

**A G E N D A**

**SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION**

1333 Main Street, 5<sup>th</sup> Floor  
Columbia, South Carolina 29201

**June 15, 2015 – 10:30 a.m.**

Commission Hearing Room A

*This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.*

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|-----|--|---|
| 1.  | CALL TO ORDER  | <i>CHAIRMAN BECK</i>  |
| 2.  | APPROVAL OF AGENDA OF BUSINESS MEETING OF JUNE 15, 2015  | <i>CHAIRMAN BECK</i>  |
| 3.  | APPROVAL OF MINUTES OF THE BUSINESS MEETING OF MAY 18, 2015 (Tab 1)  | <i>CHAIRMAN BECK</i>  |
| 4.  | GENERAL ANNOUNCEMENTS  | <i>MR. CANNON</i>   |
| 5.  | APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2)   | <i>MR. SMITH</i>  |
| 6.  | DEPARTMENT DIRECTORS' REPORTS<br>Human Resources (Tab 3)<br>Information Services (Tab 4)<br>Insurance, Medical & Administrative Services (Tab 5 & 6)<br>Claims (Tab 7)<br>Judicial (Tab 8) | <i>MS. OSBORNE<br/>MS. UNDERHILL<br/>MR. DUFFIELD<br/>MS. SPANN<br/>MS. BRACY</i> |
| 7.  | EXECUTIVE DIRECTOR'S REPORT (Tab 9)  | <i>MR. CANNON</i>   |
| 8.  | OLD BUSINESS<br>A. Amendment for Master Services Contract w/Optum Insight, Inc. (10)   | <i>CHAIRMAN BECK<br/>Mr. Cannon</i>   |
| 9.  | NEW BUSINESS   | <i>CHAIRMAN BECK</i>  |
| 10. | ADJOURNMENT  | <i>CHAIRMAN BECK</i>  |

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<b>2</b>	<b>Self-Insurance</b>
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<b>4</b>	<b>Information Services</b>
<b>5</b>	<b>Insurance, Medical &amp; Administrative Services</b>
<b>6</b>	<b>Summary of Revenues and Expenditures</b>
<b>7</b>	<b>Claims</b>
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<b>9</b>	<b>Executive Director's Report</b>
<b>10</b>	<b>Amendment for Master Services Contract with Optum Insight, Inc.</b>

THE  
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION  
BUSINESS MEETING

**Monday, May 18, 2015**

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Monday, May 18, 2015, at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present:

T. SCOTT BECK, CHAIRMAN  
SUSAN S. BARDEN, VICE CHAIR  
R. MICHAEL CAMPBELL, II, COMMISSIONER  
MELODY L. JAMES, COMMISSIONER  
GENE MCCASKILL, COMMISSIONER  
AISHA TAYLOR, COMMISSIONER  
AVERY B. WILKERSON, JR., COMMISSIONER

Present also were Gary M. Cannon, Executive Director; Grant Duffield, Insurance Medical and Administrative Services Director; Sonji Spann, Claims Director; Amy Bracy, Judicial Director; Quintina Smith, Fiscal Technician II; Wayne Ducote, Coverage & Compliance Director; W.C. Smith, Self-Insurance Director; Amanda Underhill, Business Analyst; Renee Smith, Administrative Coordinator II; Marlene Johnson-Moore, Law Clerk; and Keith Roberts, Attorney. Also present were: Clara Smith, Injured Workers' Advocates; Lena Smith, Southern Strategy Group; and Wyman Bowers, Midlands Orthopaedics.

Chairman Beck called the meeting to order at 10:30 a.m.

**AGENDA**

Commissioner Barden moved that the agenda be approved. Commissioner McCaskill seconded the motion, and the motion was approved.

**APPROVAL OF MINUTES – BUSINESS MEETING OF APRIL 20, 2015**

Commissioner Barden moved that the minutes of the Business Meeting of April 20, 2015 be approved. Commissioner Taylor seconded the motion, and the motion was approved.

**GENERAL ANNOUNCEMENTS**

Kim Ballentine was out for a medical procedure and Alicia Osborne was ill and unable to attend the meeting today.

Keith Roberts congratulated Marlene Johnson-Moore on graduating from the University of South Carolina School of Law. He commended Marlene for being awarded the Benjamin M. Mabry scholarship for law students interested in the practice of employment and labor law who have demonstrated leadership and academic potential.

**APPLICATIONS FOR APPROVAL TO SELF-INSURE**

Self-insurance applications were presented by W.C. Smith, Self-Insurance Director. Twenty-Four (24) prospective members of three (3) funds were presented to the Commission for approval. The applications were:

**Palmetto Timber Fund**

Seward Logging, Inc.

**SC Automobile Deals SIF**

CSRA Enterprises, LLC dba Bob Richards Chrysler, Dodge, Jeep, Ram

**SC Home Builders SIF**

ACD Upstate, LLC

Blue Coral Stoneworks, LLC

Blue Ridge Enterprises Group, LLC dba Blue Ridge Lawn Care Professionals

Brown Brush & Land Clearing, LLC

C.A.M Construction, LLC

CGR Decks and Fencing, LLC

Charleston Fireplace and Chimney Restoration, LLC

Conklin Custom Homes, LLC

House to Home, Inc. dba Palmetto Shade Co & Shade & Shutter Expo

JH Masonry, LLC

Local Building Partners, Inc.

Luisa Mauleon dba AC & AC Installation

MBA Enterprises, Inc.

Mike Ashley dba Ashley Wood Flooring Services

Nazaire Electric, LLC

Pee Dee Custom Trim, LLC

Plantation Builders, LLC

Poole Electric, LLC

RAM Masonry, LLC

RD Construction, LLC

Sabrina Yonts dba Flores Finishers

The Sadler Company, Inc.

After examination of the applications, it was determined that each complied with the Commission's requirements and each was recommended for approval. Commissioner Wilkerson made the motion to approve the applications to self-insure, and Commissioner Taylor seconded the motion. The motion was unanimously approved.

**DEPARTMENT DIRECTORS' REPORTS**

The Department Directors presented their reports which were also submitted to the Commission in written form.

**Human Resources Department**

On behalf of Alicia Osborne, Gary Cannon presented the Human Resources report for the period of April 1 through April 30, 2015.

**Information Technology Department**

On behalf of Betsy Hartman, Amanda Underhill presented the Information Services Department's report. Ms. Hartman has been released to return to work continuing therapy and will be working from home. IT is still coordinating infrastructure issues with DTO. EDI training with partners yielded 100 transactions for Form 18s from vendors. A major vendor that represented 35% of partners is still in the testing phase. IT is still addressing ongoing security items relating to OnBase to make sure the Commission continues to be in good posture with security policies. Duane Earles and Ms. Underhill appreciated the opportunity to go to the IAABC Forum 2015 in Myrtle Beach. Mr. Earles gave an informative presentation regarding

how SCWCC is using coverage policy data and unemployment records in enforcing compliance.

### **Insurance, Medical & Administrative Services Department**

Grant Duffield presented the Insurance, Medical & Administrative Services Department's report. IMAS completed 12 fine assessments. In April, the Lapse In Coverage (LIC) program registered 20 new policies to applicants and issued four new LIC notifications. He referred to the medical CPT data related to medical services and invoices and mentioned the recently hired Anita East. Mr. Duffield recognized Quintina Smith, who has a Bachelor's in Accounting, previously from the Comptroller General's office as the new Fiscal Tech II.

Year to Date, the Compliance Division has already collected 96% of the prior year's year-end collections. The tremendous spike in April was due to a settlement agreement negotiated by Mr. Ducote. The current projected year-end revenue should exceed revenue from the prior year. Self-insurance tax revenue is trending at 100% of the prior year.

On the financial side, Mr. Duffield noted that of the 61% of revenue received posted under earmarked funds, nothing was posted in registration fees and sales of brochures in April because he wasn't clear how to determine that at that time. Earmarked revenue is at 90% of budget previous year. Year-To-Date, the Commission is at 83% of the budget. 81% is on schedule. He projected the Commission should be very close to budget by year end.

### **Claims Department**

Sonji Spann presented the Claims Department's report. For the month of April, the Claims Department closed 2,394 individual case files, down 74 from last month. The fine revenue received in April was \$52,250, down \$37,950 from last month. The examiners reviewed 1,681 individual case files, down 482 from last month. The total number of fines in April was 394, down 40 last month. The total number of Form 18 fines was 353, down 65 from last month. The total number of forms processed was 12,838, down 1,433 from last month. Ms. Spann is continuing to work with Sedgewick (Family Dollar) to educate stakeholders. Ms. Spann attended the IAIABC conference. The Claims Department is still reducing paper files in an effort to get everything imaged in.

### **Judicial Department**

Amy Bracy presented the Judicial Department's report. She reported the following for April 2015:

- 83 Single Commissioner Hearings conducted
- 447 informal conference cases in April, up by 182 from March
- 94 regulatory mediations scheduled
- 20 requested mediations
- 44 matters resolved in mediation with the receipt of Forms 70

Chairman Beck had asked if we had the capability to track the number of cases subject to mandatory mediation, but settled prior to mediation. In July of 2014, a status code was created so there is no way to track those numbers before then. There is no difference in the mandatory mediation numbers versus ordered and requested mediations. Ms. Bracy pointed out that settlements can go to the Claims Department and are not always due to notification from the parties. She suggested mediation numbers are moving targets because of postponements.

### **EXECUTIVE DIRECTOR'S REPORT**

Gary Cannon, Executive Director, presented his report which was also submitted to the Commission in written form. He pointed out the following highlights from his report:

Mr. Cannon commended the Department heads for outstanding work.

### Debit Card Ad Hoc Advisory Committee

The Debit Card Ad Hoc Advisory Committee will probably have their last meeting on May 28. They should have a proposed change in the regulations presented sometime within the next several months.

### Narcotics Use Ad Hoc Advisory Committee

The Narcotics Use Ad Hoc Advisory Committee should have two or three more meetings before proposing a recommendation.

### Claims Administration Workshop

At the Claims Administration Workshop on June 23, 2015, Keith Roberts is taking the lead for developing the program content and Alicia Osborne is coordinating the logistics.

Mr. Cannon continues to meet with stakeholders. Recently, Travelers Insurance Company had 85 of their employers at a meeting which resulted in acquiring them as a trading partner, where we will begin working with them on Form 18s transactions.

## **OLD BUSINESS**

### **A. MSPM Fee Schedule**

Mr. Cannon deferred to Mr. Duffield who referred to a memo dated May 14, 2015, that requested approval of the implementation date of the Medical Service Provider Manual (MSPM) be moved from July 1, 2015 to September 1, 2015. After discussions with staff, he feels it is necessary to push the implementation date to include necessary text edits and updates which are integral to the MSPM.

### **Motion to Amend the Implementation Date of the 2015 MSPM Fee Schedule**

Commissioner Wilkerson made a motion that the new implementation date be approved. Commissioner Barden seconded the motion and the motion was approved.

## **NEW BUSINESS**

### **A. Resolution of Appreciation for the Commission Employees**

Mr. Cannon indicated every year the Governor issues a proclamation that May is public service employee month, and he felt it was important to recognize our employees as well. A copy of the proposed Resolution of Appreciation would be read at the employee appreciation lunch in June and a copy will be placed in each employees personnel file.

### **Motion to Approve the Resolution of Appreciation**

Commissioner McCaskill moved that the Resolution of Appreciation be approved. Commissioner Barden seconded the motion and the motion was approved.

### **B. Recognition of 2014 Employee of the Year**

Mr. Cannon reviewed the qualifications of Employee of the Year and the selection process wherein a panel of three non-Workers' Compensation Commission employees reviewed nominations by peers, a supervisor and/or Department heads. The panel chose Renee Smith, Commissioner Taylor's Administrative Coordinator, as this year's Employee of the Year. Mr. Cannon read a Resolution for approval and congratulated Ms. Smith. She will be recognized at the employee appreciation lunch in June.

## **EXECUTIVE SESSION**

Commissioner Barden moved to adjourn into Executive Session to discuss a contractual matter and a personnel matter. Commissioner McCaskill seconded the motion. The Commission adjourned into Executive Session at 10:56am.

[EXECUTIVE SESSION]

Commissioner Taylor made a motion to arise from Executive Session. Commissioner Barden seconded the motion, and the motion carried unanimously. Upon arising from Executive Session. Chairman Beck stated there was discussion with no action taken.

**ADJOURNMENT**

Commissioner Barden made the motion to adjourn. Commissioner Wilkerson seconded the motion, and the motion was approved.

The May 18, 2015 meeting of the South Carolina Workers' Compensation Commission adjourned at 11:22 a.m.

Reported May 18, 2015  
Kellie Lindler  
Administrative Coordinator I  
to Commissioner Gene McCaskill

# MEMORANDUM

Date: June 9, 2015

**TO:** Mr. Gary Cannon  
Executive Director

**FROM:** Alicia Osborne  
Human Resources

**SUBJECT:** Human Resources Report Period of May 1 through May 31, 2015

Below is a summary of the Human Resources activity for the period of May 1 - May 31, 2015.

## Employee Relations (ER)

- Ongoing Workers' Compensation Injuries
  - Two active files
  - One file closed
- Workforce Planning
  - Processed realignment of duties for two (2) positions
  - Coordinated with IT with crosswalk of IT title changes as required by the Office of Human Resources
  - Worked on FTE IT Consultant I Position Description
- Accommodation request for change in work schedule received
  - Pending review
- Addressed Building Concerns on behalf of staff
  - AC concerns (2)
  - Scan Card concerns (2)

## Departures

- Retiree
  - Elizabeth "Betsy" Hartman announced intent to retire
    - Last Day June 8, 2015

## Benefits

- FMLA
  - Assisted two (2) employees applying for FMLA
- Retirement
  - Assisted with exiting retiree
- Parking
  - Reviewed payroll deduction procedures for employee parking
    - Created new parking election form to be distributed to all current staff and newly hired staff

## State Human Resources Division (HRD)

- Attended HRPD - Make Up Class on May 12
- Ongoing Project
  - InfoSec and Data Classification
    - Attended training regarding upcoming position reclassifications in IT to comply with development of statewide Information Security Plan

## Fiscal Responsibilities (w/ Fiscal Technician II)

- Approved 44 SCEIS financial transactions



- Within the SCEIS system approved documents and travel requests submitted by the Fiscal Technician for May

#### Reports

- Ran SCEIS Deductions Not Taken / Arrears report
  - Report is cleared
- Ran SCEIS Wage Type Report
  - No discrepancies
- Time Administration
  - Approved Leave as requested by supervisors
  - Assisted Employees with leave corrections and working time corrections
  - Notified supervisors and employees of missing time and ensured it was keyed in.

#### SCEIS

- IMAS
  - Continued to assist Department Head and Fiscal Technician to ensure both had the correct security roles and data entry roles needed to complete their tasks.
  - Provided Unemployment Wage information requested by IMAS Director
- Executive Director
  - Added Kimberly Ballentine as Master Data Owner

#### Miscellaneous

- Employee of the Year (EOY)
  - Renee Smith was awarded as the 2014 Employee of the Year
- Social Committee 2015
  - Upcoming Employee Luncheon on June 15, 2015
- Identification Cards
  - Renewals submitted and received
- Obtained information on enhancing security for staff at the Commission from SC DHSIS
- Assisted Executive Director with data needed for lease renewal
- Meetings attended onsite
  - IMAS staff meeting - May 20
  - CAME Workshop Planning - May 8, May 14, May 26
  - Executive Staff - May 15
  - United Way - May 6



## Workers' Compensation Commission

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To: Gary Cannon  
SCWCC Executive Director  
From: Amanda Underhill, Business Analyst  
Date: June 10, 2015  
Subject: IT Department June 2015 Full Commission Report

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### IT Department Activities for the Month of May 2015

- DTO Infrastructure
  - IT tested configuration changes made by DTO to several network switches affecting SCWCC. The implemented changes further enhance disaster recovery capacity.
  - DTO moved 2-Factor Authentication from a physical server to the cloud for SCWCC. IT coordinated with laptop users to update and re-sync devices.
  - DTO applied system updates to SCWCC servers as scheduled. IT tested and verified implemented changes.
- Production issues
  - EDI RIs3 FROI & SROI
    - Processing error research and resolution based on email questions from TPA's and Carriers, coordinated through Barbara James in Accident Reporting.
    - Amanda researched issues with SA transaction errors for a few trading partners.
    - Duane modified the layout of the EDI First Report of Injury review report.
    - Duane reviewed the standards for Date-of-Accident matching and updates regarding First Report (FROI) transactions applying to existing WCC cases.
    - Amanda is conducting testing with one EDI vendor and 3 direct partners to implement SROI.
    - Amanda promoted one trading partner to production for First Report transactions (FROI) and continues testing with another.
  - Progress
    - Duane and Amanda researched and resolved a processing error on 12-M fines.
    - Duane researched and corrected invoice/payment data issues. This involved manual data changes to balance the reports from Progress and SCEIS.
    - Amanda revised the RTSC template as directed by the Executive Director.
    - Duane deployed minor changes to several computer generated letters.
    - Amanda researched data errors in Form 18 Fine Assessment process.
    - Amanda ran the Closed File QA reports for the File Room.
    - Amanda ran the Orders report for Judicial.

