

AGENDA

SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

1333 Main Street, 5th Floor
Columbia, South Carolina 29201

January 22, 2013 – 10:30 a.m.

Commission Hearing Room A

This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.

1. APPROVAL OF AGENDA OF BUSINESS MEETING OF JANUARY 22, 2013 *CHAIRMAN BECK*
2. APPROVAL OF MINUTES OF THE BUSINESS MEETING OF December 17, 2012 (Tab 1) *CHAIRMAN BECK*
3. GENERAL ANNOUNCEMENTS *MR. CANNON*
4. APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2) *MR. SMITH*
5. DEPARTMENT DIRECTORS' REPORTS
Administration – Financial Report (Tab 3) *MS. GANTT*
Human Resources (Tab 4) *MS. FLOYD*
Information Services (Tab 5) *MS. HARTMAN*
Insurance & Medical Services (Tab 6) *MR. DUFFIELD*
Claims (Tab 7) *MR. LINE*
Judicial (Tab 8) *MS. CROCKER*
6. EXECUTIVE DIRECTOR'S REPORT (Tab 9) *MR. CANNON*
7. OLD BUSINESS *CHAIRMAN BECK*
8. NEW BUSINESS *CHAIRMAN BECK*
A. Commuted Value Discount Advisory Committee Recommendation (Tab 10) *Mr. Cannon*
9. EXECUTIVE SESSION *CHAIRMAN BECK*
A. Pending Litigation
10. ADJOURNMENT *CHAIRMAN BECK*

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THE
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION
BUSINESS MEETING

Monday, December 17, 2012

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Monday, December 17, 2012 at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present:

T. SCOTT BECK, INTERIM CHAIRMAN
SUSAN S. BARDEN, VICE CHAIR
MELODY L. JAMES, COMMISSIONER
GENE MCCASKILL, COMMISSIONER
ANDREA C. ROCHE, COMMISSIONER
AVERY B. WILKERSON, JR., COMMISSIONER
DERRICK L. WILLIAMS, COMMISSIONER

Present also were Gary M. Cannon, Executive Director, Grant Duffield, Insurance and Medical Services Director; Virginia Crocker, Judicial Director; Greg Line, Claims Director; Diana Gantt, Accounting/Fiscal Manager; Cathy Floyd, Human Resources Manager; Wayne Ducote, Coverage Director; W.C. Smith, Self-Insurance Director; Betsy Hartman, IT Director; Amanda Underhill, Business Analyst; and Keith Roberts, Attorney. Visitors present were Clara Smith and Ronnie Maxwell, Injured Workers' Advocates; AnnMargaret, Midlands Orthopaedics/SC Orthopaedic Association.

Chairman Beck called the meeting to order at 10:34 a.m.

AGENDA

Commissioner Roche moved that the agenda be approved. Commissioner Williams seconded the motion, and the motion was approved.

APPROVAL OF MINUTES – BUSINESS MEETING OF NOVEMBER 13, 2012

Commissioner Williams moved that the minutes of the Business Meeting of November 13, 2012 be approved. Commissioner Roche seconded the motion, and the motion was approved.

GENERAL ANNOUNCEMENTS

There were no general announcements.

APPLICATIONS FOR APPROVAL TO SELF-INSURE

Self-insurance applications were presented by W.C. Smith, Self-Insurance Director. Twenty-One (21) prospective members of three (3) funds were presented to the Commission for approval. The applications were:

Palmetto Timber Fund

Ferguson Forest Products, Inc.
Peoples Logging, Inc.
Rivers Trucking

SC Home Builders SIF

BRM Heating and Cooling LLC
Callaway Construction Co., LLC
Carpet Fashions, Inc.
DRV Contracting
Elite Construction, Inc.
Flynn Electrical, Inc.
Grounds Maintenance, Inc.
Hillcrest Homes of Keowee, Inc.
Mike Poulos dba MTP Landscaping
Ozark Framing, Inc.
Patrick Kalinowski
Piedmont Builders, Inc.
Plumb Ready, LLC
Rodgers Excavation, LLC
Runnerstrom CIT, Inc.
The Wright Group of SC, LLC
Willie Mims dba Mims Masonry

SC Municipal Self Insurance Trust

City of Sumter

After examination of the applications, it was determined that each complied with the Commission's requirements and each was recommended for approval. Commissioner Wilkerson made the motion to approve the applications to self-insure, and Commissioner Williams seconded the motion. The motion was unanimously approved.

DEPARTMENT DIRECTORS' REPORTS

The Department Directors presented their reports which were also submitted to the Commission in written form.

Administration Department

Diana Gantt presented the Summary of Revenues and Expenditures for the period ending November 30, 2012. The benchmark for November is 41.67%. The Commission's revenues are at 33.60%, and expenditures are at 43%. The salaries for November exceed the budgeted benchmark due to the processing of three payrolls in the month.

Human Resources Department

Cathy Floyd presented the Human Resources report for the period of November 7 – December 11, 2012. Ms. Floyd announced January 2, 2013 as the completion date for gathering task details for the second phase of the DACUM process.

Information Services

Betsy Hartman presented the Information Services Department's report. She highlighted the following IT activities:

- Completed upgrade to OnBase
- Development Server Upgraded to 64 bit Windows 2003 R2
- IT will begin upgrade to Production Server over the next couple of weeks
- Mitchell approved as a vendor with EDI Release 3
- IT is working closely with other departments to develop automated work processes

Commissioner Roche announced she is accepting electronic filing of the Form 58.

Insurance & Medical Services

Grant Duffield presented the Insurance & Medical Services Department's report. He reported the Medical Services Division closed out 53 medical bill disputes year to date. There are 13 medical bill disputes pending at the end of November.

Mr. Duffield reported 65 Compliance Investigations were completed for the month of November. 23 cases were pre-docketed for the November Rule to Show Cause Hearing. Of those 23 cases, 12 cases settled prior to the Hearing date.

Claims Department

Greg Line presented the Claims Department's report. For the month of November, the Claims Department closed 1,829 individual case files. Fine revenue received in November was \$64,825, a decrease of \$27,100 over prior month.

Judicial Department

Virginia Crocker presented the Judicial Department's report. The Judicial Department continues to assist Information & Medical Services Department and Information Technology Services in streamlining Rule to Show Cause matters. The department continues to work on the development of the mediation work flow processes in anticipation of the passage of the proposed mediation regulations.

EXECUTIVE DIRECTOR'S REPORT

Gary Cannon, Executive Director, presented his report which was also submitted to the Commission in written form. He pointed out the following highlights from his report:

Claims Adjusters Focus Group

Mr. Cannon reported the Commission hosted a Claims Adjusters Focus Group on November 29, 2012. Discussions included the current Informal Conference process. The group offered suggestions on scheduling Informal Conferences.

Commuted Value Discount Calculation Advisory Committee

Mr. Cannon reported the Commuted Value Discount Calculation Advisory Committee met on November 14, 2012. A recommendation will be presented at the Commission Business Meeting in January.

Surgical Implant Advisory Committee

Mr. Cannon reported the Surgical Implant Advisory Committee met on December 7, 2012. He anticipates a recommendation will be presented at the Commission Business Meeting in January.

OLD BUSINESS

A. R67-213 Official Receipt of Electronic Notification

Commissioner Williams made the motion to carry over the matter of official receipt of electronic notification. Commissioner Wilkerson seconded the motion. The vote was taken, and the motion carried.

B. DSIT Contract

Mr. Cannon said the Commission voted at the November Business Meeting to carry over consideration of the DSIT contract until December's Business Meeting. Since the November Business Meeting, Mr. Cannon has requested DSIT include language in the contract to address

DSIT's responsibility for the security of the Commission's electronic data. Mr. Cannon presented a recommendation to carry over the matter of the DSIT Contract.

Motion to Carry Over DSIT Contract for IT Services for FY2012-2013

Commission Wilkerson moved to accept the recommendation to carry over the matter of the DSIT Contract. Commissioner Roche seconded the motion. The vote was taken, and the motion was approved.

NEW BUSINESS

A. 2013 Average Weekly Wage

Mr. Cannon announced that the South Carolina Department of Employment and Workforce certified that the average weekly wage in South Carolina for the period July 1, 2011 through June 30, 2012 was \$743.72.

Motion to Adopt the 2013 Average Weekly Wage

Commissioner Wilkerson moved to adopt the 2013 average weekly wage of \$743.72 as certified by SC Department of Employment and Workforce, which was duly seconded by Commissioner Williams. The vote was taken, and the motion was adopted. Accordingly, accidents that occur on or after January 1, 2013, the maximum weekly compensation rate will be \$743.72

EXECUTIVE SESSION

Commissioner Roche moved to adjourn into Executive Session to discuss a pending litigation matter. Commissioner Williams seconded the motion. The Commission adjourned into Executive Session at 10:45 a.m.

[EXECUTIVE SESSION]

Commissioner Roche made a motion to arise from Executive Session. Commissioner Williams seconded the motion, and the motion was approved. The Commission arose from Executive Session at 11:09 a.m. Upon arising from Executive Session, Chairman Beck stated there was discussion with no action taken.

ADJOURNMENT

Commissioner Barden made the motion to adjourn. Commissioner Williams seconded the motion, and the motion was approved.

The December 17, 2012 meeting of the South Carolina Workers' Compensation Commission adjourned at 11:10 a.m.

Reported January 22, 2013
Kim Ballentine, Office of the Executive Director

INTEROFFICE MEMORANDUM

TO: GARY CANNON, EXECUTIVE DIRECTOR
FROM: DIANA GANTT, DIRECTOR OF ADMINISTRATION
SUBJECT: FINANCIAL REPORT PERIOD ENDING DECEMBER 31, 2012
DATE: 1/10/2013

The Summary of Revenues and Expenditures for the period ending December 31, 2012, is attached.

- December is the 6th Fiscal Month of FY13.
- There were 79 payments made to vendors, travelers, and other State Agencies.
- The benchmark for December is 50%. The Commission's revenues are at 42.83 % and expenses are at 47%.

- The following is a summary of each department expenditure benchmarks:

General Fund: Total expenditures are at 49%.

Earmark Fund:

Commissioners –

- Total expenditures are at 38% of budget.

Administration –

- Overall the expenditures are 46% of budget.

Claims –

- Expenditures are at 47% of budget.

Insurance & Medical –

- Total expenditures are at 50% of budget

Judicial –

- Total expenditures are at 50% of budget.

Activity Report from the Procurement Office:

	MTD	YTD
SCEIS Shopping Carts	0	4
Vendors Contacted for Price Quotes	16	99
Visa Procurement Card Orders Placed	7	30
SC Dept of Corrections Orders Placed	0	5
Staples Orders Placed	3	28
State Leased Vehicles taken for Service	2	12
State Reports filed by Procurement Officer	1	10

Mail Room Activity:

	MTD	YTD
Files Copied for Outside Parties	162	1,279
Pages Copied	4,648	63,200

South Carolina Workers' Compensation Commission
Summary of Revenues and Expenditures
2012 - 2013 Budget
December 31, 2012

STATE APPROPRIATIONS	Budget	FY To Date	Benchmark	50.00%
General Appropriation	\$ 1,841,795	\$ 920,897.50		50.00%

Account Description	Appropriation	Expenditure	Balance	% Expended
Personal Services	\$ 1,378,405	\$ 697,996	\$ 680,409	50.6%
Other Operating Expenses	-	-	-	0.0%
Employer Contribution	463,390	202,475	260,915	43.7%
Total	\$ 1,841,795	\$ 900,471	\$ 941,324	48.9%

OTHER APPROPRIATIONS

EARMARKED

	Budgeted Revenues	Received thru 12/31/12	% Received
Training Conference Registration Fee	\$ 1,000	\$ 3,950	395.00%
Sale of Publication and Brochures	8,000	2,025	25.31%
Workers' Comp Award Review Fee	75,000	32,850	43.80%
Sale of Photocopies	95,000	44,185	46.51%
Workers' Compensation Filing Violation Fee	1,891,000	783,452	41.43%
Sale of Listings and Labels	30,000	15,129	50.43%
Workers' Comp Hearing Fee	600,000	271,435	45.24%
Insurance Reserve Refund (Prepaid Legal)		3,460	
Earmarked Funds - Original Authorization	\$ 2,700,000	\$ 1,156,485	42.83%
Increase Authorization	535,066		
Increase Authorization - BD100	-		
Total Earmarked Revenues + Fund Balance	\$ 3,235,066		

Account Description	Appropriation	Expenditure	Balance	% Expended
Personal Services	\$ 1,464,017	\$ 732,757	\$ 731,260	50.1%
Taxable Subsistence	80,000	25,590	54,410	32.0%
Other Operating Expenses	1,242,865	528,878	713,987	42.6%
Employer Contribution	448,184	212,133	236,051	47.3%
Total Earmarked	\$ 3,235,066	\$ 1,499,358	\$ 1,735,708	46.3%

COMPUTER FUNDS CARRIED FORWARD

Computer Services - Carry forward	\$ -	\$ -	\$ -	0.0%
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TOTAL OTHER APPROPRIATIONS	\$ 3,235,066	\$ 1,499,358	\$ 1,735,708	46.3%
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South Carolina Workers' Compensation Commission
2012 - 2013 Budget
December 31, 2012

