1,508,620</b>	<b>\$ 114,394</b>	<b>\$ 1,223,995</b>	<b>81%</b>	<b>\$ -</b>	<b>\$ 285,631</b>
<b>Claims</b>								
<b>Salaries</b>	\$ 428,856	\$ (15,000)	\$ 413,856	\$ 31,129	\$ 330,189	80%	\$ -	\$ 83,668
<b>Other Operating Expenditures</b>								
Total Contractual Services	40,570	(33,050)	7,520	-	2,287	30%	-	5,233
Total Supplies & Materials	24,135	(5,000)	19,135	792	8,801	46%	-	10,334
Total Fixed Charges	82,234	(75,000)	7,234	70	2,714	38%	-	4,520
Total Travel	100	-	100	-	1,630	1630%	-	(1,530)
<b>Total Other Operating Exp</b>	<b>147,039</b>	<b>(113,050)</b>	<b>33,989</b>	<b>862</b>	<b>15,432</b>	<b>45%</b>	<b>-</b>	<b>18,557</b>
<b>Total Claims</b>	<b>\$ 575,895</b>	<b>\$ (128,050)</b>	<b>\$ 447,845</b>	<b>\$ 31,991</b>	<b>\$ 345,621</b>	<b>77%</b>	<b>\$ -</b>	<b>\$ 102,225</b>
<b>Insurance and Medical Services</b>								
<b>Salaries</b>	\$ 421,909	\$ 60,522	\$ 482,431	\$ 38,527	\$ 400,139	83%	\$ -	\$ 82,292
<b>Other Operating Expenditures</b>								
Total Contractual Services	98,898	(58,000)	40,898	3,916	28,340	69%	-	12,558
Total Supplies & Materials	20,800	-	20,800	625	7,163	34%	-	13,637
Total Fixed Charges	63,090	(52,000)	11,090	36	3,515	32%	-	7,888
Total Travel	1,350	-	1,350	-	708	52%	-	642
<b>Total Other Operating Exp</b>	<b>184,138</b>	<b>(110,000)</b>	<b>74,138</b>	<b>4,577</b>	<b>39,726</b>	<b>54%</b>	<b>-</b>	<b>34,725</b>
<b>Total Insurance and Medical Services</b>	<b>\$ 606,047</b>	<b>\$ (49,478)</b>	<b>\$ 556,569</b>	<b>\$ 43,104</b>	<b>\$ 439,865</b>	<b>79%</b>	<b>\$ -</b>	<b>\$ 117,017</b>
<b>Judicial</b>								
<b>Salaries</b>	\$ 328,143	\$ 574	\$ 328,717	\$ 27,358	\$ 239,124	73%	\$ -	\$ 89,593
<b>Other Operating Expenditures</b>								
Total Contractual Services	35,522	(29,972)	5,550	326	2,016	36%	-	3,534
Total Supplies & Materials	12,650	-	12,650	498	7,188	57%	-	5,462
Total Fixed Charges	70,545	(65,300)	5,245	36	2,671	51%	-	2,574
Total Travel	5,445	-	5,445	-	26	0%	-	5,419
<b>Total Other Operating Exp</b>	<b>124,162</b>	<b>(95,272)</b>	<b>28,890</b>	<b>860</b>	<b>11,901</b>	<b>41%</b>	<b>-</b>	<b>16,989</b>
<b>Total Judicial</b>	<b>\$ 452,305</b>	<b>\$ (94,698)</b>	<b>\$ 357,607</b>	<b>\$ 28,218</b>	<b>\$ 251,025</b>	<b>70%</b>	<b>\$ -</b>	<b>\$ 106,582</b>
<b>Totals By Departments</b>								
<b>Department Totals</b>								
Commissioners	\$ 1,582,453	\$ (186,898)	\$ 1,395,555	\$ 113,018	\$ 1,196,355	86%	\$ -	\$ 201,628
Administration	980,436	528,184	1,508,620	114,394	1,223,995	81%	-	285,631
Claims	575,895	(128,050)	447,845	31,991	345,621	77%	-	102,225
Insurance & Medical	606,047	(49,478)	556,569	43,104	439,865	79%	-	117,017
Judicial	452,305	(94,698)	357,607	28,218	251,025	70%	-	106,582
<b>Total Departmental Expend</b>	<b>\$ 4,197,136</b>	<b>\$ 69,060</b>	<b>\$ 4,266,196</b>	<b>\$ 330,725</b>	<b>\$ 3,456,861</b>	<b>81%</b>	<b>\$ -</b>	<b>\$ 813,082</b>
Employer Contributions	946,006	16,190	962,196	81,200	829,016	86%	-	133,180
<b>Total General &amp; Earmarked Funds</b>	<b>\$ 5,143,142</b>	<b>\$ 85,250</b>	<b>\$ 5,228,392</b>	<b>\$ 411,925</b>	<b>\$ 4,285,877</b>	<b>82%</b>	<b>\$ -</b>	<b>\$ 946,262</b>



**South Carolina Workers' Compensation Commission**

**2014 - 2015 Budget**

April 30, 2015

**Earmarked Funds**

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 83.33%				
				Expended April	Year to Date	%	Encumb	Balance
<b>Commissioners</b>								
<b>Salaries</b>								
Taxable Subsistence	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 43,564	87%	\$ -	\$ 6,436
<b>Total Salaries</b>	<b>50,000</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>43,564</b>	<b>87%</b>	<b>-</b>	<b>6,436</b>
<b>Other Operating Expenditures</b>								
<b>Contractual Services</b>								
Copying Equipment Service	1,300	-	1,300	-	1,366	105%	-	(66)
Data Processing Services	34,000	(34,000)	-	-	-	0%	-	-
Freight Express Delivery	100	-	100	-	-	0%	-	100
Telephone	3,500	-	3,500	-	4,067	116%	-	(567)
Cellular Phone Service	11,500	-	11,500	-	6,273	55%	-	5,227
Legal Services/Attorney Fees	149,494	(40,000)	109,494	12,610	97,102	89%	-	12,392
General Repair	-	-	-	-	824	-	-	-
Other Professional Services	200	-	200	-	915	458%	-	(715)
<b>Total Contractual Services</b>	<b>200,094</b>	<b>(74,000)</b>	<b>126,094</b>	<b>12,610</b>	<b>110,547</b>	<b>88%</b>	<b>-</b>	<b>16,371</b>
<b>Supplies &amp; Materials</b>								
Office Supplies	2,900	-	2,900	117	3,209	111%	-	(309)
Copying Equipment	2,300	-	2,300	-	-	0%	-	2,300
Printing	1,800	-	1,800	-	107	6%	-	1,693
Data Processing Supplies	50	-	50	-	-	0%	-	50
Postage	4,800	-	4,800	12	1,889	39%	-	2,911
Maint/Janitorial Supplies	150	-	150	-	-	0%	-	150
Motor Vehicle Supp/Gasoline	50	-	50	-	20	40%	-	30
Other Supplies	70	-	70	-	-	0%	-	70
<b>Total Supplies &amp; Materials</b>	<b>12,120</b>	<b>-</b>	<b>12,120</b>	<b>129</b>	<b>5,225</b>	<b>43%</b>	<b>-</b>	<b>6,895</b>
<b>Fixed Charges</b>								
Rental-Cont Rent Payment	1,000	-	1,000	34	636	64%	-	364
Rent-Non State Owned Property	143,000	(143,000)	-	-	-	0%	-	-
Rent - Other	-	-	-	-	360	-	-	-
Insurance-State	13,806	-	13,806	-	8,642	63%	-	5,164
Insurance-Non State	1,169	-	1,169	-	193	17%	-	976
Fines and Fees	-	-	-	-	50	-	-	-
Dues & Memberships	430	-	430	480	900	209%	-	(470)
<b>Total Fixed Charges</b>	<b>159,405</b>	<b>(143,000)</b>	<b>16,405</b>	<b>514</b>	<b>10,781</b>	<b>66%</b>	<b>-</b>	<b>6,034</b>
<b>Travel (Includes Leased Car)</b>								
In State - Meals (Non-Reportable)	200	-	200	45	545	273%	-	(345)
In-State Auto	-	-	-	-	464	-	-	-
In State - Auto Mileage HR	18,000	-	18,000	3,115	17,703	98%	-	297
In State - Misc Exp	-	-	-	-	(1,677)	100%	-	-
In State - Subsistence Allowance	9,000	-	9,000	1,419	8,772	97%	-	228
In State Air	-	-	-	-	385	-	-	-
Out State - Meals	100	-	100	-	88	88%	-	12
Out State - Auto Mileage	300	-	300	-	-	0%	-	300
Out State Reg Fees	-	-	-	-	1,227	-	-	-
In State Lodging	-	-	-	-	795	-	-	-
Leased Car	30,000	-	30,000	-	27,971	93%	-	2,029
<b>Total Travel</b>	<b>57,600</b>	<b>-</b>	<b>57,600</b>	<b>4,579</b>	<b>56,273</b>	<b>98%</b>	<b>-</b>	<b>2,521</b>
<b>Total Other Operating Expenditures</b>	<b>429,219</b>	<b>(217,000)</b>	<b>212,219</b>	<b>17,832</b>	<b>182,826</b>	<b>86%</b>	<b>-</b>	<b>31,821</b>
<b>Total Commissioners</b>	<b>\$ 479,219</b>	<b>\$ (217,000)</b>	<b>\$ 262,219</b>	<b>\$ 17,832</b>	<b>\$ 226,390</b>	<b>86%</b>	<b>\$ -</b>	<b>\$ 38,257</b>