- Amanda researched deposit information regarding POC Data Subscription payments.
  - OnBase Production Maintenance and new requests
    - Amanda and Brian assisted staff with upload issues.
    - Amanda is working with DTO staff to coordinate an upgrade to Onbase 13. The upgrade for SCWCC was postponed again by DTO.
    - Amanda revised Onbase permissions for Judicial duty re-assignment.
    - Amanda trained new staff on scanning and indexing.
    - Brian assisted staff with F4 indexing issues when virtually printing documents to a case file.
  - eCase
    - Brian assisted external users with eCase registration.
    - Amanda and Brian have been working with both internal and external users for upload Customer Service. Training, questions and issues that come up and require technical support.
  - Secure Email
    - Amanda updated the secure email user guide.
    - Amanda updated Medical Bill Dispute instructions relating to secure email to incorporate new secure email system.
  - Hardware
    - Brian is collecting quotes for replacement workstations/laptops for staff. IT is planning to purchase in July. IT aims to replace hardware every three years for 1/3 of staff to keep equipment up to date and secure.
    - Two new wireless access points are scheduled to be installed in the hearing rooms by DTO on 6/19/15.
- Desktop support
  - Brian handles most desktop support issues. During the past month this has included:
    - Secure email questions, issues , including password resets.
    - Resolved Outlook email problems for staff.
    - Replaced VOIP phone due to dropped connection.
    - Addressed 2 printer problems.
    - Provided password assistance for Commissioners and staff.
    - Provided assistance with Gadwin printscreen software.
    - Fixed permissions in outlook folders for Claims staff.
    - Assisted staff working with PDF document problems.
- ELT projects
  - SROI Project
    - Health Tech was approved for submitting SROI transactions for their clients. This is the first of SCWCC's five EDI vendors to implement SROI.
    - Amanda is the lead for communication and testing with the Trading Partners and approval to submit live SROI transactions.
    - Duane deployed refinements to SROI SA processing in the Production System.
    - The SROI team is beginning work on implementation of the MTC FN which is the replacement of the Form 19.
    - The SROI team recommends after the FN transaction is complete, work should begin on implementation of the balance of the MTC's. This will make it easier on both the Claims staff and the end users for submission of claims data. It is the recommendation of this team that mandatory submission of the SA and FN be done together and should be one year from the completion of the FN coding. Recommended date for mandatory submission is July 2016.
  - IT Security / DIS Policies
    - Duane and Brian are coordinating vulnerability remediation with DTO.

- Duane researched and tested Progress software upgrade process for restricted user access.
    - Amanda is reviewing OnBase document permissions across the agency to verify that staff has appropriate access for assigned job duties.
  - eCase Re-face
    - Progress/Bravepoint has begun a project with IT to give eCase a face-lift. Goals for the project include improving usability and success rate in the registration process; stream-line presentation of case information; and reduce confusion and need for training with external users. Amanda Young in the Judicial Department is providing staff insight.
- Meetings
  - Brian and Duane participated in WCC Security penetration testing remediation conference calls with DTO. The DTO staff has created a project team to respond to the items on the remediation list that pertain to DTO's responsibilities. The proposed date of April 30, 2015 was pushed back to June 30, 2015 by DTO, to complete the work to close the GAP between the existing configuration and configurations that will meet the Security Policies.

**Professional Development/Training attended in March 2015**

- Amanda attended Horizons 2015 seminar hosted by KeyMark, Inc. in Greenville, SC on May 19 – 20, 2015. The event provided OnBase Training and informational sessions on OnBase functionality and administration.
- Amanda completed Business Analyst Boot Camp Course by ASCE May 26-29. The course provided excellent training and techniques for performing analysis of business processes and gathering system requirements for IT projects.

State of South Carolina



Workers' Compensation Commission

To: Mr. Gary Cannon  
SCWCC Executive Director

From: Grant Duffield  
IMAS Director

Date: 9 – June – 2015

Subj: Insurance, Medical and Administrative Services Department  
May 2015 Full Commission Report

Please find attached information provided to summarize the status and workflow of initiatives currently underway within the Insurance, Medical and Administrative Services (IMAS) Department

In addition to the statistical data provided, please be advised of the following workflow initiatives:

Compliance Division	<ol style="list-style-type: none"><li>1. Implementing new compliance verification workflow.</li><li>2. Reviewing revenue metrics.</li><li>3. Implementing 12M assessment process</li></ol>
Coverage Division	<ol style="list-style-type: none"><li>1. Working with staff to review workflow processes and explore opportunities to enhance service provision.</li><li>2. Lapse in Coverage</li></ol>
Medical Services	<ol style="list-style-type: none"><li>1. Finalized MSPM CPT data.</li><li>2. Working with OptumInsight on text edits to MSPM</li><li>3. Continue work with MedAssets to improve Medical Bill reviews.</li></ol>
Administrative Svcs	<ol style="list-style-type: none"><li>1. Training new staff members</li><li>2. Working with File Room on staffing/workflow.</li><li>3. Preparing for 2014-15 Year End.</li><li>4. Implementing Year-end budget modifications for FY 14-15.</li></ol>
IMAS Administration:	<ol style="list-style-type: none"><li>1. Working with Division Mgrs to provide cross coordination of mgmt. functions.</li><li>2. Working with Executive Team concerning strategic planning and future needs forecasting.</li><li>3. Processing GEAR files / appeal notice protocol.</li></ol>

Mr. Cannon, while this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key initiatives underway in the IMAS Department and provide measures by which the Department's effectiveness can be gauged. IMAS welcomes any guidance that you and/or our Commissioners can provide concerning our performance and direction.

**IMS COMPLIANCE DIVISION**

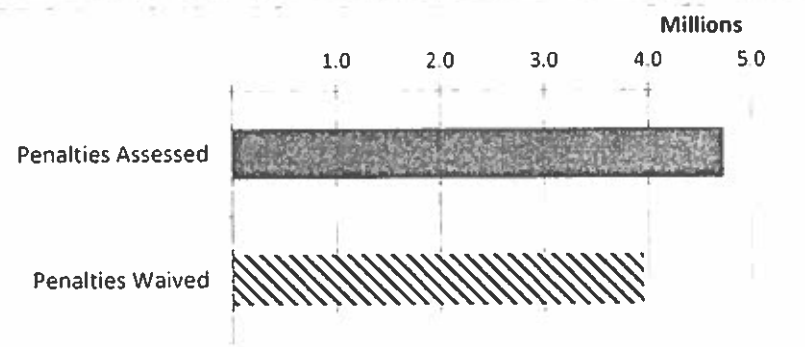
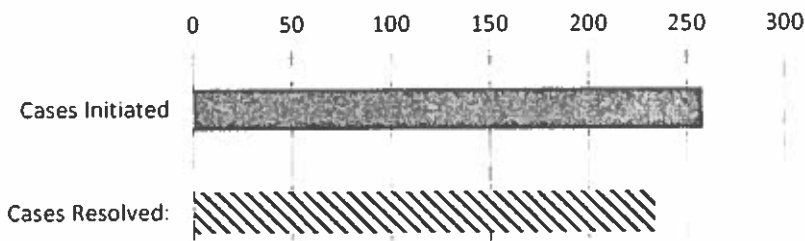
May 2015

**Employers Obtaining Coverage**

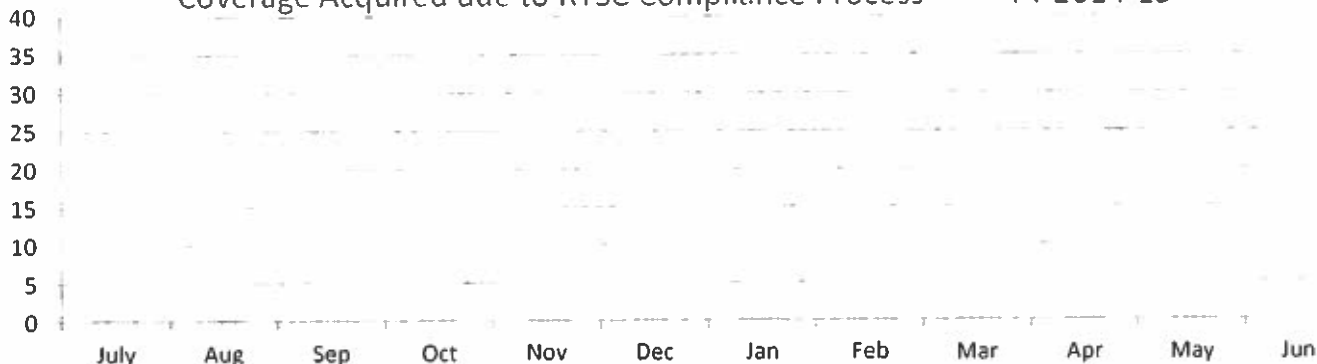
For the Fiscal Year 2014 - 2015, the Compliance Division has worked with great diligence to help uninsured employers become compliant with the South Carolina Workers' Compensation Act. Year to date, the Compliance Division has compelled 233 employers in South Carolina to come into compliance with the Act. In so doing, approximately 2,167 previously uninsured workers are now properly covered.

**Penalties Waived**

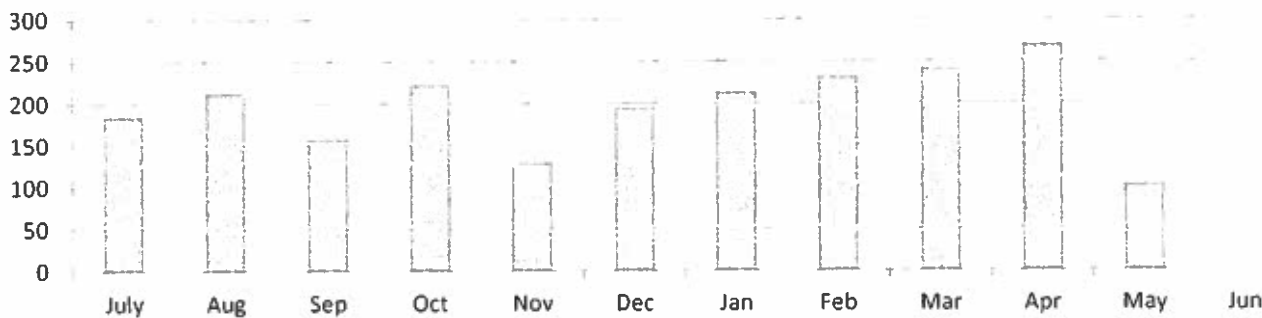
Although the Division has assessed \$5.3 million dollars in fines, over 83% of those fines (\$4.4m) have been waived or rescinded as employers have either obtained insurance coverage or were found not to be subject to the Act.



Coverage Acquired due to RTSC Compliance Process FY 2014-15



Employers Covered



Employees Affected

**Carryover Caseload:**

The Compliance Division closed May 2015 with 368 cases active, compared to an active caseload of 322 at the close of May 2014.

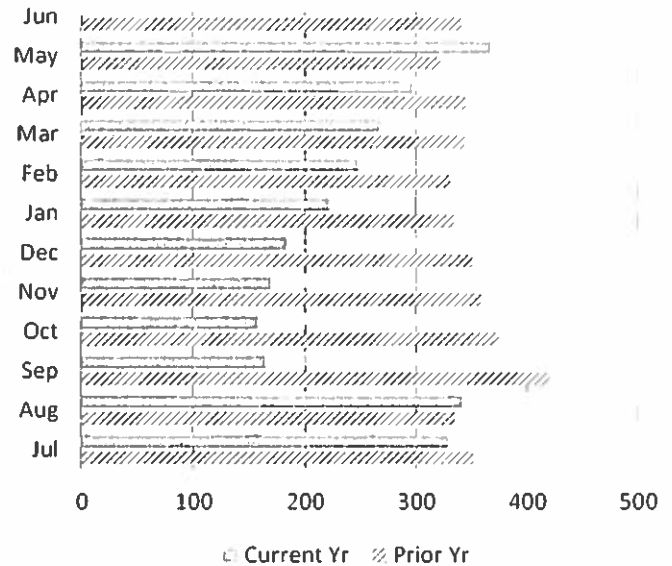
**Cases Resolved:**

Due to the decrease in carry-over, greater effort is focused on case resolution. For the month of May 2015, Compliance Division staff closed-out 103 cases.

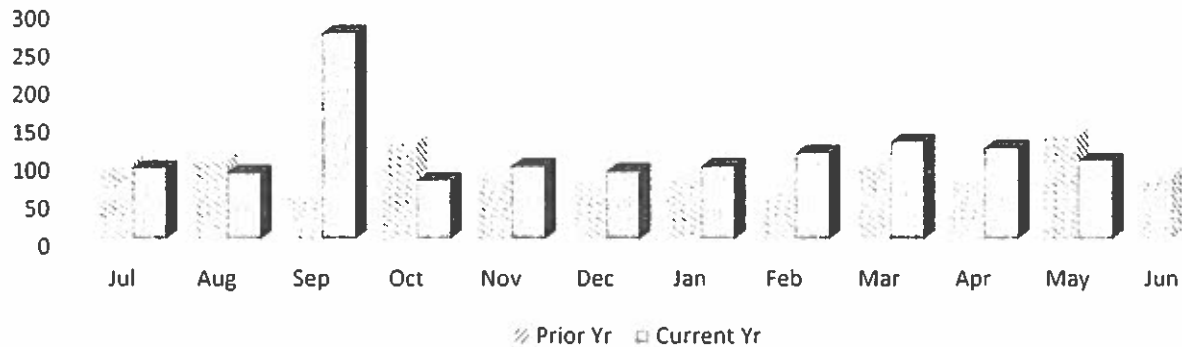
**Compliance Fines:**

In May 2015, the Compliance Division collected \$94,680 in fines and penalties. Year to Date, the Compliance Division has collected \$793,461 in fines which represents 109% of prior year's year-end collection (\$725,776). The Compliance Division continues to find substantially greater compliance among employers in the State. However, non-linear fine collection activity occurring in April of this year skews the current projected year-end revenue trend to 119% of prior year.

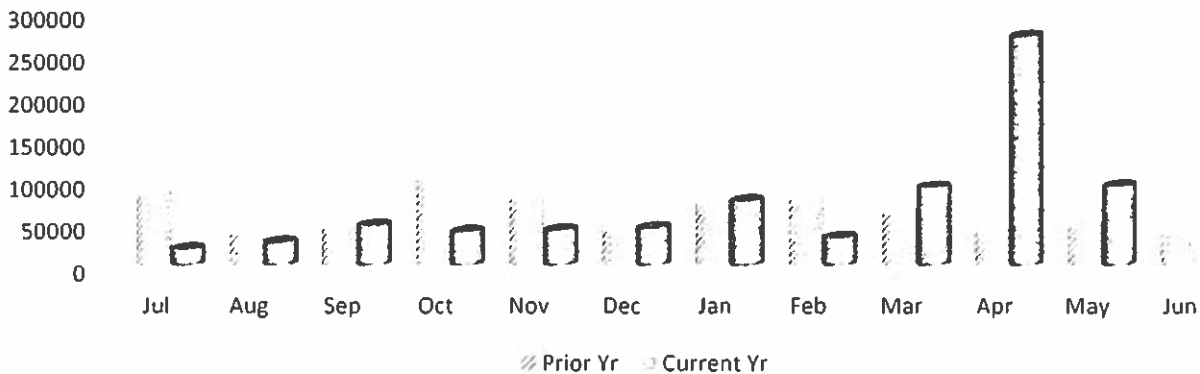
**Caseload Pending v. Prior Year**



**Cases Resolved v. Prior Year**



**Compliance Fines Collected v. Prior Year**



**WCC Claim Files:**

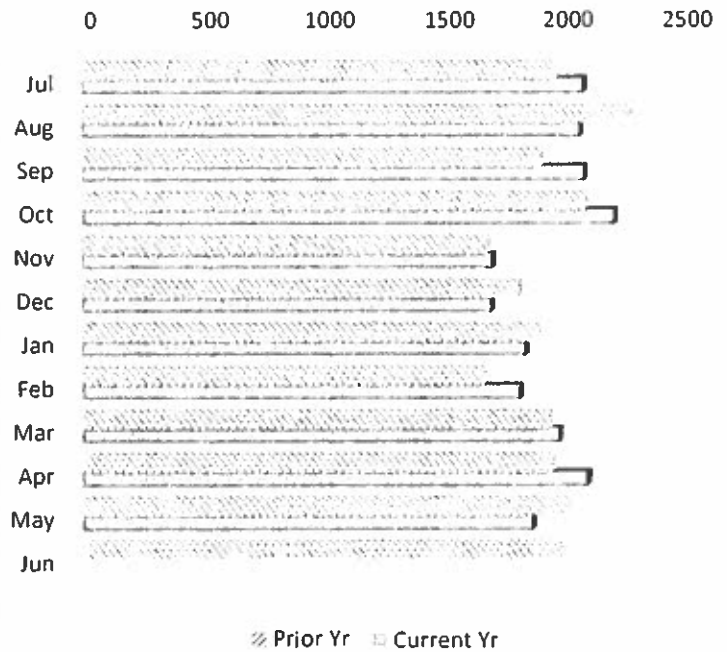
In May 2015, the Coverage Division recieved a total of 1,882 WCC Claim files. Of these, 1,617 were created through proper carrier filing of a 12A, and 265 were generated as a result of a Form 50 claim filing. Year to Date, 21,589 Claim files have been created which is 82% of claim file volume prior year (23,369).