Consolidated

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 50.00%				
				Expended December	Year to Date	%	Encumb	Balance
Commissioners								
Salaries	\$ 1,150,244	\$ 32,990	\$ 1,183,234	\$ 47,637	\$ 577,207	49%	\$ -	\$ 54,410
Other Operating Expenditures								
Total Contractual Services	219,128	-	219,128	12,502	92,103	42%	-	127,025
Total Supplies & Materials	23,499	-	23,499	873	6,252	27%	-	17,247
Total Fixed Charges	158,028	-	158,028	11,694	70,515	45%	-	87,513
Total Travel	90,950	-	90,950	1,548	25,349	28%	-	65,601
Total Other Operating Exp	491,605	-	491,605	26,618	194,219	40%	-	297,386
Total Commissioners	\$ 1,641,849	\$ 32,990	\$ 1,674,839	\$ 74,255	\$ 771,426	46%	\$ -	\$ 351,796
Administration								
Salaries	\$ 559,791	\$ 4,168	\$ 563,959	\$ 23,637	\$ 281,794	50%	\$ -	\$ 282,165
Other Operating Expenditures								
Total Contractual Services	105,502	-	105,502	7,921	45,438	43%	-	60,064
Total Supplies & Materials	23,053	-	23,053	878	7,747	34%	-	15,306
Total Fixed Charges	132,810	-	132,810	10,087	61,786	47%	-	71,024
Total Travel	14,490	-	14,490	-	4,026	28%	-	10,464
Total Equipment	-	-	-	-	-	0%	-	-
Total Other Operating Exp	275,855	-	275,855	18,886	118,996	43%	-	156,859
Total Administration	\$ 835,646	\$ 4,168	\$ 839,814	\$ 42,523	\$ 400,790	48%	\$ -	\$ 439,024
Claims								
Salaries	\$ 376,757	\$ 10,223	\$ 386,980	\$ 17,603	\$ 200,936	52%	\$ -	\$ 186,044
Other Operating Expenditures								
Total Contractual Services	64,472	-	64,472	552	26,151	41%	-	38,321
Total Supplies & Materials	37,471	-	37,471	1,179	9,407	25%	-	28,064
Total Fixed Charges	79,659	-	79,659	5,938	36,143	45%	-	43,516
Total Travel	2,100	-	2,100	52	391	19%	-	1,709
Total Other Operating Exp	183,702	-	183,702	7,721	72,093	39%	-	111,609
Total Claims	\$ 560,459	\$ 10,223	\$ 570,682	\$ 25,324	\$ 273,029	48%	\$ -	\$ 297,653
Insurance and Medical Services								
Salaries	\$ 422,768	\$ 760	\$ 423,528	\$ 17,763	\$ 220,580	52%	\$ -	\$ 202,948
Other Operating Expenditures								
Total Contractual Services	73,104	200	73,304	3,274	33,948	46%	-	39,356
Total Supplies & Materials	22,725	(200)	22,525	763	9,562	42%	-	12,963
Total Fixed Charges	62,194	-	62,194	4,328	25,673	41%	-	36,521
Total Travel	1,350	-	1,350	-	-	0%	-	1,350
Total Other Operating Exp	159,373	-	159,373	8,365	69,183	43%	-	90,190
Total Insurance and Medical Services	\$ 582,141	\$ 760	\$ 582,901	\$ 26,128	\$ 289,763	50%	\$ -	\$ 293,138
Judicial								
Salaries	\$ 363,886	\$ 835	\$ 364,721	\$ 13,673	\$ 175,826	48%	\$ -	\$ 188,895
Other Operating Expenditures								
Total Contractual Services	33,570	200	33,770	268	13,925	41%	-	19,845
Total Supplies & Materials	22,770	(200)	22,570	671	27,142	120%	-	(4,572)
Total Fixed Charges	70,545	-	70,545	5,159	31,443	45%	-	39,102
Total Travel	5,445	-	5,445	682	1,877	34%	-	3,568
Total Other Operating Exp	132,330	-	132,330	6,780	74,387	56%	-	57,943
Total Judicial	\$ 496,216	\$ 835	\$ 497,051	\$ 20,453	\$ 250,213	50%	\$ -	\$ 246,838
Totals By Departments								
Department Totals								
Commissioners	\$ 1,641,849	\$ 32,990	\$ 1,674,839	\$ 74,255	\$ 771,426	46%	\$ -	\$ 351,796
Administration	835,646	4,168	839,814	42,523	400,790	48%	-	439,024
Claims	560,459	10,223	570,682	25,324	273,029	48%	-	297,653
Insurance & Medical	582,141	760	582,901	26,128	289,763	50%	-	293,138
Judicial	496,216	835	497,051	20,453	250,213	50%	-	246,838
Total Departmental Expend	\$ 4,116,311	\$ 48,976	\$ 4,165,287	\$ 188,683	\$ 1,985,221	48%	\$ -	\$ 1,628,449
Employer Contributions	882,374	29,200	911,574	77,422	414,608	45%	-	496,966
Total General & Earmarked Funds	\$ 4,998,685	\$ 78,176	\$ 5,076,861	\$ 266,105	\$ 2,399,829	47%	\$ -	\$ 2,125,415

South Carolina Workers' Compensation Commission
2012 - 2013 Budget
December 31, 2012

General Appropriation

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 50.00%				
				Expended December	Year to Date to Date	%	Encumb	Balance
Commissioners								
Salaries								
Chairman	\$ 115,567	\$ 3,323	\$ 118,890	\$ 4,754	\$ 57,045	48%	\$ -	\$ 61,845
Commissioner	664,602	19,938	684,540	28,723	344,670	50%	-	339,870
Terminal Leave	-	-	-	-	-	0%	-	-
Classified Employees	290,075	9,729	299,804	12,492	149,902	50%	-	149,902
Total Commissioners	1,070,244	32,990	1,103,234	45,968	551,617	50%	-	-
Administration								
Salaries								
Director	\$ 94,152	\$ 2,824	\$ 96,976	\$ 4,041	\$ 48,488	50%	\$ -	\$ 48,488
Classified Positions	44,825	1,344	46,169	1,924	30,809	67%	-	15,360
Total Administration	138,977	4,168	143,145	5,964	79,297	55%	-	63,848
Claims								
Salaries								
Classified Positions	\$ 67,000	\$ 10,223	\$ 77,223	\$ 3,307	\$ 39,680	51%	\$ -	\$ 37,543
Total Claims	67,000	10,223	77,223	3,307	39,680	51%	-	37,543
Insurance and Medical Services								
Salaries								
Classified Positions	\$ 25,350	\$ 760	\$ 26,110	\$ 1,088	\$ 13,055	50%	\$ -	\$ 13,055
Total Ins and Medical Svcs	25,350	760	26,110	1,088	13,055	50%	-	13,055
Judicial								
Salaries								
Classified Positions	\$ 27,858	\$ 835	\$ 28,693	\$ 1,196	\$ 14,346	50%	\$ -	\$ 14,347
Total Judicial	27,858	835	28,693	1,196	14,346	50%	-	14,347
General Funds								
Department Totals								
Commissioners	\$ 1,070,244	\$ 32,990	\$ 1,103,234	\$ 45,968	\$ 551,617	50%	\$ -	\$ 551,617
Administration	138,977	4,168	143,145	5,964	79,297	55%	-	63,848
Claims	67,000	10,223	77,223	3,307	39,680	51%	-	37,543
Insurance & Medical	25,350	760	26,110	1,088	13,055	50%	-	13,055
Judicial	27,858	835	28,693	1,196	14,346	50%	-	14,347
Total Departmental Expend	\$ 1,329,429	\$ 48,976	\$ 1,378,405	\$ 57,523	\$ 697,996	51%	\$ -	\$ 680,409
Employer Contributions	434,190	29,200	463,390	15,258	202,475	44%	-	260,915
Total General Fund Appropriations	\$ 1,763,619	\$ 78,176	\$ 1,841,795	\$ 72,780	\$ 900,471	49%	\$ -	\$ 941,324

South Carolina Workers' Compensation Commission
2012 - 2013 Budget
December 31, 2012

Earmarked Funds

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 50.00%				
				Expended December	Year to Date	%	Encumb	Balance
Commissioners								
Salaries								
Taxable Subsistence	\$ 80,000	\$ -	\$ 80,000	\$ 1,669	\$ 25,590	32%	\$ -	\$ 54,410
Total Salaries	80,000	-	80,000	1,669	25,590	32%	-	54,410
Other Operating Expenditures								
Contractual Services								
Office Equipment Service	1,700	-	1,700	-	-	0%	-	1,700
Copying Equipment Service	1,200	-	1,200	748	748	62%	-	452
Print/Bind/Advertisement	1,510	-	1,510	-	-	0%	-	1,510
Print Pub Annual Reports	1,028	-	1,028	-	-	0%	-	1,028
Data Processing Services	34,000	-	34,000	-	15,983	47%	-	18,017
Freight Express Delivery	1,490	-	1,490	-	-	0%	-	1,490
Telephone	6,100	-	6,100	313	1,551	25%	-	4,549
Cellular Phone Service	9,100	-	9,100	860	5,286	58%	-	3,814
Legal Services/Attorney Fees	160,000	-	160,000	10,581	68,535	43%	-	91,465
Other Professional Services	3,000	-	3,000	-	-	0%	-	3,000
Total Contractual Services	219,128	-	219,128	12,502	92,103	42%	-	127,025
Supplies & Materials								
Office Supplies	7,500	-	7,500	408	1,244	17%	-	6,256
Copying Equipment	4,200	-	4,200	-	1,610	38%	-	2,590
Printing	1,200	-	1,200	-	740	62%	-	460
Data Processing Supplies	1,649	-	1,649	-	14	1%	-	1,635
Postage	8,500	-	8,500	466	2,484	29%	-	6,016
Communication Supplies	50	-	50	-	-	0%	-	50
Maint/Janitorial Supplies	200	-	200	-	44	22%	-	156
Motor Vehicle Supp/Gasoline	100	-	100	-	49	49%	-	51
Other Supplies	100	-	100	-	67	67%	-	33
Total Supplies & Materials	23,499	-	23,499	873	6,252	27%	-	17,247
Fixed Charges								
Rental-Cont Rent Payment	2,500	-	2,500	-	353	14%	-	2,148
Rent-Non State Owned Property	149,000	-	149,000	11,694	70,163	47%	-	78,837
Rent-Other	250	-	250	-	-	0%	-	250
Insurance-State	4,500	-	4,500	-	-	0%	-	4,500
Insurance-Non State	1,169	-	1,169	-	-	0%	-	1,169
Fees & Fines	109	-	109	-	-	0%	-	109
Equipment Maintenance	500	-	500	-	-	0%	-	500
Total Fixed Charges	158,028	-	158,028	11,694	70,515	45%	-	87,513
Travel (Includes Leased Car)								
In State - Meals (Non-Reportable)	350	-	350	-	137	39%	-	213
In State - Auto Mileage	20,000	-	20,000	996	9,300	47%	-	10,700
In State - Subsistence Allowance	30,000	-	30,000	246	4,551	15%	-	25,449
Out State - Meals	100	-	100	18	75	75%	-	25
Out State - Auto Mileage	2,000	-	2,000	288	288	14%	-	1,712
Leased Car	38,500	-	38,500	-	10,998	29%	-	27,502
Total Travel	90,950	-	90,950	1,548	25,349	28%	-	65,601
Total Other Operating Expenditures	491,605	-	491,605	26,618	194,219	40%	-	297,386
Total Commissioners	\$ 571,605	\$ -	\$ 571,605	\$ 28,287	\$ 219,809	38%	\$ -	\$ 351,796

South Carolina Workers' Compensation Commission
2012 - 2013 Budget
December 31, 2012

Earmarked Funds

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 50.00%				
				Expended December	Year to Date	%	Encumb	Balance
Administration								
Salaries								
Classified Positions	\$ 408,567	\$ -	\$ 408,567	\$ 17,024	\$ 196,558	48%	\$ -	\$ 212,009
Temporary Employees	11,247	-	11,247	649	5,938	53%	-	5,309
Terminal Leave	1,000	-	1,000	-	-	0%	-	1,000
Total Salaries	420,814	-	420,814	17,673	202,496	48%	-	218,318
Other Operating Expenditures								
Contractual Services								
Office Equipment Service	5,800	-	5,800	-	5,174	89%	-	626
Copying Equipment Service	550	-	550	245	245	45%	-	305
Print/Bind/Advertisement	500	-	500	-	-	0%	-	500
Print Pub Annual Reports	22	-	22	-	-	0%	-	22
Data Processing Services	62,000	-	62,000	4,692	24,901	40%	-	37,099
Freight Express Delivery	800	-	800	20	215	27%	-	585
Telephone	4,600	-	4,600	542	2,322	50%	-	2,278
Cellular Phone Service	3,000	-	3,000	382	1,246	42%	-	1,754
Education & Training Services	1,000	-	1,000	-	-	0%	-	1,000
Attorney Fees	25,000	-	25,000	2,040	10,651	43%	-	14,349
General Repair	230	-	230	-	-	0%	-	230
Audit Acct Finance	100	-	100	-	104	104%	-	(4)
Catered Meals	300	-	300	-	-	0%	-	300
Other Professional Services	100	-	100	-	135	135%	-	(35)
Other Contractual Services	1,500	-	1,500	-	445	30%	-	1,055
Total Contractual Services	105,502	-	105,502	7,921	45,438	43%	-	60,064
Supplies & Materials								
Office Supplies	5,000	-	5,000	323	1,100	22%	-	3,900
Subscriptions	175	-	175	-	-	0%	-	175
Copying Equipment Supplies	3,434	-	3,434	-	1,313	38%	-	2,121
Printing	1,964	-	1,964	-	609	31%	-	1,355
Data Processing Supplies	500	-	500	266	1,858	372%	-	(1,358)
Postage	10,000	-	10,000	289	2,783	28%	-	7,217
Maint/Janitorial Supplies	200	-	200	-	35	17%	-	165
Fees & Fines	280	-	280	-	50	18%	-	230
Gasoline/ Motor Vehicle Supply	100	-	100	-	-	0%	-	100
Employee Recog Award	1,000	-	1,000	-	-	0%	-	1,000
Other Supplies	400	-	400	-	-	0%	-	400
Total Supplies & Materials	23,053	-	23,053	878	7,747	34%	-	15,306
Fixed Charges								
Rental-Cont Rent Payment	6,000	-	6,000	970	3,368	56%	-	2,632
Rent-Non State Owned Property	95,000	-	95,000	7,567	45,340	48%	-	49,660
Rent-Other	11,000	-	11,000	1,008	5,776	53%	-	5,224
Insurance-State	7,490	-	7,490	-	705	9%	-	6,785
Insurance-Non State	134	-	134	-	-	0%	-	134
Dues and Memberships	5,000	-	5,000	-	3,950	79%	-	1,050
Sales Tax Paid	8,186	-	8,186	542	2,648	32%	-	5,538
Total Fixed Charges	132,810	-	132,810	10,087	61,786	47%	-	71,024
Travel (Includes Leased Car)								
In State - Meals Non/ Reportable	100	-	100	-	-	0%	-	100
Reportable Meals	100	-	100	-	-	0%	-	100
Out of State - Milage	90	-	90	-	-	0%	-	90
In State - Registration Fees	200	-	200	-	194	97%	-	6
Leased Car	14,000	-	14,000	-	3,832	27%	-	10,168
Total Travel	14,490	-	14,490	-	4,026	28%	-	10,464
Equipment								
Equipment Data Processing- PC's	-	-	-	-	-	0%	-	-
Total Equipment	-	-	-	-	-	0%	-	-
Total Other Operating Expenditures	275,855	-	275,855	18,886	118,996	43%	-	156,859
Total Administration	\$ 696,669	\$ -	\$ 696,669	\$ 36,559	\$ 321,493	46%	\$ -	\$ 375,176

South Carolina Workers' Compensation Commission
2012 - 2013 Budget
December 31, 2012