**South Carolina Workers' Compensation Commission**

**2014 - 2015 Budget**

April 30, 2015

**Earmarked Funds**

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 83.33%				
				Expended	Year	%	Encumb	Balance
				April	to Date			
<b>Administration</b>								
<b>Salaries</b>								
Classified Positions	\$ 462,641	\$ (100,000)	452,641	\$ 36,629	\$ 365,018	81%	\$ -	\$ 87,623
Temporary Employees	35,004	50,000	85,004	7,923	67,959	80%	-	17,045
OT & Shift Diff	-	-	-	77	2,926	-	-	(2,926)
Terminal Leave	-	-	-	-	389	0%	-	(389)
<b>Total Salaries</b>	<b>497,645</b>	<b>40,000</b>	<b>537,645</b>	<b>44,629</b>	<b>436,292</b>	<b>81%</b>	<b>-</b>	<b>101,353</b>
<b>Other Operating Expenditures</b>								
<b>Contractual Services</b>								
Office Equipment Service	7,139	-	7,139	-	359	5%	-	6,780
Copying Equipment Service	3,000	-	3,000	-	343	11%	-	2,657
Print/Bind/Advertisement	3,000	-	3,000	-	-	0%	-	3,000
Print Pub Annual Reports	100	-	100	-	-	0%	-	100
Data Processing Services	103,563	152,022	255,585	9,533	195,369	76%	-	60,216
Freight Express Delivery	1,800	-	1,800	22	22	1%	-	1,778
Telephone	7,060	-	7,060	-	5,580	79%	-	1,480
Cellular Phone Service	5,000	-	5,000	-	3,690	74%	-	1,310
Education & Training Services	5,000	-	5,000	-	295	6%	-	4,705
Attorney Fees	10,000	-	10,000	-	63	1%	-	9,937
General Repair	1,500	-	1,500	-	-	0%	-	1,500
Audit Acct Finance	110	-	110	-	111	101%	-	(1)
Catered Meals	4,000	-	4,000	-	-	0%	-	4,000
Other Professional Services	1,500	-	1,500	-	966	64%	-	534
Other Contractual Services	2,000	-	2,000	20	651	33%	-	1,349
<b>Total Contractual Services</b>	<b>154,772</b>	<b>152,022</b>	<b>306,794</b>	<b>9,575</b>	<b>207,448</b>	<b>68%</b>	<b>-</b>	<b>99,346</b>
<b>Supplies &amp; Materials</b>								
Office Supplies	9,500	-	9,500	3,077	14,955	157%	-	(5,455)
Copying Equipment Supplies	4,434	-	4,434	-	7,829	177%	-	(3,395)
Printing	3,500	-	3,500	-	168	5%	-	3,332
Data Processing Supplies	2,300	-	2,300	1,848	3,104	135%	-	(804)
Postage	8,000	-	8,000	679	5,003	63%	-	2,997
Maint/Janitorial Supplies	1,000	-	1,000	-	-	0%	-	1,000
Fees & Fines	1,800	-	1,800	-	-	0%	-	1,800
Gasoline/ Motor Vehicle Supply	100	-	100	-	-	0%	-	100
Employee Recog Award	1,500	-	1,500	-	120	8%	-	1,380
Other Supplies	1,000	-	1,000	315	372	37%	-	628
<b>Total Supplies &amp; Materials</b>	<b>33,134</b>	<b>-</b>	<b>33,134</b>	<b>5,919</b>	<b>31,551</b>	<b>95%</b>	<b>-</b>	<b>1,583</b>
<b>Fixed Charges</b>								
Rental-Cont Rent Payment	6,000	(1,000)	5,000	446	2,567	51%	-	2,433
Rent-Non State Owned Property	95,000	335,300	430,300	36,807	374,034	87%	-	56,266
Rent-Other	11,000	-	11,000	144	15,824	144%	-	(4,824)
Insurance-State	7,490	-	7,490	-	2,812	38%	-	4,678
Insurance-Non State	750	-	750	-	296	39%	-	454
Dues and Memberships	5,000	-	5,000	-	4,796	96%	-	204
Sales Tax Paid	6,500	(1,000)	5,500	-	4,131	75%	-	1,369
<b>Total Fixed Charges</b>	<b>131,740</b>	<b>333,300</b>	<b>465,040</b>	<b>37,397</b>	<b>404,460</b>	<b>87%</b>	<b>-</b>	<b>60,580</b>
<b>Travel (Includes Leased Car)</b>								
In State - Meals Non/ Reportable	1,000	-	1,000	418	1,955	196%	-	(955)
Reportable Meals	-	-	-	-	-	0%	-	-
In State Air Trans	-	-	-	-	1,006	-	-	-
In State - Lodging	1,000	-	1,000	1,170	4,475	448%	-	(3,475)
In State - Auto Mileage	1,000	-	1,000	659	2,661	266%	-	(1,661)
In State - Registration Fees	2,000	-	2,000	1,871	3,936	197%	-	(1,936)
Out State - Lodging	-	-	-	-	-	0%	-	-
Out State - Meals	-	-	-	-	-	0%	-	-
Leased Car	15,000	-	15,000	-	7,656	51%	-	7,344
<b>Total Travel</b>	<b>20,000</b>	<b>-</b>	<b>20,000</b>	<b>4,118</b>	<b>21,689</b>	<b>108%</b>	<b>-</b>	<b>(683)</b>
<b>Equipment</b>								
Equipment Data Processing- PC's	-	-	-	-	-	0%	-	-
<b>Total Equipment</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>
<b>Total Other Operating Expenditures</b>	<b>339,646</b>	<b>485,322</b>	<b>824,968</b>	<b>57,009</b>	<b>665,148</b>	<b>81%</b>	<b>-</b>	<b>160,826</b>

**South Carolina Workers' Compensation Commission**

**2014 - 2015 Budget**

April 30, 2015

**Earmarked Funds**

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 83.33%				
				Expended April	Year to Date	%	Encumb Balance	
<b>Claims</b>								
<b>Salaries</b>								
Classified Positions	\$ 331,158	\$ -	\$ 331,158	\$ 23,551	\$ 260,973	79%	\$ -	\$ 70,185
Temporary Positions	20,475	(15,000)	5,475	-	4,263	78%	-	1,213
Terminal Leave	-	-	-	1,203	1,203	0%	-	(1,203)
<b>Total Salaries</b>	<b>351,633</b>	<b>(15,000)</b>	<b>336,633</b>	<b>24,754</b>	<b>266,439</b>	<b>79%</b>	<b>-</b>	<b>70,195</b>
<b>Other Operating Expenditures</b>								
<b>Contractual Services</b>								
Copying Equipment Service	1,800	-	1,800	-	-	0%	-	1,800
Data Processing Services	33,050	(33,050)	-	-	-	0%	-	-
Telephone	4,000	-	4,000	-	2,287	57%	-	1,713
Cellular Phone Service	1,720	-	1,720	-	-	0%	-	1,720
<b>Total Contractual Services</b>	<b>40,570</b>	<b>(33,050)</b>	<b>7,520</b>	<b>-</b>	<b>2,287</b>	<b>30%</b>	<b>-</b>	<b>5,233</b>
<b>Supplies &amp; Materials</b>								
Office Supplies	2,000	-	2,000	-	1,375	69%	-	625
Copying Equipment	2,535	-	2,535	-	248	10%	-	2,287
Printing	1,500	-	1,500	-	85	6%	-	1,415
Data Processing Supplies	3,500	-	3,500	-	299	9%	-	3,201
Postage	14,000	(5,000)	9,000	792	6,794	75%	-	2,206
Maint/Janitorial Supplies	500	-	500	-	-	0%	-	500
Other Supplies	100	-	100	-	-	0%	-	100
<b>Total Supplies &amp; Materials</b>	<b>24,135</b>	<b>(5,000)</b>	<b>19,135</b>	<b>792</b>	<b>8,801</b>	<b>46%</b>	<b>-</b>	<b>10,334</b>
<b>Fixed Charges</b>								
Rental-Cont Rent Payment	2,500	-	2,500	70	909	36%	-	1,591
Rent-Non State Owned Property	75,000	(75,000)	-	-	-	0%	-	-
Insurance-WC	2,800	-	2,800	-	1,522	54%	-	1,278
Insurance-Unemp	134	-	134	-	283	211%	-	(149)
Equipment- Copying	800	-	800	-	-	0%	-	800
Equipment Maintenance	1,000	-	1,000	-	-	0%	-	1,000
<b>Total Fixed Charges</b>	<b>82,234</b>	<b>(75,000)</b>	<b>7,234</b>	<b>70</b>	<b>2,714</b>	<b>38%</b>	<b>-</b>	<b>4,520</b>
<b>Travel (Includes Leased Car)</b>								
In State - Meals (Non-Reportable)	50	-	50	-	53	106%	-	(3)
In State - Lodging	-	-	-	-	199	-	-	(199)
In State - Auto Mileage	-	-	-	-	466	-	-	(466)
In-State Registration	-	-	-	-	912	-	-	(912)
Reportable Meals	50	-	50	-	-	0%	-	50
<b>Total Travel</b>	<b>100</b>	<b>-</b>	<b>100</b>	<b>-</b>	<b>1,630</b>	<b>1630%</b>	<b>-</b>	<b>(1,530)</b>
<b>Total Other Operating Expenditures</b>	<b>147,039</b>	<b>(113,050)</b>	<b>33,989</b>	<b>862</b>	<b>15,432</b>	<b>45%</b>	<b>-</b>	<b>18,557</b>
<b>Total Claims</b>	<b>\$ 498,672</b>	<b>\$ (128,050)</b>	<b>\$ 370,622</b>	<b>\$ 25,616</b>	<b>\$ 281,871</b>	<b>76%</b>	<b>\$ -</b>	<b>\$ 88,752</b>