**Coverage Fines:**

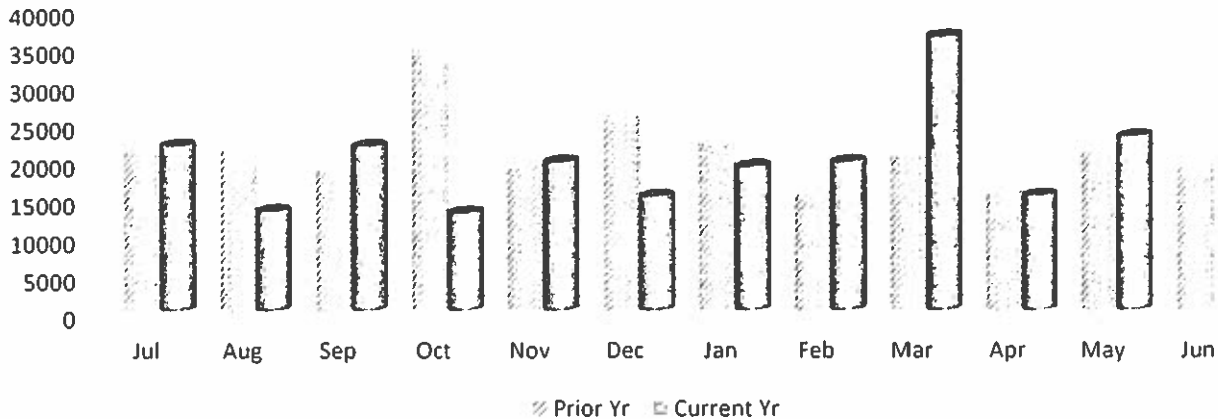
The Coverage Division collected \$23,000 in fine revenue in May 2015, as compared to \$20,900 in Coverage fines/penalties accrued during May 2014. Year on Year, Coverage fines are at 86% of collections for prior year.

Coverage Division fines represent 10% of the Commission's annual earmarked budget.

**Coverage Files Created vs Prior Year**



**Coverage Fines Collected v Prior Year**



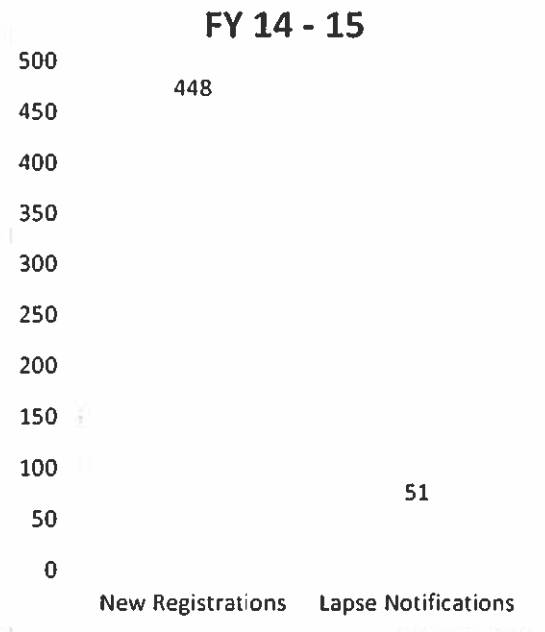


## Lapse In Coverage Notification

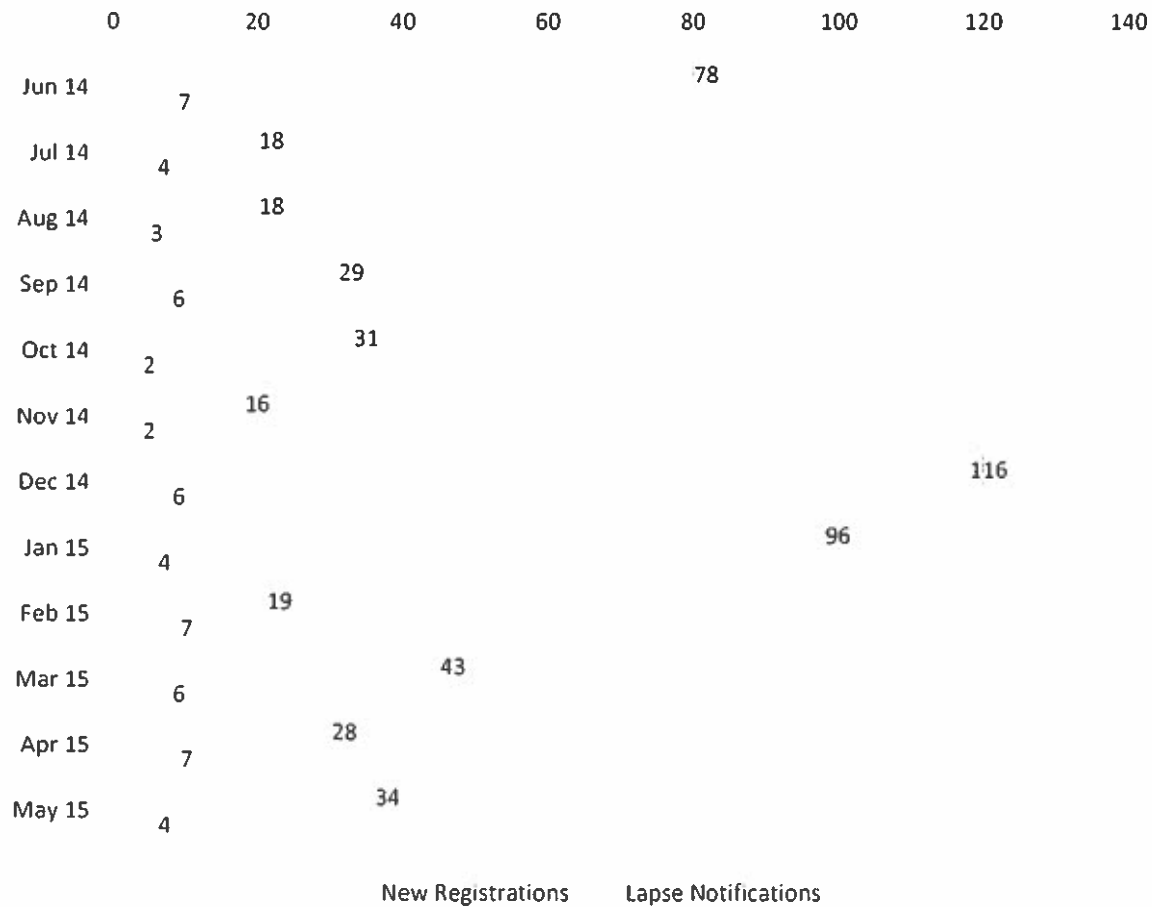
MAY 2015

Title 42 holds that entities engaging a subcontractor for services may be held liable occupational injuries or death sustained by employees of the subcontractor if the subcontractor fails to maintain workers' compensation insurance. In collaboration with the SC Homebuilders Association, the SCWCC has developed a web-based application that allows an "up stream" employer to receive notification if a subcontractor's workers' compensation policy lapses. This enables the up stream contractor to take actions to safeguard themselves against unforeseen workers' compensation claim losses.

In May 2015, the LIC program registered 34 new policies to be tracked and issued 4 Lapse in Coverage notifications.



## Lapse In Coverage Program Data (12 mo)



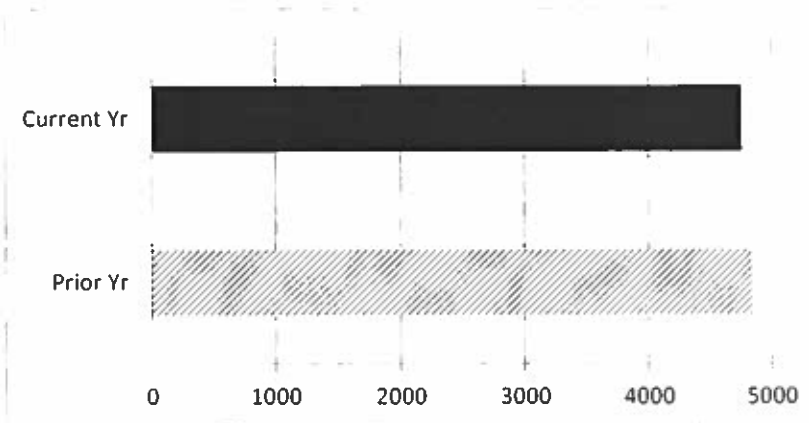
**IMS SELF INSURANCE DIVISION**

May 2015

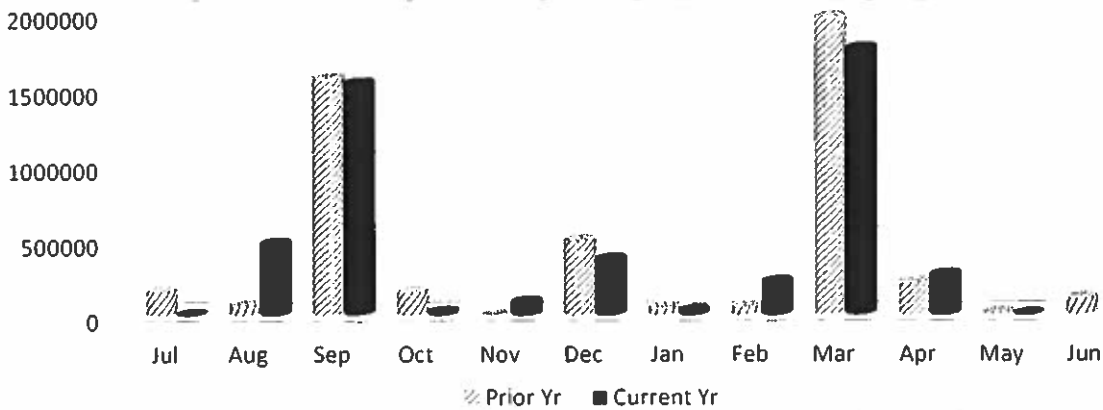
During the month of May 2015, the Self Insurance Division:

- \* collected \$4,007 in self-insurance tax.
- \* added 24 new self-insurers.
- \* conducted 4 Self Insurance audits.

Year to Date, Self Insurance tax revenue is trending at 100% of prior year and 48 Self Insurance audits have been completed.



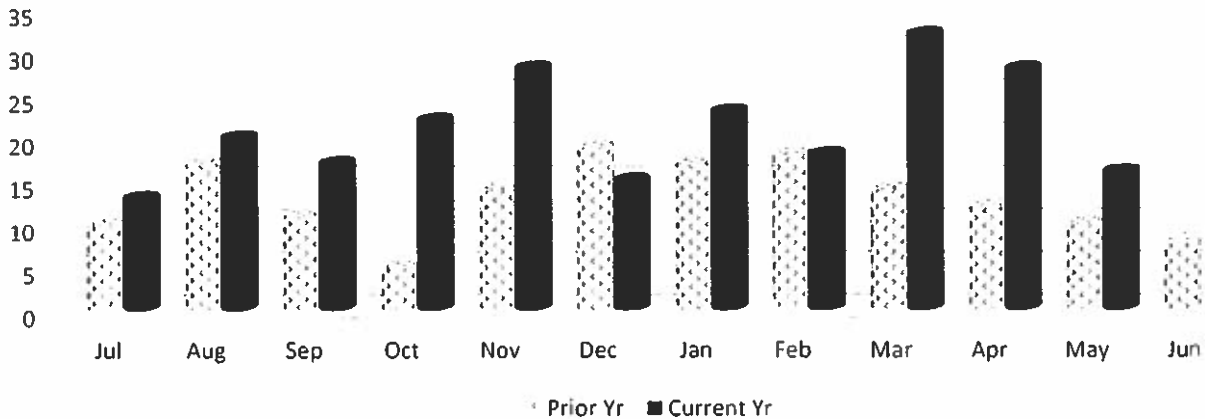
**Self Insurance Tax Collections v. Prior Year**



**IMS MEDICAL SERVICES DIVISION**

In May 2015, the Medical Services Division began the month with 28 bills pending review, received an additional 24 bills for review, conducted 36 bill reviews and ended the month with 16 bills pending.

**Medical Bills Pending Review v. Prior Year**



**South Carolina Workers' Compensation Commission**  
**Summary of Revenues and Expenditures**  
**2014 - 2015 Budget**  
**May 31, 2015**

	Budget	FY To Date	Benchmark	91.67%
<b>STATE APPROPRIATIONS</b>				
General Appropriation	\$ 1,924,402	\$ 1,764,035.17		91.67%

Account Description	Appropriation	Expenditure	Balance	% Expended
Personal Services	\$ 1,427,606	\$ 1,297,907	\$ 129,699	90.9%
Other Operating Expenses	-	-	-	0.0%
Employer Contribution	496,796	401,413	95,383	80.8%
<b>Total</b>	<b>\$ 1,924,402</b>	<b>\$ 1,699,320</b>	<b>\$ 225,082</b>	<b>88.3%</b>

**OTHER APPROPRIATIONS**

**EARMARKED**

	Budgeted Revenues	Received thru 5/31/15	% Received
Training Conference Registration Fee	\$ 5,000	\$ -	0.00%
Sale of Publication and Brochures	8,000	4,139	51.74%
Workers' Comp Award Review Fee	73,000	34,050	46.64%
Sale of Photocopies	88,000	70,583	80.21%
Workers' Compensation Filing Violation Fee	1,660,000	1,659,031	99.94%
Sale of Listings and Labels	25,000	21,075	84.30%
Workers' Comp Hearing Fee	562,000	505,386	89.93%
Earmarked Funds - Original Authorization	\$ 2,421,000	\$ 2,294,264	94.77%
Increase Authorization	951,066	-	-
<b>Total Earmarked Revenues + Fund Balance</b>	<b>\$ 3,372,066</b>		

**SELF INSURANCE**

	Collected Revenue	Transferred to State Fund	Balance to WCC Fund Balance
Self Insurance	\$ 4,757,123	\$ -	\$ 4,757,123

Account Description	Appropriation	Expenditure	Balance	% Expended
Personal Services	\$ 1,629,527	\$ 1,445,649	\$ 183,879	88.7%
Taxable Subsistence	50,000	55,984	(5,984)	112.0%
Other Operating Expenses	1,174,204	1,035,360	138,844	88.2%
Employer Contribution	465,400	508,966	(43,566)	109.4%
<b>Total Earmarked</b>	<b>\$ 3,319,131</b>	<b>\$ 3,045,959</b>	<b>\$ 273,172</b>	<b>91.8%</b>

<b>TOTAL OTHER APPROPRIATIONS</b>	<b>\$ 3,319,131</b>	<b>\$ 3,045,959</b>	<b>\$ 273,172</b>	<b>91.8%</b>
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**South Carolina Workers' Compensation Commission**  
**2014 - 2015 Budget**  
 May 31, 2015