Earmarked Funds

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 50.00%				
				Expended December	Year to Date	%	Encumb	Balance
Claims								
Salaries								
Classified Positions	\$ 294,757	\$ -	\$ 294,757	\$ 13,909	\$ 155,713	53%	\$ -	\$ 139,044
Temporary Positions	14,000	-	14,000	388	5,543	40%	-	8,457
Terminal Leave	1,000	-	1,000	-	-	0%	-	1,000
Total Salaries	309,757	-	309,757	14,297	161,256	52%	-	148,501
Other Operating Expenditures								
Contractual Services								
Office Equipment Services	200	-	200	-	-	0%	-	200
Copying Equipment Service	400	-	400	219	732	183%	-	(332)
Print / Bind / Adv	750	-	750	-	-	0%	-	750
Print Pub Annual Reports	22	-	22	-	-	0%	-	22
Data Processing Services	30,000	-	30,000	-	13,844	46%	-	16,156
Freight Express Delivery	500	-	500	-	21	4%	-	479
Telephone	4,000	-	4,000	281	1,954	49%	-	2,046
Cellular Phone Service	2,500	-	2,500	52	311	12%	-	2,189
Temporary Services	26,000	-	26,000	-	9,290	36%	-	16,710
Other Professional Services	100	-	100	-	-	0%	-	100
Total Contractual Services	64,472	-	64,472	552	26,151	41%	-	38,321
Supplies & Materials								
Office Supplies	8,271	-	8,271	323	815	10%	-	7,456
Copying Equipment	3,000	-	3,000	-	1,275	42%	-	1,725
Printing	900	-	900	-	497	55%	-	403
Data Processing Supplies	3,000	-	3,000	-	11	0%	-	2,989
Postage	22,000	-	22,000	856	6,662	30%	-	15,338
Maint/Janitorial Supplies	200	-	200	-	148	74%	-	52
Other Supplies	100	-	100	-	-	0%	-	100
Total Supplies & Materials	37,471	-	37,471	1,179	9,407	25%	-	28,064
Fixed Charges								
Rental-Cont Rent Payment	2,500	-	2,500	91	1,062	42%	-	1,438
Rent-Non State Owned Property	73,000	-	73,000	5,847	35,081	48%	-	37,919
Rent-Other	225	-	225	-	-	0%	-	225
Insurance-State	2,000	-	2,000	-	-	0%	-	2,000
Insurance-Non State	134	-	134	-	-	0%	-	134
Equipment- Copying	800	-	800	-	-	0%	-	800
Equipment Maintenance	1,000	-	1,000	-	-	0%	-	1,000
Total Fixed Charges	79,659	-	79,659	5,938	36,143	45%	-	43,516
Travel (Includes Leased Car)								
In State - Meals (Non-Reportable)	300	-	300	-	-	0%	-	300
In State - Lodging	600	-	600	-	-	0%	-	600
In State - Auto Mileage	600	-	600	-	32	5%	-	568
In-State Registration	200	-	200	-	-	0%	-	200
Reportable Meals	400	-	400	52	359	90%	-	41
Total Travel	2,100	-	2,100	52	391	19%	-	1,709
Total Other Operating Expenditures	183,702	-	183,702	7,721	72,093	39%	-	111,609
Total Claims	\$ 493,459	\$ -	\$ 493,459	\$ 22,018	\$ 233,349	47%	\$ -	\$ 260,110

South Carolina Workers' Compensation Commission
2012 - 2013 Budget
December 31, 2012

Earmarked Funds

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 50.00%				
				Expended December	Year to Date	%	Encumb	Balance
Insurance and Medical Services								
Salaries								
Classified Positions	378,434	-	378,434	16,031	196,279	52%	-	182,156
Temporary Employees	15,469	-	15,469	644	7,732	50%	-	7,737
Terminal Leave	3,515	-	3,515	0	3,515	100%	-	-
Total Salaries	397,418	-	397,418	16,675	207,525	52%	-	189,893
Other Operating Expenditures								
Contractual Services								
Office Equipment Service	200	-	200	-	-	0%	-	200
Copying Equipment Service	300	-	300	-	-	0%	-	300
Print/Bind/Advertisement	500	-	500	-	-	0%	-	500
Print Pub Annual Report	24	-	24	-	-	0%	-	24
Data Processing Services	47,000	-	47,000	1,642	24,697	53%	-	22,303
Freight Express Delivery		200	200	-	21	11%	-	179
Telephone	2,626	-	2,626	219	1,085	41%	-	1,541
Cell Phone	3,000	-	3,000	52	324	11%	-	2,676
Catered Meals	2,000	-	2,000	145	1,661	83%	-	339
Other Professional Services	10,000	-	10,000	1,215	6,160	62%	-	3,840
Other Contractual Services	7,454	-	7,454	-	-	0%	-	7,454
Total Contractual Services	73,104	200	73,304	3,274	33,948	46%	-	39,356
Supplies & Materials								
Office Supplies	5,000	-	5,000	357	4,028	81%	-	972
Copying Equipment	3,500	-	3,500	-	1,409	40%	-	2,091
Printing	1,500	-	1,500	-	1,447	96%	-	53
Data Processing Supplies	500	-	500	-	13	3%	-	487
Postage	11,000	(200)	10,800	407	2,627	24%	-	8,173
Maintenance/Janitorial Supplies	75	-	75	-	38	51%	-	37
Building Materials	1,000	-	1,000	-	-	0%	-	1,000
Fees & Fines	50	-	50	-	-	0%	-	50
Other Supplies	100	-	100	-	-	0%	-	100
Total Supplies & Materials	22,725	(200)	22,525	763	9,562	42%	-	12,963
Fixed Charges								
Rental-Cont Rent Payment	2,104	-	2,104	190	791	38%	-	1,313
Rent-Non State Owned Property	52,000	-	52,000	4,127	24,763	48%	-	27,237
Rent-Other	2,000	-	2,000	-	-	0%	-	2,000
Insurance-State	2,000	-	2,000	-	-	0%	-	2,000
Insurance-Non State	148	-	148	-	-	0%	-	148
Equipment Maintenance	942	-	942	-	-	0%	-	942
Sales Tax Paid	3,000	-	3,000	10	119	4%	-	2,881
Total Fixed Charges	62,194	-	62,194	4,328	25,673	41%	-	36,521
Travel (Includes Leased Car)								
In State - Meals (Non-Reportable)	400	-	400	-	-	0%	-	400
In-State Registration	100	-	100	-	-	0%	-	100
Reportable Meals	150	-	150	-	-	0%	-	150
In State - Lodging	700	-	700	-	-	0%	-	700
Total Travel	1,350	-	1,350	-	-	0%	-	1,350
Total Other Operating Expenditures	159,373	-	159,373	8,365	69,183	43%	-	90,190
Total Insurance and Medical Services	\$ 556,791	\$ -	\$ 556,791	\$ 25,040	\$ 276,708	50%	\$ -	\$ 280,083

South Carolina Workers' Compensation Commission
2012 - 2013 Budget
December 31, 2012

Earmarked Funds

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 50.00%				
				Expended December	Year to Date	%	Encumb	Balance
Judicial								
Salaries								
Classified Positions	\$ 333,028	\$ -	\$ 333,028	\$ 12,477	\$ 160,917	48%	\$ -	\$ 172,111
Temporary Employees	3000	0	3000	0	563	19%	-	2,438
Total Salaries	336,028	-	336,028	12,477	161,480	48%	-	174,548
Other Operating Expenditures								
Contractual Services								
Office Equipment Services	80	-	80	-	-	0%	-	80
Copy Equipment Services	850	-	850	-	-	0%	-	850
Print/Bind/Advertisement	800	-	800	-	-	0%	-	800
Print Pub Annual Reports	20	-	20	-	-	0%	-	20
Freight Express Delivery	-	200	200	-	21	11%	-	179
Data Processing Services	28,000	-	28,000	-	12,309	44%	-	15,691
Telephone	2,500	-	2,500	204	1,040	42%	-	1,460
Cellular Phone Service	1,120	-	1,120	63	554	49%	-	566
Other Professional Services	200	-	200	-	-	0%	-	200
Total Contractual Services	33,570	200	33,770	268	13,925	41%	-	19,845
Supplies & Materials								
Office Supplies	5,500	-	5,500	289	789	14%	-	4,711
Copying Equipment Supplies	2,500	-	2,500	-	1,140	46%	-	1,360
Printing	2,000	-	2,000	-	444	22%	-	1,556
Data Processing Supplies	2,500	-	2,500	-	10	0%	-	2,490
Postage	10,000	(200)	9,800	382	24,727	252%	-	(14,927)
Maintenance/Janitorial Supplies	150	-	150	-	31	21%	-	119
Promotional Supplies	20	-	20	-	-	0%	-	20
Other Supplies	100	-	100	-	-	0%	-	100
Total Supplies & Materials	22,770	(200)	22,570	671	27,142	120%	-	(4,572)
Fixed Charges								
Rental-Cont Rent Payment	3,000	-	3,000	-	489	16%	-	2,511
Rent-Non State Owned Property	65,300	-	65,300	5,159	30,954	47%	-	34,346
Rent-Other	125	-	125	-	-	0%	-	125
Insurance-State	2,000	-	2,000	-	-	0%	-	2,000
Insurance-Non State	120	-	120	-	-	0%	-	120
Total Fixed Charges	70,545	-	70,545	5,159	31,443	45%	-	39,102
Travel (Includes Leased Car)								
In State - Meals / Non-Reportable	450	-	450	-	100	22%	-	350
Reportable Meals	770	-	770	87	351	46%	-	419
In State - Lodging	2,200	-	2,200	467	1,045	47%	-	1,155
In State - Auto Mileage	1,800	-	1,800	129	381	21%	-	1,419
In State - Misc Travel Expense	25	-	25	-	-	0%	-	25
In-State Registration	100	-	100	-	-	0%	-	100
Out State - Auto Mileage	100	-	100	-	-	0%	-	100
Total Travel	5,445	-	5,445	682	1,877	34%	-	3,568
Total Other Operating Expenditures	132,330	-	132,330	6,780	74,387	56%	-	57,943
Total Judicial	\$ 468,358	\$ -	\$ 468,358	\$ 19,257	\$ 235,866	50%	\$ -	\$ 232,492
Earmarked Funds								
Department Totals								
Commissioners	\$ 571,605	\$ -	\$ 571,605	\$ 28,287	\$ 219,809	38%	\$ -	\$ 351,796
Administration	696,669	-	696,669	36,559	321,493	46%	-	375,176
Claims	493,459	-	493,459	22,018	233,349	47%	-	260,110
Insurance & Medical	556,791	-	556,791	25,040	276,708	50%	-	280,083
Judicial	468,358	-	468,358	19,257	235,866	50%	-	232,492
Total Departmental Expend	\$ 2,786,882	\$ -	\$ 2,786,882	\$ 131,160	\$ 1,287,225	46%	\$ -	\$ 1,499,657
Employer Contributions	448,184	-	448,184	62,164	212,133	47%	-	236,051
Total Earmarked Funds	\$ 3,235,066	\$ -	\$ 3,235,066	\$ 193,325	\$ 1,499,358	46%	\$ -	\$ 1,735,708

South Carolina Workers' Compensation Commission
2012 - 2013 Budget
 December 31, 2012

Earmarked Funds

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 50.00%				
				Expended December	Year to Date	%	Encumb	Balance
Capital / Computer Project Carryforward	\$ -	\$ -	\$ -	\$ -	\$ -	0%		\$ -

MEMORANDUM

Date: January 11, 2013

TO: Mr. Gary Cannon
Executive Director

FROM: Cathy Floyd
Human Resources

SUBJECT: Human Resources Report Period of December 12, 2012 – January 10, 2013

Below is a summary of the Human Resources activity for the period of December 12, 2012 – January 10, 2013.

Recruitment and Selection

- Processed a temporary reappointment for the clerical specialist position after a mandatory two-week break in service
- Reclassified a vacant position to an Attorney II position
- Reorganization within the Insurance and Medical Services Department combining Coverage Division and Compliance Division
- Recruited for the Attorney II position
 - 34 applicants, 4 applicants selected for the interview process

Employee Relations (ER)

- Two ER issues were addressed during the activity period
- Notified employees of tax related changes effecting payroll
- DACUM update
 - Continuing to gather the step detail for the Second Phase
 - Six hours have been dedicated to DACUM during this reporting period
- A survey was distributed on behalf of the Social Committee assessing the activities of the previous year, received 26 responses. Results will be shared with employees during the next all employee staff meeting.

Benefits

- Assisted four employees with insurance related matters
- Assisted four employees with retirement/TERI questions and/or participation
- Completed two inquiries with the Retirement Systems
- Insurance Benefits Guides were distributed to all employees

SC Enterprise Information System (SCEIS)

- Managed year-end donations to the Leave Transfer Program
- Created a detailed year-end leave summary – total of 9 hours for completion
- Assisted numerous employees with leave and time issues
- Coordinated with SCEIS to correct system generated leave and time errors
- Forty-seven transactions were keyed into the system

Finance Related

- Assisted with the daily deposit
- Approved 64 SCEIS financial transactions



Workers' Compensation Commission

To: Gary Cannon
SCWCC Executive Director
From: Betsy Hartman
IT Director
Date: January 14, 2013
Subject: IT Department
January 2013 Full Commission Report

Summary of IT Department Activities

Continue to test and approve EDI Release 3 Trading partners
Attended IWAA Paralegal Conference

Projects – In Process

iPad Pilot

- Commissioner Roche is accepting pre-hearing briefs electronically

Sealed Records

- Ready to walk one case through process to validate
- Write up finalized process and technical specifications

EDI Release 3

- Gallagher Basset approved
- 76 trading partners able to submit R3 in production
- Working with ISO, State Accident Fund and Ebix in test

SCVRD Portal

- Specifications to BravePoint for coding

Development Server Upgrade

- Completed
- Finalizing testing of new software release

Proof of Coverage request

- Working with Coverage and private vendor, Kevin Hale of Hale Insurance for a request to receive POC data weekly.

Projects – to be started in February 2013 or after

Mediation

- Developed workflow for Mediation with Judicial Staff
- New status codes and notification emails will be set up to handle process

DSIT Contract

- Waiting on DSIT for Security language to be added to the contract

Rule to Show Cause automation

- Estimate to code, test and implement 8 weeks.

SCWCC Security Planning

- Outlining project for prioritization

Production Server Upgrade

- Upgrading Progress to Open Edge 10.2b 7
- Test

12M Fine automation

- Writing up specification to scan 12M's as they come in
- Automate the fine process for April 2013

eCase

- Review activity and set up process for cleanup of old users based on activity

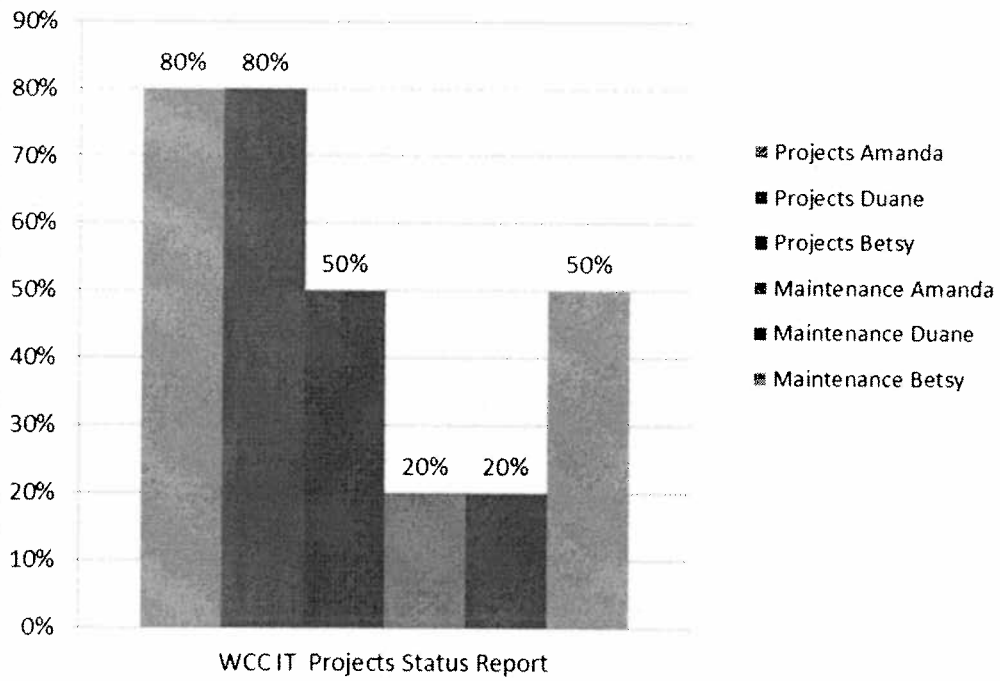
Medical Dispute Form

- Review current web form and move to SCWCC server.