**South Carolina Workers' Compensation Commission**

**2014 - 2015 Budget**

April 30, 2015

**Earmarked Funds**

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 83.33%				
				Expended April	Year to Date	%	Encumb Balance	
<b>Insurance and Medical Services</b>								
<b>Salaries</b>								
Classified Positions	395,799	(0)	455,799	36,308	372,746	82%	-	83,053
Temporary Employees	-	-	-	-	-	-	-	-
Terminal Leave	0	-	0	0	5,200	0%	-	(5,200)
<b>Total Salaries</b>	<b>395,799</b>	<b>60,000</b>	<b>455,799</b>	<b>36,308</b>	<b>377,946</b>	<b>83%</b>	<b>-</b>	<b>77,853</b>
<b>Other Operating Expenditures</b>								
<b>Contractual Services</b>								
Office Equipment Service	100	-	100	-	-	0%	-	100
Copying Equipment Service	100	-	100	-	-	0%	-	100
Data Processing Services	55,000	(55,000)	-	-	68	0%	-	(68)
Telephone	2,300	-	2,300	-	2,395	104%	-	(95)
Cell Phone	1,000	-	1,000	-	635	64%	-	365
Catered Meals	1,600	-	1,600	-	-	0%	-	1,600
Other Professional Services	38,298	(3,000)	35,298	3,916	24,531	69%	-	10,767
Other Contractual Services	500	-	500	-	711	142%	-	(211)
<b>Total Contractual Services</b>	<b>98,898</b>	<b>(58,000)</b>	<b>40,898</b>	<b>3,916</b>	<b>28,340</b>	<b>69%</b>	<b>-</b>	<b>12,558</b>
<b>Supplies &amp; Materials</b>								
Office Supplies	9,000	-	9,000	73	2,684	30%	-	6,316
Copying Equipment	2,500	-	2,500	-	-	0%	-	2,500
Printing	2,500	-	2,500	-	186	7%	-	2,314
Data Processing Supplies	500	-	500	-	587	117%	-	(87)
Postage	5,000	-	5,000	552	3,167	63%	-	1,833
Maintenance/Janitorial Supplies	150	-	150	-	74	50%	-	76
Building Materials	1,000	-	1,000	-	-	0%	-	1,000
Fees & Fines	50	-	50	-	464	928%	-	(414)
Other Supplies	100	-	100	-	-	0%	-	100
<b>Total Supplies &amp; Materials</b>	<b>20,800</b>	<b>-</b>	<b>20,800</b>	<b>625</b>	<b>7,163</b>	<b>34%</b>	<b>-</b>	<b>13,637</b>
<b>Fixed Charges</b>								
Rental-Cont Rent Payment	2,500	-	2,500	36	364	15%	-	2,136
Rent-Non State Owned Property	52,000	(52,000)	-	-	-	0%	-	-
Rent-Data Proc Equip	-	-	-	-	313	-	-	313
Rent-Other	2,000	-	2,000	-	240	12%	-	1,760
Insurance-WC	2,500	-	2,500	-	1,731	69%	-	769
Insurance-Unemp	148	-	148	-	283	191%	-	(135)
Equipment Maintenance	942	-	942	-	-	0%	-	942
Sales Tax Paid	3,000	-	3,000	-	584	19%	-	2,416
<b>Total Fixed Charges</b>	<b>63,090</b>	<b>(52,000)</b>	<b>11,090</b>	<b>36</b>	<b>3,515</b>	<b>32%</b>	<b>-</b>	<b>7,888</b>
<b>Travel (Includes Leased Car)</b>								
In State - Meals (Non-Reportable)	400	-	400	-	45	11%	-	355
In State Registration	100	-	100	-	467	467%	-	(367)
Reportable Meals	150	-	150	-	-	0%	-	150
In State - Lodging	700	-	700	-	196	28%	-	504
<b>Total Travel</b>	<b>1,350</b>	<b>-</b>	<b>1,350</b>	<b>-</b>	<b>708</b>	<b>52%</b>	<b>-</b>	<b>642</b>
<b>Total Other Operating Expenditures</b>	<b>184,138</b>	<b>(110,000)</b>	<b>74,138</b>	<b>4,577</b>	<b>39,726</b>	<b>54%</b>	<b>-</b>	<b>34,725</b>
<b>Total Insurance and Medical Services</b>	<b>\$ 579,937</b>	<b>\$ (50,000)</b>	<b>\$ 529,937</b>	<b>\$ 40,885</b>	<b>\$ 417,672</b>	<b>79%</b>	<b>\$ -</b>	<b>\$ 112,578</b>



**South Carolina Workers' Compensation Commission**

**2014 - 2015 Budget**

April 30, 2015

**Earmarked Funds**

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 83.33%				
				Expended April	Year to Date	%	Encumb	Balance
<b>Judicial</b>								
<b>Salaries</b>								
Classified Positions	\$ 299,450	\$ -	\$ 299,450	\$ 27,358	\$ 236,216	79%	\$ -	\$ 63,234
Temporary Employees	0	-	0	0	0	0%	-	-
<b>Total Salaries</b>	<b>299,450</b>	<b>-</b>	<b>299,450</b>	<b>27,358</b>	<b>236,216</b>	<b>79%</b>	<b>-</b>	<b>63,234</b>
<b>Other Operating Expenditures</b>								
<b>Contractual Services</b>								
Office Equipment Services	80	-	80	-	-	0%	-	80
Copy Equipment Services	850	-	850	326	326	38%	-	524
Print/Bind/Advertisement	800	-	800	-	76	10%	-	724
Data Processing Services	29,972	(29,972)	-	-	-	0%	-	-
Telephone	2,500	-	2,500	-	1,534	61%	-	966
Cellular Phone Service	1,120	-	1,120	-	-	0%	-	1,120
Other Professional Services	200	-	200	-	80	40%	-	120
<b>Total Contractual Services</b>	<b>35,522</b>	<b>(29,972)</b>	<b>5,550</b>	<b>326</b>	<b>2,016</b>	<b>36%</b>	<b>-</b>	<b>3,534</b>
<b>Supplies &amp; Materials</b>								
Office Supplies	2,000	-	2,000	26	1,987	99%	-	13
Copying Equipment Supplies	2,500	-	2,500	-	323	13%	-	2,177
Printing	2,000	-	2,000	-	577	29%	-	1,423
Data Processing Supplies	2,500	-	2,500	-	467	19%	-	2,033
Postage	3,380	-	3,380	472	3,774	112%	-	(394)
Maintenance/Janitorial Supplies	150	-	150	-	60	40%	-	90
Promotional Supplies	20	-	20	-	-	0%	-	20
Other Supplies	100	-	100	-	-	0%	-	100
<b>Total Supplies &amp; Materials</b>	<b>12,650</b>	<b>-</b>	<b>12,650</b>	<b>498</b>	<b>7,188</b>	<b>57%</b>	<b>-</b>	<b>5,462</b>
<b>Fixed Charges</b>								
Rental-Cont Rent Payment	3,000	-	3,000	36	676	23%	-	2,324
Rent-Non State Owned Property	65,300	(65,300)	-	-	-	0%	-	-
Rent-Other	125	-	125	-	240	192%	-	(115)
Insurance-State	2,000	-	2,000	-	1,523	76%	-	477
Insurance-Non State	120	-	120	-	232	193%	-	(112)
<b>Total Fixed Charges</b>	<b>70,545</b>	<b>(65,300)</b>	<b>5,245</b>	<b>36</b>	<b>2,671</b>	<b>51%</b>	<b>-</b>	<b>2,574</b>
<b>Travel (Includes Leased Car)</b>								
In State - Meals / Non-Reportable	450	-	450	-	26	6%	-	424
Reportable Meals	770	-	770	-	-	0%	-	770
In State - Lodging	2,200	-	2,200	-	-	0%	-	2,200
In State - Auto Mileage	1,800	-	1,800	-	-	0%	-	1,800
In State - Misc Travel Expense	25	-	25	-	-	0%	-	25
In-State Registration	100	-	100	-	-	0%	-	100
Out State - Auto Mileage	100	-	100	-	-	0%	-	100
<b>Total Travel</b>	<b>5,445</b>	<b>-</b>	<b>5,445</b>	<b>-</b>	<b>26</b>	<b>0%</b>	<b>-</b>	<b>5,419</b>
<b>Total Other Operating Expenditures</b>	<b>124,162</b>	<b>(95,272)</b>	<b>28,890</b>	<b>860</b>	<b>11,901</b>	<b>41%</b>	<b>-</b>	<b>16,989</b>
<b>Total Judicial</b>	<b>\$ 423,612</b>	<b>\$ (95,272)</b>	<b>\$ 328,340</b>	<b>\$ 28,218</b>	<b>\$ 248,117</b>	<b>76%</b>	<b>\$ -</b>	<b>\$ 80,223</b>
<b>Earmarked Funds</b>								
<b>Department Totals</b>								
Commissioners	\$ 479,219	\$ (217,000)	\$ 262,219	\$ 17,832	\$ 226,390	86%	\$ -	\$ 38,257
Administration	837,291	525,322	1,362,613	101,638	1,101,440	81%	-	262,179
Claims	498,672	(128,050)	370,622	25,616	281,871	76%	-	88,752
Insurance & Medical	579,937	(50,000)	529,937	40,885	417,672	79%	-	112,578
Judicial	423,612	(95,272)	328,340	28,218	248,117	76%	-	80,223
<b>Total Departmental Expend</b>	<b>\$ 2,818,731</b>	<b>\$ 35,000</b>	<b>\$ 2,853,731</b>	<b>\$ 214,189</b>	<b>\$ 2,275,490</b>	<b>80%</b>	<b>\$ -</b>	<b>\$ 581,988</b>
Employer Contributions	465,400	-	465,400	45,294	463,925	100%	-	1,475
<b>Total Earmarked Funds</b>	<b>\$ 3,284,131</b>	<b>\$ 35,000</b>	<b>\$ 3,319,131</b>	<b>\$ 259,483</b>	<b>\$ 2,739,415</b>	<b>83%</b>	<b>\$ -</b>	<b>\$ 583,463</b>
<b>Capital / Computer Project Carryforward</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>\$ -</b>

State of South Carolina



Workers' Compensation Commission

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**To:** Gary Cannon  
SCWCC Executive Director

**From:** Sonji Spann  
Claims Director

**Date:** May 1, 2015

**Subj:** Claims Department  
May 2015 Full Commission Report

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Please find attached information provided to summarize key workflow benchmarks related to the functions of the Claims Department. In addition to the statistical data provided herein, please note the following information.