**Consolidated**

	Original Budget	Budget Amendments	Amended Budget	Year To Date : 91.67%				
				Expended March	Year to Date	%	Encumb	Balance
<b>Commissioners</b>								
Salaries	\$ 1,153,234	\$ 30,102	\$ 1,183,336	\$ 103,261	\$ 1,121,134	95%	\$ -	\$ 62,202
<b>Other Operating Expenditures</b>								
Total Contractual Services	200,094	(74,000)	126,094	21,219	131,765	104%	-	(4,847)
Total Supplies & Materials	12,120		12,120	550	5,775	48%	-	6,345
Total Fixed Charges	159,405	(143,000)	16,405	34	10,815	66%	-	6,000
Total Travel	57,600		57,600	8,545	64,819	113%	-	(6,025)
<b>Total Other Operating Exp</b>	<b>429,219</b>	<b>(217,000)</b>	<b>212,219</b>	<b>30,348</b>	<b>213,174</b>	<b>100%</b>	<b>-</b>	<b>1,473</b>
<b>Total Commissioners</b>	<b>\$ 1,582,453</b>	<b>\$ (186,898)</b>	<b>\$ 1,395,555</b>	<b>\$ 133,609</b>	<b>\$ 1,334,308</b>	<b>96%</b>	<b>\$ -</b>	<b>\$ 63,675</b>
<b>Administration</b>								
Salaries	\$ 640,790	\$ 42,862	\$ 683,652	\$ 55,281	\$ 614,128	90%	\$ -	\$ 69,524
<b>Other Operating Expenditures</b>								
Total Contractual Services	154,772	152,022	306,794	31,591	239,055	78%	-	67,739
Total Supplies & Materials	33,134		33,134	2,990	34,302	104%	-	(1,168)
Total Fixed Charges	131,740	333,300	465,040	38,329	442,789	95%	-	22,251
Total Travel	20,000		20,000	7,658	29,347	147%	-	(8,341)
Total Equipment						0%	-	
<b>Total Other Operating Exp</b>	<b>339,646</b>	<b>485,322</b>	<b>824,968</b>	<b>80,568</b>	<b>745,493</b>	<b>90%</b>	<b>-</b>	<b>80,481</b>
<b>Total Administration</b>	<b>\$ 980,436</b>	<b>\$ 528,184</b>	<b>\$ 1,508,620</b>	<b>\$ 135,849</b>	<b>\$ 1,359,621</b>	<b>90%</b>	<b>\$ -</b>	<b>\$ 150,005</b>
<b>Claims</b>								
Salaries	\$ 428,856	\$ (15,000)	\$ 413,856	\$ 28,939	\$ 359,129	87%	\$ -	\$ 54,728
<b>Other Operating Expenditures</b>								
Total Contractual Services	40,570	(33,050)	7,520	511	2,798	37%	-	4,722
Total Supplies & Materials	24,135	(5,000)	19,135	1,655	10,456	55%	-	8,679
Total Fixed Charges	82,234	(75,000)	7,234	70	2,784	38%	-	4,450
Total Travel	100		100	876	2,506	2506%	-	(2,406)
<b>Total Other Operating Exp</b>	<b>147,039</b>	<b>(113,050)</b>	<b>33,989</b>	<b>3,112</b>	<b>18,544</b>	<b>55%</b>	<b>-</b>	<b>15,445</b>
<b>Total Claims</b>	<b>\$ 575,895</b>	<b>\$ (128,050)</b>	<b>\$ 447,845</b>	<b>\$ 32,051</b>	<b>\$ 377,673</b>	<b>84%</b>	<b>\$ -</b>	<b>\$ 70,173</b>
<b>Insurance and Medical Services</b>								
Salaries	\$ 421,909	\$ 60,522	\$ 482,431	\$ 38,527	\$ 438,667	91%	\$ -	\$ 43,764
<b>Other Operating Expenditures</b>								
Total Contractual Services	98,898	(58,000)	40,898	3,315	31,656	77%	-	9,242
Total Supplies & Materials	20,800		20,800	850	8,563	41%	-	12,237
Total Fixed Charges	63,090	(52,000)	11,090	36	3,552	32%	-	7,851
Total Travel	1,350		1,350		708	52%	-	642
<b>Total Other Operating Exp</b>	<b>184,138</b>	<b>(110,000)</b>	<b>74,138</b>	<b>4,201</b>	<b>44,479</b>	<b>60%</b>	<b>-</b>	<b>29,972</b>
<b>Total Insurance and Medical Services</b>	<b>\$ 606,047</b>	<b>\$ (49,478)</b>	<b>\$ 556,569</b>	<b>\$ 42,728</b>	<b>\$ 483,146</b>	<b>87%</b>	<b>\$ -</b>	<b>\$ 73,736</b>
<b>Judicial</b>								
Salaries	\$ 328,143	\$ 574	\$ 328,717	\$ 27,358	\$ 266,482	81%	\$ -	\$ 62,235
<b>Other Operating Expenditures</b>								
Total Contractual Services	35,522	(29,972)	5,550	861	2,876	52%	-	2,674
Total Supplies & Materials	12,650		12,650	872	8,060	64%	-	4,590
Total Fixed Charges	70,545	(65,300)	5,245	36	2,708	52%	-	2,537
Total Travel	5,445		5,445		26	0%	-	5,419
<b>Total Other Operating Exp</b>	<b>124,162</b>	<b>(95,272)</b>	<b>28,890</b>	<b>1,769</b>	<b>13,670</b>	<b>47%</b>	<b>-</b>	<b>15,220</b>
<b>Total Judicial</b>	<b>\$ 452,305</b>	<b>\$ (94,698)</b>	<b>\$ 357,607</b>	<b>\$ 29,127</b>	<b>\$ 280,152</b>	<b>78%</b>	<b>\$ -</b>	<b>\$ 77,455</b>
<b>Totals By Departments</b>								
<b>Department Totals</b>								
Commissioners	\$ 1,582,453	\$ (186,898)	\$ 1,395,555	\$ 133,609	\$ 1,334,308	96%	\$ -	\$ 63,675
Administration	980,436	528,184	1,508,620	135,849	1,359,621	90%	-	150,005
Claims	575,895	(128,050)	447,845	32,051	377,673	84%	-	70,173
Insurance & Medical	606,047	(49,478)	556,569	42,728	483,146	87%	-	73,736
Judicial	452,305	(94,698)	357,607	29,127	280,152	78%	-	77,455
<b>Total Departmental Expend</b>	<b>\$ 4,197,136</b>	<b>\$ 69,060</b>	<b>\$ 4,266,196</b>	<b>\$ 373,365</b>	<b>\$ 3,834,900</b>	<b>90%</b>	<b>\$ -</b>	<b>\$ 435,043</b>
Employer Contributions	946,006	16,190	962,196	81,362	910,379	95%	-	51,817
<b>Total General &amp; Earmarked Funds</b>	<b>\$ 5,143,142</b>	<b>\$ 85,250</b>	<b>\$ 5,228,392</b>	<b>\$ 454,727</b>	<b>\$ 4,745,279</b>	<b>90.76%</b>	<b>\$ -</b>	<b>\$ 486,860</b>



**South Carolina Workers' Compensation Commission**

**2014 - 2015 Budget**

May 31, 2015

**Earmarked Funds**

	Original Budget	Budget Amendments	Amended Budget	Year To Date : 91.67%				
				Expended May	Year to Date	%	Encumb	Balance
<b>Commissioners</b>								
<b>Salaries</b>								
Taxable Subsistence	\$ 50,000	\$ -	\$ 50,000	\$ 8,075	\$ 55,984	112%	\$ -	\$ (5,984)
<b>Total Salaries</b>	<b>50,000</b>	<b>-</b>	<b>50,000</b>	<b>8,075</b>	<b>55,984</b>	<b>112%</b>	<b>-</b>	<b>(5,984)</b>
<b>Other Operating Expenditures</b>								
<b>Contractual Services</b>								
Copying Equipment Service	1,300		1,300		1,366	105%		(66)
Data Processing Services	34,000	(34,000)				0%		100
Freight Express Delivery	100		100			0%		
Telephone	3,500		3,500	688	4,755	136%		(1,255)
Cellular Phone Service	11,500		11,500	1,984	8,256	72%		3,244
Legal Services/Attorney Fees	149,494		109,494	18,547	115,649	106%		(6,155)
General Repair					824			
Other Professional Services	200		200		915	458%		(715)
<b>Total Contractual Services</b>	<b>200,094</b>	<b>(74,000)</b>	<b>126,094</b>	<b>21,219</b>	<b>131,765</b>	<b>104%</b>	<b>-</b>	<b>(4,847)</b>
<b>Supplies &amp; Materials</b>								
Office Supplies	2,900		2,900		3,209	111%		(309)
Copying Equipment	2,300		2,300			0%		2,300
Printing	1,800		1,800		107	6%		1,693
Data Processing Supplies	50		50			0%		50
Postage	4,800		4,800	550	2,439	51%		2,361
Maint./Janitorial Supplies	150		150			0%		150
Motor Vehicle Supp/Gasoline	50		50		20	40%		30
Other Supplies	70		70			0%		70
<b>Total Supplies &amp; Materials</b>	<b>12,120</b>	<b>-</b>	<b>12,120</b>	<b>550</b>	<b>5,775</b>	<b>48%</b>	<b>-</b>	<b>6,345</b>
<b>Fixed Charges</b>								
Rental Cont Rent Payment	1,000		1,000	34	670	67%		330
Rent Non State Owned Property	143,000	(143,000)				0%		
Rent Other					360			
Insurance State	13,806		13,806		8,642	63%		5,164
Insurance Non State	1,169		1,169		193	17%		976
Fines and Fees					50			
Dues & Memberships	430		430		900	209%		(470)
<b>Total Fixed Charges</b>	<b>159,405</b>	<b>(143,000)</b>	<b>16,405</b>	<b>34</b>	<b>10,815</b>	<b>66%</b>	<b>-</b>	<b>6,000</b>
<b>Travel (Includes Leased Car)</b>								
In State Meals (Non Reportable)	200		200		545	273%		(345)
In State Auto					464			
In State Auto Mileage HR	18,000		18,000	785	18,488	103%		(488)
In State Misc Exp					(1,677)	100%		
In State Subsistence Allowance	9,000		9,000	903	9,675	108%		(675)
In State Air					385			
Out State Meals	100		100		88	88%		12
Out State Auto Mileage	300		300			0%		300
Out State Reg Fees					1,227			
In State Lodging					795			
Leased Car	30,000		30,000	6,857	34,829	116%		(4,829)
<b>Total Travel</b>	<b>57,600</b>	<b>-</b>	<b>57,600</b>	<b>8,545</b>	<b>64,819</b>	<b>113%</b>	<b>-</b>	<b>(6,025)</b>
<b>Total Other Operating Expenditures</b>	<b>429,219</b>	<b>(217,000)</b>	<b>212,219</b>	<b>30,348</b>	<b>213,174</b>	<b>100%</b>	<b>-</b>	<b>1,473</b>
<b>Total Commissioners</b>	<b>\$ 479,219</b>	<b>\$ (217,000)</b>	<b>\$ 262,219</b>	<b>\$ 38,423</b>	<b>\$ 269,158</b>	<b>103%</b>	<b>\$ -</b>	<b>\$ (4,511)</b>

**South Carolina Workers' Compensation Commission**  
**2014 - 2015 Budget**  
 May 31, 2015

**Earmarked Funds**

	Original Budget	Budget Amendments	Amended Budget	Year To Date : 91.67%				
				Expended May	Year to Date	%	Encumb	Balance
<b>Administration</b>								
<b>Salaries</b>								
Classified Positions	\$ 462,641		452,641	\$ 35,869	\$ 400,887	89%	\$ -	\$ 51,754
Temporary Employees	35,004		85,004	5,868	73,827	87%		11,177
OT & Shift Diff				788	3,714			(3,714)
Terminal Leave					389	0%		(389)
<b>Total Salaries</b>	<b>497,645</b>	<b>40,000</b>	<b>537,645</b>	<b>42,525</b>	<b>478,817</b>	<b>89%</b>	<b>-</b>	<b>58,828</b>
<b>Other Operating Expenditures</b>								
<b>Contractual Services</b>								
Office Equipment Service	7,139		7,139	772	1,131	16%		6,008
Copying Equipment Service	3,000		3,000		343	11%		2,657
Print/Bind/Advertisement	3,000		3,000	667	702	23%		2,298
Print Pub Annual Reports	100		100			0%		100
Data Processing Services	103,563	152,022	255,585	27,773	223,142	87%		32,443
Freight Express Delivery	1,800		1,800	71	93	5%		1,707
Telephone	7,060		7,060	640	6,220	88%		840
Cellular Phone Service	5,000		5,000	1,348	5,038	101%		(38)
Education & Training Services	5,000		5,000	300	595	12%		4,405
Attorney Fees	10,000		10,000		63	1%		9,937
General Repair	1,500		1,500			0%		1,500
Audit Acct Finance	110		110		111	101%		(1)
Catered Meals	4,000		4,000			0%		4,000
Other Professional Services	1,500		1,500		966	64%		534
Other Contractual Services	2,000		2,000	20	651	33%		1,349
<b>Total Contractual Services</b>	<b>154,772</b>	<b>152,022</b>	<b>306,794</b>	<b>31,591</b>	<b>239,055</b>	<b>78%</b>	<b>-</b>	<b>67,739</b>
<b>Supplies &amp; Materials</b>								
Office Supplies	9,500		9,500	1,740	16,456	173%		(6,956)
Copying Equipment Supplies	4,434		4,434		7,829	177%		(3,395)
Printing	3,500		3,500		168	5%		3,332
Data Processing Supplies	2,300		2,300		3,104	135%		(804)
Postage	8,000		8,000	1,200	6,203	78%		1,797
Maint/Janitorial Supplies	1,000		1,000			0%		1,000
Fees & Fines	1,800		1,800	50	50	3%		1,750
Gasoline/ Motor Vehicle Supply	100		100			0%		100
Employee Recog Award	1,500		1,500		120	8%		1,380
Other Supplies	1,000		1,000		372	37%		628
<b>Total Supplies &amp; Materials</b>	<b>33,134</b>	<b>-</b>	<b>33,134</b>	<b>2,990</b>	<b>34,302</b>	<b>104%</b>	<b>-</b>	<b>(1,168)</b>
<b>Fixed Charges</b>								
Rental Cont Rent Payment	6,000		5,000	171	2,738	55%		2,262
Rent Non State Owned Property	95,000	335,300	430,300	38,014	412,048	96%		18,252
Rent Other	11,000		11,000	144	15,968	145%		(4,968)
Insurance State	7,490		7,490		2,812	38%		4,678
Insurance Non State	750		750		296	39%		454
Dues and Memberships	5,000		5,000		4,796	96%		204
Sales Tax Paid	6,500		5,500		4,131	75%		1,369
<b>Total Fixed Charges</b>	<b>131,740</b>	<b>333,300</b>	<b>465,040</b>	<b>38,329</b>	<b>442,789</b>	<b>95%</b>	<b>-</b>	<b>22,251</b>
<b>Travel (Includes Leased Car)</b>								
In State Meals Non/ Reportable	1,000		1,000	216	2,171	217%		(1,171)
Reportable Meals						0%		
In State Air Trans					1,006			
In State Lodging	1,000		1,000	836	5,311	531%		(4,311)
In State Auto Mileage	1,000		1,000	635	3,296	330%		(2,296)
In State Registration Fees	2,000		2,000		3,936	197%		(1,936)
Out State Lodging						0%		
Out State Meals						0%		
Leased Car	15,000		15,000	5,971	13,627	91%		1,373
<b>Total Travel</b>	<b>20,000</b>	<b>-</b>	<b>20,000</b>	<b>7,658</b>	<b>29,347</b>	<b>147%</b>	<b>-</b>	<b>(8,341)</b>
<b>Equipment</b>								
Equipment Data Processing PC's						0%		
<b>Total Equipment</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>
<b>Total Other Operating Expenditures</b>	<b>339,646</b>	<b>485,322</b>	<b>824,968</b>	<b>80,568</b>	<b>745,493</b>	<b>90%</b>	<b>-</b>	<b>80,481</b>
<b>Total Administration</b>	<b>\$ 837,291</b>	<b>\$ 525,322</b>	<b>\$ 1,362,613</b>	<b>\$ 123,093</b>	<b>\$ 1,224,310</b>	<b>90%</b>	<b>\$ -</b>	<b>\$ 139,309</b>

**South Carolina Workers' Compensation Commission**  
**2014 - 2015 Budget**  
 May 31, 2015

**Earmarked Funds**

	Original Budget	Budget Amendments	Amended Budget	Year-To Date : 91.67%				
				Expended May	Year to Date	%	Encumb	Balance
<b>Claims</b>								
<b>Salaries</b>								
Classified Positions	\$ 331,158	\$	\$ 331,158	\$ 22,564	\$ 283,538	86%	\$	\$ 47,620
Temporary Positions	20,475		5,475		4,263	78%		1,213
Terminal Leave					1,203	0%		(1,203)
<b>Total Salaries</b>	<b>351,633</b>	<b>(15,000)</b>	<b>336,633</b>	<b>22,564</b>	<b>289,004</b>	<b>86%</b>	<b>-</b>	<b>47,630</b>
<b>Other Operating Expenditures</b>								
<b>Contractual Services</b>								
Copying Equipment Service	1,800	-	1,800			0%		1,800
Data Processing Services	33,050	(33,050)				0%		
Telephone	4,000		4,000	511	2,798	70%		1,202
Cellular Phone Service	1,720	-	1,720			0%		1,720
<b>Total Contractual Services</b>	<b>40,570</b>	<b>(33,050)</b>	<b>7,520</b>	<b>511</b>	<b>2,798</b>	<b>37%</b>	<b>-</b>	<b>4,722</b>
<b>Supplies &amp; Materials</b>								
Office Supplies	2,000		2,000		1,375	69%		625
Copying Equipment	2,535		2,535		248	10%		2,287
Printing	1,500	-	1,500		85	6%		1,415
Data Processing Supplies	3,500		3,500	105	404	12%		3,096
Postage	14,000		9,000	1,550	8,344	93%		656
Maint./Janitorial Supplies	500		500			0%		500
Other Supplies	100		100			0%		100
<b>Total Supplies &amp; Materials</b>	<b>24,135</b>	<b>(5,000)</b>	<b>19,135</b>	<b>1,655</b>	<b>10,456</b>	<b>55%</b>	<b>-</b>	<b>8,679</b>
<b>Fixed Charges</b>								
Rental Cont Rent Payment	2,500		2,500	70	979	39%		1,521
Rent Non State Owned Property	75,000	(75,000)				0%		
Insurance WC	2,800	-	2,800		1,522	54%		1,278
Insurance Unemp	134	-	134		283	211%		(149)
Equipment Copying	800		800			0%		800
Equipment Maintenance	1,000		1,000			0%		1,000
<b>Total Fixed Charges</b>	<b>82,234</b>	<b>(75,000)</b>	<b>7,234</b>	<b>70</b>	<b>2,784</b>	<b>38%</b>	<b>-</b>	<b>4,450</b>
<b>Travel (Includes Leased Car)</b>								
In State Meals (Non Reportable)	50		50	24	77	154%		(27)
In State Lodging				679	878			(878)
In State Auto Mileage				173	639			(639)
In State Registration					912			(912)
Reportable Meals	50		50			0%		50
<b>Total Travel</b>	<b>100</b>	<b>-</b>	<b>100</b>	<b>876</b>	<b>2,506</b>	<b>2506%</b>	<b>-</b>	<b>(2,406)</b>
<b>Total Other Operating Expenditures</b>	<b>147,039</b>	<b>(113,050)</b>	<b>33,989</b>	<b>3,112</b>	<b>18,544</b>	<b>55%</b>	<b>-</b>	<b>15,445</b>
<b>Total Claims</b>	<b>\$ 498,672</b>	<b>\$ (128,050)</b>	<b>\$ 370,622</b>	<b>\$ 25,676</b>	<b>\$ 307,548</b>	<b>83%</b>	<b>\$ -</b>	<b>\$ 63,075</b>