WCC IT Projects Status Report								
Period			01/15/13			Status Key: Not Started	On Track	Timing
Key Projects	Sub Project	Regulation	Due Date	% of completion	% of time devoted to issue	Lead	Issues / Comments	
Phase II - Claims EDI release 3			August 2012	95%	40%	Duane	went live 11/1/2012 - Post implementation and implementation issues	
Phase II - Claims EDI release 3			August 2012	95%	65%	Amanda	went live 11/1/2012 - Post implementation and implementation issues	
Phase II - Claims EDI release 3			August 2012	95%	5%	Betsy	went live 11/1/2012 - Post implementation and implementation issues	
Upgrade wccsqi server to Windows 2008 R2, Progress 10.2b.06			11/1/2012	90%	40%	Duane	testing and clean up	
SC Voc. Rehab	Upgrade to WCCSQL		TBD	50%	0%	Betsy	Waiting on date from BravePoint	
Upgrade wccsqiprdProgress 10.2b.06			TBD				after full testing of developemen	
RTSC process and automation	Carrier RTSC process		12/1/2012	25%	5%	Amanda	Finalize requirements	
Electronic Service Initiatives	Electronic Service Initiatives Clinchers	67-213	TBD	0%				
	Electronic Service Initiatives Fee Petitions - Form 61	67-213	TBD	0%				
	Electronic Service Initiatives - Receipt of electronic pleadings	67-211	TBD	0%				
	Electronic receipt of any form or document	67-205	TBD	0%				
	12 M Revamp of current Minor Medical Reporting from Carriers	67-412	TBD	0%				
Mediation			TBD	15%	30%	Betsy	documented work flow Will start outline of planning process.	
Security plan	ITSC guidelines		ASAP	10%	5%	Betsy		
Sealed Records			TBD	40%	10%	Betsy	documents requirements	
Sealed Records			TBD	40%	10%	Amanda	working on flow and process	
				Projects Amanda	80%			
				Projects Duane	80%			
				Projects Betsy	50%			

Maintenance Issue							
FOIA report requests, general issues and questions from Coverage, claims and Judicial	all departments	ongoing	ongoing		20%	Duane	
				Maintenance Duane	20%		
FOIA report requests, general issues and questions from Coverage, claims and Judicial	all departments	ongoing	ongoing		20%	Amanda	
				Maintenance Amanda	20%		
FOIA report requests, general issues and questions from Coverage, claims and Judicial	all departments	ongoing	ongoing		50%	Betsy	

IT Projects and Maintenance
December 12, 2012 thru January 15, 2013



State of South Carolina



Workers' Compensation Commission

To: Gary Cannon
SCWCC Executive Director

From: Grant Duffield
IMS Director

Date: 11 – Jan – 2012

Subj: Insurance and Medical Services Department
December 2012 Full Commission Report

Please find attached information provided to summarize the status and workflow of initiatives currently underway within the Insurance and Medical Services (IMS) Department

In addition to the statistical data provided, please be advised of the following workflow initiatives:

- | | |
|---------------------|--|
| Compliance Division | <ol style="list-style-type: none">1. Working with Claims and IT to “streamline” the processing of Outstanding Carrier fines.2. GEAR program support and scheduling of GEAR Hearings.3. Continue improving template letters and notice documentation.4. Implementing use of productivity metrics to gauge performance. |
| Coverage Division | <ol style="list-style-type: none">1. Working with IT department to address 12m fine assessment process.2. EDI R3 implementation. |
| Medical Services | <ol style="list-style-type: none">1. Identifying updates / edits needed within the Medical Services Provider Manual.2. Working with medical billing software community to improve required references in software products.3. Division received 3 Bill Disputes in December 2012. (69 year to date).4. Division “closed-out” 7 MBD issues.5. Issued 1 “Final Determination” Orders.6. 0 MBD cases slated for Order and Rule to Show Cause.7. Ended month with 9 MBD cases pending. |
| IMS Administration: | <ol style="list-style-type: none">1. Monthly department-wide meetings.2. Working with team-members to review / improve team processes and key functions.3. Working with IT department to improve docketing process for ORSC.4. Assisting with SCHBA Lapse in Coverage post-implementation efforts. |

Mr. Cannon, while this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key initiatives underway in the IMS Department and provide measures by which the Department’s effectiveness can be gauged. IMS welcomes any guidance that you and/or our Commissioners can provide concerning our performance and direction.

Carryover Caseload:

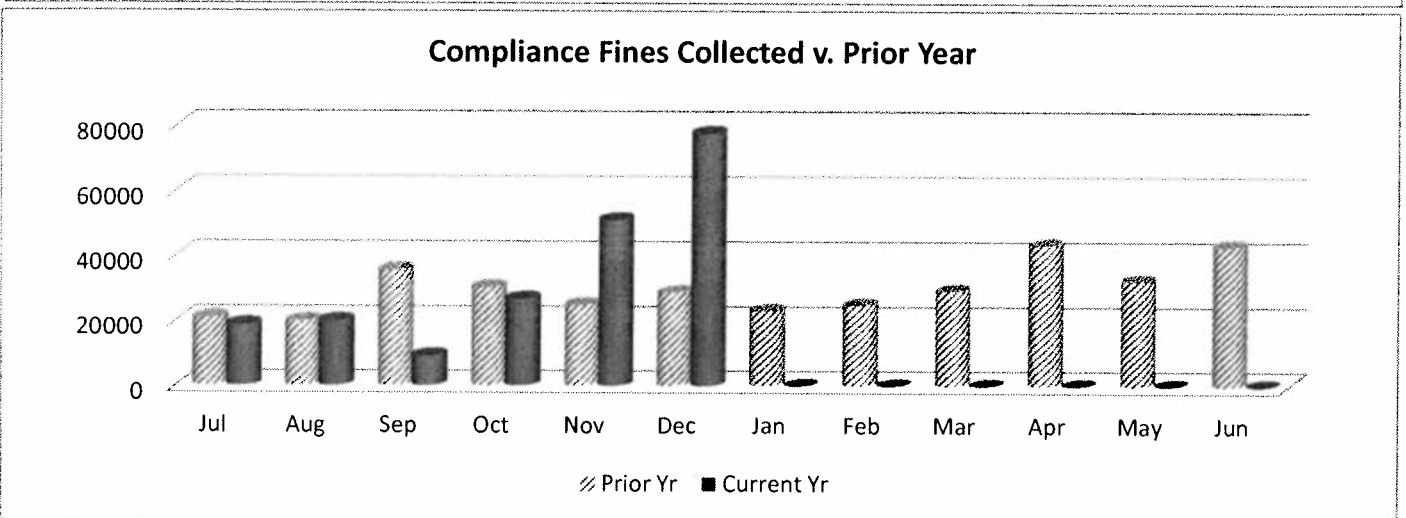
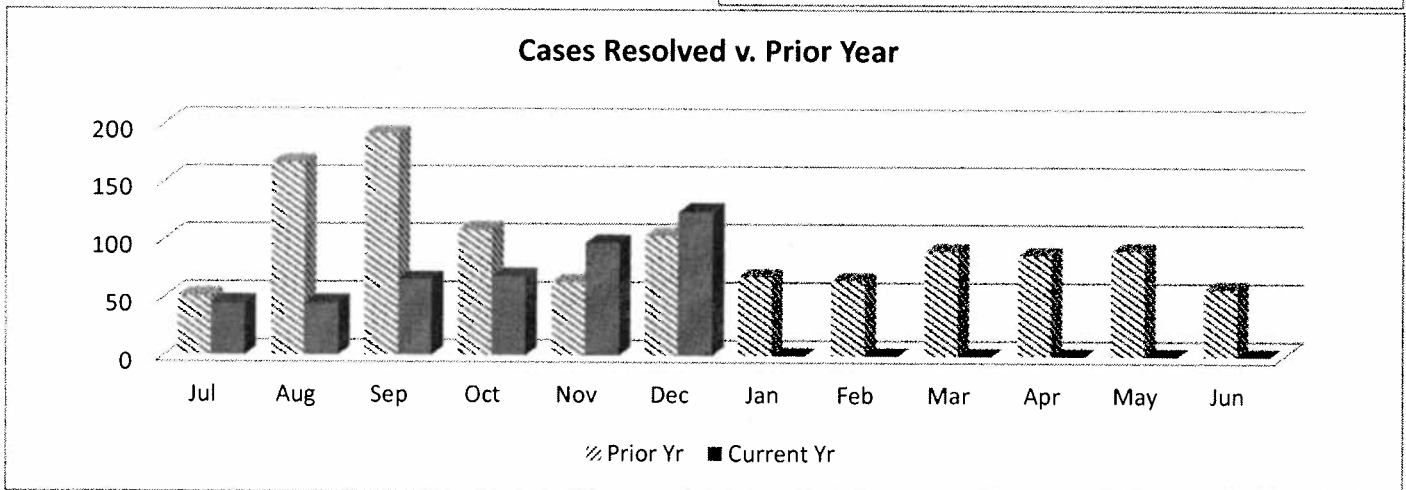
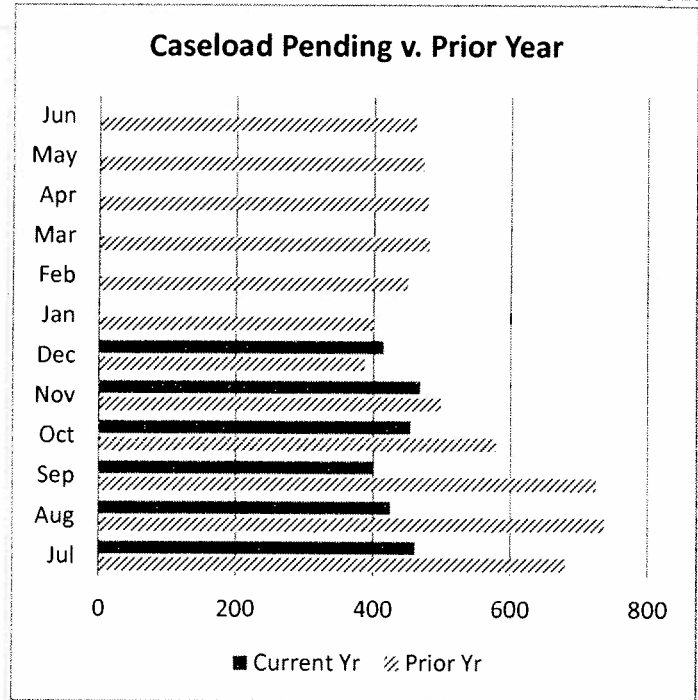
The Compliance Division closed December 2012 with 415 cases active, compared to an active caseload of 387 at the close of December 2011.

Cases Resolved:

Due to the decrease in carry-over, greater effort is focused on case resolution. For the month of December 2012, Compliance Division staff closed-out 124 cases.

Compliance Fines:

Year to Date, the Compliance Division has collected \$203,951 in fines which represents 126% of prior year's accrual (\$160,771). Compliance fine collection is trending in a positive direction, up 34% from prior month. Compliance fine revenue represents 19% of the Commission's annual earmarked revenue budget.



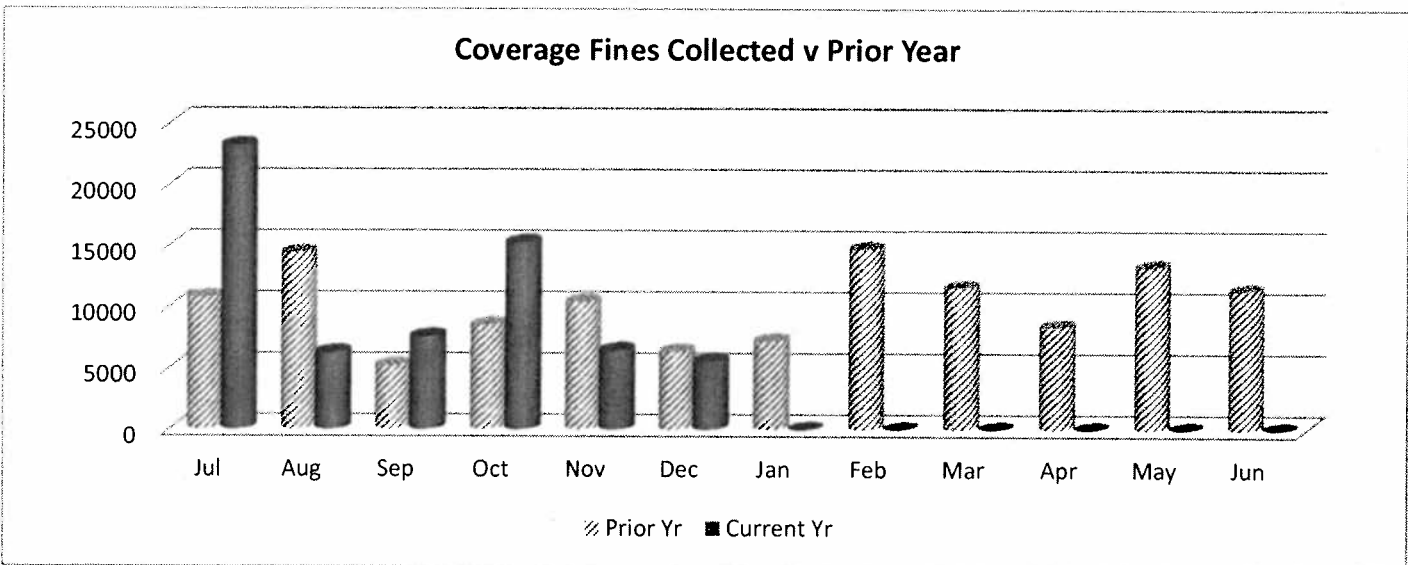
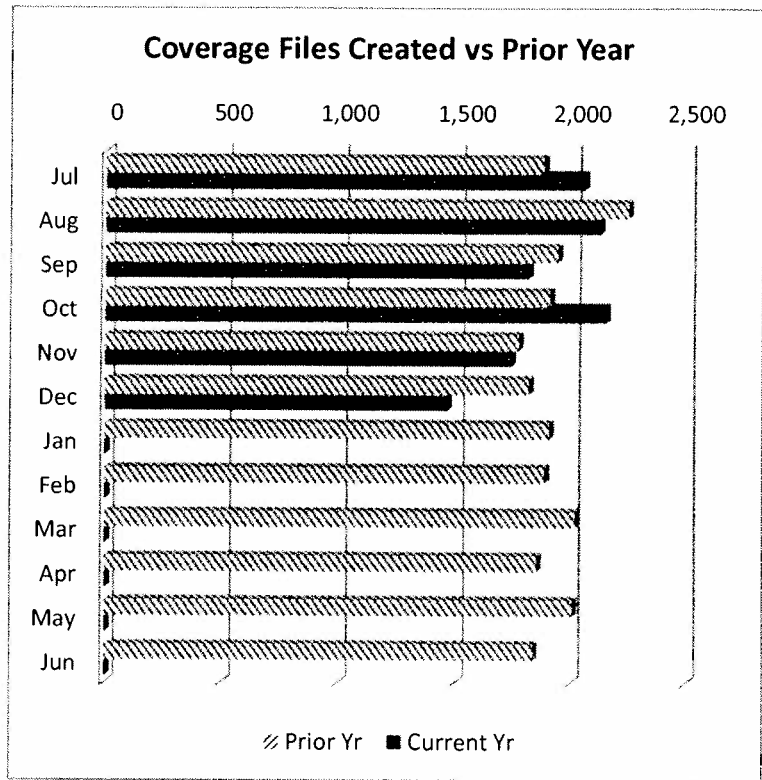
WCC Claim Files:

In December 2012, the Coverage Division created a total of 1,465 WCC Claim files. Of these, 1,268 were created electronically, and 197 were submitted in hard copy format. Year to Date, 11,344 Claim files have been created which is 98% of claim file volume for the same period in prior year (11,570).