For the month of April 2015, the Claims Department has:

1. Closed 2394 individual case files.
  - Closed 2468(3/2015) Closed 2201 (4/2014)
2. Collected \$52,250 in fine revenue.
  - Collected \$90,200 (3/2015) Collected \$45,350 (4/2014)
3. The examiners reviewed 1681 individual case files.
  - Reviewed 2163 (3 /2015) Reviewed 1090 (4/2014)
4. Total Fines 394
  - Total Fines 434 (3/2015) Total Fines 324 (4/2014)
5. Form 18 Fines 353
  - Form 18 Fines 418 (3/2015) Form 18 Fines 290 (4/2014)
6. Total Forms Processed 12,838
  - Total Forms Processed 14,271 (3/2015) Forms Processed 11, 704 (4/2014)
7. Continuing to educate the stakeholders:  
Sedgwick (Family Dollar) : Trinette Cossa
8. IAIABC Conference

	Five Year Claims Fine Collection History											
	FY 2011-2012, 2012-2013, 2013-2014 and 2014-2015											
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
2011-2012	111,875	103,800	83,300	81,300	85,100	110,700	126,700	120,225	116,915	100,200	61,050	90,450
2012-2013	80,825	69,100	57,075	91,925	64,825	65,950	60,550	79,875	67,000	56,650	47,550	48,500
2013-2014	42,350	21,900	35,050	110,350	57,425	50,900	27,000	38,550	73,100	45,350	52,550	31,200
2014-2015	43,300	42,100	51,650	55,100	44,750	49,900	44,700	77,100	90,200	52,250		

CLAIMS DEPARTMENT REPORT													
STATISTICS FOR FISCAL YEAR 2014-2015													
Prepared May 4, 2015													
I. Claims Services Division													
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Forms 15-I	1,241	1,155	1,339	1,242	989	997	1,115	1032	1263	1113			11,486
Forms 15-III/Forms 17	911	873	954	870	717	817	787	779	976	864			8,548
Forms 16 for PP/Disf	287	272	259	260	231	229	211	241	342	277			2,609
Forms 18	4,172	4,293	4,421	4,778	3,748	4,243	4,528	4,461	5950	5125			45,719
Forms 20	839	800	885	909	768	708	786	707	987	874			8,263
Form 50 Claims Only	321	254	293	320	236	245	289	293	399	279			2,929
Form 61	662	602	802	765	618	791	718	723	735	755			7,171
Letters of Rep	230	172	183	233	130	145	162	230	265	196			1,946
Clinchers	803	684	903	973	676	900	942	684	787	839			8,191
Third Party Settlements	18	32	21	31	31	31	25	16	29	21			255
SSA Requests for Info	105	68	70	92	87	72	67	57	70	101			789
Cases Closed	2,588	2,137	2,509	2,309	1,973	2,167	2,326	2,217	2468	2394			23,088
Cases Reviewed	723	601	886	770	905	667	1,863	2,228	2163	1681			12,487
<b>Total</b>	<b>12,900</b>	<b>11,943</b>	<b>13,525</b>	<b>13,552</b>	<b>11,109</b>	<b>12,012</b>	<b>13,819</b>	<b>13,668</b>	<b>16,434</b>	<b>14,519</b>	<b>0</b>	<b>0</b>	<b>133,481</b>

CLAIMS DEPARTMENT REPORT

STATISTICS FOR FISCAL YEAR 2014 -2015

Prepared May 4, 201

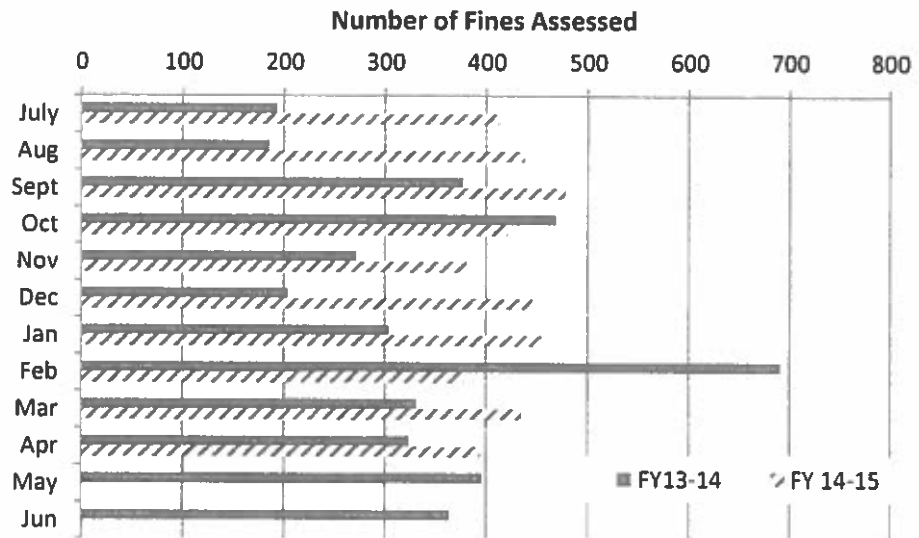
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Assessed Form 15I	16	49	46	13	20	34	42	11	6	19			256
Assessed Form 15II	5	37	13	8	11	19	17	2	4	8			
Assessed Form 15S	0	0	0	0	0	0	0	0	0	0			0
Assessed Form 17	2	8	23	1	6	12	14	5	2	3			76
Assessed Form 18	363	333	386	391	336	377	377	358	418	353			3692
Assessed Form 19	5	1	2	0	0	0	2	2	2	2			15
Assessed Denial Letter	10	6	5	4	6	2	1	0	1	4			39
Assessed Requests	12	4	3	4	2	2	2	2	1	5			36
Paid Form 15I	\$3,800	\$2,800	\$5,800	\$4,000	\$1,200	1200.00	\$4,600	\$6,600	\$4,600	\$1,400			36000
Paid Form 15II	\$1,000	\$1,200	\$3,200	\$1,200	\$600	\$800	\$2,300	\$3,400	\$800	\$1,000			15500
Paid Form 15S	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200	\$0			200
Paid Form 17	\$400	\$0	\$1,400	\$1,400	\$400	\$1,400	\$1,600	\$1,400	\$1,800	\$600			10400
Paid Form 18	\$72,800	\$36,000	\$40,000	\$47,000	\$41,500	\$46,300	\$36,000	\$64,200	\$81,400	\$48,800			514000
Paid Form 19	\$250	\$100	\$50	\$100	\$50	\$0.00	\$0.00	\$200	\$0.00	\$50			800
Paid Denial Letter	\$250	\$400	\$1,000	\$600	\$400	\$200.00	\$0.00	\$200	\$400	\$0			3450
Paid Request	\$2,400	\$1,600	\$200	\$800	\$600	\$0.00	200	1200	\$1,000	\$400			8400