**South Carolina Workers' Compensation Commission**  
**2014 - 2015 Budget**  
 May 31, 2015

**Earmarked Funds**

	Original Budget	Budget Amendments	Amended Budget	Year To Date : 91.67%				
				Expended May	Year to Date	%	Encumb	Balance
<b>Insurance and Medical Services</b>								
<b>Salaries</b>								
Classified Positions	395,799		455,799	36,308	409,054	90%		46,745
Temporary Employees								
Terminal Leave	0		0	0	5,200	0%		(5,200)
<b>Total Salaries</b>	<b>395,799</b>	<b>60,000</b>	<b>455,799</b>	<b>36,308</b>	<b>414,254</b>	<b>91%</b>	<b>-</b>	<b>41,545</b>
<b>Other Operating Expenditures</b>								
<b>Contractual Services</b>								
Office Equipment Service	100		100			0%		100
Copying Equipment Service	100		100			0%		100
Data Processing Services	55,000	(55,000)			68	0%		(68)
Telephone	2,300		2,300	537	2,933	128%		(633)
Cell Phone	1,000		1,000	293	928	93%		72
Catered Meals	1,600		1,600			0%		1,600
Other Professional Services	38,298		35,298	2,485	27,016	77%		8,282
Other Contractual Services	500		500		711	142%		(211)
<b>Total Contractual Services</b>	<b>98,898</b>	<b>(58,000)</b>	<b>40,898</b>	<b>3,315</b>	<b>31,656</b>	<b>77%</b>	<b>-</b>	<b>9,242</b>
<b>Supplies &amp; Materials</b>								
Office Supplies	9,000		9,000		2,684	30%		6,316
Copying Equipment	2,500		2,500			0%		2,500
Printing	2,500		2,500		186	7%		2,314
Data Processing Supplies	500		500		587	117%		(87)
Postage	5,000		5,000	850	4,568	91%		432
Maintenance/Janitorial Supplies	150		150		74	50%		76
Building Materials	1,000		1,000			0%		1,000
Fees & Fines	50		50		464	928%		(414)
Other Supplies	100		100			0%		100
<b>Total Supplies &amp; Materials</b>	<b>20,800</b>	<b>-</b>	<b>20,800</b>	<b>850</b>	<b>8,563</b>	<b>41%</b>	<b>-</b>	<b>12,237</b>
<b>Fixed Charges</b>								
Rental Cont. Rent Payment	2,500		2,500	36	401	16%		2,099
Rent Non State Owned Property	52,000	(52,000)				0%		
Rent Data Proc Equip					313			
Rent Other	2,000		2,000		240	12%		1,760
Insurance WC	2,500		2,500		1,731	69%		769
Insurance Unemp	148		148		283	191%		(135)
Equipment Maintenance	942		942			0%		942
Sales Tax Paid	3,000		3,000		584	19%		2,416
<b>Total Fixed Charges</b>	<b>63,090</b>	<b>(52,000)</b>	<b>11,090</b>	<b>36</b>	<b>3,552</b>	<b>32%</b>	<b>-</b>	<b>7,851</b>
<b>Travel (Includes Leased Car)</b>								
In State Meals (Non Reportable)	400		400		45	11%		355
In State Registration	100		100		467	467%		(367)
Reportable Meals	150		150			0%		150
In State Lodging	700		700		196	28%		504
<b>Total Travel</b>	<b>1,350</b>	<b>-</b>	<b>1,350</b>	<b>-</b>	<b>708</b>	<b>52%</b>	<b>-</b>	<b>642</b>
<b>Total Other Operating Expenditures</b>	<b>184,138</b>	<b>(110,000)</b>	<b>74,138</b>	<b>4,201</b>	<b>44,479</b>	<b>60%</b>	<b>-</b>	<b>29,972</b>
<b>Total Insurance and Medical Services</b>	<b>\$ 579,937</b>	<b>\$ (50,000)</b>	<b>\$ 529,937</b>	<b>\$ 40,509</b>	<b>\$ 458,733</b>	<b>87%</b>	<b>\$ -</b>	<b>\$ 71,517</b>

**South Carolina Workers' Compensation Commission**  
**2014 - 2015 Budget**  
 May 31, 2015

**Earmarked Funds**

	Original Budget	Budget Amendments	Amended Budget	Year To Date : 91.67%				
				Expended May	Year to Date	%	Encumb	Balance
<b>Judicial</b>								
<b>Salaries</b>								
Classified Positions	\$ 299,450	\$ -	\$ 299,450	\$ 27,358	\$ 263,574	88%	\$ -	\$ 35,876
Temporary Employees	0	-	0	0	0	0%	-	-
<b>Total Salaries</b>	<b>299,450</b>	<b>-</b>	<b>299,450</b>	<b>27,358</b>	<b>263,574</b>	<b>88%</b>	<b>-</b>	<b>35,876</b>
<b>Other Operating Expenditures</b>								
<b>Contractual Services</b>								
Office Equipment Services	80	-	80	-	-	0%	-	80
Copy Equipment Services	850	-	850	-	326	38%	-	524
Print/Bind/Advertisement	800	-	800	-	76	10%	-	724
Data Processing Services	29,972	(29,972)	-	-	-	0%	-	-
Telephone	2,500	-	2,500	324	1,857	74%	-	643
Cellular Phone Service	1,120	-	1,120	537	537	48%	-	583
Other Professional Services	200	-	200	-	80	40%	-	120
<b>Total Contractual Services</b>	<b>35,522</b>	<b>(29,972)</b>	<b>5,550</b>	<b>861</b>	<b>2,876</b>	<b>52%</b>	<b>-</b>	<b>2,674</b>
<b>Supplies &amp; Materials</b>								
Office Supplies	2,000	-	2,000	22	2,009	100%	-	(9)
Copying Equipment Supplies	2,500	-	2,500	-	323	13%	-	2,177
Printing	2,000	-	2,000	-	577	29%	-	1,423
Data Processing Supplies	2,500	-	2,500	-	467	19%	-	2,033
Postage	3,380	-	3,380	850	4,624	137%	-	(1,244)
Maintenance/Janitorial Supplies	150	-	150	-	60	40%	-	90
Promotional Supplies	20	-	20	-	-	0%	-	20
Other Supplies	100	-	100	-	-	0%	-	100
<b>Total Supplies &amp; Materials</b>	<b>12,650</b>	<b>-</b>	<b>12,650</b>	<b>872</b>	<b>8,060</b>	<b>64%</b>	<b>-</b>	<b>4,590</b>
<b>Fixed Charges</b>								
Rental Cont Rent Payment	3,000	-	3,000	36	713	24%	-	2,287
Rent Non State Owned Property	65,300	(65,300)	-	-	-	0%	-	-
Rent Other	125	-	125	-	240	192%	-	(115)
Insurance State	2,000	-	2,000	-	1,523	76%	-	477
Insurance Non State	120	-	120	-	232	193%	-	(112)
<b>Total Fixed Charges</b>	<b>70,545</b>	<b>(65,300)</b>	<b>5,245</b>	<b>36</b>	<b>2,708</b>	<b>52%</b>	<b>-</b>	<b>2,537</b>
<b>Travel (Includes Leased Car)</b>								
In State Meals / Non Reportable	450	-	450	-	26	6%	-	424
Reportable Meals	770	-	770	-	-	0%	-	770
In State Lodging	2,200	-	2,200	-	-	0%	-	2,200
In State Auto Mileage	1,800	-	1,800	-	-	0%	-	1,800
In State Misc Travel Expense	25	-	25	-	-	0%	-	25
In State Registration	100	-	100	-	-	0%	-	100
Out State Auto Mileage	100	-	100	-	-	0%	-	100
<b>Total Travel</b>	<b>5,445</b>	<b>-</b>	<b>5,445</b>	<b>-</b>	<b>26</b>	<b>0%</b>	<b>-</b>	<b>5,419</b>
<b>Total Other Operating Expenditures</b>	<b>124,162</b>	<b>(95,272)</b>	<b>28,890</b>	<b>1,769</b>	<b>13,670</b>	<b>47%</b>	<b>-</b>	<b>15,220</b>
<b>Total Judicial</b>	<b>\$ 423,612</b>	<b>\$ (95,272)</b>	<b>\$ 328,340</b>	<b>\$ 29,127</b>	<b>\$ 277,244</b>	<b>84%</b>	<b>\$ -</b>	<b>\$ 51,096</b>
<b>Earmarked Funds</b>								
<b>Department Totals</b>								
Commissioners	\$ 479,219	\$ (217,000)	\$ 262,219	\$ 38,423	\$ 269,158	103%	\$ -	\$ (4,511)
Administration	837,291	525,322	1,362,613	123,093	1,224,310	90%	-	139,309
Claims	498,672	(128,050)	370,622	25,676	307,548	83%	-	63,075
Insurance & Medical	579,937	(50,000)	529,937	40,509	458,733	87%	-	71,517
Judicial	423,612	(95,272)	328,340	29,127	277,244	84%	-	51,096
<b>Total Departmental Expend</b>	<b>\$ 2,818,731</b>	<b>\$ 35,000</b>	<b>\$ 2,853,731</b>	<b>\$ 256,829</b>	<b>\$ 2,536,993</b>	<b>89%</b>	<b>\$ -</b>	<b>\$ 320,485</b>
Employer Contributions	465,400	-	465,400	45,040	508,966	109%	-	(43,566)
<b>Total Earmarked Funds</b>	<b>\$ 3,284,131</b>	<b>\$ 35,000</b>	<b>\$ 3,319,131</b>	<b>\$ 301,869</b>	<b>\$ 3,045,959</b>	<b>91.77%</b>	<b>\$ -</b>	<b>\$ 276,919</b>
<b>Capital / Computer Project Carryforward</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>\$ -</b>

State of South Carolina



Workers' Compensation Commission

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**To:** Gary Cannon  
SCWCC Executive Director

**From:** Sonji Spann  
Claims Director

**Date:** June 3, 2015

**Subj:** Claims Department  
June 2015 Full Commission Report

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Please find attached information provided to summarize key workflow benchmarks related to the functions of the Claims Department. In addition to the statistical data provided herein, please note the following information.

For the month of May 2015, the Claims Department has:

1. Closed 2259 individual case files.

- Closed 2394(4/2015) Closed 2137 (5/2014)

2523 Form 19's were rec'd and 135 were returned for corrections or pended for additional info.

2. Collected \$74,750 in fine revenue.

- Collected \$52,250 (4/2015) Collected \$52,550 (5/2014)

Show Cause Hearing is set for 6/24/15

3. The examiners reviewed 1066 individual case files.

- Reviewed 1681 (4 /2015) Reviewed 492 (5/2014)

Each examiner is required to review 40 files per month for a team total of 160. The #'s for this month are less than last month; the team continues to exceed the goal each month.

4. Total Fines 390

- Total Fines 394 (4/2015) Total Fines 396 (5/2014)

5. Form 18 Fines 366

- Form 18 Fines 353 (4/2015) Form 18 Fines 384 (5/2014)

6. Total Forms Processed 11,862

- Total Forms Processed 12,838 (4/2015) Forms Processed 11,450 (5/2014)

7. Continuing to educate the stakeholders:

Travelers in Charlotte

Five Year Claims Fine Collection History

FY 2011-2012, 2012-2013, 2013-2014 and 2014-2015

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
2011-2012	111,875	103,800	83,300	81,300	85,100	110,700	126,700	120,225	116,915	100,200	61,050	90,450
2012-2013	80,825	69,100	57,075	91,925	64,825	65,950	60,550	79,875	67,000	56,650	47,550	48,500
2013-2014	42,350	21,900	35,050	110,350	57,425	50,900	27,000	38,550	73,100	45,350	52,550	31,200
2014-2015	43,300	42,100	51,650	55,100	44,750	49,900	44,700	77,100	90,200	52,250	74,750	

**CLAIMS DEPARTMENT REPORT**  
**STATISTICS FOR FISCAL YEAR 2014-2015**  
 Prepared June 3, 2015

**I. Claims Services Division**

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Forms 15-I	1,241	1,155	1,339	1,242	989	997	1,115	1032	1263	1113	1069		12,555
Forms 15-III/Forms 17	911	873	954	870	717	817	787	779	976	864	882		9,430
Forms 16 for PP/Disf	287	272	259	260	231	229	211	241	342	277	274		2,883
Forms 18	4,172	4,293	4,421	4,778	3,748	4,243	4,528	4,461	5950	5125	4634		50,353
Forms 20	839	800	885	909	768	708	786	707	987	874	763		9,026
Form 50 Claims Only	321	254	293	320	236	245	289	293	399	279	301		3,230
Form 61	662	602	802	765	618	791	718	723	735	755	655		7,826
Letters of Rep	230	172	183	233	130	145	162	230	265	196	199		2,145
Clinchers	803	684	903	973	676	900	942	684	787	839	711		8,902
Third Party Settlements	18	32	21	31	31	31	25	16	29	21	30		285
SSA Requests for Info	105	68	70	92	87	72	67	57	70	101	85		874
Cases Closed	2,588	2,137	2,509	2,309	1,973	2,167	2,326	2,217	2,468	2,394	2,259		25,347
Cases Reviewed	723	601	886	770	905	667	1,863	2,228	2,163	1,681	1,066		13,553
<b>Total</b>	<b>12,900</b>	<b>11,943</b>	<b>13,525</b>	<b>13,552</b>	<b>11,109</b>	<b>12,012</b>	<b>13,819</b>	<b>13,668</b>	<b>16,434</b>	<b>14,519</b>	<b>12,928</b>	<b>0</b>	<b>146,409</b>

**CLAIMS DEPARTMENT REPORT**  
**STATISTICS FOR FISCAL YEAR 2014 -2015**  
 Prepared June 3, 2015

Fines per Form

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Assessed Form 15I	16	49	46	13	8	11	19	17	2	4	8	2	265
Assessed Form 15II	5	37	13		0	0	0	0	0	0	0	0	0
Assessed Form 15S	0	0	0	0	0	0	0	0	0	0	0	0	0
Assessed Form 17	2	8	23	1	6	14	12	14	5	2	3	2	78
Assessed Form 18	363	333	386	391	336	377	377	377	358	418	353	366	4058
Assessed Form 19	5	1	2	0	0	0	0	2	1	2	2	0	15
Assessed Denial Letter	10	6	5	4	4	6	2	1	0	1	4	7	46
Assessed Requests	12	4	3	4	4	2	2	2	1	1	5	4	40
Paid Form 15I	\$3,800	\$2,800	\$5,800	\$4,000	\$1,200	1200.00	\$4,600	\$4,600	\$6,600	\$4,600	\$1,400	\$2,800	38800
Paid Form 15II	\$1,000	\$1,200	\$3,200	\$1,200	\$600	\$800	\$2,300	\$2,300	\$3,400	\$800	\$1,000	\$1,400	16900
Paid Form 15S	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200	\$0	\$200	400
Paid Form 17	\$400	\$0	\$1,400	\$1,400	\$400	\$1,400	\$1,600	\$1,600	\$1,400	\$1,800	\$600	\$800	11200
Paid Form 18	\$72,800	\$36,000	\$40,000	\$47,000	\$41,500	\$46,300	\$36,000	\$36,000	\$81,400	\$48,800	\$48,800	\$67,900	581900
Paid Form 19	\$250	\$100	\$50	\$100	\$50	\$0.00	\$0.00	\$0.00	\$200	\$0.00	\$50	\$50	850
Paid Denial Letter	\$250	\$400	\$1,000	\$600	\$400	\$200.00	\$0.00	\$0.00	\$200	\$400	\$0	\$100	3550
Paid Request	\$2,400	\$1,600	\$200	\$800	\$600	\$0.00	\$0.00	200	1200	\$1,000	\$400	\$600	9000