Coverage Fines:

The Coverage Division collected \$5,600 in fine revenue in December 2012, as compared to \$6,350 in Coverage fines/penalties accrued during the same period in prior year (December 2011). Year on Year, Coverage fines are at 115% of collections for the same period.

Coverage Division fines represent 10% of the Commission's annual earmarked budget.



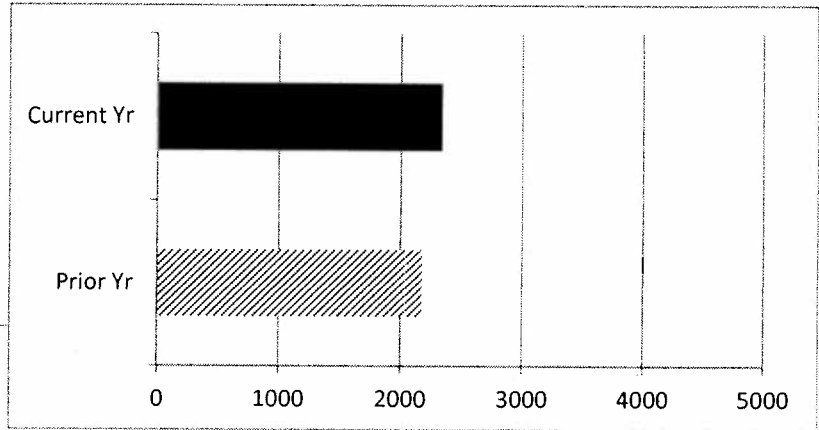
IMS SELF INSURANCE DIVISION

December 2012

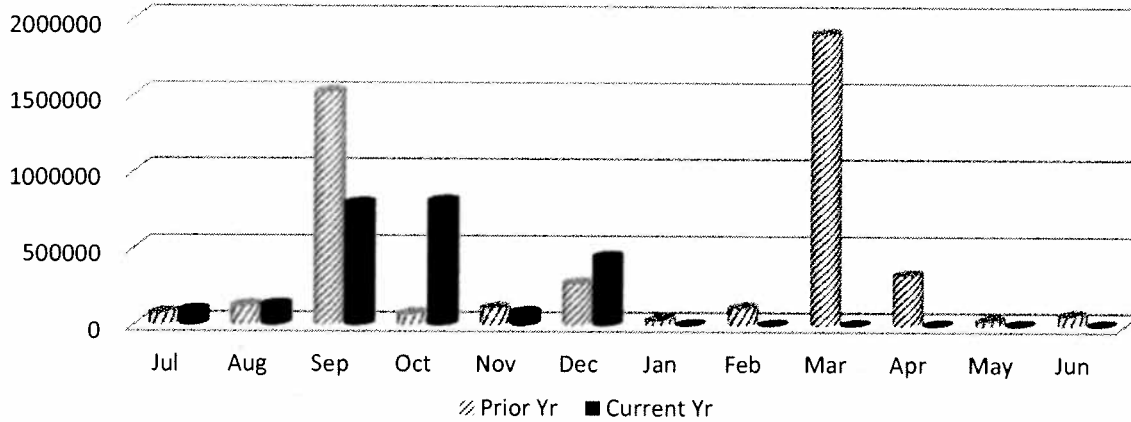
During the month of December 2012, the Self Insurance Division:

- * collected \$443,085 in self-insurance tax.
- * added 21 new self-insurers.
- * conducted 5 Self Insurance audits.

Year to Date, Self Insurance tax revenue is trending at 107% of prior year and 25 Self Insurance audits have been completed.



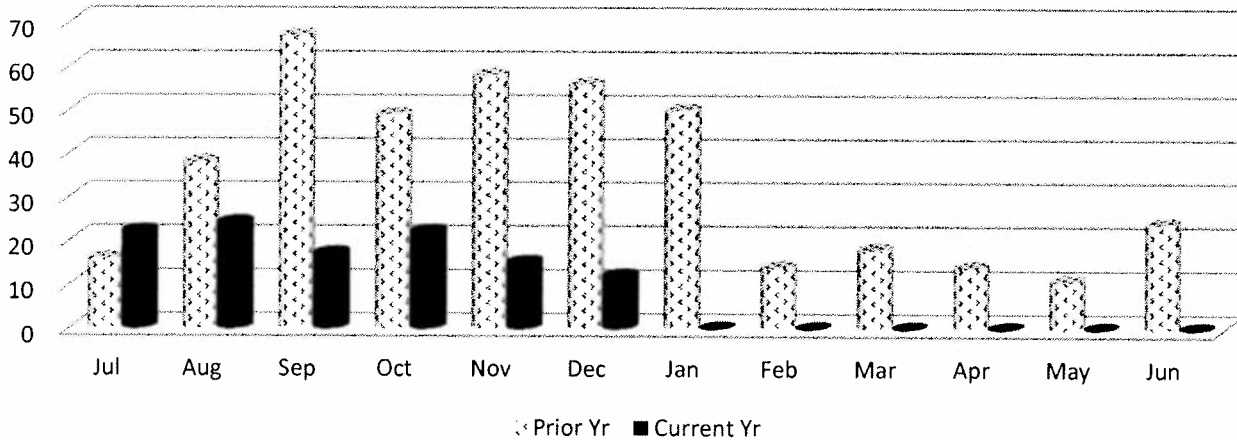
Self Insurance Tax Collections v. Prior Year



IMS MEDICAL SERVICES DIVISION

In December 2012, the Medical Services Division began the month with 15 bills pending review, received an additional 10 bills for review, conducted 13 bill reviews and ended the month with 15 bills pending.

Medical Bills Pending Review v. Prior Year



RULE TO SHOW CAUSE CASE PROCESS

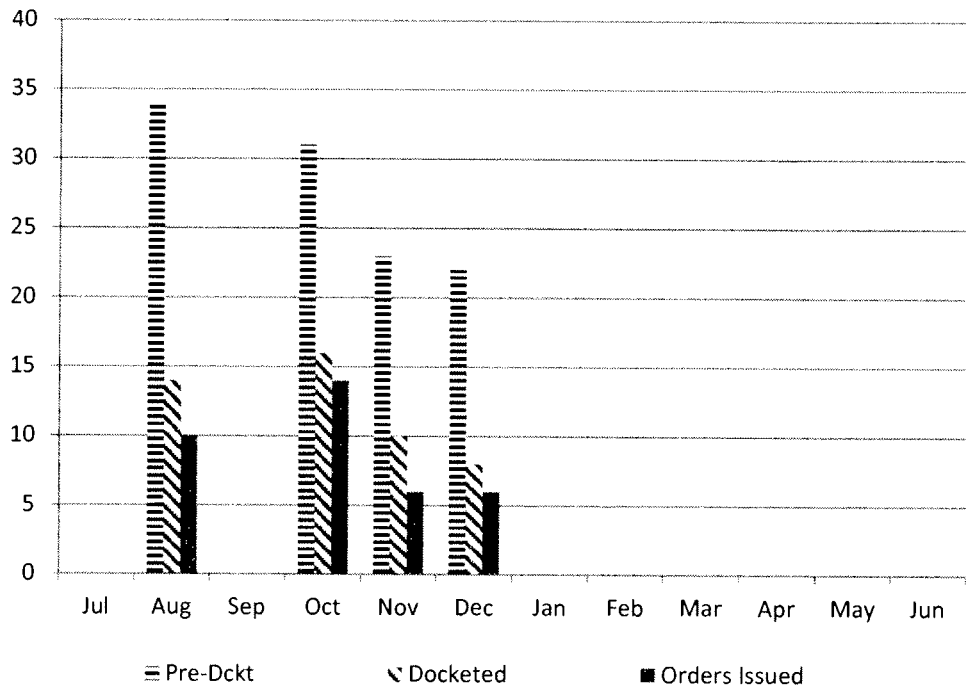
For the Month of December
2012 Rule to Show Cause
Hearing cycle:

68 Compliance Investigations
were completed.

22 cases were pre-docketed for
the December Rule to Show
Cause Hearing.

Of those, 14 cases settled prior
to the Hearing date.

Of the 8 remaining:
1 cases were continued.
1 case was settled.
6 cases received Orders.



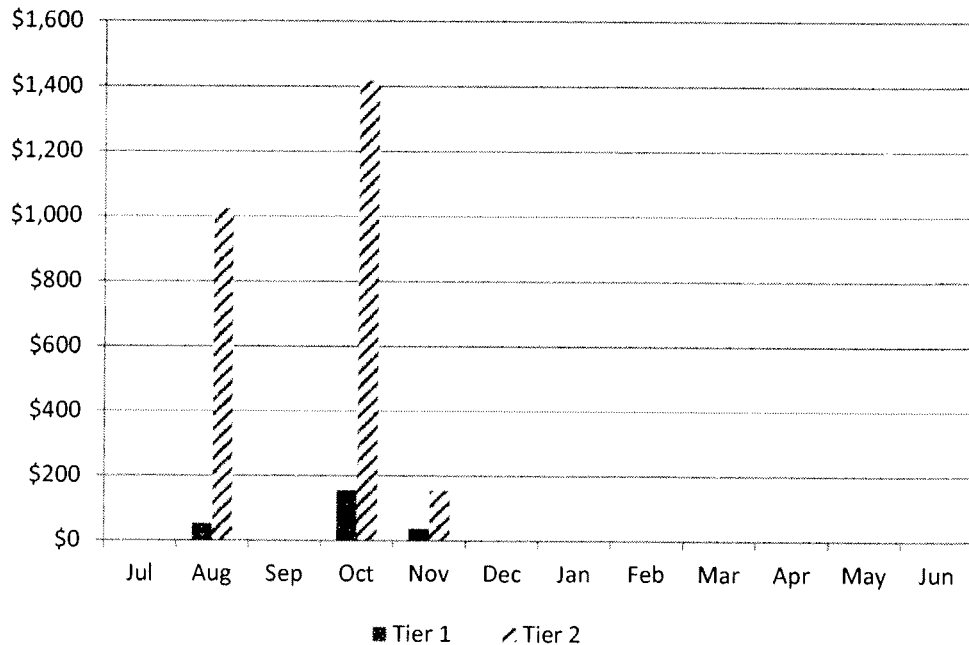
RTSC FINES BY ORDER

FINE AMOUNTS ARE REPRESENTED IN MULTIPLES OF \$1,000
(ie: \$1,000 = \$1,000,000)

At the time of report draft,
November 2012 Order
information is the most recent
available.

Tier 1 fines Ordered equaled
\$37,889. Tier 1 Fine payments
of \$19,987 have been received.

Tier 2 fines Ordered and
outstanding equaled \$155,782.



Tier 1: Fine amount if paid within 30 days of Order.

Tier 2: Fine amount assessed if Tier 1 fine not paid within 30 days of Order

State of South Carolina



Workers' Compensation Commission

To: Gary Cannon
SCWCC Executive Director

From: Gregory S. Line
Claims Director

Date: 9 – JANUARY – 2013

Subj: Claims Department
January 2013 Full Commission Report

Please find attached information provided to summarize key workflow benchmarks related to the functions of the Claims Department. In addition to the statistical data provided herein, please note the following information.

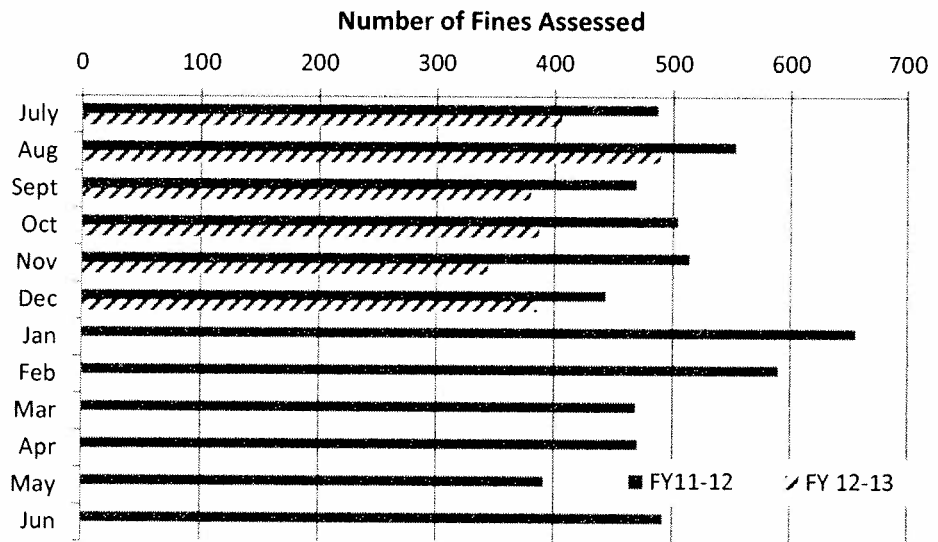
For the month of December 2012, the Claims Department has:

1. Closed 1,957 individual case files.
2. Collected \$65,950 in Fine revenue.
3. Continued to assist IMS in the processing of Carrier related Order and Rule to Show Cause Hearing matters.
4. Continued to provide Informal Conference staff support.
5. Adjusted workflow patterns to compensate for key personnel absence due to medical leave.