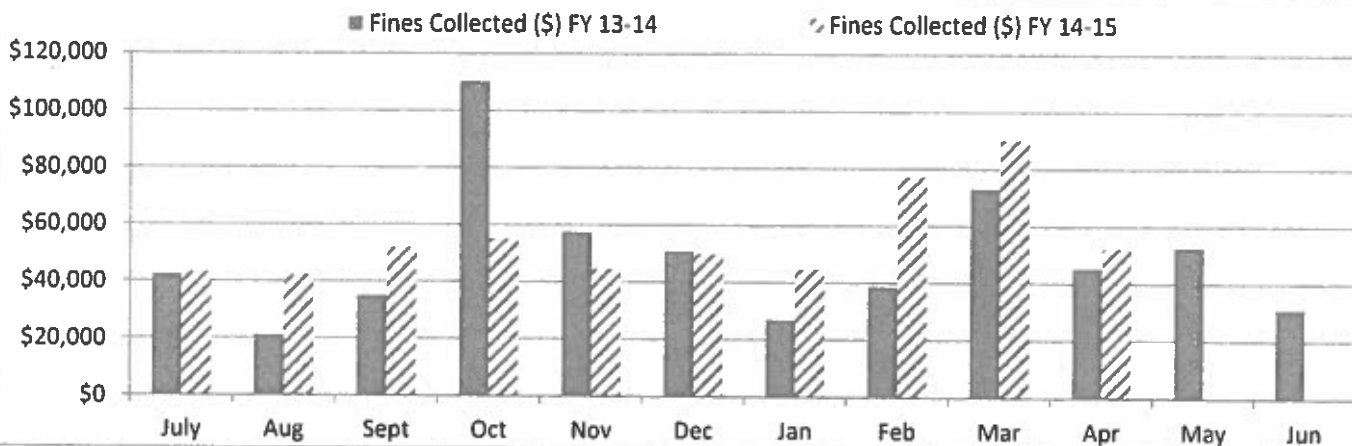
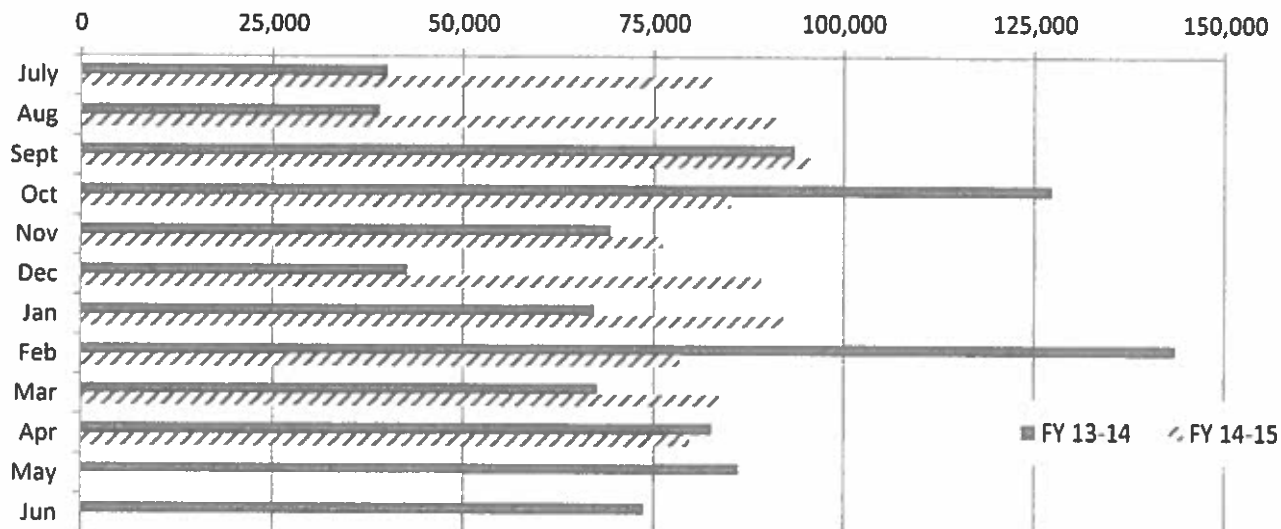
**CLAIMS DEPARTMENT - Fine Activity Report April 2015**

The number of fines assessed by the Claims Department decreased in number to 394 from 434 in April. The number of Claims fines paid decreased from 423 in March to 234 in April.

Total fine dollars assessed in April was \$79,700 a decrease over prior month \$83,600. Fine revenue received in April was \$63,250 a decrease over prior month \$90,200.



**Net Fines Assessed (\$)**



Claims Department - Fine Activity Report

Fines Assessed (#)

	FY 13-14	FY 14-15
July	193	413
Aug	185	438
Sept	377	478
Oct	469	421
Nov	272	381
Dec	204	446
Jan	304	455
Feb	691	378
Mar	331	434
Apr	324	394
May	396	0
Jun	364	0
<b>Total</b>	<b>4,110</b>	<b>4,238</b>
<b>Mo Avg</b>	<b>343</b>	<b>424</b>

Fines Received (#)

	FY 13-14	FY 14-15
July	162	198
Aug	190	205
Sept	174	254
Oct	459	259
Nov	242	234
Dec	203	245
Jan	138	224
Feb	175	368
Mar	336	423
Apr	219	234
May	214	0
Jun	130	0
<b>Total</b>	<b>2,642</b>	<b>2,644</b>
<b>Mo Avg</b>	<b>220</b>	<b>264</b>

Net Fines Assessed (\$)\*

	FY 13-14	FY 14-15
July	40,000	82,650
Aug	39,000	91,250
Sept	93,500	95,700
Oct	127,250	85,200
Nov	69,350	76,200
Dec	42,750	89,200
Jan	67,200	92,100
Feb	143,600	78,400
Mar	67,600	83,600
Apr	82,700	79,700
May	86,200	0
Jun	73,750	0
<b>Total</b>	<b>932,900</b>	<b>854,000</b>
<b>Mo Avg</b>	<b>77,742</b>	<b>85,400</b>

Fines Collected (\$)

	FY 13-14	FY 14-15
July	\$42,350	43,300
Aug	\$21,200	42,100
Sept	\$35,050	51,650
Oct	\$110,350	55,100
Nov	\$57,425	44,750
Dec	\$50,900	49,900
Jan	\$27,000	44,700
Feb	\$38,550	77,100
Mar	\$73,100	90,200
Apr	\$45,350	52,250
May	\$52,550	0
Jun	\$31,200	0
<b>Total</b>	<b>585,025</b>	<b>551,050</b>
<b>Mo Avg</b>	<b>48,752</b>	<b>55,105</b>

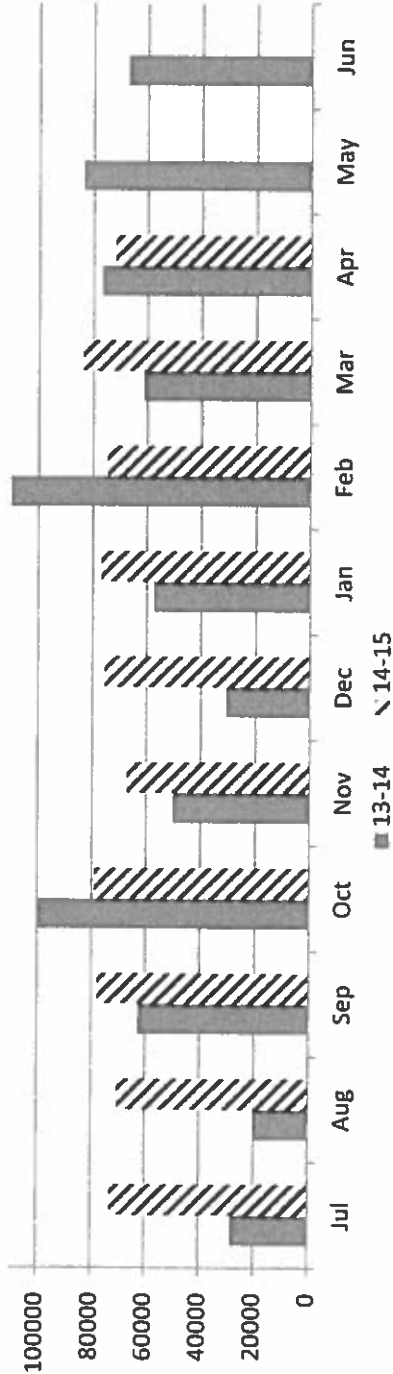
\*after reductions and rescinded



### FORM 18 FINE ASSESSMENTS

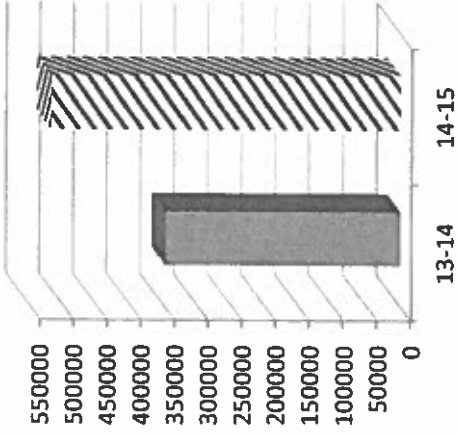
Consistent with overall Commission strategy, the Claims Department works with our Carrier partners to develop approaches that result in increased compliance levels and reduced Fine related costs to businesses in South Carolina.

A key "success measure" of this effort is the Form 18 Fine Assessment report. For the month of April 2015, this has resulted in a decrease in Form 18 Fine Assessments to \$71,800 as compared to March 2015 of \$83,600. The actual number of fines assessed decreased from 216 to 380 in April 2015.



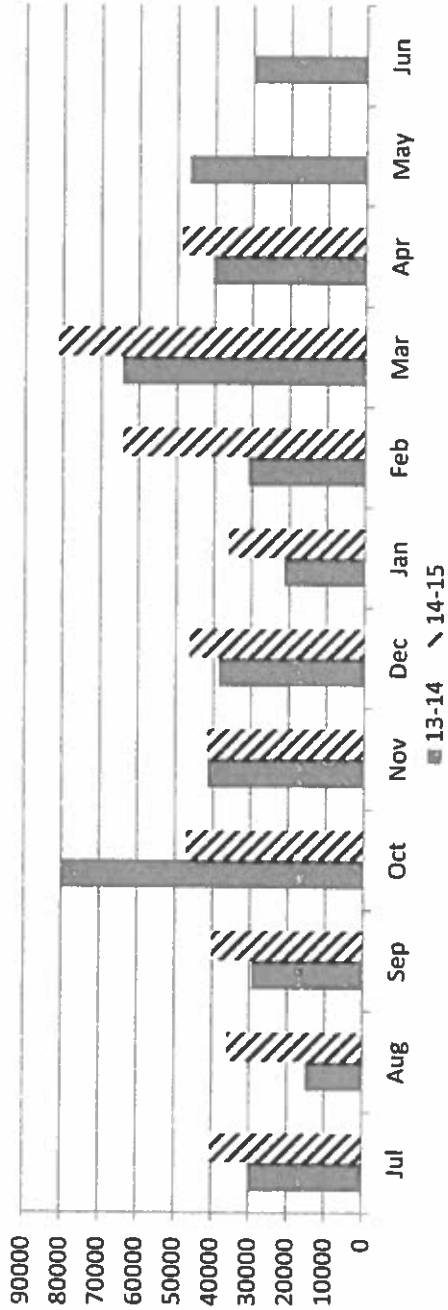
### FORM 18 FINE ASSESSMENTS YTD

Form 18 Fine Assessment is trending at 115% of prior year assessments.