**CLAIMS DEPARTMENT REPORT**  
**STATISTICS FOR FISCAL YEAR 2014-2015**  
 Prepared June 3, 2015

**II. Total Fines Assessed by Claims Department**

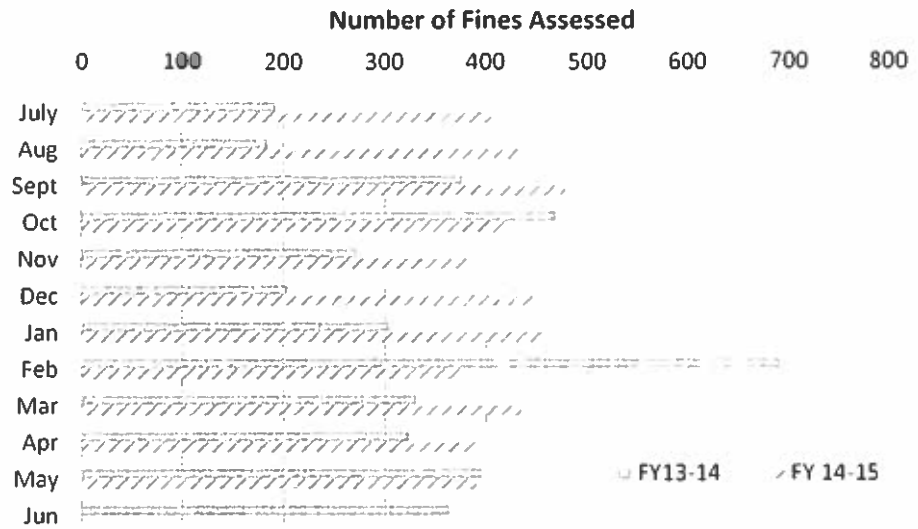
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
# Assessed	413	438	478	421	381	446	455	378	434	394	390		4,628
# Rescinded	61	49	51	60	49	34	50	49	63	56	40		562
# Reduced	0	0	1	0	0	0	0	1	0	0	0		2
# Paid	198	205	254	259	234	245	224	368	423	234	363		3,007
# Outstanding*	1,430	1,614	1,787	1,889	1,987	2,154	2,335	1,181	1,129	1,233	1,220		17,959
Total Amt. Assessed	\$82,650	\$91,250	\$95,700	\$85,200	\$76,200	\$89,200	\$92,100	\$78,400	\$83,600	\$79,700	\$78,100		\$932,100
Total Amt. Rescinded	\$12,050	\$9,450	\$10,200	\$12,000	\$9,800	\$6,800	\$10,000	\$9,800	\$12,600	\$11,200	\$8,000		\$111,900
Total Amt. Reduced	\$0	\$0	\$100	\$0	\$0	\$0	\$0	\$100	\$0	\$0	\$0		\$200
Net Assessed													
Total Amt. Paid	\$43,300	\$42,100	\$51,650	\$55,100	\$44,750	\$49,900	\$44,700	\$77,100	\$90,200	\$52,250	\$74,750		\$625,800
Total Outstanding*	\$332,844	\$372,544	\$406,294	\$424,394	\$446,044	\$478,544	\$515,944	\$253,350	\$234,150	\$250,400	\$245,750		\$3,960,258

\$446,044

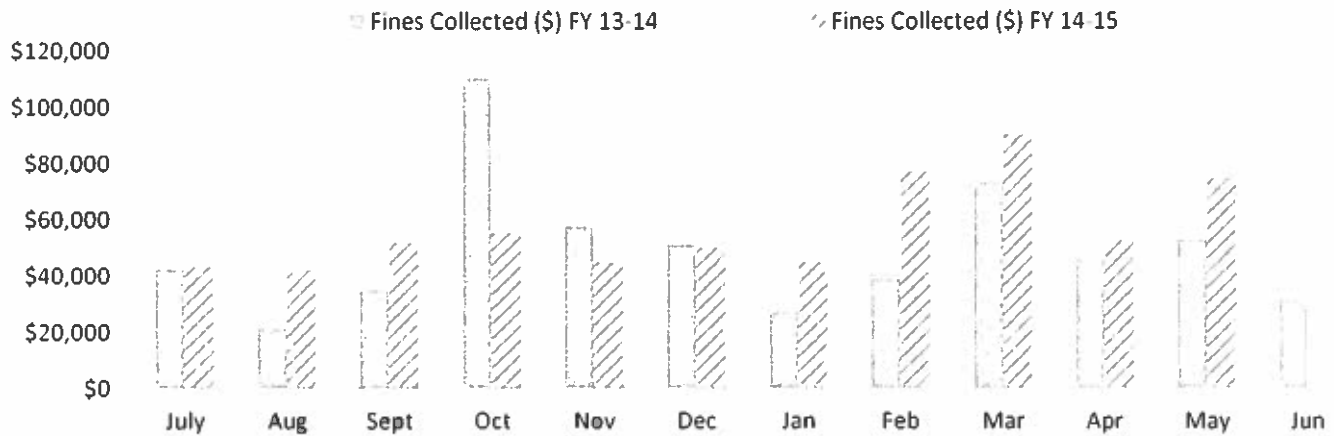
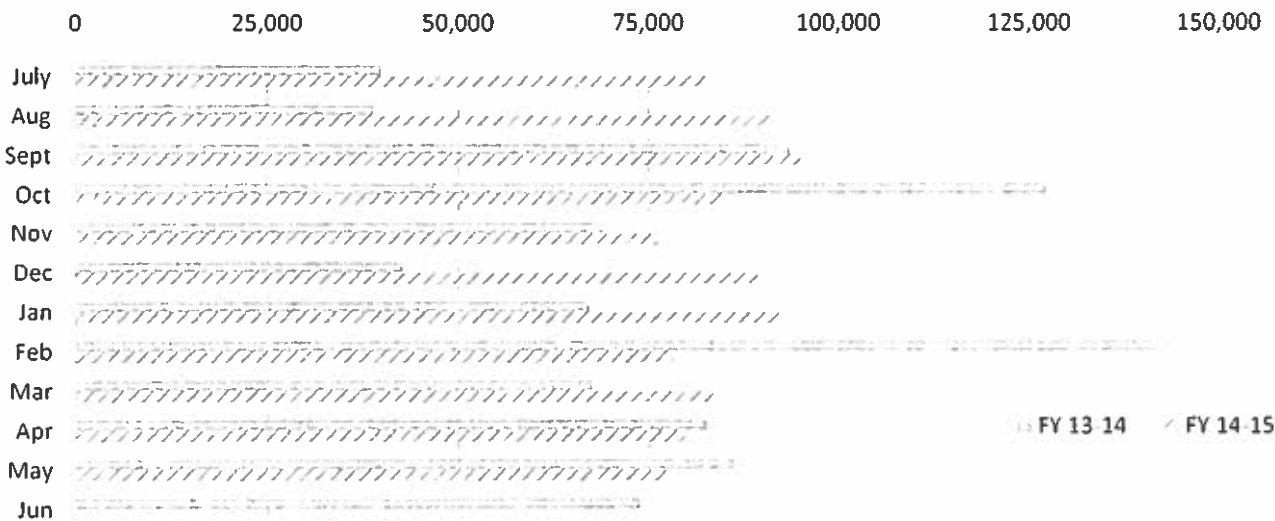
**CLAIMS DEPARTMENT - Fine Activity Report May 2015**

The number of fines assessed by the Claims Department decreased in number to 390 from 394 in May. The number of Claims fines paid increased from 234 in April to 363 in May.

Total fine dollars assessed in May was \$78,100 a decrease over prior month \$79,700. Fine revenue received in May was \$74,750 an increase over prior month \$52,250.



**Net Fines Assessed (\$)**





Claims Department - Fine Activity Report

Fines Assessed (#)

	FY 13-14	FY 14-15
July	193	413
Aug	185	438
Sept	377	478
Oct	469	421
Nov	272	381
Dec	204	446
Jan	304	455
Feb	691	378
Mar	331	434
Apr	324	394
May	396	390
Jun	364	0
<b>Total</b>	<b>4,110</b>	<b>4,628</b>
Mo Avg	343	421

Fines Received (#)

	FY 13-14	FY 14-15
July	162	198
Aug	190	205
Sept	174	254
Oct	459	259
Nov	242	234
Dec	203	245
Jan	138	224
Feb	175	368
Mar	336	423
Apr	219	234
May	214	363
Jun	130	0
<b>Total</b>	<b>2,642</b>	<b>3,007</b>
Mo Avg	220	273

Net Fines Assessed (\$)\*

	FY 13-14	FY 14-15
July	40,000	82,650
Aug	39,000	91,250
Sept	93,500	95,700
Oct	127,250	85,200
Nov	69,350	76,200
Dec	42,750	89,200
Jan	67,200	92,100
Feb	143,600	78,400
Mar	67,600	83,600
Apr	82,700	79,700
May	86,200	78,100
Jun	73,750	0
<b>Total</b>	<b>932,900</b>	<b>932,100</b>
Mo Avg	77,742	84,736

Fines Collected (\$)

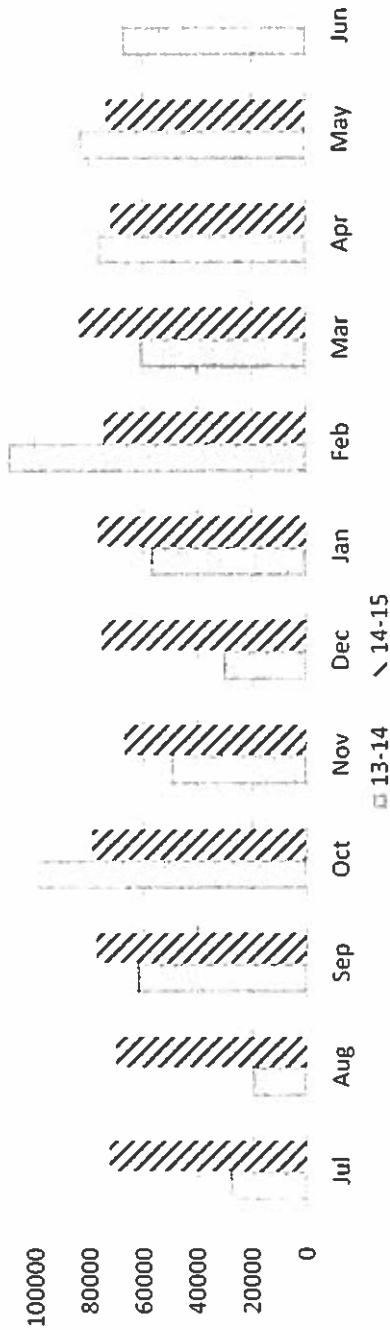
	FY 13-14	FY 14-15
July	\$42,350	43,300
Aug	\$21,200	42,100
Sept	\$35,050	51,650
Oct	\$110,350	55,100
Nov	\$57,425	44,750
Dec	\$50,900	49,900
Jan	\$27,000	44,700
Feb	\$38,550	77,100
Mar	\$73,100	90,200
Apr	\$45,350	52,250
May	\$52,550	74,750
Jun	\$31,200	0
<b>Total</b>	<b>585,025</b>	<b>625,800</b>
Mo Avg	48,752	56,891

\*after reductions and rescinded

### FORM 18 FINE ASSESSMENTS

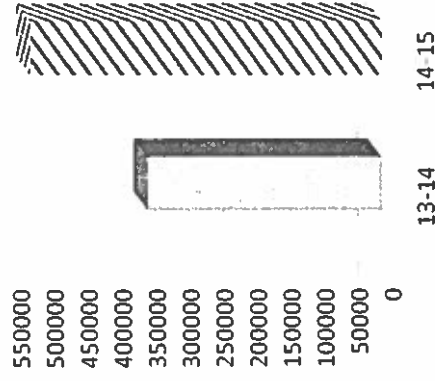
Consistent with overall Commission strategy, the Claims Department works with our Carrier partners to develop approaches that result in increased compliance levels and reduced Fine related costs to businesses in South Carolina.

A key "success measure" of this effort is the Form 18 Fine Assessment report. For the month of May 2015, this has resulted in an increase in Form 18 Fine Assessments to \$73,300 as compared to April 2015 of \$71,800. The actual number of fines assessed increased from 353 to 366 in May 2015.



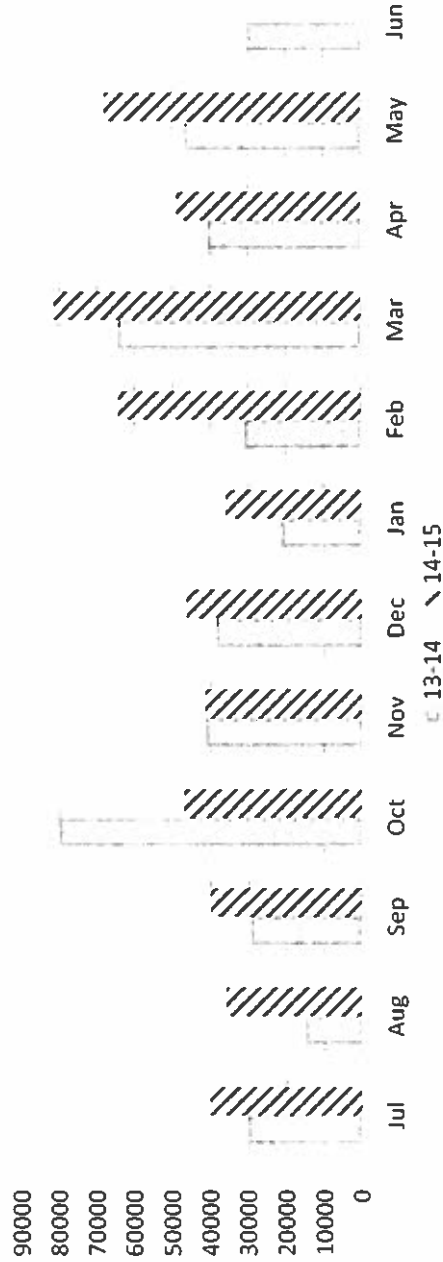
### FORM 18 FINE ASSESSMENTS YTD

Form 18 Fine Assessment is trending at 115% of prior year assessments.



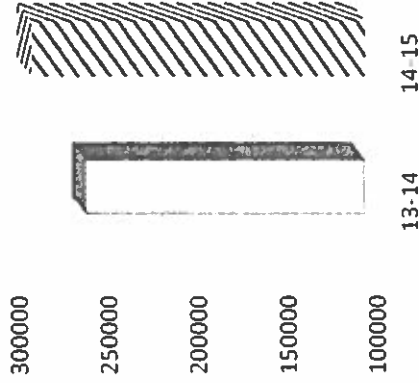
### FORM 18 FINE COLLECTION

In May 2015, the Claims Department received payment on Form 18 Fines resulting in revenue of \$67,900.



### FORM 18 FINE REVENUE YTD

Form 18 Fine Revenue is trending at 93% of prior year collections.



State of South Carolina

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**Workers' Compensation Commission**

June 9, 2015

**To:** Gary M. Cannon  
Executive Director

**From:** Amy A. Bracy  
Judicial Director

**RE:** **Monthly Judicial Report for May 2015**

There were one hundred sixteen (116) Single Commissioner Hearings conducted during the past month, and there were nine (9) Full Commission hearings held in May.

The Informal Conference system has conducted two hundred sixty-one (261) hearings during the last month.

There were sixty-seven (67) regulatory mediations scheduled and twenty (20) requested mediations. The Judicial Department was notified of fifty-six (56) matters resolved in mediation, with the receipt of Forms 70. The number of regulatory mediations reported is down four hundred sixty (460) compared to this time last year. We are seeing an increase in the parties correctly pleading their cases which may be the factor in the reduction of number of mediations.