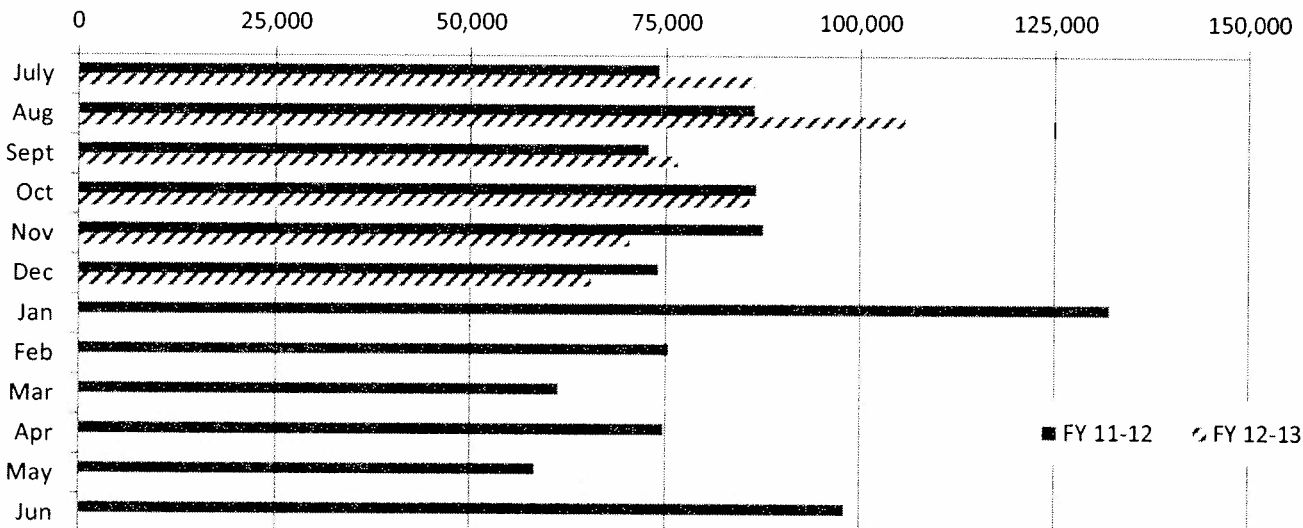
CLAIMS DEPARTMENT - Fine Activity Report DECEMBER 2012

The number of fines assessed by the Claims Department increased slightly in number in December to 386 from 344 in November. The number of Claims fines paid in December (313) increased by .11% from prior month (295).

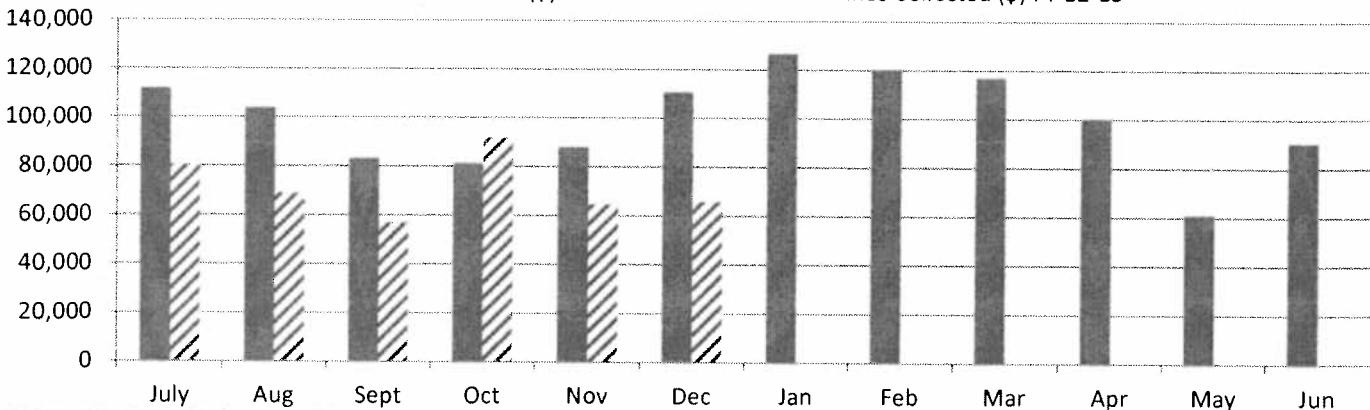
Total fine dollars assessed in December were \$78,400 an increase of .10 % over prior month (\$70,300). Fine revenue received in December was \$65,950, an increase of .01% over prior month (\$64,825). Year to Date, Fine revenue received is trending at .39% of prior year collections.



Net Fines Assessed (\$)



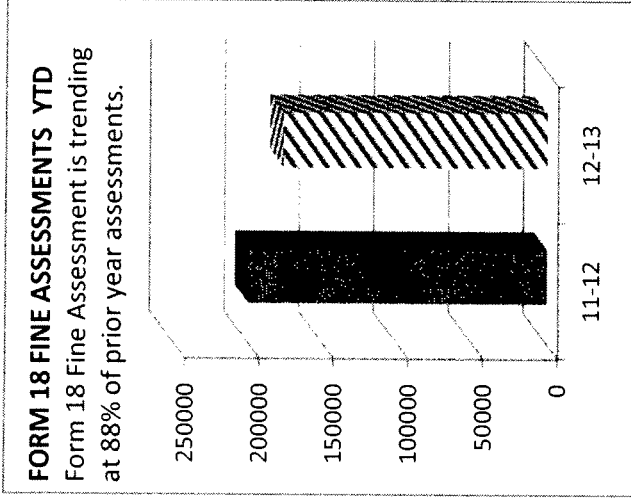
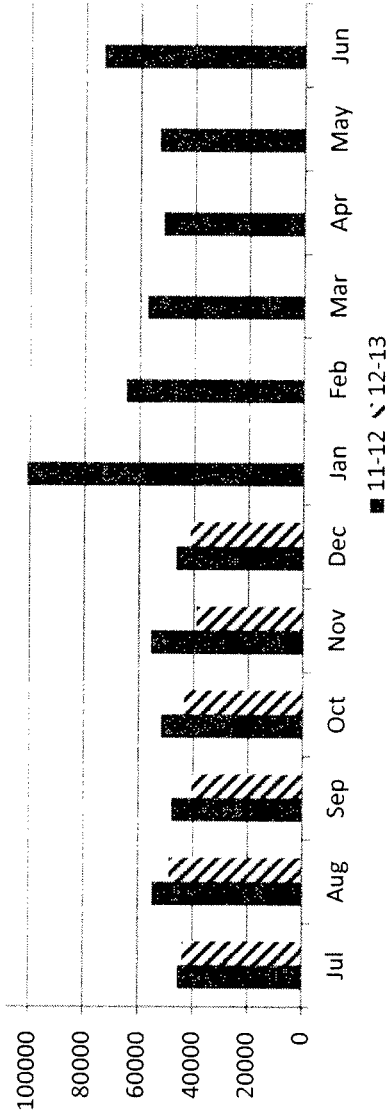
Fines Collected (\$)



FORM 18 FINE ASSESSMENTS

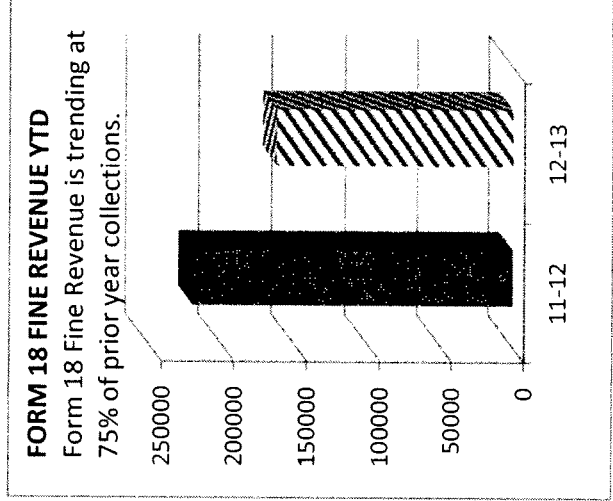
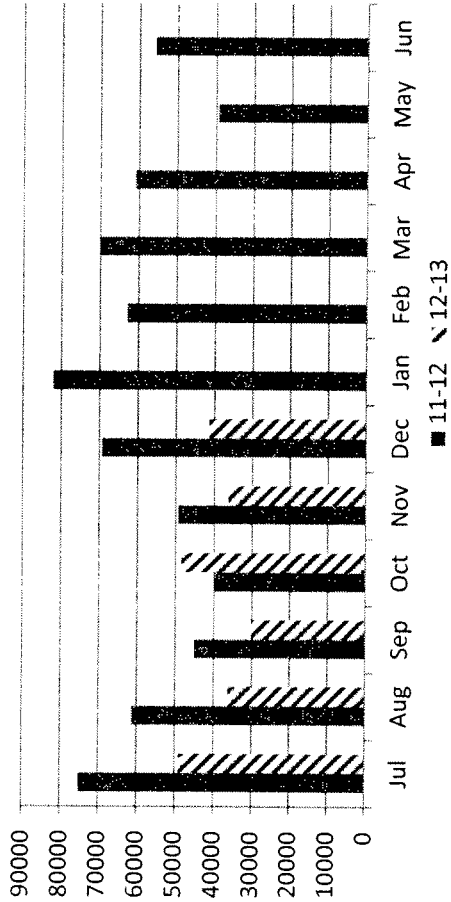
Consistent with overall Commission strategy, the Claims Department works with our Carrier partners to develop approaches that result in increased compliance levels and reduced Fine related costs to businesses in South Carolina.

A key "success measure" of this effort is the Form 18 Fine Assessment report. For the month of December 2012, this has resulted in a .13% decrease in Form 18 Fine Assessments (in \$) than were issued in December 2011. The actual number of fines assessed increased from 216 in December 2011 to 386 in December 2012.



FORM 18 FINE COLLECTION

In November 2012, the Claims Department received payment on 160 outstanding Form 18 Fines resulting in revenue of \$36,400. This represents a revenue decrease of 27% over prior month, although overall Year to Date Form 18 Fine revenue is lower.



Fines Collected FY 2009-2010, 2010-2011, 2011-2012, and 2012-2013

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
2009-2010	100,383	119,853	100,026	66,565	61,627	54,390	66,200	1,003,600	203,410	159,375	218,150	86,500
2010-2011	147,025	144,825	119,325	120,300	128,000	103,000	104,200	101,700	110,650	119,525	117,875*	124,650**
2011-2012	111,875	103,800	83,300	81,300	85,100	110,700	126,700	120,225	116,915	100,200	61,050	90,450
2012-2013	80,825	69,100	57,075	91,925	64,825	65,950						

*May collected figures include payments 5/1/2010 through 6/1/2010

**June collected figure includes payments 6/1/2010 through 6/30/2010

State of South Carolina

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Workers' Compensation Commission

MEMORANDUM

January 21, 2013

To: Gary Cannon
Executive Director

From: Virginia Crocker
Judicial Director

RE: MONTHLY REPORT

A review of the monthly pleadings in December show a decline over the past three months with the only increase being the number of Forms 30 filed. The eighth round of mediation in our aggregate cases was held with round nine scheduled at the end of January. Two hundred and thirteen Informal Conferences were held across the state.

The Department continues to closely monitor the allocation of cases to ensure the districts remain as equally assigned as possible. During the month of December, the cases have declined in District One, Two, Four; and Seven. They have remained about the same or slightly higher in Districts Three, Five; and Six.

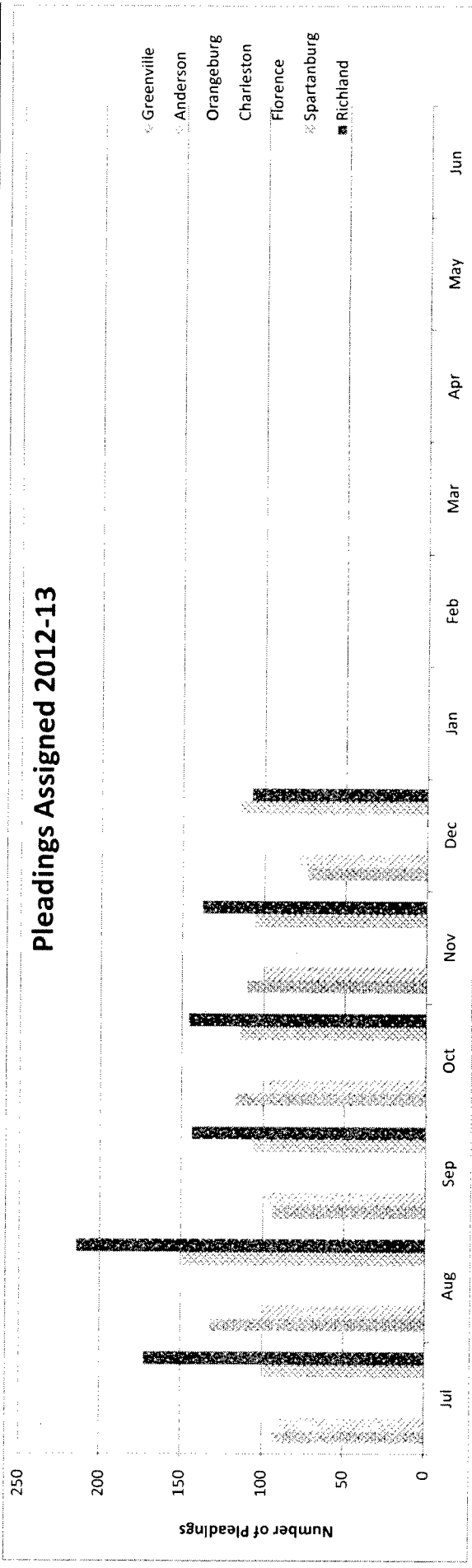
We held twenty- seven Full Commission hearings in the month of December while serving twenty-one Decisions and Orders.