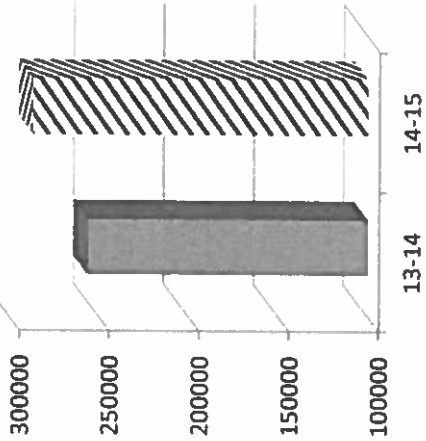
### FORM 18 FINE COLLECTION

In March 2015, the Claims Department received payment on Form 18 Fines resulting in revenue of \$48,800.



### FORM 18 FINE REVENUE YTD

Form 18 Fine Revenue is trending at 93% of prior year collections.



State of South Carolina

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**Workers' Compensation Commission**

May 13, 2015

**To:** Gary M. Cannon  
Executive Director

**From:** Amy A. Bracy  
Judicial Director

**RE: Monthly Judicial Report for April 2015**

There were eighty-three (83) Single Commissioner Hearings conducted during the past month, and there were eleven (11) Full Commission hearings held in April.

The number of Informal Conferences conducted in April was four hundred forty-seven (447) and in March was two hundred sixty-five (265). April had an increase of one hundred eighty-two (182) conferences conducted. I believe this is a continued residual effect from February when Mr. Line took some time off, coupled with an increase in the number of conferences requested.

There were ninety-four (94) regulatory mediations scheduled and twenty (20) requested mediations. The Judicial Department was notified of forty-four (44) matters resolved in mediation, with the receipt of Forms 70.

At the April business meeting, Chairman Beck asked if we had the capability to track the number of cases subject to mandatory mediation but settled prior to mediation. In July 2014 we began capturing this number by the following method. Upon receipt of a settlement the Claims Department notifies the Judicial Department. If the claim was subject to mediation the Judicial Department analyst requests a Form 70 from the parties. If the case settled prior to the mediation, a Form 70 is not required therefore the Judicial Department analyst captures the number by entering the appropriate code when the Jar is closed. This code captures not only mandatory mediations but also ordered and requested mediations. In April, seven (7) cases were reported settled prior to mediation.

**Judicial Department Statistical Report  
Statistics For Fiscal Year 2014-2015**

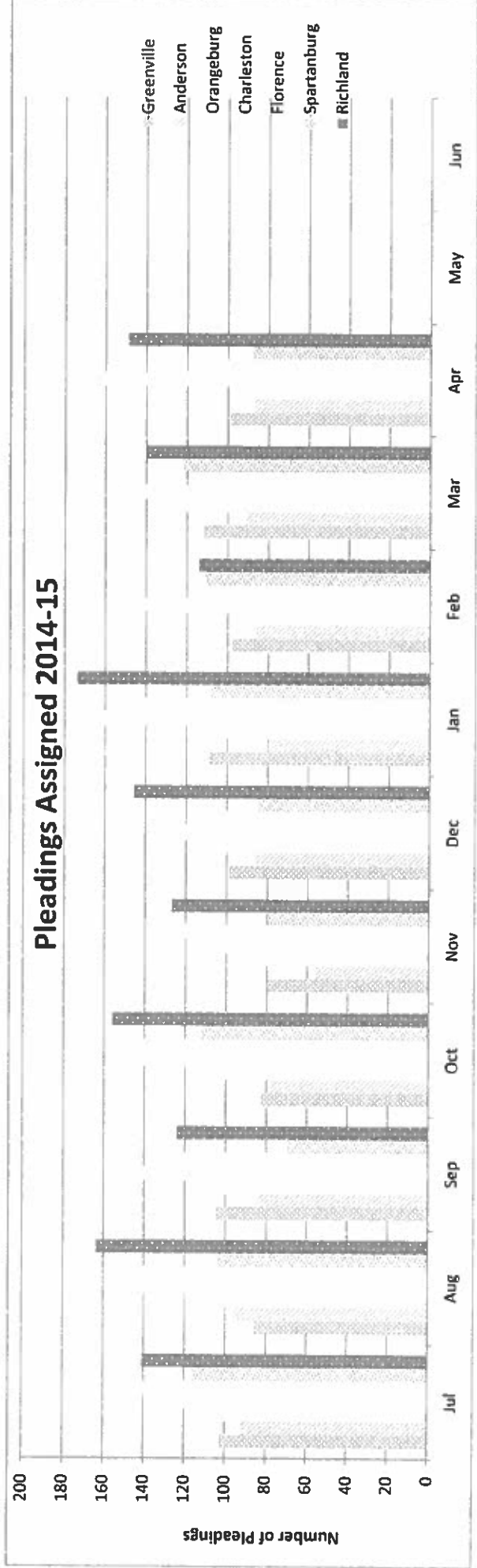
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Totals YTD 2014-2015	Totals YTD 2013-2014
Claimant Pleadings	650	603	596	679	520	565	557	572	646	647			6,035	5,662
Defense Response to Pleadings	522	526	459	488	423	462	529	418	505	507			4,839	4,758
Defense Pleadings	284	277	282	267	266	259	301	308	296	271			2,811	2,853
Motions	127	100	110	117	82	96	92	98	125	115			1,062	1,130
Form 30	35	47	15	22	19	23	14	14	21	33			243	273
FC Hearings Held	10	15	15	15	15	8	0	27	12	11			128	149
FC Orders Served	26	6	21	16	7	8	17	12	10	21			144	192
Single Comm. Hearings Held	105	65	157	108	100	88	95	66	97	83			964	996
Single Comm. Orders Served	159	77	86	87	92	84	84	91	106	105			971	1,088
Consent Orders	205	219	246	270	207	185	311	270	267	206			2,386	2,247
Administrative Orders	62	67	64	49	41	47	47	51	63	45			536	428
Clincher Conference Requested	88	104	116	145	107	116	101	136	113	69			1,095	1,012
Informal Conference Requested	375	393	400	380	347	304	453	355	411	450			3,868	3,235
Informal Conference Conducted	100	508	294	258	222	180	225	141	265	447			2,640	2,226
Regulatory Mediations	109	134	105	73	64	77	75	64	109	94			904	1,315
Requested Mediations	27	25	33	17	18	15	37	13	15	20			220	130
Ordered Mediations	0	7	0	0	2	0	0	0	0	0			9	40
Mediation Resolved	94	73	62	77	59	76	92	47	46	44			670	484
Mediation Impasse	28	30	11	29	20	10	25	14	40	19			226	198
Mediation Held; Issues Pending	0	0	0	0	3	2	0	0	0	0			5	6
Claim Settled Prior to Mediation	27	24	23	25	15	15	22	10	17	7			185	-
Mediation Not Complete in 60 days	4	15	5	10	5	5	9	1	22	3			79	-

**Judicial Department Statistical Report  
Statistics For Fiscal Year 2014-2015**

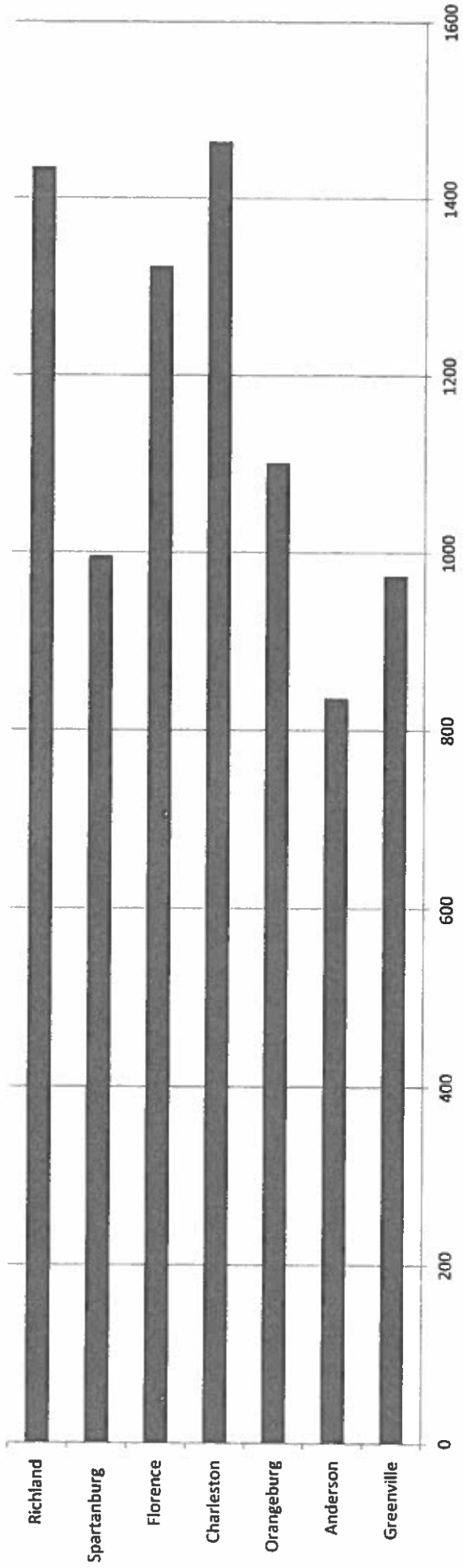
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Regulatory Mediations	109	134	105	73	64	77	75	64	109	94			904	1,315
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### Pleadings Assigned