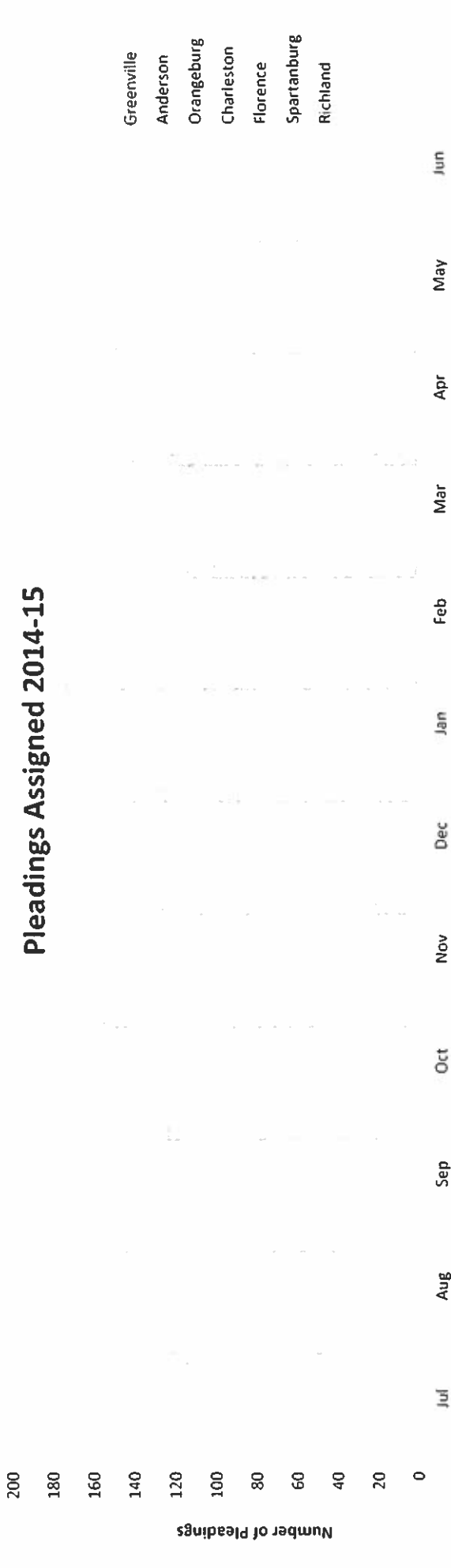
**Judicial Department Statistical Report  
Statistics For Fiscal Year 2014-2015**

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Totals YTD 2014-2015	Totals YTD 2013-2014
Claimant Pleadings	650	603	596	679	520	565	557	572	646	647	568		6,603	6,256
Defense Response to Pleadings	522	526	459	488	423	462	529	418	505	507	469		5,308	5,231
Defense Pleadings	284	277	282	267	266	259	301	308	296	271	280		3,091	3,149
Motions	127	100	110	117	82	96	92	98	125	115	108		1,170	1,237
Form 30	35	47	15	22	19	23	14	14	21	33	12		255	289
FC Hearings Held	10	15	15	15	15	8	0	27	12	11	9		137	163
FC Orders Served	26	6	21	16	7	8	17	12	10	21	12		156	217
Single Comm. Hearings Held	105	65	157	108	100	88	95	66	97	83	116		1,080	1,118
Single Comm. Orders Served	159	77	86	87	92	84	84	91	106	105	92		1,063	1,193
Consent Orders	205	219	246	270	207	185	311	270	267	206	241		2,627	2,488
Administrative Orders	62	67	64	49	41	47	47	51	63	45	43		579	464
Clincher Conference Requested	88	104	116	145	107	116	101	136	113	69	167		1,262	1,123
Informal Conference Requested	375	393	400	380	347	304	453	355	411	450	353		4,221	3,898
Informal Conference Conducted	100	508	294	258	222	180	225	141	265	447	261		2,901	2,419
Regulatory Mediations	109	134	105	73	64	77	75	64	109	94	67		971	1,431
Requested Mediations	27	25	33	17	18	15	37	13	15	20	20		240	138
Ordered Mediations	0	7	0	0	2	0	0	0	0	0	0		9	43
Mediation Resolved	94	73	62	77	59	76	92	47	46	44	56		726	552
Mediation Impasse	28	30	11	29	20	10	25	14	40	19	21		247	227
Mediation Held; Issues Pending	0	0	0	0	3	2	0	0	0	0	0		5	6
Claim Settled Prior to Mediation	27	24	23	25	15	15	22	10	17	7	7		192	-
Mediation Not Complete in 60 days	4	15	5	10	5	5	9	1	22	3	2		81	-

Pleadings Assigned

	District 1 Greenville			District 2 Anderson			District 3 Orangeburg			District 4 Charleston			District 5 Florence			District 6 Spartanburg			District 7 Richland		
	14-15	13-14	12-13	14-15	13-14	12-13	14-15	13-14	12-13	14-15	13-14	12-13	14-15	13-14	12-13	14-15	13-14	12-13	14-15	13-14	12-13
Jul	103	119	94	92	96	89	119	121	124	140	164	160	145	117	140	116	111	99	141	135	173
Aug	86	121	133	96	71	100	120	121	126	153	170	176	146	131	153	104	119	149	164	141	215
Sep	105	102	95	84	80	100	105	97	101	155	163	144	126	137	101	70	90	107	124	132	144
Oct	83	124	118	78	84	97	115	128	120	143	170	188	146	159	138	112	106	115	156	160	146
Nov	80	115	111	56	67	99	93	115	125	115	163	153	135	115	139	80	79	106	127	112	138
Dec	99	78	74	86	93	80	108	102	142	133	123	126	119	108	118	85	95	116	146	113	108
Jan	109	92	111	80	56	106	120	100	118	163	151	193	158	95	128	108	88	121	174	119	141
Feb	98	93	106	86	98	98	92	98	115	141	157	165	110	146	114	111	93	89	114	106	133
Mar	112	101	104	91	76	90	132	107	107	156	121	134	118	130	143	122	91	121	140	128	160
Apr	99	98	122	87	69	73	97	100	107	165	144	155	120	141	108	88	101	103	149	150	162
May	101	88	67	73	97	67	105	124	78	158	169	134	140	121	80	101	100	102	158	153	107
Jun		81	98		79	80		95	121	148	163			110	121		79	110		123	144
<b>Totals</b>	<b>1075</b>	<b>1212</b>	<b>1233</b>	<b>909</b>	<b>966</b>	<b>1079</b>	<b>1206</b>	<b>1308</b>	<b>1384</b>	<b>1622</b>	<b>1843</b>	<b>1891</b>	<b>1463</b>	<b>1510</b>	<b>1483</b>	<b>1097</b>	<b>1152</b>	<b>1338</b>	<b>1593</b>	<b>1572</b>	<b>1771</b>

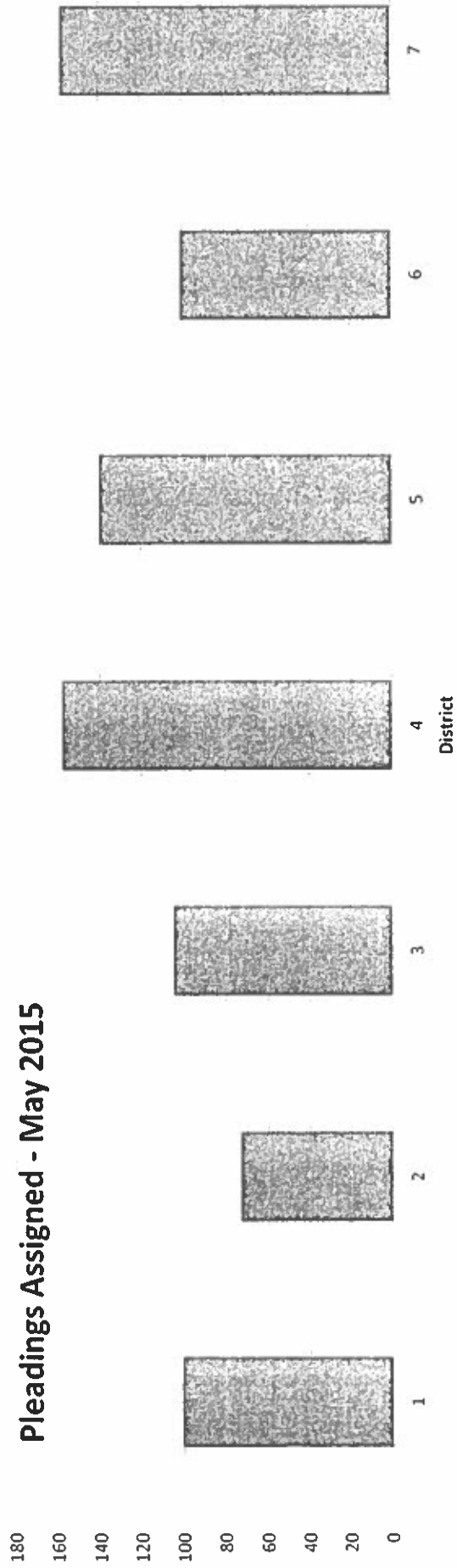
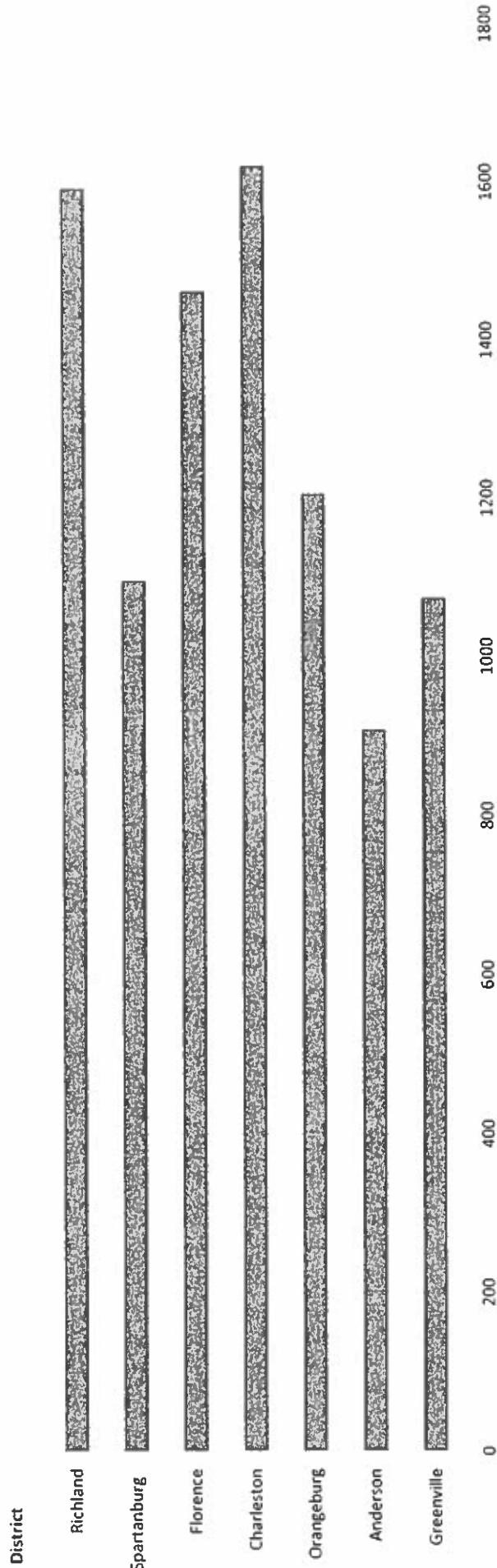
Pleadings Assigned 2014-15



- Greenville
- Anderson
- Orangeburg
- Charleston
- Florence
- Spartanburg
- Richland

Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun

Number of Pleadings

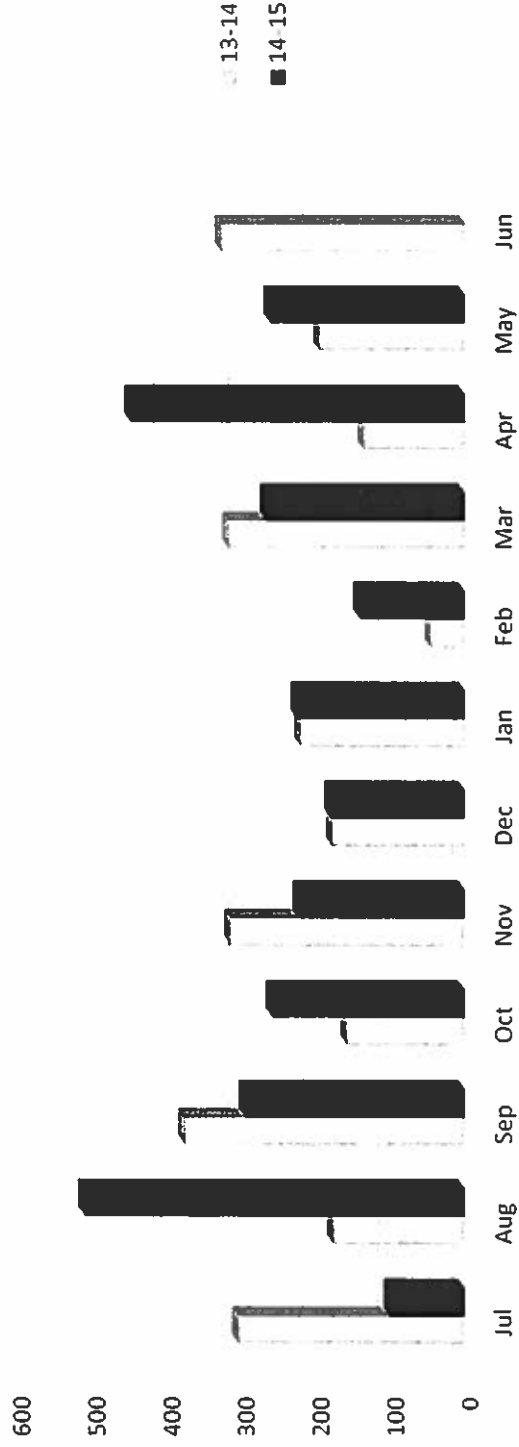


# IC's to Date v. Prior

## Informal Conf. Conducted

	13-14	14-15	
Jul	303	100	33.0%
Aug	176	508	288.6%
Sep	376	294	78.2%
Oct	158	258	163.3%
Nov	314	222	70.7%
Dec	178	180	101.1%
Jan	220	225	102.3%
Feb	46	141	306.5%
Mar	317	265	83.6%
Apr	136	447	328.7%
May	195	261	133.8%
Jun	326		0.0%
<b>Total</b>	<b>2745</b>	<b>2901</b>	

**Y-T-D** 13-14 **2419** 14-15 **2901** **119.9%**

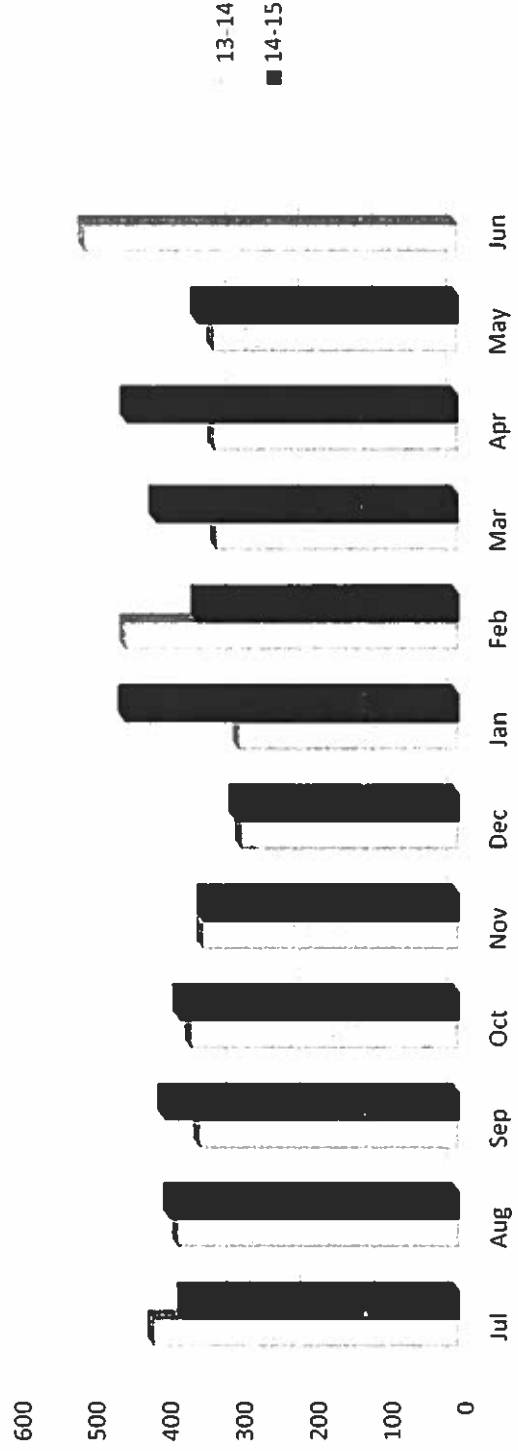


# Y-T-D

## Informal Conf. Requested

	13-14	14-15
Jul	414	375
Aug	382	393
Sep	352	400
Oct	364	380
Nov	348	347
Dec	296	304
Jan	299	453
Feb	452	355
Mar	328	411
Apr	331	450
May	332	353
Jun	506	
<b>Total</b>	<b>4404</b>	<b>4221</b>

<b>Y-T-D</b>	<b>13-14</b>	<b>14-15</b>
	<b>3898</b>	<b>4221</b>
		<b>1.082863</b>





# *State of South Carolina*

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## *Workers' Compensation Commission*

### **Executive Director's Report Gary M. Cannon**

**June 11, 2015**

#### **Debit Card Ad Hoc Advisory Committee**

The Debit Card Ad Hoc Advisory Committee met on Thursday, May 28, 2015 at 10:00 a.m. in the First Floor Conference Room. The language for the Committee's recommendation is pending final approval at the next meeting.

#### **Narcotics Use Ad Hoc Advisory Committee**

At the request of Chairman Ric Davis, committee members were asked to submit proposed recommendations in writing no later than June 1, 2015. Committee members will consider the recommendations at the next committee meeting.

#### **Claims Administration Workshop**

The Claims Administration Workshop has been rescheduled to July 30, at the S.C. Department of Archives and History. The workshop will provide an overview of the South Carolina workers' compensation system and a comprehensive explanation of the Commission's claims processing and judicial proceedings requirements through a case study approach.

#### **Personnel**

Betsy Hartman, IT Director, announced her retirement effective June 8, 2015.