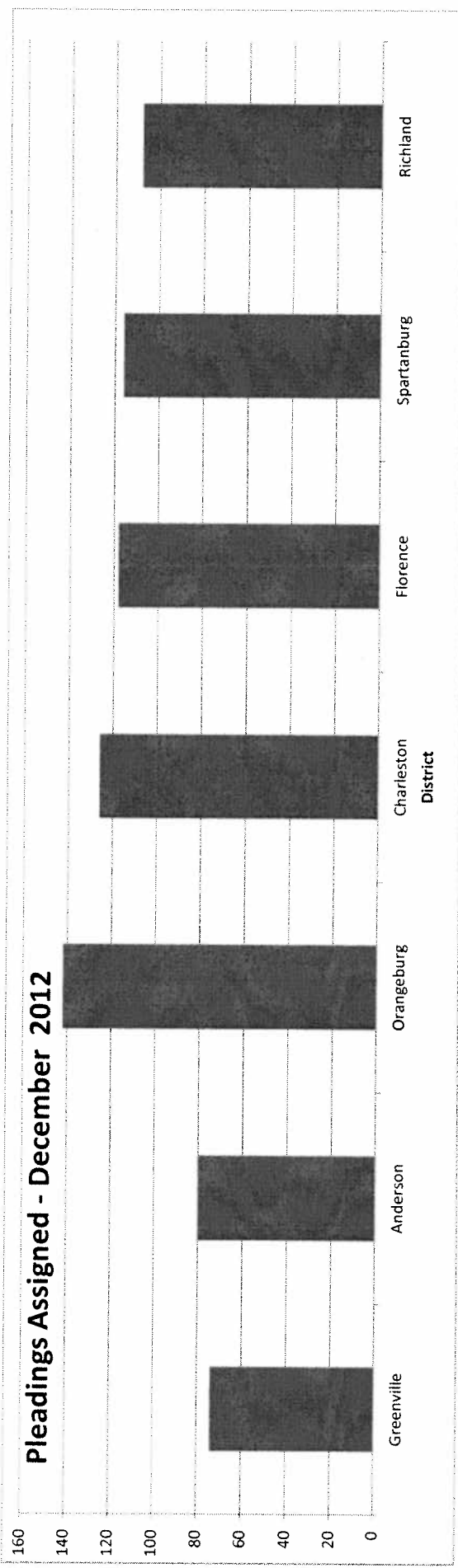
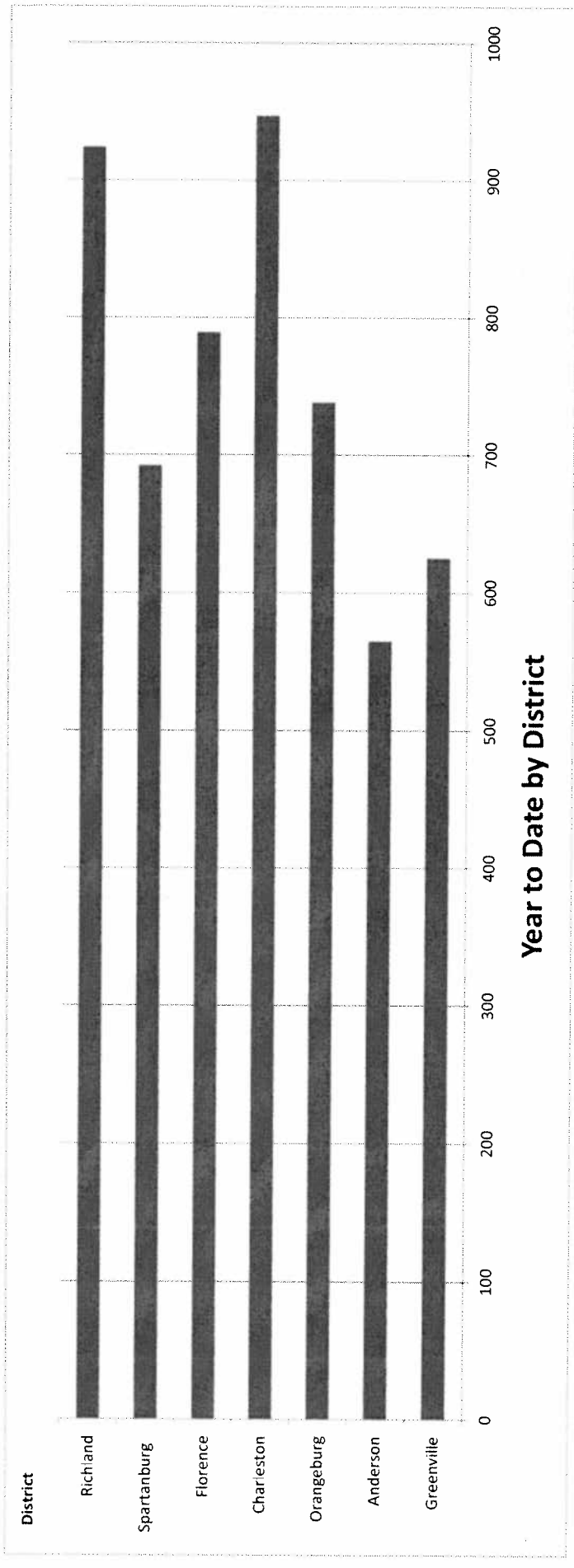
The Judicial Department continues to work to perfect the mediation work flow system in anticipation of the passage of the mediation regulation.

Pleadings Assigned

	District 1 Greenville			District 2 Anderson			District 3 Orangeburg			District 4 Charleston			District 5 Florence			District 6 Spartanburg			District 7 Richland		
	12-13	11-12	10-11	12-13	11-12	10-11	12-13	11-12	10-11	12-13	11-12	10-11	12-13	11-12	10-11	12-13	11-12	10-11	12-13	11-12	10-11
	Jul	94	85	93	89	106	111	124	103	118	160	153	169	140	155	146	99	139	114	173	163
Aug	133	140	121	100	104	106	126	122	113	176	199	193	153	149	138	149	184	109	215	183	132
Sep	95	121	111	100	95	85	101	128	105	144	143	130	101	152	115	107	131	103	144	148	163
Oct	118	118	99	97	97	76	120	134	84	188	198	157	138	128	117	115	132	83	146	144	130
Nov	111	159	97	99	94	50	125	133	122	153	151	140	139	121	99	106	138	98	138	191	151
Dec	74	164	95	80	142	81	142	104	111	126	181	131	118	117	88	116	115	83	108	144	118
Jan		112	108		90	83		122	123		180	164		111	90		98	101		129	140
Feb		163	132		114	67		112	102		141	139		136	89		117	85		153	95
Mar		118	165		84	100		126	109		162	160		149	140		134	133		118	159
Apr		121	130		89	83		101	112		126	163		143	96		106	106		185	163
May		105	92		79	90		131	113		148	160		130	112		109	86		144	149
Jun		112	95		94	79		119	112		170	138		134	110		143	111		154	152
Totals	625	1518	1338	565	1188	1011	738	1435	1324	947	1952	1844	789	1625	1340	692	1546	1212	924	1856	1692

Pleadings Assigned 2012-13



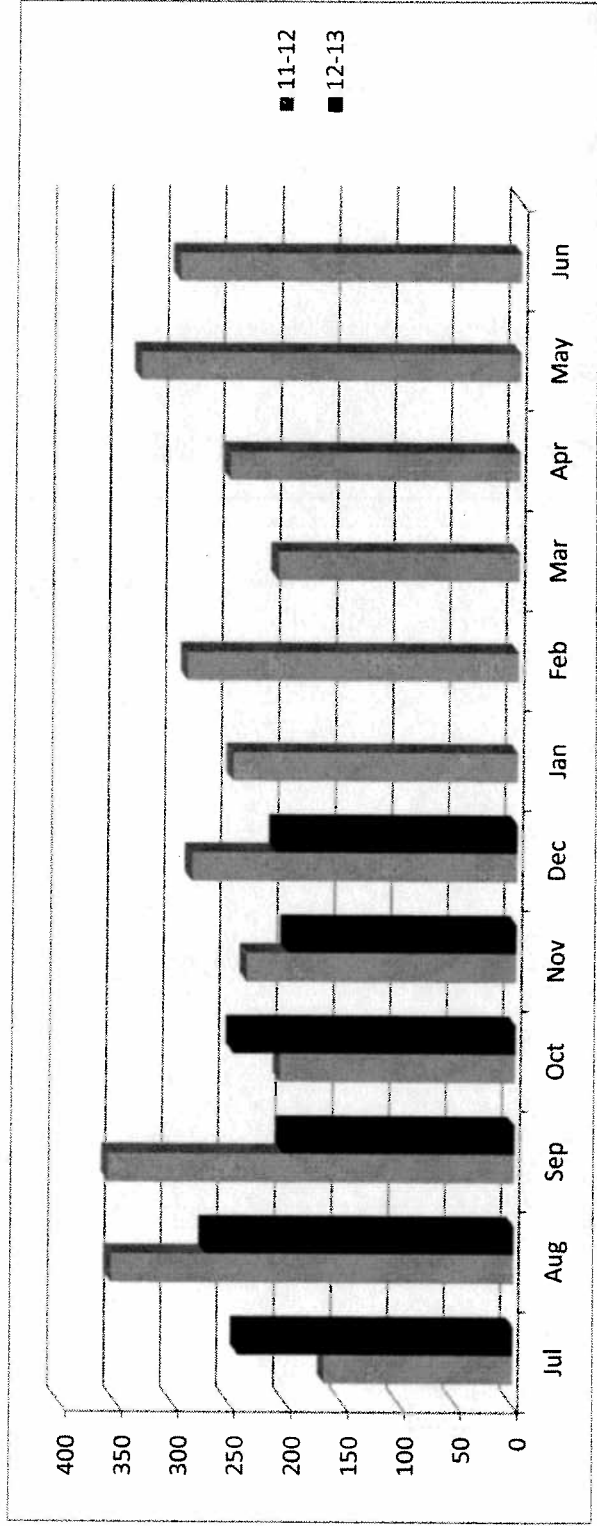
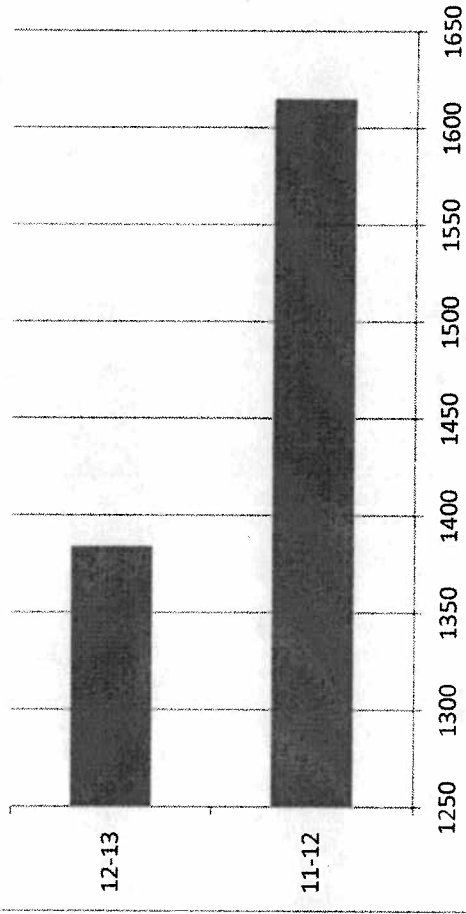


Informal Conf. Conducted

	11-12	12-13	
Jul	167	243	145.5%
Aug	356	272	76.4%
Sep	359	205	57.1%
Oct	208	249	119.7%
Nov	238	202	84.9%
Dec	287	213	74.2%
Jan	251		0.0%
Feb	292		0.0%
Mar	213		0.0%
Apr	255		0.0%
May	335		0.0%
Jun	301		0.0%
Total	3262	1384	

Y-T-D 11-12 1615 12-13 1384 85.7%

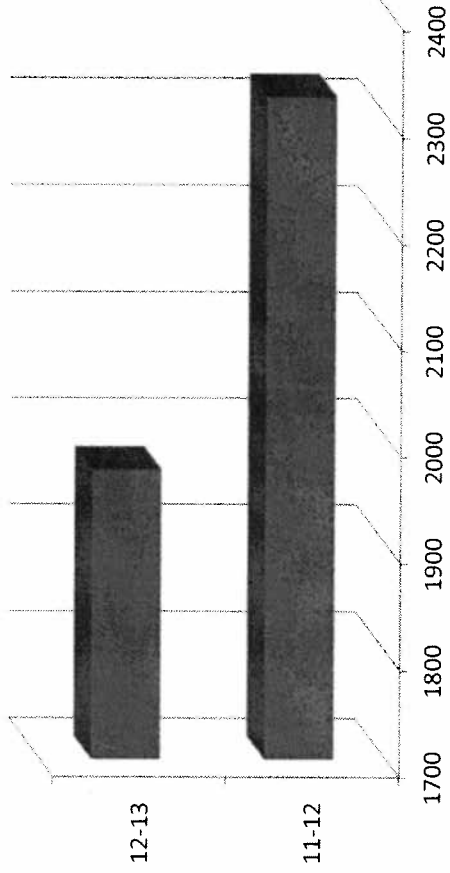
IC's to Date v. Prior



Informal Conf. Requested

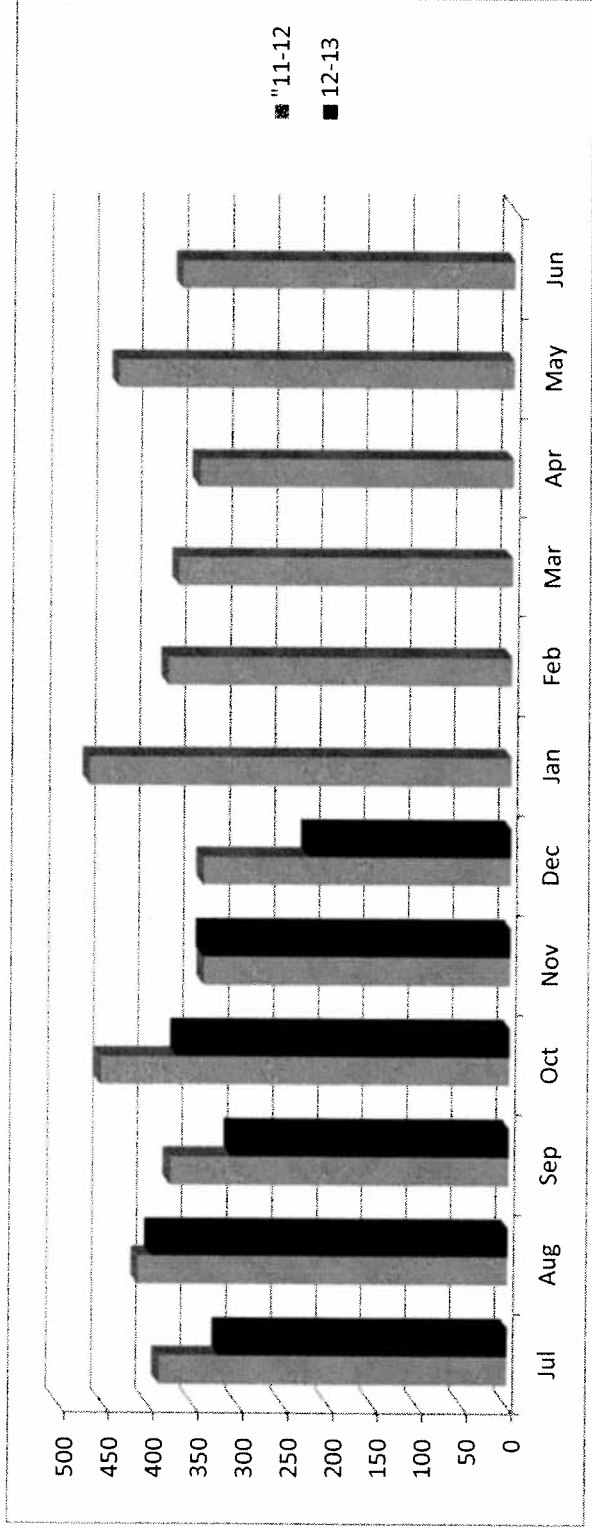
	"11-12	12-13
Jul	389	322
Aug	413	398
Sep	378	310
Oct	456	371
Nov	342	343
Dec	343	227
Jan	470	
Feb	383	
Mar	372	
Apr	350	
May	440	
Jun	370	
Total	4706	1971