	District 1 Greenville			District 2 Anderson			District 3 Orangeburg			District 4 Charleston			District 5 Florence			District 6 Spartanburg			District 7 Richland		
	14-15	13-14	12-13	14-15	13-14	12-13	14-15	13-14	12-13	14-15	13-14	12-13	14-15	13-14	12-13	14-15	13-14	12-13	14-15	13-14	12-13
Jul	103	119	94	92	96	89	119	121	124	140	164	160	145	146	153	116	111	99	141	135	173
Aug	86	121	133	96	71	100	120	121	126	153	170	176	145	146	153	104	119	149	164	141	215
Sep	105	102	95	84	80	100	105	97	101	155	163	144	126	137	101	70	90	107	124	132	144
Oct	83	124	118	78	84	97	115	128	120	143	170	188	146	159	138	112	106	115	156	160	146
Nov	80	115	111	56	67	99	93	115	125	115	163	153	135	115	139	80	79	106	127	112	138
Dec	99	78	74	86	93	80	108	102	142	133	123	126	119	108	118	85	95	116	146	113	108
Jan	109	92	111	80	56	106	120	100	118	163	151	193	158	95	128	108	88	121	174	119	141
Feb	98	93	106	86	98	98	92	98	115	141	157	165	110	146	114	111	93	89	114	106	133
Mar	112	101	104	91	76	90	132	107	107	156	121	134	118	130	143	122	91	121	140	128	160
Apr	99	98	122	87	69	73	97	100	107	165	144	155	120	141	108	88	101	103	149	150	162
May		88	67		97	67		124	78		169	134		121	80		100	102		153	107
Jun		81	98		79	80		95	121		148	163		110	121		79	110		123	144
<b>Totals</b>	<b>974</b>	<b>1212</b>	<b>1233</b>	<b>836</b>	<b>966</b>	<b>1079</b>	<b>1101</b>	<b>1308</b>	<b>1384</b>	<b>1464</b>	<b>1843</b>	<b>1891</b>	<b>1323</b>	<b>1510</b>	<b>1483</b>	<b>996</b>	<b>1152</b>	<b>1338</b>	<b>1435</b>	<b>1572</b>	<b>1771</b>

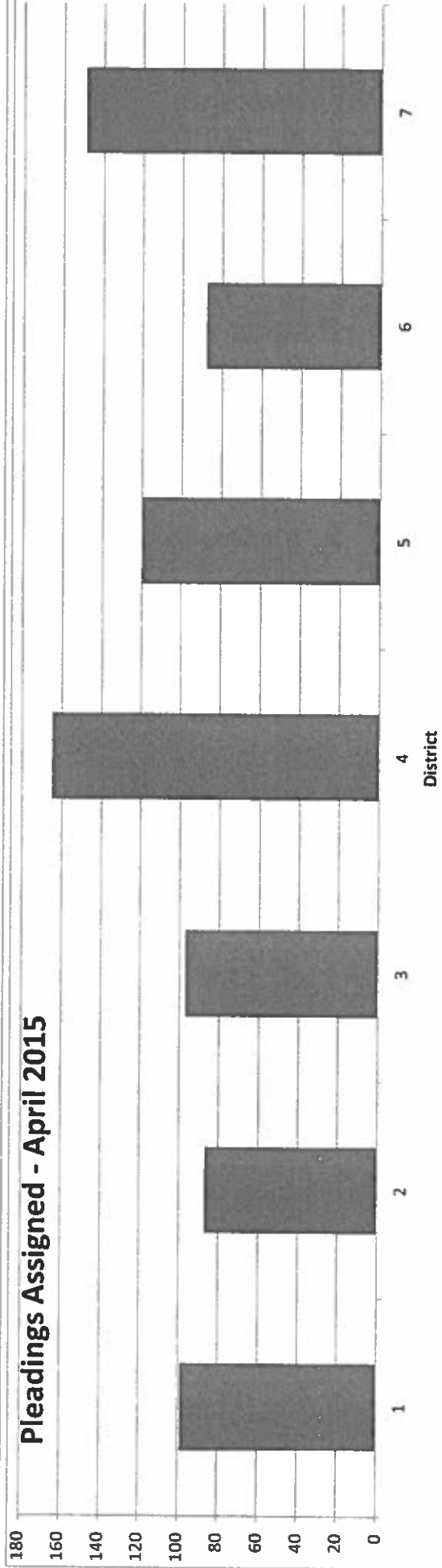


District



Year to Date by District

Pleadings Assigned - April 2015

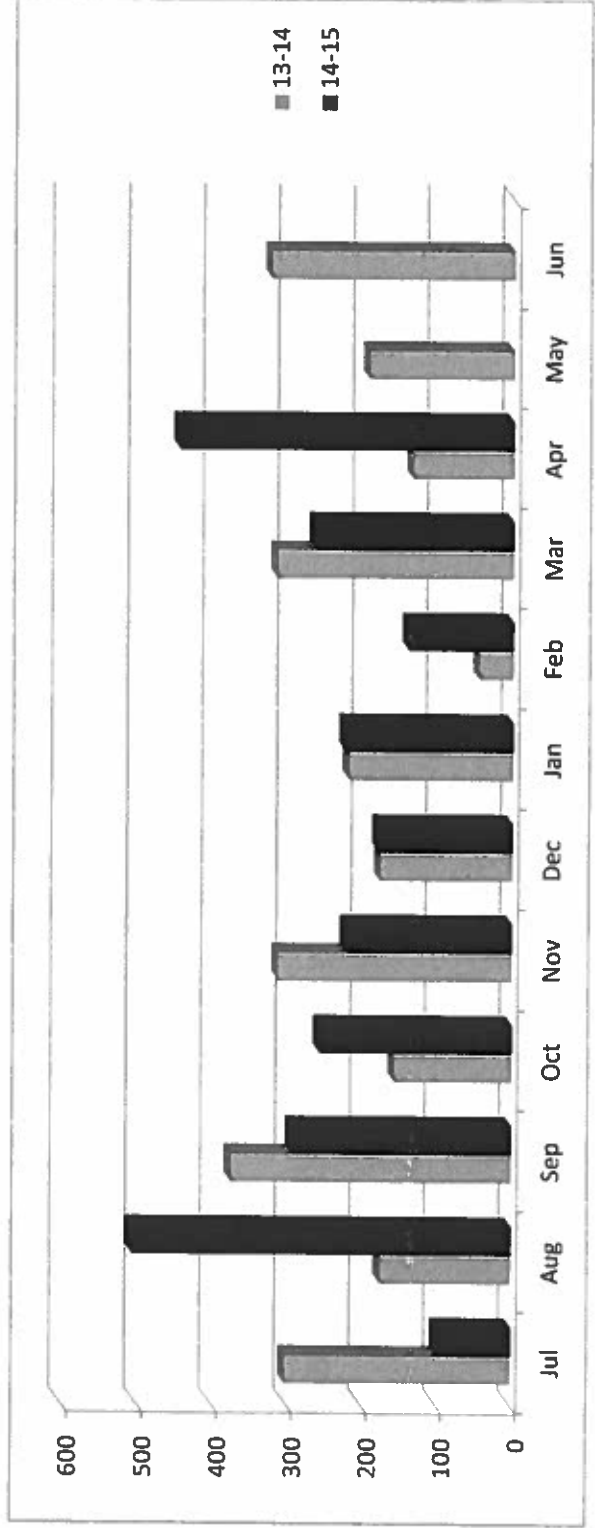
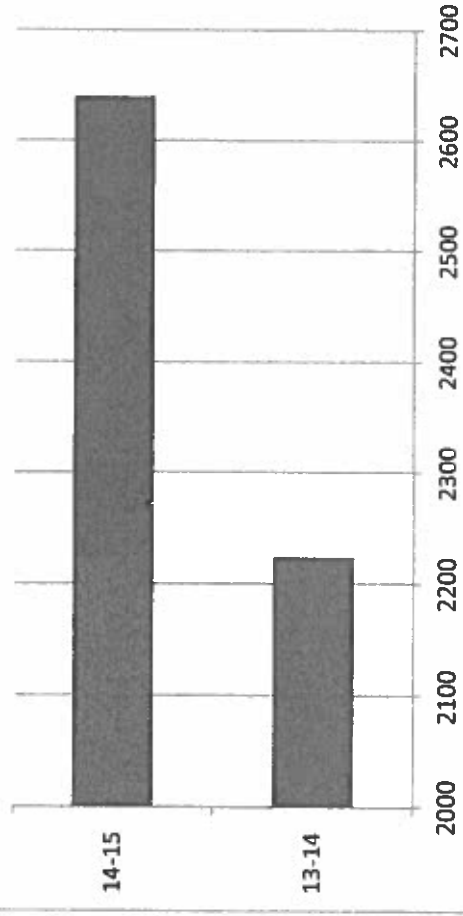


**Informal Conf. Conducted**

	13-14	14-15	
Jul	303	100	33.0%
Aug	176	508	288.6%
Sep	376	294	78.2%
Oct	158	258	163.3%
Nov	314	222	70.7%
Dec	178	180	101.1%
Jan	220	225	102.3%
Feb	46	141	306.5%
Mar	317	265	83.6%
Apr	136	447	328.7%
May	195		0.0%
Jun	326		0.0%
<b>Total</b>	<b>2745</b>	<b>2640</b>	