#### **IT Consultant I**

Recruiting has begun for the IT Consultant I position. The closing date for accepting applications is midnight on Friday, June 12, 2015.

#### **Employee Meetings**

The Employee Appreciation Luncheon is scheduled for Monday, June 15, at noon, in the first floor conference room.

#### **Other Meetings/Activities**

The Executive Director participated in the following meetings/activities outside the normal scope of activities:

- May 14 Meeting with IRF attorney

- May 19 - Attended SCWCEA Medical Seminar Committee
- May 22 - Participated in an IAIABC Conference Call
- May 28 - Attended NCCI State Advisory Forum
- June 3 - Participated in IAIABC Executive Committee Teleconference

#### **Constituent /Public Information Services**

For the period May 13, 2015 through June 9, 2015 the Executive Director's Office and the General Counsel's office had 449 contacts with various system constituents and stakeholders. The contacts included telephone communications; electronic and personal contacts with claimants or constituents, state agencies, federal agencies, attorneys, service providers, business partners; and letters with congressional offices.

#### **SCWCC Stakeholder Electronic Distribution List**

For the period May 13, 2015 through June 9, 2015, we added four individuals to the Commission's stakeholder distribution list. A total of 534 individuals currently receive notifications from the Commission.

#### **SC Vocational Rehabilitation Department (SCVRD)**

For the month of May, Jim Williams, Director of Client Services at SCVRD, reported 21 referrals from 12 counties, and SCVRD utilized the WCC portal to refer 17 claimants for services. SCVRD reports 102 referrals year to date.

# State of South Carolina



## Workers' Compensation Commission

---

**To:** Gary Cannon  
SCWCC Executive Director

**From:** Grant Duffield  
IMAS Director

**Date:** 10 – June – 2015

**CC:**

**Subj:** OptumInsight Statement of Work #4 under current MSA

---

In 2011, the Commission entered into a Master Services Agreement with OptumInsight (Optum) to provide Medical Services Provider Manual (fee schedule) support to the Commission. Each support task executed by Optum requires the approval of the Commission prior to an initiation of work. Accompanying this memo, please find Optum's SOW #4 for approval of the Commission.

Under SOW #4, Optum proposes to assist the Commission in the annual update and dissemination of the Medical Services Provider Manual (MSPM) for the period of September 1, 2015 to August 31, 2020. Under this arrangement, Optum will perform the following tasks at no cost to the Commission:

1. Work in concert with Commission staff and stakeholders (as necessary) to annually conduct a revisions analysis of the MSPM using recently released data from CMS and NCCI and present the Commission with a revision proposal that incorporates the Commission's objectives and statutory mandates.
2. Upon annual approval of the Commission, execute an update of the MSPM and make such updates available to system stakeholders prior to September 1 of each calendar year. The MSPM will be made available to stakeholders for a fee to be approved by the Commission.
3. Update the MSPM during the calendar year as CMS issues new/updated guidance directives related to proper coding and uniform billing.
4. Provide front-line customer support to users of the MSPM, as appropriate. If individual stakeholders require clarification that involves interpretation of policy, Optum may refer such questions to the Commission's Medical Services Analyst.
5. Manage the billing and release of the MSPM to stakeholders.

With the adoption of SOW #4, Optum agrees to waive the fee associated with the annual update of the fee schedule resulting in a cost savings to the Commission of approximately \$20,000 per year.

## **Statement of Work No. 4**

This Statement of Work No. 4 (the "SOW No. 4") is entered into and made a part of the Master Consulting Agreement dated September 21, 2011 (the "Agreement") by and between OptumInsight, Inc., formerly known as Ingenix, Inc. ("Consultant" or "Optum") at 13625 Technology Drive, Eden Prairie, Minnesota 55344, and State of South Carolina, Workers Compensation Commission, 1333 Main St., 5<sup>th</sup> Floor, Columbia, South Carolina 29202 ("Client" or "State"). This SOW No.4 is made effective as of June 15, 2015 (the "SOW Effective Date")

Whereas, Consultant and the State have entered into various Statements of Work under the Agreement, including Statement of Work No. 3 pursuant to which Optum agreed to provide a variety of consulting services and associated deliverables related to the State's 2015 Medical Services Provider fee schedule for professional services ("SOW No. 3");

Whereas, Consultant and the State have been discussing entering into an Amendment to SOW No. 3 (the "First Amendment") pursuant to which Optum would work with the State in updating and formatting its rules and guidelines to include updated narrative in the State's 2015 Medical Services Provider fee schedule;

Whereas, in lieu of entering into the First Amendment and having Consultant perform the services and deliverables in the First Amendment, the parties desire to have Consultant publish and distribute the State's 2015 Medical Services Provider fee schedule on the terms, conditions and pricing set forth in this SOW No. 4;

Now, therefore, in consideration of the foregoing premises and mutual promises hereinafter set forth, the parties agree as follows as of the Effective Date:

### **I. Services**

#### **1.1 Services Project Description**

This SOW No. 4 is for the Consultant, acting through its affiliate, Optum360 Services, Inc., to provide rules and development guidelines updates, publishing and distribution services and a limited license to use the Consultant's The Essential RBRVS gap filled product (the "Consultant's Licensed RBRVS Intellectual Property"), in each case for the Client's Medical Services Provider fee schedule for 2015 (the "2015 Medical Fee Schedule") and, subject to the parties entering into written amendments to this SOW No. 4, similar services, products, deliverables and limited license to use the Consultant's Licensed RBRVS Intellectual Property for the Client's Medical Services Provider fee schedules for 2016, 2017 and 2018, all as defined herein (the "Project"). References in this SOW No. 4 to "Consultant" shall include both OptumInsight, Inc. and Optum360 Services, Inc., consistent with the definition of "Consultant" in the Agreement.

#### **1.2 Description of Services, Data and Deliverables Included within the Project**

Consultant shall provide the following services, data and deliverables as part of the Client's above described Project (where the "Services" are the services and work described below for the applicable year, the "Data" is the Consultant's Licensed RBRVS Intellectual Property described below, and the "Deliverables" are the updated 2015 Medical Fee Schedule and Applicable Post 2015 Medical Fee Schedule described below):

##### **(a) For Year 2015**

1. As a follow on to the work that Consultant performed under SOW No. 3 of working with the Client to review the fees, conversion factors and percentage caps of the maximum allowable reimbursement fees and updates and the Consultant's grant to Client of a license to use the Consultant's Licensed RBRVS Intellectual Property for use with the 2015 Medical Fee Schedule, Consultant shall work with the Client in reviewing and updating the rules and guidelines of the 2015 Medical Fee Schedule.
2. Consultant shall typeset, format and add the maximum allowable reimbursement fees as part of the update to the 2015 Medical Fee Schedule.
3. Consultant shall publish, market, sell and distribute the 2015 Medical Fee Schedule

4. Consultant shall provide customer service regarding the acquiring and distribution of the 2015 Medical Fee Schedule along with general support to those purchasing the 2015 Medical Fee Schedule. The Consultant shall work with the Client in forwarding questions to the Client concerning interpretation of rules and guidelines and disputes.

**(b) For Years 2016, 2017 and 2018**

Subject to the parties entering into a written amendment to this SOW No. 4 setting forth the applicable pricing for the Services, Data and Deliverables described in this SOW No. 4 related to the Medical Services Provider fee schedules for 2016, 2017 and 2018 (the "Applicable Post 2015 Medical Fee Schedule"), Consultant shall provide the following Services, Data and Deliverables:

1. Consultant shall work with the Client in reviewing the fees, conversion factors and percentage caps of the maximum allowable reimbursement fees and update per the direction of the Client
2. Consultant shall grant to Client a license to use the Consultant's Licensed RBRVS Intellectual Property for use in the Client's 2015 Medical Fee Schedule and in the Applicable Post 2015 Medical Fee Schedule according to the license grant in Section 4.3 below
3. Consultant shall work with the Client in reviewing and updating the rules and guidelines of the Applicable Post 2015 Medical Fee Schedule.
4. Consultant shall typeset, format and add the maximum allowable reimbursement fees as part of the update to the Applicable Post 2015 Medical Fee Schedule
5. Consultant shall publish, market, sell and distribute the Applicable Post 2015 Medical Fee Schedule
6. Consultant shall provide customer service regarding the acquiring and distribution of the Applicable Post 2015 Medical Fee Schedule along with general support to those purchasing the Applicable Post 2015 Medical Fee Schedule. The Consultant shall work with the Client in forwarding questions to the Client concerning interpretation of rules and guidelines and disputes.

- (c) The timeline for the Year 2015 Services shall consist of a final draft of the 2015 Medical Fee Schedule by July 27, 2015 with distribution of the 2015 Medical Fee Schedule starting August 17, 2015. The timelines for years 2016, 2017 and 2018 Services will be determined and mutually agreed upon and set forth in the applicable written amendment to this SOW No. 4. Consultant requires eight (8) weeks for review and typesetting and another four (4) weeks for printing, which is twelve (12) weeks prior notice before the updated Post 2015 Medical Fee Schedule is ready for distribution. Client and Consultant shall work together on project timelines in order to meet the deadlines.

## **II. Deliverables**

### **2.1 Ownership and Use of the Deliverables**

Except to the extent any Consultant's proprietary data is incorporated in the Deliverables, title to and ownership of the Deliverables transfer to Client upon payment to Consultant by the first requesting organization for one of the updated Deliverables (the "Organization"). During and after the term of this SOW No. 4, Consultant will have the exclusive right to reproduce and distribute the updated Deliverables and use in other Consultant products. Client acquires no rights to the Consultant Data used in the production of, and underlying the Deliverables, except the right to use the Data as the Data is reflected in the Deliverables. Client shall be allowed to continue using the updated Deliverables after termination or expiration of the Agreement.

### **2.2 Final Changes to Draft Publications**

Near the end of the publication process, Consultant will request verbally, with confirmation via email from the Client, that all edits and modifications to the text are complete. Once Client communicates in writing that the draft is final (where such indication shall not be unreasonably withheld or delayed), and the printing process is started, Client can no longer make modifications to draft of the text. Client shall deliver the updates to the 2015 Medical Fee Schedule and to the Applicable Post 2015 Medical Fee Schedule in an electronic, ASCII file format containing only the data. If additional modifications are necessary, they will only be done on a fee basis subject to entering into an amendment to this SOW No. 4, where such additional modifications may be reflected in a "Statement of Changes" document to the extent that the "blue line" version has been finalized.

## **2.3 Corrections**

At any time during the term of this SOW No. 4, Consultant shall use reasonable efforts to correct any significant errors in the Deliverables that have been caused by Consultant in a timely manner. Consultant may choose to hold minor errors until it is financially sound to release them as errata or an update. Consultant shall determine, in its sole discretion, whether an error is 'significant', where an "error" is defined as Consultant's failure to have the 2015 Medical Fee Schedule or an Applicable Post 2015 Medical Fee Schedule substantially conform to the written requirements specified by the Client.

## **III. Client's Responsibilities**

In addition to Client's responsibilities specified elsewhere in this SOW No. 4, the following shall apply:

### **3.1 Failure to Perform**

Any failure to perform by Consultant shall not be considered a breach of this SOW No. 4 if such failure to perform results from Client's failure to provide the data and information described above.

### **3.2 Cooperation**

Client agrees to cooperate with Consultant in developing the Deliverables as described in this SOW No. 4. In any situation in which, pursuant to the terms of this SOW No. 4, Consultant requires an approval from Client to perform Consultant's obligations, Client shall respond to a written request by Consultant for such approval within three business days after receipt of such request, or Consultant may deem such approval to have been given by Client.

### **3.3 Decisions Regarding the Deliverables**

Client is responsible for the decisions it makes and actions it takes using the Services, Data and Deliverables. The information in the Services, Data and Deliverables is designed and intended for use by professionals experienced in the uses and limitations of code editing, claims processing, medical bill review and claims re-pricing. Client acknowledges that Consultant is not providing legal advice to Client, including any legal advice relating to compliance with South Carolina State law or regulations. Client shall determine whether the Deliverables are appropriate for use in the manner Client intends to use them. Client shall not represent the Services, Data and Deliverables in any way other than as expressed in this SOW No. 4.

### **3.4 South Carolina Workers' Compensation Data**

Should claims data be needed for research, Client shall act as a liaison with National Council on Compensation Insurance (NCCI) or other organizations in requesting and authorizing the release of South Carolina professional claims data to Consultant in a timely and satisfactory manner. Requested data components are as follows: procedure code, modifier, occurrences (total units). Billed charges and allowed amounts are requested but optional.

## **IV. General**

### **4.1 American Medical Association Licensing**

Consultant shall obtain any and all necessary licenses and authorizations from the American Medical Association for the inclusion of CPT codes and descriptions (including abbreviated descriptions) in the updated Deliverables and for the right of Consultant to reproduce, publish and distribute the updated Deliverables having CPT codes and descriptions (including any and all royalties, fees and other payments). Consultant shall obtain any renewals or extensions of said licenses and/or authorizations from the American Medical Association as may be necessary for the term of this SOW No. 4, where it is agreed that all of the foregoing shall superseded and replace Client's obligation to obtain such licenses and authorizations that were set forth in SOW No. 3.

#### 4.2 American Dental Association Licensing

Consultant shall obtain any and all necessary licenses and authorizations from the American Dental Association for the inclusion of CDT codes and descriptions (including abbreviated descriptions) in the updated Deliverables and for the right of Consultant to reproduce, publish and distribute the updated Deliverables having CDT codes and descriptions (including any and all royalties, fees and other payments). Consultant shall obtain any renewals or extensions of said licenses and/or authorizations from the American Dental Association as may be necessary for the term of this SOW No. 4

#### 4.3 License Grant For Consultant Licensed RBRVS Intellectual Property

Consultant hereby grants non-exclusive, non-transferable license to the Client to use the Consultant Licensed RBRVS Intellectual Property solely in connection with the final Deliverable, i.e., the final 2015 Medical Fee Schedule and the final Applicable Post 2015 Medical Fee Schedule, solely for its purposes and for hosting the final Deliverable.

4.4 Any Services not described above shall require the prior written approval of the Client.

### V. Fees and Payment Terms

#### 5.1 Fees

There shall be no charge to the Client for the Services, Data and Deliverables as described above, provided, however, that Consultant shall have the right to sell to applicable Organizations the right to use any of the Deliverables based on the pricing corresponding to the format in which such Deliverables have been sold to the applicable Organization for the 2015 Medical Fee Schedule and Consultant shall be entitled to retain such compensation in exchange for the Services, Data and Deliverables provided under this SOW No. 4.

#### 5.2 Publication Fees

Upon completion of the updates to the Deliverables described above, such updated Deliverables shall be available for purchase by applicable Organizations at the following rates:

<b>Format</b>	<b>2015 Fee</b>
South Carolina's Medical Services Provider Fee Schedule - Printed Text	\$150.00*
South Carolina's Medical Services Provider Fee Schedule eBook delivered electronically, per each user license	\$150.00*
<i>Digital Media - ASCII file of Data and eBook version of the text, delivered electronically, single user license only***STILL WORKING OUT THIS OPTION may include Print version *****</i>	\$350.00*
For Multi-user licensing Data file, incremental, per user price for each user above the first	\$25.00*

\* (This price includes AMA and ADA royalties which Consultant is responsible for forwarding to the AMA and ADA.)

Pricing for years 2016, 2017 and 2018 for publications will be proposed, reviewed and mutually agreed upon by both Parties and set forth in an amendment to this SOW No.4.

**5.3 Rules and Guidelines Fees**

For year 2015, the fees associated with the rules and guidelines update as outlined in the First Amendment to SOW No. 3 (even though such First Amendment has not been signed) will be waived under this SOW No.4

**5.4 Consulting Service Fees**

In addition to the above fixed price amount that is chargeable to Organizations, Contractor shall invoice the Client in arrears on a quarterly basis for any work over and above that specified in this SOW No. 4 (the "Consulting Services") performed during that calendar quarter at a mutually agreed upon rate for each hour of Consulting Services provided. Prior to performing such additional Consulting Services, Consultant will provide Client with an estimated cost and will obtain written approval from Client. Such written approval may take the form of a written amendment to this SOW No. 4 signed by duly authorized representatives of each party. The invoice shall include the date of service, purpose of Consulting Services, hours of Consulting Services provided, and the name of the Contractor personnel providing the Consulting Services.

**VI. Term**

This SOW No. 4 shall commence as of the Effective Date and shall continue through June 14, 2019, with only a reasonable amount of continued support for the 2015, 2016, 2017 and 2018 Medical Services Provider Fee Schedules but where this SOW No. 4 shall not include any Services, Data or Deliverables in connection with the 2019 Medical Services Provider Fee Schedule, notwithstanding anything to the contrary in the Agreement or otherwise. This SOW No. 4 may be extended and/or amended through a written amendment signed by duly authorized representatives of each Party setting forth the terms, conditions and charges that shall apply during such extension and/or amendment.

**IN WITNESS WHEREOF**, the parties hereto have caused this SOW No. 4 to be executed by their duly authorized representatives as of the Effective Date.

SOUTH CAROLINA WORKERS  
COMPENSATION COMMISSION

OPTUMINSIGHT, INC.

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_