Y-T-D



11-12 2321 1971 0.849203

Y-T-D



Informal Conference & Mediations

Staff	Mileage/Hours	2012												Total		
		Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13			
Staff 1 Greg	SVM	615.00	730.00	983.00	1192.00	783.00	723.00									5026.00
	PVM	50.00	0.00	0.00	0.00	0.00	0.00									50.00
	Time	60.00	44.00	52.00	56.00	51.00	33.00									296.00
	Hotel	0.00	0.00	0.00	0.00	0.00	0.00									0.00
Staff 2 DiAnn	SVM	513.00	776.00	424.00	290.00	427.00	60.00									2490.00
	PVM	0.00	0.00	0.00	0.00	0.00	0.00									0.00
	Time	42.00	59.75	39.00	38.00	42.50	29.00									250.25
	Hotel	0.00	111.95	0.00	0.00	0.00	0.00									111.95
Staff 3 Kelly	SVM	0.00	0.00	0.00	0.00	0.00	0.00									0.00
	PVM	0.00	0.00	0.00	0.00	0.00	0.00									0.00
	Time	12.50	12.50	12.50	12.00	12.50	0.00									62.00
	Hotel	0.00	0.00	0.00	0.00	0.00	0.00									0.00
Staff 4 Robin	SVM	0.00	0.00	0.00	0.00	0.00	0.00									0.00
	PVM	0.00	0.00	0.00	0.00	0.00	0.00									0.00
	Time	0.00	0.00	0.00	0.00	0.00	12.50									12.50
	Hotel	0.00	0.00	0.00	0.00	0.00	0.00									0.00
Staff 5 Ginger	SVM	0.00	0.00	0.00	0.00	0.00	0.00									0.00
	PVM	0.00	0.00	0.00	0.00	0.00	0.00									0.00
	Time	0.00	0.00	0.00	0.00	0.00	0.00									0.00
	Hotel	0.00	0.00	0.00	0.00	0.00	0.00									0.00
Mediations	SVM	0.00	0.00	346.00	0.00	0.00	250.00									596.00
	PVM	0.00	0.00	0.00	0.00	0.00	0.00									0.00
	Time	8.00	0.00	60.50	16.00	7.00	48.00									139.50
	Hotel	0.00	0.00	0.00	0.00	0.00	466.50									466.50

Totals FY 2012-2013	
SVM = State Vehicle Miles	7516.00
PVM = Personal Vehicle Miles	646.00
T = Time	760.25
H = Hotel Cost	578.45

State of South Carolina

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Workers' Compensation Commission

Executive Director's Report Gary M. Cannon January 17, 2013

Constituent /Public Information Services

For the period December 8, 2012 through January 7, 2013 the Executive Director's Office had 361 contacts with various system constituents and stakeholders. The contacts included telephone communications; electronic and personal contacts with claimants or constituents, state agencies, federal agencies, attorneys, service providers, business partners; and letters with congressional offices.

SCWCC Stakeholder Electronic Distribution List

For the period December 8, 2012 through January 7, 2013, we added 11 individuals to the Commission's stakeholder distribution list. We have 353 individuals currently receiving notifications from the Commission.

FY 2013-14 Budget

Commission Chairman, Executive Director and Director of Finance met with the House Ways and Means Committee, Transportation and Subcommittee, on January 15, 2013 to present the SCWCC 2013-14 Proposed Budget.

Staff Attorney Recruitment

Chairman Beck and Mr. Cannon interviewed four individuals for the Attorney II position on Monday, January 14, 2013. Thirty-four applications were received.

Surgical Implant Advisory Committee

The Committee will present a recommendation to the Commission at the Business Meeting on February 18, 2013.

Other Meetings

- December 19, 2012 – Conference call and meeting with representatives of SAS
- January 3, 2013 – Commission Chairman and Executive Director met with the Chairman of the House Ways and Means Committee to present concerns about trends in revenues and expenses and the continued reduction of the Commission's case fund balance.

- January 19, 2013 – Presented at the Injured Workers’ Advocates Association Paralegal and Legal Assistant Seminar.

SC Workers’ Compensation Advisory Committee

The Executive Director attended the SC Workers’ Compensation Advisory Committee on Friday January 11.

Employee Meetings/Staff Training

The Employee Social Committee hosted a Holiday Breakfast for the employees on December 17, 2012. The Executive Staff met on January 8, 2013. An All Employee meeting is scheduled for Thursday, January 24, 2013. The next Leadership Team meeting is scheduled for February 5, 2013.

SC Vocational Rehabilitation Department

Attached is a statistical report on SCVRD/WCC referrals provided by Chuck Hamden, SCVRD Counselor, for December 2012.

Court Fines and Assessments Aging Report

The attached Fines and Assessments Aging Report reflects the number and amount of fines assessed for the period ending December 31, 2012.

Fines and Assessments Aging Report
Monthly Totals

Summary All Depts.	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Total	\$1,119,034	\$1,120,312	\$1,111,051	\$1,122,185	\$1,124,168						
Count	2,428	2,449	2,300	2,282	2,283						
> 91 Days	\$880,507	\$900,917	\$871,058	\$870,994	\$858,010						
Count	1,752	1,741	1,667	1,669	1,620						
61-90 Days	\$49,881	\$44,755	\$46,840	\$35,291	\$48,008						
Count	103	140	137	108	123						
31-60 Days	\$77,108	\$67,042	\$60,280	\$76,527	\$75,467						
Count	232	229	183	172	179						
< 30 days	\$111,537	\$107,212	\$132,872	\$139,372	\$142,683						
Count	341	339	313	333	361						
Of Fines Over 90 Days Old											
Orders	\$1,275	\$1,275	\$1,275	\$1,275	\$1,275						
Count	5	5	5	5	5						
Judgments	\$250,792	\$250,792	\$250,792	\$250,792	\$250,792						
Count	537	537	537	537	537						

Claims	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Division Total	\$444,201	\$447,068	\$446,518	\$410,093	\$396,698	\$392,698						
Count	2,039	2,046	2,047	1,887	1,874	1,879						
> 91 Days	\$297,852	\$288,568	\$300,268	\$286,218	\$281,768	\$268,618						
Count	1,433	1,387	1,412	1,350	1,348	1,297						
61-90 Days	\$19,644	\$40,450	\$32,800	\$26,450	\$21,450	\$25,480						
Count	86	150	128	118	93	109						
31-60 Days	\$59,200	\$48,450	\$45,950	\$35,475	\$34,780	\$32,900						
Count	218	198	204	160	150	157						
< 30 days	\$67,505	\$69,600	\$67,500	\$61,950	\$58,700	\$65,700						
Count	302	311	303	259	283	316						
Of Fines Over 90 Days Old												
Orders	\$1,275	\$1,275	\$1,275	\$1,275	\$1,275	\$1,275						
Count	5	5	5	5	5	5						
Judgments	\$92,043	\$92,043	\$92,043	\$92,043	\$92,043	\$92,043						
Count	474	474	474	474	474	474						

Compliance	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Division Total	\$605,215	\$584,952	\$603,030	\$634,322	\$662,143	\$668,042						
Count	230	224	233	237	238	243						
> 91 Days	\$521,260	\$537,823	\$538,841	\$532,194	\$537,430	\$534,892						
Count	195	199	203	200	198	198						
61-90 Days	\$29,437	\$15,686	\$11,124	\$16,840	\$12,241	\$20,749						
Count	13	9	7	5	7	7						
31-60 Days	\$15,686	\$11,874	\$16,840	\$22,605	\$37,778	\$39,988						
Count	9	8	5	12	9	13						
< 30 days	\$38,832	\$19,569	\$36,225	\$62,662	\$74,693	\$72,414						
Count	13	8	18	20	24	25						
Of Fines Over 90 Days Old												
Orders												
Count												
Judgments	\$158,749	\$158,749	\$158,749	\$158,749	\$158,749	\$158,749						
Count	63	63	63	63	63	63						

Coverage	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Division Total	\$52,600	\$57,225	\$49,650	\$43,200	\$39,600	\$38,905						
Count	137	139	125	129	125	114						
> 91 Days	\$46,000	\$49,025	\$42,850	\$33,400	\$31,600	\$33,305						
Count	104	98	91	80	85	86						
61-90 Days	\$600	\$600	\$400	\$2,400	\$1,600	\$1,000						
Count	3	3	2	12	8	5						
31-60 Days	\$800	\$1,000	\$3,200	\$2,200	\$1,800	\$1,200						
Count	4	5	16	11	9	6						
< 30 days	\$5,200	\$6,600	\$3,200	\$5,200	\$4,600	\$3,400						
Count	26	33	16	26	23	17						
Of Fines Over 90 Days Old												
Orders												
Count												
Judgments												
Count												
Judicial	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Division Total	\$17,018	\$21,644	\$21,114	\$23,436	\$23,744	\$24,523						
Count	22	48	44	47	45	47						
> 91 Days	\$15,396	\$17,779	\$18,958	\$19,245	\$20,195	\$21,195						
Count	20	36	35	37	38	39						
61-90 Days	\$200	\$1,423	\$431	\$1,150	\$0	\$779						
Count	1	1	3	2	0	2						
31-60 Days	\$1,423	\$718	\$1,438	\$0	\$2,169	\$1,379						
Count	1	5	4	0	4	3						
< 30 days	\$0	\$1,725	\$287	\$3,040	\$1,379	\$1,169						
Count	0	6	2	8	3	3						



South Carolina Vocational Rehabilitation Department

*Enabling eligible South Carolinians with disabilities to prepare for,
achieve and maintain competitive employment.*

Barbara G. Hollis, Commissioner

MEMO

TO: Gary Cannon
FROM: Chuck Hamden, SCVRD Counselor
DATE: December 31, 2012
RE: SCVRD/WCC Referrals

As the SCVRD counselor assigned to the Workers Compensation Commission, I held office hours at WCC for three (3) days in the month of December.

During the December office hours, SCVRD has continued to review of approximately 1300 WCC Richland County cases for 2010. Prior to implementing the WCC Query program, 150 cases were reviewed and eighteen (18) referral letters have been sent. Once the Query program was utilized, twelve (12) letters were sent out to potential clients. Based upon initial use, the Query program will streamline the review process for potential clients to SCVRD.

As of December 31st, we had the following contacts regarding potential WCC referrals:

- For the letters sent out in December, I have received two (2) returned phone calls. Both respondents were residents of Richland County. One client wanted more time to think about participation with SCVRD and will call back if interested. The second is yet to respond to phone call. Four letters have been returned with no forwarding address.
- Five (5) referrals for WCC staff are being processed for Job Retention Services. At this time, three have been completed for eligibility and an Individual Plan for Employment (IPE) has been completed for planned services. Two other cases for services are awaiting medical records to determine eligibility.

SC Vocational Rehabilitation Dept
Workers' Comp Referrals SFY 2013

COUNTY	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Cnty Total
Abbeville													0
Aiken		1											1
Allendale													0
Anderson													0
Bamberg													0
Barnwell													0
Beaufort													0
Berkeley	1			1		2							4
Calhoun													0
Charleston	1	2	1		1	1							6
Cherokee													0
Chester													0
Chesterfield													0
Clarendon													0
Colleton													0
Darlington													0
Dillon													0
Dorchester	1	1											2
Edgefield													0
Fairfield													0
Florence													0
Georgetown			1										1
Greenville	1				2								3
Greenwood													0
Hampton													0
Horry					1								1
Jasper													0
Kershaw		1											1
Lancaster													0
Laurens													0
Lee													0
Lexington		2	2	1									5
Marion													0
Marlboro													0
McCormick													0
Newberry													0
Oconee													0
Orangeburg		1											1
Pickens						1							1
Richland			1	2	1								4
Saluda													0
Spartanburg					2	2							4
Sumter		1											1
Union													0
Williamsburg													0
York													0
Monthly TtIs	4	9	5	4	7	6	0	0	0	0	0	0	35

SC Vocational Rehabilitation Dept
Workers' Comp Referrals SFY 2013

Primary Disability	#
Mobility Impairments	6
Manipulation/dexterity impairments (hand/fingers)	4
Other Orthopedic Impairments (e.g. limited range of motion)	21
General physical debilitation (faigue, weakness, chronic pain)	1
Hearing or visual impairments	
Other physical impairments (not listed above)	3
Total	35

State of South Carolina

1333 Main Street, 5th Floor
P.O. Box 1715
Columbia, S.C. 29202-1715



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Workers' Compensation Commission

TO: Commissioners

FROM: Gary Cannon

DATE: January 17, 2013

**RE: Lump Sum Payment Commuted Value Advisory
Committee**

Attached is the recommendation from the Lump Sum Payment Commuted Value Advisory Committee approved by the Committee on November 14, 2012. Consensus could not be reached by the Committee. The recommendation passed by a vote of 4 to 3.

A minority report has not been submitted at this time.

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Workers' Compensation Commission

TO: Commuted Value Discount Advisory Committee
FROM: Gary M. Cannon
DATE: January 7, 2013
RE: Recommendation to the Commission

I apologize for the delay in providing this information to you. This is a summary of the action taken by the Committee at the meeting on November 14, 2012, with regard to a recommendation to the Commission.

The Committee recommends the Commission amend the language in Regulation 67-1605 Lump Sum Payment to include the following provisions.

No change in the commuted value discount rate of 2% for installments to accrue for the first one-hundred weeks.

Installments yet to accrue of one-hundred one through five hundred weeks shall be discounted at the yield-to-maturity rate of the Five Year U.S. Treasury Note as published by the United States Treasury Department on the first business day after January 1st each year, but in no case shall the discount rate exceed six percent or be less than two percent.

The Commission shall publish a present value table showing the conversion factors for weeks one-hundred and one through five-hundred on the first business day following January 1st of each year.

The present value table for weeks one-hundred and one through five-hundred published on the first business day following January 1st shall apply to all awards

made during the year until a new present value table is published the following year.

The present value of the commutable weeks shall be determined based on the present value tables in effect on the date of the award or settlement.

My record of the meeting reflects the Committee discussed the following matter however it was not included in the motion.

In the event the Commission makes an award of a partial lump sum in excess of five-hundred weeks in accordance with S.C. Code § 42-9-10(C) and § 42-9-10(D), the discount rate shall be determined on a case by case basis.

The matter will be scheduled for consideration by the Commission at the next Business Meeting.

Thank you for your participation on this committee.