<b>Y-T-D</b>	<b>13-14</b>	<b>14-15</b>	<b>118.7%</b>
	<b>2224</b>	<b>2640</b>	

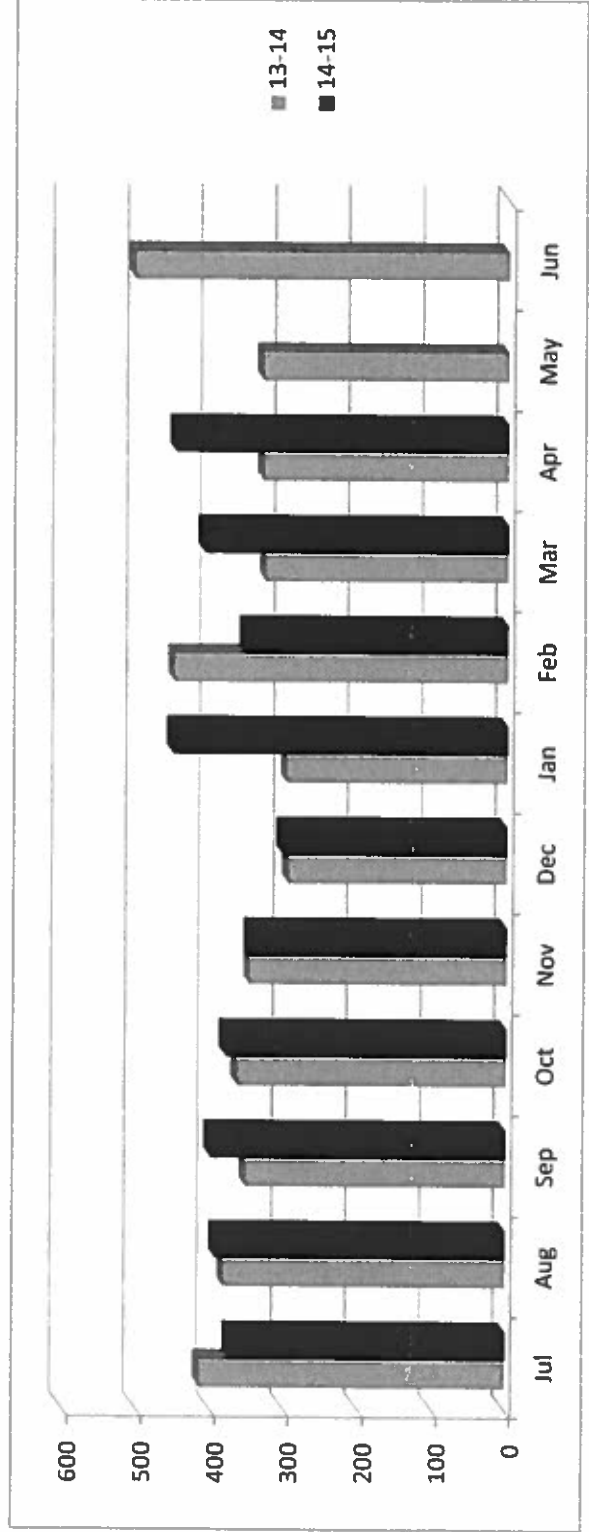
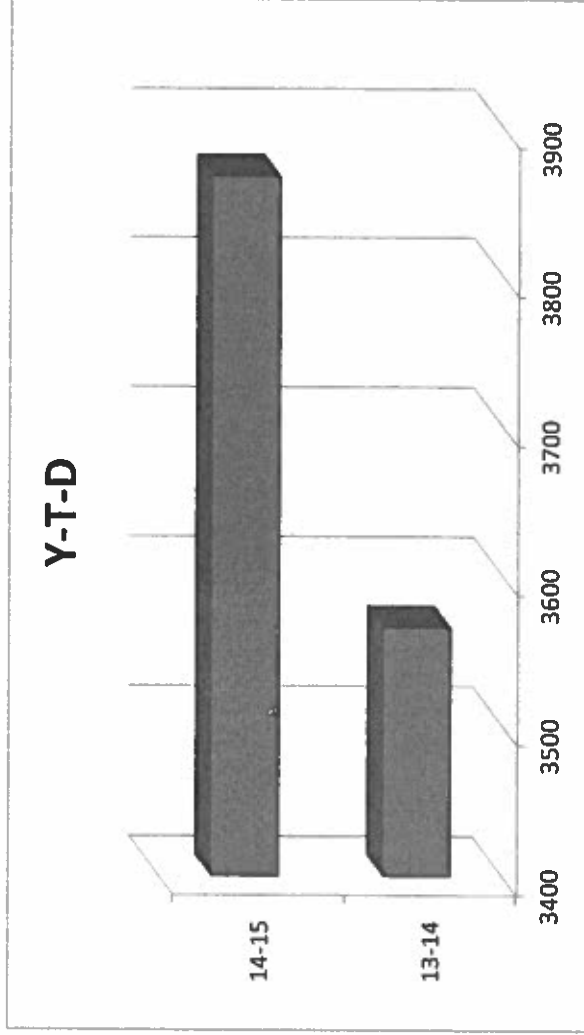
**IC's to Date v. Prior**



**Informal Conf. Requested**

	13-14	14-15
Jul	414	375
Aug	382	393
Sep	352	400
Oct	364	380
Nov	348	347
Dec	296	304
Jan	299	453
Feb	452	355
Mar	328	411
Apr	331	450
May	332	
Jun	506	
<b>Total</b>	<b>4404</b>	<b>3868</b>

**Y-T-D**  
 13-14 **3566**    14-15 **3868**    **1.084689**





# *State of South Carolina*

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## *Workers' Compensation Commission*

### **Executive Director's Report Gary M. Cannon**

**May 14, 2015**

#### **Debit Card Ad Hoc Advisory Committee**

The next meeting of the Debit Card Ad Hoc Advisory Committee is scheduled for Thursday, May 28, at 10:00 a.m. in the First Floor Conference Room.

#### **Narcotics Use Ad Hoc Advisory Committee**

At the February 18, 2014 Business Meeting, the Commission approved creating an Ad Hoc Advisory Committee of stakeholders to study the issue of the use of prescribed narcotics for patients receiving treatment as a result of workers' compensation injury. The Narcotics Use Ad Hoc Advisory Committee met on July 10, 2014, November 20, 2014, and March 5, 2015. Each meeting presented great discussions and many viewpoints of the Committee members. The Committee is at the point of developing specific recommendations. Chairman Ric Davis has requested committee members submit proposals in writing no later than June 1, 2015. Committee members will have opportunity to review the submitted recommendations prior to the next committee meeting. Chairman Davis plans to conduct the next meeting the first part of June.

#### **Claims Administration Workshop**

A Claims Administration Workshop is scheduled for June 23, 2015. The workshop will take place at the S.C. Department of Archives and History.

#### **Personnel Recruitment**

##### **Fiscal Technician II**

Quintina Smith was selected for the Fiscal Technician II position. Ms. Smith began her employment with the Commission on April 27, 2015.

##### **Law Clerk**

I am pleased to announce that our Law Clerk, Marlene Johnson-Moore, graduated from the University of South Carolina School of Law with the degree of Juris Doctor on May 8<sup>th</sup>, 2015. Marlene will continue with us on a part-time basis as she prepares to take the South Carolina Bar Examination in July.

### **Employee Meetings**

An All Employee meeting was held on April 23. The Executive Director met with the Executive Staff on April 27. The Employee Appreciation Luncheon is scheduled for Monday, June 15.

### **Other Meetings/Activities**

The Executive Director participated in the following meetings/activities:

- Proposed revisions to the Medical Fee Schedule
- Development of the Judicial Conference Agenda
- On May 6, met with Chris Burnette, Assistant Vice President for Resource Development with United Way
- Willson Jones Carter & Baxley Educational Seminars in Charlotte on April 23 and May 13 with Chairman Beck
- Planning meeting with Department Heads on Claims Administration Workshop

### **Constituent /Public Information Services**

For the period April 16, 2015 through May 12, 2015 the Executive Director's Office and the General Counsel's office had 589 contacts with various system constituents and stakeholders. The contacts included telephone communications; electronic and personal contacts with claimants or constituents, state agencies, federal agencies, attorneys, service providers, business partners; and letters with congressional offices.

### **SCWCC Stakeholder Electronic Distribution List**

For the period April 16, 2015 through May 13, 2015, we added five individuals to the Commission's stakeholder distribution list. A total of 530 individuals currently receive notifications from the Commission.

### **SC Vocational Rehabilitation Department (SCVRD)**

Jim Williams, Director of Client Services at SCVRD reported 28 counselors, representing 23 area offices of SCVRD, utilized the WCC portal to refer 5 claimants for services. SCVRD reports 81 referrals year to date.

State of South Carolina



**Workers' Compensation Commission**

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**To:** Gary Cannon  
SCWCC Executive Director

**From:** Grant Duffield  
IMAS Director

**Date:** 14 – May – 2015

**CC:**

**Subj:** 2015 MSPM Implementation Date

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On April 20, 2015, during a meeting of Full Commission, the Commission adopted a motion approving a revision to the Medical Services Provider Manual to include an updated/ revised CPT Code set based on Medicare's RBRVS methodology, Optum Gapfills (where needed), and limitations as mandated by Act 183. The Commission established July 1, 2015 as the effective date for the implementation of the revised Medical Services Provider Manual (2015 edition). During the April 20 meeting, staff expressed an intention to return to the Commission with proposed edits to the guidance language contained within the MSPM.

Upon further review of the edits required and following discussion with OptumInsight (Optum) concerning the Commission's ongoing management of the MSPM update and distribution process, staff seeks the Commission's approval to modify the proposed implementation date of the 2015 MSPM from July 1, 2015 to September 1, 2015. By so doing, the Commission will be able to ensure that sufficient time exists to conduct a thorough, comprehensive review and update of the guidance language.